



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305 899 8000 Facsimile: 305 891 7241

AGENDA
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, December 6, 2016 at 7:00pm



Indicates back up documents are provided.

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Public Comments Related to Agenda Items / Good & Welfare

Comments from the public relating to topics that are on the agenda, or other general topics.

5 Consent Agenda



5.a Approval of Minutes

- ◆ November 1, 2016 Regular Commission Meeting
- ◆ November 12, 2016 Stormwater Master Plan Presentation/Workshop
- ◆ November 15, 2016 Special Commission Meeting



5.b Canvassing Board Election Results of November 8, 2016 Village of Biscayne Park Election

Resolution 2016-40

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; CANVASSING RETURNS AND **CERTIFYING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION OF THE VILLAGE OF BISCAYNE PARK, MIAMI-DADE COUNTY, FLORIDA, HELD NOVEMBER 8, 2016**, DESIGNATING THE PERSONS ELECTED TO OFFICE AND LENGTH OF TERMS; PROVIDING FOR AN EFFECTIVE DATE

< End of Consent >

6 Presentations

6.a Recognition of Commissioner Service

- ◆ Commissioner Fred Jonas
- ◆ Commissioner Barbara Watts
- ◆ Commissioner Bob Anderson

6.b Installation of newly elected Commissioners

- ◆ Commissioner Tracy Truppman (4-Year Term)
- ◆ Commissioner Jenny Johnson-Sardella (4-Year Term)
- ◆ Commissioner William Tudor (2-Year Term)

Reorganization meeting to select Mayor and Vice Mayor

7 Resolutions



7.a **Resolution 2016-41**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **ESTABLISHING THE REGULAR COMMISSION MEETING SCHEDULE FOR 2017**; PROVIDING FOR AN EFFECTIVE DATE.



7.b **Resolution 2016-42**

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK **AFFIRMING OUR COMMITMENT TO CULTURAL DIVERSITY, HOSPITALITY AND CIVILITY**; PROVIDING FOR AN EFFECTIVE DATE *(Sponsored by Commissioner Ross)*

8 Request for placement of items on next meeting agenda

Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.

9 Reports



9.a Village Manager

10 Announcements

Saturday, December 10th - Winter Fest starting at 10:00am

Monday, December 12th - Code Compliance Board at 7:00pm

Monday, December 12th - Biscayne Park Foundation at 7:00pm
Wednesday, December 14th - Public Art Advisory Board at 6:00pm
Saturday, December 17th - Amazonia Vocal Ensemble Concert at 6:00pm
Monday, December 19th - Planning & Zoning Board at 6:30pm
Wednesday, December 21st - Parks & Parkway Advisory Board at 7:00pm
Monday, December 26th - All Village Departments are closed for the Christmas holiday
Monday, January 2nd - All Village Departments are closed for the New Year's holiday
Tuesday, January 3rd - Planning & Zoning Board at 6:30pm

Our next regular Commission meeting is Tuesday, January 10, 2017, at 7:00pm

11 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 5.a

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Sharon P. Ragoonan, Village Manager

DATE: December 6, 2016

TITLE: Approval of Minutes

Recommendation

It is recommended that the Village Commission approve the Commission Meeting minutes as provided.

Attachment

Exhibit 1 – November 1, 2016 Regular Commission Meeting
Exhibit 2 – November 12, 2016 Stormwater Master Plan Presentation/Workshop
Exhibit 3 – November 15, 2016 Special Commission Meeting

Prepared by: Maria C. Camara, Village clerk



MINUTES
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, November 1, 2016 at 7:00pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:04pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Village Manager Sharon Ragoonan
Village Clerk Maria C. Camara
Village Attorney John Hearn
Captain Hector Pineda
Finance Manager Claude Charles

3 Pledge of Allegiance

4 Presentations

- The Honorable Mayor Claudia Cubillos of the Village of El Portal presented
- 4.a Commissioner Bob Anderson with the Florida League of Cities recognition of his 20 years of service as an elected official.

City Manager Ana Garcia of the City of North Miami Beach also recognized Commissioner Anderson's service.

Mayor Coviello called a recess at 7:19pm.

The meeting resumed at 7:29pm.

Mayor Coviello recognized the following:

Mayor Richard Ederr: Thanks to Commissioner Anderson, Commissioner Watts and Commissioner Jonas for their service.

Tracy Truppman: Thanks to Commissioner Anderson and Commissioner Watts for their service.

Dan Samaria: Thanks to Commissioner Anderson, Commissioner Watts and Commissioner Jonas for their service.

Chuck Ross: Also thanks to Janey Anderson.

4.b Chuck Sennet, Anthony Harderer and Howard Premer representing Miami County Day School, reaching out to the Village to renew and build upon the relationship.

4.c Amy Raymond, Public Art Advisory Board provided samples of the mural design at the Ed Burke Recreation Center. There was consensus from the commission to set up a voting/fund raising opportunity to select a design.

5 Additions, Deletions or Withdrawals to the Agenda

Mayor Coviello pulls item 12.a under Old Business and defers it to the January 2017 meeting.

Commissioner Watts adds a discussion on the Solar Energy Choice item on the upcoming ballot, added as item 13.d.

6 Public Comments Related to Agenda Items / Good & Welfare

Erica Pettis: Congratulations to Commissioner Anderson. Thanks also to Commissioner Watts and Commissioner Jonas.

Harvey Bilt: Items on 10.b are confusing, as it relates to the administrative citations. Language regarding trash being put out is not clear. Questions or asking for a hearing are not clear. Amount of the citations is also confusing. Not sure of the administrative costs.

Jorge Marinoni: On swale resolution, well written. Have been to many meetings. Appropriate allowance has been provided. All are reasonable. Should be no complaints. The way it is written is fair. Village always works with the residents. On budget, there was a big stink last year. A lot of finger pointing. Seems we have surplus. Those that did name-calling should apologize. Should wait to see final numbers before screaming.

Chuck Ross: Great job by Manager and Staff on budget amendment and on the driveway ordinance summary. Shows there is a surplus which is great.

Dan Keys: On Resolution 2016-35, septic and sewer, a Pandora's box when it comes to costs. Make sure you know what is being committed. Ripping up roads, repair, etc., is an expensive proposition.

Chester Morris: Congratulations to Commissioner Anderson.

Barbara Kuhl: Thanks to Commissioner Anderson and Commissioner Watts. Appreciates their service. On swales, speaking for a neighbor. Had a ribbon driveway and got a letter. But once the intent of the language was cleared up, they never got a notification that improvements were not necessary. All those people need to be notified.

