



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: September 13, 2016

Subject: Approval of Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Minutes as listed below are being provided for the Commission's review and approval.

Fiscal/Budget Impact: None.

Staff Recommendation: Approval.

Attachments

- August 2, 2016 Regular Commission Meeting
- August 17, 2016 - 1st Budget Workshop FY 2016-17
- August 24, 2016 - Special Commission Meeting
- August 24, 2016 - 2nd Budget Workshop FY 2016-17
- August 31, 2016 - Special Commission Meeting
- August 31, 2016 - 3rd Budget Workshop FY 2016-17



MINUTES
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, August 2, 2016 at 7:00pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:18pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara
Attorney Andrew Dunkiel
Finance Manager Claude Charles
Parks & Recreation Manager Shelecia Bartley

3 Pledge of Allegiance

4 Presentations

- 4.a Charles Scott, Director of Outreach for US Representative Frederica Wilson
- 4.b Proclamation in memory of Mayor Daisy Black
- 4.c Recognition of resident Charlie Easton for his repair services in the Log Cabin

5 Additions, Deletions or Withdrawals to the Agenda

Vice Mayor Ross - Request for reimbursement, added as item 12.f.

6 Public Comments Related to Agenda Items / Good & Welfare

Dan Keys: Regarding the swale ordinance - against any prohibitions on the use of the right of way; ok to limit and require certain materials; reevaluate the 40% on site, especially for duplexes; what about corner properties; changes will increase required parking for every home to three (two plus one for visitor) - need to test this; check items marked with an asterisk; is a driveway approach proper parking;; how will enforcement be done for parking on right of way? will the police enforce? will we need signage?; prohibits me to park on unimproved area, but can I park on my neighbor's improved parking area?; where will my visitor park?; consider permits for special events; what is window to allow people nearing 50% to improve without having to improve; 5.6.1.3 - second sentence needs to be clarified; nothing said about parking in side or rear; is it clear about boats and recreational vehicles.

Max Deitermann: Check and review current boards. A lot of code is open to interpretation. A lot of personal ideas are injected by board members. Boards need training and supervision. If it continues will need to file a lawsuit. Review all costs associated with permits. We charge four times more than City of Miami. Electrical outlet fees are more expensive than the item itself.

Harvey Bilt: On new code, need to have three sections, single family, multi-family and commercial. As a Code Compliance Board member, we are precluded by law to bring anything to the Code Officer.

Kay Winzenreid: Transformer in back of property blew out on 109th St. Have had problems with brown outs. FPL could not get to transformer due to fencing put up by neighbor. Had to trim all the trees in the lines. Code Enforcement needs to look for this issue.

Chuck Ross: On monthly financials, regular person cannot understand. Need to better reconcile and provide better presentation. What are transfers out? Not clear how much we spent. Used to have graphical depictions. Need to explain what the cash balances are. Last year we were under in ad valorem, but this year we are over.

Linda Dillon: Some items on the Manager agreement are unacceptable and disconcerting. Removal of probation is wrong; termination for cause to give two month severance is absurd; setting her own hours?; \$400 for auto is sufficient and \$40 for phone is sufficient; should not pay for event tickets; feel guilty so strongly recommended her after seeing these edits.

Tracy Truppmann: Over reaching on swales; causes undue expenses; parking on swale is the only option for some properties. On contract, have concerns. Extremely disappointed with edits; so many low paid employees; the edits look to amount to \$9,200; sets a bad example; we are the Village of Biscayne Park, not Golden Beach. We cannot afford. If demanding so much, reconsider another candidate.

Martha Mert: On driveways, agree with Tracy. Financial impact on residents. Do we check how many it will affect and the cost? Hard to have a one size fits all for parking. Would like to see better sense of understudy for minimal impact. Many are on fixed income.

7 Information / Updates

7.a Interim Manager Camara provided recap of FY 2015-16 at month end, June 30, 2016.

8 Consent Agenda

8.a Approval of Minutes

July 12, 2016 Regular Commission Meeting
July 20, 2016 Special Commission Meeting

8.b Acceptance of Board Minutes

Planning & Zoning Board - July 5, 2016
Planning & Zoning Board - July 18, 2016

8.c **Resolution 2016-28**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT BETWEEN NICOLA O'HARA AND THE VILLAGE OF BISCAYNE PARK FOR THE PROVISION OF AN IRISH STEP DANCE PROGRAM** AT THE ED BURKE RECREATION CENTER; PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Jonas makes a motion to accept the consent agenda and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

9 Ordinances

< None >

10 Resolutions

10.a **Resolution 2016-29**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND SHARON RAGOONAN** APPOINTING SHARON RAGOONAN AS VILLAGE MANAGER OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

Attorney Dunkiel read the summary of changes submitted by Ms. Ragoonan.

