



VILLAGE OF BISCAYNE PARK
Village Commission Agenda Report

#Item 8.b

REGULAR MEETING

TO: Honorable Mayor & Members of the
Biscayne Park Village Commission

FROM: Maria C. Camara, Village Clerk

DATE: January 10, 2017

TITLE: Acceptance of Board Minutes

Background

The board/committee minutes as listed below are being provided for the commission's review and acceptance.

Recommendation

Acceptance at consent.

Attachment

- Parks & Parkway Advisory Board – August 25, 2016
 - Parks & Parkway Advisory Board – September 7, 2016
 - Planning & Zoning Board – October 17, 2016
 - Parks & Parkway Advisory Board – October 19, 2016
 - Code Compliance Board – October 11, 2016
 - Biscayne Park Foundation – October 11, 2016
 - Planning & Zoning Board – November 7, 2016
 - Biscayne Park Foundation – November 7, 2016
 - Planning & Zoning Board – November 21, 2016
 - Parks & Parkway Advisory Board – November 16, 2016
 - Planning & Zoning Board – December 5, 2016
 - Biscayne Park Foundation – December 6, 2016
 - Planning & Zoning Board – December 19, 2016
-

Prepared by: Maria C. Camara, Village Clerk



PARKS &
PARKWAY
ADVISORY BOARD

Dan Keys
Chairman

Tom Ferstle
MacDonald Kennedy
Barbara Kuhl
Randy Wagoner

MINUTES
PARKS & PARKWAY ADVISORY BOARD
Thursday, August 25, 2016 at 7:00 PM

1. CALL TO ORDER AND ROLL CALL

Present - Dan Keys, Barbara Kuhl, Randy Wagoner, Mac Kennedy
Tom Ferstle

In attendance from the public: Fred Jonas, Chuck Ross, Marie Smith, David
Raymond, Zoe Larkey

In attendance from commission: Roxanna Ross, Barbara Watts

2. AGENDA ADDITIONS AND DELETIONS

None

3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM)

- Marie Smith raised issue of current status of Biscayne Parks decision to cooperate with Miami Dade County in removing Australian pines along Griffing Boulevard. The committee assured Ms Smith that the Commission would be encouraged to add trees with sufficient canopy to offer similar shade as the trees that were being removed.
- Amy Raymond raised a concern about the butterfly bushes behind Park sign on 115th and 9th Ave being diseased. The committee assured Ms Raymond that the bushes often exhibit some weakening but usually recover and are probably healthy.
- David Raymond raised a question as to whether "water mediating trees" were being considered for the median on 116th. The committee advised Mr Raymond that the transpiration rate of any trees is based upon the size of the tree, regardless of whether the tree is resistant to standing water, and that the oak trees that are being planted are a good choice.
- Eric Larkey raised a concern about the wood chips being used in the tot lot and concerns about the cleanliness and sanitation for the area. Mr Larkey was told that his concerns would be relayed to the Parks and Recreation Manager to address.



4. APPROVAL OF MINUTES – Approval of Minutes of May 18th and 28th, 2016 and June 15th, 2016 if available.

5. NEW BUSINESS

1. OLD BUSINESS

Note: Because of extensive discussions with public and a special public budget meeting being held on Wednesday August 31, it was decided that the issues included below under Old Business would best be served by considering the costs to address the issues as related to various line items in the budget. Dan Keys-Chair agreed to create a worksheet of the costs for budgetary purposes and present to the Commission at the special meeting.

Mac Kennedy made a motion to include the items described below regarding maintenance issues and new plantings would be related to the applicable budget line items to be presented to the Commission at the Special Budget Hearing. Randy Wagoner seconded the motion. Approved unanimously by Board.

- A. General median maintenance
- B. Tree removal and tree trimming issues
- C. Athletic field turf maintenance.
- D. Sixth th Ave. Bridge Landscaping.
- E. Discussion of progress of landscaping for new Village signs.
- F. Resolution of “Conflicting Tree Location” issues.
- G. Restoration of 6th Ave irrigation – progress.
- H. Discussion of landscaping around the log cabin and screening of the electric panel. Review of Plan produced per Board recommendations.
- I. Discussion regarding acceptance of 6 Cassia bakeriana trees and suggested locations for planting.
- J. Discussion of landscape development of Village Hall grounds.

7. NEXT MEETING DATE –

September 6th, 2016

8. ADJOURNMENT

The meeting was adjourned at 9:347PM. (Motion by Mac, second by Randy.)

