



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: February 3, 2015

Subject: Approval of Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Minutes as listed below are being provided for the Commission's review and approval.

Fiscal/Budget Impact

None.

Staff Recommendation

Approval

Attachments

- January 6, 2015 Regular Commission Meeting
- January 15, 2015 Community & Board Workshop on Chapter 5



MINUTES
REGULAR COMMISSION MEETING
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Tuesday, January 6, 2015 at 7:00pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:04pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Fred Jonas - present
Commissioner Bob Anderson - present
Commissioner Roxanna Ross - present
Commissioner Barbara Watts - present

Present from staff were:

Village Manager Heidi Shafran
Village Clerk Maria C. Camara
Village Attorney John Hearn
Public Services Manager Krishan Manners
Finance Director Irwin Williams
Parks & Recreation Manager Shelecia Bartley
Assistant Public Works Manager Cesar Hernandez

3 Pledge of Allegiance

4 Presentations

4.a Certificates of Appreciation were given to those that contributed to Winter Fest 2014.

4.b Commissioner Anderson presented an award given by the Miami Dade County League of Cities for the Village's perfect attendance to their monthly board meetings.

5 Additions, Deletions or Withdrawals to the Agenda

Commissioner Watts pulls item 10.a, Resolution 2014-78 and defers it to the February meeting.

6 Public Comments Related to Agenda Items / Good & Welfare

Supreme Dorvil, President of the Biscayne Park Foundation: The Foundation has planned four major events which will include alcoholic beverages (beer and wine). The events are: January 17th Food & Tunes, March 7th St. Patrick's Day Event, May 5th Cinco de Mayo Event; and October 5th Oktoberfest Event. Looks for approval from the Village.

Commissioner Ross makes a motion to approve the scheduled events and directs the Village Attorney to draft and adopt a resolution for the events and to have it reviewed by our insurance carrier. It is seconded by Vice Mayor Jonas.

All in favor: Mayor Coviello, Vice Mayor Jonas, Commissioner Anderson, Commissioner Ross and Commissioner Watts.

Opposed: None

Motion carries: 5/0

Rosemary Wais: In regards to the arrest made with the assistance of Officer Anthony DelaTorre and his horse, Chiquita, suggests that an honorary position is given to Chiquita, and to consider funds for a stable and hay in our budget.

Chuck Ross: Crime Watch meeting is scheduled for January 28th at the Recreation Center. Thanks the Chief for being proactive and having these regular meetings. Encourages all residents to join the group. On the "Ball Player" sculpture, a total of \$2,800 has been collected to date, with an additional \$450 promised and \$1,000 from himself and Vice Mayor Jonas. Close to meeting the goal to keep the sculpture in the Village.

Milton Hunter: On year ago today asked the Commission to be efficient, including the time spent at these meetings. On regards to Resolution 2014-78 that was pulled, it is not related to Village business. Concentrate on items related to the Village.

Shelecia Bartley, Parks & Recreation Manager: Thanks everyone for attendance and participation in Winter Fest. This Saturday is Walk a Hound, and on January 31st is the MLK Day of Service.

Mayor Coviello thanked the staff for the maintenance and improvements to the Recreation Center.

Manager Shafran also thanked the staff responsible for the sweat equity put in on the improvements in the recent weeks.

7 Information / Updates

7.a Sanitation transition update: Public Services Manager Krishan Manners provided a 90 day report. In the last month, there were 25 TracEZ entries. Most were minor in nature. This past Saturday, first quarterly pick up was done by Waste Pro. Have observed several occurrences where trash and/or garbage is being put out on Sundays. Will be enforcing the requirement that trash and garbage can only be placed out 24 hours prior to collection.

There is consensus from the Commission that a report on the sanitation transition will no longer be provided.

- 7.b Month end financials for fiscal year 2013-14 as of November 30, 2014, provided by Finance Director Williams.

Commissioner Ross: Look into parking a portion of the ad valorem revenues in the beginning months of the fiscal year in an interest earning account.

8 Consent Agenda

8.a Approval of Minutes

December 2, 2014 Regular Commission Meeting
December 9, 2014 Special Commission Meeting

8.b Acceptance of Board Minutes

Planning & Zoning Board - November 3, 2014 (Resubmit)
Charter Review Advisory Board - December 11, 2014
Recreation Advisory Board - August 27, 2014
Biscayne Park Foundation - October 14, 2014
Parks & Parkway Advisory Board - November 19, 2014
Ecology Board - November 17, 2014
Public Art Advisory Board - November 12, 2014
Planning & Zoning Board - December 1, 2014
Planning & Zoning Board - December 15, 2014
Code Compliance Board - December 16, 2014
Public Art Advisory Board - December 10, 2014

8.c Resolution 2015-01

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AND SUBMIT A GRANT APPLICATION AND SUPPORTING DOCUMENTS, AND COMMITTING TO THE PROVISION OF MATCHING FUNDS TO THE COMMUNITY GRANTS PROGRAM OF THE MIAMI DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS; PROVIDING FOR AN EFFECTIVE DATE**

Commissioner Anderson identified two scrivener's errors on the Minutes of December 2nd and December 9th which the Clerk will correct.

Commissioner Anderson makes a motion to approved the consent agenda and it is seconded by Commissioner Ross.

All in favor: Mayor Coviello, Vice Mayor Jonas, Commissioner Anderson, Commissioner Ross and Commissioner Watts.

Opposed: None

Motion carries: 5/0

9 Ordinances

< None >

10 Resolutions

< None >

11 Old Business

< None >

12 New Business

12.a Summary of Village Manager Evaluations

Manager Shafran provided a summary of the past year accomplishments and extended her thanks to the four commissioners that met with her for the annual evaluation.

Mayor Coviello, Vice Mayor Jonas, Commissioner Ross and Commissioner Watts each thanked Manager Shafran for her service.

12.b Discussion of park use by non-residents as requested by Mayor Coviello.

Mayor Coviello has been asked by several residents into looking into making our park a more passive park. After discussion, there was consensus to have the Recreation Department staff identify who uses the park, identify any problems, and get suggestions on any improvements.

12.c Discussion of Public Art Fund as requested by Vice Mayor Jonas.

There was consensus that while Public Art does add value, there are other priority areas where funding options should be directed to, and to instead continue to seek donations.

Chuck Ross: In talking to residents, a vast majority is in favor of public art and ready to contribute.

Janey Anderson: Reminder that when the mural was done, many supported the concept, but many were negative about using public funding.

Susan Weiss: Concerned about the selection and placement process. Much to be discussed before considering how to fund. Also encourage local artists to contribute or loan. Why do we need to own? Get temporary installations.

Rosemary Wais: Likes to see artwork in the Village, but many other things we need first. We are highest rate in the county, how much more do you want to tax us.

12.d Discussion of attendance at MDCLC Annual Installation Gala as requested by Mayor Coviello.

Each commissioner to determine if they are to attend, to use the budgeted funds provided for each.

13 Request for Placement of Items on Next Meeting Agenda

Commissioner Ross: "15 Days of Neighborly Love"

14 Reports

14.a Village Manager:

- Annexation: At the February meeting, our lobbyist will attend to provide a presentation. Working with City of North Miami on the conflict that exists between our application and theirs, and to withdraw theirs.

- Lob cabin restoration and annex building: Finalizing permit requirements. Held a pre-construction meeting with contractor, building officials and staff. Provided confirmation that the fenced in area is all within Village property. Will bring information on financing needs to the February meeting.

- Public Services Manager provided an update on the continued bathroom renovations at Recreation Center.

14.b Attorney Hearn:

- Will be meeting with the Charter Review Advisory Board. Confirms that all commissioners are also scheduled to attend a make individual presentations to the Board.

14.c Board / Committee Reports

Manager Shafran provided the attendance for all Boards for 2014. Parks & Parkway Board has a member with consistent absences. Reminded the Commission that board member re-appointments will take place at the March meeting.

15 Announcements

Wednesday, January 7th - Code Review Board at 7:00pm

Thursday, January 8th - Charter Review Advisory Board at 7:00pm

Saturday, January 10th - Walk a Hound Lose a Pound at 9:00am

Tuesday, January 13th - Code Compliance Board at 7:00pm

Wednesday, January 14th - Public Art Advisory Board at 6:00pm

Thursday, January 15th - Community & Board Workshop on Proposed
Chapter 5 Changes at 6:30pm

Saturday, January 17th - Food & Tunes starting at 6:30pm

Monday, January 19th - All Village Departments are closed in observance of
Martin Luther King Day

Tuesday, January 20th - Ecology Board at 6:30pm

Tuesdays, January 20th - Planning & Zoning Board at 6:30pm

Wednesday, January 21st - Parks & Parkway Advisory Board at 6:00pm

Wednesday, January 21st - Code Review Board at 7:00pm

Thursday, January 22nd - Charter Review Advisory Board at 7:00pm

Tuesday, January 27th - Recreation Advisory Board at 7:00pm

Wednesday, January 28th - Crime Watch Meeting at 7:00pm

Saturday, January 31st - MLK Day of Service at 10:00am

Monday, February 2nd - Planning & Zoning Board at 6:30pm

The next regular commission meeting is Tuesday, February 3, 2015, at 7:00pm.

15 Adjourment

The meeting was adjourned at 8:37pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES

Community & Board Workshop Proposed Code Changes to Chapter 5

**Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Thursday, January 15, 2015 at 6:30m**

Manager Heidi Shafran opened the workshop at 6:36pm, explaining that each proposed change would be presented, the Code Review Board would explain their intent, the board members would discuss, then the public would be provided the opportunity to comment.

Present from the Code Review Board:

Gage Hartung, Chair

Judi Hamelburg

Andrew Olis

Gary Kuhl

Dale Blanton

Present from the Parks & Parkway Advisor Board:

Dan Keys, Chair

Barbara Kuhl

Randy Wagoner

Present from Staff:

Village Manager Heidi Shafran

Public Services Manager Krishan Manners

Village Clerk Maria Camara

Village Attorney John Hearn

5.3 Rights-of-way

5.3.4 (a):

Proposed language: *Use of the swale area of the right of way: The swale area of the Village's right-of-way is public property. All objects and landscaping, with the exception of mailboxes, shall be considered the property of the Village whether existing at the time of the enactment of this ordinance or thereafter. No object or landscaping shall be allowed in the swale except as provided for in this section, with the exception of mailboxes.*

Code Review Board: Clarification that right-of-way is public property.

Parks & Parkway: Make a reference to the allowance of political signs and that specific part of the code.

Kristen Montouri: Does this include house number signs?

5.3.4 (b):

Proposed language: *Minimum standard: Grass coverage that is well maintained shall be provided in the swale unless other plant materials or approved driveway surfaces are installed in accordance with this section.*

Code Review Board: To eliminate dirt swales, non-maintained swales. In chapter 8, the term 'sod' is used. Could use this instead.

Code Review Board: Provided definition of the term 'swale': area from the edge of road to property line; provide area that will allow a vehicle to pull over where there is no median and to give pedestrians the opportunity to move off the street.

Parks & Parkway: Add definition of 'grass', or better term (i.e. 'sod'), or an intended height; add definition of 'swales' to definition section.

John Pendensco: Planning on putting in rocks or a rock trail. Will this be allowed?

Lauren Caban: Has a 20' tall hedge and will have to remove. Prefers not to have grass on the swale.

Harvey Bilt: Need to add that the maintenance of the swale is the obligation of the homeowner. Approved driveway surfaces are an extension of the driveway.

Kristen Montouri: Consider 5' for those with swale under 8'. Clarify since proposed code specifies 5'.

Tom Firstle: 8' proposal has an impact on my garden. How many homes will be affected? What is the loss of property value if the landscaping is removed? These are certified natural habitats. Endangered Florida species.

Ed Chisholm: Has a 50' swale. Planted a well maintained vegetation area on swale. You are coming after the fact and making changes.

Michael Spaventa: What is the impact on property values? What is the cost factor to residents? Not sure what the size of swale is. Concerned with zone 2, nothing greater than 3'. All current landscaping was already there. Likes the privacy that it affords. Has room for 5 vehicles. No issue with parking for several vehicles. While good to have uniformity, turns us into a cookie cutter neighborhood.

Nicole Susi: This is a bird sanctuary. We have beautiful trees. Live on 120th and not wide enough for two way traffic. If you take back swales, Village will have to maintain. Not our fault the Village Code Enforcement did not enforce not allowing plantings in the swale. Proposal is ludicrous. Takes away beauty of the Village.

Lisa Schuler: Do not want to live in a cookie cutter neighborhood. Proud of being a bird sanctuary. Love the trees. Confirms that her trees will not be removed. Reconsider what you are proposing.

Tracy Truppmann: This happened because of one resident with a tree that cost the Village \$11,000 to remove; and to create language that will allow Code Enforcement to enforce. Safety and well being and beauty of the Village is priority. You forced me through a variance process to plant palms on the swale. If you make me remove you will have to pay and reimburse me the costs associated with the variance. You are trying to regulate aesthetics. Go back to a safety perspective. Affecting so many people. What is the cost to the Village? Will it be taxed back to the residents? These changes will not work.

Code Review Board: Current code does not allow anything to be planted in the swale. What we are proposing is to allow for other plantings. Not requiring you to remove until it dies, and then you cannot replant.

Vaughn Goldstein: Are palm trees considered trees? Was given an award for having the most beautiful yard many years ago and our landscaping is right up to the street.

Janey Anderson: On 11th place between 119th and 121st streets. Have a swale in back of property. If required to remove the palms currently in the back swale, will have to look at the "skanky" properties behind our property. Allowing the plantings in the swale provides our tree canopy. Keeps us from looking like a "Chapel Trail" development.

Parks & Parkway: This property has been provided an exemption for fencing because of its unique location. Consider the same type of exemption for trees/landscaping.

Code Review Board: The area behind this property is a utility easement.

Ernesto Oliva: Used Coconut Grove as a comparison. Will not be affected by the proposed changes, but concerned with impact to the Village.

Discussion of proposed code relating to Markers, Mailboxes and Mulch will be done together later in the meeting.

5.3.4 (e)

Proposed language: *Restrictions on the placement of landscaping in the swale: Landscaping in the swale shall conform to the following restrictions:*

(i) Clear Zone: An area five (5) feet wide, parallel with and immediately adjacent to the edge of the paved road shall be maintained as a clear zone. No plant material other than grass is permitted in the clear zone. Approved Driveway Surface is also permitted within the clear zone in accordance with Section 5.6.8

(ii) Low Zone: Between five (5) feet and eight (8) feet from the edge of pavement plant materials not exceeding three (3) feet in height at maturity will be permitted such that they do not intrude in any way into the clear zone.

(iii) High Zone: The area that is more than eight (8) feet from the edge of pavement is considered the high zone. Plant materials of unlimited height shall be permitted such that they do not intrude in any way into the low zone at a height lower than eight (8) feet.

(iv) Nothing shall be erected, placed, parked, planted or allowed to grow in such a manner that it would restrict visibility above a height of three (3) feet above grade, measured at the centerline of the intersection within the area of the visibility triangles (Section 5.4.1).

(v) Installation of trees in the swale: The installation of trees within the swale shall require a permit from the Village. A dimensional plan and indication of the proposed species, grade and size of the proposed tree(s) shall be submitted. Trees installed in the public right-of-way without a permit shall be subject to immediate removal after a thirty (30) day written notice to the property owner.

Parks & Parkway: We have various widths of roads. Have to have limitations. Asked both boards if ok to have a 25' thorny bush directly on street. Not good for us or safe. What is reasonable reserve of right-of-way and swale area for public use? Concerned with traffic and safety. Ability to get off roadway for pedestrians and bicyclists and drivers. This is what guided decision making process.

Manager Shafran: Provide definition of a clear zone which current code does not provide.

Parks & Parkway: Suggests 80% of street frontage has 5'. 5' area not big enough. Many properties with circular driveway. This is a formula. Prevents new owners putting in dense shrubbery in the swale. Residents have a responsibility. Have a lot of landscaping, but within restrictions.

Code Review: This is an easing of our code. Current code, if enforced, would not allow plantings greater than 3'. This benefits people to allow growth in the swales.

Parks & Parkway: Proposal of using a percentage like 80%, would like to study further and consider language. Of the entire Village, took pictures of 40-50 properties that would be affected by proposed code. Surprised there weren't more. Those that have done extensive landscaping did leave area up to the road. Provides uniform safety consideration. Propose 5'.

Manager Shafran: In regards to high zone area, when you allow unlimited height, does not provide good visibility for police. Consider the principles of CEPTED (Crime Prevention Through Environmental Design).

Code Review: The unlimited height was what the majority of residents wanted during the discussion and implementation of the code revisions for fencing.

Kristen Montouri: When will this go into effect? Need to clarify if the measurement is to the stem/trunk. Was the Ecology Board invited to this meeting. Concerned with loss of plants.

Steve Bernard: This allows more plantings than less. Current code allows to plant up to street up to 3'. Many bought houses when planting was done that way. You now say that they have to remove up to 5' from street. Suggest 3'. Does not encourage parking. Allows pedestrians to move over. Language of asphalt that is not allowed needs to be in compliance within one year. If person bought property with tree in swale they currently are not responsible. This will change it. Who has responsibility for liability issue? Maintain safety without decimating a property that has been well maintained. Remove of trees requiring a permit, consider exempted species.

Janey Anderson: On height restriction, affects those with more than one frontage. When you buy a property, most consider that all trees and landscaping is their responsibility.

5.3.4 (e) *[Should be (f)]*

Proposed language: *Visitor and temporary service vehicle parking: Each property shall provide a clear area, free of plant material with the exception of grass or an approved driveway surface in accordance with Section 5.6.8, a minimum of eight (8) feet wide parallel to the edge of pavement and twenty (20) feet long for visitor and service vehicle parking where the width of the lot and existing paved parking allows.*

5.3.4 (f) *[Should be (g)]*

Proposed language: *A combination of paving and sodding of rights-of-way shall be permitted provided the impervious section does not exceed forty (40) percent of the total area and such paved areas shall be kept on good condition.*

Code Review: Intent is to provide a place to park if driveway is full.

Parks & Parkway: Add definition of 'off street'.

Kristen Montouri: Clarified which part of code being discussed.

Valerie Caracappa: Neighbor built all the way out to the street. There is a safety issue here. Encourage Board to continue making changes to provide for safety.

5.3.4 (g) *[Should be (h)]*

Proposed language: *Removal of obstructions by the Village: In the event any object or tree placed in the swale creates an emergency situation involving potential danger to the health, safety, and welfare of the community, the Village may perform removal operations immediately, thus eliminating the emergency, and may assess the cost of such removal against adjacent property.*

5.3.4 (h) *[Should be (i)]*

Proposed language: *Removal of trees in the swale by the abutting property owner: Property owners must obtain a permit from Biscayne Park and Miami-Dade County to remove trees in the swale.*

5.3.4 (i) *[Should be (j)]*

Proposed language: *Existing nonconforming plants and trees in the swale: Within one (1) year of the enactment of this code, properties owners shall remove plants, with the exception of trees, which violate the clear zone. Plant materials in the low zone may remain, but not be replaced when they die, nor will it be required to remove plants until they die in the low zone to provide for a temporary/visitor parking space.*

5.3.4 (j) *[Should be (k)]*

Proposed language: *Property owner's responsibilities for maintenance: The property owner or resident living in the property shall be jointly and severally responsible for the maintenance of the Swale area contiguous to their property. Maintenance shall include but not be limited to mowing the grass and performing general edging, weeding, trimming, pruning and cleanup activities. The landscaping and grass shall be maintained in good plant health. The landscaping shall be kept free of dead limbs and branches. No Swale landscaping shall be maintained in such manner as to constitute a nuisance. Property owners shall be responsible for the removal of dead and diseased trees, with the exception of old growth Australian pines.*

Code Review Board: Commission expressed concern at the Village being responsible. Looked for the line. Old growth Australian Pines was determined to be the biggest nuisance.

Parks & Parkway: Recent issue with a large tree that had to be removed was not an Australian Pine. Others need to be considered. Only a handful and they can be identified.

Manager Shafran: Consider to look at a caliper size.

Parks & Parkway: By putting responsibility of maintenance of trees on swale on the resident, could be a bigger liability to the Village.

Manager Shafran: Village cannot take on responsibility of trimming and pruning for the entire Village. We can barely maintain the medians with current \$30-\$40 thousand budget. Provided suggested language depending on available funds.

Code Review: How could you prove "available funds". Could be a legal issue.

Parks & Parkway: Consider Village and resident share the cost.

Board members Judi Hamelburg, Dale Blanton and Randy Wagoner left the meeting at 9:05pm.

Manager Shafran: Is it legal to exclude a species?

Kristen Montouri: Go back to the caliper as the border line of when it becomes the Village's responsibility to make sure it is maintained and done right.

Ed Chisholm: Code did not have wording about dead trees.

Code Review Board: Willing to consider caliper.

5.3.4 (c)

Proposed language: *Markers: Only dome type markers may be placed within the swale provided that they are placed not closer than eighteen (18) inches to the nearest edge of the paved surface of the designated roadway. All markers must be at least (24) inches apart. Markers placed in the swale shall not exceed twelve (12) inches in diameter nor be more than six (6) inches in height and shall be white in color.*

5.3.4 (d)

Proposed language: *Mailboxes: May be located within the swale provided that they are placed not closer than five (5) feet to the nearest edge of the paved surface of the designated roadway. Non conforming mailboxes shall have one (1) year from date of enactment of this ordinance to come into compliance.*

5.3.4 (e) (vi)

Proposed language: *Mulch: Organic mulch shall be permitted with the exception of cypress and red mulch if made from recycled wood.*

Parks & Parkway: Is there a conflict with County code on markers?

Code Review Board: On mailboxes, current code does not allow mailboxes in the swale, but there currently are many throughout the Village. Intent is to clarify the code to allow.

Parks & Parkway: Consider to allow mailbox at street line.

Code Review Board: Red mulch has poisonous component. Only pertains to mulch in the swale. Current County code does not allow. Looks to change so that only organic mulch is used with exception of cypress.

Kristen Montouri: Is there a distinction between wood mulch and manufactured mulch? Consider a mulch with no dye. On mailbox, consider 3', not 5'.

5.4 Street standards

5.4.1

Proposed language: *Clear visibility triangle. In order to provide a clear view of intersecting streets to the motorist, there shall be a triangular area of clear visibility formed by two (2) intersecting streets or the intersection of a driveway and a street. The following standards shall be met:*

(a) For street intersections the clear visibility triangle shall be formed by connecting points on the edge of each street and the intersection point. Beginning at point one, the intersection, point two shall be located Fifteen (15) feet from the intersection on one street and point three on the second street shall be located at a distance from the intersection, measured in feet equal to Three (3) times the streets speed limit. A line connecting the three points shall create the triangle. This triangle applies to both directions from the intersection. See Diagram 5.4.1 (a)

(b) For driveways two (2) clear visibility triangles shall be formed by connecting, in each case, a point on the edge of the street pavement and a point on the edge of the driveway, each to be located at a distance of twenty (20) feet from the intersection of the street and driveway lines, and a third line joining the two (2) points. See Diagram 5.4.1 (b)

Code Review: No change in language, only a better graphic provided.

Parks & Parkway: Clarify language that goes with the diagrams. Ask County Public Works to review. Also, is 15' allowed for driveway visibility?

5.6 Off-street parking.

5.6.1

Proposed language: *Applicability. Off-street parking facilities shall be provided within the lot of all development properties within in the village pursuant to the requirements of this code. The facilities shall be maintained as long as the use exists that the facilities were designed to serve.*

(a) all vehicles must be parked on a approved driveway surface.

(b) where this requirement cannot be met by multi-family properties without maintaining a ten (10) foot landscape area in front of the building, a variance may be obtained from the planning board.

5.6.8

Proposed language: *Design standards for off-street parking. Except as provided herein, all required off-street parking spaces and the use they are intended to serve shall be located on the same parcel. The size and layout of these spaces shall be according to the Dade County Code and Public Works Manual, Metro Miami-Dade County. Vehicles shall be parked on impervious or pervious surfaces but impervious areas shall not exceed forty (40) percent of the front yard, excluding the right-of-way. Off-street parking shall only be permitted on approved surfaces by the Village of Biscayne Park. In no circumstances shall grass be an approved surface.*

(a) All driveways shall be of a uniform material and design including approach.

(b) All driveways shall be no closer than thirty (30) inches from side property line.

(c) Driveways shall only be constructed with the following materials; concrete, paver, brick, gravel, asphalt, cut stone or turf block.

(d) Gravel driveways shall be built with a permanent perimeter border and shall be a minimum of four (4) inches deep.

(e) Road rock shall not be used as a finished driveway material.

(f) No more than forty (40) percent of swale to be covered in impervious material.

5.6.9

Proposed language: *Non conforming properties shall have one (1) year from date of enactment of this ordinance to come into compliance.*

5.6.8 under 5.3.4. Should not be re-iterated in 5.6.8.

Manager Shafran: Change 'swale' to 'front yard'.

Under 5.6.9, clarification from Code Review: Change to (g).

Under 5.6.8, Parks & Parkway: Not necessary on 'retro fit'.

Code Review: One (1) year refers to those properties that do not have a driveway, have to put one in.

Manager Shafran: Suggest to put that under 5.6.1.

Parks & Parkway: Off street parking - no grass. Confirm that it is referencing to private property and not swale. Consideration of size/type of gravel.

Parks & Parkway: Need to further discuss the requirement for permit to plant a tree in the swale.

Kristen Montouri: On off street parking, understand the driveway requirement. Need to distinguish a temporary situation.

Ernesto Oliva: What about a property that is all concrete and asphalt?

Code Review: Will be no mandate to change, unless it becomes degraded.

Parks & Parkway: Looks to have the opportunity to review next revision of the proposed code changes.

Mayor Coviello: Looks for both Boards to have another joint meeting on the following Wednesday when each board usually meets.

Manager Shafran: Will provide a recap of the workshop for Code Review and Parks & Parkway Board to review at the joint meeting.

The workshop was adjourned at 10:28pm.
