



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

April 8, 2016

David Coviello  
Mayor

Commissioners  
Robert "Bob" Anderson  
Fred Jonas  
Roxanna Ross  
Barbara Watts

Heidi Siegel  
Village Manager

John J. Hearn  
Village Attorney

Maria C. Camara  
Village Clerk

Honorable Mayor and Commission  
Village of Biscayne Park  
640 NE 114 Street  
Biscayne Park, Florida 33161

Dear Mayor and Village Commission:

It has been my privilege to serve the residents of Biscayne Park. During my tenure as Village Manager, I believe that there were improvements that will serve the community for many years. In the last two and one-half years, I restructured the police department and hired a new Police Chief, privatized the waste collection for the Village, planned and built a new Village Hall facility, restored the historic log cabin, improved the park and recreation programs and amenities, corrected financial audit findings, installed entrance signs and brought in over \$1 million in grants.

I tender my resignation effective June 8, 2016 consistent with Section 6 of my employment agreement. In order to protect Village funds and at the same time allow me to move forward with my career, I am respectfully requesting that the Village Commission consider and approve an earlier resignation date of April 29, 2016.

I wish you and the residents the best in moving forward. The Village of Biscayne Park has tremendous employees throughout the organization. It is through their dedication and skills that the Village has accomplished so much.

To close, I want to thank you for the opportunities provided to me during my time of service and extend my best wishes for the future success for the Village of Homes.

Respectfully,



Heidi Siegel, AICP

C: John Hearn, Village Attorney