



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 12.b

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Commissioner William Tudor

DATE: February 8, 2017

TITLE: Discussion item – establishing Grant Writing Advisory Board

Recommendation

I am recommending that the Commission establish a Grant Writing Advisory Board to serve as an advisory committee to the Village Commission regarding grant opportunities. The Grant Writing Advisory Board will identify grant opportunities and assist in the preparation of and submittal of grant applications for municipal projects.

Background

In fiscal year 2011, the federal government provided \$607 billion in grants to state and local governments. Grants to state and local governments can promote economic efficiency in instances when those governments have localized knowledge that would permit them to implement a program more efficiently and effectively than the federal government could.

Cities across the country have experienced reductions in ad valorem tax revenues because of the recent economic downturn. When the assessed value of real estate declines, as it has in the last several years, tax revenue to cities has declined which reduces the money available to fund routine infrastructure maintenance and even general fund expense items like police, public works, and recreation.

Because of these factors, cities must sharpen their grant writing skills going forward to maximize their grant application success. Grant funding is an ever increasingly important source of funds for small municipalities in Florida, and is needed now more than ever.

Resource Impact

To be determined

Attachment

Ordinance draft

Prepared by: Commissioner William Tudor

1
2
3 **Draft**
4

5 **ORDINANCENO.2017-XX**

6 **AN ORDINANCE OF THE VILLAGE COMMISSION OF**
7 **THE VILLAGE OF BISCAYNEPARK, FLORIDA**
8 **CREATING NEW SECTION 2-38 OF THE CODE OF**
9 **ORDINANCES OF THE VILLAGE OF BISCAYNE PARK,**
10 **ENTITLED "GRANT WRITING ADVISORY BOARD";**
11 **PROVIDING FOR CONFLICTS; PROVIDING FOR**
12 **CODIFICATION; PROVIDING FOR SEVERABILITY;**
13 **PROVIDING FOR AN EFFECTIVE DATE**

14
15 WHEREAS, the Village Commission has created several boards and committees to provide
16 the Commission with assistance in fulfilling the needs of the Village; and

17
18 WHEREAS, the Village has expressed an interest in obtaining funding for improving its
19 infrastructure and the Village acknowledges its limited revenue stream, therefore, it has become
20 necessary to create a Grant Writing Advisory Board,

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22 WHEREAS, the Mayor and Village Commission desire to create Section 2-38 of the
23 Village's Code of Ordinances relating to the creation of a Grant Writing Advisory Board; now,
24 therefore

25
26 **NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF**
27 **THE VILLAGE OF BISCAYNE PARK, FLORIDA:**

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29 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and
30 correct and are hereby made a specific part of this Ordinance upon adoption hereof.

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32 **Section 2.** Section 2-38 of the Code of Ordinances of the Village of Biscayne Park, entitled
33 "Grant Writing Advisory Board", is hereby created to read as follows:

34
35 **2-38 Grant Writing Advisory Board**

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37 a) *Purpose.* The general purpose of the Grant Writing Advisory Board will identify
38 grant opportunities that are consistent with the Village Commissions policy goals and the
39 Village's adopted plans, as well as the construction and/or enhancement of public assets.

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41 b) *Board Membership.* The Grant Writing Advisory Board shall consist of five (5)
42 members.

43
44 c) *Authorization for consultant or support services.* The board shall act as an
45 advisory board to the commission and all consultant or support services to be furnished to
46 the board must be requested from and approved by the village commission or their
47 designee prior to the services being secured.

48
49 d) *Duties and responsibilities.* The Grant Writing Advisory Board shall seek out
50 grants that are consistent with the Village Commissions policy goals and adopted plans.
51 The Grant Writing Advisory Board will submit all proposed grant opportunities to the

1 Village Commission for approval prior to the preparation of and submittal of any grant
2 applications. In addition, the Grant Writing Advisory Board will enunciate the monetary
3 cost to the Village and any Village obligations that are contingent if the grant is awarded
4 and accepted. The Grant Writing Advisory Board will report to the Village Commission
5 any grants that are accepted by the grant awarding agency.
6

7 **Section 3.** **Conflicts.** That all Ordinances or parts of Ordinances, Resolutions or parts thereof in
8 conflict herewith, be and the same are hereby repealed to the extent of such conflict.
9

10 **Section 4.** **Severability.** The provisions of this Ordinance are declared to be severable and if
11 any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid
12 or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences,
13 clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent
14 that this Ordinance shall stand notwithstanding the invalidity of any part.
15

16 **Section 5.** **Effective Date.** This Ordinance shall be effective upon adoption on second reading.