



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: September 13, 2016

Subject: Waiver of rental fees - Meet the Candidates

Prepared By: Maria C. Camara, Interim Village Manager

Sponsored By: Staff

Background

Village resident Milton Hunter has submitted a Facility Rental application to host a Meet the Candidates event at the meeting room of the Ed Burke Recreation Center, on Tuesday, October 18th from 7:00pm to 9:00pm.

As has been the custom in prior election years, the residents that are hosting this event are asking for a waiver of the rental fees for the event.

Fiscal / Budget Impact

A waiver of the rental fees for the facility – 2 hours @ \$50/hour, or \$100.00

Attachments

- Ed Burke Recreation Center – Facility Rental Permit Form for “Meet the Candidates”



ED BURKE RECREATION CENTER - FACILITY RENTAL PERMIT

416110150

11400 NE 9th Court - Biscayne Park, FL - 33161 - (305) 899 8000 - recreation@biscayneparkfl.gov

Rentals are available only during times when facilities are not being utilized by the Recreation Department or Village sponsored programming. All fees must be paid two (2) weeks prior to rental. There is a two (2) hour minimum for all rentals. It is the objective of the Recreation Department to provide your group/event with a safe, clean and attractive recreational facility. Please report any problems or concerns you encounter. We welcome your comments and suggestions.

TODAY'S DATE: 9/3/16

EVENT DATE:

10	18	16
MONTH	DAY	YEAR

NAME: MILTON HUNTER
FIRST LAST

"MEET THE CANDIDATES"
TYPE OF EVENT / USE OF FACILITY

VILLAGE OF BISCAYNE PARK RESIDENT: YES NO

Proof of residency required (example: driver's license, utility bill)

ADDRESS: 646 NE 114 St. BISCAYNE PARK FL. 33161
ADDRESS CITY, STATE, ZIP

TELEPHONE: (305) 891-9232 ()
HOME CELL

E-MAIL ADDRESS: MiltonHunter@gmail.com

NUMBER OF PARTICIPANTS EXPECTED: 50+ 0 50+
ADULTS CHILDREN TOTAL

TIME OF EVENT: 7:00 AM PM 9:00 AM PM 2
FROM TO TOTAL HOURS

NOTE: Applicant is allotted ONE (1) HOUR before for set up and ONE (1) HOUR after for clean up.

<input type="checkbox"/> GAME ROOM <small>Capacity: 35</small>	<input type="checkbox"/> RESIDENT (\$40/HR)	<input type="checkbox"/> NON RESIDENT (\$80/HR)	X	<u> </u>	= \$ <u> </u>
<input checked="" type="checkbox"/> MEETING ROOM <small>Capacity: 50</small>	<input type="checkbox"/> RESIDENT (\$50/HR)	<input type="checkbox"/> NON RESIDENT (\$100/HR)	X	<u>2</u>	= \$ <u>100-</u>
<input type="checkbox"/> STAFF	<input type="checkbox"/> During Non-Operating Hours (\$25/HR)		X	<u> </u>	= \$ <u> </u>
					\$ <u> </u>
					TOTAL RENTAL FEE

SECURITY DEPOSIT (Returned after inspection of facility): **\$100.00**

- Applicant agrees to:
1. Abide by all Village, County and State regulations.
 2. Alcoholic beverages are NOT to be consumed on Village property.
 3. Properly dispose of trash, bottles, cans and other debris generated by the event.
 4. Accept responsibility for the behavior and actions of the participants.
 5. Permit no obscene language, rude or like behavior.

Milton Hunter
APPLICANT'S SIGNATURE

9/3/16
DATE

VILLAGE OF BISCAYNE PARK USE ONLY

Amount Paid \$ _____ CASH CHECK Date: _____ By: _____