Village of Biscayne Park

2008-2009 Adopted Budget

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

TAX RATE COMPARISON

YEAR:	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004
GENERAL FUND:	8.900	8.900	8.700	8.200	7.900

TAX ROLL COMPARISON:

TAXABLE VALUE:	81,335,184	85,847,946	93,995,765	105,011,755	116,691,059

TAX RATE COMPARISON

YEAR:	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
GENERAL FUND:	7.900	8.200	9.200	8.340	8.8903

TAX ROLL COMPARISON:

TAXABLE VALUE:	136,379,697	157,772,744	193,380,407	209,510,386	178,095,523

Village of Biscayne Park Charter, ***Section 10. Millage Limitation:***
The Village is hereby empowered to levy and collect an annual tax for general municipal purposes not to exceed ten (10) mills on the dollar on the assessed valuation of all property within the Village…

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

BUDGET ANALYSIS

FUND:	NUMBER OF FULL TIME PERSONNEL	PERSONAL SERVICES	MATERIALS SUPPLIES & SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	TOTAL ADOPTED BUDGET
GENERAL FUND	21.45	1,734,273	708,980	**2,443,253**	76,498	**2,519,751**
ROAD FUND	2.60	125,618	20,072	**145,690**	22,000	**167,690**
FORFEITURE FUND	1.00	85,769	9,600	**95,369**		**95,369**
CITT SURTAX			36,000	**36,000**	127,590	**163,590**
STORMWATER FUND				-	179,900	**179,900**
SANITATION FUND	8.20	358,017	332,113	**690,130**	22,180	**712,310**
CAPITAL PROJECT FUND				-	356,000	**356,000**
TOTAL FUNDS:	**33.25**	**2,303,677**	**1,106,765**	**3,410,442**	**428,168**	**4,194,610**

VILLAGE OF B.SCAYNE PARK
ADOPTED BUDGET
2008-2009

BUDGET SUMMARY - GENERAL FUND

	ADOPTED BUDGET 2007-2008	ADOPTED BUDGET 2008-2009	% OF TOTAL	INCREASE (DECREASE)
VILLAGE COMMISSION	23,318	19,768	0.01	(3,550)
EXECUTIVE/ADMINISTRATION	231,590	200,165	0.08	(31,425)
FINANCE	132,899	123,755	0.05	(9,144)
GENERAL GOVERNMENT	329,992	270,494	0.11	(59,498)
POLICE	1,066,862	1,208,632	0.48	141,770
BUILDING	112,577	134,077	0.05	21,500
CODE ENFORCEMENT	60,765	66,255	0.03	5,490
PUBLIC WORKS	418,887	268,461	0.11	(150,426)
RECREATION	317,896	228,144	0.09	(89,752)
TOTALS:	**2,694,786**	**2,519,751**	**1.00**	**(175,035)**

(Percent increase/decrease)
-6.50%

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

THE BUDGET DOLLAR
GENERAL FUND

WHERE FROM:		**WHERE TO:**	
ADVALOREM TAXES	1,504,156	COMMISSION	19,768
FRANCHISE FEES TAX	125,000	EXECUTIVE/ADMINISTRATION	200,165
UTILITY SERVICES TAX	106,000	FINANCE	123,755
COMMUNICATIONS SERVICE TAX	117,050	GENERAL GOVERNMENT	270,494
LICENSES & PERMITS	146,800	POLICE	1,208,632
INTERGOVERNMENTAL REVENUE	278,745	BUILDING	134,077
SERVICE REVENUES	148,000	CODE	66,255
FINES & FORFEITURES	60,000	PUBLIC WORKS	268,461
MISCELLANEOUS REVENUES	34,000	RECREATION	228,144
TOTAL WHERE FROM:	**2,519,751**	**TOTAL WHERE TO:**	**2,519,751**

8.8903

BUDGET ANALYSIS

GENERAL FUND:	NUMBER OF FULL TIME PERSONNEL	PERSONAL SERVICES	MATERIALS SUPPLIES & SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	TOTAL ADOPTED BUDGET
VILLAGE COMMISSION		12,918	6,850	**19,768**	-	19,768
EXECUTIVE/ADMINISTRATION	1.75	177,165	23,000	**200,165**	-	200,165
FINANCE	-	-	123,755	**123,755**	-	123,755
GENERAL GOVERNMENT	0.50	34,344	224,550	**258,894**	11,600	270,494
POLICE	12.00	1,027,064	139,600	**1,166,664**	41,968	1,208,632
BUILDING & ZONING	1.00	67,677	66,400	**134,077**	-	134,077
CODE ENFORCEMENT	1.00	61,030	5,225	**66,255**	-	66,255
PUBLIC WORKS/MAINTENANCE	3.70	185,431	73,030	**258,461**	10,000	268,461
RECREATION	2.00	168,644	46,570	**215,214**	12,930	228,144
TOTAL GENERAL FUND:	**21.95**	**1,734,273**	**708,980**	**2,443,253**	**76,498**	**2,519,751**

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

			REVENUE	SCHEDULE			
FUND	GENERAL FUND						
		FY06-07	FY07-08	FY07-08	FY07-08	FY08-09	FY08-09
		AUDITED	ADOPTED	YR TO DATE	ESTIMATED	MANAGER	ADOPTED
OBJECT:			BUDGET	ACTUAL	TOTAL	RECOMMEND	BUDGET
311.10.00	Real & Personal Property	1,707,948	1,668,675	1,526,330	1,668,675	1,504,156	1,504,156
	Total Ad Valorem Taxes:	**1,707,948**	**1,668,675**	**1,526,330**	**1,668,675**	**1,504,156**	**1,504,156**
312.20.10	Fuel Tax Rebate		1,200				
	Total Gas Taxes:		**1,200**			-	-
313.10.00	Electric	125,523	105,000	62,054	120,054	125,000	125,000
313.40.00	Gas/Propane		-		-	-	-
	Total Franchise Fees:	**125,523**	**105,000**	**62,054**	**120,054**	**125,000**	**125,000**
314.10.00	Electric	106,122	94,000	64,094	102,094	100,000	100,000
314.40.00	Gas/Propane	7,059		4,348	5,797	6,000	6,000
	Total Utility Service Taxes:	**113,181**	**94,000**	**68,442**	**107,891**	**106,000**	**106,000**
315.10.01	Communications Service Tax	112,462	114,064	74,859	111,859	117,050	117,050
	Total Communications Service Tax:	**112,462**	**114,064**	**74,859**	**111,859**	**117,050**	**117,050**
322.10.00	Building Permits	105,067	70,000	53,929	71,905	85,000	85,000
322.20.00	Electrical Permits	12,778	8,000	7,156	9,541	9,000	9,000
322.30.00	Plumbing Permits	13,195	8,000	10,007	13,343	13,000	13,000
322.40.00	Air Conditioning/Mechanical Permits	6,993	6,000	6,155	8,207	8,000	8,000
322.60.00	Paint Permits	2,500	3,000	2,142	2,856	2,800	2,800
322.70.00	Garage Sale	870	900	790	1,050	900	900
322.75.00	Code Compliance	924					
322.80.00	Plan Review		1,000	1,360	1,810	1,000	1,000
332.99.00	Permit Administrative Fee	16,916	9,000	19,757	26,340	20,000	20,000
322.90.01	Variance Application Fee	550	1,000	150	200	500	500
322.90.10	Variance Advertisement	753	500	500	670	500	500
322.90.20	Variance Mailing Fees						
323.10.00	Re-Occupancy	2,650	2,500	1,610	2,150	2,100	2,100
323.11.00	Contractor Registration	1,575	1,000	2,210	2,950	2,000	2,000
323.12.00	Landlord Permit Fees	9,905	10,000	1,550	2,070	1,500	1,500
323.13.00	Home Occupational Fees	300	2,000	450	600	500	500
	Total (Village) Licenses & Permits:	**174,976**	**122,900**	**107,766**	**143,691**	**146,800**	**146,800**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

FUND	GENERAL FUND		REVENUE	SCHEDULE			
		FY06-07	FY07-08	FY07-08	FY07-08	FY08-09	FY08-09
		AUDITED	ADOPTED	YR TO DATE	ESTIMATED	MANAGER	ADOPTED
OBJECT:			BUDGET	ACTUAL	TOTAL	RECOMMEND	BUDGET
331.20.00	Federal Grants - COPS Grant	2,122					
331.30.00	Federal Grants - FEMA Reimbursement	11,814					
334.21.00	Federal Grants - Crime Prevention			2,137	2,137		
334.22.00	Grants - Other	5,719				-	-
335.12.00	State Revenue Sharing	74,969	73,834	46,721	62,295	70,195	70,195
335.12.00	Fuel Tax Rebate	1,550					
335.18.00	Local Govt. 1/2 Cent Sales Tax	220,632	228,213	144,618	192,824	206,650	206,650
338.30.00	Occupational Licenses - County	2,563	2,500	1,433	1,911	1,900	1,900
	Total Intergovernmental Revenue:	**319,369**	**304,547**	**194,909**	**259,166**	**278,745**	**278,745**
341.10.00	Recording Fees	5,788	-	18			
341.90.00	Sale of Maps & Publications	-	-				
341.20.00	Certification, Copies & Lien Search		5,000	3,013	4,017	3,000	3,000
342.90.00	Public Safety Charges & Fees	235	-				
343.40.01	Garbage/Waste Fees	656,530					
343.40.02	Garbage/Waste-Interest & Penalties	-	-				
343.40.03	Special Pick-up / Lot Clearing	87					
343.40.09	Garbage/Waste Revenue Write Off	(17,745)	-	(532)			
347.20.01	Recreation Program Fees	127,861	125,000	53,736	91,648	125,000	125,000
347.20.02	Recreation - Concession Sales	11,415	15,000	19,247	25,663	15,000	15,000
347.20.03	Other Parks & Rec. Fees (Special)	6,943	5,000	4,990	6,653	5,000	5,000
	Total Service Revenue:	**791,114**	**150,000**	**80,472**	**127,981**	148,000	148,000
351.01.00	Judgments/ Citations - Court Imposed	37,395	40,000	17,487	35,487	35,000	35,000
354.00.01	Violations - Local Ordinance	97,558	35,000	25,025	33,367	25,000	25,000
359.00.00	LETTF	724					
	Total Fines & Forfeitures:	**135,677**	**75,000**	**42,512**	**33,367**	**60,000**	**60,000**
361.00.00	Interest	59,276	53,900	17,601	23,468	23,500	23,500
369.01.00	Miscellaneous Other	4,552	5,000	**7,812**	10,416	6,000	6,000
	Insurance Proceeds	52,326		3,061	4,081		
369.02.00	Misc Newsletter Ads	1,060	500	1,750	2,333	4,500	4,500
369.03.00	North Miami Beach Police Reimbursable		-	7,008			
	Dog Park Donations	530	-				
380.00.00	Fund Balance / Carryover						
380.01.00	Proceeds from Capital Lease	187,012				-	-
	Total Miscellaneous Revenue:	**304,756**	**59,400**	**37,232**	**40,299**	**34,000**	**34,000**
	TOTAL REVENUE:	**3,785,006**	**2,694,786**	**2,194,576**	**2,612,983**	**2,519,751**	**2,519,751**

VILLAGE OF B..CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: COMMISSION
FUND GENERAL
ACCOUNT: 511

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:
This budget reflects the salaries and expenses of the five elected officials who form the governing body of the Village. These elected officials set policy and give direction to the Village Manager.
DESCRIPTION OF SERVICES:
The Commission is comprised of a Mayor and four Commissioners. The Commission selects the Mayor after every election from among its members. The Commission is the governing body of the Village with broad powers under the Charter to pass laws, set policy and give direction to the Village Manager to carry out their policies.
PERFORMANCE MEASURES:
None used.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	5	5
Total Operating Budget	23,318	19,768
% of Operating Budget 2007-2008		-15.22%
Capital (incl. Lease/Purchase/Interest)	-	-
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**23,318**	**19,768**

VILLAGE OF B..CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: COMMISSION
FUND GENERAL
ACCOUNT: 511

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	19,647	12,918	9,689	12,918	12,918	12,918
MATERIALS, SUPPLIES, SERVICES:	6,345	10,400	4,639	7,239	6,850	6,850
TOTAL OPERATING BUDGET:	25,992	23,318	14,328	20,157	19,768	19,768
CAPITAL:	-	-	-	-	-	-
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET:	**25,992**	**23,318**	**14,328**	**20,157**	**19,768**	**19,768**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: COMMISSION
FUND GENERAL
ACCOUNT: 511

SCHEDULE 2

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
511.11.01	Salaries / Reimbursements	18,250.00	12,000	9,000	12,000	12,000	12,000
511.21.01	FICA Taxes	1,132.00	744	558	744	744	744
511.21.02	Medicare	265.00	174	131	174	174	174
	TOTAL PERSONAL SERVICES:	**19,647**	**12,918**	**9,689**	**12,918**	**12,918**	**12,918**
511.40.01	Travel Conferences & Meetings	2,433.00	3,900	1,753	2,753	1,000	1,000
511.47.01	Printing & Binding	786.00	1,500	478	778	750	750
511.51.01	Office Supplies	495.00				-	-
511.54.01	Dues, Subscriptions & Memberships	1,265.00	2,500	691	991	1,200	1,200
511.55.01	Special Events	1,366.00	2,500	1,717	2,717	3,900	3,900
	TOTAL MATERIALS, SUPPLIES, SERVICES:	**6,345**	**10,400**	**4,639**	**7,239**	6,850	6,850
	TOTAL OPERATING BUDGET:	**25,992**	**23,318**	**14,328**	**20,157**	**19,768**	**19,768**
	TOTAL DEPARTMENT BUDGET:	**25,992**	**23,318**	**14,328**	**20,157**	**19,768**	**19,768**

VILLAGE OF B..CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: COMMISSION
FUND GENERAL
ACCOUNT: 511

WORKSHEET

	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
Salaries / Reimbursements			
	Mayor @ $1,000 x 4 quarters	4,000.00	
	4 Commissioners @ $500 x 4 quarters x 4	8,000.00	
	Total Salaries:	12,000.00	**12,000.00**
FICA Taxes	As required by Law @ 6.20%	744.00	**744.00**
Medicare	As required by Law @ 1.45%	174.00	**174.00**
Travel Conferences & Meetings	Meetings include: Florida League of Cities Conference, Dade League of Cities Meeting and meetings with other local governmental agencies.	1,000.00	**1,000.00**
Printing & Binding	Special documents for Village and County meetings.	750.00	**750.00**
Office Supplies	Writing instruments, note pads, and other specialized items requested by Commissioners.	0.00	**0.00**
Dues, Subscriptions & Memberships	Membership in Florida League of Cities, Miami-Dade League, Mayor's League & other memberships and subscriptions.	1,200.00	**1,200.00**
Special Events	Village wide events and special orders (flowers, etc.).	3,900.00	**3,900.00**
	DEPARTMENT TOTAL:		**19,768.00**

VILLAGE OF L[illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: EXECUTIVE/ADMINISTRATION
FUND GENERAL
ACCOUNT: 512

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The Village Manager, as the Chief Administrative Officer, has the power to hire and fire all employees and to manage the day-to-day operations of the Village. Commissioners are banned from interfering with the administration in carrying out their duties. In this account we have also included the functions and expenses of the Village Clerk.

DESCRIPTION OF SERVICES:

The Manager is responsible for the day-to-day operations of the Village and carries out the policies and direction of the Commission through his department heads and their subordinates. The Village Clerk is responsible for the maintenance and safekeeping of all of the official records of the Village and is the official custodian of all ordinances, resolutions, contracts and Commission minutes.

PERFORMANCE MEASURES:

None

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	1	1.75
Total Operating Budget	231,590	200,165
% of Operating Budget 2007-2008		-1.64%
Capital (incl. Lease/Purchase/Interest)	-	-
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**231,590**	**200,165**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: EXECUTIVE/ADMINISTRATION
FUND GENERAL
ACCOUNT: 512

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	163,053	164,540	125,644	167,525	177,165	177,165
MATERIALS, SUPPLIES, SERVICES:	31,869	68,250	17,068	35,757	23,000	23,000
TOTAL OPERATING BUDGET:	194,209	231,590	142,712	203,283	200,165	200,165
CAPITAL:	-	-	-	-	-	-
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET:	194,209	231,590	142,712	203,283	200,165	200,165

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **EXECUTIVE/ADMINISTRATION** **SCHEDULE 2**
FUND **GENERAL**
ACCOUNT: **512**

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
512.12.01 Regular Salaries	133,624	130,520	103,071	137,428	139,293	139,293
512.13.01 Other Salaries & Wages		4,240				
512.14.01 Overtime						
512.21.01 FICA Taxes	8,147	8,355	6,390	8,520	8,636	8,636
512.21.02 Medicare	1,905	1,954	1,495	1,993	2,020	2,020
512.22.01 Retirement	10,706	11,271	9,237	12,316	16,551	16,551
512.23.01 Life, Health & Dental Insurance	5,611	5,772	4,334	5,779	6,904	6,904
512.24.01 Workers Compensation	636	1,228	1,117	1,489	669	669
512.25.01 Unemployment Compensation	1,711					
512.26.01 Liability Insurance					3,092	3,092
TOTAL PERSONAL SERVICES:	**163,053**	**164,540**	**125,644**	**167,525**	**177,165**	**177,165**
512.34.01 Contractual Services	713	1,200		-		
512.40.01 Travel, Conferences & Meetings	4,795	3,500	2,457	3,276	3,000	3,000
512.40.02 Travel/Auto Allowance	614	4,800	3,600	4,800	4,800	4,800
512.46.02 R&M - Equipment	168	750	404	539	700	700
512.47.01 Printing & Binding	0	500		-	-	-
512.49.02 Legal Advertising	12,206	25,000	6,000	8,000	8,000	8,000
512.49.04 Ordinance Codification	8,145	15,000		-	2,500	2,500
512.49.06 Election	881	10,000	2,313	15,084	500	500
512.51.01 Office Supplies	1,171	1,500	326	1,435	1,000	1,000
512.52.12 Special Departmental Supplies	1,383	1,000	445	593	500	500
512.54.01 Dues, Subscriptions & Memberships	1,793	2,500	1,383	1,844	1,800	1,800
512.54.02 Education & Training	0	2,500	140	187	200	200
TOTAL MATERIALS, SUPPLIES, SERVICES:	**31,869**	**68,250**	**17,068**	**35,757**	**23,000**	**23,000**
TOTAL DEPARTMENT EXPENSE:	**194,209**	**231,590**	**142,712**	**203,283**	**200,165**	**200,165**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: EXECUTIVE/ADMINISTRATION
FUND GENERAL
ACCOUNT: 512

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
512.12.01 Regular Salaries	(2) Administrative Salaries: Village Manager Village Clerk (Part-time) **Total Salaries:**	139,293	**139,293**
512.21.01 FICA Taxes	As required by Law @ 6.20%	8,636	**8,636**
512.21.02 Medicare	As required by Law @ 1.45%	2,020	**2,020**
512.22.01 Retirement	Village Manager @ 13.12% and Clerk @ 9.85%	16,551	**16,551**
512.23.01 Life, Health & Dental Insurance	Villager Manager and dental for Clerk	6,904	**6,904**
512.24.01 Workers' Compensation	Estimated expense based on payroll and payroll rate	669	**669**
512.26.01 Liability Insurance	Estimated expense based on payroll	3,092	**3,092**
512.34.01 Contract Service	Contractual services as needed (e.g. Transcribing)	-	**-**
512.40.01 Travel, Conferences & Meetings	Conferences and meetings about current topics and issues; Finance Officers and Clerks Association meeting expenses.	3,000	**3,000**
512.40.02 Travel/Auto Allowance	Village Manager car allowance per contract	4,800	**4,800**
512.46.02 R&M - Equipment	Repair & Maintenance necessary to maintain office equipment.	700	**700**
512.47.01 Printing & Binding	Printing of business cards & special flyers; binding of special reports and code sections.	-	**-**
512.49.02 Legal Advertising	For advertising of Village Ordinances, RFP's, meetings, employment, variances, flea market, Special Commission meeting notices.	8,000	**8,000**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: EXECUTIVE/ADMINISTRATION
FUND GENERAL
ACCOUNT: 512

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
512.49.04 Ordinance Codification	Codification incorporates new legislation into Municipal Code Books and updates on Municipal Code website.	2,500	**2,500**
512.49.06 Election	Expenses related to the election: flyers, signs, etc.	500	**500**
512.51.01 Office Supplies	General office supplies to include: binders, toner, paper, tape, pens, pencils, file folders, etc.	1,000	**1,000**
512.52.13 Special Departmental Supplies	Items particular to the Department including books, recording supplies and meeting supplies.	500	**500**
512.54.01 Dues, Subscriptions & Memberships	Dues to professional associations and subscriptions to professional journals and magazines.	1,800	**1,800**
512.54.02 Education & Training	Attend seminars dealing with new legislation and issues which impact the Village. CPE credit to maintain certification for Manager and Clerk.	200	**200**
	TOTAL DEPARTMENT:		**200,165**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: FINANCE
FUND GENERAL
ACCOUNT: 513

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The Finance Department will not have a full time Finance Director for this fiscal year. Instead, the Village will continue to utilize the services of contract financial personnel. The use of outside financial expertise has proved extremely satisfactory over the past year and will be extended into the new year.

DESCRIPTION OF SERVICES:

The Finance Department processes and records all fiscal activity of the Village. This includes the weekly preparation of payroll checks as well as maintaining and processing accounts payable. Bank reconciliations are done monthly and are up to date. Monitoring the Village's cash position and cash forecasting is an extremely important function of this department. The department is also responsible for the annual audit and preparation of audit workpapers, budget preparation, and required reports to other government agencies.

PERFORMANCE MEASURES:

None at this time.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	0.5	0
Total Operating Budget	132,899.00	123,755.00
% of Operating Budget 2007-2008		-6.88%
Capital (incl. Lease/Purchase/Interest)	0.00	0.00
Other Non-Operating Funds	0.00	0.00
TOTAL BUDGET:	**132,899.00**	**123,755.00**

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: FINANCE
FUND GENERAL
ACCOUNT: 513

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	21,660	18,974	12,635	16,847	-	-
MATERIALS, SUPPLIES, SERVICES:	117,717	113,925	98,110	114,309	123,755	123,755
TOTAL OPERATING BUDGET:	139,377	132,899	110,745	131,156	123,755	123,755
CAPITAL:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	-	-	-	-	-	-
TOTAL DEPARTMENT BUDGET:	139,377	143,458	110,745	131,156	123,755	123,755

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: FINANCE
FUND GENERAL
ACCOUNT: 513

SCHEDULE 2

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
513.12.01	Regular Salaries	15,592	13,217	8,733	11,644		
513.13.01	Other						
513.14.01	Overtime	340	430	225	300		
513.21.01	FICA Taxes	969	846	555	740		
513.21.02	Medicare	227	198	130	173		
513.22.01	Retirement	1,539	1,344	877	1,169		
513.23.01	Life, Health & Dental Insurance	2,932	2,939	2,115	2,820		
513.24.01	Workers Compensation	61					
513.25.01	Unemployment Compensation						
513.26.01	Liability Insurance						
	TOTAL PERSONAL SERVICES:	**21,660**	**18,974**	**12,635**	**16,847**	**-**	**-**
513.32.01	Accounting & Audit Services	29,000	25,500	25,500	25,500	30,500	30,500
513.34.01	Contract Services	71,478	70,000	59,185	70,913	75,000	75,000
513.34.02	Contract Services-HTE	16,848	17,500	13,036	17,381	17,500	17,500
513.40.01	Travel, Conferences & Meetings	100	350	52	100	150	150
513.46.02	R&M - Equipment	-					
513.51.01	Office Supplies	291	500	232	309	500	500
513.54.01	Dues, Subscriptions & Memberships	-	75	105	105	105	105
513.54.02	Education & Training	-			-		
TOTAL MATERIALS, SUPPLIES, SERVICES:		**117,717**	**113,925**	**98,110**	**114,309**	**123,755**	**123,755**
	TOTAL OPERATING BUDGET:	**139,377**	**132,899**	**110,745**	**131,156**	**123,755**	**123,755**
513.64.02	Machinery & Equipment		-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:		**-**	**-**	**-**	**-**	**-**	**-**
	TOTAL DEPARTMENT BUDGET	**139,377**	**132,899**	**110,745**	**131,156**	**123,755**	**123,755**

VILLAGE OF L...CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **FINANCE**
FUND **GENERAL**
ACCOUNT: **513**

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
513.12.01 Regular Salaries		-	-
513.21.01 FICA Taxes	As required by Law @ 6.20%	-	-
513.21.02 Medicare	As required by Law @ 1.45%	-	-
513.22.01 Retirement	Existing Village Policy @ 9.85%	-	-
513.23.01 Life, Health & Dental Insurance	Existing Village policy as follows:	-	-
513.24.01 Workers' Compensation	Estimated expense of departmental share	-	-
513.32.01 Accounting & Audit Services	Annual Audit for FY 2007-2008 including special reporting requirements for CITT, Grants, and GOB.	30,500	**30,500**
513.34.01 Contract Services	Contractual financial services provided as needed; weekly @ $75/hr. and $35/hr.	75,000	**75,000**
513.34.01 Contract Services	H.T.E.-ASP financial program-(4) users- Payroll, Finance, A/R, A/P, Cash Receipts & G/ L programming	17,500	**17,500**
513.40.01 Travel, Conferences & Meetings	SFGFOA dinner meetings and conferences attended with the Manager and Clerk.	150	**150**
513.46.02 R&M - Equipment	Repairs & maintenance necessary to maintain office equipment.	-	-

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: FINANCE
FUND GENERAL
ACCOUNT: 513

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
513.51.01 Office Supplies	Supplies used for operation of the Department. Includes folders, writing instruments, tabs, pads, etc.	500	**500**
513.54.01 Dues, Subscriptions & Memberships	FGOA and SFGFOA membership.	105	**105**
513.54.02 Education & Training	Responsibility of Independent Contractor	-	**-**
513.64.02 Machinery and Equipment		-	**-**
		DEPARTMENT TOTAL:	**123,755**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: GENERAL GOVERNMENT
FUND General
ACCOUNT: 519

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The General Government budget reflects items and services which are of city-wide significance and which are not allocated to a particular department. This includes allocations for General and Property insurance, the Village Attorney, other professional services, contract services, utilities, and other general government expenditures that benefit multiple departments.

DESCRIPTION OF SERVICES:

No service to the general public; only internal supplies and expenditure distribution to affected departments and persons.

PERFORMANCE MEASURES:

None at this time.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	0.5	0.5
Total Operating Budget	311,883	258,894
% of Operating Budget 2007-2008		-16.99%
Capital (incl. Lease/Purchase/Interest)	13,609	9,100
Other Non-Operating Funds	4,500	11,600
TOTAL BUDGET:	**329,992**	**279,594**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **GENERAL GOVERNMENT**
FUND **General**
ACCOUNT: **519**

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	25,414	39,634	30,610	40,813	34,344	34,344
MATERIALS, SUPPLIES, SERVICES:	270,180	272,249	159,571	222,761	224,550	224,550
TOTAL OPERATING BUDGET:	**295,594**	**311,883**	**190,181**	**263,575**	**258,894**	**258,894**
CAPITAL:	2,237	13,609	-	13,609	9,100	9,100
GRANTS & AIDS:	2,500	4,500	4,500	4,500	2,500	2,500
OTHER NON-OPERATING EXPENSES:	-	-	-	-		
TOTAL NON-OPERATING BUDGET:	**4,737**	**18,109**	**4,500**	**18,109**	**11,600**	**11,600**
TOTAL DEPARTMENT BUDGET:	**300,331**	**329,992**	**194,681**	**281,684**	**270,494**	**270,494**

VILLAGE OF B..CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: GENERAL GOVERNMENT — **SCHEDULE 2**
FUND General
ACCOUNT: 519

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
519.12.01	Regular Salaries	19,806	27,069	18,891	25,188	18,935	18,935
519.13.01	Other						
519.14.01	Overtime	227	200	202	269		
519.21.01	FICA Taxes	0	1,691	1,151	1,535	1,174	1,174
519.21.02	Medicare	1,261	395	269	359	275	275
519.22.01	Retirement	295	1,322	1,239	1,652	1,865	1,865
519.23.01	Life, Health & Dental Insurance	1,072	8,711	8,634	11,512	6,584	6,584
519.24.01	Workers' Compensation	2,692	246	224	299	91	91
519.25.01	Unemployment Compensation	61			-	5,000	5,000
519.26.01	Liability Insurance					420	420
	TOTAL PERSONAL SERVICES:	**25,414**	**39,634**	**30,610**	**40,813**	**34,344**	**34,344**
519.31.01	Prof Svcs - Attorney	57,385	60,000	32,631	53,508	60,000	60,000
519.31.02	Prof Svcs - Legal Cont.	48,293	30,000	10,227	13,636	15,000	15,000
519.31.03	Prof Svcs - Other	9,470	25,000	10,565	14,087	20,200	20,200
519.31.04	Prof Svcs - Contract Med	1,515	2,500	363	484	750	750
519.41.01	Telephone	14,368	13,000	10,203	13,604	12,500	12,500
519.42.01	Postage & Freight	2,052	6,000	2,749	3,665	2,000	2,000
519.43.01	Electric	28,565	30,000	17,631	23,508	30,000	30,000
519.43.02	Water	1,311	1,500	950	1,267	1,500	1,500
519.44.02	Rental/Leases - Equip	14,706	13,200	10,746	14,328	14,500	14,500
519.45.01	Insurance	36,633	35,000	23,714	31,619	31,000	31,000
519.46.02	Rep & Maint - Equip	5,454	5,000	3,182	4,243	5,400	5,400
519.47.01	Printing & Binding	1,485	2,000	159	212	1,000	1,000
519.48.01	Promotions- Newsletter	7,542	3,350	5,007	6,676	1,500	1,500
519.48.02	Promotions - Legis Rep	25,624	25,000	20,983	27,977	-	-
519.49.01	Misc/Credit Card and Bank Fees	8,183	10,000	5,455	7,273	8,000	8,000
519.51.01	Office Supplies - General	830	4,900	2,652	3,536	3,500	3,500
519.52.01	Operating Supplies	4,089	1,600	1,154	1,539	1,500	1,500

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: GENERAL GOVERNMENT **SCHEDULE 2**
FUND General
ACCOUNT: 519

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
519.54.01	Dues & Subscriptions	1,685	1,200	1,200	1,600	1,200	1,200
519.59.01	Contingency	990	2,999			15,000	15,000
	TOTAL MATERIALS, SUPPLIES, SERVICES:	**270,180**	**272,249**	**159,571**	**222,761**	**224,550**	**224,550**
	TOTAL OPERATING BUDGET:	**295,594**	**311,883**	**190,181**	**263,575**	**258,894**	**258,894**
519.64.02	Machinery & Equipment	2,237			-		
519.64.03	Capital Outlay		13,609	-	13,609	9,100	9,100
	TOTAL CAPITAL OUTLAY	**2,237**	**13,609**	**-**	**13,609**	**9,100**	**9,100**
519.82.01	Aid to Private Organizations	2,500	2,500	2,500	2,500	2,500	2,500
519.82.02	Ed Burke Pension		2,000	2,000	2,000		
	GRANTS & AIDS:	**2,500**	**4,500**	**4,500**	**4,500**	**2,500**	**2,500**
	OTHER NON-OPERATING EXPENSES:	**-**		**-**	**-**		
	TOTAL NON-OPERATING BUDGET:	**4,737**	**18,109**	**4,500**	**18,109**	**11,600**	**11,600**
	TOTAL DEPARTMENT BUDGET:	**300,331**	**329,992**	**194,681**	**281,684**	**270,494**	**270,494**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: GENERAL GOVERNMENT
FUND General
ACCOUNT: 519

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
519.12.01 Regular Salaries	General Government Clerk (Part-time)	18,935	**18,935**
519.14.01 Overtime	Must be approved by the Village Manager	-	**-**
519.21.01 FICA Taxes	As required by Law @ 6.20%	1,174	**1,174**
519.21.02 Medicare	As required by Law @ 1.45%	275	**275**
519.22.01 Retirement	Determined by FRS @ 9.85%	1,865	**1,865**
519.23.01 Life, Health & Dental Insurance	Life, Health, & Dental insurance	6,584	**6,584**
519.24.01 Workers' Compensation	Estimated expense based on payroll	91	**91**
519.25.01 Unemployment Compensation	Estimated based on potential liability	5,000	**5,000**
519.26.01 Liability Insurance	Estimated expense based on payroll	420	**420**
519.31.01 Attorney Legal Fees	Annual retainer - attendance at regular and special commission meetings and workshops; reviews correspondence, resolutions and contractual documents; issuance of written opinions on all legal matters affecting the Village; review, approve as to form and correct applications for zoning relief, routing negotiations with contractors and other governmental entities; negotiate settlement of disputed claims prior to commencement of litigation; monitoring and review outside attorneys on Workers' compensation, liability and other matters.	60,000	**60,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **GENERAL GOVERNMENT**
FUND **General**
ACCOUNT: **519**

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
519.31.02 Legal - Other	Outside legal consultants: labor, lawsuit, as needed.	15,000	**15,000**
519.31.03 Other Professional Services	Website, Comp Plan	20,200	**20,200**
519.31.04 Contract Services	Medical exams	750	**750**
519.41.01 Telephone	Telephone service, T1 Lines, etc.	12,500	**12,500**
519.42.01 Postage, Freight & Express Charges	Includes postage for correspondence, payments, notices, certified/return receipt notices, FEDEX, Express Mail, courier services, etc. all departments.	2,000	**2,000**
519.43.01 Electric Utility Service	Outdoor Lighting - # 73236-86951 Street Lighting - #61051-80944 Village Hall - 640 NE 114th ST Meter #5C90335 Street Sign - 600 NE 113th ST Meter #5C11969 MNMT Lgt. - 11440 NE 6th Ave Meter #2A05022 **Total General Government Electric:**	30,000	**30,000**
519.43.02 Water Utility Services	Village Hall - 640 NE 114th ST Meter for utility and bottled water.	1,500	**1,500**
519.44.02 Equipment Rental & Lease	Toshiba Copier, Pitney Bowes meter & storage facilities.	14,500	**14,500**
519.45.01 Insurance	To maintain protection against catastrophic loss, property insurance renewals, fidelity bonding, flood Insurance - all buildings, and special event coverage.	31,000	**31,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: GENERAL GOVERNMENT
FUND General
ACCOUNT: 519

WORKSHEET
Page 3

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
519.46.02 Repair & Maintenance - Equipment	R&M: copiers, printers, fax machine, computers, alarm systems, air conditioning, etc.	5,400	**5,400**
519.47.01 Printing & Binding	Letterhead, envelopes, and other materials for proper communication with residents and other entities.	1,000	**1,000**
519.48.01 Communications - Newsletter	Newsletter - 4 issues professional printing-PW delivers	1,500	**1,500**
519.48.02 Legislative Representative	For procurement of grants and other resources from State/County. David Caserta Lobbyist.	-	**-**
519.49.01 Misc/Credit Card and Bank Fees	Bank charges and credit card fees	8,000	**8,000**
519.51.01 Office Supplies - General	General office supplies: copy machine paper, toner, staples, cartridges, file folders, etc.	3,500	**3,500**
519.51.01 Operating Supplies	Items of Village-wide significance: proclamations, certificates of appreciation, pins, plaques, kitchen supplies, payroll and vendor checks etc.	1,500	**1,500**
519.54.01 Dues, Subscriptions & Memberships	Website domain, ASCAP membership.	1,200	**1,200**
519.59.01 Contingency	To ensure continued City operations in case of emergencies, or other unanticipated expenses.	15,000	**15,000**
519.64.01 Machinery & Equipment		-	**-**

DEPARTMENT: **GENERAL GOVERNMENT**
FUND **General**
ACCOUNT: **519**

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
519.64.03 Capital Outlay	Fire Alarm	9,100	**9,100**
519.82.01 Aids to Private Organizations	North Miami Senior Citizens Foundation	2,500	**2,500**
519.82.02 Ed Burke Pension	Annual payment to Ed Burke	-	**-**
	TOTAL DEPARTMENT:		**270,494**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The Police Department is responsible for the protection of life and property in the Village. The Police Department's mission is to provide prompt, professional, courteous delivery of police services to the community and to provide assistance to all members of the community with a well trained police staff.

DESCRIPTION OF SERVICES:

Services provided by the Police Department include response to calls for service, traffic enforcement, and crime prevention through the delivery of the Community Policing Model. The Police Department is responsible also for the delivery of supplemental services such as crime prevention, neighborhood crime watch, code enforcement, citizen youth education and enforcement of the laws of the Village and State.

PERFORMANCE MEASURES:

Performance measures in place include: (1) Uniform Crime Reports, (2) Satisfaction surveys, and (3) Involvement of the community in crime watch and the community policing concept. The police department is staffed with the chief of police, a police captain, 1 police lieutenant, 8 police officers and currently 12 non-paid part-time police reserve officers.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	12	12
Total Operating Budget	1,060,894	1,166,664
% of Operating Budget 2007-2008		10%
Capital (incl. Lease/Purchase/Interest)	5,968	41,968
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**1,066,862**	**1,208,632**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	1,168,587	926,294	849,624	1,118,627	1,027,064	1,027,064
MATERIALS, SUPPLIES, SERVICES:	121,096	134,600	104,643	138,174	139,600	139,600
TOTAL OPERATING BUDGET:	**1,289,683**	**1,060,894**	**954,267**	**1,256,801**	**1,166,664**	1,166,664
CAPITAL:	35,240	5,968	-	-		41,968
GRANTS & AIDS:	-	-	-	-		-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	41,968	-
TOTAL NON-OPERATING BUDGET:	**35,240**	**5,968**	**-**	**-**	**41,968**	41,968
TOTAL DEPARTMENT BUDGET:	**1,324,923**	**1,066,862**	**954,267**	**1,256,801**	**1,208,632**	1,208,632

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

SCHEDULE 2

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
521.12.01	Regular Salaries	493,583	516,287	378,671	504,895	483,779	483,779
521.13.01	Other Salaries & Wages	-	17,000	8,960	11,947	104,397	104,397
521.14.01	Overtime	98,999	64,000	111,987	141,987	55,000	55,000
521.15.01	Special Pay - Officer Incentive	6,360	6,000	5,475	7,300	8,000	8,000
521.16.01	Court Time	4,556	5,000	4,082	5,443	5,000	5,000
521.17.01	Holiday Pay	-					
521.19.01	Banked Sick Leave	(3,552)					
521.21.01	FICA Taxes	36,141	37,714	32,707	43,609	40,683	40,683
521.21.02	Medicare	8,494	8,820	7,336	9,781	9,515	9,515
521.22.01	Retirement	122,952	127,254	95,587	127,449	134,389	134,389
521.23.01	Life, Health & Dental Insurance	62,530	69,578	47,015	62,687	79,013	79,013
521.24.01	Workers' Compensation	318,583	49,041	125,272	167,029	79,867	79,867
521.25.01	Unemployment Compensation	-			-		
521.26.01	Liability Insurance	19,941	25,600	32,532	36,500	27,421	27,421
TOTAL PERSONAL SERVICES:		**1,168,587**	**926,294**	**849,624**	**1,118,627**	**1,027,064**	**1,027,064**
521.31.04	Contract Services - Medical	2,808	500	1,196	1,595	1,200	1,200
521.34.01	Contract Services					1,000	1,000
521.40.01	Travel, Conferences & Meetings	1,468	3,000		-	1,500	1,500
521.41.01	Telephone & Cellular Air Time	5,108	7,000	3,740	4,987	6,000	6,000
521.44.01	Equipment Rental	1,027	1,500	1,100	1,467	1,500	1,500
521.45.01	Insurance - Auto	15,879	21,700	18,303	24,404	21,700	21,700
521.46.01	R&M - Vehicles	22,099	15,000	18,502	24,669	15,000	15,000
521.46.02	R&M - Equipment	5,893	4,000	6,721	7,611	5,000	5,000
521.46.03	R&M - Radio	4,069	4,000	1,592	2,123	4,000	4,000
521.47.01	Printing & Binding	807	1,000	1,118	1,491	1,000	1,000
521.51.01	Office Supplies	4,799	4,500	2,448	3,264	4,500	4,500
521.52.02	Gas & Oil	32,597	50,000	24,181	32,241	50,000	50,000

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

SCHEDULE 2

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
521.52.03	Tires & Tire Repair	3,610	3,500	4,648	6,197	4,500	4,500
521.52.04	Uniforms	4,606	5,000	6,528	8,704	5,000	5,000
521.52.05	Vests - Body Armor	-	600	1,149	1,532	1,200	1,200
521.52.06	Dry Cleaning - Uniforms	2,183	2,000	1,271	1,695	1,800	1,800
521.52.07	Ammunition	1,778	1,600		-	3,000	3,000
521.52.08	Photography	292	200	193	257	200	200
521.52.12	Special Department Supplies	5,915	3,000	9,731	12,975	4,500	4,500
521.54.01	Dues, Subscriptions & Memberships	3,468	3,500	1,662	2,216	3,000	3,000
521.54.02	Education & Training	2,690	3,000	560	747	4,000	4,000
TOTAL MATERIALS, SUPPLIES, SERVICES:		**121,096**	**134,600**	**104,643**	**138,174**	**139,600**	**139,600**
TOTAL OPERATING BUDGET:		**1,289,683**	**1,060,894**	**954,267**	**1,256,801**	**1,166,664**	**1,166,664**
521.64.01	Vehicles-debt svc		5,968			41,968	41,968
521.64.02	Machinery & Equipment - 800 MHz	35,240					
TOTAL CAPITAL OUTLAY		**35,240**	**5,968**	**-**	**-**	**41,968**	**41,968**
GRANTS & AIDS:		**-**	**-**	**-**	**-**		
OTHER NON-OPERATING EXPENSES:		**-**	**-**	**-**	**-**		
TOTAL NON-OPERATING BUDGET:		**35,240**	**5,968**	**-**	**-**	**41,968**	**41,968**
TOTAL DEPARTMENT BUDGET:		**1,324,923**	**1,066,862**	**954,267**	**1,256,801**	**1,208,632**	**1,208,632**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

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OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
521.12.01 Regular Salaries *** *** **UNDER CONTRACT NEGOTIATION** ***	Salaries & Wages: Chief of Police Captain 1 Lieutenant 8 full-time Officers Department Clerk **Total Department Salaries:**	483,779	**483,779**
521.13.01 Other Salaries & Wages	Reserve Officers - Includes Compensation for all Part-time officers at $1.00 per year salary per officer and $15.00 per court appearance.	104,397	**104,397**
521.14.01 Overtime	Wages for time worked in excess of 40 hours/wk required	55,000	**55,000**
521.15.01 Special Pay - Officer Incentive	Mandated increase per state regulations for full-time officers achieving advanced education and training	8,000	**8,000**
521.16.01 Court time	Payment to full-time officers for court appearances, depositions, pre-file conferences and other court related meetings, seminars, etc. when on off-duty or on vacation time. Required per PBA Contract.	5,000	**5,000**
521.17.01 Holiday Pay	Funding for payment of eleven (11) PBA negotiated paid holidays. Included in salaries.	-	**-**
521.19.01 Banked Sick Leave	Provides payment of sick leave when required or banked in accordance with PBA contract.	-	**-**
521.21.01 FICA Taxes	As required by Law @ 6.20%	40,683	**40,683**
521.21.02 Medicare	As required by Law @ 1.45%	9,515	**9,515**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:		DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
521.22.01	Retirement	Established by FRS @ 20.92% for officers and department clerk @ 9.85% **Notes:** Budgeted FICA, Medicare and Retirement Benefits based on the sum of Regular Salaries, Overtime, Incentive Pay, Court Time and Holiday Pay multiplied by the required percentage as noted above.	134,389	**134,389**
521.23.01	Life, Health & Dental Insurance	Life, Dental and Health	79,013	**79,013**
521.24.01	Workers' Compensation	Estimated expense departmental share	79,867	**79,867**
521.26.01	Insurance - Professional Liability	Professional liability insurance based on payroll	27,421	**27,421**
521.31.04	Contract Services - Medical	Per PBA Contract - Medical check-ups for full time officers/police applicants; drug testing/screening, psychological testing for applicants/current employees (if necessary); Full-time officers authorized for annual medical check-up. State law requires applicants to submit to drug and psychological screenings.	1,200	**1,200**
521.34.01	Contract Services	Outside contractors required to improve efficiency such as computer, etc.	1,000	**1,000**
521.40.01	Travel, Conferences & Meetings	Budget amount includes registration, transportation, meals, etc. for Chief and Staff to attend training functions, seminars, conferences, etc. which keeps the department well trained and knowledgeable on current issues and techniques.	1,500	**1,500**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

WORKSHEET
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OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
521.41.01 Telephone & Cellular Air Time	Necessary for emergency communications from the police Department: Bell South - 895-71xx (private No.) official purposes while on duty.	6,000	**6,000**
521.44.01 Equipment Rental	Includes rentals for record storage and other police equipment.	1,500	**1,500**
521.45.01 Auto Insurance	Insurance for all city police service vehicles.	21,700	**21,700**
521.46.01 R&M - Vehicles	Repair and Maintenance for Police vehicles, including tune ups, brakes, oil changes & service, transmission and worn out parts replacement, etc.	15,000	**15,000**
521.46.02 R&M - Equipment	Repair and Maintenance of department equipment including: mobile/handheld radios, radar units sirens, light bars, computers, furniture, other "small items", etc. Includes calibration of Radar Units required by State Law every 6 months.	5,000	**5,000**
521.46.03 R&M - Radio	Repairs to radios related to County system	4,000	**4,000**
521.47.01 Printing & Binding	Items particular to the Department. Includes forms, decals, stationary and other related printed material necessary to maintain department standards.	1,000	**1,000**
521.51.01 Office Supplies	Necessary for the operation of the department. Includes staples, computer supplies, paper, etc.	4,500	**4,500**
521.52.02 Gas & Oil	Gasoline, oil, and fluids for operation of vehicles. Purchased from North Miami Motor Pool @ approx. 2.13/gal plus 10% administration fee.	50,000	**50,000**

VILLAGE OF B..CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

WORKSHEET
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OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
521.52.03 Tires & Tire Repair	Purchase, repair, mounting, stems, balancing, rotating and alignment of Police Vehicle tires. Goodyear Tires purchased under the State of Florida contract for tires.	4,500	**4,500**
521.52.04 Uniforms	Uniforms project a positive and professional image. Includes shirts, pants, jackets, hats, chevrons, rain gear, shoes, badges, collar brass, buttons, name tags, rank, hat bands, riot helmets, and other accessories.	5,000	**5,000**
521.52.05 Vests - Body Armor	Bullet proof body armor for all full time officers per PBA Contract, provide safety to members of the force.	1,200	**1,200**
521.52.06 Dry Cleaning - Uniforms	Dry cleaning, alterations, repairs to ensure good repair and appearance at all times. Per PBA contract.	1,800	**1,800**
521.52.07 Ammunition	Required. Includes ammunition for required training for for officers duty weapons, off-duty weapons and auxiliary weapons; rental of police shooting range including fee for range duty officer, targets, backers, frames, ear/eye protection, gun cleaning kits and materials.	3,000	**3,000**
521.52.08 Photography	Film for 35mm & Polaroid; developing of film and repair/maintenance/replacement of camera equipment.	200	**200**
521.52.12 Special Department Supplies	Supplies not otherwise budgeted: flares, fuses, keys, locks, batteries, barrier tape, evidence tape, rope, clippers, tools, repair/maintenance weapons, fingerprinting supplies, hurricane supplies, awards, citations, etc.	4,500	**4,500**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE
FUND GENERAL
ACCOUNT: 521

WORKSHEET
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OBJECT CODE/ACCOUNT NAME:		DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
521.54.01	Dues, Subscriptions & Memberships	Includes: Statutes, Handbooks, PSD, DCCP, FPCA, IACP, storage/archives for Village Public Records.	3,000	**3,000**
521.54.02	Education and Training	Required education and training to maintain standards established by the department.	4,000	**4,000**
521.64.01	Vehicles	Lease payment for one 2007 police vehicle.	5,968	
		Lease payment for five 2009 police vehicles.	36,000	**41,968**
521.64.02	Machinery & Equipment			
		TOTAL DEPARTMENT:		**1,208,632**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **BUILDING**
FUND **General**
ACCOUNT: **524**

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

Inspections insure that resident's safety and welfare are protected. The Village uses the very strict Miami-Dade Building Code, the 2004 Florida Building Code, the Village of Biscayne Park Land Development Code and the Florida Statutes.