7 Information / Updates

< None >

8 Consent Agenda

8.a Approval of Minutes

October 13, 2016 Regular Commission Meeting

8.b Acceptance of Board Minutes

Biscayne Park Foundation - September 12, 2016
Planning & Zoning - October 3, 2016
Planning & Zoning - October 17, 2016
Code Compliance Board - October 11, 2016

8.c Resolution 2016-33

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK **AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE CONTRACT RENEWAL FOR THE TURF AND LANDSCAPE MAINTENANCE JOINT PARTICIPATION AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE.**

Vice Mayor Ross makes a motion to accept the consent agenda and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

9 Public Hearing

9.a Variance Request - Eric Mainade at 11711 Griffing Blvd Side set back for accessory structure (shed)

Attorney Hearn provided the background, and swore in the petitioners and those who would be speaking on the item. Explained that the petitioner was requesting an extension and the Commission would need to first consider the request and decide if an extension would be granted.

Eric Mainade (petitioner): Requesting an extension as more time is need to resolve an issue and to have attorney present.

Jeffrey Jones and Laura Graves: Asks to deny the request for the extension as this is a hardship for them. Keeping them from starting a construction project on their property.

After discussion, Commissioner Anderson makes a motion to grant the extension and continue the hearing of the variance to date certain January 10, 2017. The motion is seconded by Commissioner Watts.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

10 Ordinances

< First Reading >

10.a Ordinance 2016-09

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, PURSUANT TO SECTION 166.041, FLORIDA STATUTES, **TO AMEND ORDINANCE 2015-07 ADOPTED ON SEPTEMBER 24, 2015, FINALIZING AND ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2015-16, BY AMENDING VARIOUS PARTS OF THE BUDGET** CONSISTENT WITH EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting for public comment and there were none.

Manager Ragoonan provided the background.

Commissioner Anderson makes a motion to approve Ordinance 2016-09 at first reading and it is seconded by Vice Mayor Ross.

Roll call vote:

Vice Mayor Ross: Yes

Commissioner Jonas: Yes

Commissioner Anderson: Yes

Commissioner Watts: No

Mayor Coviello: Yes

Motion carries: 4/1

10.b Ordinance 2016-10

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING SECTION 14.1 OF THE LAND DEVELOPMENT CODE ENTITLED "COMPLIANCE PROCEDURE"**; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title and provided the background.

Mayor Coviello opened the meeting for public comment.

Dan Keys: Use this ticketing sparingly. Issue with cats is a longstanding issue. Makes more sense to go through regular enforcement instead of citation. This is very heavy handed. The description of the ordinance was not good.

Vice Mayor Ross: Asks for a correction of the title to include the violation.

Attorney Hearn confirms the title can be changed for second reading to include: "TO ADDRESS OPEN FEEDING OF MORE THAN FOUR (4) DOGS OR FOUR (4) CATS OR COMBINATION THEREOF IN VIOLATION OF SECTION 3-21 OF THE CODE."

Commissioner Jonas makes a motion to approve Ordinance 2016-10 at first reading and it is seconded by Vice Mayor Ross.

Roll call vote:

Commissioner Anderson: Yes

Commissioner Watts: Yes

Vice Mayor Ross: Yes

Commissioner Jonas: Yes

Mayor Coviello: Yes

Motion carries: 5/0

< Second Reading >

10.c Ordinance 2016-08

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING VARIOUS PROVISIONS IN CHAPTER 5 OF THE LAND DEVELOPMENT CODE ENTITLED "TRANSPORTATION" TO PROVIDE REGULATIONS PERTAINING TO DRIVEWAYS, RIGHTS-OF-WAY, DEFINITIONS AND THE CREATION OF A SPECIAL EXCEPTION PROCESS**; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE

Attorney Hearn read the title.

Manager Ragoonan provided the background and a summary of the proposed changes.

Mayor Coviello opened the meeting for public comment.

Barbara Kuhl: When ordinance first came from the workshop in August 2015, looked ok. Then it changed between first and second reading. Many did not know about the restrictions of parking on the swale. In the list of notifications, in the July newsletter, it did not reference that there would be no parking on the swale. Issue is that three Commissioners decided to eliminate what all residents have used for 40 plus years. Problem is with code enforcement. If rules were followed, it would not be a problem.

Debbie Sanchez: Have gravel swale and driveway. There are many different types of yards. Some cannot accommodate the code. Families will grow. Need to be compassionate.

Dan Keys: On the hold harmless requirement, if you require an approach, then you are telling them you have the right to rip it up. The property owner is saddled with the costs for repair. Other cities deal with this by having minimum standards. Oppose prohibition to not be able to develop the swale. Instead, favor owners to enjoy their property.

Gary Kuhl: Compliments to the Manager for the presentation - should have done this before. Supports code enforcement. We have tools in place to achieve what we desire. This ordinance is not well thought out. Not the way to craft an ordinance. Many flaws and omissions. What is the goal? Chapter 5 has always had the language. It was never enforced. Start with the codes we have. The Village was designed to use swales. As it is, sooner or later, someone will get an attorney and shoot holes in this.

Andrew Olis: Completely agrees with each speaker. In prior meetings of Code Board, it was never brought up to remove ability to park on the swale. Catering to the minority. 119th is an asphalt jungle. The Commission is not here to make a popular decision. Do not agree with provision that if you do not agree with P&Z, you can appeal to Commission. On Commissioner Anderson, met him 12 years ago. Fantastic person and a great friend.

Tracy Truppmann: Have spoken to many residents who thought this was a driveway issue and not a swale issue. Do not legislate from the dais. This is not ready.

Dan Samaria: Agree with Tracy. Move this to the next Commission.

Yordys Coro: Too much, too fast. Especially with swale. Have issue on my property with the septic. Ask to extend this.

After discussion, Vice Mayor Ross makes a motion to approve Ordinance 2016-08 at second reading and it is seconded by Mayor Coviello.

Roll call vote:

Vice Mayor Ross: Yes

Commissioner Watts: No

Commissioner Jonas: No

Commissioner Anderson: No

Mayor Coviello: Yes

Motion fails 2/3

Commissioner Anderson makes a motion to keep the suspension of permits involving development of swales and driveways in place until further discussion. The motion is seconded by Commissioner Watts.