Minutes approved on _____

By: _____
Dan Keys, Chair



PARKS &
PARKWAY
ADVISORY BOARD

Dan Keys
Chairman

Tom Ferstle
MacDonald Kennedy
Barbara Kuhl
Randy Wagoner

MINUTES
PARKS & PARKWAY ADVISORY BOARD
Tuesday, September 7th, 2016 at 7:00 PM

1. CALL TO ORDER AND ROLL CALL

Present - Dan Keys, Barbara Kuhl, Randy Wagoner, Mac Kennedy
Tom Ferstle

In attendance from the public: Chuck Ross and Jane Anderson
In attendance from commission: Roxanna Ross, Barbara Watts, Bob Anderson

2. AGENDA ADDITIONS AND DELETIONS

None

3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM)

None

4. APPROVAL OF MINUTES – Approval of Minutes of June 15th, 2016 and August 25th if available.

Not Available-Tom Ferstle said he would get the minutes finished as soon as possible.

5. NEW BUSINESS

Note: Chair Dan Keys suggested that we address items E and K as priorities in order to address budget issues for next year.

- A. General median maintenance
- B. Tree removal and tree trimming issues
- C. Athletic field turf maintenance.
- D. Sixth th Ave. Bridge Landscaping.
- E. Discussion of progress of landscaping for new Village signs – review and finalize plans.
- F. Resolution of “Conflicting Tree Location” issues.
- G. Restoration of 6th Ave irrigation – progress.
- H. Discussion of landscaping around the log cabin and screening of the electric panel.
- I. Discussion regarding acceptance of 6 Cassia bakeriana trees and suggested locations for planting.
- J. Discussion of landscape development of Village Hall grounds.



- K. Discussion regarding recommendation for tree planting on the West end of the median of 116 Street between NE 8th and 9th Ave.
- L. Discussion regarding swale planting – standards, community outreach, coaching, education, etc. – Mac Kennedy

1-A motion was made by Tom Ferstle to approve a plan/drawing provided by Dan Keys that would address:

- 116th st western end of median-tree planting
- Log cabin plan
- four sign locations at Village entrances

Motion was seconded by Barbara Kuhl.

Motion was approved unanimously.

2-A motion was made by Mac Kennedy to approve the following:

The gift of three cassia bakeriana trees as a donation by Dan Keys

The trees would be planted in the 116th St median.

The motion was seconded by Tom Ferstle

Motion was approved unanimously.

3- A motion was made by Barbara Kuhl to approve a revised plan by Dan Keys to place Spanish stoppers plants closer to signs at three locations; 121st and Griffing, 8th and 10th St. entrances to the Village around new signage. In addition horizontal cocoa plum was to be put in place of some of the beach creeper at the corner signage at NE 9th and 107th St entrance to the Village.

Motion was seconded by Tom Ferstle

Motion was approved unanimously.

4-Discussion was held in which Dan Keys updated the Board on the Commission Budget hearing where he was advised that ongoing projects would be continued to be funded and that suggestions for improving maintenance on the recreation ball fields were accepted and to be included in budgets. In addition, the Boards input on the ongoing problems with the 6th Ave irrigation were accepted and to be considered to be included in the maintenance budgets. The Board was also advised that the Commission would like the Board to advise on a large scale "vision" for the medians. On a separate note, Mac Kennedy advised that the Board should be more active in advising on the issues related to ongoing consideration regarding swales ordinances.

7. NEXT MEETING DATE –

October 16th, 2016

8. ADJOURNMENT

The meeting was adjourned at 9:347PM. (Motion by Mac, second by Randy.)



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Minutes approved on _____

By: _____
Dan Keys, Chair



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill

Alternates
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Monday, October 17th , 2016 at 6:30 p.m.**

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present
Andrew Olis- Board Member- present
Elizabeth Hornbuckle- Board Member- present
Doug Tannehill- Board Member- arrived at 6:33 p.m.
Dan Schneider- Board Member- present
John Hearn- Village Attorney-present
Irwina Peterson- Staff- present
Sal Annese- Staff- present

3. APPROVAL OF MINUTES

October 3rd, 2016

Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0

4. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

- a. Sanchez- 683 NE 117 St- Driveway
Motion by A. Olis, seconded by D. Schneider. Approved 4-0
- b. Candela- 472 NE 121 St- Addition
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- c. BP Apartments- 11659 Griffing Blvd- Windows
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- d. Lyndaker- 11940 NE 6 Ave- Driveway
Motion by A. Olis, seconded by D. Schneider. Approved 5-0
- e. Debaldo- 631 NE 114 St- Addition/ Window/Deck
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0

5. BUILDING PERMITS

- a. Childress- 780 NE 112 St- Wall
Motion by D. Tannehill, seconded by D. Schneider. Approved 5-0

6. NEW BUSINESS

Village Attorney John Hearn discussed Board's scope of review of applications and the Sunshine Law.