At 8:45pm, the power went out due to severe weather. The meeting continued with limited light source.

The Commission discussed each of the edits submitted. Direction was provided to the Attorney on what changes were accepted and what other modifications were to be made in the agreement.

The new agreement with the approved edits, and Resolution 2016-29 will be brought back before the Commission for approval at a Special Commission meeting on August 24th at 6:30pm.

12 New Business

- 12.c Florida League of Cities annual conference - voting delegate selection - As requested by Vice Mayor Ross (*Deferred from the July 12, 2016 meeting.*)

Commissioner Anderson makes a motion to designate Vice Mayor Ross as the voting delegate and it is seconded by Commissioner Watts.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

15 Announcements

All other items on the agenda not discussed will be moved to the next regular Commission meeting on Tuesday, September 13th.

16 Adjournment

The meeting was adjourned at 10:09pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES

1st Budget Workshop FY 2016-17

Log Cabin - 640 NE 114th Street

Biscayne Park, FL 33161

Wednesday, August 17, 2016 at 6:30pm

1 Call to Order

Mayor David Coviello called the meeting to order at 6:36pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara
Chief Cornelius McKenna
Parks & Recreation Manager Shelecia Bartley

3 Pledge of Allegiance

4 Public Comments Related to Agenda Items

David Raymond: Thank you for your work in preparing the budget. Concerned with drainage/flooding. With flood study being presented in September, will those recommendations be budgeted for problem drains? How will you address?

Harvey Bilt: Will you allow for cost of new driveway ordinance? Recreation Center needs to meet the code. Regarding the Church, what is their requirement for parking. They currently park on grass.

Chuck Ross: Every year we have overtime in Police. The amount budgeted amounts to the cost of an Officer. Maybe we should hire a new officer.

Barbara Kuhl: Recreation center, entire perimeter needs to be re-done. A current violation. Need to provide funding to screen garbage cans on display. Needs to be addressed.

Linda Dillon - On the Byrne Grant, listed twice. Need to verify.

5 Discussion of proposed fiscal year 2016-17 annual budget

Interim Manager Camara presented the draft budget, providing an overview of the increase in property values, revenues and expenditures.

After a discussion on the status of the audit for the period ending September 30, 2015, there was consensus from the Commission directing the Interim Manager to reach out to former Finance Director Irwin Williams for assistance.

The Commission reviewed and discussed the General Fund revenues; and the expenditures for the Commission, Administration, Planning, General Government and Police departments.

There was consensus to update the draft budget as follows:

REVENUES:

Reduce \$23,603 from the revenues for a duplicate posting of Admin Fees from the Sanitation budget to the Roads Fund budget.

COMMISSION

No changes. Discussion on Commission salary tabled until next workshop.

ADMINISTRATION:

Reduce the line item for municipal election from \$10,000 to \$5,000.

Increase the salary for the Village Clerk new hire to \$47,500.

Remove \$2,300 for the dais monitors.

PLANNING:

Increase the line item for code language rewrite from \$10,000 to \$40,000.

GENERAL GOVERNMENT:

Increase the salary for the part-time Administrative Clerk to \$12.83/hr @ 28 hours per week, plus related burdens.

Adjust the contingency line item based on the changes made.

POLICE

No changes.

Public Comments:

Chuck Ross: On expenditure reimbursement for the Commission, you pay taxes on salary. Would not have that for reimbursements.

Dan Samaria: Should budget for radios in the police cars. Also look at funds for body cameras. Protect officers and citizens. Could look for grants.

Barbara Kuhl: Agree with Commissioner Watts and Anderson on not changing commission salary to reimbursement. \$2,000 is not a lot. Leave as is. Very burdensome to have reimbursements.

6 Announcements

Saturday, August 20th - Back to School Bash from 5:00pm to 8:00pm

Wednesday, August 24th - Special Commission Meeting at 6:30pm

Wednesday, August 24th - 2nd FY 2016-17 Budget Workshop

Monday, September 5th - All Village Departments are closed for Labor Day

Tuesday, September 6th - Planning & Zoning Board at 6:30pm

Monday, September 12th - Code Compliance Board at 7:00pm

The next regular Commission Meeting is Tuesday, September 13th, 2016 at 7:00pm.

7 Adjournment

The meeting was adjourned at 8:52pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES
Special Commission Meeting
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Wednesday, August 24, 2016 at 6:30pm

1 Call to Order

Mayor David Coviello called the meeting to order at 6:44pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara
Village Attorney John Hearn
Parks & Recreation Manager Shelecia Bartley

3 Pledge of Allegiance

4 Additions, Deletions or Withdrawals to the Agenda

5 Public Comments Related to Agenda Items

Dan Samaria: On the probationary period, consider increasing from 6 months to 9 months due to the election in November.

6 Resolutions

6.a Resolution 2016-29

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND SHARON RAGOONAN** APPOINTING SHARON RAGOONAN AS VILLAGE MANAGER OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title, and provided a recap of all the sections changed in the agreement.

The Commission reviewed and discussed additional changes proposed by Ms. Ragoonan.

Vice Mayor Ross makes a motion to accept Ms. Ragoonan's request for 28 days annual of PTO (paid time off) and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas.

Opposed: Commissioner Watts.

Motion carries: 4/1

Commissioner Anderson makes a motion that PTO is accrued monthly and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas, and Commissioner Watts.

Opposed: None

Motion carries: 5/0

Commissioner Anderson makes a motion to remove the payout of PTO not used and to allow carry over to be used within 90 days, and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: Vice Mayor Ross

Motion carries: 4/1

Vice Mayor Ross makes a motion to accept the contract as amended and approve Resolution 2016-29, and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas.

Opposed: Commissioner Watts.

Motion carries: 4/1

Vice Mayor Ross asks Commissioner Watts to reconsider her opposing vote. Commissioner Watts declines.

6 Announcements

2nd Budget Workshop to follow.

7 Adjournment

The meeting was adjourned at 7:42pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES

2nd Budget Workshop FY 2016-17

Log Cabin - 640 NE 114th Street

Biscayne Park, FL 33161

Wednesday, August 24, 2016 at 7:30pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:54pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara
Chief Cornelius McKenna
Parks & Recreation Manager Shelecia Bartley

3 Pledge of Allegiance

4 Public Comments Related to Agenda Items

Tracy Truppman: Need to look at overall fiscal state. We have several debts, several increases. You are adding expenses, but not deleting any. Cannot keep spending. Increase in property values may not continue. Need to look at new revenue. Determine what is most important on expenditures. Primary users of park are students after school from 3 to 6pm. Should staff only for those times. Pay the right salary for the Police. Look into serving non-residents at our events.

Jenny Johnson-Sardella: Agree with Tracy. Looking at budget, need fiscal responsibility. Issue with supplemental code services at \$10,000. What is this used for? Budget not clear. What are the expenditures for? Need more explanation. Before adding expenses, need to do a re-allocation of the budget. Even if we are getting more in taxes, real estate is cyclical. Use fiscal responsibility.

Gary Kuhl: Underscore what has already been said. Reserves are lower. Storm is coming. We are in limbo without the audit. Few bothersome items on the budget. You decided to increase Clerk salary to \$47,500 to avoid overtime. Make up your mind on the amount. Lobbyist for \$24,000 is too much. What are we going to get for that. What is financial benefit? On Recreation Center, maintenance ok, but on painting for \$5,000, that is not enough to cover replacement of fascia. Recommend you increase substantially. Why do the slides need to be replaced for \$3,300. The replacement of the shades for \$8,000 is too expensive.

Milton Hunter: Agree with previous speakers. Need to take a look at current situation. Long term trend of decline in reserves. Inflation of real estate market and we did not bank on it. Over spent on grant funding. Need to make amends to the tax payers. Put more in reserves. Take fluff out of staffing. Add what will benefit the residents. Agree with the assistance for the Code Officer, and hiring of Public Works Manager. Does make a difference when the Code car sits idle. Need Code Officer in the field.

Barbara Kuhl: Agree also. On Recreation Center, program fees only \$15,000. What is it for? What are we getting in from Golden Gates. We still have a van. Spent \$5,000 this year in repairs. On rental of facilities, what about maintenance? Keep all of your buildings compliant with our code. Many are in violation. Entire perimeter not in compliance. Fascia has holes. Garbage cans on display at Recreation Center and Village Hall. Where are these expenditures budgeted? Need to set example. Cut Recreation Center budget and instead repair the medians and improve the Village.

Janey Anderson: Greatest affect for property values is Code. Funding for Code is good direction. Need officer in the field. Have a long way to go to elevate our Village. Disappointed in resurrecting the discussion last week on an Assistant to the Manager position. No justification for this position. Too many unknown expenditures. Just because it existed before does not mean it needs to continue. Do not go down the same path.

David Raymond: Thank you for including the CITT budget and budgeting for drain cleaning. On Recreation Center, live close to the park. A very lively, active place. Love seeing that. It is great that Miami Shores kids come to our park. Poll residents on what they want to see at the Recreation Center and best use of the facility.

Chuck Ross: On Recreation Center, only a 2% increase over last year. Need someone to monitor the park. Largest increase is in Police salaries due to unknown obligations. On expense reimbursement, a fundamental difference on how to get the salary. Currently netting less due to taxes. You will actually benefit by changing it to a reimbursement policy.

5 Discussion of proposed fiscal year 2016-17 annual budget

Interim Manager Camara presented a general overview of the changes made at the first workshop, plus a status on the audit.

The Commission reviewed and discussed the General Fund expenditures for all departments.

TRANSFERS OUT

Added for transfer to Capital Improvements for recreation center improvements.

TOTAL ADDED \$15,000

511 Commission

Reduced Commission salaries: -\$12,000

Added to education & training: +\$500

Reduced promotional activities: -\$1,500

TOTAL REDUCED: - \$13,000

512 Administration

Reduced Manager salary: -\$1,000

Added OT for Village Clerk: +\$2,000

Adjusted Fica, FRS and WC: +\$28

Reduced operating supplies (dais monitors): - \$2,300

Reduced municipal election: -\$5,000

Reduced promotional activities -\$500

TOTAL REDUCED: \$6,772

513 Finance - NO CHANGES

515 Planning

NO CHANGES - Pending decision on Code rewrite

519 General Government

Added for wage adjustment for PT Admin Clerk: +\$622

Adjusted Fica, FRS and WC: +\$52

Reduced lobbyist: -\$4,000

Reduced membership for Costco: -\$85

Reduced FMIT Insurance: -\$10,000

Adjusted GENERAL CONTINGENCIES: -\$32,261

TOTAL REDUCED: \$45,672

521 Police - NO CHANGES

524 Building - NO CHANGES

529 Code Compliance

Added laptop to operating supplies: +\$1,500

Added professional fees for landlord permit expenditures: +\$13,500

TOTAL ADDED: \$15,000

539 Public Works

Added for Public Works Mgr salary: +\$5,000

Added for 3% pay raise for employees: +\$954

Adjusted FICA, FRS and WC: +\$1,787

Added addtl high lift rental: +\$1,000

Updated footnotes for R&M Landscaping to separate out field maintenance

Added to tree trimming: +\$8,000

Added for septic tank maintenance: +\$2,000

Reduced removing fuel tank meter: -\$10,000

Added fascia replacement for painting of bldg: +\$3,000

Added for backpack blower: +\$400

TOTAL ADDED: \$12,141

572 Parks & Recreation

Added for mulch replacement: +\$4,000

Reduced removing misters: -\$4,500

Reduced movie rental in Special Events: -\$1,800

Added movie screen purchase: +\$1,500

Added projector purchase: +\$500

TOTAL REDUCED: \$300

There was consensus to schedule a third budget workshop on Wednesday, August 31st at 6:30pm.

Interim Manager Camara was directed to provide a recap of revenues and costs associated with all programs and events at the Recreation Center to be presented at the next workshop.

6 Announcements

Monday, August 25th - Parks & Parkway Advisory Board at 7:00pm

Monday, September 5th - All Village Departments are closed for Labor Day.

Tuesday, September 6th - Planning & Zoning Board at 6:30pm

Monday, September 12th - Code Compliance Board at 7:00pm

The next regular Commission Meeting is Tuesday, September 13th, 2016 at 7:00pm.

7 Adjournment

The meeting was adjourned at 10:51pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES

**Special Commission Meeting
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Wednesday, August 31, 2016 at 6:15pm**

1 Call to Order

Mayor David Coviello called the meeting to order at 6:32pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara
Village Attorney John Hearn
Parks & Recreation Manager Shelecia Bartley

3 Pledge of Allegiance

4 Additions, Deletions or Withdrawals to the Agenda

Vice Mayor Ross asks for a discussion on invitation to a 9/11 service and request for a proclamation for former Chief Ron Gotlin.

5 Public Comments Related to Agenda Items

Dan Samaria: Confirms the Commission allows to put his 9/11 display at the Recreation Center.