DESCRIPTION OF SERVICES:

The Building Department issues all levels of permits which are inspected by County certified inspectors in those trades as well as a Building Official to oversee all of these operations. All inspectors are part-time contractual inspectors who work on an as needed basis and are paid on a pro-rata basis of the permit fees.

PERFORMANCE MEASURES:

None at this time.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	1	1
Total Operating Budget	112,577	134,077
% of Operating Budget 2007-2008		19.10%
Capital (incl. Lease/Purchase/Interest)	-	-
Other Non-Operating Funds (grants)	-	-
TOTAL BUDGET:	**112,577**	**134,077**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **BUILDING** **SCHEDULE 1**
FUND General
ACCOUNT: 524

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	61,147	55,477	47,396	75,595	67,677	67,677
MATERIALS, SUPPLIES, SERVICES:	77,707	57,100	32,166	61,901	66,400	66,400
TOTAL OPERATING BUDGET:	**138,854**	**112,577**	**79,562**	**137,496**	**134,077**	**134,077**
CAPITAL:	8,636		-	-	-	-
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-		-	-	-	-
TOTAL NON-OPERATING BUDGET:	**8,636**		-		-	-
TOTAL DEPARTMENT BUDGET:	**147,490**	**112,577**	**79,562**	**137,496**	**134,077**	**134,077**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: BUILDING — **SCHEDULE 2**
FUND General
ACCOUNT: 524

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
524.12.01	Regular Salaries	47,495	26,434	20,338	27,117	27,502	27,502
524.13.01	Other Salaries & Wages	1,600	16,260	17,751	35,502	24,020	24,020
524.14.01	Overtime	477	750	48	64	495	495
524.21.01	FICA Taxes	3,042	2,694	2,311	3,886	3,040	3,040
524.21.02	Medicare	711	630	541	572	710	710
524.22.01	Retirement	2,718	2,688	2,075	2,677	2,758	2,758
524.23.01	Live, Health & Dental Insurance	4,968	5,772	4,105	5,473	6,584	6,584
524.24.01	Workers Compensation	136	249	227	303	1,480	1,480
524.25.01	Unemployment Compensation	-		-	-		
524.26.01	Liability Insurance					1,088	1,088
	TOTAL PERSONAL SERVICES:	**61,147**	**55,477**	**47,396**	**75,595**	**67,677**	**67,677**
524.31.06	Inspectors Retainers	-	500		-		
524.31.07	Inspectors Fees	72,453	49,000	27,917	55,834	60,000	60,000
524.31.08	Structural Engineer	1,200	1,000	1,125	1,500	1,200	1,200
524.46.02	R&M Equipment	1,198	1,500	599	1,200	1,200	1,200
524.47.01	Printing & Binding	374	500	38	51	250	250
524.49.03	Special Departmental Supplies	335	850	360	480	500	500
524.49.07	Misc Zoning Board	-					
524.51.01	Office Supplies	2,047	2,500	1,892	2,523	2,000	2,000
524.54.01	Subscriptions, Memberships, Books	100	250	235	313	250	250
524.54.02	Education & Training		1,000		-	1,000	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES:		**77,707**	**57,100**	**32,166**	**61,901**	**66,400**	**66,400**
	TOTAL OPERATING BUDGET:	**138,854**	**112,577**	**79,562**	**137,496**	**134,077**	**134,077**
524.64.02	Machinery & Equipment	8,636	-		-	-	-
TOTAL CAPITAL OUTLAY		**8,636**	**-**	**-**	**-**	**-**	**-**
TOTAL NON-OPERATING BUDGET:		**8,636**	**-**	**-**	**-**	**-**	**-**
TOTAL DEPARTMENT BUDGET		**147,490**	**112,577**	**79,562**	**137,496**	**134,077**	**134,077**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **BUILDING**
FUND **General**
ACCOUNT: **524**

WORKSHEET
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OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
524.12.01 Regular Salaries	Building Department Clerk	27,502	**27,502**
524.13.01 Other Salaries and Wages	Payment for attendance for after hour meetings and inspector salaries.	24,020	**24,020**
524.14.01 Overtime	Must be approved by the Village Manager.	495	**495**
524.21.01 FICA Taxes	As required by Law @ 6.20%	3,040	**3,040**
524.21.02 Medicare	As required by Law @ 1.45%	710	**710**
524.22.01 Retirement	Determined by FRS @ 9.85%	2,758	**2,758**
524.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	6,584	**6,584**
524.24.01 Workers' Compensation	Estimated expense based on payroll	1,480	**1,480**
524.26.01 Liability Insurance	Estimated expense based on payroll	1,088	**1,088**
524.31.06 Inspectors Retainer	Minimum fee required by inspectors		
524.31.07 Inspectors Fees	Building Official: receives 70% of permit fees	60,000	**60,000**
524.31.09 Structural Engineer	For Review of Plans, 100% of fee pass through.	1,200	**1,200**
524.46.02 R&M Equipment	R&M to keep equipment in operable condition and quarterly maintenance fees on software.	1,200	**1,200**
524.47.01 Printing & Binding	Permit applications, Permits, business cards, etc.	250	**250**
524.49.03 Special Department Supplies	Items particular to the Department including books, cassettes, etc.	500	**500**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **BUILDING**
FUND **General**
ACCOUNT: **524**

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
524.51.01 Office Supplies	Supplies used for operation of the Department. Includes Folders, writing instruments, tabs, pads, etc.	2,000	**2,000**
524.54.01 Subscriptions, Memberships, Books	Supplement service for Metropolitan Dade County Code, South Florida Building Code, International Code Council, and other publications/subscriptions as may be necessary for the Department to remain current on issues.	250	**250**
524.54.02 Education & Training	Training seminars to achieve building clerk certification.	1,000	**1,000**
524.64.02 Capital - Machinery & Equipment	Purchase of one software package for building department and code enforcement and all in one printer/scanner.		**-**
	TOTAL DEPARTMENT:		**134,077**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **CODE ENFORCEMENT** **DEPARTMENT SUMMARY**
FUND **General**
ACCOUNT: **529**

DEPARTMENT MESSAGE:
Code Enforcement ensures that all properties are in compliance with Village and minimum housing codes.

DESCRIPTION OF SERVICES:
One full time Code Enforcement Officer, under the direction of the Police Chief, enforces the Village Code of Ordinances and the Land Development Regulations. The Village seeks compliance not money when a property not in compliance is cited and fined. However, if that fine, that is set by the Code Enforcement Board for non-compliance, is not paid, the Village places a lien on the property. The Village can foreclose on these liens only against non-homesteaded property.

PERFORMANCE MEASURES:
None at this time.

RESOURCE REQUIREMENTS:	**BUDGET 2007-2008**	**ADOPTED BUDGET 2008-2009**
No. of Personnel	1	1
Total Operating Budget	60,765	66,255
% of Operating Budget 2007-2008		9.04%
Capital (incl. Lease/Purchase/Interest)	-	-
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**60,765**	**66,255**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **CODE ENFORCEMENT** **SCHEDULE 1**
FUND **General**
ACCOUNT: **529**

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	52,900	54,215	44,840	58,925	61,030	61,030
MATERIALS, SUPPLIES, SERVICES:	3,149	6,550	3,540	6,759	5,225	5,225
TOTAL OPERATING BUDGET:	**56,049**	**60,765**	**48,380**	**65,684**	**66,255**	**66,255**
CAPITAL:	8,759		-	-	-	-
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**8,759**		**-**	**-**	**-**	**-**
TOTAL DEPARTMENT BUDGET:	**64,808**	**60,765**	**48,380**	**65,684**	**66,255**	**66,255**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: CODE ENFORCEMENT — **SCHEDULE 2**
FUND General
ACCOUNT: 529

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
529.12.01	Regular Salaries	40,708	40,900	31,477	41,969	42,552	42,552
529.13.01	Other Salaries & Wages			2,586	2,586		
529.14.01	Overtime			322	429	614	614
529.19.01	Compensated Absences	-					
529.21.01	FICA Taxes	2,487	2,536	2,132	2,843	2,676	2,676
529.21.02	Medicare	581	593	499	665	626	626
529.22.01	Retirement	3,951	4,029	3,370	4,493	4,252	4,252
529.23.01	Life, Health & Dental Insurance	4,968	5,772	4,105	5,473	6,584	6,584
529.24.01	Workers' Compensation	205	385	349	465	2,767	2,767
529.26.01	Liability Insurance					959	959
TOTAL PERSONAL SERVICES:		**52,900**	**54,215**	**44,840**	**58,925**	**61,030**	**61,030**
529.33.01	Filing Fees	-		842	1,692	850	850
529.40.01	Travel, Conf & Meetings	-					
529.41.01	Telephone	666	800	467	626	650	650
529.42.01	Postage	60	500			1,000	1,000
529.46.01	R&M Vehicles	-					
529.46.02	R&M Equipment	1,230	1,500	1,147	2,747	1,200	1,200
529.47.01	Printing	88	1,000	132	132	150	150
529.51.01	Office Supplies & Misc.	639	1,500	697	997	750	750
529.52.04	Uniforms	163	250	155	215	100	100
529.54.01	Dues, Subscriptions & Memberships	213	500		50	275	275
529.54.02	Education & Training	90	500	100	300	250	250
TOTAL MATERIALS, SUPPLIES, SERVICES:		**3,149**	**6,550**	**3,540**	**6,759**	**5,225**	**5,225**
TOTAL OPERATING BUDGET:		**56,049**	**60,765**	**48,380**	**65,684**	**66,255**	**66,255**
529.64.02	Machinery & Equipment	8,759					
TOTAL CAPITAL OUTLAY		**8,759**	**-**	**-**	**-**	**-**	**-**
TOTAL NON-OPERATING BUDGET:		**8,759**	**-**	**-**	**-**	**-**	**-**
TOTAL DEPARTMENT BUDGET		**64,808**	**60,765**	**48,380**	**65,684**	**66,255**	**66,255**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **CODE ENFORCEMENT**
FUND **General**
ACCOUNT: **529**

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:		DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
529.12.01	Regular Salaries	Salaries & Wages: 1 Fulltime Code Officer	42,552	**42,552**
529.14.01	Overtime	Compensation for attendance at required meetings	614	**614**
529.21.01	FICA Taxes	As required by Law @ 6.20%	2,676	**2,676**
529.21.02	Medicare	As required by Law @ 1.45%	626	**626**
529.22.01	Retirement	Determined by FRS @ 9.85%	4,252	**4,252**
529.23.01	Life, Health & Dental Insurance	Life, Dental and Health Insurance	6,584	**6,584**
529.24.01	Workers' Compensation	Estimated departmental share	2,767	**2,767**
529.26.01	Liability Insurance	Estimated expense based on payroll	959	**959**
529.33.01	Filing Fees	Filing of liens on unpaid code violations	850	**850**
529.41.01	Telephone & Cellular Air Time	Mobile phone used for official purposes while on duty.	650	**650**
529.42.01	Postage	Required for citations, hearings, courtesy notices, liens	1,000	**1,000**
529.45.01	Insurance - Auto	Included in police department		**-**
529.46.01	R&M Vehicles	Included in police department	-	**-**
529.46.02	R&M - Equipment	R&M to keep equipment in operable condition.	1,200	**1,200**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **CODE ENFORCEMENT** **WORKSHEET**
FUND **General** Page 2
ACCOUNT: **529**

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
529.47.01 Printing	Required for printing forms, citations, hearing/courtesy notices, etc.	150	**150**
529.51.01 Office Supplies & Misc.	Supplies used for operation of the Department. Includes Folders, writing instruments, tapes, etc. Camera, tape recording other equipment.	750	**750**
529.52.04 Uniforms	Uniforms project a positive and professional image. Includes T-shirts, jacket & other accessories.	100	**100**
529.52.08 Photography	Film and developing of film for citations		-
529.54.01 Dues, Subscriptions & Memberships	(FACE) Florida Association of Code Enforcement; Notary and Florida Gold Coast Assoc	275	**275**
529.54.02 Education & Training	Required coursework to maintain certification.	250	**250**
529.64.02 Machinery / Equipment	Purchase of one software package for building department and code enforcement.	-	-
	TOTAL DEPARTMENT:		**66,255**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **PUBLIC WORKS**
FUND **General**
ACCOUNT: **534**

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The portion of the Public Works Department that is in the General Fund is responsible for the maintenance of parks, parkways and medians, building maintenance, janitorial services, irrigations systems and pump maintenance and repair, and filling in for employees in other divisions that may be on vacation or sick leave.

DESCRIPTION OF SERVICES:

They are responsible for the maintenance of all of the Village's medians, alleys, parks, and buildings. They perform landscaping services to beautify the Village. They also provide janitorial services to all Village buildings, including set-up and cleaning of the recreation center.

PERFORMANCE MEASURES:

None at this time.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	4.2	3.7
Total Operating Budget	374,956	258,461
% of Operating Budget 2007-2008		-31.07%
Capital (incl. Lease/Purchase/Interest)	43,930	10,000
Other Non-Operating Funds	-	
TOTAL BUDGET:	**418,886**	**268,461**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **PUBLIC WORKS** **SCHEDULE 1**
FUND General
ACCOUNT: 534

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	662,714	273,254	196,595	262,127	185,431	185,431
MATERIALS, SUPPLIES, SERVICES:	339,464	101,702	64,877	86,503	73,030	73,030
TOTAL OPERATING BUDGET:	**1,002,178**	**374,956**	**261,472**	**348,629**	**258,461**	**258,461**
CAPITAL:	177,635	31,000	9,697	31,929	10,000	10,000
DEBT SERVICE	53,634	12,930	12,091	12,091	-	-
GRANTS & AIDS	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**231,269**	**43,930**	**21,788**	**44,020**	**10,000**	**10,000**
TOTAL DEPARTMENT BUDGET:	**1,233,447**	**418,886**	**283,260**	**392,650**	**268,461**	**268,461**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **PUBLIC WORKS** **SCHEDULE 2**
FUND **General** Page 1
ACCOUNT: **534**

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
534.12.01	Regular Salaries	410,954	165,102	121,717	162,289	114,909	114,909
534.13.01	Other Salaries & Wages	11,489	12,362	8,524	11,365	5,745	5,745
534.14.01	Overtime	2,455	3,500	1,052	1,403	1,500	1,500
534.19.01	Banked Sick Leave	6,860					
534.21.01	FICA Taxes	25,835	11,220	8,166	10,888	7,574	7,574
534.21.02	Medicare	6,042	2,624	1,910	2,547	1,771	1,771
534.22.01	Retirement	41,335	17,825	11,096	14,795	12,032	12,032
534.23.01	Life, Health & Dental Insurance	85,231	36,940	21,863	29,151	27,654	27,654
534.24.01	Workers' Compensation	48,455	20,003	18,183	24,244	11,534	11,534
534.25.01	Unemployment Compensation	-					
534.26.01	Liability Insurance	24,058	3,678	4,084	5,445	2,712	2,712
	TOTAL PERSONAL SERVICES:	**662,714**	**273,254**	**196,595**	**262,127**	**185,431**	**185,431**
534.34.02	Dump - Garbage/Waste	165,470	-				
534.34.03	Dump - Recycling	28,695	-				
534.40.02	Education & Training	2,206	3,500	2,177	2,903	-	-
534.41.01	Telephone	4,786	5,700	3,421	4,561	4,900	4,900
534.43.01	Electric	3,093	3,100	4,044	5,392	4,000	4,000
534.43.02	Water	536	3,000	1,401	1,868	2,000	2,000
534.44.02	Equipment Rental	1,868	5,000	4,679	6,239	4,000	4,000
534.45.01	Insurance - Auto	21,927	2,400	1,965	2,620	2,400	2,400
534.45.03	Insurance - Village Bus/Vans		5,482	4,489	5,985	-	-
534.46.01	R&M Vehicles/Public Works	8,445	4,000	4,998	6,664	1,500	1,500
534.46.02	R&M Equipment	2,654	4,500	878	1,171	2,800	2,800
534.46.03	R&M Buildings	48,761	31,500	8,497	11,329	3,000	3,000
534.46.04	R&M Vehicles/Village Bus/Vans		2,500			-	-
534.46.05	R&M Field					17,180	17,180
	Subtotal:	**288,441**	**70,682**	**36,549**	**48,732**	**41,780**	**41,780**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **PUBLIC WORKS** **SCHEDULE 2**
FUND **General** Page 2
ACCOUNT: **534**

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
534.47.01	Printing & Binding	97	1,000			-	
534.49.05	Truck Washing	555	2,000			250	250
534.51.01	Office Supplies	1,371	1,200	1,210	1,613	1,500	1,500
534.52.01	Operating Supplies	12,641	13,500	8,950	11,933	10,000	10,000
534.52.02	Gas & Oil/Public Works	25,737	5,500	15,631	20,841	16,000	16,000
534.52.05	Gas & Oil/Village Bus/Vans		3,320	598	797	-	-
534.52.03	Tires & Tire Repair	4,431	2,000	227	303	1,500	1,500
534.52.04	Uniform Rental	6,191	2,500	1,712	2,283	2,000	2,000
TOTAL MATERIALS, SUPPLIES, SERVICES:		**339,464**	**101,702**	**64,877**	**86,503**	**73,030**	**73,030**
TOTAL OPERATING BUDGET:		**1,002,178**	**374,956**	**261,472**	**348,629**	**258,461**	**258,461**
534.62.01	Buildings			655	873		
534.62.04	Landscaping building						
534.63.02	Landscaping	18,806	31,000	9,042	31,056	10,000	10,000
534.64.02	Machinery & Equipment	158,829					
TOTAL CAPITAL OUTLAY:		**177,635**	**31,000**	**9,697**	**31,929**	**10,000**	**10,000**
534.74.01	Lease/Purchase	53,634	12,930	12,091	12,091	-	-
TOTAL DEBT SERVICE		**53,634**	**12,930**	**12,091**	**12,091**	**-**	**-**
TOTAL GRANTS & AIDES		**-**		**-**	**-**		
OTHER NON-OPERATING EXPENSES:		**-**		**-**	**-**		
TOTAL NON-OPERATING BUDGET:		**231,269**	**43,930**	**21,788**	**44,020**	**10,000**	**10,000**
TOTAL DEPARTMENT BUDGET:		**1,233,447**	**418,886**	**283,260**	**392,650**	**268,461**	**268,461**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT:
FUND General
ACCOUNT: 534

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.12.01 Regular Salaries	Public Works Director (pro-rated) Administrative Assistant (pro-rated) 2 Maintenance 1 Janitor	114,909	**114,909**
534.13.01 Other Salaries/Wages	Temporary Workers - as needed - Part-time	5,745	**5,745**
534.14.01 Overtime	Wages for time worked in excess of 40 hours/wk. Requires Village Manager approval.	1,500	**1,500**
534.19.01 Banked sick leave	Provides payment of sick leave when required or banked in accordance with union contract.		
534.21.01 FICA Taxes	As required by Law @ 6.20%	7,574	**7,574**
534.21.02 Medicare	As required by Law @ 1.45%	1,771	**1,771**
534.22.01 Retirement	Determined by FRS @ 9.85%	12,032	**12,032**
534.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	27,654	**27,654**
534.24.01 Workers' Compensation	Estimated expense based on payroll	11,534	**11,534**
534.25.01 Unemployment Compensation	Estimated based on potential liability	-	**-**
534.26.01 Liability Insurance	Estimated expense based on payroll	2,712	**2,712**
534.26.01 Other Personal Services	For FDOT exams for CDL drivers and drug testing for employees		

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: PUBLIC WORKS
FUND General
ACCOUNT: 534

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.40.02 Education & Training	To maintain current procedures impacting the performance of duties.	-	-
534.41.01 Telephone	Public Works Department 305-893-4346: includes e-mail.	4,900	**4,900**
534.43.01 Electric	Public Works Building #73226-88925	4,000	**4,000**
534.43.01 Water	Public Works Building/Sprinklers	2,000	**2,000**
534.44.02 Equipment Rental	Equipment used for a limited time/purpose.	4,000	**4,000**
534.45.01 Insurance - Auto	Insurance for public works vehicles.	2,400	**2,400**
534.45.03 Insurance - Village Bus/Vans	Insurance on Village vehicles	-	-
534.46.01 R&M Vehicles	To maintain safe and operable vehicles.	1,500	**1,500**
534.46.02 R&M Equipment	To maintain equipment in safe and operable condition. Includes: Lawn mower, chainsaws, weed eaters and other equipment as required.	2,800	**2,800**
534.46.03 R&M Buildings	To maintain ALL Village owned buildings, septic tanks, air conditioners, etc. in good working condition to provide for the proper conduct of business.	3,000	**3,000**
534.46.04 R&M Vehicles/Village Bus/Vans	To maintain safe and operable vehicles.	-	-
534.46.05 R&M Field	Consultants and chemicals required to maintain the recreation field.	17,180	**17,180**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: PUBLIC WORKS
FUND General
ACCOUNT: 534

WORKSHEET
Page 3

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.47.01 Printing & Binding	Printing of forms, notices, informational materials, etc. Provides for efficiency within the department and dissemination of information to the residents.	-	-
534.49.05 Truck Washing	Cleaning of trucks and equipment.	250	**250**
534.51.01 Office Supplies	Writing instruments, note pads, paper, computer supplies, etc.	1,500	**1,500**
534.52.01 Operating Supplies	Supplies for the proper delivery of services as follows: Cleaning supplies and paper products Holiday Decorations	10,000	**10,000**
534.52.02 Gas & Oil	Fuel and lubrication of vehicles and equipment to maintain a safe and operable condition.	16,000	**16,000**
534.52.05 Gas & Oil/Village Bus/Vans	Gas and oil for Village vehicles	-	-
534.52.03 Tires & Tire Repair	Purchase and repair of tires to maintain vehicles safe and operable.	1,500	**1,500**
534.52.04 Uniforms	Uniforms present a professional image and identifies	2,000	**2,000**
534.63.02 Landscaping	Landscaping & Parks - Trimming, removal, and replacement of foliage. Park field maintenance.	10,000.00	**10,000.00**
534.74.01 Lease/Purchase - Principal	To provide funds to purchase/lease Pick-up truck, garbage truck, and recreation van	-	-
	TOTAL DEPARTMENT:		**268,461**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: RECREATION
FUND General
ACCOUNT: 572

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The Recreation Department is a necessary and important part of our community. The Department provides a multitude of activities, programs, classes and special events for the diversified needs of the community.

DESCRIPTION OF SERVICES:

The Recreation Department offers a variety of activities to children and youth of all ages. Full time staff are supplemented by numerous part-time youth acting as counselors for the younger children during the very busy summer months. The Recreation Center is also the focal meeting point of various groups in the Village, including the Village Commission holding their official meetings there monthly.

PERFORMANCE MEASURES:

None at this time.

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	3	2
Total Operating Budget	323,632	215,214
% of Operating Budget 2007-2008		-33.50%
Capital (incl. Lease/Purchase/Interest)	13,000	12,930
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**336,632**	**228,144**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: RECREATION
FUND General
ACCOUNT: 572

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	196,970	240,984	148,562	198,083	168,644	168,644
MATERIALS, SUPPLIES, SERVICES:	45,869	60,000	35,629	47,505	46,570	46,570
TOTAL OPERATING BUDGET:	**242,839**	**323,632**	**184,191**	**245,588**	**215,214**	**215,214**
CAPITAL:	7,063	13,000	5,412	5,412	-	-
DEBT SERVICE:					12,930	12,930
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**7,063**	**13,000**	**5,412**	**5,412**	**12,930**	**12,930**
TOTAL DEPARTMENT BUDGET:	**249,902**	**336,632**	**189,603**	**251,000**	**228,144**	**228,144**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: RECREATION — **SCHEDULE 2**
FUND General — Page 1
ACCOUNT: 572

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
572.12.01	Regular Salaries	147,795	88,215	53,758	71,677	72,303	72,303
572.13.01	Other Salaries/Wages	1,170	90,225	52,639	70,185	55,280	55,280
572.19.01	Compensated Absences	-					
572.21.01	FICA Taxes	9,259	11,063	6,597	8,796	7,910	7,910
572.21.02	Medicare	2,166	2,588	1,543	2,057	1,850	1,850
572.22.01	Retirement	7,759	8,971	5,266	7,021	7,122	7,122
572.23.01	Life, Health & Dental Insurance	13,948	17,316	8,211	10,948	13,169	13,169
572.24.01	Workers Compensation	14,873	22,605	20,548	27,397	8,178	8,178
572.25.01	Unemployment Compensation	-			-		
572.26.01	Liability Insurance	-	3,912	5,543	7,391	2,832	2,832
TOTAL PERSONAL SERVICES:		**196,970**	**240,984**	**148,562**	**198,083**	**168,644**	**168,644**
572.31.08	Professional Services	150	2,500	666	888	300	300
572.40.03	Travel, Conferences & Meetings	-	100			-	-
572.41.01	Telephone	3,604	6,000	3,775	5,033	3,500	3,500
572.42.01	Postage, Freight & Express Charges	14	100			-	-
572.43.01	Electric Utility Service	9,077	8,000	5,152	6,869	7,500	7,500
572.43.02	Water Utility Services	242	700	878	1,171	1,100	1,100
572.44.02	Equipment Rental & Lease	172	1,000	575	767	1,000	1,000
572.45.01	Insurance - Village Bus/Vans	-				2,670	2,670
572.46.01	R&M Vehicles/Village Bus/Vans					1,500	1,500
572.46.02	R&M Equipment	1,445	1,500	400	533	800	800
572.46.03	R&M Buildings	223					
572.46.04	R&M Field	-					
572.47.01	Printing & Binding	451	400	205	273	100	100
572.51.01	Office Supplies - General	1,436	2,000	737	983	500	500
572.52.01	Operating Supplies	10,625	11,000	9,222	12,296	4,000	4,000

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: RECREATION — **SCHEDULE 2**
FUND General — Page 2
ACCOUNT: 572

OBJECT:		FY06-07 AUDITED *	FY07-08 ADOPTED BUDGET *	FY07-08 YR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
572.52.02	Gas & Oil/Village Bus/Vans	-	-			2,000	2,000
572.52.09	Concession - Resale	7,283	10,000	3,518	4,691	10,000	10,000
572.52.10	Games - Indoor	1,096	4,000	845	1,127	2,000	2,000
572.52.11	Games - Outdoor	1,188	4,000	3,143	4,191	1,500	1,500
572.54.01	Dues, Subscriptions & Memberships	225	300	265	353	100	100
572.54.02	Education & Training		400			-	-
572.55.01	Special Events	8,638	8,000	6,248	8,331	8,000	8,000
TOTAL MATERIALS, SUPPLIES, SERVICES:		**45,869**	**60,000**	**35,629**	**47,505**	**46,570**	**46,570**
TOTAL OPERATING BUDGET:		**242,839**	**300,984**	**184,191**	**245,588**	**215,214**	**215,214**
572.63.01	Improvements other than Buildings		8,000	550	550	-	-
572.64.02	Machinery & Equipment	7,063	5,000	4,862	4,862	-	-
TOTAL CAPITAL OUTLAY		**7,063**	**13,000**	**5,412**	**5,412**	**-**	**-**
572.74.01	Lease/Purchase					12,930	12,930
TOTAL DEBT SERVICE:						**12,930**	**12,930**
GRANTS & AIDS:		**-**	**-**	**-**	**-**	**-**	**-**
OTHER NON-OPERATING EXPENSES:		**-**	**-**	**-**	**-**	**-**	**-**
TOTAL NON-OPERATING BUDGET:		**7,063**	**13,000**	**5,412**	**5,412**	**12,930**	**12,930**
TOTAL DEPARTMENT BUDGET:		**249,902**	**313,984**	**189,603**	**251,000**	**228,144**	**228,144**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **RECREATION**
FUND **General**
ACCOUNT: **572**

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
572.12.01 Regular Salaries	Recreation Director		
	Prepare and maintain Programs and Activities		
	Recreation Coordinator		
	Prepare and maintain Programs and Activities with Director		
	Total Regular Salaries and Wages:	72,303	**72,303**
572.13.01 Other Salaries/Wages	**Temporary & Seasonal Workers:**		
	Bus Driver (1) - for after school care, Day Camp,		
	Summer Camp & Events -$10.00/hr x 15 hrs x 52 wks	5,200	
	After School Care Counselors (4)		
	$8.000/hr x 20 hrs x 40 wks	19,200	
	Summer Program Counselors (6)		
	$8.00/hr x 35 hrs x 10 wks	15,000	
572.13.01 Other Salaries/Wages	Athletic Coordinator (1) To work with the Director in planning and implementing athletics programs and sports events-		
	$10/hr x20 hrs x 32 weeks.	6,400	
	Athletics Coaches (3) to assist the Athletics programs and		
	sports events-$8/hr x10hrs x 28 weeks.	4,480	
	Facility Rental Staff/ Weekend Staff (1)	5,000	
	Total Other Salaries & Wages:	**55,280**	**55,280**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **RECREATION**
FUND **General**
ACCOUNT: **572**

