

Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161
(305) 899-8000

Mayor and Commission

John R. Hornbuckle
Mayor

Steve Bernard
Vice-Mayor

Robert "Bob" Anderson
Commissioner

Kelly Mallette
Commissioner

Chester H. Morris, M.D.
Commissioner

Frank R. Spence
Village Manager

John J. Hearn
Village Attorney

Ann Harper
Village Clerk

AGENDA

REGULAR COMMISSION MEETING

Ed Burke Recreation Center – 11400 NE 9th Court
Tuesday, February 5, 2008

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

1. PRESENTATIONS

2. ADDITIONS, DELETIONS OR WITHDRAWALS TO AGENDA

3. CONSENT AGENDA (Motion to be made for all as one or remove for discussion) Tab #3

A. Approval of Minutes - None

B. Approval of Monthly Budget to Actual Statement December 2007

4. ORDINANCES – FIRST READING – TAB #4

A. ORDINANCE NO. 2008-1

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, GRANTING FLORIDA POWER & LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, AN ELECTRIC FRANCHISE; IMPOSING PROVISIONS AND CONDITIONS RELATING THERETO; PROVIDING FOR MONTHLY PAYMENTS TO THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE

5. PUBLIC HEARINGS

A. VARIANCES

(1) Catherine Brajdic , 890 NE 117th Street, requests a variance to install a six foot (6') wood fence on a portion of the property line on a corner lot where the code does not permit installation. (Planning & Zoning Board recommended approval on 10/22/07.) (Deferred from Commission meeting January 8, 2008.) (To be deferred to Commission Meeting March 4, 2008)

6. RESOLUTIONS – TAB #6

A. RESOLUTION 2008-1

A RESOLUTION OF THE VILLAGE OF BISCAYNE PARK URGING MEMBERS OF THE FLORIDA LEGISLATURE TO SUPPORT CERTAIN LEGISLATION DURING THE 2008 LEGISLATIVE SESSION.

7. OLD BUSINESS – TAB #7

- A. Report of Village Manager and Police Chief on staffing in Police Department**
- B. Consideration of approving Agreement with Peterson's Harley Davidson Motorcycles to lease one (1) FLHP Police Motorcycle for a two-year period at \$425 per month**
- C. Discussion of special water assessment charged to Village residents by the City of North Miami (Commissioner Bernard) (Continued from Commission meeting January 8, 2008)**
- D. Status of Annexation Study (Village Manager)**

8. NEW BUSINESS – TAB #8

- A. Consideration of policy on scheduling official Village events and community informational meetings (Mayor Hornbuckle)**
- B. Discussion of proposed activities for 75th Anniversary of the Village (Mayor Hornbuckle)**
- C. Impact of January 29, 2008, Election, Amendment #1, on Village 2007-2008 Budget (Village Manager)**
- D. Renewal of external auditors, Alberni, Caballero & Castellanos, LLP, CPA's, contract for a three-year period FY 08, FY 09, & FY 10 at the annual rate of \$22,000, \$24,000, and \$26,000 respectively**

9. GOOD AND WELFARE (PUBLIC)

10. REPORTS – TAB #10

A. Committee Reports

- 1. Star gazing Group – Brett Shinn**
- 2. Parks and Parkways Advisory Board**

Motion was made and approved to recommend that the Commission send a strong letter to the Department of Transportation to stop all planning towards the NE 6th Avenue sidewalk project and that they instead develop a Comprehensive Beautification Plan for all of NE 6th Avenue, integrating the road, the median, sidewalks, landscaping, curbs, and large trees in the median, and that we participate in the planning of the project.

B. Village Attorney Comments

10. REPORTS – Continued – TAB #10

C. Village Manager Comments & Reports

- 1. Report from Police Chief Glansberg**
- 2. Status of entry sign**
- 3. Status of Public Works yard research**
- 4. Status of Code Review interest**
- 5. Status of sidewalk at Recreation Center**

D. Commission Comments

- 1. Commissioner Anderson**
- 2. Commissioner Mallette**
- 3. Commissioner Morris**
- 4. Vice-Mayor Bernard**
- 5. Mayor Hornbuckle**

11. ANNOUNCEMENTS -All public meetings are held at the Ed Burke Recreation Center 11400 NE 9th Court

- | | |
|---------------------------------|---|
| * Monday, February 11 | Planning and Zoning Board at 6:30 pm |
| * Wednesday, February 13 | Parks & Parkways Board at 6:30 pm |
| * Monday, February 18 | Village Hall & Public Works closed for Presidents' Day |
| *Tuesday, February 19 | Code Enforcement Board at 7:00 pm |
| *Monday, February 25 | Planning and Zoning Board at 6:30 pm |
| *Tuesday, March 4 | Regular Commission Meeting 7:00 pm |

12. ADJOURNMENT - NOTE: TBS = To Be Submitted

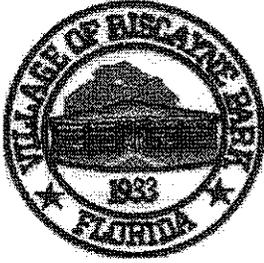
Discussion of the Draft Comprehensive Plan Evaluation and Appraisal Report (EAR) presented by the Bell David Planning Group, Inc. immediately following Regular Commission Meeting

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899-8000 no later than (4) days prior to the proceeding for assistance.

DECORUM

Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



Village of Biscayne Park

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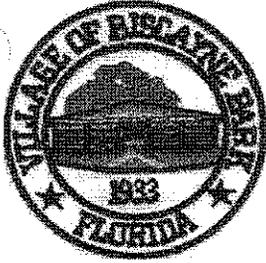
AGENDA **WORKSHOP**

Ed Burke Recreation Center – 11400 NE 9th Court
Tuesday, February 5, 2008 - 9:00 pm

or

immediately following Regular Commission Meeting

**Discussion of the Draft Comprehensive
Plan Evaluation and Appraisal Report (EAR)
presented by the Bell David Planning
Group, Inc.**



Village of Biscayne Park

MINUTES

REGULAR MEETING

Ed Burke Recreation Center – 11400 NE 9th Court

Tuesday, February 5, 2008 - 7:00 pm

Mayor Hornbuckle called the meeting to order at 7:10 p.m. In addition to Mayor Hornbuckle, present were Vice-Mayor Steve Bernard and Commissioners Bob Anderson and Dr. Chester Morris. Commissioner Kelly Mallette was out of town and participated in the meeting by telephone from Tallahassee. Present from Staff were Frank Spence, Village Manager; John Hearn, Village Attorney; Holly Hugdahl, Acting Finance Director; Mitchell Glansberg, Police Chief; Tony Sanchez, Police Captain; Bernard Pratt, Interim Public Works Director; Elisa Tankersley, Recreation Director, and Ann Harper, Village Clerk.

Mayor Hornbuckle stated that a group of people in the audience are here to address issues regarding the Police Department. He moved agenda item 7A to the beginning of the meeting as a Presentation.

Commissioner Morris led the Pledge of Allegiance followed by a moment of silence in memory of Raymon Hernandez, father of Code Enforcement Officer Sira Ramos.

7. OLD BUSINESS – TAB #7

A. Report of Village Manager and Police Chief on staffing in Police Department

Chief Glansberg read the report in the backup dated January 31, 2008, which is attached as part of the official record.

Mayor Hornbuckle invited Chuck Ross and Ray Salas to speak as representatives of the group of residents. Mr. Salas read a prepared statement and commented on Chief Glansberg's report. He charged the Commission to develop a comprehensive salary and benefits package for Police Officers and to provide the Officers with state-of-the-art upgraded equipment as other municipalities have done. Chuck Ross commented on the budget aspects of hiring new officers and reported the results of a poll of one-hundred residents which showed they all want additional officers for traffic enforcement and safety. He said that funds from other Village Departments could be used by the Police Department to fund these projects.

Mayor Hornbuckle opened the meeting for comments from others in the audience.

Daniel Rodriguez thanked the Commissioners for listening to residents and said additional officers should be added to the Police Department.

Dan Keys said the residents should listen to the Police Chief regarding hiring additional officers.

Mike Kopcsik spoke about Agenda item 7C, increase in water bills from North Miami.

Phyllis Shoched asked whether or not the water rate increase had been addressed with North Miami.

Fred Jonas said that residents who are dissatisfied with Police protection should call for the resignation of the Police Chief and the Village Manager.

Lisa Peterson said she is a member of the group of residents who are seeking improvements in the Police Department and they do not think the Police Chief and Village Manager should be replaced. She asked for more resources for the Police.

Arthur Earhardt said he does not want to pay extra for additional Police protection.

Barbara Watts spoke about agenda item 5A and said she objects to residents asking for variances to install fences.

Roxanna Ross spoke about several agenda items.

Mayor Hornbuckle thanked the residents for their input.

2. ADDITIONS, DELETIONS OR WITHDRAWALS TO AGENDA

Motion was made by Commissioner Morris, seconded by Vice-Mayor Bernard, to defer item 5A, Variance, to the Commission meeting March 4, 2008. The motion carried by voice vote, 5/0.

3. CONSENT AGENDA (Motion to be made for all as one or remove for discussion) Tab #3

A. Approval of Minutes - None

B. Approval of Monthly Budget to Actual Statement December 2007

Motion was made by Commissioner Anderson, seconded by Commissioner Morris, to approve the Consent Agenda. The motion carried by voice vote, 5/0.

4. ORDINANCES – FIRST READING – TAB #4

A. ORDINANCE NO. 2008-1

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, GRANTING FLORIDA POWER & LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, AN ELECTRIC FRANCHISE; IMPOSING PROVISIONS AND CONDITIONS RELATING THERETO; PROVIDING FOR MONTHLY PAYMENTS TO THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title of the Ordinance and said the Village currently has a franchise agreement with Florida Power & Light (FPL) which expires in 2010. The firm has come to the Village to negotiate a new agreement earlier than the expiration date. Payments to the Village will increase approximately ten to twelve thousand dollars annually. The new agreement includes a "most favored nation" clause which entitles the Village to new benefits which are extended to other municipalities with smaller populations, such as Lighthouse Point. The remainder of the document remains basically the same and is consistent with the agreements FPL has with other municipalities. Representatives from FPL are here to answer questions from the Commissioners.

Commissioner Mallette (by phone) said she works for lobbyist Ron Book, who represents FPL. Attorney Hearn said he spoke with the Ethics Committee representative and said that since the franchise has nothing to do with the work the Book firm performs, there is no conflict of interest involved and Commissioner Mallette can participate.

Motion was made by Commissioner Anderson, seconded by Commissioner Mallette, to approve the Ordinance on first reading and schedule second reading for March 4, 2008.

Commissioner Morris said he was concerned because the franchise agreement contains no reference to height restrictions on poles. Attorney Hearn said the issue of height restriction on poles was not acceptable to FPL.

Vice-Mayor Bernard said he had other concerns and recommended deferring action on the item.

Commissioner Morris suggested the Commissioners meet with the attorney to discuss the issues. He said he was concerned about the lack of adequate street lighting in the Village, also about the chopped-off poles throughout the Village and the transmission line issue.

Althea Player, representing FPL, said they have had several meetings with the Village Attorney and Vice-Mayor Bernard and have been discussing the agreement for eighteen months. She explained that the chopped-off poles are still in the Village because other utility companies have not removed their facilities from those locations. Regarding the lack of lighting, the Village must take the initiative and advise FPL of the size of the light and the location for placement.

Ken Rubin, FPL representative, said FPL has agreements with other companies for use of the poles, and those companies have certain rights.

Regarding transmission poles, Mayor Hornbuckle said that issue would be addressed if it comes up again.

Commissioner Anderson said this process has been going on for a long time, and he does not want to start over. Commissioner Mallet said she agreed.

Mayor Hornbuckle said each Commissioner can look at the contract, make a list of issues and provide them to the Manager and the Attorney so they can be forwarded to FPL.

Mayor Hornbuckle called for a roll-call vote on the motion to approve, which carried as follows:

AYES: Commissioners Anderson and Mallette; Mayor Hornbuckle

NAYS: Vice-Mayor Bernard and Commissioner Morris.

Mayor Hornbuckle assured the residents that the Village Manager and Attorney are well experienced in contract negotiations. In response to Commissioner Morris' question, Mayor Hornbuckle said he would prefer that each Commissioner meet separately with the Attorney.

5. PUBLIC HEARINGS

A. VARIANCES

(1) Catherine Brajdic , 890 NE 117th Street, requests a variance to install a six foot (6') wood fence on a portion of the property line on a corner lot where the code does not permit installation. (Planning & Zoning Board recommended approval on 10/22/07.) (Deferred from Commission meeting January 8, 2008.) (To be deferred to Commission Meeting March 4, 2008)

(Motion to defer was made earlier in the meeting)

6. RESOLUTIONS – TAB #6

A. RESOLUTION 2008-1

A RESOLUTION OF THE VILLAGE OF BISCAYNE PARK URGING MEMBERS OF THE FLORIDA LEGISLATURE TO SUPPORT CERTAIN LEGISLATION DURING THE 2008 LEGISLATIVE SESSION.

Clerk Harper read the title of the Resolution.

Mr. Spence said that this is a "catch all" resolution from the Florida League of Cities, and not all of the legislative issues outlined affect every city. In principle, it is backing all of the cities in the League.

Motion was made by Vice-Mayor Bernard, seconded by Commissioner Morris, to approve the Resolution. The motion carried by voice vote, 5/0.

7. OLD BUSINESS – TAB #7

A. Report of Village Manager and Police Chief on staffing in Police Department

Vice-Mayor Bernard said he did not see where we are going from this point. He said, if we are taking two reserve officers for full-time positions, do we need Commission approval to hire those two officers.

Mr. Spence said that we do not need to amend the budget, and we do not need authority to hire additional reserve officers. Right now we have authority to do what needs to be done, such as hiring as many certified reserve officers as we can get. The Chief is starting evaluations, which has not been done in the past. Each officer will know what is expected of him, and we will hold them to a higher standard, which will lead to a higher standing police force.

B. Consideration of approving Agreement with Peterson's Harley Davidson Motorcycles to lease one (1) FLHP Police Motorcycle for a two- year period at \$425 per month

Mr. Spence said he recommends approval of the agreement which is in the backup materials. After the dealership received the motorcycle from the city for trade, they offered the city \$10,200 for the

used motorcycle, which is equal to two years lease payments. We are going to receive a brand new police motorcycle for the next two years.

Motion was made by Commissioner Morris, seconded by Commissioner Anderson, to approve the agreement. The motion carried by voice vote, 5/0.

C. Discussion of special water assessment charged to Village residents by the City of North Miami (Commissioner Bernard) (Continued from Commission meeting January 8, 2008)

Mr. Spence said he has heard from several residents regarding the bills received this week, which contain the quarterly assessment of \$47. This assessment is also billed to residents of North Miami, not just residents of other communities using the water service.

Vice-Mayor Bernard said he would like to ask the Manager to look into other options for water service, ones which might have a reduction in fees. Mayor Hornbuckle said the Commission is in agreement that the Manager should continue to look for alternatives to buying water from North Miami.

Commissioner Mallette spoke about the County water service and said there will soon be a water infrastructure improvement program and fees will increase.

Commissioner Anderson commented that the water pipes in some areas of the cities are breaking and are in need of repair or replacement.

D. Status of Annexation Study (Village Manager)

Mr. Spence gave a brief history of Village activities related to annexing nearby properties and said the County has changed its philosophy and is now in favor of cities taking pockets of unincorporated areas into their boundaries. He was contacted by officials in North Miami who asked if the Village would be interested in annexing certain nearby areas. An annexation study was done by Florida International University (FIU) in 2005, and the study can be updated for \$8,000. He asked whether or not the Commission was interested in moving forward and asking FIU to perform the update.