The Village of Biscayne Park

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The next meetings of the Planning & Zoning Board are Monday, November 7th, 2016 and November 21st, 2016.

ADJOURNMENT

This meeting was adjourned at 8:22 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



**PARKS &
PARKWAY
ADVISORY BOARD**

**Dan Keys
Chairman**

**Barbara Kuhl
Vice-Chair**

Randy Wagoner

Mac Kennedy

**Tom Ferstle
Secretary**

**MINUTES
PARKS & PARKWAY ADVISORY BOARD
NEW VILLAGE HALL
640 NE 114 Street
Wednesday, October 19th, 2016 at 7:00PM**

1. CALL TO ORDER AND ROLL CALL – Dan Keys, Barbara Kuhl, Randy Wagoner and Mac Kennedy were present. Tom Ferstle was absent. Also present were, Parks and Recreation Manager, Shelecia Bartley. Village Manager Sharon Ragoonan arrived after the meeting had begun.
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT - (Permitted for Each Agenda Item).
4. APPROVAL OF MINUTES – None
5. OLD BUSINESS
 - A. General median maintenance- Mac Kennedy mentioned that it appeared that a median cross over had recently been paved over and he questioned whether the Village had approved that. Shelecia Bartley advised that she would investigate and advise.

Mac asked if the Village required that damage to medians caused by construction activity or permitted film activities be repaired. Shelecia advised that repair was required, but in particular she would check the property on 8th Ave between 115 St and 116 St.
 - B. Tree removal and tree trimming issues – Dan Keys advised the Board that he had spoken to the Manager and had gone through the agenda for the last meeting to fill her in on what the issues were about. The tree removal and trimming issue was a point of discussion during that conversation.
 - C. Athletic field turf maintenance –
Dan Keys reported that critical short-term treatments for mole crickets and weeds had been recently applied. Staff was pursuing a long-term contract for an annually anticipated treatment program as well as for generally unanticipated but possibly necessary treatments throughout the year, based on problems that might arise.



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- D. Sixth Ave. Bridge Landscaping – Dan Keys reported that a number of replacement beach creepers had been purchased and should soon be installed.
 - E. Discussion of progress of landscaping for new Village signs. Dan Keys reported that three signs had been landscaped earlier in the day and that the last would be planted on Thursday. The new budget was discussed and it was mentioned that there was a \$12,500. line item in the contingency budget for installation and landscaping of the four additional signs. Release of those funds was to be subject to a future evaluation of Village finances based on the completion of a Village audit.
 - F. Resolution of “Conflicting Tree Location” issues - Dan Keys advised the Board that he had spoken to the Manager and had gone through the agenda for the last meeting to fill her in on what the issues were about. The “Conflicting Tree Location” issue was a point of discussion during that conversation. Barbara Kuhl gave the Manager a copy of the list of trees that needed to be removed.
 - G. Restoration of 6th Ave irrigation – General discussion – Board was not sure if funding had been maintained in the budget for this.
 - H. Discussion of landscaping around the log cabin – Dan Keys mentioned that plants for phase one landscaping had been purchased and would be installed after the entrance signs were finished.
 - I. Report regarding donated Cassia bakeriana trees – Dan Keys advised that seven trees had been planted. They are small but will grow fast.
 - J. Discussion of landscape development of Village Hall grounds – General discussion regarding the issue of future planning for the Village Hall and surrounding grounds.
 - K. Report regarding tree planting on the West end of the median of 116 Street between NE 8th and 9th Ave. – One Cassia bakeriana tree has been planted instead of the three previously intended as there was going to be a conflict with power lines if three had been planted. The Boards intent to finish landscaping the Log Cabin before moving on to the new Village Hall was reiterated.
 - L. Discussion regarding swale planting – standards, community outreach, coaching, education, etc. – General discussion took place regarding this issue and would be revisited during future meetings.
5. NEW BUSINESS –
- A. Village Manager Ragoonan asked the Board if it had any preference



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for the lighting proposed for the entrance walk at the recreation Center. The Board discussed and generally did not want to see a row of tall (3') bollards along the walkway. The general idea was to light the walkway. There was some sentiment that there was considerably less need for any lighting since most evening meetings were now being held at the Log Cabin. Some other comments were related to ensuring consideration of the electrical needs of future lighting when providing any necessary electrical equipment upgrades.

6. NEXT MEETING DATE – November 16, 2016 at 7 PM at 640 NE 114 Street, new Village Hall.
7. ADJOURNMENT at approximately 8:30 P.M.

