



VILLAGE OF BISCAYNE PARK
640 NE 114TH STREET
BISCAYNE PARK, FL 33161
TEL: 305 899 8000 FAX: 305 891 7241
www.biscayneparkfl.gov

Mayor and Commission

Roxanna Ross
Mayor

Albert Childress
Vice Mayor

Robert "Bob" Anderson
Commissioner

Steve Bernard
Commissioner

Bryan Cooper
Commissioner

Ana Garcia
Village Manager

John J. Hearn
Village Attorney

Maria Camara
Village Clerk

AGENDA
REGULAR COMMISSION MEETING
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Tuesday, May 4, 2010 - 7:00PM



Indicates documents are attached to this agenda.

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Presentations



4.a Proclamation - Municipal Clerk's Week, May 2-8, 2010



4.b Proclamation - May 16-22, 2010 to be Water Reuse Week in Florida

4.c Recreation Department - Issa Thornell, Recreation Coordinator

5 Additions, Deletions or Withdrawals to Agenda

6 Public Comments Related to Agenda Items / Good & Welfare

7 Consent Agenda

7.a Approval of Minutes



> March 2, 2010



> Contract for Finance Department Administration with New
Community Strategies

8 Public Hearings

9 Ordinances - FIRST READING

9.a Ordinance 2010-8

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING SECTION 15.1.10 ENTITLED "FINES; LIENS" OF THE VILLAGE OF BISCAYNE PARK LAND DEVELOPMENT CODE**; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR RENUMBERING; PROVIDING FOR AN EFFECTIVE DATE

Ordinances - SECOND READING

< None >

10 Resolutions

11 Old Business

12 New Business

- 12.a Village Manager Garcia: Renewal of insurance benefits for employees effective June 1, 2010.

As this agenda was being finalized, quotes from two sources were still pending. A complete overview of all quotes received and final recommendation to be provided on Monday, May 3, 2010.

- 12.b Commissioner Cooper: Use of past official Village reports/plans that were paid for with tax dollars.

- 12.c Commissioner Cooper: Discussion on the issue of green corridors.

-  12.d Commissioner Cooper: Corner lot notices (CLEAR VISIBILITY AT INTERSECTIONS)

-  12.e Mayor Ross: Discussion on utility tax.
- > Electric
 - > Natural gas
 - > Water

-  12.f Mayor Ross: Discussion of the Code Review Board's recommendations in the area of fence materials, hedges and walls, corner lots and side yards, and metal roofs.

- 12.g Village Manager Garcia: Discussion on scheduling the July commission meeting as the first Tuesday falls on July 6, 2010, the day after the Independence Day holiday.

13 Reports

- 13.a Committee Reports
- > Parks & Parkway Advisory Board

13.b Village Attorney

- > Legal fees on on-going labor cases.

13.c Village Manager

- > ARRA grant status/update
- > Art in Public Places
- > Village of Biscayne Park transportation initiative
- > Staff certification



13.d Commissioner Comments

- > Vice Mayor Al Childress
- > Commissioner Bob Anderson
- > Commissioner Steve Bernard
- > Commissioner Bryan Cooper
- > Mayor Roxanna Ross

14 Announcements

All public meetings are held at the Ed Burke Recreation Center, 11400 NE 9th Court, Biscayne Park.

Tuesday, May 11 - Code Review at 7:00PM

Monday, May 17 - Planning & Zoning at 6:30PM

Tuesday, May 18 - Code Enforcement at 7:00PM

Wednesday, May 19 - Parks & Parkway at 6:00PM

Tuesday, May 25 - Code Review at 7:00PM

Please visit our website regularly at biscayneparkfl.gov and click on the Calendar of Meetings & Events to view the full schedule.

16 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

DECORUM - Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

Proclamation

Municipal Clerks Week

May 2 through May 8, 2010

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Roxanna "Rox" Ross, Mayor of the Village of Biscayne Park, Florida, do recognize the week of May 2 through May 8, 2010, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, MARIA CAMARA and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 4th day of May, 2010.

VILLAGE OF BISCAYNE PARK, FLORIDA

Roxanna Ross, Mayor

Proclamation

*Village Of Biscayne Park
May 16 through May 22, 2010*

WATER REUSE WEEK

Whereas, safe, clean, and sustainable water resources are essential to Florida's environment, economy, citizens and visitors; and

Whereas, Florida's water supplies are finite, while our population and our need for water resources continues to increase; and

Whereas, water reuse provides a means for conserving and augmenting Florida's precious water resources; and

Whereas, Florida has established the encouragement and promotion of water reuse as state objectives in Chapters 373 and 403, Florida Statutes, and

Whereas, Florida's permitted reuse capacity exceeds 1.4 billion gallons per day (over 58 percent of Florida's total permitted capacity for all domestic wastewater treatment facilities); and

Whereas, the State of Florida has declared the week of May 16 - 22, 2010 to be Water Reuse Week in Florida; and

Whereas, the Village of Biscayne Park has joined with the State of Florida, the Florida Department of Environmental Protection, and the South Florida Water Management District in encouraging and promoting water reuse and conservation; and

Whereas, the Village of Biscayne Park has implemented a water reuse program and encourages efficient and effective use of reclaimed water; and

Now, Therefore, be it resolved that by virtue of the authority vested in me as Mayor of the Village of Biscayne Park, do hereby proclaim the week of May 16 - 22, 2010 as Water Reuse Week.

The Village of Biscayne Park is calling upon each citizen to help protect our precious resource by practicing water conservation and to use reclaimed water in an efficient and effective means.

*IN WITNESS WHEREOF, I have hereunto
Set my hand this 4th day in May, in the year
two thousand ten.*

Roxanna Ross, Mayor



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MINUTES
REGULAR COMMISSION MEETING
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Tuesday, March 2, 2010

1 Call to Order

2 Roll Call

Mayor Roxanna Ross called the meeting to order at 7:06PM. In addition to Mayor Ross, present were Vice Mayor Albert Childress, Commissioner Bob Anderson, Commissioner Steve Bernard, and Commissioner Bryan Cooper. Present from staff were Ana Garcia, Village Manager, Maria Camara, Village Clerk, John Hearn, Village Attorney, Police Chief Mitchell Glansberg, Public Works Director Bernard Pratt, and Recreation Coordinator Issa Thornell.

3 Pledge of Allegiance

Participants from Biscayne Park's Youth Flag Football led the pledge of allegiance, which was then followed by a moment of silence. The Mayor asked everyone to remember long time residents Lew Twitchell and Anne Patterson who had recently passed away.

4 Presentations

Recreation Coordinator Issa Thornell presented trophies to participants of Biscayne Park's Youth Flag Football.

March 2, 2010 was proclaimed as Charles Touchstone day, honoring Mr. Touchstone for his 32 years of service in the Public Works Department and in his retirement.

5 Additions, Deletions or Withdrawals to Agenda

All agenda items related to Bell David Planning Group to be discussed together. Items 9d and 9e (ordinances 2010-4 and 2010-5) were moved to the next meeting scheduled for March 16, 2010.

Item 9a (ordinance 2010-3) Item will be presented by Bell David Planning Group today, but detailed discussion for first reading will be moved to the next meeting scheduled for March 16, 2010.

Item 12b (Commissioner Cooper's discussion on supporting environmental issues) moved to the next meeting scheduled for March 16, 2010.

6 Public Comments Related to Agenda Items

Dan Keys - general comments on "New Business" items.

Jordan Leonard, Council Member for Bay Harbor Island - spoke on FPL agreement.

7 Consent Agenda (Motion to be made for all as one or remove for discussion)

The minutes for the February 2, 2010 Commission meeting was pulled from the consent agenda and moved to the next regular commission meeting on April 6, 2010. Motion made by Vice Mayor Childress to approve item 7.b only, Receipt of 1st Quarter Financials as of Dec. 31, 2009. It was seconded by Commissioner Anderson.

The motion was called to a vote:

All in favor: Mayor Ross, Vice Mayor Childress and Commissioner Anderson, Commissioner Bernard and Commissioner Cooper.

Motion carries 5/0.

Item 7 above took place after the reading of ordinances, item 9.

8 Public Hearings

None

9 Ordinance 2010-3 - First Reading

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA ADOPTING THE **EVALUATION AND APPRAISAL REPORT** BASED AMENDMENTS TO THE COMPREHENSIVE PLAN; AUTHORIZING TRANSMITTAL TO REVIEW AGENCIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title of the ordinance.

Jerry Bell of Bell David Planning Group gave an explanation of the process and timeline. Looking to get authorization from the Commission to transmit to the state at first reading, then come back in 60 days with a report, make changes based on the report, and finally come back at second reading with updates. Needs to have second reading done by June.

Mayor Ross opened the public hearing for those wishing to speak on the Comp Plan:

Barbara Kuhl - concerned with access to all of the information relating to the Comp plan, and that there are too many specifics and should be more general.

Dan Keys - did not have access to original EAR and unable to make comparisons. Concerned that it is too specific.

Karen Cohen - Same concerns and not sure where the amendments came from and that there are too many specifics.

