

VILLAGE OF BISCAYNE PARK  
PARKS AND PARKWAYS ADVISORY BOARD

**DRAFT**  
**MINUTES**  
**REGULAR MEETING**

Ed Burke Recreation Center - 11400 NE 9<sup>th</sup> Ct.  
Wednesday, February 23, 2010 - 6:00 PM

1. **CALL TO ORDER**  
Chairman Dan Keys called the meeting to order at 6:00 pm. Present were: Chairman, Dan Keys; Vice-Chairman, Barbara Kuhl; member, Lynn Fischer; alternate, Barbara Kiers; Director of Public Works, Bernard Pratt; Public Works employee, John Jenkins.
2. **ADDITIONS OR DELETIONS TO THE AGENDA**  
Additions are under new business.
3. **APPROVAL OF MINUTES**  
Minutes of January 20, 2010 were approved unanimously.
4. **OLD BUSINESS**
  - A. Report on Recreation Center projects - It is not known when work will begin.
  - B. Status of tree removal permit - Mr. Pratt stated that Eric Carr has replaced Mr. Graham as our DERM contact. Mr. Carr said that additional information is needed before the permit can be issued. It was stated that all the necessary work, including a CD, had been submitted while Mr. Spence was manager. Further contact is necessary.
  - C. Report on status of FDOT stimulus - It is estimated that work will begin in several weeks.
  - D. Recreation Center tree planting - deferred
  - E. Median landscaping - The small oaks in conflict will be marked so Mr. Pratt will know which ones to relocate. He was reminded that the roots must be wet before transplanting. The transplanted oaks will continue the plantings along 11<sup>th</sup> Place. It was noted that our new trees throughout the village need more water. Mr. Jenkins stated that the newly planted

oaks are being watered three times a week. All trees that have been planted within the last year will receive additional watering.

- F. Tree labeling in Butterfly Park - Labels need to be filled out. Board will meet one evening to complete labels.
- G. Owl house project - It was successful. John and Kathy Schaefer at 11420 NE 8<sup>th</sup> Ave. reported that an owl has moved into their house! Lynn Fischer needs to be reimbursed for the money spent purchasing the necessary materials for this community project.
- H. Gumbo Limbo treatment - The trees have been treated. Mr. Jenkins noted that new leaves are coming out. Insects appear to not be active. The mold from the insect infestation will clean up with warm, wet weather.
- I. Eagle Scout project/ Butterfly Park - It wasn't stated in The Herald article that the reported location existed as a park; it had been established a few years ago. The current project enhanced it. Mr. Pratt said that the area is being irrigated three times a day. Ms. Kuhl had noticed that the irrigation is missing the plants along the south border and near the road. Mr. Pratt will readjust the sprinklers, if possible. In addition, hand watering is needed so plants can be thoroughly saturated. The watering tank will also be utilized.
- J. Tree Health Improvement Initiative grant and previous U and CF grant conversion - The Park will receive funding to buy, transplant, remove, and prune trees in lieu of the previously approved lift.
- K. Public Works Department report - Construction of the new maintenance building is progressing well. Mr. Pratt feels that within two months work will be completed. Mr. Jenkins presented packets of graphic locations of 16 dead trees in the medians that need to be removed. Mr. Jenkins realized that the list needs to be verified since some trees may be dormant. He will follow up with Ms. Garcia. It will be determined which trees can be removed in-house and which need professional removal. It was stated that there are several critically diseased crotons that need to be removed; Ms. Garcia will be notified.

## 5. NEW BUSINESS

- A. Tree City USA - A motion was made by Ms. Kiers that The Parks and Parkways Advisory Board recommends that application for Tree City USA be submitted for 2010. Ms. Kuhl seconded it; the motion passed unanimously. The application is due Dec. 31, 2010. Biscayne Park meets

the criteria for this recognition.

- B. Biscayne Parknership - A motion was made by Ms. Kuhl recommending the commissioners to encourage the Foundation to create a Parknership initiative for funding landscaping and garden enhancements. Revenue from the sale of the oak trees and profits from the owl house project would be designated for the Parknership fund. Ms. Kiers seconded the motion; it passed unanimously. It was noted that once a system is established, fund raising for community landscaping projects will be easier.
- C. Entrance sign - A motion was made by Ms. Kuhl and seconded by Ms. Fischer that the three coconut palms behind Biscayne Park's entrance sign are included with designated trees to transplant in anticipation of completing the professional landscaping surrounding the sign. The vote was 3 to 1 with Ms. Kiers opposing. Mr. Pratt stated that palms had been previously moved in-house by renting a back hoe. It was discussed that the hole would have to be dug by hand if a water line was underneath the trees.

6. NEXT MEETING DATE

The Parks and Parkways Advisory Board's next regular meeting will be on March 17, 2010 at 6:00 pm.

7. ADJOURNMENT

The meeting adjourned at 8:00 pm

Dan Keys \_\_\_\_\_  
Chairman

Lynn Fischer \_\_\_\_\_  
Substitute Secretary