The Village of Biscayne Park
640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305 899 8000 Facsimile: 305 891 7241

AGENDA
2nd Public Hearing - FY 2015-16 Budget
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Thursday, September 24, 2015 at 6:30pm

Indicates back up documents are provided.

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Public Comments Related to Agenda Items

Comments from the public relating to topics that are on the agenda.

5 Ordinances - SECOND READING

5.a **Ordinance 2015-06**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ESTABLISHING THE 2015-16 MILLAGE RATE AT 9.70 MILS** FOR EACH $1,000 OF ASSESSED VALUATION UPON REAL AND PERSONAL PROPERTY WITHIN THE VILLAGE LIMITS OF THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE

5.b **Ordinance 2015-07**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ADOPTING A BUDGET FOR FISCAL YEAR 2015-2016 FOR THE VILLAGE OF BISCAYNE PARK**, FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

6 Announcements

The next regular commission meeting is Tuesday, October 6th at 7:00pm.

7 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

Village of Biscayne Park
Commission Agenda Report

Village Commission Meeting Date:	**September 24, 2015**
Subject:	**Ordinance 2015-07 Adopting a Budget for Fiscal Year 2015-2016**
Prepared By:	**Heidi Siegel, AICP, Village Manager**
Sponsored By:	**Staff**

At the first public budget hearing on September 10, 2015 the Village Commission made certain changes to the presented budget. Per the Village Commission's direction, the attached final Fiscal Year 2015-2016 budget includes the following changes:

- Changes to the title of the Village Commission Compensation line item to include the words: "Reimbursement".

- Under General Government, an expense was added for the Miami-Dade Tax Collection Fee. While an expense, this fee is balanced by the revenue collection amount.

- In the Code Compliance budget, the Professional Services item was increased from $9,147 to $17,000. In order to include this increase, $7,7853.00 from the Village's fund balance (reserves) will be transferred into the general fund budget in order to balance the budget.

Additionally, the attached final Fiscal Year 2015-2016 budget includes reconciled Fiscal Year 2014-2015 actuals through August 31, 2015.

ORDINANCE NO. 2015-06

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, ESTABLISHING THE 2015-2016 MILLAGE RATE AT 9.70 MILS FOR EACH $1,000 OF ASSESSED VALUATION UPON REAL AND PERSONAL PROPERTY WITHIN THE VILLAGE LIMITS OF THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Village of Biscayne Park Commission received the Certificate of Taxable Value on real and personal property from the Miami-Dade County Property Appraiser who certified the gross taxable value for operating purposes to be $160,028,696.00; and

WHEREAS, pursuant to F.S. 200.065, the Village of Biscayne Park held two Public Hearings, the first on the 10th day of September, 2015, and the second on the 24th day of September 2015; and

WHEREAS, the millage rate was presented at both public hearings and all interested persons were given the opportunity to voice their comments.

NOW THEREFORE, be it resolved by the Village Commission of the Village of Biscayne Park, Florida, that:

Section 1. The FY 2015-16 operating millage rate for the Village of Biscayne Park is set at 9.70 mils per each $1,000 of assessed value, as certified by the Miami-Dade County Property Appraiser, as shown on the real and personal property assessment rolls for the 2015 calendar year, and which is 10.90% greater than the rolled-back rate of 8.7468 mils.

Section 2. The Village Clerk is hereby directed to forward a copy of this Ordinance to the Miami-Dade County Tax Collector; the State of Florida Department of Revenue and any other parties as required by law.

Section 3. The Ordinance shall take effect immediately upon its adoption.

The foregoing Ordinance was offered by _____, who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

PASSED AND ADOPTED upon first reading this 10th day of September, 2015.

PASSED AND ADOPTED upon second reading this ____ day of _____, 2015.

The foregoing ordinance upon being put to a vote, the vote was as follows:

Mayor Coviello: ___
Vice Mayor Anderson: ___
Commissioner Jonas: ___
Commissioner Ross: ___
Commissioner Watts: ___

_____
David Coviello, Mayor

Attest:

_____
Maria C. Camara, Village Clerk

Approved as to form:

_____
John J. Hearn, Village Attorney

ORDINANCE NO. 2015-07

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, ADOPTING A BUDGET FOR FISCAL YEAR 2015-2016 FOR THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the 2014-2015 Budget for expenditures of the Village's funds and departments have been prepared by the Village Manager and submitted to the Village Commission; and

WHEREAS, said Budget, in conformity with the Village Charter requirements, have been filed with the Village Clerk and have been open for inspection by the public; and

WHEREAS, a public hearing has been held pursuant to notice published in a newspaper circulated in the Village wherein all interested persons were given the opportunity to voice their objections to any item listed in the Budget; now, therefore

BE IT ORDAINED by the Village Commission of the Village of Biscayne Park, Florida, as follows:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. The Budget, a copy of which is attached hereto and expressly made a part hereof, is hereby adopted and shall be in full force and effect for the Fiscal Year of the Village of Biscayne Park, Florida, commending on October 1, 2015, and terminated on September 30, 2016.

Section 3. There is hereby appropriated from the General Fund and other funds of the Village as set forth in detail in the Budget annexed hereto, for the uses, expenditures and fiscal

requirements of the several funds and departments of the Village, the sum designated in said Budget.

Section 4. The Budget for Fiscal Year 2015-2016 is attached hereto and made a specific part hereof as Exhibit "1". All as set forth in detail in said Budget is hereby approved and adopted and accepted as the Budget for the Village of Biscayne Park, Florida for the Fiscal Year 2015-2016.

Section 5. The provisions of this Ordinance shall not be deemed to be a limitation on the powers granted to the Village Commission by the Village Charter, which are related to the fiscal management of the Village's funds.

Section 6. From time to time, the Village Commission may transfer funds from one fund, account or department to another as the necessity for the same may occur without being required to amend the terms and provisions of this Ordinance.

Section 7. All ordinances or parts of ordinances and resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. If any clause, section, or other part or application of this ordinance shall be held by a court of competent jurisdiction to be unconstitutional or invalid such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the validity of the remaining portions or applications remaining in full force or effect.

Section 9. This Ordinance shall become effective immediately upon its passage and adoption.

The foregoing Ordinance was offered by _____, who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

PASSED AND ADOPTED upon first reading this 10th day of September, 2015.

PASSED AND ADOPTED upon second reading this ____ day of _____, 2015.

The foregoing ordinance upon being put to a vote, the vote was as follows:

Mayor Coviello: ___
Vice Mayor Anderson: ___
Commissioner Jonas: ___
Commissioner Ross: ___
Commissioner Watts: ___

_____
David Coviello, Mayor

Attest:

_____
Maria C. Camara, Village Clerk

Approved as to form:

_____
John J. Hearn, Village Attorney

Village of Biscayne Park

Fiscal Year 2015/2016

Annual Budget

Fiscal Year 2015/2016 Annual Budget

Transparency, Integrity & Professionalism

Village Commission

David Coviello
Mayor

Robert Anderson
Vice-Mayor

Fred Jonas
Commissioner

Roxanna Ross
Commissioner

Barbara Watts
Commissioner

Heidi Siegel, Village Manager

Maria C. Camara, Village Clerk

John J. Hearn, Village Attorney

Cornelius "Rusty" McKenna, Police Chief

Claude Charles, Finance Manager

Village Manager's Budget Message

September 24, 2015

Dear Honorable Mayor and Village Commission:

Submitted for your consideration is the final 2015-2015 Fiscal Year Budget as required by the Village Charter. The general fund budget is submitted at $2.579 million and includes no increases to the millage rate. The Village's budget increases $112,000 over last year's budget without a change to the millage due to an increase in property values and an efficient use of funds.

This letter is intended to provide you with a brief overview of the enhancements to the Village that will take place in the upcoming fiscal year.

What to Expect in Fiscal Year 2015/2016

With increases in property values, the Village will see an increase in ad valorem tax collections which will allow for more funds to be allocated to improving the quality of life in the Village. Since the initial economic downturn in 2007, the Village has strived to implement balanced budgets with the supporting organizational plans without significantly impacting its levels of service. The Village is embracing fiscal strategies that will allow the organization and the community to become sustainable in the years to come. These strategies include efficient staffing and seeking ways to increase and diversify the tax base. Because the Village pursued cost saving measures at the onset of the recession, levels of service were not reduced and the Village is able to operate at a reasonable cost while servicing the community. The budget being presented will continue the Village's primary effort to effectuate long-term solutions for sustainability.