Mike McGwinn - echo the same comments. Appreciate the opportunity to review the origins of what has been presented.

A motion made by Vice Mayor Childress to continue the 1st reading of Ordinance No. 2010-3 with a date certain of March 16, 2010, at 7:30PM. It was seconded by Commissioner Anderson.

The motion was called to a vote:

All in favor: Mayor Ross, Vice Mayor Childress and Commissioner Anderson, Commissioner Bernard and Commissioner Cooper.

Motion carries 5/0.

A second motion made by Commissioner Bernard requesting that the original Comp plan and EAR documents are added to the website, as well as hard copies available at Village Hall. It was seconded by Commissioner Cooper.

The motion was called to a vote:

All in favor: Mayor Ross, Vice Mayor Childress and Commissioner Anderson, Commissioner Bernard and Commissioner Cooper.

Motion carries 5/0.

Ordinance 2010-6 - First Reading

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA ACCEPTING THE **5-YEAR CAPITAL IMPROVEMENT PLAN** OUTLINING SPECIFIC PROJECTS, SUBJECT TO ANNUAL REVIEW; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title of the ordinance.

Jerry Bell of Bell David Planning Group provided a brief explanation.

Attorney Hearn explained a correction to section 2, subsection 4, which will be made and corrected for second reading.

Mayor Ross opened the public hearing, but there were none.

A motion made by Commissioner Bernard to approve at first reading. It was seconded by Commissioner Anderson.

The motion was called to a vote:

Commissioner Bernard - yes

Vice Mayor Childress - yes

Commissioner Anderson - yes

Commissioner Cooper - yes

Mayor Ross - yes

Motion carries 5/0.

Ordinance 2009-3 - Second Reading

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA ADOPTING ITS **2008-2025 WATER SUPPLY FACILITIES WORK PLAN**; AMENDING THE VILLAGE OF BISCAYNE PARK'S COMPREHENSIVE PLAN TO STRENGTHEN COORDINATION BETWEEN WATER SUPPLY AND LOCAL LAND USE PLANNING BY AMENDING THE TEXT CONTAINED IN THE FUTURE LAND USE, INFRASTRUCTURE, CONSERVATION, INTERGOVERNMENTAL COORDINATION AND THE CAPITAL IMPROVEMENT ELEMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

Note: First reading was in February 3, 2009.

Attorney Hearn read the title of the ordinance.

Alex David of Bell David Planning Group provided an explanation of the documents provided.

Mayor Ross opened the public hearing:
Tracy Trupman - concerned with water quality.

After discussion from the Commission with specific concerns of the reverse osmosis issue that comes from North Miami's water plan, Attorney Hearn suggested that Alex David discuss if we can make a change to our plan to detach the reverse osmosis with the regulatory agencies and come back with the response at the next meeting.

Additionally, Commissioner Anderson directed the Manager to verify with the City of North Miami whether there is a budgeted line item in their budget on the water surcharge.

A motion made by Vice Mayor Childress to continue the 2nd reading of Ordinance No. 2009-3 with a date certain of April 6, 2010. It was seconded by Commissioner Bernard.

The motion was called to a vote:
All in favor: Mayor Ross, Vice Mayor Childress and Commissioner Anderson, Commissioner Bernard and Commissioner Cooper.
Motion carries 5/0.

Item 11a from Old Business was moved to discuss at this point.

Alex David from Bell David Planning Group provided an update on the issues brought forward to the City of North Miami's Future Land Use. Mr. David reviewed the letter from Maxine Calloway, Director of Community Planning & Development for the City of North Miami to the Village that addressed those issues.

Ordinance 2010-7 - First Reading

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNEPARK, FLORIDA, GRANTING **FLORIDA POWER & LIGHT COMPANY**, ITS SUCCESSORS AND ASSIGNS A NON EXCLUSIVE ELECTRIC FRANCHISE; IMPOSING PROVISIONS AND CONDITIONS RELATING THERETO; PROVIDING FOR MONTHLY PAYMENTS TO THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Hearn read the title of the ordinance and provided a brief history on this particular ordinance and a summary of the negotiations with FPL.

Mayor Ross opened the public hearing and the following spoke on this ordinance:

Barry White (Kendall resident representing CASE)

Carmen Di Bernardi

Karen Cohen

Chester Morris

Gaspar Gonzalez

Tracy Truppman

Dan Keys

Bob Kopsik

Michael Speventa

John Holland

The Commission had discussion on the ordinance, followed by comments by the Village Manager. FPL representatives Aletha Player and Ken Rubin also spoke on the ordinance and the negotiations that took place.

A motion made by Vice Mayor Childress to accept the Manager's recommendation and to approve at first reading. It was seconded by Commissioner Anderson.

The motion was called to a vote:

Vice Mayor Childress - yes

Commissioner Anderson - yes

Commissioner Cooper - no

Commissioner Bernard - no

Mayor Ross - yes

Motion carries 3/2

Ordinance 2010-1 - Second Reading

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA AMENDING CHAPTER 11 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY CREATING NEW ARTICLE VI, ENTITLED "**STREET ADDRESS DISPLAY**"; PROVIDING FOR PENALTY; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE

Attorney Hearn read the title of the ordinance and provided a brief summary of the changes made since the first reading.

Mayor Ross opened the public hearing:

Fred Jonas - spoke on where the the numbering is located.

Dan Keys - can the street address be on the right of way.

A motion made by Vice Mayor Childress to accept approve at second reading seeing that the language of the ordinance was sufficient and clear. It was seconded by Commissioner Cooper.

The motion was called to a vote:

Commissioner Cooper - yes

Commissioner Bernard - yes

Vice Mayor Childress - yes

Commissioner Anderson - yes

Mayor Ross - yes

Motion carries 5/0

Ordinance 2010-2 - Second Reading

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE III, ENTITLED, "**COMMISSIONS, BOARDS AND COMMITTEES**"; REPEALING ORDINANCE 2008-8 AND CREATING NEW SECTION 2-30 OF THE CODE OF ORDINANCES OF THE VILLAGE OF BISCAYNE PARK ENTITLED "GENERAL RULES AND POLICIES"; AMENDING EXISTING SECTION 2-31 OF THE CODE OF ORDINANCES OF THE VILLAGE OF BISCAYNE PARK, ENTITLED, "BOARD OF PARKS AND PARKWAYS"; AMENDING EXISTING SECTION 2-32 OF THE CODE OF ORDINANCES OF THE VILLAGE OF BISCAYNE PARK, ENTITLED, "ECOLOGY BOARD"; REPEALING ORDINANCE 2008-7 AND CREATING A NEW SECTION 2-34 OF THE CODE OF ORDINANCES OF THE VILLAGE OF BISCAYNE PARK, ENTITLED, "RECREATION ADVISORY BOARD"; REPEALING ORDINANCE 2008-4; PROVIDING FOR AMENDMENT TO THE APPLICABLE CURRENT CODE SECTIONS WITH REFERENCE TO THIS ORDINANCE AND PROVIDING THAT PROVISIONS OF THE CURRENT CODE, TO THE EXTENT THAT THEY ARE IN CONFLICT WITH THIS ORDINANCE, SHALL BE REPEALED; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EF

Attorney Hearn read the title of the ordinance and provided a brief summary of the changes made since the first reading.

Mayor Ross opened the public hearing:

Dan Keys - does not see value of having alternates on the board, concerned with restriction on family members, and add definition of excused absences.

Barbar Kuhl - concerned with restriction on family members.

The Commission had discussion on the ordinance. During the discussion, the following changes were put to a vote:

1. Keep the definition as is for *Relative* . (section 2-30 A.3)

All in favor: Mayor Ross, Commissioner Cooper, Commissioner Bernard.

All opposed: Commissioner Anderson and Vice Mayor Childress

2. Add "or if another relative is on that board or committee." to *Prohibition of appointment of relatives (section 2-30 B.2)*

All in favor: Mayor Ross, Commissioner Cooper, Commissioner Bernard.

All opposed: Commissioner Anderson and Vice Mayor Childress

3. Leave the language as is to receive minutes within sixty (60) days after meeting. (*section 2-30 E.4.c*).

All in favor: Commissioner Anderson, Vice Mayor Childress, Commissioner Bernard, and Mayor Ross.

All opposed: Commissioner Cooper.

4. Add "and supporting documentation to the extent available." to the written agenda (*section 2-30 E.4.b*).

All in favor: Commissioner Anderson, Vice Mayor Childress, Commissioner Bernard, Mayor Ross and Commissioner Cooper.

A motion made by Commissioner Cooper to approve at second reading with the changes discussed. It was seconded by Commissioner Bernard.

The motion was called to a vote:

Commissioner Bernard - yes

Vice Mayor Childress - yes

Commissioner Anderson - no

Commissioner Cooper - yes

Mayor Ross - yes

Motion carries 4/1

10 Resolutions

None

11 Old Business

See above, item 11.a.

11.b - Discussion of replacement of Board Members

The Commission discussed the replacements and several appointments were made to the boards, but some were still pending as they were not sure on which of the current members needed to be replaced.

Direction given to invite all current members, newly appointed members, and those residents being considered for appointment to the Ethics Training on March 16, 2010. Appointments would then be finalized after that.

12 New Business

Commissioner Cooper moved item 12.a-Discussion of past official Village reports/plans to the next regular Commission meeting on April 6, 2010.

13 Good and Welfare (Public)

< None >

14 Reports

14.a - Committee Reports:

Parks & Parkway - Dan Keys: Following up on the reimbursement of supplies to Lynn Fisher on the Owl House Project.

14.b - Village Attorney Comments:

None except for a reminder that Robert Meyers is confirmed for the Ethics training on March 16, 2010.

14.c - Village Manager Comments:

Requesting consensus to proceed with getting state designation of northeast Sixth Avenue and for the Commission to consider naming suggestions. All in favor.

Discussion on traveling to Tallahassee during legislative session and provided the topics to be discussed. Commissioner Anderson made a motion that the cost of travel not to exceed \$3,000. Seconded by Vice Mayor Childress. All in favor.

14.d - Commissioner Comments:

Commissioner Bernard - remembering resident Lew Twitchell that recently passed away.

15 Announcements - All public meetings are held at the Ed Burke Recreation Center, 11400 NE 9th Court, Biscayne Park.

Monday, March 15th - Planning & Zoning at 6:30PM

Tuesday, March 16th - Ethics Training for staff, board and committee members at 6:00PM

Tuesday, March 16th - Special Commission Meeting at 7:30PM

Wednesday, March 17th - Parks & Parkway Advisory Board at 6:00PM

16 Adjournment

Motion made to adjourn by Vice Mayor Childress and seconded by Commissioner Anderson. All in favor.

Commission approved _____

Attest:

Roxanna Ross, Mayor

Maria Camara, Village Clerk



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April 27, 2010

To: Mayor Roxana Ross
Vice Mayor Al Childress
Commission Bob Anderson
Commissioner Steve Bernard
Commissioner Bryan Cooper

From: Ana Garcia, Village Manager

Re: Finance Department Administration Contract with New Community Strategies

Background Analysis:

The Village requires the services of a Finance Director in addition to the current Finance staff that provides the majority of the day to day functions. New Community Strategies will allow the Village the flexibility to have a professional and experienced Finance Director with the back-up of their firm to assist the Village with current and future needs. Their firm has experience in a multitude of municipal government services.

New Community Strategies has been successfully providing financial services for several cities including the initial Finance team in the City of Miami Gardens and currently serves the Town of Bal Harbor where their outstanding work and professionalism has resulted in the renewal of their contract for financial services.

Adjustments in the Finance budget have been made to finally allow the Village to have an all around Finance Department to include the expertise of a seasoned budget analyst and certified fraud examiner, and a multi-talented Finance Clerk who also serves as the back up to our Building Clerk. Both of these individuals have begun the process of their memberships with the Government Finance Officers Association (GFOA) as we move expeditiously towards the continued development of our staff so as to better serve the Village of Biscayne Park.

Recommendation:

Village Manager recommends approval to enter into the contract with New Community Strategies.

AMENDED AGREEMENT
Between
VILLAGE OF BISCAYNE PARK
And
NEW COMMUNITY STRATEGIES, INC.
For

FINANCE DEPARTMENT ADMINISTRATION

This is an Amended Agreement between the VILLAGE OF BISCAYNE PARK, a municipal corporation of the State of Florida, hereinafter referred to as the "VILLAGE"

And

New Community Strategies, Inc., a Florida corporation authorized to do business in the State of Florida, hereinafter referred to as "CONSULTANT";

WITNESSETH, in consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, VILLAGE and CONSULTANT agree as follows:

ARTICLE 1

DEFINITIONS AND IDENTIFICATIONS

For the purposes of this Agreement and the various covenants, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

1.1 CONSULTANT: New Community Strategies, Inc. is the consultant selected to perform this Agreement.

1.2 VILLAGE COMMISSION: the Village Commission of the Village of Biscayne Park, Florida.

1.3 CONTRACT ADMINISTRATOR: Whenever the term Contract Administrator is used herein, it is intended to mean the Village Manager. In the administration of this contract and administration of the financial matters of the VILLAGE, as contrasted with matters of policy, all parties may rely upon instructions or determinations made by the Contract Administrator.

1.4 VILLAGE: Biscayne Park, Florida; a Florida municipal corporation organized and existing under the laws of the State of Florida.

1.5 PROJECT: Administration of the Finance Department of the VILLAGE.

ARTICLE 2

SCOPE OF SERVICES

2.1 The CONSULTANT's basic services (the "Scope of Services") shall consist of the provision to the CONTRACT ADMINISTRATOR of Finance Director services for the administration of the Finance Department of the VILLAGE as directed by the CONTRACT ADMINISTRATOR, and including, but not limited to, the scope of services provided for in Exhibit "A".

2.2 The CONSULTANT agrees to meet with the CONTRACT ADMINISTRATOR or VILLAGE COMMISSION or any representative of the VILLAGE at reasonable times and with reasonable notice. CONSULTANT shall report to the CONTRACT ADMINISTRATOR pursuant to the Village Charter and Code.

2.3 Each month, CONSULTANT shall prepare a monthly report of VILLAGE fund status in a form suitable for the CONTRACT ADMINISTRATOR to make available to the VILLAGE COMMISSION.

ARTICLE 3

TERM, TIME FOR PERFORMANCE

3.1 The CONSULTANT shall commence performance of the services described herein, and as directed by the CONTRACT ADMINISTRATOR, on May 5, 2010, and shall continue to perform for a term of up to three (3) years, until one or both parties serves a termination notice as outlined in Section 7.2 of this Agreement.

ARTICLE 4

COMPENSATION AND METHOD OF PAYMENT

4.1 VILLAGE agrees to pay CONSULTANT a fee of Seventy Five Dollars (\$75.00) per hour to perform the duties of Finance Director for the VILLAGE.

4.2 Invoices shall be submitted to the CONTRACT ADMINISTRATOR every thirty (30) days.

4.3 Payment will be made to CONSULTANT at:

New Community Strategies, Inc.
4801 South University Drive, Suite 132
Davie, Florida 33328

ARTICLE 5

VILLAGE'S RESPONSIBILITIES

5.1 The VILLAGE shall assist the CONSULTANT by placing at their disposal any readily available information in the VILLAGE's possession pertinent to the Project.

5.2 The VILLAGE shall arrange for access to and make all provisions for CONSULTANT to perform its services, including the provision of desk space, access locally and remotely to the various accounting systems of the VILLAGE, reasonable office supplies, telephone service, and any other support typically provided a municipal finance officer.

5.3 The VILLAGE shall give prompt written notice to the CONSULTANT whenever the VILLAGE observes or otherwise becomes aware of any development that affects the scope or timing of the CONSULTANT's services.

ARTICLE 6

MISCELLANEOUS

6.1 REUSE OF DOCUMENTS

All reports, memoranda, letters, and other work products of the CONSULTANT provided by the CONSULTANT are instruments of service and as such become the property of the VILLAGE.

6.2 TERMINATION

This Agreement may be terminated by either party, at its discretion, for any reason or no reason upon thirty (30) days advance written notice by the terminating party to the other party of such termination, in which event the CONSULTANT shall be paid its compensation for services and authorized expenses performed or incurred to the termination date. All finished or unfinished documents and reports prepared by the CONSULTANT shall become the property of the VILLAGE and shall be delivered by the CONSULTANT within thirty (30) days of such termination. At the VILLAGE's sole option, should the CONSULTANT fail to deliver the VILLAGE's annual audited financial statements by the later of January 15th or two weeks following receipt of the audited statements from the auditor, the VILLAGE may reduce its monthly payments to the CONSULTANT by fifteen percent (15%) for the remainder of the fiscal year.

6.3 EQUAL OPPORTUNITY EMPLOYMENT

The CONSULTANT agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, age, or national origin and will take affirmative steps to ensure that

applicants are employed and employees are treated during employment without regard to race, color, religion, sex, age, or national origin. This provision shall include, but not be limited to, employment upgrading, demotion or transfer, recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship.

6.4 NO CONTINGENT FEE

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee or officer working solely for the CONSULTANT to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the CONSULTANT any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision, the VILLAGE shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

6.5 SUBCONTRACTORS

In the event the CONSULTANT, during the course of the work under this Agreement, requires the services of any subcontractors of other professional in connection with services covered by this Agreement that are not associates or who were not disclosed upon the commencement of this Agreement, the CONSULTANT must secure prior written approval of the CONTRACT ADMINISTRATOR or his/her designee.

6.6 ASSIGNMENT

This Agreement, or any interest herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by the CONSULTANT, except to any entity with whom the CONSULTANT is majority owner or stockholder, with the prior written consent of the VILLAGE; however, the Agreement shall run to the benefit of the VILLAGE and its successors.

6.7 INDEMNIFICATION

The CONSULTANT agrees to defend, indemnify, and hold harmless the VILLAGE and its officers and employees from liabilities, damages, losses, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement.

6.8 **INSURANCE**

The CONSULTANT shall maintain throughout the term of this Agreement the following insurance:

(a) **Automobile Insurance.** Automobile insurance with liability limits of no less than five hundred thousand dollars (\$500,000.00).

(b) **Professional Liability Insurance.** The limits of liability provided by such policy shall be no less than five hundred thousand dollars (\$500,000.00) and shall support the indemnification specified in Section 7.7. The Professional Liability policy or certificate shall reference this Project by endorsement.

The CONSULTANT shall provide to the VILLAGE a Certificate of Insurance or a copy of all insurance policies required by Section 7.8 including any subsection hereunder. The VILLAGE reserves the right to require a certified copy of such policies upon request.

6.9 **REPRESENTATION**

(a) It is recognized that questions in the day-to-day conduct of the Project will arise. The CONTRACT ADMINISTRATOR is designated as the VILLAGE's representative/agent to whom all communication on the day-to-day conduct of the work shall be addressed.

(b) The CONSULTANT agrees that BERT WRAINS and/or IRVING ROSENBAUM shall be the CONSULTANT's Project Managers and primary performers of services and shall be the representatives of the CONSULTANT to whom matters involving the conduct of the work shall be addressed.

6.10 **JURISDICTION AND VENUE**

(a) Both parties agree that the law of the State of Florida shall govern the terms of this Agreement and that any litigation commenced pursuant to this Agreement shall be in the State Courts in and for Miami-Dade County, Florida.

(b) The VILLAGE and the CONSULTANT HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHT EITHER MAY HAVE TO A TRIAL BY JURY IN RESPECT TO ANY ACTION, PROCEEDING, TRIAL BY JURY IN RESPECT TO ANY ACTION, PROCEEDING, LAWSUIT OR COUNTERCLAIM BASED UPON THIS AGREEMENT, ARISING OUT OF, UNDER, OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR THE ACTIONS OR INACTIONS OF ANY PARTY.

6.11 **SEVERABILITY AND SURVIVAL**

If any of the provisions contained in this Agreement are held for any reason to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability will not affect any other provision and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

6.12 **ALL PRIOR AGREEMENTS SUPERSEDED; CONFLICT**

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained herein.

It is further agreed that no modifications, amendments, or alternations in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

6.13 **NOTICES**

Whenever either party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail with return receipt requested, addressed to the party for whom it is intended, at the place last specified as the place for giving notice in compliance with the provisions of this paragraph. The parties designate the following as the respective places for giving of notice, to wit:

For the VILLAGE:

Ana Garcia, Village Manager
640 NE 114th Street
Biscayne Park, Florida 33161

For the CONSULTANT:

Irving Rosenbaum, D.P.A., President
New Community Strategies, Inc.
4801 South University Drive, Suite 132
Davie, Florida 33328

or to such other address which is subsequently designated by written notice.

IN WITNESS WHEREOF, the parties have made and executed the Agreement on the respective dates under each signature. The VILLAGE, through its CONTRACT ADMINISTRATOR, as authorized to execute same by the VILLAGE COMMISSION on the 4th day of May, 2010, and New Community Strategies, Inc., signing by and through its duly authorized officer.

ATTEST:

VILLAGE OF BISCAYNE PARK, FLORIDA

Maria Camare, Village Clerk

Ana M. Garcia, Village Manager

Approved as to form and legal sufficiency:

John J. Hearn, Village Attorney

ATTEST:

NEW COMMUNITY STRATEGIES, INC.

Irving Rosenbaum, President

EXHIBIT "A"

The Scope of Services to be provided by the CONSULTANT includes, but is not limited to the following:

- Bank Account Reconciliation
- General Ledger
- Reconcile Fund Pool Accounts
- Prepare Monthly Statements
- Quarterly Reports for Commission
- Grant Administration
- Prepare, Generate, and File Compliance Reports with State, County and Federal Agencies
- Budget Preparation
- Provide Research for Annexations and Bond Issues Upon Request



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

Tel: 305 899 8000
Fax: 305 891 7241

Mayor and Commission

Roxanna Ross
Mayor

Albert Childress
Vice Mayor

Robert "Bob" Anderson
Commissioner

Steve Bernard
Commissioner

Bryan Cooper
Commissioner

Ana Garcia
Village Manager

John J. Hearn
Village Attorney

Maria Camara
Village Clerk

April 27, 2010

To: Mayor Roxana Ross
Vice Mayor Al Childress
Commission Bob Anderson
Commissioner Steve Bernard
Commissioner Bryan Cooper

From: Ana Garcia, Village Manager

Re: Ordinance 2010-8 – Amending Section 15.1.10 Entitled “Fines; Liens” of the Village of Biscayne Park Land Development Code

Background Analysis:

Please refer to attached memos from

1. Attorney John Hearn
2. Code Enforcement Officer Sira Ramos

Fiscal/Budgetary Impact:

There is no budgetary impact to the operating expense of the Code Enforcement Division.

Recommendation:

Village Manager recommends approval at first reading.

MEMORANDUM

TO: Honorable Village Commission
Ana M. Garcia, Village Manager
Maria Camara, Village Clerk

FROM: John J. Hearn, Village Attorney

RE: Consideration of Amending Section 15.1.10 of the Land Development Code

DATE: April 29, 2010

BACKGROUND:

Chapter 15 of the Land Development Code sets forth procedures for enforcement of the Village Code. The code enforcement procedures which are provided for in Chapter 15 are consistent with the requirements of state law for a code enforcement board. Section 15.1.10 entitled, "Fines; Liens", provides that the Village may not impose a fine in excess of \$15,000 per violation unless the Code Enforcement Board finds the violation to be irreparable or irreversible in nature. This limitation is not provided for in state statute nor is it typically provided for in municipal codes. I have been approached by the Village's Code Enforcement Officer who has stated that compliance has been made more difficult because of that limitation of fine.

Many municipalities have found that the accrual of the fines in larger amounts assist them in reaching code compliance agreements and enforcement.

RECOMMENDATION:

That the Village Commission consider whether it wants to eliminate the cap on Code Enforcement liens by amending Section 15.1.10 of the Code.



Village of Biscayne Park
Code Enforcement
Memo

DATE: April 28, 2010

TO: Ana Garcia, Manager
Maria Camara, Village Clerk

FROM: S. Ramos - Code Enforcement

SUBJECT: Ordinance 15.1.10 Fines and Liens

Enclosed are the descriptions of violations and accumulated fines for the property located at 1245 NE 119 Street. It was at one time an owner occupied duplex. Then the owner moved out and rented both units. At first it was well maintained and then it started to deteriorate. Courtesy notices were given and an effort was made to get the owner and the tenants into compliance. When that failed citations were issued. Finally the owner walked away from the property.

Like the above example there are many cases on file with accumulating fines. Code Enforcement is about achieving compliance but when compliance is not met there is a citation process that follows for non-compliance. There are approximately 30 foreclosed properties in the Park, many have outstanding violations and citations.

John Hearn has sent the amended version of Ordinance 15.1.10. Deleting Section 1c that caps each code violation at \$15,000.00.

These citations have gone through the entire Code Enforcement process and the property owners refuse to bring them into compliance or they are foreclosed properties.

It is my understanding that Florida Statue 162 does not cap fines. We do as much as possible to encourage and assist all homeowners to come into voluntary compliance. The fine process is only for failure to comply. When the property owner refuses to comply and a daily fine is levied by the Code Board it should not have a cap. For this reason this amended Ordinance has been brought forth.



Village of Biscayne Park
 Code Enforcement
 640 N. E. 114 Street
 Biscayne Park, FL 33161
 305-899-8000

	Barreras Property		
DATE	April 16, 2010		
Property Address	1245 NE 119 Street Biscayne Park, FL 33161		
Citation	Description	Actual Amount Owed	
08-102	Deteriorated Fence –Code Board findings Guilty 25.00 fine assessed 25.00 Administrative fee assessed 150.00 per day commencing April 21, 2008 Fine calculated through April 30, 2010 VIOLATION NOT ABATED TO DATE	110,900.00	
08-141	Duplex being used as a rooming house -Code Board finding Guilty 25.00 fine assessed 10.00 per day assessed commencing April 22, 2009 Fine calculated through VIOLATION ABATED Dec. 24, 2008	2,500.00	
08-142	Non conforming electric -Code Board findings guilty 200.00 fine assessed 25.00 administrative fee assessed VIOLATION ABATED	225.00	
07-136 & 129/08-101	Property Maintenance – trash, debris, filth discarded furniture, etc Code Board finding guilty 75.00 fine assessed 25.00 administrative fee assessed 25.00 per day commencing April 26, 2008 Calculated through April 30, 2010 VIOLATION NOT ABATED	18,475.00	