Mayor Hornbuckle said everyone was familiar with what happened in 2005, but this is a different area. He feels that residents moved here for the "community" atmosphere of the Village, but in order to survive as a small community, he is in favor of looking at this new area.

Commissioner Anderson said a public workshop is needed. People need to think about the future; for example, are we going to be able to afford the same services with no new tax base. People who are paying taxes need to help make this decision.

Commissioner Morris asked (1) what do we get; (2) what are the costs; and (3) how much manpower do we need to maintain the new areas.

Mayor Hornbuckle asked that a date be selected for a workshop meeting.

8. NEW BUSINESS – TAB #8

A. Consideration of policy on scheduling official Village events and community informational meetings (Mayor Hornbuckle)

Mr. Spence read his memo in the backup (attached to minutes) outlining a policy for planning and scheduling community events for residents.

Motion was made by Commissioner Morris, seconded by Commissioner Anderson, to approve the policy and approve holding the community event on February 23, 2008.

Commissioner Anderson asked who will be the "point person" for these community events.

Commissioner Mallette said the Commission should be cautious about special events and the associated staff overtime costs. Each event is costly to the Village, and the number of people attending should be used to calculate the cost of each event.

Mayor Hornbuckle called for a voice vote on the motion to approve, which passed 5/0.

Mayor Hornbuckle said a policy should be developed regarding email newsletters and suggested the Village come up with a monthly newsletter. Mr. Spence suggested that Commissioners contact the residents on their email lists and ask if they would like to be included on one larger list.

**B. Discussion of proposed activities for 75th Anniversary of the Village
(Mayor Hornbuckle)**

Mayor Hornbuckle said 2008 is the 75th anniversary of the Village. He would like for the Village to hold a daytime family event, such as a barbeque with displays of Village history, and also a formal event in the evening. He asked for assistance from residents and asked them to email him if they are interested.

**C. Impact of January 29, 2008, Election, Amendment #1, on Village
2007-2008 Budget (Village Manager)**

Mr. Spence said Constitutional Amendment #1 was approved by the voters, and the Homestead Exemption has increased from \$25,000 to \$50,000. Loss of property tax revenue to the village will amount to approximately \$200,000. Recently he met with the auditors, and the Village ended Fiscal Year 2006-2007 "in the black" with unexpended funds of \$104,527. This transfer to reserves gives the Village a new balance of \$778,655.

**D. Renewal of external auditors, Alberni, Caballero & Castellanos, LLP,
CPA's, contract for a three-year period FY 08, FY 09, & FY 10 at the
annual rate of \$22,000, \$24,500, and \$26,000 respectively**

Mr. Spence outlined the auditing fees for the next three fiscal years as \$22,000, \$24,500, and \$26,000 and noted that these fees are \$3,000 less than the current year.

Motion was made by Commissioner Anderson, seconded by Commissioner Morris, to approve. The motion carried by voice vote, 5/0.

E. Discussion of Fire Hydrants (Commissioner Anderson)

Commissioner Anderson said there was a fire in the Village last weekend, and the County Fire Department which responded did not know the location of the closest fire hydrant and used a hydrant several blocks away. He said he would like the Police Department and Public Works to survey the locations of each fire hydrant in the Village and make sure each Police vehicle has a copy of the survey. Mayor Hornbuckle said all Commissioners agreed that this should be done.

9. GOOD AND WELFARE (PUBLIC)

Dan Keys commented on various items including keeping the newsletter informational rather than political, consideration of sharing annexation costs with North Miami and Miami Shores, and asking residents to give the Village items of historical interest.

Phyllis Shoched requested that the Police Department salaries and equipment be upgraded.

10. REPORTS – TAB #10

A. Committee Reports

1. Star gazing Group – Brett Shinn – no report

2. Parks and Parkways Advisory Board

Motion was made and approved to recommend that the Commission send a strong letter to the Department of Transportation to stop all planning towards the NE 6th Avenue sidewalk project and that they instead develop a Comprehensive Beautification Plan for all of NE 6th Avenue, integrating the road, the median, sidewalks, landscaping, curbs, and large trees in the median, and that we participate in the planning of the project.