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
572.21.01 FICA Taxes	As required by Law @ 6.20% (Reg. & Other Salaries)	7,910	**7,910**
572.21.02 Medicare	As required by Law @ 1.45% (Reg. & Other Salaries)	1,850	**1,850**
572.22.01 Retirement	Determined by FRS @ 9.85% (Reg. Salaries Only)	7,122	**7,122**
572.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance (Reg. Salaries Only)	13,169	**13,169**
572.24.01 Workers' Compensation	Estimated expense based on payroll	8,178	**8,178**
572.25.01 Unemployment Compensation	Actual cost reimbursable to state		-
572.26.01 Liability Insurance	Estimated expense based on payroll	2,832	**2,832**
572.31.08 Professional Services	Medical exams, drug testing, etc. Referees - Umpires to officiate games and coordinate athletic special events. Guest Speakers & Entertainers - as needed	300	
	Total Professional/Contractual Employees:	**300**	**300**
572.40.03 Travel, Conferences & Meetings	Funds necessary to compensate employee's) for use of their private vehicles for department business.	-	-
572.41.01 Telephone	Recreation Department - 305-893-3711 & 305-893-3932 Fax: 305-899-0610. Also includes e-mail and Director's cell phone.	3,500	**3,500**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: **RECREATION**
FUND **General**
ACCOUNT: **572**

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
572.42.01 Postage, Freight & Express Charges	Postage and FedEx	-	-
572.43.01 Electric Utility Service	Recreation Center - Necessary Utility: Meter #5EK4880	7,500	**7,500**
572.43.02 Water Utility Services	Recreation Center Act. 09-06-01500-01	1,100	**1,100**
572.44.02 Equipment Rental & Lease	Equipment rental for items required on a temporary basis and Toshiba copier.	1,000	**1,000**
572.45.01 Insurance - Village Bus/Vans	Insurance on recreation vehicles	2,670	**2,670**
572.46.01 R&M Vehicles/Village Bus/Vans	Repairs necessary to keep vehicles in operating condition	1,500	**1,500**
572.46.02 R&M Equipment	To keep equipment in safe/operable condition & funds for service contracts& playground equipment repair.	800	**800**
572.47.01 Printing & Binding	Large quantity printing, carbon printing, business cards and specialty printing.	100	**100**
572.51.01 Office Supplies - General	Required for the purchase of general office supplies.	500	**500**
572.52.01 Operating Supplies	First Aid kits & supplies, T-shirts for camp participants Trophies to award, reward & recognize (Sports Prog) Staff admission fees, keys, movie rentals, birthday cakes, film developing, flowers, and incidentals. Candy for special events, coffee supplies for commission meetings.	4,000	**4,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: RECREATION
FUND General
ACCOUNT: 572

WORKSHEET

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
572.52.02 Gas & Oil/Village Bus/Vans	Gas and oil for Village vehicles	2,000	**2,000**
572.52.09 Concession - Resale	Necessary to purchase supplies for concession	10,000	**10,000**
572.52.10 Games - Indoor	Upkeep and replacement of indoor table games, board games, replacement parts, etc. Includes Arts & Crafts supplies, etc.	2,000	**2,000**
572.52.11 Games - Outdoor	Upkeep & replacement of athletic equipment, field games, supplies and replacement items.	1,500	**1,500**
572.54.01 Dues, Subscriptions & Memberships	For subscriptions and memberships pertaining to the Recreation Department. Funds necessary to pay registration and/or fees to participating organizations of choice. Includes funds for manuals, books, videos, etc.	100	**100**
572.54.02 Education & Training	Required training such as CPR and child care.	-	**-**
572.55.01 Special Events	Halloween Party, Winter Festival, Easter Egg Hunt, and other special events as needed.	8,000	**8,000**
572.63.01 Improvements other than Buildings	Pavers (front to to lot and back connecting to Pavilion).	-	**-**
572.64.03 Machinery & Equipment	Water fountain, cotton candy machine and outdoor marquee.	-	**-**
572.74.01 Lease/Purchase	Lease purchase of village minibus	12,930	12,930
	TOTAL DEPARTMENT:		**228,144**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

ROAD FUND

THE BUDGET DOLLAR

WHERE FROM:	
Local Option Gas Tax -Capital Improvements	22,620
Local Option Gas Tax (6 Cents)	61533
Outside Sources	3,980
State Revenue Sharing	27,796
Interest	1,382
CITT/Road Improvements Transfer In	68,000
Fund Balance Transfer	-
TOTAL WHERE FROM:	**185,311**

ANALYSIS

WHERE TO:	
PERSONAL SERVICES:	125,618
MATERIALS, SUPPLIES, SERVICES:	20,072
CAPITAL:	22,000
GRANTS & AIDS:	-
OTHER NON-OPERATING EXPENSES:	-
TOTAL WHERE TO:	**167,690**

NUMBER OF FULL TIME PERSONNEL
2 EMPLOYEES

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

BUDGET SUMMARY - ROAD FUND

	BUDGET 2007-2008	PROPOSED 2008-2009	% OF TOTAL	INCREASE (DECREASE)
Road Fund	**186,670**	**167,690**	**100%**	**(18,981)**
TOTALS:	**186,670**	**167,690**	**100%**	**(18,981)**

(Percent increase/decrease)

-10.17%

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Road Fund
FUND Road Fund
ACCOUNT: 101-534

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:
The Road Fund is under the direction of Public Works. Funding is provided through restricted funds received from the State and County. These funds can only be used for the maintenance and improvement of roads, stormwater systems, landscaping of related easements.
DESCRIPTION OF SERVICES:
Public Works maintenance personnel maintain roadways, alleys, stormwater systems, and trim trees and shrubs to prevent safety hazards, and maintain landscaped areas.
PERFORMANCE MEASURES:
None at this time.

RESOURCE REQUIREMENTS:	**BUDGET 2007-2008**	**ADOPTED BUDGET 2008-2009**
No. of Personnel	**2.75**	**2.6**
Total Operating Budget	156,670	145,690
% of Operating Budget 2007-2008		-7.01%
Capital (incl. Lease/Purchase/Interest)	30,000	22,000
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**186,670**	**167,690**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMEN Road Fund
FUND Road Fund
ACCOUNT: 101-534

REVENUE SCHEDULE

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
312.40.10	Local Option Gas Tax -Capital	23,124	25,838	15,589	20,785	22,620	22,620
312.40.20	Local Option Gas Tax (6 Cents)	61,620	61,533	40,268	53,691	59,230	59,230
334.10.00	Forestry Grant			35,058	35,058	11,000	11,000
334.20.00	DOT Landscaping Grant	3,980	3,980	2,985	3,980	3,980	3,980
335.12.00	State Revenue Sharing	27,940	27,796	16,958	22,611	25,477	25,477
335.14.00	Fuel Tax Rebate			1,147	1,529	2,000	2,000
361.00.00	Interest	1,319	1,382	314	419	383	383
369.01.00	Miscellaneous Revenue						
391.91.00	CITT Road Improvements	20,000	68,000	32,000	32,000	43,000	43,000
369.30.01	Fund Balance Transfer		-	-	-		
Total Road		**137,983**	**188,529**	**144,319**	**170,073**	**167,690**	**167,690**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Road Fund
FUND Road Fund
ACCOUNT: 101-534

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	72,601	132,998	86,417	115,223	125,618	125,618
MATERIALS, SUPPLIES, SERVICES:	16,593	23,672	10,020	13,360	20,072	20,072
TOTAL OPERATING BUDGET:	**89,194**	**156,670**	**96,437**	**128,583**	**145,690**	**145,690**
CAPITAL:	29,657	30,000	4,189	5,585	22,000	22,000
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**29,657**	**30,000**	**4,189**	**5,585**	**22,000**	**22,000**
TOTAL DEPARTMENT BUDGET:	**118,851**	**186,670**	**100,626**	**134,168**	**167,690**	**167,690**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Road Fund
FUND Road Fund
ACCOUNT: 101-534

SCHEDULE 2

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
534.12.01	Regular Salaries	47,569	83,446	51,185	68,247	76,972	76,972
534-13-01	Other Salaries/ Wages	1,839	4,570	3,947	5,263	8,078	8,078
534.14.01	Overtime	447	850	423	564	1,000	1,000
534.19.01	Banked Sick Leave	-					
534.21.01	FICA Taxes	3,034	5,510	3,445	4,593	4,833	4,833
534.21.02	Medicare	710	1,289	805	1,073	1,130	1,130
534.22.01	Retirement	4,639	8,753	5,246	6,995	7,680	7,680
534.23.01	Life, Health & Dental Insurance	9,874	16,163	10,078	13,437	17,120	17,120
534.24.01	Workers' Compensation	4,489	12,418	11,288	15,051	7,075	7,075
534.25.01	Unemployment Compensation			-			
534.26.01	Insurance - Liability	-	1,859	1,284	1,712	1,730	1,730
TOTAL PERSONAL SERVICES:		**72,601**	**132,998**	**86,417**	**115,223**	**125,618**	**125,618**
534.31.08	Contract Services		3,500	1,498	1,997	2,000	2,000
534.45.01	Insurance - Auto		2,372	1,943	2,591	2,372	2,372
534.46.01	R&M Vehicles	3,281	5,500	1,098	1,464	3,200	3,200
534.46.02	R&M Equipment	7,095	4,500		-	2,500	2,500
534.52-01	Operating Supplies	2,459	3,500	1,797	2,396	2,500	2,500
534.52-02	Gas & Oil			1,518	2,024	3,000	3,000
534.52.04	Uniforms	827	800	751	1,001	1,000	1,000
534.53.01	Road Materials	2,931	3,500	1,415	1,887	3,500	3,500
534.59.01	Contingency			-	-		
TOTAL MATERIALS, SUPPLIES, SERVICES:		**16,593**	**23,672**	**10,020**	**13,360**	**20,072**	**20,072**
	TOTAL OPERATING BUDGET:	**89,194**	**156,670**	**96,437**	**128,583**	**145,690**	**145,690**
534.63.01	Improvements other than Buildings	29,657	30,000	4,189	5,585	22,000	22,000
534.64.03	Capital Machinery & Equipment	-		-	-		
TOTAL CAPITAL OUTLAY		**29,657**	**30,000**	**4,189**	**5,585**	**22,000**	**22,000**
TOTAL NON-OPERATING BUDGET:		**29,657**	**30,000**	**4,189**	**5,585**	**22,000**	**22,000**
TOTAL DEPARTMENT BUDGET:		**118,851**	**186,670**	**100,626**	**134,168**	**167,690**	**167,690**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Road Fund
FUND Road Fund
ACCOUNT: 101-534

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.12.01 Regular Salaries	Public Works Director (pro-rated) Administrative Assistant (pro-rated) 2 Maintenance		
	Total Regular Salaries:	76,972	**76,972**
534.13.01 Other Salaries/Wages	Temporary help as needed	8,078	**8,078**
534.14.01 Overtime	Wages for time worked in excess of 40 hours/wk. Requires Village Manager approval.	1,000	**1,000**
534.19.01 Banked Sick Leave	Payment of sick leave when deemed necessary		-
534.21.01 FICA Taxes	As required by Law @ 6.20%	4,833	**4,833**
534.21.02 Medicare	As required by Law @ 1.45%	1,130	**1,130**
534.22.01 Retirement	Determined by FRS @ 9.85%	7,680	**7,680**
534.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	17,120	**17,120**
534.24.01 Workers' Compensation	Estimated expense based on payroll	7,075	**7,075**
534.26.01 Insurance - Liability	Estimated expense based on payroll	1,730	**1,730**
534.31.08 Contract Services	Contract services for median and roadside mowing and other road related needs.	2,000	**2,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Road Fund
FUND Road Fund
ACCOUNT: 101-534

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.45.01 Insurance - Auto	Road fund vehicles.	2,372	**2,372**
534.46.01 R&M Vehicles	To maintain vehicles in safe and operable condition.	3,200	**3,200**
534.46.02 R&M Equipment	To maintain equipment in safe and operable condition. Includes: Lawn mower, chainsaws, weed eaters and other equipment as required.	2,500	**2,500**
534.52.01 Operating Supplies	Supplies, parts, and small equipment as needed.	2,500	**2,500**
534.52-02 Gas & Oil	Gas and oil for Village vehicles	3,000	**3,000**
534.52.04 Uniforms	Uniforms project professionalism and identification of Village Workers.	1,000	**1,000**
534.53.01 Road Materials / Drainage Materials	Materials and supplies used exclusively in the repair and reconstruction of roads. Storm Drain Maintenance.	3,500	**3,500**
541.59.01 Contingency	Unanticipated expenses.		**-**
534.63.01 Improvements other than Buildings	Road Maintenance Public Right of Way	22,000	
	Total Improvements:	**22,000**	**22,000**
	TOTAL DEPARTMENT:		**167,690**

POLICE FORFEITURE

THE BUDGET DOLLAR

WHERE FROM:	
Proceeds from Forfeiture	53,569
Interest	650
Fund Balance / Carryover	41,150
TOTAL WHERE FROM:	**95,369**

ANALYSIS

WHERE TO:	
PERSONAL SERVICES:	85,769
MATERIALS, SUPPLIES, SERVICES:	9,600
CAPITAL:	
TOTAL WHERE TO:	**95,369**

NUMBER OF FULL TIME PERSONNEL
1 EMPLOYEE

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

BUDGET SUMMARY - POLICE FORFEITURE

	BUDGET 2007-2008	PROPOSED 2008-2009	% OF TOTAL	INCREASE (DECREASE)
POLICE FORFEITURE	**2,000**	**95,369**	**100%**	**93,369**
TOTALS:	**2,000**	**95,369**	**100%**	**93,369**

(Percent increase/decrease)

4668.45%

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE FORFEITURE
FUND POLICE FORFEITURE
ACCOUNT: 105-2100-521

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

Forfeiture funds are received from confiscated items under State of Florida forfeiture guidelines and interest income. Funds can be spent only as allowed and in compliance with forfeiture guidelines.

DESCRIPTION OF SERVICES:

PERFORMANCE MEASURES:

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	0	1
Total Operating Budget	2,000	95,369
% of Operating Budget 2007-2008		4668.45%
Capital	-	
Other Non-Operating Funds	-	
TOTAL BUDGET:	**2,000**	**95,369**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE FORFEITURE
FUND POLICE FORFEITURE
ACCOUNT: 105-2100-521

REVENUE SCHEDULE

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
359.00.00	Proceeds from Forfeiture	3,373	-			53,569	53,569
361.10.01	Interest	1,989	2,000	613	815	650	650
369.30.00	Fund Balance / Carryover	12,483	-	-	22,609	41,150	41,150
Total Police Forfeiture Fund Revenue:		**17,845**	**2,000**	**613**	**23,424**	**95,369**	**95,369**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE FORFEITURE
FUND POLICE FORFEITURE
ACCOUNT: 105-2100-521

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	-	-	-	-	85,769	85,769
MATERIALS, SUPPLIES, SERVICES:	1,816	2,000	4,340	4,340	9,600	9,600
TOTAL OPERATING BUDGET:	**1,816**	**2,000**	**4,340**	**4,340**	**95,369**	**95,369**
CAPITAL:	16,029	-	16,393	19,084	-	-
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**16,029**	**-**	**16,393**	**19,084**	**-**	**-**
TOTAL DEPARTMENT BUDGET:	**17,845**	**2,000**	**20,733**	**23,424**	**95,369**	**95,369**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE FORFEITURE
FUND POLICE FORFEITURE **EXPENDITURES**
ACCOUNT: 105-2100-521

SCHEDULE 1

OBJECT/ACCOUNT NAME:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
521.12.01 Regular Salaries					35,750	35,750
521-13-01 Other Salaries/ Wages					7,750	7,750
521.14.01 Overtime					16,329	16,329
521.19.01 Banked Sick Leave						
521.21.01 FICA Taxes					3,196	3,196
521.21.02 Medicare					748	748
521.22.01 Retirement					10,784	10,784
521.23.01 Life, Health & Dental Insurance					6,584	6,584
521.24.01 Workers' Compensation					2,432	2,432
521.26.01 Insurance - Liability					2,196	2,196
TOTAL PERSONAL SERVICES:	**-**	**-**	**-**	**-**	**85,769**	**85,769**
521.35.01 Crime Watch	13	-	-	-		
521.40.01 Travel, Conferences, & Meetings	975		4,250	4,250		
521.44.02 Rentals/Leases					9,600	9,600
521.46.01 Repairs and Maintenance	828					
521.49.01 Miscellaneous		2,000				
521.52.01 Operating Supplies			90	90		
TOTAL MATERIALS, SUPPLIES, SERVICES:	**1,816**	**2,000**	**4,340**	**4,340**	**9,600**	**9,600**
TOTAL OPERATING BUDGET:	**1,816**	**2,000**	**4,340**	**4,340**	**95,369**	**95,369**
521.64.01 Equipment	16,029		11,539	11,539		
521.64.02 Improvements			4,854	7,545		
TOTAL CAPITAL OUTLAY	**16,029**	**-**	**16,393**	**19,084**	**-**	**-**
TOTAL NON-OPERATING BUDGET:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL DEPARTMENT BUDGET:	**17,845**	**2,000**	**20,733**	**23,424**	**95,369**	**95,369**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: POLICE FORFEITURE
FUND POLICE FORFEITURE
ACCOUNT: 105-2100-521

EXPENDITURES

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
521.12.01 Regular Salaries	1 full-time Officer		
	Total Regular Salaries:	35,750	**35,750**
534.13.01 Other Salaries/Wages	Temporary help as needed	7,750	**7,750**
534.14.01 Overtime	Wages for time worked in excess of 40 hours/wk.	16,329	**16,329**
534.19.01 Banked Sick Leave	Payment of sick leave when deemed necessary		
534.21.01 FICA Taxes	As required by Law @ 6.20%	3,196	**3,196**
534.21.02 Medicare	As required by Law @ 1.45%	748	**748**
534.22.01 Retirement	Determined by FRS @ 20.92%	10,784	**10,784**
534.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	6,584	**6,584**
534.24.01 Workers' Compensation	Estimated expense based on payroll	2,432	**2,432**
534.26.01 Insurance - Liability	Estimated expense based on payroll	2,196	**2,196**
521.35.01 Crime Watch	Crime watch related expenses		
521.40.01 Travel, Conferences, & Meetings	Specialized training, conferences and meetings		
521.46.01 Repairs and Maintenance	Repairs and maintenance to specialized equipment		
521.44.02 Rentals/Leases	Rental car	9,600	**9,600**
521.64.01 Equipment	Specialized equipment		
	Departmental Totals		**95,369**

CITT SURTAX

THE BUDGET DOLLAR

WHERE FROM:

Other Transportation Revenues	99,950
Interest	500
Fund Balance / Carryover	63,140
TOTAL WHERE FROM:	**163,590**

ANALYSIS

WHERE TO:

Administrative Cost	
Contract Services	36,000
Miscellaneous/Advertising	
Capital Expenditures	
Transfer to Road Fund	43,000
Transfer to Storm water Fund	84,590
TOTAL WHERE TO:	**163,590**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

CITT SURTAX

	BUDGET 2007-2008	PROPOSED 2008-2009	% OF TOTAL	INCREASE (DECREASE)
CITT Surtax Fund	119,657	163,590		
TOTALS:	**119,657**	**163,590**	**100%**	**43,933**

(Percent increase/decrease)

36.72%

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: CITT-Surtax
FUND CITT-Surtax
ACCOUNT: 301-1900-519

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

Funding is provided by the Citizen's Independent Transportation Trust (CITT). Funds can be spent only on transportation projects and transit mandated within the CITT provisions. The CITT requires that 20% of the funds be used directly for transit.

DESCRIPTION OF SERVICES:

Funds are utilized for the NOMI which is provided through an interlocal agreement with North Miami which meets the 20% transit requirement. The remaining funds are utilized to match grants for storm water projects and for improvements provided through the road fund.

PERFORMANCE MEASURES:

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel		
Total Operating Budget	30,000	36,000
% of Operating Budget 2007-2008		20.00%
Capital	21,657	-
Other Non-Operating Funds	68,000	127,590
TOTAL BUDGET:	**119,657**	**163,590**

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: CITT-Surtax
FUND CITT-Surtax
ACCOUNT: 301-1900-519

REVENUE SCHEDULE

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
388.35.00	Other Transportation Revenues	121,133	117,257	55,793	107,872	99,950	99,950
361.00.00	Interest	2,349	2,400	1,119	1,230	500	500
369.30.00	Fund Balance / Carryover	24,091		0	48,971	63,140	63,140
	Total CITT-Surtax Fund Revenue:	**147,573**	**119,657**	**56,912**	**158,073**	**163,590**	**163,590**

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: CITT-Surtax
FUND CITT-Surtax
ACCOUNT: 301-1900-519

SCHEDULE 1

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:	-	-	-	-	-	-
MATERIALS, SUPPLIES, SERVICES:	43,771	30,000	30,840	75,200	36,000	36,000
TOTAL OPERATING BUDGET:	**43,771**	**30,000**	**30,840**	**75,200**	**36,000**	**36,000**
CAPITAL:	-	21,657	50,873	50,873	-	-
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSE:	103,802	68,000	32,000	32,000	127,590	127,590
TOTAL NON-OPERATING BUDGET:	**103,802**	**89,657**	**82,873**	**82,873**	**127,590**	**127,590**
TOTAL DEPARTMENT BUDGET:	**147,573**	**119,657**	**113,713**	**158,073**	**163,590**	**163,590**

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: CITT-Surtax
FUND CITT-Surtax **EXPENDITURES** **SCHEDULE 1**
ACCOUNT: 301-1900-519

OBJECT/ACCOUNT NAME:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
TOTAL PERSONAL SERVICES:	**-**	**-**	**-**	**-**		
519.30.01 Administrative Cost						
519.34.01 Contract Services-Transit	32,500	30,000	23,000	36,000	36,000	36,000
519.34.02 Contract Services	2,848		7,840	39,200		
519.49.02 Miscellaneous/Advertising	-	-				
519.51.01 Office Supplies		-				
519.54.01 Signage	8,423					
TOTAL MATERIALS, SUPPLIES, SERVICES:	**43,771**	**30,000**	**30,840**	**75,200**	**36,000**	**36,000**
TOTAL OPERATING BUDGET:	**43,771**	**30,000**	**30,840**	**75,200**	**36,000**	**36,000**
519.60.01 Capital Improvements		21,657	50,873	50,873		
TOTAL CAPITAL OUTLAY	**-**	**21,657**	**50,873**	**50,873**	**-**	**-**
519.60.02 Transfer to Road Fund	20,000	68,000	32,000	32,000	43,000	43,000
519.60.03 Transfer to Storm water	83,802				84,590	84,590
TOTAL NON-OPERATING BUDGET:	**103,802**	**68,000**	**32,000**	**32,000**	**127,590**	**127,590**
TOTAL DEPARTMENT BUDGET:	**147,573**	**119,657**	**113,713**	**158,073**	**163,590**	**163,590**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: CITT-Surtax
FUND CITT-Surtax
ACCOUNT: 301-1900-519

EXPENDITURES

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:		DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
519.30.01	Administrative Cost	To cover administrative expenses as allowed per the CITT-Surtax guidelines up to 5% of total Revenues		-
519.34.01	Contract Services	Interlocal agreement with North Miami NOMI	36,000	**36,000**
519.49.02	Miscellaneous/Advertising		-	-
519.51.01	Office Supplies		-	-
549.60.01	Capital Expenditures	To fund projects as presented for the CITT 5-year Project Plan	-	-
549.60.02	Transfer to Road Fund	For Road improvements and maintenance as allowed.	43,000	**43,000**
519.60.03	Transfer to Storm water	To fund storm water drainage project	84,590	**84,590**
		Departmental Totals	**163,590**	**163,590**

VILLAGE OF BISCAYNE PARK
FIVE YEAR MUNICIPAL
TRANSPORTATION IMPROVEMENT
PROGRAM
FISCAL YEARS 2009-2013

		FY08-09	FY09-10	FY10-11	FY11-12	FY12-13
344.90.00	Other Transportation Revenues	99,950	102,950	106,037	109,219	112,499
361.10.01	Interest	500	500	500	500	500
369.30.00	Fund Balance / Carryover	63,140	-	-	-	-
Total CITT-Surtax Fund Revenue:		**163,590**	**103,450**	**106,537**	**109,719**	**112,999**

		FY08-09	FY09-10	FY10-11	FY11-12	FY12-13
519.30.01	Administrative Cost					
519.34.01	Contract Services	36,000	36,000	36,000	36,000	36,000
519.49.02	Miscellaneous/Advertising	-	-	-	-	-
	TOTAL OPERATING BUDGET:	**36,000**	**36,000**	**36,000**	**36,000**	**36,000**
519.60.01	Storm water Project	84,590	22,450	25,537	28,719	31,999
519.60.02	Transfer to Road Fund	43,000	45,000	45,000	45,000	45,000
TOTAL CAPITAL OUTLAY		**127,590**	**67,450**	**70,537**	**73,719**	**76,999**
272.00.00	Allowance for Reserves	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:		**-**	**-**	**-**	**-**	**-**
TOTAL DEPARTMENT BUDGET:		**163,590**	**103,450**	**106,537**	**109,719**	**112,999**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

STORM WATER

THE BUDGET DOLLAR

WHERE FROM:

South Florida Water Mgmt Grant	89,950
Miami Dade GOB	
Interest	
Miscellaneous Revenue	
Transfer from CITT Fund	84,590
Fund Balance Transfer	5,360
TOTAL WHERE FROM:	**179,900**

ANALYSIS

WHERE TO:

PERSONAL SERVICES:	
MATERIALS, SUPPLIES, SERVICES:	
CAPITAL:	179,900
GRANTS & AIDS:	
OTHER NON-OPERATING EXPENSES:	
TOTAL WHERE TO:	**179,900**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

BUDGET SUMMARY - STORM WATER

	BUDGET 2007-2008		ADOPTED 2008-2009	% OF TOTAL	INCREASE (DECREASE)
STORM WATER		-	179,900	100%	179,900
TOTALS:		-	179,900	100%	179,900

(Percent increase/decrease)

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Storm Water
FUND Storm Water Fund
ACCOUNT: 401-534

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:
The Stormwater Fund is utilized for the construction of drainage projects based upon the Village drainage plan. The projects are funded by Grants which are restricted as to use of funds.
DESCRIPTION OF SERVICES:
Completion of drainage projects as funding becomes available.
PERFORMANCE MEASURES:
None at this time.

RESOURCE REQUIREMENTS:	**BUDGET 2007-2008**	**ADOPTED BUDGET 2008-2009**
No. of Personnel		
Total Operating Budget	-	-
% of Operating Budget 2007-2008		
Capital (incl. Lease/Purchase/Interest)	-	179,900
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**-**	**179,900**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMEN Storm Water
FUND Storm Water Fund
ACCOUNT: 401-534

REVENUE SCHEDULE

OBJECT:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
334.41.00	South Florida Water Mgmt Grant	225,000				89,950	89,950
337.40.00	Miami Dade GOB	75,000					
361.00.00	Interest			198	210		
369.01.00	Miscellaneous Revenue						
391.91.01	Transfer from CITT Fund	83,802				84,590	84,590
369.30.01	Fund Balance Transfer	79,639	-	-	-	5,360	5,360
	Total Stormwater Fund Revenue:	**463,441**	**-**	**198**	**210**	**179,900**	**179,900**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Storm Water
FUND Storm Water Fund
ACCOUNT: 401-534

SCHEDULE 1

OBJECT:	**FY06-07 AUDITED**	**FY07-08 ADOPTED BUDGET**	**FY07-08 YEAR TO DATE ACTUAL**	**FY07-08 ESTIMATED TOTAL**	**FY08-09 MANAGER RECOMMEND**	**FY08-09 ADOPTED BUDGET**
PERSONAL SERVICES:	-	-	-	-	-	-
MATERIALS, SUPPLIES, SERVICES:	-	-	-	-	-	-
TOTAL OPERATING BUDGET:	-	-	-	-	-	-
CAPITAL:	463,441	-	-	-	179,900	179,900
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**463,441**		-	-	**179,900**	**179,900**
TOTAL DEPARTMENT BUDGET:	**463,441**	-	-	-	**179,900**	**179,900**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Storm Water — **SCHEDULE 2**
FUND Storm Water Fund
ACCOUNT: 401-534

OBJECT:	**FY06-07 AUDITED**	**FY07-08 ADOPTED BUDGET**	**FY07-08 YEAR TO DATE ACTUAL**	**FY07-08 ESTIMATED TOTAL**	**FY08-09 MANAGER RECOMMEND**	**FY08-09 ADOPTED BUDGET**
534.12.01 Regular Salaries						
534-13-01 Other Salaries/ Wages						
534.14.01 Overtime						
534.19.01 Banked Sick Leave						
534.21.01 FICA Taxes						
534.21.02 Medicare						
534.22.01 Retirement						
534.23.01 Life, Health & Dental Insurance						
534.24.01 Workers' Compensation						
534.26.01 Insurance - Liability						
TOTAL PERSONAL SERVICES:	-	-	-	-	-	
534.31.08 Contract Services						
534.52-01 Operating Supplies						
TOTAL MATERIALS, SUPPLIES, SERVICES:	-	-	-	-	-	
TOTAL OPERATING BUDGET:	-	-	-	-	-	
534.66.05 Capital project - drainage	463,441		-	-	179,900	179,900
TOTAL CAPITAL OUTLAY	**463,441**	-	-	-	**179,900**	**179,900**
TOTAL NON-OPERATING BUDGET:	**463,441**	-	-	-	**179,900**	**179,900**
TOTAL DEPARTMENT BUDGET:	**463,441**	-	-	-	**179,900**	**179,900**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Storm Water
FUND Storm Water Fund
ACCOUNT: 401-534

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.12.01 Regular Salaries	**Total Regular Salaries:**	-	-
534.13.01 Other Salaries/Wages	Temporary help as needed	-	-
534.14.01 Overtime	Wages for time worked in excess of 40 hours/wk. Requires Village Manager approval.	-	-
534.19.01 Banked Sick Leave	Payment of sick leave when deemed necessary		-
534.21.01 FICA Taxes	As required by Law @ 6.20%	-	-
534.21.02 Medicare	As required by Law @ 1.45%	-	-
534.22.01 Retirement	Determined by FRS @ 9.85%	-	-
534.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	-	-
534.24.01 Workers' Compensation	Estimated expense based on payroll	-	-
534.26.01 Insurance - Liability	Estimated expense based on payroll	-	-
534.31.08 Contract Services	Contract services as required.		-
534.52.01 Operating Supplies	Specialized supplies as required.		
534.66.05 Capital project - drainage	Phase III drainage project	179,900	**179,900**
	TOTAL DEPARTMENT:		**179,900**

SANITATION

THE BUDGET DOLLAR

WHERE FROM:	
Garbage/Waste Fees	707,310
Special Pick-up / Lot Clearing	5,000
	-
TOTAL WHERE FROM:	**712,310**

ANALYSIS

WHERE TO:	
PERSONAL SERVICES:	358,017
MATERIALS, SUPPLIES, SERVICES:	332,113
CAPITAL:	22,180
GRANTS & AIDS:	-
OTHER NON-OPERATING EXPENSES:	-
TOTAL WHERE TO:	**712,310**

NUMBER OF FULL TIME PERSONNEL
7 EMPLOYEES

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

BUDGET SUMMARY - SANITATION

	BUDGET 2007-2008	ADOPTED 2008-2009	% OF TOTAL	INCREASE (DECREASE)
SANITATION	**705,856**	**734,490**	**100%**	**28,634**
TOTALS:	**705,856**	**734,490**	**100%**	**28,634**

(Percent increase/decrease)

4.06%

VILLAGE OF [illegible]CAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: PUBLIC WORKS
FUND SANITATION FUND
ACCOUNT: 402-534

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:

The Sanitation Fund is now a Proprietary Fund which means it is a self-supporting self-sustaining operation, receiving funds solely from the User Fee that is collected as part of the tax bill property owners receive.

DESCRIPTION OF SERVICES:

The Public Works Department performs many high profile functions that are extremely crucial to the health of the Village. This includes picking up trash and garbage twice weekly and clippings once weekly.

PERFORMANCE MEASURES:

Approximately	
Units (Homes)	1305
Residents	3328

Units of deposal per Year for Trash and Garbage

Curbside Recycling

Service Through Miami Shores

Chipping / Mulching

RESOURCE REQUIREMENTS:	BUDGET 2007-2008	ADOPTED BUDGET 2008-2009
No. of Personnel	9.75	8.2
Total Operating Budget	702,602	690,130
% of Operating Budget 2007-2008		-1.78%
Capital (incl. Lease/Purchase/Interest)	3,254	22,180
Other Non-Operating Funds	-	22,180
TOTAL BUDGET:	**705,856**	**734,490**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: PUBLIC WORKS
FUND: SANITATION FUND
ACCOUNT: 402-534

OBJECT/ACCOUNT NAME:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
343.40.01	Garbage/Waste Fees		695,856	600,822	695,856	707,310	707,310
343.40.03	Special Pick-up / Lot Clearing		10,000	6,920	6,920	5,000	5,000
	Total Service Revenue:		**705,856**	**607,742**	**702,776**	**712,310**	**712,310**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

FUND: SANITATION FUND
ACCOUNT: 402-534

SCHEDULE 1

	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
PERSONAL SERVICES:		381,504	284,322	382,296	358,017	358,017
MATERIALS, SUPPLIES, SERVICES:		321,098	155,411	298,990	332,113	332,113
TOTAL OPERATING BUDGET:		**702,602**	**439,733**	**681,286**	**690,130**	**690,130**
CAPITAL:		-			-	-
DEBT SERVICE		3,254	22,178	22,178	22,180	22,180
GRANTS & AIDS		-			-	-
TOTAL NON-OPERATING BUDGET:		**3,254**	**22,178**	**22,178**	**22,180**	**22,180**
TOTAL DEPARTMENT BUDGET:		**705,856**	**461,911**	**703,464**	**712,310**	712,310

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

FUND: SANITATION FUND
ACCOUNT: 402-534

SCHEDULE 2

OBJECT/ACCOUNT NAME:		FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
534.12.01	Regular Salaries		217,020	163,250	217,667	214,747	214,747
534.13.01	Other Salaries & Wages		11,700	4,223	5,631	14,287	14,287
534.14.01	Overtime		1,000	264	352	1,000	1,000
534.19.01	Banked Sick Leave		3,200		3,200	1,635	1,635
534.21.01	FICA Taxes		14,243	10,399	13,865	13,314	13,314
534.21.02	Medicare		3,331	2,433	3,244	3,114	3,114
534.22.01	Retirement		22,627	15,555	20,740	21,153	21,153
534.23.01	Life, Health & Dental Insurance		50,792	32,793	43,724	53,991	53,991
534.24.01	Workers' Compensation		52,755	47,952	63,936	30,009	30,009
534.26.01	Insurance - Liability		4,836	7,453	9,937	4,767	4,767
	TOTAL PERSONAL SERVICES:		**381,504**	**284,322**	**382,296**	**358,017**	**358,017**
534.34.02	Dump - Garbage/Waste		174,000	112,023	179,364	190,500	190,500
534.34.03	Dump - Recycling		35,000	8,750	35,000	35,000	35,000
534.34.03	Cart Pickup		3,000				
534.41.01	Telephone		1,265		1,265	1,295	1,295
534.41.02	Radios					1,060	1,060
534.43.01	Electric		720		720	1,135	1,135
534.43.02	Water		225		225	370	370
534.45.01	Insurance - Auto		5,856	4,796	6,395	5,856	5,856
534.46.01	R&M Vehicles		7,000	7,675	10,233	7,000	7,000
534.49.05	Truck Washing		1,000		750	1,000	1,000
534.52.01	Operating Supplies		5,795	1,987	2,649	2,000	2,000
534.52.02	Gas & Oil		16,380	18,775	25,033	26,504	26,504
534.52.03	Tires & Tire Repair		2,000	368	491	2,000	2,000
534.52.04	Uniform Rental		3,015	1,037	1,383	2,700	2,700
534.53.01	Depreciation		30,360			20,327	20,327
534.53.02	Administration Fee-Miami-Dade		35,482		35,482	35,366	35,366
TOTAL MATERIALS, SUPPLIES, SERVICES:			**321,098**	**155,411**	**298,990**	**332,113**	**332,113**
	TOTAL OPERATING BUDGET:		**702,602**	**439,733**	**681,286**	**690,130**	**690,130**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

FUND SANITATION FUND — **SCHEDULE 2**
ACCOUNT: 402-534 — Page 2

OBJECT/ACCOUNT NAME:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
534.62.01 Buildings						
534.64.02 Machinery & Equipment						
TOTAL CAPITAL OUTLAY:					-	-
534.75.01 Lease/Purchase Interest		3,254	22,178	22,178	22,180	22,180
TOTAL DEBT SERVICE		**3,254**	**22,178**	**22,178**	**22,180**	**22,180**
OTHER NON-OPERATING EXPENSES:		**3,254**	**22,178**	**22,178**	**22,180**	**22,180**
TOTAL NON-OPERATING BUDGET:		**3,254**	**22,178**	**22,178**	**22,180**	**22,180**
TOTAL DEPARTMENT BUDGET:		**705,856**	**461,911**	**703,464**	**712,310**	**712,310**

VILLAGE OF B..CAYNE PARK
ADOPTED BUDGET
2008-2009

FUND: SANITATION FUND
ACCOUNT: 402-534

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.12.01 Regular Salaries	Public Works Director (pro-rated) Administrative Assistant (pro-rated) 1 Supervisor 6.5 Trash Collectors	214,747	**214,747**
534.13.01 Other Salaries/Wages	Temporary Workers - as needed - Part-time	14,287	**14,287**
534.14.01 Overtime	Wages for time worked in excess of 40 hours/wk. Requires Village Manager approval.	1,000	**1,000**
534.19.01 Banked sick leave	Provides payment of sick leave when required or banked in accordance with union contract.	1,635	**1,635**
534.21.01 FICA Taxes	As required by Law @ 6.20%	13,314	**13,314**
534.21.02 Medicare	As required by Law @ 1.45%	3,114	**3,114**
534.22.01 Retirement	Determined by FRS @ 9.85%	21,153	**21,153**
534.23.01 Life, Health & Dental Insurance	Life, Dental and Health Insurance	53,991	**53,991**
534.24.01 Workers' Compensation	Estimated expense based on payroll	30,009	**30,009**
534.26.01 Insurance - Liability	Estimated expense based on payroll	4,767	**4,767**
534.26.01 Other Personal Services	For FDOT exams for CDL drivers and drug testing for employees		-
534.34.02 Dump - Garbage/Waste	Disposal of kitchen waste & yard trash into landfill.	190,500	**190,500**
534.34.03 Dump - Recycling	Payment to contracted recycling company includes holding containers and disposal of recyclables.	35,000	**35,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: PUBLIC WORKS
FUND General
ACCOUNT: 534

WORKSHEET
Page 2

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.34.03 Cart Pickup	Cost of pickup for containers		-
534.40.02 Education & Training	To maintain current procedures impacting the performance of duties.		-
534.41.01 Telephone	Public Works Department 305-893-4346-includes e-mail.	1,295	**1,295**
534.41.02 Radios	Nextel radios to communicate between employees	1,060	**1,060**
534.43.01 Electric	Public Works Building #73226-88925	1,135	**1,135**
534.43.01 Water	Necessary Utility.	370	**370**
534.44.02 Equipment Rental	Equipment used for a limited time/purpose.		-
534.45.01 Insurance - Auto	Insurance for public works vehicles.	5,856	**5,856**
534.46.01 R&M Vehicles	To maintain vehicles safe and operable in accordance with IAW, OSHA and Motor Vehicle regulations.	7,000	**7,000**
534.49.05 Truck Washing	Cleaning of garbage truck packer units provides for the elimination of odors and contaminates in accordance with EPA regulations/guidelines.	1,000	**1,000**
534.52.01 Operating Supplies	Supplies for the proper delivery of services as follows: Cleaning supplies and paper products Work shoes and other supplies as needed	2,000	**2,000**
534.52.02 Gas & Oil	Fuel and lubrication of vehicles to maintain safe and operable condition for Garbage and Trash Trucks.	26,504	**26,504**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

FUND: SANITATION FUND
ACCOUNT: 402-534

WORKSHEET
Page 3

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
534.52.03 Tires & Tire Repair	Purchase and repair of tires to maintain vehicles safe and operable.	2,000	**2,000**
534.52.04 Uniforms	Uniforms present a professional image and identifies workers. Includes 7.5 shirts and 7.5 pants per employee @ $6.25 per week. Also includes T-shirts	2,700	**2,700**
534.53.01 Depreciation	Depreciation charged on trash trucks	20,327	**20,327**
534.53.02 Administration Fee-Miami-Dade	1% fee charged by Miami-Dade for collection and 4% discount received by residents for early payment	35,366	**35,366**
534.74.01 Lease/Purchase	Interest and principal payable on the new trash truck	22,180	**22,180**
	TOTAL DEPARTMENT:		**712,310**

CAPITAL PROJECTS

THE BUDGET DOLLAR

ANALYSIS

WHERE FROM:		WHERE TO:	
Miami Dade GOB	356,000	PERSONAL SERVICES:	
Safe Neighborhoods		MATERIALS, SUPPLIES, SERVICES:	
North Dade Medical Foundation		CAPITAL:	356,000
Interest		GRANTS & AIDS:	
Transfer From General Fund		OTHER NON-OPERATING EXPENSES:	
Fund Balance Transfer			
TOTAL WHERE FROM:	**356,000**	**TOTAL WHERE TO:**	**356,000**

BUDGET SUMMARY - CAPITAL PROJECTS

	BUDGET 2007-2008	ADOPTED 2008-2009	% OF TOTAL	INCREASE (DECREASE)
CAPITAL PROJECTS	-	356,000	100%	356,000
TOTALS:	-	356,000	100%	356,000

(Percent increase/decrease)

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Capital projects
FUND Capital projects
ACCOUNT: 601-590

DEPARTMENT SUMMARY

DEPARTMENT MESSAGE:
The Capital Project Fund accumulates all funding and expenses related to major capital projects in the Village.
DESCRIPTION OF SERVICES:
PERFORMANCE MEASURES:
None at this time.

RESOURCE REQUIREMENTS:	**BUDGET 2007-2008**	**ADOPTED BUDGET 2008-2009**
No. of Personnel		
Total Operating Budget	-	-
% of Operating Budget 2007-2008		
Capital (incl. Lease/Purchase/Interest)	-	356,000
Other Non-Operating Funds	-	-
TOTAL BUDGET:	**-**	**356,000**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMEN Capital projects
FUND Capital projects
ACCOUNT: 601-590

REVENUE SCHEDULE

OBJECT:		**FY06-07 AUDITED**	**FY07-08 ADOPTED BUDGET**	**FY07-08 YEAR TO DATE ACTUAL**	**FY07-08 ESTIMATED TOTAL**	**FY08-09 MANAGER RECOMMEND**	**FY08-09 ADOPTED BUDGET**
337.40.00	Miami Dade GOB					356,000	356,000
337.70.01	Safe Neighborhoods				25,000		
337.70.02	North Dade Medical Foundation				13,000		
361.00.00	Interest	455					
391.91.00	Transfer From General Fund				56,100		
369.30.01	Fund Balance Transfer	234	-	-	-		
	Total Capital Projects Fund Revenue:	**689**	**-**	**-**	**94,100**	**356,000**	**356,000**

VILLAGE OF [illegible]AYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Capital projects
FUND Capital projects
ACCOUNT: 601-590

SCHEDULE 1

OBJECT:	**FY06-07 AUDITED**	**FY07-08 ADOPTED BUDGET**	**FY07-08 YEAR TO DATE ACTUAL**	**FY07-08 ESTIMATED TOTAL**	**FY08-09 MANAGER RECOMMEND**	**FY08-09 ADOPTED BUDGET**
PERSONAL SERVICES:	-	-	-	-	-	-
MATERIALS, SUPPLIES, SERVICES:	-	-	-	-	-	-
TOTAL OPERATING BUDGET:	-	-	-	-	-	-
CAPITAL:	689	-	6,093	94,100	356,000	356,000
GRANTS & AIDS:	-	-	-	-	-	-
OTHER NON-OPERATING EXPENSES:	-	-	-	-	-	-
TOTAL NON-OPERATING BUDGET:	**689**		**6,093**	**94,100**	**356,000**	**356,000**
TOTAL DEPARTMENT BUDGET:	**689**	-	**6,093**	**94,100**	**356,000**	**356,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Capital projects
FUND Capital projects
ACCOUNT: 601-590

SCHEDULE 2

OBJECT:	FY06-07 AUDITED	FY07-08 ADOPTED BUDGET	FY07-08 YEAR TO DATE ACTUAL	FY07-08 ESTIMATED TOTAL	FY08-09 MANAGER RECOMMEND	FY08-09 ADOPTED BUDGET
TOTAL PERSONAL SERVICES:	-	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES, SERVICES:	-	-	-	-	-	-
TOTAL OPERATING BUDGET:	-	-	-	-	-	-
590.66.01 Outdoor Restrooms						
590.66.02 Public Works Building	-	-	-	-	356,000	356,000
590.66.03 Recreation Shade Pavilion						
590.66.04 Recreation Pavilion				50,000		
590.66.05 Entryway Sign			6,093	44,100		
TOTAL CAPITAL OUTLAY	-	-	**6,093**	**94,100**	**356,000**	**356,000**
TOTAL NON-OPERATING BUDGET:	-	-	**6,093**	**94,100**	**356,000**	**356,000**
TOTAL DEPARTMENT BUDGET:	-	-	**6,093**	**94,100**	**356,000**	**356,000**

VILLAGE OF BISCAYNE PARK
ADOPTED BUDGET
2008-2009

DEPARTMENT: Capital projects
FUND Capital projects
ACCOUNT: 601-590

WORKSHEET
Page 1

OBJECT CODE/ACCOUNT NAME:	DESCRIPTION/JUSTIFICATION	AMOUNT	TOTAL
590.66.01 Outdoor Restrooms			
590.66.02 Public Works Building	New facility for public works located on current site	356,000	**356,000**
590.66.03 Recreation Shade Pavilion			
590.66.04 Recreation Pavilion			
590.66.05 Entryway Sign			
	TOTAL DEPARTMENT:		**356,000**

		FY08-09	FY09-10	FY10-11	FY11-12	FY12-13
337.40.00	Miami Dade GOB	356,000				
337.70.01	Safe Neighborhoods					
337.70.02	North Dade Medical Foundation					
361.00.00	Interest					
391.91.00	Transfer From General Fund					
369.30.01	Fund Balance Transfer					
Total Capital Project Fund Revenue:		**356,000**	-	-	-	-
590.66.01	Outdoor Restrooms					
590.66.02	Public Works Building	356,000				
590.66.03	Recreation Shade Pavilion					
590.66.04	Recreation Pavilion					
590.66.05	Entryway Sign					
TOTAL CAPITAL OUTLAY		**356,000**	-	-	-	-