	Continued next page Lien Form 1245 NE 119 Street Biscayne Park, FL 33161 November 15, 2009		
Citation	Description	Actual Amount Owed	
11-07-1023	Landlord Permit Violation – Code Board findings guilty. 25.00 fine assessed 50.00 administrative fee assessed 50.00 per day commencing April 2, 2008 VIOLATION ABATED May 5, 2008	1,855.00	
07-134 & 220	Property maintenance – high grass. Code Board finding guilty 25.00 fine assessed 25.00 administrative fee assessed 150.00 per day commencing May 15, 2008 VILLAGE ABATED VIOLATION on Nov. 25, 2008	29,250.00	
	ALL VIOLATIONS HAVE BEEN LIENED AS OF APRIL 21, 2008 AT THE AMOUNT OF 18.50 EACH	111.00	
	TOTAL AMOUNT DUE THROUGH MARCH 1, 2010	\$163, 316.00	

ORDINANCE NO. 2010-8

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 15.1.10 ENTITLED "FINES; LIENS" OF THE VILLAGE OF BISCAYNE PARK LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR RENUMBERING; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, at its meeting of November 1, 2005, the Village Commission adopted Ordinance 2005-11, which established a Village Code Enforcement Board;

WHEREAS, Ordinance 2005-11 provided specific authority and procedures for the enforcement of the codes and ordinances of the Village consistent with Chapter 162 of the Florida Statutes; and

WHEREAS, staff has requested the elimination of a cap on code enforcement fines in order to be able to more effectively encourage compliance; and

WHEREAS, the Code Enforcement Board will retain the authority to reduce fines upon the finding of mitigating factors consistent with the Village Code; and

WHEREAS, the Village Commission has reviewed this ordinance and found that the amendment is in the best interests of the citizens of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA AS FOLLOWS:

Section 1. Section 15.1.10 of the Village of Biscayne Park Land Development Code, entitled "Fines; Liens" shall be revised to read as follows:

15.1.10 *Fines; liens.*

(a) The code enforcement board, upon notification by the code inspector that a previous order of the board has not been complied with by the set time, or finds a person to be a repeat violator under subsection (c), may order the violator to pay a fine in an amount specified in this section for each day the violation continues past the date set

by the board for compliance or, in the case of a repeat violation, for each day the repeat violation continues past the date of notice to the violator of the repeat violation. If a finding of a violation or a repeat violation has been made as provided in this part, a hearing shall not be necessary for issuance of the order imposing the fine.

(b) Amount of fine.

(1) A fine imposed pursuant to this section shall not exceed the following:

a. Two hundred fifty dollars (\$250.00) per day per violation for a first violation:

b. Five hundred dollars (\$500.00) per day per violation for a repeat violation; and

~~e. Up to fifteen thousand dollars (\$15,000.00) per violation unless the code enforcement board finds the violation to be irreparable or irreversible in nature.~~

(2) In determining the amount of the fine, if any, the code enforcement board shall consider the following factors:

a. The gravity of the violation;

b. Any actions taken by the violator to correct the violation; and

c. Any previous violations committed by the violator.

(c) Reduction of fine imposed pursuant to this section.

(1) The code enforcement board is hereby delegated the authority to hear requests for reduction of fines pursuant to this section and make the final decision on behalf of the village.

(2) For all requests for reduction of fine, the code enforcement officer shall submit a written recommendation to the code enforcement board or the administrative panel. In formulating the recommendation, the code enforcement officer shall consider criteria, which includes, but is not limited, to the following:

a. The cooperation of the respondent, including whether the respondent had appeared before the board at the original hearing;

b. The documentation provided by the respondent in support of the request;

- c. Whether the respondent has new evidence or information which could not be provided at the original hearing;
- d. Whether there was any extraordinary hardship which existed or currently exists;
- e. Whether the respondent has come into compliance with the order of the board;
- f. The number of days that the violation existed;
- g. Whether the respondent has been deemed a repeat violator by the board;
- h. Whether the property is homestead or non-homestead property; and
- i. The total administrative cost to the village for the handling of the case, which cost will be inclusive of staff time and recording and release of lien fees.

(3) The code enforcement board and the administrative panel shall consider the same criteria as the code enforcement officer.

(4) The code enforcement board shall not waive administrative costs incurred by the local government in enforcing its codes. In addition, the code enforcement board and the administrative panel shall not waive costs of repairs incurred by the local government.

(d) A certified copy of an order imposing a fine, or a fine plus repair costs, may be recorded in the public records and thereafter shall constitute a lien against the land on which the violation exists, or, if the violator does not own the land, upon any other real or personal property owned by the violator. Upon petition to the circuit court, such order shall be enforceable in the same manner as a court judgment by the sheriffs of this state, including execution and levy against the personal property of the violator but such order shall not be deemed otherwise to be a judgment of a court except for enforcement purposes. A fine imposed pursuant to this part shall continue to accrue until the violator comes into compliance or until judgment is rendered in a suit to foreclose on a lien filed pursuant to this section, whichever occurs first. After three (3) months from the filing of any such lien which remains unpaid, the code enforcement board may authorize the village attorney to foreclose on the lien. No lien created pursuant to the provisions of this chapter may be foreclosed on real property, which is a homestead under the Florida Constitution, Art. X, § 4.

Section 2. Severability. Should any section, provision, paragraph, sentence, clause or word of this Ordinance or portion hereof be held or declared by any court of

competent jurisdiction to be unconstitutional or invalid, in part or application, it shall be considered as eliminated and shall not affect the validity of the remaining portions or applications of this Ordinance.

Section 3. Codification. It is the intention of the Village Commission of the Village of Biscayne Park, that the provisions of this Ordinance shall become and made a part of the Code of Ordinances of the Village of Biscayne Park, Florida, and that the Sections of this Ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or other word or phrase in order to accomplish such intention.

Section 4. Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts thereof in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall become effective immediately upon its passage and adoption.

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

The foregoing ordinance upon being put to a vote, the vote was as follows:

Roxanna Ross, Mayor

Attest:

Mayor Ross _____
Vice Mayor Childress _____
Commissioner Anderson _____
Commissioner Bernard _____
Commission Cooper _____

Village Clerk

Approved as to form:

John J. Hearn, Village Attorney



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

Tel: 305 899 8000
Fax: 305 891 7241

March 31, 2010

CLEAR VISIBILITY AT INTERSECTIONS

Dear Property Owner;

As many of you are aware we have a growing problem with the lack of visibility of oncoming traffic at many intersections. In order to maintain the safety of motorists, pedestrians and property owners, the Village of Biscayne Park is requesting that all owners of corner properties come into **voluntary compliance** with the **Clear Visibility Triangle** ordinance. Refer to the ordinance and diagram on the reverse side of this page that shows how to measure correctly for the Clear Visibility Triangle.

Hedges, fences or any type of vegetation **must not** obstruct the clear view of oncoming traffic in any way. Growth or fencing on any corner should not be more than three (3) feet six (6) inches high **and/or** not block the view of oncoming traffic pursuant to Section 5.4.1 of the Code of Ordinances for the Village of Biscayne Park.

If you need help or have questions please do not hesitate to call Sira Ramos in the Code Enforcement Department at 305-899-8000, x211.

COMPLIANCE MUST BE MET WITHIN 30 DAYS FROM THE DATE OF THIS NOTICE. FAILURE TO COMPLY WILL RESULT IN THE VILLAGE TAKING ACTION TO CORRECT THE VIOLATION. THE PROPERTY OWNER WILL BE BILLED ACCORDINGLY AND A CODE CITATION WILL BE ISSUED.

Yours Truly,

Ana M. Garcia, CPRP
Village Manager

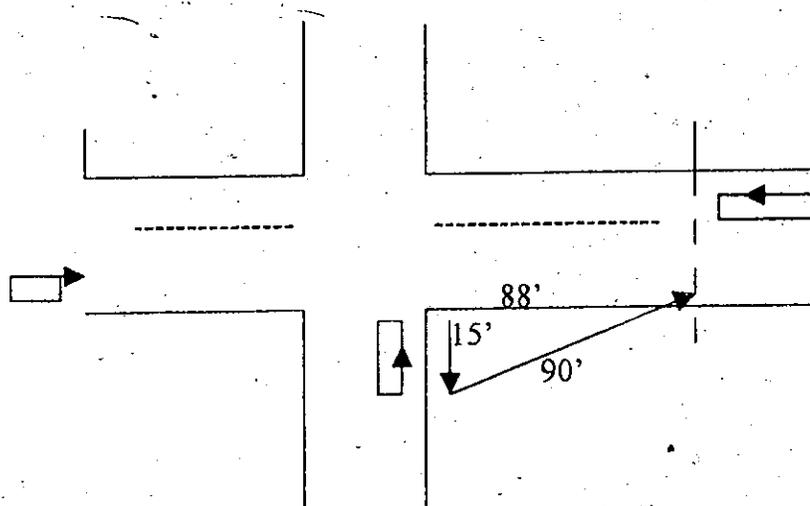
5.4.1 *Clear visibility triangle.* In order to provide a clear view of intersecting streets to the motorist, there shall be a triangular area of clear visibility formed by two (2) intersecting streets or the intersection of a driveway and a street. The following standards shall be met:

(a) For street intersections the clear visibility triangle shall be formed by a line along the street pavement edge fifteen (15) feet long from the street corner perpendicular, generally, to a second line of the street pavement edge of approaching traffic, connected by a third line that measures three (3) times the speed limit of the street.