B. Village Attorney Comments

Attorney Hearn said he and the Manager and Commissioners attended a hearing before three judges on Mr. Brumm's appeal of the Charter Lawsuit verdict and we are now awaiting the decision of that hearing.

He also said he is working with disciplinary actions for Police officers. Two have been concluded without expenditure of money not due to them.

C. Village Manager Comments & Reports

- 1. Report from Police Chief Glansberg**
- 2. Status of entry sign**
- 3. Status of Public Works yard research**
- 4. Status of Code Review interest**
- 5. Status of sidewalk at Recreation Center**

Chief Glansberg recognized Officer Bill Angellio as the Officer who issued 137 traffic tickets in the month of January. A total of 389 citations were issued that month.

Village Manager Spence said Chief Glansberg has crime statistics for the last ten years available for review. He also introduced Bernard Pratt as the new Director of Public Works. Mr. Pratt has been with the Village for nineteen years and has been working as Interim Director for the past three months. Mr. Spence said there will be locks placed on basketball court equipment in the evenings after the Recreation Department is closed because of damage to the equipment caused by people who come to the Village from other cities and park on the sidewalks, abuse the equipment and drive away residents who want to use the property.

D. Commission Comments

- 1. Commissioner Anderson**
- 2. Commissioner Mallette**
- 3. Commissioner Morris**
- 4. Vice-Mayor Bernard**
- 5. Mayor Hornbuckle**

Commissioner Anderson said that signs recently posted for election day were too close to the road.

Commissioner Mallette commended Chief Glansberg on the aggressive traffic enforcement and the number of citations issued.

Commissioner Morris spoke about the "harmony and peace" event at the Recreation Center and said he would like all Commissioners to attend local events, such as Crime Watch meetings. He also asked that a proclamation be prepared to honor Father Doyle.

Vice-Mayor Bernard said there will be a community event February 23rd from 10 am to 2 pm.

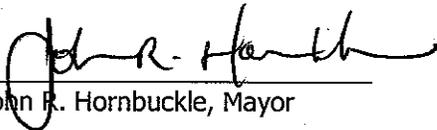
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| *Tuesday, March 4 | Regular Commission Meeting 7:00 pm |

There being no further business to come before the Commission, the meeting was adjourned at 10:00 p.m.

Commission approved: ___April 1, 2008___

Attest:



John R. Hornbuckle, Mayor



Ann Harper, Village Clerk

Discussion of the Draft Comprehensive Plan Evaluation and Appraisal Report (EAR) presented by the Bell David Planning Group, Inc. immediately following Regular Commission Meeting



BISCAYNE PARK POLICE DEPARTMENT

640 N.E. 114th Street
Biscayne Park, Florida 33161
(305) 899-8000

Date: January 31, 2008
To: Mr. Frank Spence, Village Manager
From: **Chief Mitchell Glansberg**
Re: Chief's Report on Public Safety Issues
Cc: February 4th 2008 Agenda

BACKGROUND:

As you are aware, a group of members of the community spoke during the January 2008 Commission Meeting on issues related to public safety, police staffing and traffic enforcement. Some resident's related concerns that they felt a lack of adequate police staffing because they were aware that several officers were on leave due to work related injuries. These residents also expressed concern over the shortages presented by the necessary administrative reassignment of two officers.

The majority of the group of residents that spoke on this public safety issue voiced support for hiring an additional police officer to the 11 man force bringing the number of sworn police officers to 12 full-time officers.

While no definitive direction was given by the commission to immediately hire a 12th police officer, the Commission did give me the direction to immediately work towards delivering a "superior police force." To that end, this report will provide strategies to implement immediate improvements to staffing and overall operation of the Department. We are also enhancing the hiring practices and training which is a core element of maintaining a competent, willing and professional staff of police officers, police supervisors and support staff.