Minutes of October 19, 2016, were approved on _____.

By: _____
Dan Keys, Chair



CODE COMPLIANCE
BOARD

Gary Kuhl
Chairman

Dale Blanton
Vice-Chair

Harvey Bilt
Linda Dillon
Art Pyle

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Tuesday, October 11th, 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present
Dale Blanton – Vice Chair – Present
Harvey Bilt -Present
Linda Dillon – Present
Art Pyle- Present

3. APPROVAL OF MINUTES

a. September 12th, 2016
-Motion by Dale Blanton, Seconded by Art Pyle. Motion passed 5-0

4. NEW BUSINESS

- a. Case # 16-0642- Morris Yomtov-11650 NE 11th Pl-Property Maintenance violation
- Motion by Harvey Bilt, Seconded by Linda Dillon.
- Motion to find property in compliance and close case.
- Motion passes 5-0
- b. Case # 16-0643 – Morris Yomtov- 11650 NE 11th Pl- Wooden structure constructed without a permit.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
- Motion for owner to pull permit or remove structure within 30 days.
- If owner not in compliance, \$50 fine and \$5 daily. Motion passes 5-0
- c. Case # 16-0658 – Maria J. Mithavayni- 1000 NE 120th St- Dilapidated fence.
-Motion by Dale Blanton, Seconded by Linda Dillon.
- Motion for owner to remove fence within 30 days.
- If owner not in compliance, \$50 fine and \$5 daily. Motion passes 5-0



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- d. Case # 16-0659- New Capital Real Estate Holdings LLC- 1010 NE 120th St-
 - Dilapidated fence.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion for owners to remove fence within 30 days.
 - If owner not in compliance, \$ 50 fine and \$5 daily. Motion passes 5-0

- e. Case # Adam G. Phelan & Scott G. Clark TR- 11402 NE 8th Ct- Watercraft stored in the front yard.
 - Motion by Dale Blanton, Seconded by Linda Dillon.
 - Owner to remove watercraft with 10 days.
 - If owner not in compliance, \$ 50 fine and \$10 daily. Motion passes 5-0

- f. Case # 16-0656- Jean Serge Michel- 1001 NE 110th St.- Unused/Unsightly vehicle stored on the property.
 - Code Officer White advised property in compliance and case closed.

- g. Case # 16-0655- Joao Ramon Perez- 1020 NE 110th St- Unused/Unsightly vehicle.
 - Code Officer White advised property in compliance and case closed.

- h. Case # 16-0521- Jose V. Aleman- 11910 NE 11th Ct- Trash out on the wrong day.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee and \$35 administrative costs within 15 days.
 - Motion passes 5-0

- i. Case # 16-0518- 2014-1 IH Borrower LP- 11525 NE 9th Ave- Trash out on the wrong day.
 - Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs will imposed.
 - Motion passes 5-0

- j. Case # 16-0517- Carlos Collazo- 11460 NE 10th Ave- Trash out on the wrong day.
 - Motion by Dale Blanton, Seconded by Art Pyle.
 - Motion to find property not in compliance and pay \$25 citation fee and \$35 administrative costs within 15 days.
 - Motion passes 5-0



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

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- k. Case # 16-0516- Patrick M. Ahern- 11849 Griffing Blvd- Trash out on the wrong day.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
 - Motion passes 5-0
- l. Case # 16-0515- David Bernard- 11926 Griffing Blvd- Trash out on the wrong day.
- Motion by Harvey Bilt, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
 - Motion passes 5-0
- m. Case # 16-0570- Joyce Goulart De Silva- 11550 NE 11th Pl- Trash out on the wrong day.
- Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion to close case and waive citation fee.
 - Motion passes 5-0
- n. Case # 16-0546- Hazel E. Coyle- 11524 Griffing Blvd- Trash out on the wrong day.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
- o. Case # 16-0617- Roger E. Biamby- 703 NE 117th St- Recycling/Garbage container not stored properly.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$ 35 administrative costs imposed.
- p. Case # 16-0602- Roger E. Biamby- 703 NE 117th St- Trash out on the wrong day.
- Motion by Harvey Bilt, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
- q. Case # 16-600- Maurice Serotta- 1102 NE 119 St- Overgrown grass, weeds and shrubberies.
- Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.



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5. FINE REDUCTIONS

- a. Case # 15-0645 – Vladir Esteves & W Messias A F- 930 NE 120th St- Driveway not property maintained.
 - Motion by Dale Blanton ,Seconded by Harvey Bilt to accept offer of \$2500 to be paid within 15 days.
 - Motion passes 5-0.