(b) For driveways two (2) clear visibility triangles shall be formed by connecting, in each case, a point on the edge of the street pavement and a point on the edge of the driveway, each to be located at a distance of twenty (20) feet from the intersection of the street and driveway lines, and a third line joining the two (2) points.

(c) Nothing shall be erected, placed, parked, planted, or allowed to grow in such a manner so as to obstruct cross-visibility at a level between three (3) feet and six (6) feet above the grade, measured at the centerline of the intersection. Trees or palms, however, having trunks and foliage trimmed in such a manner that no trunks or foliage extend into the cross-visibility area shall be allowed, provided they are so located so as not to create a traffic hazard.

**PLEASE DO NOT HESITATE TO CALL SIRA RAMOS IN THE CODE ENFORCEMENT DEPARTMENT IF YOU HAVE ANY QUESTIONS.
305-899-8000**





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TITLE II CITY CODE*

Chapter 54A MUNICIPAL PUBLIC SERVICE TAX

Chapter 54A MUNICIPAL PUBLIC SERVICE TAX

Sec. 54A.01. Definitions Applicable to Sections 54A.01--54A.08.

(a) A "Seller" is a person, firm, corporation, or other legal entity who sells a service that is subject to a levy.

(b) The term "electronic transfer" means the use of the Automated Clearing House (the "ACH"), or other electronic transfer system approved by the City Treasurer on a case by case basis, by the Seller, to send the taxes collected directly from the Seller's bank to the City's primary bank.

(c) "Fuel oil" shall include fuel oil grades Nos. 1, 2, 3, 4, 5, and 6, kerosene and coal oil.

(d) The terms "remit," "remittance" and "remitting," for purposes of the tax imposed by this Chapter 54A, mean the sending by the Seller and the receipt by the City of all taxes levied and collected pursuant to Chapter 54A. The date of receipt of such taxes by the City will be the date of postmark, or if by electronic transfer, the date received by the City's primary bank as indicated on the City's bank statement.

(e) The term "return," as used in Section 54A.03, means the supporting documentation submitted periodically in accordance with the provisions of this Chapter, and to be accompanied by the tax remittance, if any for that period, to the Treasurer of the City, which at a minimum shall indicate:

- _____ (1) the name and address of the Seller; and
- _____ (2) the time period covered with respect to the particular return being filed; and
- _____ (3) the amount (in U.S. Dollars) of the revenue collected from the sale of the taxable service; and
- _____ (4) the amount (in U.S. Dollars) of any collection allowance taken in accordance with Florida law; and
- _____ (5) the amount (in U.S. Dollars) of tax being remitted to the City, or having been sent by electronic transfer to the City's bank, which is the subject of the particular return being filed; and
- _____ (6) the name and telephone number of a person authorized by the Seller to respond to inquiries from the City concerning how the Seller is administering and collecting the tax.

Those Sellers remitting the tax by electronic transfer must nevertheless send periodic returns to the Treasurer of the City.

(f) The term "tax" or "taxes" means the municipal public service tax authorized pursuant to Florida Statutes § 166.231 or Florida Statutes § 166.232, and this Chapter 54A.

(g) The term "levy" means and includes the imposition of the tax under Florida Statutes §§ 166.231 and 166.232, all changes in the rate of the tax imposed under either of those Sections, and all changes of election under Florida Statutes § 166.231(9)(a).

(Ord. of 11-8-1982, Doc. #17384; Ord. of 10-28-1985, Doc. #19818; Ord. of 9-15-1986, Doc. #20597; Ord. of 4-1-1991, Doc. #24698; Ord. of 8-25-1997, Doc. #30534; Ord. of 7-18-2001, § 2, Doc. #33876)

Sec. 54A.02. Purchase of Electricity, Gas, Fuel Oil and Water Service--Levy of Tax; Amount; Payment Generally of Tax.

(a) Except as provided below or as otherwise exempted by Section 54A.04, there is hereby levied and imposed by the City on each and every purchase of electricity, metered or bottled gas (natural liquefied petroleum gas or manufactured gas), fuel oil, and water service, within the corporate limits of the City, a tax at the rate of ten percent (10%) of the total amount charged for such utility service or commodity. For purposes of calculating the tax, the amount charged for the taxable service shall be deemed to include any gross receipts taxes and franchise fees separately stated on the customer's bill.

(b) The tax imposed by this section shall not be applied against any fuel adjustment charge, and such charge shall be separately stated on each bill. "Fuel adjustment charge" shall mean all increases in the cost of utility services to the ultimate consumer resulting from an increase in the cost of fuel to the utility subsequent to October 1, 1973.

(c) Subject to the provisions of Section 54A.05, such tax shall in every case be paid by the purchaser for the use of the City to the Seller of such electricity, metered or bottled gas, fuel oil or water service at the time of paying the charge therefor.

(Ord. of 10-28-1985, Doc. #19818; Ord. 9-15-1986, Doc. #20597; Ord. of 8-25-1997, Doc. #30534; Ord. of 7-18-2001, §§ 2, 3, Doc. #33876)

Sec. 54A.03. Same--Collection Generally and Disposition of Tax; Discontinuance of Service upon Failure of Purchaser to Pay Tax and Seller's Charge.

(a) It shall be the duty of every Seller of electricity, metered or bottled gas (natural or manufactured), fuel oil or water service to collect from the purchaser for the use of the City the tax levied by the preceding section, at the time of collecting the selling price charged for each transaction and to file a return and remit on or before the twentieth (20th) day of each calendar month, or if the twentieth day is either a legal holiday or is not a City business day, then on or before the first City business day, that is not also a legal holiday, following the twentieth day of the month, unto the Treasurer of the City all such taxes levied and collected during the preceding calendar month. It shall be unlawful for any Seller to collect the price of any sale of electricity, metered or bottled gas, (natural or manufactured), fuel oil or water service without, at the same time, collecting the tax hereby levied in respect to such sales, unless such Seller shall elect to assume and pay such tax without collecting the same from the purchaser. Any Seller failing to collect such tax at the time of collecting the price of any sale where the Seller has not elected to assume and pay such tax shall be liable to the City for the amount of such tax in like manner as if the same had actually been paid to the Seller, and the Mayor of the City shall cause to be brought all suit actions and to take all proceedings in the name of the City as may be necessary for the recovery of such tax; provided, however, that the Seller shall not be liable for the payment of such tax upon uncollected charges. If any purchaser shall fail, neglect or refuse to pay to the Seller the Seller's charge and the tax hereby imposed and as hereby required on account of the sale for which such charge is made, or either, the Seller shall have and is hereby vested with the right, power and authority to immediately discontinue further service to such purchaser until the tax and the Seller's bill shall have been paid in full.

(b) Sellers remitting tax collections of ten thousand dollars (\$10,000) or more, on average, per month over a period of three (3) consecutive months shall thereafter, beginning in the month immediately following the third (3rd) consecutive month, make all tax remittances to the City's primary bank by electronic transfer using the ACH system, or other electronic means as may be approved by the City Treasurer on a case by case basis. Those Sellers meeting this criteria shall continue remittances by electronic transfer regardless of whether the Seller's average collections fall below the ten thousand dollar (\$10,000) threshold for any subsequent consecutive three (3) month period.

All other Sellers may remit by hand-delivery, postal service or electronic transfer. However, if a Seller elects to remit by electronic transfer, that Seller shall thereafter always remit by electronic transfer.

(c) Notwithstanding any other provision of this section, in the event the total amount of tax anticipated to be collected within a calendar quarter does not exceed \$120, the Seller of such service may, with the written authorization of the City, remit the taxes collected during such calendar quarter to the City quarterly. In such case, the tax shall be due on or before the 20th day of the month following the end of the calendar quarter in which the taxes were collected.

(Ord. of 10-28-1985, Doc. #19818; Ord. of 4-1-1991, Doc. #24698; Ord. of 8-25-1997, Doc. #30534; Ord. of 7-18-2001, §§ 2, 4, Doc. #33876)

Sec. 54A.04. Same--Exemptions and Exclusions from Payment of Tax.

(a) Purchases by the United States Government, this State, and all counties, school districts, and municipalities of the State, and by public bodies exempted by law or court order, are exempt from the tax authorized by Section 54A.02. However, governmental bodies which sell or resell taxable service to non-exempt end users must collect and remit the tax levied under Section 54A.02.

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TITLE II CITY CODE*

Chapter 54A MUNICIPAL PUBLIC SERVICE TAX

Sec. 54A.04. Same--Exemptions and Exclusions from Payment of Tax.

(b) The following purchases of bottled gas and/or fuel oil are hereby excluded from the tax levied by Section 54A.02:

- _____ (1) Purchases of special fuels as defined in Florida Statutes § 206.86(1), to be used in an internal combustion engine or motor to propel any form of vehicle.
- _____ (2) Purchases of fuel oil for use as an aircraft engine fuel or propellant.
- _____ (3) Fuel oil to be used as a raw material in a manufacturing process or to be used as a cleaning agent or solvent when certified by the purchaser that such fuel oil shall be used only as a raw material or cleaning agent or solvent. Such purchases and certification shall be reflected monthly on forms prescribed by the Treasurer.

(c) Purchases by any recognized church in the City for use exclusively for church purposes are hereby exempt from the tax authorized by Section 54A.02.

(Ord. of 10-28-1985, Doc. #19818; Ord. of 8-25-1997, Doc. #30534; Ord. of 4-6-1998, Doc. #31124; Ord. of 7-18-2001, §§ 2, 5, Doc. #33876)

Sec. 54A.05. Same--Computation of Tax When Seller Collects the Price Thereof in Monthly Periods.

In all cases where the seller of electricity, metered or bottled gas, (natural or manufactured), fuel oil or water service collects the price thereof in monthly periods, the tax hereby levied may be computed on the aggregate amount of sales during such period; provided, that the amount of tax to be collected shall be to the nearest whole cent to the amount computed, and shall not exceed the rates set forth in Section 54A.02 for any monthly period on each separate service. Such service shall be classified as a separate service in case of metered electricity, gas or water, whenever an individual meter is used for the measuring thereof.

(Ord. of 10-28-1985, Doc. #19818; Ord. 9-15-1986, Doc. #20597; Ord. of 8-25-1997, Doc. #30534; Ord. of 7-18-2001, § 6, Doc. #33876)

Sec. 54A.06. Records to be Kept by Seller; General Administrative Audit Plan for Enforcement of Ordinance; Authority of City to Audit such Records.

(a) Each and every Seller of electricity, metered or bottled gas, (natural or manufactured), fuel oil or water service shall keep at its principal place of business complete records showing all sales in the City of such commodities or service, which records shall show the price charged upon such sale, the amount of taxes charged upon each sale, the date of the sale, the date of payment thereof, the date such tax was remitted to the City, the period of time covered by such remittance and other related information that may be required to verify proper collection and remittance of said taxes.

(b) To assure proper administration of the provisions of this Chapter, the City may, where possible and practical, conduct a periodic audit of such sales records of all businesses in connection with which the tax is imposed under this Chapter. Failure to conduct such an audit will not eliminate the liability of the Seller for collection and remittance of such tax.

(c) Pursuant to Florida Statutes § 166.234, the City may, during the Seller's normal business hours at the official location of the Seller's books and records, audit the records of any Seller of a service that is taxable by the City under Florida Statutes § 166.231 or Florida Statutes § 166.232, for the purpose of ascertaining whether taxable services have been provided or the correctness of any return that has been filed or payment that has been made, if the City's power to assess tax or grant a refund is not barred by the applicable limitations period. Each such Seller must provide to the City, upon 60 days' written notice of intent to audit from the City, access to applicable records for such service, except an extension of this 60-day period must be granted if reasonably requested by the Seller. The Seller may at its option waive the 60-day notice requirement. If either the City or the Seller requires an additional extension, it must give notice to the other no less than 30 days before the existing extension expires, except in cases of bona fide emergency or waiver of the notice requirement by the other party. In an audit, the Seller is liable only for its taxable accounts collected which correspond to the information provided to it by the City under Florida Statutes § 166.233(3). As used in this section, "applicable records" means records kept in the ordinary course of business which establish the collection and remittance of taxes due. Such applicable records may be provided to the City on an electronic medium if agreed to by the Seller and the City. In accordance with Florida Statutes § 166.231(9)(c), any information received by the City or its agent in connection with such audit is confidential and exempt from the provisions of Florida Statutes § 119.07(1).

(Ord. of 10-28-1985, Doc. #19818; Ord. of 8-25-1997, Doc. #30534; Ord. of 7-18-2001, § 7, Doc. #33876)

Sec. 54A.07. Interest and Penalties for Late Payments and Late Returns.

Any Seller of electricity, metered or bottled gas (manufactured or natural), fuel oil or water service failing to remit to the City on or before the twentieth (20th) day of each calendar month or quarter, as applicable, or if the twentieth day is either a legal holiday or is not a City business day, then on or before the first City business day, that is not also a legal holiday, following the twentieth day of the month or quarter, as applicable, all such taxes levied and collected during the preceding tax period shall be liable for interest on the unpaid amount of tax at the rate of one percent (1%) per month from the date the tax was due until paid. In addition, penalties will be assessed at a rate of 5 percent (5%) per month of the delinquent tax, not to exceed a total penalty of 25 percent (25%), except that in no event will the penalty for failure to file a return be less than \$15. In the case of a fraudulent return or a willful intent to evade payment of the tax, the Seller making such fraudulent return or willfully attempting to evade payment of the tax, shall be liable for a specific penalty of 100 percent (100%) of the tax. Interest and penalties shall be computed on the net tax due after application of any overpayments. The interest and penalties shall accrue from the due date until the date such taxes are paid, provided however, that the Treasurer may settle or compromise any interest due pursuant to this section as is reasonable under the circumstances.

(Ord. of 10-28-1985, Doc. #19818; Ord. of 9-15-1986, Doc. #20597; Ord. of 4-1-1991, Doc. #24698; Ord. of 8-25-1997, Doc. #30534; Ord. of 7-18-2001, § 8, Doc. #33876)

Sec. 54A.08. Costs Incurred in Pursuit of Tax or Information as a Result of a Violation of any of the Sections 54A.02-54A.07.

The City is entitled to and may assess against Sellers not complying with any provision of this Chapter, a fee being based upon the actual costs incurred by the City in collecting the tax or information due.

(Ord. of 10-28-1985, Doc. #19818; Ord. of 4-1-1991, Doc. #24698; Ord. of 8-25-1997, Doc. #30534)

Chapter 55 REGULATION OF TAXICABS, LIMOUSINES, LUXURY SEDANS, SHUTTLES AND OTHER VEHICLES-FOR-HIRE*

*Editor's note--Chapter 55 was repealed and replaced by Ord. of 4-20-1998, Doc. #31157.

Sec. 55.01. Short Title.

Sections 55.01 through 55.37 may be cited as "the City of Orlando Vehicles-for-Hire Ordinance."

April 27, 2010

Taken from the minutes of the Code Review Board Meetings:

Date of Meeting	Motion	Vote
2/24/2009	Section 11.6 Fences, Walls & Hedges - Remove the word Hedges and move to another section.	Motion passes unanimously
2/24/2009	Section 11.6.3 Material for Fences - Change current materials to be aluminum, wood, chain link, ornamental metal, vinyl fencing, and composite fencing. Material to be approved by Planning & Zoning.	Motion passes unanimously
2/24/2009	Ordinance 11.6.4 (a) Placement - No fencing in front as per standing code.	Motion passes: Yes - 6; No - 2
3/10/2009	To allow 4' fencing in side yards that have street frontage. Fencing materials to be made of aluminum, wood, ornamental metal, vinyl and composite fencing, but not chain link. Add definition of side yard with street frontage to the code.	Motion passes: Yes - 7; No - 1



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

Tel: 305 899 8000
Fax: 305 891 7241

Mayor and Commission

Roxanna Ross
Mayor

Albert Childress
Vice Mayor

Robert "Bob" Anderson
Commissioner

Steve Bernard
Commissioner

Bryan Cooper
Commissioner

Ana Garcia
Village Manager

John J. Hearn
Village Attorney

Maria Camara
Village Clerk

April 27, 2010

To: Mayor Roxana Ross
Vice Mayor Al Childress
Commission Bob Anderson
Commissioner Steve Bernard
Commissioner Bryan Cooper

From: Ana Garcia, Village Manager

Re: Certification of Staff

Background Analysis:

As your Village Manager, I am committed to my personal growth and on-going professional development. In addition, I have and will continue to encourage, support and provide guidance to all staff regarding the necessity and importance of their on-going education, training and professional certification.

The following certifications include my own as well as that of our Village Clerk, Maria Camara and our Recreation Coordinator, Issa Thornell.

FCCMA



**FLORIDA CITY AND COUNTY
MANAGEMENT ASSOCIATION**

Certificate of Completion

This Certifies That

Ana M. Garcia, CPRP

**having completed the FCCMA online ethics
course has met the criteria for membership
in the above association**

**and has been found to know and understand
the ICMA Code of Ethics with Guidelines.**

**In Witness Whereof, I have affixed my
name.**

March 15, 2010

President

Affiliated With International City/County Management Association



FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION

Post Office Box 1757 • Tallahassee, Florida 32302 • (850) 222-9684

Fax: (850) 222-3806 • E-mail: llovallo@flicities.com

President

Joseph Gallegos
City Manager
City of Wilton Manors

President-Elect

Carl Harness
Public Safety Administrator
Hillsborough County

Secretary/Treasurer

Jonathan Lewis
Deputy City Manager
City of Palm Bay

Past President

Edward Mitchell
City Administrator
City of West Palm Beach

District I Director

Jeffrey Brown
Assistant City Manager
City of Panama City

District II Director

Oel Wingo
City Manager
City of Palm Coast

District III Director

Desiree Matthews
Assistant City Manager
City of Kissimmee

District IV Director

James Gabbard
City Manager
City of Vero Beach

District V Director

Alexander Diaz
Town Manager
Town of Golden Beach

District VI Director

Terrance (Terry) Stewart
Cape Coral

District VII Director

Russ Blackburn
City Manager
City of Gainesville

District VIII Director

Douglas B. Thomas
City Manager
City of Lakeland

Directors-At-Large

Vincent Long
Deputy County Administrator
Leon County

Anita Fain Taylor
City Manager
City of Lauderdale Lakes

Joyce Shanahan
City Manager
City of Ormond Beach

March 15, 2010

Ana M. Garcia, CPRP
Village Manager
Village of Biscayne Park
640 N.E. 114 Street
Biscayne Park; FL 33161

Dear Ms. Garcia:

Thank you for completing the Florida City and County Management Association's (FCCMA) online ethic course. Enclosed is your certificate of completion.

Thank you for your commitment and dedication to maintaining the highest ideals of honor and integrity in your service to local government.

Sincerely,

Carol Russell
Administrative Assistant



TOWN OF GOLDEN BEACH

One Golden Beach Drive, Golden Beach, FL 33160
Office (305) 932-0744 • Fax (305) 933-3825
www.goldenbeach.us

Alexander Diaz
Town Manager

March 10, 2010

Village Manager Ana M. Garcia
Village of Biscayne Park
640 NE 114th Street
Biscayne Park, FL 33161-6202

Dear Village Manager Garcia,

I would like to take this opportunity to formally introduce myself as the District Five Director, and welcome you to the Florida City and County Managers Association (FCCMA). In the last seven months, since my appointment to District Five Director, I have been able to see first-hand the many benefits of membership.

I thank you for being a member of FCCMA, and hope that you will encourage other prospective members to join. The importance of a professional organization such as this one goes without saying. FCCMA can, and is a vital resource for personal growth, personal networking, and professional growth.

I encourage you to take advantage of all of things offered throughout the year, such as FCCMA's annual conference. This year's conference will be held at the Wyndham Orlando Resort from May 13-15th. Please make sure to www.fccma.org to register early for this event. I look forward to seeing all of you at the conference

If you have any questions about the Association, the conference, or how to recruit prospective members, please feel free to contact me at AlexDiaz@goldenbeach.us and I will be happy to assist you in any way.

Sincerely,

Alexander Diaz
Town Manager



Leaders at the Core of Better Communities

December 15, 2009

Ana M. Garcia
Village Manager
Village of Biscayne Park
640 NE 114th St
Miami, FL 33161

Dear Ana:

Welcome to the International City/County Management Association (ICMA)! ICMA is the foremost professional and educational organization for today's appointed local government executives and those interested in local government management. Since 1914, we have provided management assistance, training, and other invaluable resources and information to our members.

Please take a moment to review the contents of this packet. Inside, you will discover detailed descriptions of ICMA's member benefits and services as well as information specifically related to your interests (Career Resources, Council-Manager Form of Government, Emergency Management, Environmental Management, Ethics, Performance Measurement).

Also enclosed is your ICMA membership card which contains your member number and online ID and password to enter member only areas of *icma.org*. You may customize this information after logging on the first time. Please reference your member number when contacting Member Services, ordering publications, or registering for events.

Be sure to visit *icma.org* frequently, where you'll find the latest news about the local government profession, member only publications, conference handouts, online discussion forums, and valuable many online resources.

Again, welcome to ICMA. If you have any questions, please contact Member Services at membership@icma.org or 202/962-3680.

Sincerely,

Robert J. O'Neill, Jr.
Executive Director



CHARLIE CRIST
GOVERNOR

April 26, 2010

Ms. Ana Garcia
Village of Biscayne Park
640 Northeast 114 Street
Biscayne Park, Florida 33161

Dear Ana:

It was a pleasure seeing you recently. Serving as Governor of the Sunshine State is dually rewarding. Not only do I have the opportunity to serve my home state with pride, but I also am able to respond to the needs and will of the people.

I believe it is my call to duty to represent the interest of all citizens of the State of Florida. By continually working together, I believe it is possible for us to create a government that better serves all Floridians' needs. Our future is promising, and I am humbled by the confidence the people of Florida have placed in me.

Sincerely,

A handwritten signature in black ink that reads "Charlie Crist".

Charlie Crist

FLORIDA ASSOCIATION OF CITY CLERKS

FOUNDED OCTOBER 26, 1972



Certificate of Membership

This is to Certify that

MARIA C. CAMARA

is a Member of this Association and as Such
Enjoys all the Benefits and Privileges Thereof

A handwritten signature in cursive script that reads 'Inez Smith'. The signature is written in dark ink and is positioned above a horizontal line.

President

International Institute of Municipal Clerks

Certifies that All of the Benefits of

Active Membership

have been bestowed upon

Maria Camara

February 2010

For exercising leadership in establishing
the professional precepts of this Organization:

Interest in progressive responsible Municipal Government

Involvement in public administration in Municipal Government

Moral dedication to the highest standards of ethics in Municipal Government

Commitment to professional development in the field of Municipal Government



Founded 1947

Mary Synne Stretta

IIMC President



CITY OF BRYAN
The Good Life, Texas Style.™

March 5, 2010

Maria Camara
Village Clerk
Village of Biscayne Park
640 N.E. 114th Street
Biscayne Park, FL 33161

Dear Maria:

It is my pleasure to welcome you to the membership of the International Institute of Municipal Clerks. IIMC is the premiere source of education for local government professionals and offers a wide array of services to its members. The May annual conference is an outstanding opportunity to experience higher level educational opportunities and to network with your peers – other municipal clerks from cities and villages around the world. IIMC's regions also hold regional conferences each year. IIMC offers the prestigious Certified Municipal Clerk and Master Municipal Clerk designations for those city clerks completing educational/professional growth opportunities that will enhance their service to their communities. IIMC's Research Department maintains a vast library of ordinances, policies, handbooks, etc., that are available free of charge to members.

I know that you will enjoy and learn a great deal from your membership in IIMC. If I can be of service or answer any questions for you, please contact me at 979-209-5002 or email me at mstratta@bryantx.gov.

Again, welcome to the IIMC family. I look forward to working with you in the future.

Sincerely,

Mary Lynne Stratta, TRMC, MMC
IIMC President
City Secretary, City of Bryan, Texas

FLORIDA RECREATION & PARK ASSOCIATION, INC.

January 20, 2010

Issa H. Thornell
Recreation Coordinator
Village of Biscayne Park
11400 NE 9th Court
Miami, FL 33161



FRPA Member ID: 20848

Dear Issa,

Welcome to FRPA! Thank you for your membership with the Florida Recreation and Park Association - the key to your professional growth! We are so pleased to have you as a new member, and are excited to have you as an active member participating on committees and sections; and, at region events! Your membership expires January 31, 2011.

We are proud to offer an Automated Fax Line and car rental discounts, as benefits of FRPA membership. Details on these are included in this packet. Also included in this packet is the current FRPA membership directory, a source of contact information for our members.

Be sure to check our website, www.frpa.org. It is a great resource for FRPA information, and is constantly changing. You can find information on job opportunities throughout the state, grants, program ideas, certification, annual conference, and more. You can also receive newsletters, register for meetings, view your CEUs when you become certified, and many other things, on the web site. To logon to the website, click on the green Login button at the top of the website; in the login area enter **20848** and in the password area **frpa19-42**, after you click the sign on button, you will return to the FRPA homepage.

We are pleased to have you as a Member and appreciate the investment you have made in the future of the Florida Recreation & Park Association and the Parks, Recreation and Leisure profession. As always, the FRPA Executive Office is available to assist wherever possible. If you should have any questions, please do not hesitate to contact us. Again, thank you for your continued support; we look forward to serving you in the next year.

Sincerely,

Eleanor

Eleanor Warmack, CPRP, CAE
Executive Director

FRPA

Florida Recreation and Park Association, Inc.

411 Office Plaza Drive
Tallahassee, FL 32301-2756

Phone: (850) 878-3221

Fax: (850) 942-0712

Web: www.frpa.org

**Fax on Demand Line:
(850) 894-6708**



BEND HERE TO REMOVE

BEND HERE TO REMOVE

Florida League of Cities, Inc.

ADMINISTRATORS OF THE
Florida Municipal Insurance Trust

Awards this Certificate of Completion to

ISSA THORNELL

*For having successfully completed the
Municipal Playground, Park & Recreation Safety and Inspection Program Training
held at The City of Hallandale Beach, Florida, on June 24, 2009
and has exhibited a thorough understanding of
Municipal Park and Playground Safety*

Wayne M. Anderson

Wayne Anderson, ARM, RMPE, Instructor



Scott J. Blaser

Scott J. Blaser, CSP, Risk Control Manager

June 24, 2009
Date