STAFFING:

The necessary re-assignment of police officers impacted staffing assignments, however I took the necessary steps to ensure that the community's safety was never compromised.

STAFFING CONTINUED:

As a result of our joint efforts, the pending administrative issues with the two suspended police officers have been resolved. The two suspended police officers have both resigned from the police department effective January 19th, 2008. I recommend that we fill the two police officer vacancies from within our staff of more experienced police reserve officers. Police Reserve Officer John Crocker was selected for the first police officer position. Officer Crocker honorably retired, from the Miami-Dade County Police Department in 2004 after 32 years of service 15 years at the rank of Police Sergeant. Officer Crocker's primary assignment with Miami-Dade County Police Department was as a motorcycle officer for many years. Officer Crocker will be utilized primarily as a traffic enforcement/ motorcycle officer on varying shifts to supplement our one motorcycle trained officer/ traffic unit. With regard to Officer Marotta, we anticipate that he will return to full duty in the next 3-4 weeks and to resume his traffic enforcement/patrol duties.

The second Police Officer vacancy should also be filled in the next 2-3 weeks and will also be selected from our senior, more experienced reserve police officer staff. I'm hopeful that our remaining injured police officer that is on medical leave will be returning to full duty in the next 4-5 weeks.

To address any concerns that the police department staffing compromised the safety of our residents during the recent staffing challenges. Over the course of the last few months, our Police Reserve Officers were utilized to fully support any potential staffing shortages. Additionally, as we share mutual aid agreements with the North Miami Police Department, the Miami Shores Police Department and the El-Portal Police Department, assistance was utilized when needed from all three of our neighboring police departments to assure that the safety of the community was not jeopardized.

As we fill the two open positions, and get back to full staffing we will continue to utilize our current Reserve Police Officers to supplement our staff by enhancing the manpower on the shifts by adding additional officers during peak traffic volume and on nights and weekends, both to increase traffic enforcement and police visibility.

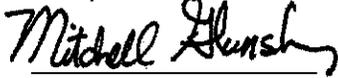
HIRING PRACTICIES:

One of the core elements of providing the most qualified Police Officers to the community is the proper hiring and screening of police officers. Only the most qualified police applicants will be hired to serve this community regardless of whether the police applicant is seeking a full-time or reserve police position. The industry standard will be strictly adhered to in terms assessing and screening the best applicant for the job.

TRAINING:

The department is formalizing a training program that assures that Traffic Enforcement, Crime Prevention and Community Policing are at the core elements of the training. We anticipate that all Biscayne Park Police Officers will be Traffic Radar certified by March 2008. Additionally, the frequency of High Liability areas like firearms training, and pursuit driving will be enhanced to provide for in-house training opportunities.

Respectfully Submitted,



Mitchell Glansberg
Chief of Police

VILLAGE OF BISCAYNE PARK

MEMORANDUM

TO: MAYOR HORNBUCKLE & COMMISSIONERS

FROM: FRANK R. SPENCE
Village Manager



DATE: January 31, 2008

SUBJECT: POLICY FOR SCHEDULING VILLAGE EVENTS

The need for this policy arose last week when a commissioner scheduled an event for the community unilaterally and without the benefit of input by the whole commission. The intent and purpose of the community event last Saturday was well-intentioned; only the process for having it was not followed, albeit, such process was based on past practice and not founded in an official approved policy.

Therefore, may I propose the following policy as a starting point:

- All events that are to be labeled as an official Village event must be approved by the Village Commission.
- The use of Village facilities and distribution and advertising systems utilized by the Village, must be approved by the Village Commission.
- Cost allocation of such a function will be decided and approved by the Village Commission.
- Upon Commission approval, the Village Manager, or his designee, will administer the event, and will coordinate such activities with the event sponsor.

With the approval of the above policy (even as amended), may I recommend approval of the Community Information Fair tentatively scheduled for Saturday, February 23. I believe that the formidable agencies that are lined up (see attached email listing) would be of benefit to the residents of Biscayne Park.

8A