



**VILLAGE OF BISCAYNE PARK**  
**Village Commission Agenda Report**

**#Item 8.e**

**CONSENT RESOLUTION**

**TO:** Honorable Mayor & Members of the Biscayne Park Village Commission

**FROM:** Sharon P. Ragoonan, Village Manager

**DATE:** February 8, 2017

**TITLE:** Approval of Resolution 2017-07 for Execution of the agreement with Glenn Stolzenberg

**Recommendation**

It is recommended the Mayor and Village Commission approve Resolution 2017-07 to execute the Agreement for Professional Services with Greg Stoltzenberg.

**Background**

The Village of Biscayne Park is in need of professional services to investigate an outstanding internal police matter. As it is an open case, no further details can be provided at this time.

In order to perform the investigation, the Village will require to hire a consultant. Mr. Greg Stoltzenberg has been recommended to provide that service as well as conduct the background check on the finalists for the vacant Police Chief position.

**Resource Impact**

The agreement for services is not to exceed \$10,000. This amount will come from the salaries savings of the vacant police chief position.

G/L Number	Description	Adopted Budget	YTD Expense	Projected Expense	Balance
001-521-512-0000.000	Regular Salaries	\$548,397	\$174,806	\$10,000	\$363,591

## **Attachments**

Exhibit 1 – Resolution 2017-07

Exhibit 2 – Agreement for Professional Services

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Prepared by: Sharon P. Ragoonan, Village Manager



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PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2017.

**The foregoing resolution upon being put to a vote, the vote was as follows:**

\_\_\_\_\_  
Tracy Truppman, Mayor

Mayor Truppman: \_\_\_\_  
Vice Mayor Coviello: \_\_\_\_  
Commissioner Johnson-Sardella: \_\_\_\_  
Commissioner Ross: \_\_\_\_  
Commissioner Tudor: \_\_\_\_

Attest:

\_\_\_\_\_  
Maria C. Camara, Village Clerk

Approved as to form:

\_\_\_\_\_  
John J. Hearn, Village Attorney

## PROFESSIONAL SERVICES AGREEMENT

This Agreement, executed \_\_\_\_\_, 2017 by and between the Village of Biscayne Park, a Florida municipal corporation, hereinafter referred to as "Village" and Glenn Stolzenberg Consulting, LLC, hereinafter referred to as "Investigative Consultant".

NOW, THEREFORE, THE PARTIES FOR ADMITTEDLY ADEQUATE CONSIDERATION AGREE AS FOLLOWS:

1. Glenn Stolzenberg shall serve as the Investigative Consultant and shall be available to serve as a contractor on an hourly basis and shall be paid for services at a rate of \$70.00 per hour, not to exceed 40 hours per week, for a not to exceed total of \$10,000.00 to complete and provide a written recommendation/findings concerning the outstanding internal police matter. Payment will be bi-weekly on Village payroll days.

2. The Parties acknowledge that the Investigative Consultant is not obligated to perform its duties at the Village's location, or to perform a set number of hours a day on specific days as long as the projects are completed by the time period set forth in Section 5 of this Agreement, or as instructed by the Village Manager.

3. For their convenience, the Investigative Consultant may use the Village's computer system and office space during the Village's normal business hours.

3. The Investigative Consultant agrees that it is being retained as an independent contractor, and as such, it is required to pay its own employment taxes upon any monies paid by the Village under this Agreement.

4. Furthermore, the Investigative Consultant acknowledges that it is not entitled to receive any employee benefits or civil service rights as it is not a Village employee

and is also not entitled to receive worker's compensation or any other benefits which are normally conferred upon Village employees.

5. This Agreement shall not exceed a term of three (3) months. However, the Village may terminate this Agreement at any time, with or without cause, without incurring any liability to the Investigative Consultant.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the day and year first hereinabove written.

**VILLAGE OF BISCAYNE PARK**

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**Sharon P. Ragoonan, Village Manager**

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**Maria C. Camara, Village Clerk**

**GLENN STOLZENBERG CONSULTING, LLC**

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Glenn Stolzenberg

Approved as to Legal Sufficiency by:

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John J. Hearn, Village Attorney