The Fiscal Year 2015/2016 budget includes the following improvements to the Village and its operations:

Capital Improvements

The first quarter of the fiscal year will include the completion of the historic Log Cabin. The budget presented provides the required $32,400 to cover the Village's debt service obligation for the restoration project. Additionally, through the General Fund, 100% of "Phase IV" of the restoration project will be covered without using the Village's unrestricted fund balance (reserves). Finally, $25,000 is included in the budget to meet the Village's final obligation for the 2015 State of Florida Historic Preservation Grant.

Public Safety

The services provided by the Biscayne Park Police Department are a significant factor in determining the quality of life in the Village. The Police Department budget accounts for 39% of the budget. As with all services, the Village is constantly reviewing how public safety services can be provided more efficiently to maintain or enhance the levels of service while reducing the cost to residents. Due to recent changes to police personnel and a refinement of operational goals, the Police Department budget will decrease by $72,000.00 without a

reduction of police services. Even with said decrease, the Village will still meet its contractual Police Benevolent Association (PBA) obligation. Additionally, the Village will provide for two new police department vehicles (one patrol vehicle, one investigations vehicle), speed radar systems, a new police radio for one vehicle, shoulder microphones for officer safety and enhanced and targeted training opportunities.

Quality of Life & Village Improvements

The presented budget includes ongoing and new projects identified by the Village Commission and staff as essential to meet the needs of Village residents. These include additional code compliance support, the purchase and maintenance of appropriate equipment, repairs to sidewalks at the Recreation Center, concentrated efforts to maintain our medians and trees and the streamlining of building and property maintenance activities through one department.

Employee Compensation/Retention Efforts

The presented budget balances the Village's fiscal limitations with the Village's desire to attract and retain qualified employees. During the upcoming fiscal year, the Village will provide its employees with improved health insurance options, training opportunities for all employees, merit based increases (maximum 3%) and fulfill its contractual obligations to all bargaining unit employees.

Recreation Programs

Maintaining the Village's centrally located Recreation Center enhances the quality of life of our residents. The presented budget includes enhancements to programming and special events and improvements to the Recreation Center building and grounds. The goal of the Recreation Department is to help support programming and maintain a safe and enjoyable environment for all users.

Tax Rate Impact on Residents and Fund Balance

As a result of the Village's commitment to long-term financial stability, the Village is able to maintain the current tax rate of 9.7 mils. In July, the Village Council approved this preliminary millage rate by setting the TRIM, which is used by the Tax Collector's office to generate Notices of Proposed Taxes for residents. A summary of the revenue generated by the Village can be found on page 6.

It appears as though Biscayne Park property values, the basis for the Village's primary source of operating revenue, has stabilized and is growing incrementally based on rising property values and real estate transactions. Additionally, slight increases in revenue streams such as building permit fees and tax collections are signs of local recovery, but these increases should be met with guarded optimism until the signs of a full recovery are evident and a second recession does not occur. Given the need for cautious optimism, the Village's continued focus on improvement to quality of life issues such as median maintenance and development, code compliance, public safety and community programming that will continue to contribute to Village property values.

To balance the budget and meet the Commission's vision, a measured use of the Village's fund balance in the amount of is required. The use of $7,853.00 of the fund balance is required to cover the remainder of the cost associated with professional code compliance assistance. In recent years, the Village has maintained a healthy balance that provides security for unplanned events and exceeds the Village's adopted unassigned fund

balance (reserves) minimum of 15% of the following year's projected budgeted expenditures and outgoing transfers. As of the September 30, 2014 audit, the Village has 20%, or $530,000.00, in its unassigned fund balance (reserves).

The Village's financial outlook continues to look favorable for the near future. The real estate market has seen an increase in activity and residents are investing into their properties. The Village's annexation efforts will assist in creating long-term financial stability through the introduction of diverse land-uses that do not deter from the Village's residential element. Additionally, the Village staff continues to find ways to operate efficiently while still delivering a high level of service to residents. The most recent audit identified an increase to the Village's unassigned fund balance (reserves) by $100,000.00. Although there is much work to be done to achieve a financially sustainable organization, it is apparent that, given the positive condition that the Village heading towards, that we're on the right path. Changes to how the Village operates, investments equipment and our public spaces, and continued enhancements will result in the financial sustainability necessary to deliver the results our residents deserve.

In closing, I wish to thank the many members of our Village staff that participated in the development of this year's budget. Staff has been challenged as we continue to position the Village to achieve Commission's vision, prepare for the future and continue to respond to the impact of the economy.

Sincerely,

Heidi Siegel, AICP
Village Manager

Budget Summary

The formation of the budget is a collaborative effort between the Village residents, Village staff and the Village Commission. Beginning in the spring, staff works to identify all new initiatives and refinements of existing Village operations to produce a departmental Goals and Objective document. The Village Manager reviews the departmental Goals and Objectives with each department head and establishes the final staff budget priorities for presentation at the June Village Commission meeting. Upon receiving feedback from the Village Commission and residents, the Village Manager works with all Village Staff to establish a draft budget.

The draft budget is presented to the Village Commission in July to establish the tentative millage rate. Following the establishment of the tentative millage rate, the Village Commission holds public budget workshops to discuss the budget with staff and to allow public input. Based on these public meetings, the Village staff continues to work on the budget throughout the summer. Consideration is given to property tax revenue, State and County revenue, revenue generated by Village programs and required Village expenses. The final budget is considered at two public hearings in the month of September.

The Village of Biscayne Park's tax rate for Fiscal Year 2015/2016 will be 9.7 which is the same as it has been the past two years. Due to an increase in property values, each .10 of a mil represents $16,000.00 in the Village's general fund budget.

The Village's total budget for all funds is $3,330,051.00. The Village's General Fund makes up $2.6 million of that total. Due to a 10.56% increase in property values, the Village's projected ad valorem tax revenue has increased by $140,000.

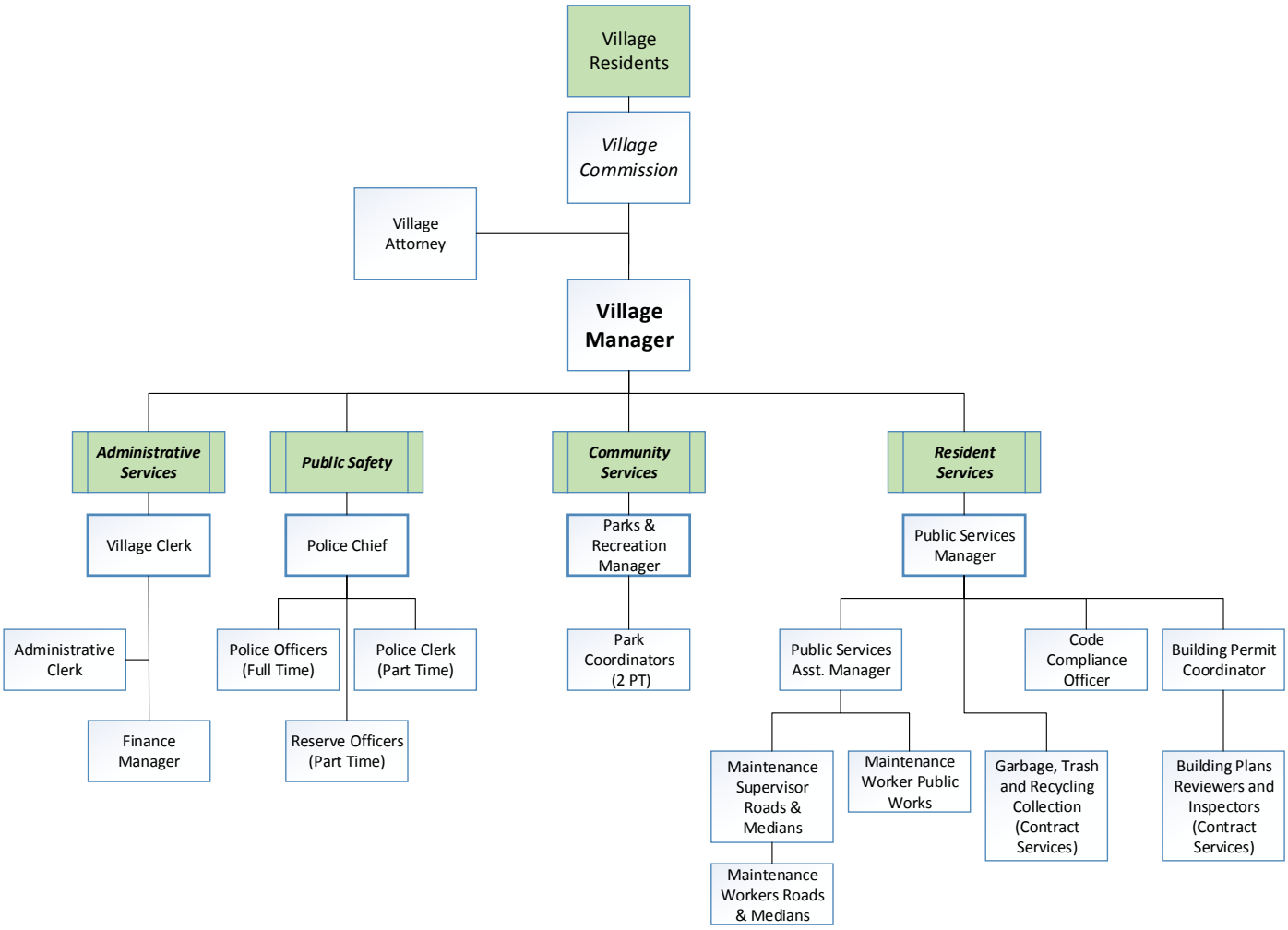
The Village of Biscayne Park's finances are structured into funds representing different aspects of the Village's operations:

Fund	Description
General Fund	Used to maintain the general operations of the Village's government and municipal services. Revenues are generated primarily from property taxes and supplemented by State and County revenues, franchise fees and charges for Village services.
Roads Fund	Used to support the Village's public works function. Revenues are generated from Local Gas Tax revenues.
CITT Fund	Used for roads repair and maintenance. Revenues are generated from the Miami-Dade County half-penny sales surtax.
Police Forfeitures Fund	Used to support public safety and crime prevention measures. Revenues are generated from final judgements regarding property that was used during the commission of crime in the Village.
Capital Improvement Fund	Used to manage and budget for construction and improvements in the Village. Revenue is generated through grants, debt service and allocations from the General Fund.

Budget Summary

REVENUES & EXPENDITURES				
	2013-2014	**2014-15**	**2014-15**	**2015-16**
	AMENDED	**ORIGINAL**	**ACTIVITY**	**REQUESTED**
	BUDGET	**BUDGET**	**THRU 08/31/15**	**BUDGET**
ESTIMATED REVENUES				
AD VALOREM TAXES	1,222,080	1,331,461	1,184,740	1,474,664
UTILITY TAXES	269,000	289,962	271,091	278,626
CHARGE FOR SERVICES	224,335	145,016	235,981	196,153
FRANCHISE FEES	123,359	161,283	127,734	169,339
OPERATING CONTRIBUTIONS	17,953	21,906	18,853	7,600
INTERGOVERNMENTAL REVENUES	286,100	291,458	313,390	289,406
JUDGEMENT & FINES	68,900	41,600	95,450	62,669
MISCELLANEOUS REVENUES	15,725	111,695	33,533	9,500
TRANSFERS IN	139,782	98,730	70,699	91,964
TOTAL ESTIMATED REVENUES	**2,367,234**	**2,493,111**	**2,351,471**	**2,579,921**
EXPENDITURES				
511-Village Commission	25,573	23,718	17,656	23,818
512-Administration	222,993	206,082	181,327	212,449
513-Finance	151,482	147,327	136,465	108,418
515-Planning & Zoning	15,000	42,000	38,500	14,000
519-General Government	256,507	430,781	350,348	407,876
521-Police	1,028,959	1,081,851	899,633	1,009,816
524-Building Department	151,728	109,256	143,205	124,366
529-Code Enforcement	68,505	61,987	53,187	75,759
539-Public Works	212,550	187,626	181,988	281,334
572-Parks and Recreation	180,986	167,483	139,073	129,685
Transfer Out	25,060	35,000	75,148	192,400
TOTAL EXPENDITURES	**2,339,343**	**2,493,111**	**2,216,530**	**2,579,921**

Organizational Chart & Staffing Level



Number of Employees
Fiscal Year Comparisons

	2014-15		2015-16	
	Full Time	**Part Time**	**Full Time**	**Part Time**
Executive Administration	2	0	2	0
Finance	1	0	1	0
General Government	2	0	2	0
Building	1	0	1	0
Code Compliance	1	0	1	0
Police	11	1	11	1
Parks & Recreation	2	1	1	2
Public Works	3	0	3	0
Roads	2	0	2	0
	25	**2**	**24**	**3**

Ad Valorem Tax Summary

Ad Valorem Taxes

$1,552,278

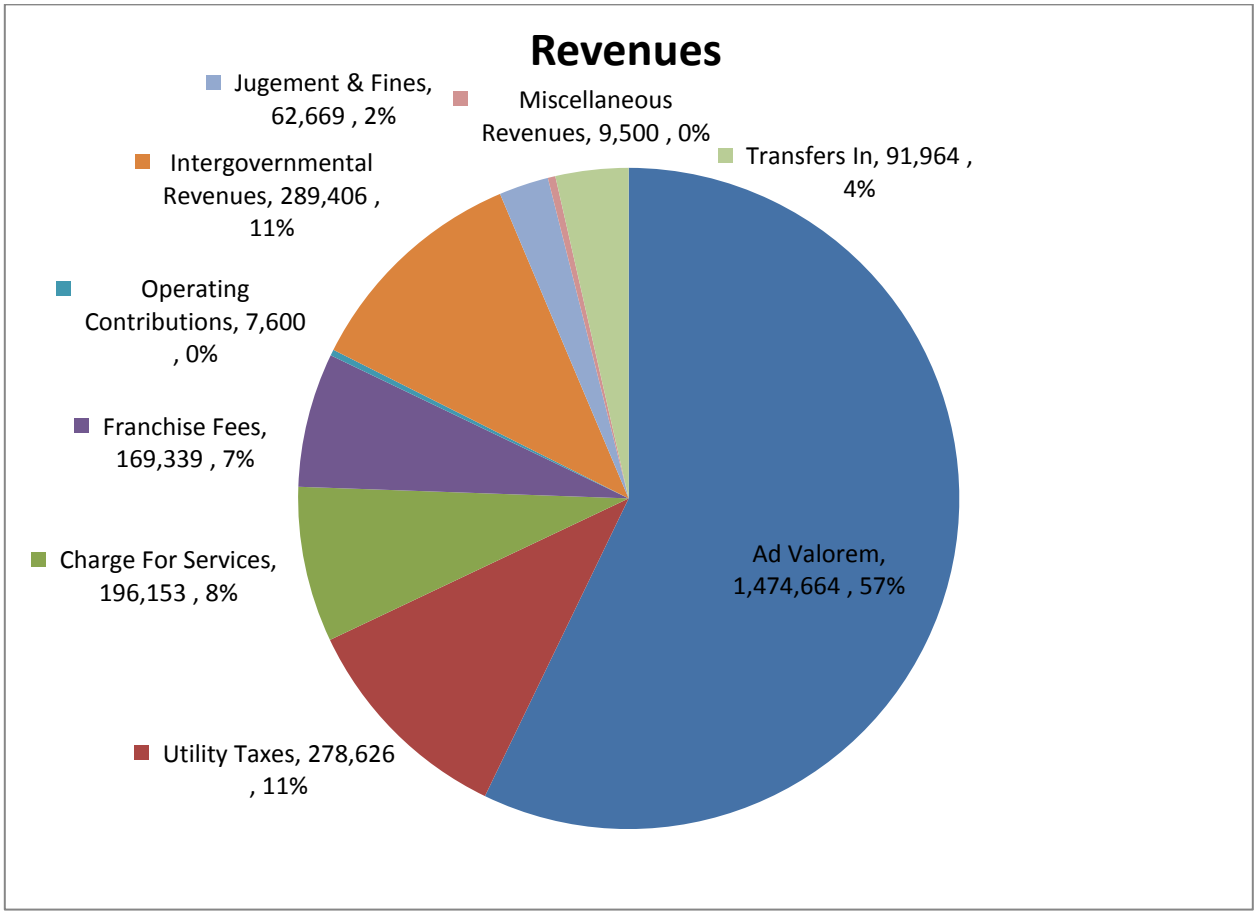
$1,474,664 (95% collection rate)

Chapter 166 of the Florida Statutes authorizes Ad Valorem or property taxes. The Florida Constitution limits local governments to a maximum of 10 mils. The July 1, 2015 Estimated Certified Taxable Value of the Village increased from $144,488,417 to $160,028,696, or approximately 10.76%. The proposed Millage Rate for 2015-16 is 9.700 which is the same as the previous year. It will generate $1,552,278 of Ad Valorem revenue budgeted at a 95% collection rate ($1,474,664).

A mil of tax is the rate of tax equal to $1.00 for each $1,000 of assessed property value. Below is a breakdown of the millage rates for all taxing agencies for the years 2010 through 2014.

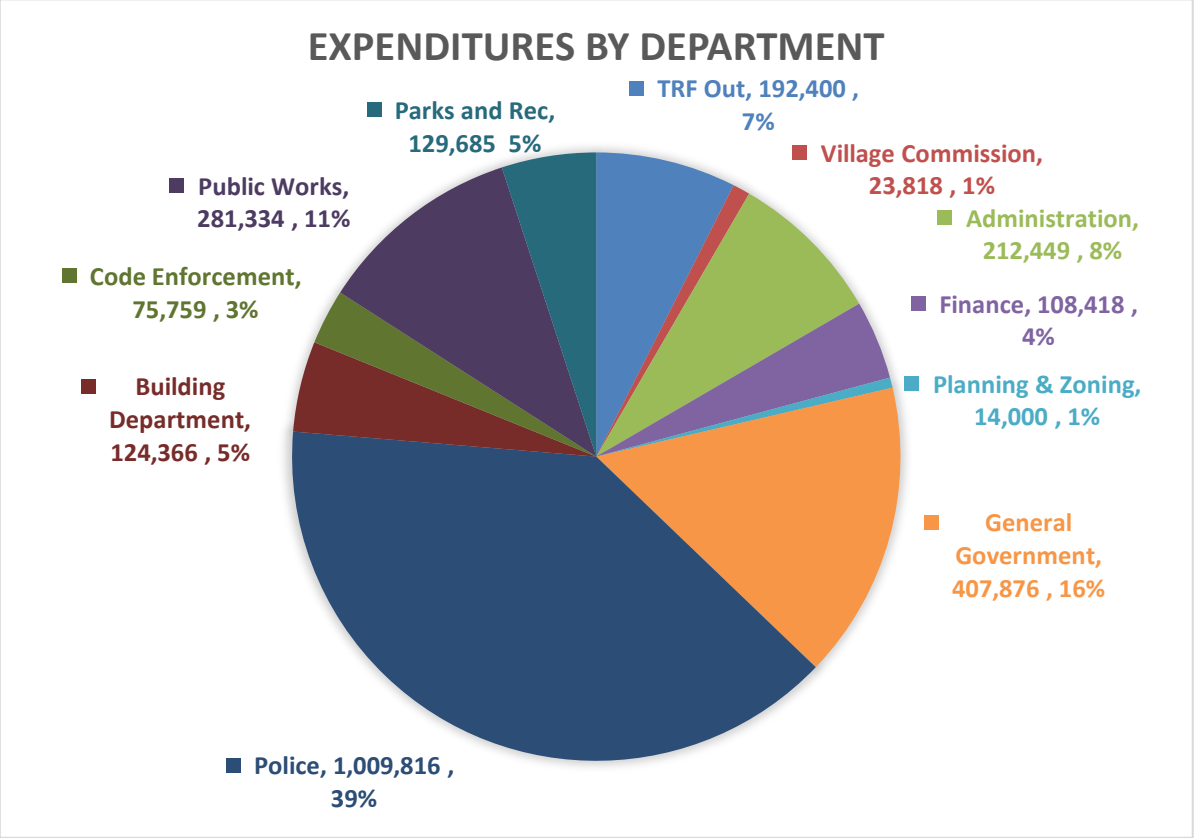
TAXING AGENCY	2010-11	2011-12	2012-13	2013-14	2014-15
Biscayne Park Operating	8.9933	8.9000	9.5000	9.7000	9.7000
Miami-Dade County School Board	7.8640	7.7650	7.7650	7.6440	7.7750
Miami-Dade County School Board Debt Services	0.3850	0.2400	0.2330	0.3330	0.1990
Everglades Construction Project	0.0894	0.0624	0.0613	0.0587	0.0548
South Florida Water Mgmt District	0.5346	0.3739	0.3676	0.3523	0.1577
Florida Inland Navigation Distsrict	0.0345	0.0345	0.0345	0.0345	0.0345
Miami Dade County Operating	5.4275	4.8050	4.7035	4.7035	4.6669
Miami Dade County Debt Service	0.4450	0.2850	0.2850	0.4220	0.4500
Children's Trust Authority	0.5000	0.5000	0.5000	0.5000	0.5000
Miami Dade Fire and Rescue District	2.5753	2.4496	2.4496	2.4496	2.4207
Miami Dade Fire and Rescue District Debt Service	0.0200	0.0131	0.0131	0.0127	0.0114
Miami Dade County Library District	0.2840	0.1795	0.1725	0.1725	0.2840
	27.1526	**25.6080**	**26.0851**	**26.3828**	**26.2540**

Fiscal Year 2015/2016 Revenue Summary



Department	2015-16 Projected Revenues
Ad Valorem	$1,474,664
Utility Taxes	$278,626
Charges for Services	$196,153
Franchise Fees	$169,339
Operating Contributions	$7,600
Intergovernmental Revenue	$289,406
Judgements & Fines	$62,669
Miscellaneous Revenues	$9,500
Transfers In	$91,964
	$2,579,921

Fiscal Year 2015/2016 Expenditure Summary



Department	2015-16 Projected Expenditures
Commission	$23,818
Administration	$212,449
Finance	$108,418
Planning	$14,000
General Government	$407,876
Police	$1,009,816
Building	$124,366
Code Compliance	$75,759
Public Works	$281,334
Parks & Recreation	$129,685
Transfers Out	$192,400
	$2,579,921

General Fund Details

Revenues

REVENUE DETAILS					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
AD VALOREM TAXES					
001-000-3110000.000	Ad Valorem Taxes	1,222,080	1,331,461	1,184,740	1,474,664
AD VALOREM TAXES		**1,222,080**	**1,331,461**	**1,184,740**	**1,474,664**
UTILITY TAXES					
001-000-3141000.000	Electric Utility Tax	109,366	125,519	133,050	118,000
001-000-3143000.000	Water Utility Tax	13,747	34,230	23,047	34,000
001-000-3144000.000	Gas/Propane Utility Tax	11,125	9,800	7,337	8,000
001-000-3150000.000	Communications Service Tax	134,762	120,413	107,657	118,626
UTILITY TAXES		**269,000**	**289,962**	**271,091**	**278,626**
CHARGE FOR SERVICES					
001-000-3221000.000	Building Permits	116,545	55,000	85,747	73,000
001-000-3222000.000	Electric Permits	14,119	9,000	9,457	9,560
001-000-3223000.000	Plumbing Permits	14,307	11,000	13,229	12,448
001-000-3224000.000	A/C Mechanical Permits	7,414	4,000	9,565	5,604
001-000-3226000.000	Painting Permits	1,400	1,500	1,867	1,500
001-000-3227000.000	Garage Sale Permits	750	750	558	500
001-000-3228000.000	Plan Review	0	13,000	46,340	40,375
001-000-3229000.000	Permit Admin/Application Fees	10,000	7,500	15,045	8,500
001-000-3229100.000	Contractor Registration	4,200	6,000	8,145	6,000
001-000-3290500.000	Home Occupation Fee	0	450	650	450
001-000-3291000.000	Home Re-Occupancy Fee	5,800	5,000	5,350	5,000
001-000-3292500.000	Variance Application Fee	0	0	837	600
001-000-3293000.000	Landlord Permit Fee	10,000	4,500	2,050	1,500
001-000-3342100.000	FDOT 6 Ave Median Maintenance	0	1,416		1,416

001-000-3472100.000	Program Fees	22,000	14,000	12,865	14,000
001-000-3472200.000	Concession Sales	800	900	5,579	500
001-000-3472250.000	Facility Rental	10,000	5,000	7,471	4,000
001-000-3472300.000	Other Fees-Donations	0	0	0	0
001-000-3490000.000	Administrative Fees	0	0	3,349	0
001-000-3490000.100	Police Services	0	0	340	500
001-000-3490000.300	Notary Fees	0	0	167	200
001-000-3610000.100	Recreation Program Sponsorship	0	0		5,000
001-000-3611500.000	Lien Search and Copies	7,000	6,000	7,370	5,500
CHARGE FOR SERVICES		**224,335**	**145,016**	**235,981**	**196,153**
FRANCHISE FEES					
001-000-3230000.700	Franchise Fee -Waste Pro	0	42,783	23,560	42,783
001-000-3231000.000	Electric Franchise Fees	118,463	118,500	101,846	125,056
001-000-3231500.000	Franchise Fee-Gas/Propane	4,896	0	2,328	1,500
FRANCHISE FEES		**123,359**	**161,283**	**127,734**	**169,339**
OPERATING CONTRIBUTIONS					
001-000-3342000.000	Grant-Byrne	1,909	1,906	1,750	2,600
001-000-3342200.000	Grant-Forestry	5,044	5,000	0	0
001-000-3343000.000	Grant -Cultural Council	0	2,500	0	0
001-000-3343100.000	State Grants Vests	11,000	0	0	0
001-000-3343200.100	Grants & Foundations	0	0	0	2,000
001-000-3343500.000-FDBP	FDOT Beautification Grant	0	2,500	0	0
001-000-3610000.000	Miscellaneous & Donations	0	0	11,703	1,000
001-000-3660000.000	Contributions-Other	0	10,000	5,400	2,000
OPERATING CONTRIBUTIONS		**17,953**	**21,906**	**18,853**	**7,600**
INTERGOVERNMENTAL REVENUES					
001-000-3344900.000	Fuel Tax Refund	0	3,600	1,365	2,961
001-000-3351200.000	State Revenue Sharing	69,250	74,297	61,601	70,445
001-000-3351800.000	Half-Cent Sales Tax	216,850	213,561	250,424	216,000
INTERGOVERNMENTAL REVENUES		**286,100**	**291,458**	**313,390**	**289,406**

JUDGEMENT & FINES					
001-000-3515000.000	Traffic Fines	20,000	15,000	7,144	7,500
001-000-3515500.000	School Crossing Guard Revenue	0	100	154	100
001-000-3516000.000	Law Enforcement Training Fund	900	2,000	876	1,500
001-000-3518000.000	Vehicle Impound Fees	0	500	0	500
001-000-3519000.000	Code Compliance Fines	48,000	24,000	87,276	53,069
JUDGEMENT & FINES		**68,900**	**41,600**	**95,450**	**62,669**
MISCELLANEOUS REVENUES					
001-000-3517000.000	Towing Revenue	2,000	2,000	0	500
001-000-3611000.000	Interest Earnings	225	2,000	584	1,000
001-000-3611200.000	Newsletter Advertising	1,500	1,500	1,350	1,500
001-000-3613000.000	Reimbursements - Prior Year Exp.	0	1,500	530	1,500
001-000-3614000.000	Gain On Sale Of Assets	0	2,500	10,870	0
001-000-3650000.000	Sale of Surplus Materials	12,000	10,000	13,350	0
001-000-3690120.000	Insurance Proceeds	0	0	6,849	5,000
001-000-3830000.000	Proceeds From Capital Lease	0	92,195	0	0
MISCELLANEOUS REVENUES		**15,725**	**111,695**	**33,533**	**9,500**
TRANSFERS IN					
001-000-3810000.000	Transfers In	139,782	98,730	70,699	91,964
TRANSFERS IN		**139,782**	**98,730**	**70,699**	**91,964**
TOTAL ESTIMATED REVENUES		**2,367,234**	**2,493,111**	**2,340,094**	**2,579,921**

Village Commission

Department Summary

The Village of Biscayne Park Commission consists of a Mayor and four Commissioners. Under the Village Charter, the Commission is the policymaking body. Authority is vested in the Commission to enact ordinances, hold public hearings, approve contracts, and establish assessments.

Biscayne Park operates under a Commission-Manager form of government. The Mayor is recognized as the head of the Village government for all ceremonial purposes. The Village Manager and Village Attorney report to the Commission.

Village Commission

511 - VILLAGE COMMISSION					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 511-Village Commission					
511-5110000.000	Commission Compensation/Reimbursement	12,000	12,000	10,000	12,000
511-5210000.000	FICA/Medicare	918	918	765	918
511-5240000.000	Workman Compensation	30	0	0	0
511-5310000.000	Professional Fees	2,500	3,500	0	3,500
511-5400000.000	Travel & Per diem	3,475	1,500	1,818	1,500
511-5480000.000	Promotional Activities	5,000	2,500	2,375	2,500
511-5490000.150	Misc Special Events	0	0	514	0
511-5540000.200	MEMBERSHIPS	1,650	800	1,039	900
511-5550000.000	Education & Training	0	2,500	1,145	2,500
Totals for Dept 511-Village Commission		**25,573**	**23,718**	**17,656**	**23,818**

Administration

Department Summary

The Village Manager is the chief administrative officer of the Village and ensures the proper implementation of laws, policies, provisions of the Village Charter, and directives of the Commission through the administration of all departments of the Village.

The Village Manager submits a proposed annual budget to the Commission.

The Village Clerk plans, organizes and coordinates the maintenance and recording of official Village documents.

Administration

		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 512-Administration					
512-5110000.000	Administrative Salaries	73,242	87,720	79,685	90,351
512-5120000.000	Regular Salaries	66,412	50,551	45,375	52,067
512-5210000.000	FICA/Medicare	10,684	10,578	9,478	10,895
512-5220000.000	Florida Retirement System	18,027	22,186	18,879	23,142
512-5230000.000	Health Insurance	10,811	12,487	13,049	15,299
512-5240000.000	Workman Compensation	394	0	0	260
512-5310000.000	Professional Fees	1,500	3,000	2,617	3,000
512-5400000.010	Car Allowance	4,000	4,800	2,400	4,800
512-5400000.200	Travel & Per Diem	1,500	1,500	1,166	1,500
512-5410000.010	Phone Stipend	2,880	2,160	1,080	2,160
512-5450000.150	Liability Insurance	8,094	0	0	0
512-5450000.210	Insurance-Property	1,549	0	0	0
512-5480000.000	Promotional Activities	0	2,000	1,396	2,000
512-5490000.100	Legal Advertising	5,000	5,000	1,829	3,000
512-5490000.300	Municipal Elections	15,000	0	0	0
512-5520000.000	Operating Supplies	300	0	0	250
512-5520000.210	Gasoline	0	0	106	0
512-5540000.200	Memberships	2,350	2,100	3,361	1,725
512-5550000.000	Education and Training	1,250	2,000	694	2,000
512-5600000.000	Miscellaneous Expenses	0	0	212	0
Totals for Dept 512-Administration		**222,993**	**206,082**	**181,327**	**212,449**

Finance

Department Summary

The Finance Department is the central fiscal control, record keeping, procurement and accounting body of the Village government. The department deals with the daily finance/ accounting activities including payroll, accounts payable and receivable, revenue collection, cash management, purchasing and financial reporting.

Finance

513 - FINANCE					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 513-Finance					
513-5120000.000	Regular Salaries	32,105	33,068	33,694	49,440
513-5140000.000	Overtime	2,500	1,000	89	
513-5210000.000	FICA/Medicare	2,648	2,606	2,584	3,872
513-5220000.000	Florida Retirement System	2,405	2,511	2,278	3,589
513-5230000.000	Health Insurance	5,220	6,244	6,052	7,182
513-5240000.000	Workman Compensation	80	0	0	90
513-5300000.000	Bank Service Charges	500	900	189	500
513-5310000.000	Professional Fees	0	0	610	
513-5320000.000	Professional Services-Audit Fees	18,000	20,000	19,000	22,000
513-5340000.010	Payroll Processing Fees	4,000	2,860	2,255	2,860
513-5340000.100	Contract Services-Finance	72,000	72,000	64,000	15,000
513-5340000.300	Annual Maintenance Fees-Accounting Software	0	2,165	2,180	3,225
513-5400000.200	Travel and per diem	0	215	0	0
513-5450000.150	Liability Insurance	5,435	0	0	0
513-5450000.210	Insurance Property	1,040	0	0	0
513-5540000.200	Memberships	320	200	160	160
513-5550000.000	Education & Training	500	225	622	500
513-5630000.100	Accounting Software	1,395	0	0	0
513-5640000.100	Capital Acquisitions-Accounting & Permit	3,334	3,333	2,752	0
Totals for Dept 513-Finance		**151,482**	**147,327**	**136,465**	**108,418**

Planning

Department Summary

The function of Planning is to plan for current and future development of the Village, and to ensure that there is safe and quality development, while integrating the Village's unique living environment. Key focus areas are current and long range planning, zoning, planning studies and master plans and Village infrastructure. The Village utilizes the services of third-party providers for planning services.

Planning

515 - PLANNING & ZONING					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 515-Planning & Zoning					
515-5310000.000	Professional Fees	15,000	42,000	38,500	14,000
	Annexation Consultant $10,500				
	Annexation Mail-In Ballot $3,500				
Totals for Dept 515-Planning & Zoning		**15,000**	**42,000**	**38,500**	**14,000**

General Government

Department Summary

General Government covers a variety of items of a general nature and not applicable to any one specific department or office such as the Village website, postage, office supplies, support personnel and legal representation.

General Government

519 - GENERAL GOVERNMENT					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 519-General Government					
001-519-5120000.000	Regular Salaries	22,880	78,917	74,490	82,077
001-519-5450000.400	Flood Insurance	0	0	0	3,725
001-519-5210000.000	FICA/Medicare	1,751	5,856	5,463	6,279
001-519-5220000.000	Florida Retirement System	1,590	5,642	4,897	5,959
001-519-5230000.000	Health Insurance	5,471	11,939	13,312	14,365
001-519-5240000.000	Workman Compensation	57	0	0	150
001-519-5310000.101	Professional Services-Medical	1,450	1,770	1,978	1,770
001-519-5310000.102	Professional Services-IT	0	10,275	8,497	10,255
001-519-5310000.135	Professional Services-Lobbyist	7,000	15,000	15,000	24,000
001-519-5310000.150	Professional Services-Legal	75,000	70,000	42,591	70,000
001-519-5310000.160	Professional Services-Other Legal	2,500	5,000	363	0
001-519-5400000.200	Travel & Per Diem	0	0	0	100
001-519-5410000.010	Phone Stipend	0	480	160	480
001-519-5410000.100	Telephone/Communications	13,500	4,000	17,121	19,787
001-519-5420000.000	Postage	3,000	5,000	4,077	5,000
001-519-5440000.100	Leased Equipment	3,000	3,000	3,847	3,600
001-519-5440000.420	Rental Storage Facility	1,800	3,540	3,195	3,300
001-519-5450000.050	Insurance-FMIT	0	148,371	131,306	121,364
001-519-5450000.200	Insurance-Old Workers Comp Claim	0	0	5,293	15,000
001-519-5450000.100	Insurance Liability	9,874	0	0	0
001-519-5450000.210	Insurance Property	3,111	0	0	0
001-519-5450000.300	Insurance Vehicles	650	0	0	0
001-519-5460000.200	Repairs & Maintenance-Equipment	3,000	3,720	2,929	0
001-519-5460000.250	Repairs & Maintenance-Vehicles	0	900	52	900
001-519-5460000.500	Repairs & Maintenance-Pest Control	0	0	180	0
001-519-5470000.000	Printing	1,000	1,200	1,326	1,200
001-519-5480000.100	Promotional Activities-Newsletter	3,600	4,000	3,829	4,000
001-519-5490000.000	Other Charge For Services	0	1,000	3,420	1,000

001-519-5490000.200	Filing Fees-Liens	1,500	1,500	850	1,000
001-519-5510000.000	Office Supplies	3,500	5,000	5,712	5,000
001-519-5520000.000	Operating Supplies	1,500	2,000	2,935	2,000
001-519-5520000.210	Gasoline	0	250	86	250
001-519-5540000.410	Subscriptions	0	179	439	300
001-519-5540000.420	Memberships	2,375	165	0	165
001-519-5550000.000	Education & Training	50	1,500	0	750
001-519-5640000.200	Capital Acquisitions-IT Project	13,500	1,500	0	0
001-519-5690000.000	General Contingencies	51,348	20,000	0	0
001-519-5695000.000	Return to General Fund Reserves	0	16,577	0	0
001-519-5800000.000	Grant Log Cabin	20,000	0	0	0
001-519-5820000.100	Aid to Private Organizations	2,500	2,500	0	2,500
001-519-5890000.120	Miami-Dade County Tax Collection Fee	0	0	0	1,600
Totals for Dept 519-General Government		**256,507**	**430,781**	**350,348**	**407,876**

Police

Department Summary

The Police Department is responsible for ensuring public safety. It is a full service community oriented police agency. The department has, and continues to, operate under a community policing philosophy in the best interest of Village residents and visitors.

Police

521 - POLICE					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 521-Police					
521-5120000.000	Regular Salaries	474,004	517,607	485,608	519,061
521-5130000.000	Other Salaries & Wages	18,943	15,000	200	15,000
521-5130000.100	Other Salaries & Wages-Part Time Salaries	16,406	16,898	15,650	20,306
521-5140000.000	Overtime	21,000	23,000	68,238	24,150
521-5150000.000	Special Pay	4,380	4,207	1,400	4,207
521-5160000.000	Court Pay	32,000	23,000	1,856	12,000
521-5210000.000	FICA/Medicare	43,356	45,878	43,517	45,176
521-5220000.000	Florida Retirement System	105,820	118,029	89,746	101,252
521-5230000.000	Health Insurance	56,120	68,676	66,889	75,972
521-5240000.000	Workman Compensation	32,752	0	4,491	15,762
521-5310000.150	Professional Services-Legal	0	5,000	0	0
521-5340000.800	Contractual Services Interim Police Chief	22,605	0	0	0
521-5340000.900	Other Contractual Services	7,500	0	0	0
521-5400000.200	Travel & Per Diem	1,479	1,000	620	600
521-5410000.000	Telephone/Communications	0	0	(146)	0
521-5410000.100	Telephone Stipends & Air Cards	6,000	6,480	3,323	5,280
521-5430000.302	Electric-Police	800	1,440	1,052	0
521-5440000.200	Rent Storage Facility	3,960	4,296	4,394	0
521-5440000.900	Financing Lease Copier	0	675	63	1,200
521-5450000.100	Insurance Liability	35,054	0	0	0
521-5450000.210	Insurance Property	6,709	0	0	0
521-5450000.300	Insurance Vehicles	11,500	0	0	0
521-5460000.200	Repairs & Maintenance-Equipment	2,021	3,400	3,514	3,400
521-5460000.225	Repairs & Equipment-Radios	2,000	500	2,178	7,000
521-5460000.250	Repairs & Maintenance-Vehicles	28,000	28,000	42,093	35,000
521-5490000.250	Prosecution/Police Arrest Forms	2,000	1,500	596	1,500

521-5490000.350	Police Facility Retro Fit	0	1,000	0	0
521-5520000.000	Miscellaneous Operating Supplies	3,500	2,500	2,559	6,200
521-5520000.201	Gas/Oil/Grease	8,000	0	0	0
521-5520000.205	Uniforms & Cleaning	6,000	4,500	5,921	6,450
521-5520000.210	Gasoline	50,000	65,000	33,806	65,000
521-5520000.300	Vests and Non-Lethal Weapons	11,000	0	0	700
521-5520000.400	K-9 Operating Supplies	2,500	1,000	0	0
521-5540000.200	Memberships	750	725	700	1,100
521-5550000.000	Education & Training	2,000	3,300	1,474	4,300
521-5701000.000	Debt Serving-Principal	7,125	21,246	13,032	30,300
521-5720500.000	Debt Serving-Interest	1,725	2,393	2,585	6,300
521-5800000.100	Byrne Grant	1,950	1,906	2,933	2,600
521-6400000.000	Capital Acquisitions-Equipment	0	93,695	1,341	0
Totals for Dept 521-Police		**1,028,959**	**1,081,851**	**899,633**	**1,009,816**

Building

Department Summary

The Building Department is charged with the review, processing, issuance, and inspections of building permits for the Village. The focus is to provide for the orderly processing of permits, the assurance that inspections are being performed in a timely and safe manner and that construction complies with the provision of all applicable codes and ordinances. All building permit reviews are provided by third-party professionals.

Building

524 - BUILDING					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 524-Building Department					
524-5120000.000	Regular Salaries	43,940	36,050	32,303	37,131
524-5210000.000	FICA/Medicare	3,361	2,758	2,471	2,841
524-5220000.000	Florida Retirement System	3,054	2,657	2,190	2,696
524-5230000.000	Health Insurance	5,993	6,243	6,487	7,182
524-5240000.000	Workman Compensation	110		0	68
524-5310000.120	Professional Services-Inspectors	86,032	55,250	96,187	73,848
524-5340000.300	Annual Maintenance Fees-Accounting Software	0	2,165	775	0
524-5450000.100	Insurance Liability	3,754	0	0	0
524-5450000.210	Insurance Property	705	0	0	0
524-5540000.200	Memberships	0	0	40	100
524-5550000.000	Education & Training	50	800	0	500
524-5630000.100	Accounting & Software	1,396	0	0	0
524-5640000.100	Capital Acquisitions-Accounting & Permit	3,333	3,333	2,752	0
Totals for Dept 524-Building Department		**151,728**	**109,256**	**143,205**	**124,366**

Code Compliance

Department Summary

The responsibility and goal of Code Compliance is to enforce the codes and ordinances of the Village in order to protect the health, safety and welfare of the Village, and where violations do occur, to work with the residents to achieve compliance through an efficient and fair process.

Code Compliance

529 – CODE COMPLIANCE					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 529-Code Enforcement					
529-5120000.000	Regular Salaries	45,812	39,720	35,682	40,912
529-5210000.000	FICA/Medicare	3,504	3,039	2,724	3,130
529-5220000.000	Florida Retirement System	3,184	2,927	2,419	2,970
529-5230000.000	Health Insurance	5,742	6,243	6,499	7,182
529-5240000.000	Workers Compensation	115	0	0	75
529-5310000.000	Professional Fees	0	0	0	17,000
529-5340000.300	Annual Maintenance Fees-Accounting Software	0	2,165	0	0
529-5400000.000	Telephone/ Communications	360	960	376	480
529-5450000.100	Insurance Liability	1,649	0	0	0
529-5450000.210	Insurance Property	310	0	0	0
529-5450000.300	Insurance Vehicles	450	0	0	0
529-5460000.250	Repairs & Maintenance-Vehicles	900	900	1,756	2,000
529-5520000.000	Operating Supplies	200	850	323	500
529-5520000.205	Uniforms & Cleaning	250	250	68	100
529-5520000.210	Gasoline	600	700	365	500
529-5540000.200	Memberships	0	100	55	110
529-5550000.000	Education & Training	700	800	168	800
529-5630000.100	Accounting Software	1,396	0	0	0
529-5640000.100	Capital Acquisitions-Accounting & Permit	3,333	3,333	2,752	0
Totals for Dept 529-Code Compliance		**68,505**	**61,987**	**53,187**	**75,759**

Public Works

Department Summary

Public Works is responsible for the maintenance of public areas and all Village buildings. Along with the Roads Division, the Public Works implements beautification projects throughout the Village.

Public Works

539 - PUBLIC WORKS					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 539-Public Works					
539-5120000.000	Regular Salaries	78,000	95,161	86,037	96,577
539-5120000.210	Employee Bonuses	0	1,000	1,000	1,000
539-5140000.000	Overtime	0	0	113	2,000
539-5210000.000	FICA/Medicare	5,967	7,356	6,661	7,465
539-5220000.000	Florida Retirement System	5,421	7,013	5,680	7,011
539-5230000.000	Health Insurance	7,830	18,180	19,196	22,161
539-5240000.000	Workman Compensation	4,187	0	0	8,178
539-5340000.000	Contract Services Janitorial	0	0	0	10,156
539-5410000.100	Telephone Stipend & Other Communications	3,000	600	339	480
539-5430000.301	Electric-Village Hall	3,900	4,200	2,785	13,260
539-5430000.303	Electric-Public Works	3,000	2,500	3,176	0
539-5430000.304	Electric-Entrance Sign	225	212	209	0
539-5430000.305	Electric Street Lights	400	0	0	0
539-5430000.315	Water & Sewer	6,000	7,800	2,797	9,296
539-5440000.100	Leased Equipment	2,000	1,500	1,206	1,500
539-5450000.100	Insurance Liability	10,620	0	0	0
539-5450000.210	Insurance Property	2,500	0	0	0
539-5450000.300	Insurance Vehicles	500	0	0	0
539-5460000.100	Repairs & Maintenance-Landscaping	24,000	21,000	19,861	33,000
539-5460000.160	Repairs & Maintenance-Log Cabin	4,000	1,500	3,110	0
539-5460000.200	Repairs & Maintenance-Equipment	10,500	3,000	4,313	3,000
539-5460000.250	Repairs & Maintenance-Vehicles	0	0	12	0
539-5460000.275	Repairs & Maintenance-Buildings	3,000	1,500	5,610	36,060
539-5460000.280	Repairs & Maintenance-Tree Trimming & Re	0	7,500	11,379	11,000

539-5460000.300	Repairs & Maintenance-Sidewalks & Median	27,000	0	0	3,000
539-5520000.000	Miscellaneous Operating Supplies	2,900	2,000	4,665	2,000
539-5520000.205	Uniforms & Cleaning	500	1,000	2,616	2,500
539-5520000.210	Gasoline	1,400	1,604	59	3,500
539-5520000.215	Janitorial Supplies	0	2,000	1,164	5,000
539-5540000.200	Memberships	500	500	0	180
539-5550000.000	Education and Training	1,200	500	0	510
539-5640000.000	Capital Acquisitions-Equipment	4,000	0	0	2,500
Totals for Dept 539-Public Works		**212,550**	**187,626**	**181,988**	**281,334**

Parks and Recreation

Department Summary

Parks & Recreation is responsible for all recreational programming and usage of the Ed Burke Recreation Center. The department ensures the safe enjoyment of the Village's park facilities for all residents and visitors.

Parks and Recreation

572 - PARKS & RECREATION					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
Dept 572-Parks and Recreation					
572-5120000.000	Regular Salaries	68,863	66,230	38,333	42,230
572-5130000.100	Other Salaries & Wages-Part Time Salaries	26,584	17,661	21,851	37,373
572-5140000.000	Overtime	1,000	500	130	0
572-5210000.000	FICA/Medicare	7,378	6,456	4,601	6,090
572-5220000.000	Florida Retirement System	6,703	6,220	4,121	5,779
572-5230000.000	Health Insurance	10,440	12,486	7,598	7,182
572-5240000.000	Workman Compensation	3,359	0	0	171
572-5340000.125	Contractual Services-Janitorial Services	3,500	3,500	3,212	0
572-5340000.900	Other Contractual Services	0	1,000	1,200	1,500
572-5400000.000	Telephone & other communications	1,800	2,000	75	0
572-5410000.110	Telephone Stipend	0	480	240	480
572-5430000.120	Utilities-Recreation Center	5,400	5,400	5,561	0
572-5440000.100	Leased Equipment	750	750	541	720
572-5450000.150	Liability Insurance	4,947	0	0	0
572-5450000.210	Insurance Property	1,612	0	0	0
572-5450000.300	Insurance Vehicles	1,000	0	0	0
572-5460000.100	Repairs & Maintenance-Landscaping	14,000	14,000	14,000	0
572-5460000.200	Repairs & Maintenance-Equipment	4,000	3,500	5,607	2,600
572-5460000.250	Repairs & Maintenance-Vehicles	2,300	1,150	863	1,150
572-5460000.275	Repairs & Maintenance-Buildings	3,000	10,000	12,890	8,100
572-5460000.400	Repairs & Maintenance-Irrigation	500	1,000	1,423	0
572-5490000.905	Concession Expenses	750	500	0	500
572-5490000.915	Miscellaneous Special Events	7,500	8,500	11,881	13,500
572-5490000.920	Add'l Programs-Cultural Council Grant	0	2,500	1,907	0

572-5520000.000	Miscellaneous Operating Supplies	1,000	1,000	1,450	1,000
572-5520000.201	Gas/Oil/Grease	0	250	18	0
572-5520000.205	Uniforms & Cleaning	800	350	102	300
572-5520000.210	Gasoline	1,650	900	553	0
572-5520000.215	Janitorial Supplies	1,000	0	0	0
572-5540000.200	Memberships	300	300	160	160
572-5550000.000	Education and Training	850	850	756	850
Totals for Dept 572-Parks and Recreation		**180,986**	**167,483**	**139,073**	**129,685**

Special Funds Details

Roads

Department Summary

The Road Fund supplements the work of the Village's Public Works department. The funds are provided by Local Gas Tax revenues. These monies are used in the maintenance and improvement of streets and roads that serve our residents.

Roads

ROADS FUND					
		2013-14	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
ESTIMATED REVENUES					
101-000-3124100.000	Local Option Gas Taxes-6 Cent	54,750	55,822	52,027	56,521
101-000-3124200.000	Local Option Gas Tax (5 Cent)	20,250	21,583	19,965	21,885
101-000-3342100.000	FDOT 6 Ave Median Maintenance	3,982	0	1,062	0
101-000-3344900.000	Fuel Tax Refund	500	0	0	0
101-000-3491010.000	Admin Fees-Sanitation	25,122	22,609	11,305	23,173
101-000-3351200.000	Revenue Sharing	20,240	25,326	18,912	25,555
101-541-3810000.000	Transfers In	2,835	10,000	5,652	0
TOTAL ESTIMATED REVENUES		**127,679**	**135,340**	**108,923**	**127,134**
APPROPRIATIONS					
101-541-5120000.000	Regular Salaries	64,556	64,556	48,008	61,213
101-541-5120000.210	Employee Bonuses	1,500	1,500	500	1,000
101-541-5140000.000	Overtime	1,000	1,000	1,921	2,000
101-541-5210000.000	FICA/Medicare	5,129	5,129	3,862	4,912
101-541-5220000.000	Florida Retirement System	4,593	4,593	3,849	4,662
101-541-5230000.000	Health Insurance	11,025	11,025	12,848	14,979
101-541-5240000.000	Workers Compensation	6,250	6,250	0	5,274
101-541-5320000.000	Professional Services-Audit Fees	1,000	1,000	0	0
101-541-5410000.100	Communications -Telephone	150	150	73	0
101-541-543000.160	Utilities Roads	150	0	0	0
101-541-5450000.100	Insurance Liability	2,176	0	0	0
101-541-5450000.300	Insurance Vehicles	1,000	0	0	0
101-541-5460000.200	Repairs & Maintenance-Equipment	1,000	3,000	4,067	2,000
101-541-5460000.250	Repairs & Maintenance-Vehicles	2,500	3,000	2,663	1,500
101-541-5460000.300	Repairs & Maintenance-Sidewalks & Median	2,000	6,728	4,400	2,594
101-541-5460000.275	Repairs & Maintenance Buildings	0	0	0	0
101-541-5520000.000	Miscellaneous Operating Supplies	250	1,377	1,841	1,300
101-541-5520000.201	Gas/Oil/Grease	3,200	1,000	86	0

101-541-5520000.205	Uniforms & Cleaning	1,600	1,500	1,812	1,500
101-541-5520000.210	Gasoline	0	3,610	1,007	3,000
101-541-5520000.211	Diesel	0	3,000	1,819	2,000
101-541-5530000.000	Road Materials	4,000	4,000	1,963	4,000
101-541-5550000.000	Education and Training	100	300	0	200
101-541-5640000.000	Capital Acquisitions-Equipment	0	0	0	15,000
101-541-5701000.200	Debt Service-JD Tractor-Principal	0	0	2,529	0
101-541-5701100.100	Debt Serving-Principal Dodge Ram	0	0	6,616	0
101-541-5720500.100	Debt Service-Interest Dodge Ram	0	0	810	0
101-541-5720500.200	Debt Service-JD Tractor-Interest	0	0	545	0
101-541-5930000.900	Administration Fee	14,500	0	6,792	0
101-541-6400000.000	Capital Acquisitions-Equipment	0	9,000	8,898	0
101-541-5810000.000	Transfers Out-Admin Fee	0	13,584	3,396	0
TOTAL APPROPRIATIONS		**127,679**	**145,302**	**120,305**	**127,134**

CITT

Department Summary

The Citizens' Independent Transportation Trust (CITT) provides revenues derived from the Miami-Dade County half-penny sales surtax for use by municipalities for transportation and transit projects such as road repair and maintenance. The CITT Fund includes two separate funds. Transportation can be used for enhancements, roads repairs and maintenance whereas Transit can only be used for community transit programs (ie. community bus).

CITT

CITT TRANSPORTATION					
		2013-2014	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
ESTIMATED REVENUES					
103-541-3382100.000	Transportation Surtax Revenues	88,970	88,075	79,671	96,123
103-541-3611000.000	Interest Earnings	600			
TOTAL ESTIMATED REVENUES		89,570	88,075	79,671	96,123
APPROPRIATIONS					
103-541-5300000.200	New Street Address Signs	0	0	0	41,123
103-541-5310000.317	Professional Services Engineering Plan	50,000	0		
103-541-5310000.350	Professional Services-Road Repair	39,500	65,875	4,770	25,000
103-541-5310000.450	Storm Drainage	0	0	0	6,000
103-541-5430000.100	Utilities-Street Lights	22,000	22,200	20,133	24,000
TOTAL APPROPRIATIONS		111,500	88,075	24,903	96,123

CITT - TRANSIT					
		2013-14	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	DEPARTMENT REQUEST
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
ESTIMATED REVENUES					
104-000-3382000.000	Transit Surtax Revenues	22,242	22,019	19,168	24,030
TOTAL ESTIMATED REVENUES		22,242	22,019	19,168	24,030
APPROPRIATIONS					
104-000-5690000.000	General Contingencies	0	22,019	0	0
TOTAL APPROPRIATIONS		0	22,019	0	0

Police Forfeitures

Department Summary

Police forfeiture funds are generated when the Village obtains a final judgement regarding property that was used during the commission of crime. The police department obtains the value of the property through sale or retention. The use of police forfeiture funds is directed by Florida State Statues and under the authority of the Police Chief and Village Attorney.

Police Forfeitures

POLICE FORFEITURE FUND					
		2013-14	2014-15	2014-15	2015-16
		AMENDED	ORIGINAL	ACTIVITY	REQUESTED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 08/31/15	BUDGET
ESTIMATED REVENUES					
105-000-3511000.000	Federal/State Forfeitures	6,000	500	0	500
105-000-3810000.000	Transfers In	5,060			
105-541-3611000.000	Interest Earnings			2	
TOTAL ESTIMATED REVENUES		**11,060**	**500**	**2**	**500**
APPROPRIATIONS					
105-513-5300000.000	Bank Service Charges	0	25	54	0
105-521-5440000.450	Vehilce Rentals			3,870	
105-521-5520000.000	Operating Supplies	475	475	5,291	500
TOTAL APPROPRIATIONS		**475**	**500**	**9,215**	**500**

Capital Improvement Fund

Department Summary

The Capital Improvement Fund (CIP) is funded through grants, debt service and allocations from the General Fund. The CIP allows the Village to properly monitor and budget for construction and improvements in the Village. During Fiscal Year 2015/2016 the CIP will fund the completion of the historic Log Cabin restoration.

Capital Improvement Fund

CAPITAL IMPROVEMENTS FUND		
		2015-16
		REQUESTED
GL NUMBER	**DESCRIPTION**	**BUDGET**
ESTIMATED REVENUES		
302-000-3810000.000	Transfers In from General Fund	192,400
TOTAL ESTIMATED REVENUES		**192,400**
APPROPRIATIONS		
	Debt Service (Loan)	32,400
	25% of Historic Preservation Grant Match	25,000
	Log Cabin Restoration Phase IV	135,000
Total Appropriations		**192,400**