

ORDINANCE No. 2007-15

AN ORDINANCE OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **ADOPTING THE SANITATION FUND BUDGET FOR FY 2007-2008** IN THE AMOUNT OF \$705,856.00; AUTHORIZING EXPENDITURES AS SET FORTH THEREIN; AND SETTING AN EFFECTIVE DATE

WHEREAS, The Village of Biscayne Park Commission, acting as budget making authority pursuant to the laws of the State of Florida, held two budget workshops and prepared a budget for fiscal year 2007-2008 as a result; and

WHEREAS, the Commission did hold two properly published public hearings the first on the 4th day of September and the second on the 18th day of September; and

WHEREAS, at all workshops and duly published public hearings, the Budget was presented and all interested parties had the opportunity to voice their comments;

NOW, THEREFORE, be it resolved by the Commission of the Village of Biscayne Park, Florida, that:

- Section 1.** The Village of Biscayne Park **FY 2007-2008** Sanitation Fund Budget for the period of October 1, 2007 through September 30, 2008 in the amount of \$705,856.00, a copy of which is attached hereto and made a part hereof, is hereby adopted, and the amounts therein are hereby authorized to be expended and funds are to be withdrawn from the Sanitation Fund Account of the Village as they are needed.
- Section 2.** The Village Clerk is hereby directed to forward a copy of this Ordinance to the Miami-Dade County Tax Collector; the State of Florida Department of Revenue and any other parties as required by law.
- Section 3.** This Ordinance shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 18th day of **September** 2007.

First Reading:
Second Reading:

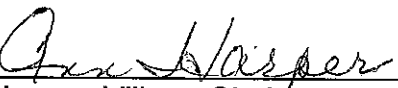
September 4, 2007
September 18, 2007

Attest:



John R. Hornbuckle, Mayor

The foregoing Ordinance, upon
being put to a vote, was voted as
follows:



Ann Harper, Village Clerk

Mayor Hornbuckle yes

Vice Mayor Anderson yes

Commissioner Bernard yes

Commissioner Mallette yes

Commissioner Morris yes

Approved as to form:



John J. Hearn, Village Attorney

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008

DEPARTMENT: PUBLIC WORKS
FUND: SANITATION FUND
ACCOUNT: 402-534

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:			
The Sanitation Fund is now a Proprietary Fund which means it is a self-supporting self-sustaining operation, receiving funds solely from the User Fee that is collected as part of the tax bill property owners receive. It is no longer commingled with the General Fund operations.			
DESCRIPTION OF SERVICES:			
The Public Works Department performs many high profile functions that are extremely crucial to the health of the Village. This includes picking up trash and garbage twice weekly and clippings once weekly.			
PERFORMANCE MEASURES:			
Approximately Units (Homes) Residents	1309 3328	Units of disposal per Year for Trash and Garbage 2,913 tons Service Through Miami Shores	Chipping / Mulching 15 tons per year
RESOURCE REQUIREMENTS:			
No. of Personnel		BUDGET 2006-2007	ADOPTED BUDGET 2007-2008
Total Operating Budget		-	702,602
% of Operating Budget 2006-2007			
Capital (incl. Lease/Purchase/Interest)		-	3,254
Other Non-Operating Funds		-	3,254
TOTAL BUDGET:		-	709,110

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008

SCHEDULE 2
Page 1

PUBLIC WORKS

DEPARTMENT: SANITATION FUND
FUND: 402-534
ACCOUNT:

OBJECT/ACCOUNT NAME:	FY05-06 AUDITED	FY06-07 ADOPTED BUDGET	FY06-07 YEAR TO DATE ACTUAL	FY06-07 ESTIMATED TOTAL	FY07-08 MANAGER RECOMMEND	FY07-08 ADOPTED BUDGET
343.40.01 Garbage/Waste Fees					695,856	695,856
343.40.03 Special Pick-up / Lot Clearing					10,000	10,000
Total Service Revenue:					705,856	705,856

VILLAGE OF BISCAWAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008

FUND: SANITATION FUND
ACCOUNT: 402-534

SCHEDULE 1

	FY05-06 AUDITED	FY06-07 ADOPTED BUDGET	FY06-07 YEAR TO DATE ACTUAL	FY06-07 ESTIMATED TOTAL	FY07-08 MANAGER RECOMMEND	FY07-08 ADOPTED BUDGET
PERSONAL SERVICES:					376,668	376,668
MATERIALS, SUPPLIES, SERVICES:					325,934	325,934
TOTAL OPERATING BUDGET:					702,602	702,602
CAPITAL:					-	-
DEBT SERVICE					3,254	3,254
GRANTS & AIDS					-	-
TOTAL NON-OPERATING BUDGET:					3,254	3,254
TOTAL DEPARTMENT BUDGET:					705,856	705,856

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008

SANITATION FUND
402-534

SCHEDULE 2
Page 1

FUND:
ACCOUNT:

OBJECT/ACCOUNT NAME:	FY05-06 AUDITED	FY06-07 ADOPTED BUDGET	FY06-07 YEAR TO DATE ACTUAL	FY06-07 ESTIMATED TOTAL	FY07-08 MANAGER RECOMMEND	FY07-08 ADOPTED BUDGET
534.12.01 Regular Salaries					217,020	217,020
534.13.01 Other Salaries & Wages					11,700	11,700
534.14.01 Overtime					1,000	1,000
534.19.01 Banked Sick Leave					3,200	3,200
534.21.01 FICA Taxes					14,243	14,243
534.21.02 Medicare					3,331	3,331
534.22.01 Retirement					22,627	22,627
534.23.01 Life, Health & Dental Insurance					50,792	50,792
534.24.01 Workers' Compensation					52,755	52,755
TOTAL PERSONAL SERVICES:					376,668	376,668
534.34.02 Dump - Garbage/Waste					174,000	174,000
534.34.03 Dump - Recycling					35,000	35,000
534.34.03 Cart Pickup					3,000	3,000
534.41.01 Telephone					1,265	1,265
534.43.01 Electric					720	720
534.43.02 Water					225	225
534.45.01 Insurance - Auto					5,856	5,856
534.45.02 Insurance - Liability					4,836	4,836
534.46.01 R&M Vehicles					7,000	7,000
534.49.05 Truck Washing					1,000	1,000
534.52.01 Operating Supplies					5,795	5,795
534.52.02 Gas & Oil					16,380	16,380
534.52.03 Tires & Tire Repair					2,000	2,000
534.52.04 Uniform Rental					3,015	3,015
534.53.01 Depreciation					30,360	30,360
534.53.02 Adminstration Fee-Miami-Dade					35,482	35,482
TOTAL MATERIALS, SUPPLIES, SERVICES:					325,934	325,934
TOTAL OPERATING BUDGET:					702,602	702,602

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008

FUND ACCOUNT: SANITATION FUND 402-534 SCHEDULE 2 Page 2

OBJECT/ACCOUNT NAME:	FY05-06 AUDITED	FY06-07 ADOPTED BUDGET	FY06-07 YEAR TO DATE ACTUAL	FY06-07 ESTIMATED TOTAL	FY07-08 MANAGER RECOMMEND	FY07-08 ADOPTED BUDGET
534.62.01 Buildings						
534.64.02 Machinery & Equipment						
TOTAL CAPITAL OUTLAY:				-		-
534.75.01 Lease/Purchase Interest				3,254	3,254	3,254
TOTAL DEBT SERVICE				3,254	3,254	3,254
OTHER NON-OPERATING EXPENSES:				3,254	3,254	3,254
TOTAL NON-OPERATING BUDGET:				3,254	3,254	3,254
TOTAL DEPARTMENT BUDGET:				705,856	705,856	705,856

**VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008**

FUND: SANITATION FUND
ACCOUNT: 402-534

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.12.01 Regular Salaries	Public Works Director (pro-rated) Assistant Director (pro-rated) Administrative Assistant (pro-rated) 2 Supervisors 7 Trash Collectors	217,020	217,020
534.13.01 Other Salaries/Wages	Temporary Workers - as needed - Part-time	11,700	11,700
534.14.01 Overtime	Wages for time worked in excess of 40 hours/wk. Requires Village Manager approval.	1,000	1,000
534.19.01 Banked sick leave	Provides payment of sick leave when required or banked in accordance with union contract.	3,200	3,200
534.21.01 FICA Taxes	As required by Law @ 6.20%	14,243	14,243
534.21.02 Medicare	As required by Law @ 1.45%	3,331	3,331
534.22.01 Retirement	Determined by FRS @ 9.85%	22,627	22,627
534.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	50,792	50,792
534.24.01 Workers' Compensation	Estimated departmental share.	52,755	52,755
534.25.01 Unemployment Compensation	Estimated departmental share.	-	-
534.26.01 Other Personal Services	For FDOT exams for CDL drivers and drug testing for employees	376,668	376,668

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
FISCAL YEAR 2007-2008

FUND: SANITATION FUND
ACCOUNT: 402-534

WORKSHEET
Page 3

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.52.03 Tires & Tire Repair	Purchase and repair of tires to maintain vehicles safe and operable.	2,000	2,000
534.52.04 Uniforms	Uniforms present a professional image and identifies workers. Includes 9 shirts and 9 pants per employee @ \$6.25 per week. Also includes T-shirts and caps.	3,015	3,015
534.53.01 Depreciation	Depreciation charged on trash trucks	30,360	30,360
534.53.02 Adminstration Fee-Miami-Dade	1% fee charged by Miami-Dade for collection and 4% discount received by residents for early payment	35,482	35,482
534.52.01 Operating Supplies	Supplies for the proper delivery of services as follows: Cleaning supplies and paper products Work shoes and other supplies as needed	2,380	5,795
534.52.02 Gas & Oil	Fuel and lubrication of vehicles to maintain safe and operable condition for Garbage and Trash Trucks.	16,380	16,380
534.74.01 Lease/Purchase - Interest	Interest payable on the new trash truck	3,254	3,254
TOTAL DEPARTMENT:			705,856.00