- b. Case #16-0069- Fiona Harre- 1107 NE 117th St- Animals violation.
 - Motion by Dale Blanton, Seconded by Harvey Bilt to accept offer of \$100 to be paid Within 30 days.
 - Motion passes 5-0

6. DISCUSSIONS

Board addressed Village Manager on legal interest rates for fines not paid.

7. ADJOURNMENT

The meeting was adjourned at 9:00 pm.

Minutes approved on _____

Gary Kuhl, Chair



**MINUTES
BISCAYNE PARK FOUNDATION**

TUESDAY, OCTOBER 11, 2016

7:00 p.m.

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Meeting called to order at 7:00 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

IN ATTENDANCE: Representatives from the Amazonia Vocal Ensemble.

APPROVAL OF MINUTES: Motion by Peter Trupia, seconded by Erica Pettis to approve the Minutes of September 12, 2016, Motion passed.

TREASURER'S REPORT: Two checks had been disbursed, one in the amount of \$40.18 to the Fl. Department of Revenue, and \$25 to the State of Florida for the alcohol license. The Annual Report Compliance letter had been received from the State of Florida.

NEW BUSINESS: Anaida Carquez-Soler, musical director of the Amazonia Vocal Ensemble and Daniela Guanipa, spoke on the history of the ensemble and how they were cooperating with the FIU South campus on the development of a childrens' choral group. It was their hope that; in exchange for an adult performance by Amazonia, a childrens' choral group could practice once a week at the Ed Burke Rec.Center. A discussion followed, Jorge at the next commission meeting on Thursday, October 13, would request that the Log Cabin be booked for a performance by the adult choir of Amazonia, for Saturday December 17, 6:00 – 7:00 p.m. and in exchange for a yearly performance, consideration be given to allow a childrens' choral group to practice on a weekly basis at the Rec. Center. The Foundation members agreed that this was a rare opportunity to incorporate Amazonia into our future fund raising events and for the enrichment of our youth and adults in the Village.

GIVE MIAMI DAY: Erica reported, after researching the process of inclusion, that our participation be delayed until 2017, when we will have a newly elected commission, and will have more time to meet the requirements. Motion by Erica. seconded by Peter, motion passed.

OKTOBERFEST, October October 15, 7:00 – 9:00 p.m. Members will meet at 5:30 p.m. at the Park, German music will be downloaded and Peter will arrange the music. Arrangements will be made to pick up a quarter keg of beer (price donated by Peter) and the menu will consist of bratwurst, hot dogs, coleslaw, pretzels, Jorge will cook the sauerkraut, and Erica will provide the donuts and snicker bars.



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DEVENTE PARKER'S autographed football (#14) will be raffled, the approximate value of the football is \$160, and tickets will be 1 for \$2.00. 3 for \$5.

As per the flyer, funds raised at this event will be for the VITA COURSE. Marie inquired about the lighting for the entrance to the Rec. Center. Jorge will bring this before the newly elected commission.

PARKS & PARKWAY declined Erica's offer for the donation of the poincianas.

MEETING ADJOURNED at 8:15 p.m.

NEXT MEETING

Minutes Approved by the board on _____11-07-2016_____

Jorge Marinoni, President

Marie Smith, Secretary



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill

Alternates
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Monday, November 7th, 2016 at 6:30 p.m.**

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present

Andrew Olis- Board Member- present

Elizabeth Hornbuckle- Board Member- absent- Motion to excuse by A. Olis,
Seconded by D. Schneider. Approved 3-0

Doug Tannehill- Board Member- absent- Motion to unexcused absence by
A. Olis, Seconded by D. Schneider. Approved 3-0

Dan Schneider- Board Member- present

Irwin Peterson- Staff- present

3. APPROVAL OF MINUTES

October 17th, 2016

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

4. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. Shepard- 10710 Griffing Blvd- Fence

Motion by D. Schneider seconded by A. Olis. Approved 3-0

5. BUILDING PERMITS

a. Waite- 11930 NE 11 Ct- Windows/Doors

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

b. Diocares- AFTER THE FACT- 10740 Griffing Blvd- Fence

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

c. Pflug- 520 NE 119 St- Windows/Doors

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

d. Levy- 1116 NE 117 St- Roof

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

e. Alexio- 640 NE 115 St- Driveway

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

f. Keung- 1015 NE 115 St- Roof

Motion by A. Olis, seconded by D. Schneider. Approved 3-0

g. Munoz- 11143 Griffing Blvd- Roof

Motion by A. Olis, seconded by D. Schneider. Approved 3-0



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- h. Alfie- 11060 Griffing Blvd- Fence
Motion by D. Schneider, seconded by A. Olis. Approved 3-0
- i. