



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#14.a
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REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Sharon P. Ragoonan, Village Manager

DATE: October 6, 2016

TITLE: FEMA Public Assistance Grant Fund Audit

The Department of Homeland Security conducted an audit on FEMA (Federal Emergency Management Agency) to determine whether cities did received Public Assistance Grant Funds for damages that were covered by a private insurer specifically related to 2004 – 2005 hurricanes.

Staff completed its research and submitted documentation to the agency. FEMA confirmed they are not de-obligating the \$19,000.00 of public assistance funds and required a letter from the Village affirming there is continuing insurance coverage on our facilities. The letter, a FEMA requirement, is attached as Exhibit 1.

Attachment

Exhibit 1 – Quarterly Financial Report

Prepared by: Sharon P. Ragoonan, Village Manager



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

David Coviello
Mayor

Commissioners
Robert Anderson
Fred Jonas
Roxanna Ross
Barbara Watts

Sharon P. Ragoonan
Village Manager

John J. Hearn
Village Attorney

Maria C. Camara
Village Clerk

September 21, 2016

Ms. Gracia Szczech
Regional Administrator, FEMA Region IV
3003 Chamblee Tucker Road
Atlanta, GA 30341

Re: Commitment to Obtain and Maintain Insurance
FEMA Disaster numbers DR-1539, 1545, 1551, 1561, 1595, 1602 & 1609

Dear Ms. Szczech:

The Village of Biscayne Park, Florida received funding under FEMA's Public Assistance (PA) grant program for one or more facilities damaged by one or more of the federally declared disaster(s) listed above. This letter, submitted in relation to the U.S. Department of Homeland Security (DHS) Office of the Inspector General (OIG) Audit #OIG-15-19, documents our commitment to comply with FEMA's grant requirements for insuring our building, contents and/or other subject property.

We recognize that we must obtain and maintain insurance to protect against future loss to any damaged facility/facilities and its contents as a condition of receiving PA grant funding, as required by Section 311 of the Stafford Act as amended (42 U.S.C. Sec. 5154), 44 C.F.R. Sections 206.252-253, FEMA Recovery Policy FP 206-086-1. This condition also appears in the Disaster Funding Agreement(s) signed by us and on file with the State of Florida.

We have been provided a copy of Audit #OIG-15-19 by FEMA via email which states "If the State Insurance Commissioner certifies that the type and extent of insurance is not reasonably available, the Regional Director may waive the requirement in conformity with the certification." FEMA has notified us that the Regional Director has not received any requests for an insurance waiver for any of the Subgrantees designated in the 2004 and 2005 events in the State of Florida. For building, contents and/or other subject property that currently lack the required insurance coverage; we accordingly agree to procure insurance in an amount that is at least equal to the amount of damage that was eligible arising from these storm events.

We acknowledge that we have received the above-referenced Recovery Policies and we understand that we must maintain insurance for the anticipated life of the building, contents and/or other subject property. We acknowledge that a failure to provide evidence of insurance coverage on the subject insurable items may result in future de-obligations of previously awarded funding. As a result, we further acknowledge that a failure to adhere to the "obtain and maintain" grant condition will result in our insurable items being ineligible for FEMA PA funding in any future major disaster.

Sincerely,

Sharon P. Ragoonan
Village Manager