All in favor: Commissioner Anderson and Commissioner Watts
Opposed: Mayor Coviello, Vice Mayor Ross and Commissioner Jonas
Motion fails: 2/3

Commissioner Jonas makes a motion to reconsider for further discussion and it is seconded by Vice Mayor Ross.

All in favor: Mayor Coviello, Vice Mayor Ross and Commissioner Jonas
Opposed: Commissioner Anderson and Commissioner Watts
Motion carries: 3/2

After discussion, Commissioner Anderson makes a motion to suspend enforcement of the current code and determination of the new deadline for compliance until the January 2017 meeting. The motion is seconded by Commissioner Watts.

All in favor: Mayor Coviello, Commissioner Anderson, Commissioner Jonas and Commissioner Watts
Opposed: Vice Mayor Ross
Motion carries: 4/1

11 Resolutions

11.a Resolution 2016-34

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **SUPPORTING GOVERNOR RICK SCOTT'S PROPOSAL TO PROVIDE FUNDING TO ASSIST LOCAL COMMUNITIES WITH CONVERTING FROM SEPTIC TANKS TO SEWER SYSTEMS**; AND URGING THE FLORIDA LEGISLATURE TO PROVIDE STATE FUNDING TO ASSIST LOCAL COMMUNITIES WITH ELIMINATING SEPTIC SYSTEMS AND CONVERTING TO SEWER SYSTEM CONNECTIONS, AS PROPOSED BY THE GOVERNOR; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Hearn read the title.

Vice Mayor Ross provided the background.

After discussion, Commissioner Jonas makes a motion to approve Resolution 2016-34 and it is seconded by Vice Mayor Ross.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts

Opposed: None

Motion Carries: 5/0

11.b Resolution 2016-35

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **URGING MUNICIPALITIES WITHIN MIAMI- DADE COUNTY TO PARTNER WITH THE COUNTY TO SECURE STATE AND FEDERAL FUNDING TO ASSIST WITH THE ELIMINATION OF SEPTIC SYSTEMS AND CONVERSION TO SEWER SYSTEM CONNECTIONS**; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Hearn read the title.

Vice Mayor Ross makes a motion to approve Resolution 2016-35 and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts

Opposed: None

Motion Carries: 5/0

12 Old Business

12.a Code Review Board - Zoning review and proposed language regarding new builds.

Item pulled earlier and deferred to January 2017.

13 New Business

13.a Discussion of fiscal situation and exploring improved systems of checks and balances.

Commissioner Watts: The Manager has already provided a lot of improvements and information, but looks for additional checks and balances.

After discussion there is consensus for this item to be discussed further by next Commission.

13.b Water quality issues.

Mayor Coviello: Numerous issues reported in regards to water discoloration and smell. Suggest independent testing by the Village, and an assessment of the condition of the infrastructure.

Representatives from the City of North Miami were in attendance to provide information and answer questions.

Materials provided on frequently asked questions on water quality and upcoming chlorination process to be shared on the Village website and available at Village Hall.

12.c Proposed resolution supporting adequate funding for Low Income Home Energy Assistance (LIHEAP).

Vice Mayor Ross provided the background.

Vice Mayor Ross makes a motion to adopt the draft resolution provided and it was seconded by Commissioner Anderson

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts

Opposed: None

Motion Carries: 5/0

13.d Discussion on upcoming ballot question - Amendment 1 - Solar Energy Choice

Commissioner Watts provided the background and looks to adopt the Resolution from the City of South Miami.

Florida statutes provides that a municipality cannot advocate for or go against a measure on the ballot. No action taken.

14 Request for placement of items on next meeting agenda.

< None >

15 Reports

14.a Village Manager:

- Plantings at the Community signage have been completed.

14.b Village Attorney:

- Surplus funds on a foreclosure were obtained in the amount of \$4,000. Thanks the City of Miami Beach for sharing.

14.c Commission:

Mayor Ross: Thanks to colleagues for last 3+ years. Have accomplished a lot. Thanks to Commissioner Anderson for bringing her into the process.

Commissioner Jonas: Appreciates Commissioner Anderson for all the field trips he provided. Accomplished to earn respect of all neighbors.

Commissioner Watts: Thanks to al. Wished she could have been more persuasive. Honored to have served and have made so many friends.

Mayor Coviello: Commissioner Anderson, a true gentleman. Thanks for your dedication. Appreciates Commissioner Watts' passion. Commissioner Jonas, most intellectually honest. To Manager Ragoonan, thank you for your dedication by working late, very much appreciated.

Manager Ragoonan: Acknowledges Chuck Ross for his efforts with Community Safety Day, and to the Biscayne Park Foundation for Oktoberfest.

15 Announcements

Saturday, November 5th - Movie Night in the Park at 6:30pm.

Monday, November 7th - Planning & Zoning at 6:30pm.

Monday, November 7th - Biscayne Park Foundation at 7:00pm.

Tuesday, November 8th - GENERAL ELECTIONS from 7:00am to 7:00pm.

Wednesday, November 9th - Public Art Advisory Board at 6:00pm.
Friday, November 11th - All Village Departments are closed in observance of Veteran's Day.
Saturday, November 12th - Stormwater Master Plan Presentation/Workshop at 10:00am.
Saturday, November 13th - AARP Smart Driver Course at 10:00am.
Monday, November 14th - Code Compliance Board at 7:00pm.
Tuesday, November 15th - Special Commission Meeting at 6:30pm.
Wednesday, November 16th - Parks & Parkway Advisory Board at 7:00pm.
Monday, November 21st - Planning & Zoning Board at 6:30pm.
Thursday & Friday, November 24th and 25th - All Village Departments are closed for Thanksgiving
Monday, December 5th - Planning & Zoning Board at 6:30pm.

Our next regular Commission meeting is Tuesday, December 6, 2016 at 7:00pm, followed by a Commissioner Orientation Workshop at 8:00pm.

17 Adjournment

The meeting was adjourned at 10:41pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES
STORMWATER MASTER PLAN PRESENTATION & WORKSHOP
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Saturday, November 12, 2016 at 10:00am

At 10:15am, Vice Mayor Roxanna Ross welcomed everyone in attendance and introduced Gene Schriener from Craig A. Smith & Associates (CAS).

Also In attendance were Commissioner Bob Anderson, Commissioner Fred Jonas, Commissioner Barbara Watts, Village Manager Sharon Ragoonan and Village Clerk Maria Camara.

Mr. Schriener introduced Al Caruso and Orlando Rubio also in attendance from CAS.

Mr. Schriener provided a power point presentation outlining:

- Scope of work
- Potential causes of flooding (specific to the Village)
- Survey base file (rights of ways, property lines defined, elevations and existing drainage)
- Engineering base file (sub basins defined and potential structure locations established)
- Methods of determining priority areas
- Flood survey results (suggests the Village continue to ask residents to fill out and submit the survey)
- Photos obtained from residents, blogs, surveys and CAS investigations
- Reference maps
- Master plan exhibits
- Potential solutions
- Phasing maps of proposed drainage system
- Probable cost estimates
- Next steps
- Potential funding sources

Mr. Schriener suggests that the Village attend the Local Mitigation Strategy meetings at the County, and to adopt the Master Plan.

Milton Hunter: Provided a presentation of photographs taken of flooding in the Village with time lapse information.

The meeting was concluded at 12:05pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES
Special Commission Meeting
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, November 15, 2016 at 6:30pm

1 Call to Order

Mayor David Coviello called the meeting to order at 6:39pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - absent
Commissioner Fred Jonas - present
Commissioner Barbara Watts - absent (*arrived at 6:48pm*)

Present from staff were:

Village Manager Sharon Ragoonan
Village Clerk Maria C. Camara
Village Attorney John Hearn
Finance Manager Claude Charles
Parks & Recreation Manager Shelecia Bartley
Captain Hector Pineda

3 Pledge of Allegiance

In recognition of Veteran's Day, veterans from Biscayne Park were recognized. The pledge was led by Dan Samaria.

4 Additions, Deletions or Withdrawals to the Agenda

4.a Captain Pineda introduced two new Reserve Police Officers, Madelyn Valdes and Osvaldo Castillo. Both were then sworn in by Clerk Camara.

4.b Captain Pineda recognized Officer Omar Martinez for his performance.

4.c Captain Pineda recognized Chuck Ross for his efforts with the Community Safety Day.
Manager Bartley recognized Rosemary Wais for her efforts and countless volunteer hours at the Recreation Center.

4.d Amy Raymond, Public Art Advisory Board: On November 8th, residents voted for their favorite mural design, and in addition, \$205 was collected in donations to go towards the paint materials for the mural.

5 Additions, Deletions or Withdrawals to the Agenda

Commissioner Watts: Add a discussion on a Commissioner voting if not living in the Village in the foreseeable future.

6 Public Comments Related to Agenda Items / Good & Welfare

Chester Morris: On Resolution 2016-37 to buy police cars, should wait until the next Commission. Let them be a part of the discussion. Rotary of Miami Shores has a flag program for \$50/year. A worthwhile project for residents to get involved in and participate.

Tracy Truppman: For full transparency, asking that items 7.a, 7.b, and 7.c to be pulled from agenda. These are expenses for 2016-17 and are not pressing needs.

Mac Kennedy: On cats, thank you for bringing forward. Need better understanding on the language. It is not enforceable. Do not understand what it will accomplish. In regards to the added agenda item, do not understand the logic. All the commissioners will one day leave.

Jenny Johnson-Sardella: (E-mail read by Clerk Camara) Campaign theme was transparency and providing full disclosure to residents. Tonight's meeting original just for budget amendment, then additional items later added. These items relate to fiscal expenditures and should be discussed at a regular meeting. Going forward, will assure residents will be provided full disclosure.

Attorney Hearn confirmed that you can add items to the agenda for a Special meeting, up to and including at the meeting; and that the items included in the agenda for this meeting were properly noticed.

7 Consent

Commissioner Watts asks to pull items 7.a, Resolution 2016-37 and 7.b, Resolution 2016-38

Left on the consent agenda:

7.c Resolution 2016-39

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND DAVID T. CASERTA GOVERNMENT RELATIONS, INC.** AS THE LOBBYING FIRM FOR THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE

Vice Mayor Ross makes a motion to approve and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Jonas and Commissioner Watts.

Opposed: None
Motion carries: 4/0

7.a **Resolution 2016-37**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE LEASE AGREEMENT FOR FOUR (4) POLICE VEHICLES** FOR THE POLICE DEPARTMENT; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title and Manager Ragoonan provided the background.

Commissioner Watts: Special meeting does not usually have these types of items. Newly elected Commissioners has questions for the police budget. Would also want to get input from the future new Police Chief on this purchase.

After discussion, Vice Mayor Ross makes a motion to approve Resolution 2016-37 and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, and Commissioner Jonas.

Opposed: Commissioner Watts

Motion carries: 3/1

7.b **Resolution 2016-38**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND A & A DRAINAGE & VAC SERVICES, INC., FOR MAINTENANCE OF STORMWATER DRAINS** AND SANITARY SEWER FACILITIES; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title and Manager Ragoonan provided the background.

Vice Mayor Ross requests an amendment to the title of the Resolution to name the project as the "Bob Anderson Program" for his dedicated efforts towards these improvements.

Vice Mayor Ross makes a motion to approve Resolution 2016-38 with the amendment to the title and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, and Commissioner Jonas.

Opposed: Commissioner Watts

Motion carries: 3/1

8 **Ordinances**

< Second Reading >

8.a **Ordinance 2016-09**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, PURSUANT TO SECTION 166.041, FLORIDA STATUTES, **TO AMEND ORDINANCE 2015-07 ADOPTED ON SEPTEMBER 24, 2015, FINALIZING AND ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2015-16, BY AMENDING VARIOUS PARTS OF THE BUDGET** CONSISTENT WITH EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting to public comment and there were none.

Vice Mayor Ross makes a motion to approve Ordinance 2016-09 at second reading and it is seconded by Commissioner Jonas

Roll call vote:

Commissioner Jonas: Yes

Vice Mayor Ross: Yes

Commissioner Watts: Yes

Mayor Coviello: Yes

Motion carries: 4/0

8.b **Ordinance 2016-10**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING SECTION 14.1 OF THE LAND DEVELOPMENT CODE ENTITLED "COMPLIANCE PROCEDURE" TO ADDRESS OPEN FEEDING THAT CAUSES A GATHERING OF MORE THAN FOUR (4) DOGS OR FOUR (4) CATS OR COMBINATION THEREOF IN VIOLATION OF SECTION 3-21** OF THE VILLAGE CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting to public comment and there were none.

Commissioner Jonas makes a motion to approve Ordinance 2016-10 at second reading and it is seconded by Vice Mayor Ross.

Roll call vote:

Commissioner Wats: Yes

Vice Mayor Ross: Yes

Commissioner Jonas: Yes

Mayor Coviello: Yes

Motion carries: 4/0

9 Reports

9.a Village Manager

- Manager Ragoonan provided a recap of the report provided in the agenda which includes the accomplishments to date, upcoming items, Project Financial Report update, Volunteer Hours report, Police Department monthly newsletter, Inside Out Community Participation Request with the Perez Art Miami Museum, and the Miami Dade League of Cities Thanksgiving Turkey Drive.

Added discussion item:

Commissioner Watts: Should one hold office and vote on Village matters when one does not or may no intend to live in the Village in the foreseeable future?

Mayor Coviello: Understands that this discussion is directed at him. A personal matter wishes not to discuss. Affirms his dedication and service to the Village as long as he is a resident.

10 Announcements

Wednesday, November 16th - Parks & Parkway Advisory Board at 7:00pm
Monday, November 21st - Planning & Zoning Board at 6:30pm
Thursday & Friday, November 24th & 25th - All Village Departments are closed for Thanksgiving
Monday, December 5th - Planning & Zoning Board at 6:30pm

Our next regular Commission meeting is Tuesday, December 6, 2016, at 7:00pm, followed by a Commissioner Orientation Workshop at 8:00pm

7 Adjournment

The meeting was adjourned at 7:32pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 5.b

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Sharon P. Ragoonan, Village Manager

DATE: December 6, 2016

TITLE: Resolution 2016-40

Recommendation

It is recommended that the Village Commission adopt Resolution 2016-40.

Background

On November 8, 2016, the municipal election was held in the Village of Biscayne Park for the purpose of electing three Commissioners. Five candidates were qualified and placed on the ballot. Of the 2,046 registered voters in the Village, 1,631 cast their votes, a 79.7% voter turnout.

Provided are the results of the voting for each precinct, 151 and 177, and combined, as well as the certified results of the County Canvassing Board.

Resource Impact

None

Attachment

Exhibit 1 – Certificate of the County Canvassing Board for Miami-Dade County
Exhibit 2 – Official results from precincts 151, 177 and combined
Exhibit 3 – Supplemental results from precincts 151, 177 and combined
Exhibit 4 – Resolution 2016-40

Prepared by: Maria C. Camara, Village clerk

**CERTIFICATE OF COUNTY CANVASSING BOARD
MIAMI-DADE COUNTY**

We, the undersigned, County Judge ANDREW S. HAGUE, **Chairperson**, County Judge SHELLEY J. KRAVITZ, **Member** and Supervisor of Elections CHRISTINA WHITE, **Member**, constituting the Miami-Dade County Canvassing Board and for said County, do hereby certify that we met on the 18th day of November, 2016 A.D., and proceeded publicly to canvass the votes for the **Biscayne Park General Municipal Election** held on the Eighth day of November, 2016 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For **Commissioner**, the whole number of votes cast was 2,700 of which number

Jenny Johnson-Sardella received 682 Votes

Fred Jonas received 380 Votes

Dan Samaria received 310 Votes

Tracy Truppman received 762 Votes

William V Tudor received 566 Votes



County Judge ANDREW S. HAGUE
Chairperson

County Judge SHELLEY J. KRAVITZ
Member



Supervisor of Elections CHRISTINA WHITE
Member

BISCAYNE PARK

OFFICIAL GENERAL ELECTION
MIAMI-DADE COUNTY, FL
NOVEMBER 8, 2016

OFFICIAL RESULTS

RUN DATE:11/19/16 09:35 AM

REPORT-EL45A

PAGE 001

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
PRECINCTS COUNTED (OF 2)	2	100.00						
REGISTERED VOTERS - TOTAL	2,046							
BALLOTS CAST - TOTAL	1,632		605	0	386	639	1	1
VOTER TURNOUT - TOTAL		79.77						
BISCAYNE PARK: COMMISSIONER								
Vote for 3								
Jenny Johnson-Sardella	682	25.26	230	0	187	264	1	0
Fred Jonas	380	14.07	133	0	94	153	0	0
** Candidate Withdrew **	0		0	0	0	0	0	0
Dan Samaria	310	11.48	133	0	61	115	0	1
Tracy Truppman	762	28.22	281	0	184	297	0	0
William V Tudor	566	20.96	214	0	136	215	1	0
Total	2,700		991	0	662	1,044	2	1
Over Votes	6		0	0	6	0	0	0
Under Votes	2,190		824	0	490	873	1	2

BISCAYNE PARK

OFFICIAL GENERAL ELECTION
MIAMI-DADE COUNTY, FLORID
NOVEMBER 8, 2016

OFFICIAL RESULTS

RUN DATE:11/19/16 09:35 AM

REPORT-EL30A PAGE 1510-01

1510 PRECINCT 151.0

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
REGISTERED VOTERS - TOTAL	496							
BALLOTS CAST - TOTAL	393		151	0	93	148	0	1
VOTER TURNOUT - TOTAL		79.23						

BISCAYNE PARK: COMMISSIONER

Vote for 3								
Jenny Johnson-Sardella	168	26.97	55	0	50	63	0	0
Fred Jonas	91	14.61	28	0	26	37	0	0
** Candidate Withdrew **	0		0	0	0	0	0	0
Dan Samaria	80	12.84	32	0	17	30	0	1
Tracy Truppman	158	25.36	57	0	39	62	0	0
William V Tudor	126	20.22	52	0	30	44	0	0
Total	623		224	0	162	236	0	1
Over Votes	0		0	0	0	0	0	0
Under Votes	556		229	0	117	208	0	2

BISCAYNE PARK

OFFICIAL GENERAL ELECTION
MIAMI-DADE COUNTY, FLORID
NOVEMBER 8, 2016

OFFICIAL RESULTS

RUN DATE:11/19/16 09:35 AM

REPORT-EL30A PAGE 1770-01

1770 PRECINCT 177.0

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
REGISTERED VOTERS - TOTAL	1,550							
BALLOTS CAST - TOTAL	1,239		454	0	293	491	1	0
VOTER TURNOUT - TOTAL		79.94						

BISCAYNE PARK: COMMISSIONER

Vote for 3								
Jenny Johnson-Sardella	514	24.75	175	0	137	201	1	0
Fred Jonas	289	13.91	105	0	68	116	0	0
** Candidate Withdrew **	0		0	0	0	0	0	0
Dan Samaria	230	11.07	101	0	44	85	0	0
Tracy Truppman	604	29.08	224	0	145	235	0	0
William V Tudor	440	21.18	162	0	106	171	1	0
Total	2,077		767	0	500	808	2	0
Over Votes	6		0	0	6	0	0	0
Under Votes	1,634		595	0	373	665	1	0

BISCAYNE PARK

OFFICIAL GENERAL ELECTION
MIAMI-DADE COUNTY, FL
NOVEMBER 8, 2016

SUPPLEMENTAL

RUN DATE:11/19/16 09:23 AM

REPORT-EL45A

PAGE 001

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
PRECINCTS COUNTED (OF 2)	2	100.00						
REGISTERED VOTERS - TOTAL	2,046							
BALLOTS CAST - TOTAL	1,632		605	0	386	639	1	1
VOTER TURNOUT - TOTAL		79.77						
BISCAYNE PARK: COMMISSIONER								
Vote for 3								
Jenny Johnson-Sardella	682	24.32	230	0	187	264	1	0
Fred Jonas	380	13.55	133	0	94	153	0	0
Michael Rawson	104	3.71	28	0	13	62	1	0
Dan Samaria	310	11.06	133	0	61	115	0	1
Tracy Truppman	762	27.18	281	0	184	297	0	0
William V Tudor	566	20.19	214	0	136	215	1	0
Total	2,804		1,019	0	675	1,106	3	1
Over Votes	6		0	0	6	0	0	0
Under Votes	2,086		796	0	477	811	0	2

BISCAYNE PARK

OFFICIAL GENERAL ELECTION
MIAMI-DADE COUNTY, FLORID
NOVEMBER 8, 2016

SUPPLEMENTAL

RUN DATE:11/19/16 09:24 AM

REPORT-EL30A PAGE 1510-01

1510 PRECINCT 151.0

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
REGISTERED VOTERS - TOTAL	496							
BALLOTS CAST - TOTAL	393		151	0	93	148	0	1
VOTER TURNOUT - TOTAL		79.23						

BISCAYNE PARK: COMMISSIONER

Vote for 3								
Jenny Johnson-Sardella	168	25.89	55	0	50	63	0	0
Fred Jonas	91	14.02	28	0	26	37	0	0
Michael Rawson.	26	4.01	6	0	2	18	0	0
Dan Samaria.	80	12.33	32	0	17	30	0	1
Tracy Truppman.	158	24.35	57	0	39	62	0	0
William V Tudor	126	19.41	52	0	30	44	0	0
Total	649		230	0	164	254	0	1
Over Votes	0		0	0	0	0	0	0
Under Votes	530		223	0	115	190	0	2

BISCAYNE PARK

OFFICIAL GENERAL ELECTION
MIAMI-DADE COUNTY, FLORID
NOVEMBER 8, 2016

SUPPLEMENTAL

RUN DATE:11/19/16 09:24 AM

REPORT-EL30A PAGE 1770-01

1770 PRECINCT 177.0

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
REGISTERED VOTERS - TOTAL	1,550							
BALLOTS CAST - TOTAL	1,239		454	0	293	491	1	0
VOTER TURNOUT - TOTAL		79.94						

BISCAYNE PARK: COMMISSIONER

Vote for 3								
Jenny Johnson-Sardella	514	23.85	175	0	137	201	1	0
Fred Jonas	289	13.41	105	0	68	116	0	0
Michael Rawson.	78	3.62	22	0	11	44	1	0
Dan Samaria.	230	10.67	101	0	44	85	0	0
Tracy Truppman.	604	28.03	224	0	145	235	0	0
William V Tudor	440	20.42	162	0	106	171	1	0
Total	2,155		789	0	511	852	3	0
Over Votes	6		0	0	6	0	0	0
Under Votes	1,556		573	0	362	621	0	0

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RESOLUTION NO. 2016-40

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; CANVASSING RETURNS AND CERTIFYING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION OF THE VILLAGE OF BISCAYNE PARK, MIAMI-DADE COUNTY, FLORIDA, HELD NOVEMBER 8, 2016, DESIGNATING THE PERSONS ELECTED TO OFFICE AND LENGTH OF TERMS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, a general municipal election was held on November 8, 2016, in the Village of Biscayne Park for the purpose of electing three (3) Commissioners, and

WHEREAS, the Supervisor of Elections of Miami-Dade County, Florida has duly counted the ballot and has, as set forth in **Exhibit "A"** attached hereto, certified the returns of said election to the Village Commission to be as follows:

Jenny Johnson-Sardella	682
Fred Jonas	380
Dan Samaria	310
Tracy Truppman	762
William V. Tudor	566

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24
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NOW, THEREFORE, be it resolved by the Village Commission of the Village of Biscayne Park, Florida that:

28
29
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31

Section 1. The following candidates have been duly elected to the Office of Commissioner of the Village of Biscayne Park, Florida for a term of four (4) and two (2) years respectively, as set forth hereinafter:

32
33

Four year Commissioner: Tracy Truppman

34
35

Four year Commissioner: Jenny Johnson-Sardella

36
37

Two year Commissioner: William V. Tudor

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40

Section 2. The results of the General Municipal Election, held **Tuesday, November 8, 2016**, are hereby certified and confirmed.

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Section 3. This resolution shall become effective upon its adoption.

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PASSED AND ADOPTED this ____ day of _____, 2016.

The foregoing resolution upon being
put to a vote, the vote was as follows:

David Coviello, Mayor

Attest:

Mayor Coviello: ____
Vice Mayor Ross: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Watts: ____

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 7.a

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Sharon P. Ragoonan, Village Manager

DATE: December 6, 2016

TITLE: Resolution 2016-41

Recommendation

It is recommended that the Village Commission adopt Resolution 2016-41.

Background

The Village Charter specifies that regular meetings of the Village Commission are to be held on the first Tuesday of each month at 7:00pm. In order to provide notice to the public, and to afford the Commission and Staff the ability to appropriately schedule and plan for these meetings, the dates for each month's meeting in 2017 are provided for Commission review and approval.

All holidays and events in 2017 were considered for each month. All of the meetings listed on the attached will take place on the first Tuesday of the month except where indicated and explained in the footnotes of Exhibit 1.

Resource Impact

None

Attachment

Exhibit 1 – 2017 Commission Meeting Schedule
Exhibit 2 – Resolution 2016-41

Prepared by: Maria C. Camara, Village clerk



2017 COMMISSION MEETING SCHEDULE

All meetings will take place at the

LOG CABIN

640 NE 114th Street, Biscayne Park, FL

Date	Time
Tuesday, January 10, 2017 ¹	7:00 p.m.
Tuesday, February 7, 2017	7:00 p.m.
Tuesday, March 7, 2017	7:00 p.m.
Tuesday, April 4, 2017	7:00 p.m.
Tuesday, May 2, 2017	7:00 p.m.
Tuesday, June 6, 2017	7:00 p.m.
Tuesday, July 11, 2017 ²	7:00 p.m.
Tuesday, August 1, 2017	7:00 p.m.
Tuesday, September 12, 2017 ³	7:00 p.m.
Thursday, October 3, 2017	7:00 p.m.
Tuesday, November 7, 2017	7:00 p.m.
Tuesday, December 5, 2017	7:00 p.m.

¹ Scheduled for the second Tuesday due to the New Year holiday the week prior.

² Scheduled on the second Tuesday due to the Independence Day holiday the week prior.

³ Scheduled on the second Tuesday due to the Labor Day holiday the week prior.

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4 **RESOLUTION NO. 2016-41**
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6 **A RESOLUTION OF THE VILLAGE**
7 **COMMISSION OF THE VILLAGE OF**
8 **BISCAYNE PARK, FLORIDA**
9 **ESTABLISHING THE REGULAR**
10 **COMMISSION MEETING SCHEDULE FOR**
11 **2017; PROVIDING FOR AN EFFECTIVE**
12 **DATE.**
13

14 WHEREAS, pursuant to Village Charter Sec. 2.16 Meetings, the regular meetings of the
15 Commission shall be held at 7:00 p.m., on the first Tuesday of each month; and,
16

17 WHEREAS, the Village desires to establish and give notice to the public of the regular
18 meeting schedule for the calendar year 2017; and
19

20 WHEREAS, consideration is given to holidays that fall on the day before or after the first
21 Tuesday of each month; and
22

23 WHEREAS, the place and time for holding regular meetings will be the Log Cabin, 640
24 NE 114th Street, Biscayne Park, Florida at 7:00pm, unless otherwise noted.
25

26 NOW, THEREFORE, be it resolved by the Village Commission of the Village of
27 Biscayne Park, Florida that:
28

29 **Section 1.** The above whereas clauses are incorporated by reference.
30

31 **Section 2.** The dates for holding regular commission meetings shall be as follows:
32

Date	Time
Tuesday, January 10, 2017	7:00 p.m.
Tuesday, February 7, 2017	7:00 p.m.
Tuesday, March 7, 2017	7:00 p.m.
Tuesday, April 4, 2017	7:00 p.m.
Tuesday, May 2, 2017	7:00 p.m.
Tuesday, June 6, 2017	7:00 p.m.
Tuesday, July 11, 2017	7:00 p.m.
Tuesday, August 1, 2017	7:00 p.m.
Tuesday, September 12, 2017	7:00 p.m.
Tuesday, October 3, 2017	7:00 p.m.
Tuesday, November 7, 2017	7:00 p.m.
Tuesday, December 5, 2017	7:00 p.m.



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 7.b

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Commissioner Roxanna Ross

DATE: December 6, 2016

TITLE: Resolution 2016-42

Request

AFFIRMING COMMITMENT TO CULTURAL DIVERSITY, HOSPITALITY AND CIVILITY

Background

President Obama stated in his recent Thanksgiving message: “Never doubt, that is what makes us American — not where we come from, what we look like, or what faith we practice, but the ideals to which we pledge our allegiance. It’s about our capacity to live up to the creed as old as our founding: “E Pluribus Unum” – that out of many, we are one.”

Following this example, today it seems appropriate to emphasize our commitment to celebrating cultural diversity, hospitality and civility in our Village generally and in the manner in which we conduct the business of the Village.

This Commission is the body of elected government representatives closest to the people. We are elected to serve and vested with all legislative powers of the Village. In the exercise of those powers Commissioners bring varying perspectives and will, no doubt, disagree. How we make our views known impacts upon our community. We are in a unique position to lead by example, instill confidence and create a positive environment, which reflects appreciation of diversity and respect of the purity of each other’s motives as we discuss the orders of the day during Commission Meetings and in the manner in which we conduct ourselves in matters concerning the Village.

I present the attached draft resolution and encourage everyone to consider and contribute to this draft in order to reach approval of a final resolution that represents the greatest ideals and goals of the Commission and this community going forward.

Resource Impact

There will be minimal expenses related to the reading, posting and docketing of this Resolution. The positive impact is difficult to quantify, but believed to be significant in setting a tone and environment of positive collaboration.

Attachment

Exhibit 1 – Resolution 2016-42

Prepared by: Commissioner Roxanna Ross

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4 **RESOLUTION NO. 2016-42**
5

6 **RESOLUTION OF THE VILLAGE**
7 **COMMISSION OF THE VILLAGE OF**
8 **BISCAYNE PARK AFFIRMING OUR**
9 **COMMITMENT TO CULTURAL DIVERSITY,**
10 **HOSPITALITY AND CIVILITY; PROVIDING**
11 **FOR AN EFFECTIVE DATE**
12

13 WHEREAS, our Village officials are the elected leaders closest to the people; and
14

15 WHEREAS, our elected Village officials are thus in a unique position to have a positive
16 impact on behavior, both individually and collectively and to lead by example;
17

18 WHEREAS, we find that the threat of discrimination or harassment against any person or
19 group of people intolerable, and we seek to preserve and protect the rights of all individuals
20 regardless of origin or identity;
21

22 WHEREAS, social media displays of anger, rudeness, ridicule, impatience, lack of
23 respect and personal attacks are below human dignity, detract from the open exchange of ideas,
24 and prevent fair discussion of the issues;
25

26 WHEREAS, we find negative public and political rhetoric exceeding results in
27 confrontational atmosphere which often prevents the development of solid solutions to the
28 problems facing our community;
29

30 WHEREAS, the Village embraces, and stands proud of the broad cultural, ethnic, gender,
31 orientation, racial, religious, social diversity represented by our many Village residents,
32 contributors and visitors to our community;
33

34 WHEREAS, the Village believes in the essential worth and dignity of every human
35 being, promotes fair and equitable treatment of all residents, and encourages kindness,
36 compassion, understanding and cooperation among all people;
37

38 WHEREAS, civility is a cornerstones of community building and can assist in reaching
39 consensus on diverse issues and allow for mutually respectfully ongoing relationships;
40

41 WHEREAS, we therefore hereby commit ourselves to preserving a hate-free zone, where
42 all people are welcome and celebrated without regard to ancestry, national origin, color, race,
43 religion, gender, sexual orientation, marital status, age, medical condition or disability, or
44 economic status;
45

46 WHEREAS, we further commit ourselves to maintaining civility in our public and
47 political discourse and we hereby pledge our commitment to the following principals:
48

- 49
- We will respect the right of all citizens in our community to hold different opinions;

- We will avoid rhetoric intended to humiliate, illegitimate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice and incivility in all of their forms, whenever and wherever they occur; and

WHEREAS, we pledge to exhibit and encourage the kinds of personal qualities that are emblematic of our community in general: openness, passion for service to others, propriety yet grateful, humility, kindness, caring, faith, sense of duty, and a commitment to doing what is right for everyone.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:

Section 1: That the foregoing findings, conclusions and statements of fact contained in the preamble are hereby adopted, ratified and incorporated herein.

Section 2: That this resolution shall take effect and be in force from and after adoption.

PASSED AND ADOPTED this ___ day of _____, 2016.

The foregoing resolution upon being put to a vote, the vote was as follows:

Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

Commissioner Coviello: ____
Commissioner Johnson-Sardella: ____
Commissioner Ross: ____
Commissioner Truppman: ____
Commissioner Tudor: ____



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#9.a

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Sharon P. Ragoonan, Village Manager

DATE: December 6, 2016

TITLE: Village Manager's Report

Staffing Plan for Essential Positions:

Due to the recent resignation of our Police Chief and Code Compliance Officer, as well as the expected departure of the Village Clerk, a staffing plan was developed to fill these positions as well as the part-time Administrative Clerk and Public Works Manager positions as provided below:

Code Compliance Officer and Part-Time Administrative Clerk

November 2016	Post job announcement: <ul style="list-style-type: none">• Biscayne Park• Florida League of Cities• Florida Association of Code Enforcement (Code)• Miami-Dade County Municipal Clerks Association (Clerk)• Florida Association of City Clerks (Clerk)• Craigslist (Clerk)
December 2016	Appointment of a temporary code officer. Review applications/resumes and interview suitable candidates.
January 2017	Begin employment and introduce at Village Commission meeting.

Police Chief

December 2016	Appointment of Interim Police Chief. Post job announcement: <ul style="list-style-type: none">• Biscayne Park• Florida Police Chief's Association• Miami-Dade County Association of Chiefs of Police• Broward County Chiefs of Police Association• Palm Beach County Association of Chiefs of Police Assemble Chief of Police Search Committee.
January 2017	Review applications/resumes, identify suitable candidates, and

	mail questionnaire.
February 2017	Review written responses to questionnaire and narrow candidate pool for 1:1 interview with Village Manager. Conduct interview with each candidate. Schedule "Meet and Greet" appointment with each Village Commissioner, the Village Manager and finalist.
March 2017	Swear-in Police Chief.

Note: The publication of the monthly newsletter is suspended until the official appointment is completed.

Village Clerk

December 2016	Post job announcement: <ul style="list-style-type: none"> • Biscayne Park • Florida League of Cities • Miami-Dade County Municipal Clerks Association • Florida Association of City Clerks Assemble Village Clerk Search Committee.
January 2017	Review applications/resumes and identify suitable candidates. Conduct interview and test with candidates.
February 2017	Begin employment and introduce at Village Commission meeting.

Public Works Manager

Evaluating the feasibility of outsourcing the technical aspects of the position to include and not limited to septic tank maintenance and cleaning, installation of community signage and bus shelter, sidewalk and road repairs, and repairs to facilities and equipment.

Traffic Control Program:

Traffic enforcement is a priority of the Police Department and a Traffic Control Program was implemented to reduce speeding and prevent accidents.

Speed trailers have been deployed to the 10900 block of Griffing Blvd to advise drivers of their speed in both directions as well as serve as a warning. Police Officers will run separate radar speed enforcement on the north and south ends of Griffing Blvd as well as NE 8th Avenue during the peak hours of 7:00 am to 9:00 am and again at 4:00 pm to 6:00 pm. Additionally, there have also been complaints of speeding on NE 6th Avenue so they will also run a separate radar detail from 11:00 am to 1:00 pm in this area. On NE 6th Avenue, the department installed two permanent radar posts at 113th Street and 121st Street, which also serves to advise drivers of speed and act as a warning to motorists.

Traffic details are planned for other streets to concentrate on stop sign violations and other traffic enforcement specifically NE 8th Avenue and 10th Avenue, and northbound NE 6th Avenue.

Normally there are two officers on shift and therefore the traffic points rotate in areas that are most effective for enforcement. Furthermore, these traffic posts are subject to the police officer's availability as calls for service and serving as back-up on traffic stops will take priority. The Police Department will evaluate this plan of action at the end of a two week cycle and address any areas of concern or implement additional tactics as needed.

On a related police matter, the areas of NE 117th Street to 121st Street and between 10th and 12th Avenue are targeted for high visibility patrols due to recent criminal activity.

Comprehensive Annual Financial Audit:

Village staff is meeting with the auditor to discuss recent discoveries in the manner transactions were recorded in the past and affecting the balance in other books. When staff tries to correct a problems, another account goes out of balance. The goal of the meeting is to determine the best course of action to reconcile the books and complete the audit.

Schedule of Financial Reporting to the Village Commission:

The Village Commission will receive a financial update on a monthly basis, and the schedule is provided below.

Village of Biscayne Park
2017 Schedule of Financial Reporting to the Village Commission

2016	
October	Monthly Report Ending August 31, 2016
November	At the November 1, 2016 meeting, the final budget amendments were presented which also served as the financial reporting for the period ending September 30 th , 2016 (FY 2015-16).
December	None. New Village Commission installation and orientation.
2017	
January	Presentation of the Comprehensive Annual Financial Report (CAFR) and monthly reports Ending October 30 th and November 30 th , 2016 (FY 2016-17).

February	Quarterly Report (2016 October, November December)
March	Monthly Report Ending January 31 st , 2017
April	Monthly Report Ending February 28 th , 2017
May	Quarterly Report (2017 January, February, March)
June	Monthly Report Ending April 30 th , 2017
July	Monthly Report Ending May 31 st , 2017
August	Quarterly Report (2017 April, May, June)
September	Monthly Report Ending July 31 st , 2017
October	Monthly Report Ending August 31 st , 2017
November	Presentation of FY 2016-17 final budget amendments.
December	Monthly Report Ending October 31 st , 2017 (FY 2017-18).

Prepared by: Sharon P. Ragoonan, Village Manager