Interim Manager Camara advises that a Hold Harmless agreement will need to be signed for the display.

Tracy Truppman: Confirms that there is not additional vacation or sick hours in addition to the PTO (paid time off) hours. Need to earn first. How many accommodations were made? Do not agree with changes.

Jenny Johnson-Sardella: On contract changes suggested, sound choices were made at the last meeting. Many believe should earn first. Discrepancy in the PTO language, please clarify. Especially in termination language.

Linda Dillon: Agree with previous speaker.

6 Old Business

6.a Village Manager employment agreement

Attorney Hearn provided the background.

After discussion, Vice Mayor Ross makes a motion to accept alternative 2 as proposed by Ms. Ragoonan, and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas.

Opposed: Commissioner Watts.

Motion carries: 4/1

6.b Invitation to 9/11 service and request for proclamation - As requested by Vice Mayor Ross

After discussion, consensus to direct the Interim Manager to draft a proclamation recognizing former Chief Ron Gotlin's service as part of the South Florida response team on September 11, 2001. And to also recognize former Chief Mitch Glansberg.

6 Announcements

3rd Budget Workshop to follow.

7 Adjournment

The meeting was adjourned at 6:55pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES

3rd Budget Workshop FY 2016-17

Log Cabin - 640 NE 114th Street

Biscayne Park, FL 33161

Wednesday, August 31, 2016 at 6:30pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:06pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Roxanna Ross - present
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara
Village Attorney John Hearn
Chief Cornelius McKenna

3 Pledge of Allegiance

4 Public Comments Related to Agenda Items

Dan Samaria: No right to cut commission salaries. Those not in favor can just not accept the salary and give back to the Village. If you want to cut, do a 5% cut across the entire budget.

Barbara Kuhl: Agree with Dan. Want to hear the attorney's opinion. How can you de-fund without an ordinance. Do not have a 4/5th vote. On Recreation Center, an increase over the years in special events. Find other ways to fund. Van not necessary, rather a liability. Finance took out the contract services. Concerned with Irwin William's email. Spend money to straighten out the finances. Take care of that first.

Mayor Coviello: Will withdraw proposal on commission salaries after speaking with the Village attorney.

Dan Keys: On behalf of Parks & Parkway, submitted a recommendation for the R&M Landscaping budget. Today was given estimates for field maintenance. Both bids are not apples to apples. Need both contract for management of field and for the materials. Need funding for sodding of the field. Need to repair water truck. Need funding for landscaping for the community signage and at log cabin. Need funding for irrigation.

David Raymond: Thanks Commissioner Watts and Commissioner Anderson for your service. On budget process, you started with a draft budget, then set tentative millage rate, and had budget workshops. Need to have strategic planning and will volunteer to facilitate. Lastly, clarify the funds outstanding. Do we still owe money?

Eric Larkee: Lived here a year and a half. Would like to see better surface at the tot lot. Found drug paraphernalia, garbage, etc. Staff does a good job of cleaning, but artificial surface is what should be there. \$40,000 does not seem unreachable. Money is available. Get a plan locked in. What is the history of the school districts in the area. Does the Village contribute to the school system? What is aggregate total for what residents pay towards the school system?

Chuck Ross: Crimewatch meeting on September 22nd. County 911 representative will be attending and Chief will present the UCR report for the first half of the year. On commission salaries, proposal was not to eliminate, but to change to a reimbursement program.

Chester Morris: For the Charter School, audit done in less than a month. Why is it taking so long? We need the numbers. Don't spend money you don't have.

Tracy Truppman: Concerned that we don't know status of audit. Tighten and don't spend what we don't have.

5 Discussion of proposed fiscal year 2016-17 annual budget

Interim Manager Camara presented a general overview of the changes made at the second workshop, plus a status on the audit.

The Commission reviewed and discussed the General Fund expenditures for all departments, and the Road, CITT and Capital Improvements budgets. Consensus on following changes:

511 Commission

Add back Commission salaries: -\$12,000

539 Public Works

Add \$4,000 for landscaping for all eight entry signs.

Add \$5,000 for irrigation repairs.

572 Parks & Recreation

Reduce special events by \$1,700.

6 Announcements

Monday, September 5th - All Village Departments are closed for Labor Day.

Tuesday, September 6th - Planning & Zoning Board at 6:30pm

Monday, September 12th - Code Compliance Board at 7:00pm

The next regular Commission Meeting is Tuesday, September 13th, 2016 at 7:00pm.

7 Adjournment

The meeting was adjourned at 9:38pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk