



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 8.b

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Maria C. Camara, Village Clerk

DATE: February 8, 2017

TITLE: Acceptance of Board Minutes

Background

The board/committee minutes as listed below are being provided for the commission's review and acceptance.

Recommendation

Acceptance at consent.

Attachment

- Parks & Parkway Advisory Board – December 3, 2016
- Parks & Parkway Advisory Board – December 12, 2016
- Planning & Zoning Board – January 3, 2017
- Planning & Zoning Board – January 17, 2017

Prepared by: Maria C. Camara, Village Clerk

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**PARKS & PARKWAY
ADVISORY BOARD**

Tom Ferstle
Mac Kennedy
Dan Keys
Barbara Kuhl
Randy Wagoner

NOTICE

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES
PARKS & PARKWAY ADVISORY BOARD
ED BURKE RECREATION CENTER
11400 NE 9TH Court, Biscayne Park, FL
Saturday, December 3, 2016 at 9:00 AM**

1. CALL TO ORDER AND ROLL CALL
In attendance: Tom Ferstle, Mac Kennedy, Dan Keys, Barbara Kuhl, Randy Wagoner, and Manager Sharon Ragoonan were present.
Public: none
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT: None
4. NEW BUSINESS – Workshop to develop language for tree-planting grant.

Discussion regarding development of a tree planting grant application offered by Miami Dade County took place.

Initial target planting spots were discussed as they were related to the Tree Master Plan previously developed by the Parks and Parkways Board. This involved infilling empty tree locations in medians throughout the Village. Tree species were discussed for these locations.

Languages regarding the Community Outreach and Maintenance requirements of the application were discussed.

Discussion shifted to planting trees on the swale areas of the SE quadrant of the Village.

Tom Festle volunteered to infill the grant application to the extent each issue had been developed for discussion and completion at another special meeting to be held on December 12, 2016.

ADJOURNMENT –

The meeting was adjourned at 11:00 AM.

Minutes approved on

January 17, 2017

By:

Dan Keys
Dan Keys, Chair



**PARKS & PARKWAY
ADVISORY BOARD**

Tom Ferstle
Mac Kennedy
Dan Keys
Barbara Kuhl
Randy Wagoner

NOTICE

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES
PARKS & PARKWAY ADVISORY BOARD
VILLAGE HALL LOG CABIN
640 NE 114 STREET
Tuesday, December 12, 2016 at 7:00 PM**

1. **CALL TO ORDER AND ROLL CALL**
In attendance Dan Keys, Barbara Kuhl and Mac Kennedy were present.
Public: none
2. **AGENDA ADDITIONS AND DELETIONS – See General Discussion**
3. **PUBLIC COMMENT: None**
4. **NEW BUSINESS – 2nd Workshop to develop language for tree-planting grant.**
Follow-up discussion regarding development of a tree planting grant application offered by Miami Dade County took place.

Barbara Kuhl advised that she had listened to the webinar which discussed the Miami Dade County Right of Way landscape Code. Of interest were the desire expressed that any plantings help to visually define roadways; the necessity to specify tree specie and size; show that consideration of avoiding planting under power lines; and the desire of the County that the grant include Community Engagement elemnts or other efforts sch as Arbor Day talks, Flyers to residents etc..

The members of the Board present decided not to move forward with an application this year due to the time constraints involved.

5. **GENERAL DISCUSSION**
Dan Keys reported on a meeting he had with the Village Manager regarding the RFP for the maintenance of the Ed Burke Recreation Center grounds. That meeting ended with Mr. Keys recommending that the Manager not proceed with the RFP as written and that the Village consider hiring a consultant to both assist with the development of a better RFP and further to consult on field maintenance throughout the year. The name of one consultant had been forwarded to the Manager.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Mac Kennedy reported that he recommended that the Board take no further action regarding the Little Free Library program that he had hoped to establish. There seemed to be several issues of concern that were discovered by the Administration.

Reference the request made by the administration regarding the purchase of recycling containers for the Recreation Center, the general position was that those presented as possibilities after a cursory review of those available on line, was that they were quite expensive (+/- \$800.00). The Board recommends that less expensive containers be searched for.

ADJOURNMENT –

The meeting was adjourned at approximately 8:30 PM.

Minutes approved on January 17, 2017

By: Dan Keys
Dan Keys, Chair



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MINUTES

PLANNING & ZONING BOARD MEETING LOG CABIN

640 NE 114 ST – Biscayne Park, FL

Tuesday, January 3rd, 2017 at 6:30 p.m.

PLANNING & ZONING BOARD

Gage Hartung
Elizabeth Hornbuckle
Andrew Olis
Dan Schneiger
Doug Tannehill

Alternates

Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present
Andrew Olis- Board Member- present
Elizabeth Hornbuckle- absent- Motion to mark as unexcused by A. Olis,
seconded by D. Tannehill. Approved 4-0
Doug Tannehill- Board Member- present
D. Schneiger- Board Member- present
Maria Camera- Staff- present
Sal Annese- Staff- present
Attorney Andrew Dunkiel

3. ADDITIONS, DELETIONS OR CHANGES TO AGENDA

a. Suarez- Contractor questioning roof materials. Board advised have to be tile to tile.

4. APPROVAL OF MINUTES

December 19th, 2016

Motion by D. Tannehill, seconded by D. Schneiger. Approved 4-0

5. OLD BUSINESS

- a. Suarez- 11805 NE 11 Ave- Windows
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0
- b. Silva- 920 NE 119 St- Solar Panel
Motion by A. Olis, seconded by D. Schneiger. Approved 4-0

6. PAINT PERMITS

- a. Tranoris- 11380 NE 8 Ave
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0

7. BUILDING PERMITS

- a. Aerts- 741 NE 118 St- Roof
Tabled for more information
- b. Mariano- 511 NE 119 St- Roof
Motion by A. Olis, seconded by D. Schneiger. Approved 4-0
- c. Susi- 1020 NE 120 St- Roof/Garage
Motion by A. Olis, seconded by D. Schneiger. Approved 4-0
- d. Blanco- 10910 Griffing Blvd- Addition
Tabled for more information



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8. VARIANCE REQUEST

- a. Shepard- 10710 Griffing Blvd- Fence/Gate
Motion to forward Variance Request to Board of Commissioners by
D. Schneider, seconded by G. Hartung.
Approved 3-1. A. Olis voted against.

Motion to not recommend approval to Board of Commissioners by A. Olis,
Seconded by D. Schneider. Denied 3-1.

The next meetings of the Planning & Zoning Board are Tuesday, January 17th, 2017
and Monday, February 6th, 2017.

9. ADJOURNMENT

This meeting was adjourned at 7:49 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



The Village of Biscayne Park

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PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill

MINUTES

PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Tuesday, January 17th, 2017 at 6:30 p.m.**

1. CALL TO ORDER

This meeting was called to order at 6:36 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present

Andrew Olis- Board Member- present

Elizabeth Hornbuckle- Board Member- absent- Motion for unexcused absence by
A. Olis, seconded by D. Schneider. Approved 3-0

Irwin Peterson- Staff- present

Sharon Ragoonan, Village Manager- arrived at 7:10 p.m.

3. APPROVAL OF MINUTES

January 3rd, 2016.

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

4. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. Aerts- 741 NE 118 St- Roof

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

5. PAINT PERMITS

a. Vera- 970 NE 111 St.

Motion to deny by A. Olis, seconded by D. Schneider. Approved 3-0

b. Reeder- 730 NE 121 St

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

6. BUILDING PERMITS

a. B.P. Apartments LLC- 11659 Griffing Blvd- Roof

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

b. Cherki- 741 NE 115 St- Fence

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

c. Mace- AFTER THE FACT- 1108 NE 119 St- Deck

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

d. Cadet- 924 NE 109 St- Roof

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

e. Eaton- AFTER THE FACT- Fence/Gate

Tabled for more information.



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- f. Cam- 11153 Griffing Blvd- Fence/Gate
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- g. Pena- 831 NE 109 St- Addition
Motion by. Schneider, seconded by A. Olis. Approved 3-0
- g1. Pena – 831 NE 109 St- Windows
Motion by D. Schneider, seconded by A. Olis. Approved 3-0
- h. Presley- 11090 NE 9 Ave- Roof
Motion by A. Olis, seconded by D. Schneider. Approved 3-0

7. RESIDENTS AND STAFF DISCUSSIONS

- a. Michael McCormick- 886 NE 117 St- Questioning if repair to metal roof due to discoloration needs to be reviewed by P & Z Board before permit issued.
- b. Abdulkarim Alhagri- 674 NE 117 St- Questioning setback requirements for accessory building and installation of pool.
- c. Village Manager Ragoonan solicited volunteers to work with the Art Advisory Board on designation of 10 locations of sculptures.

The next meetings of the Planning & Zoning Board are Monday, February 6th, 2017, and Tuesday, February 21st, 2017.

ADJOURNMENT

This meeting was adjourned at 7:20 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board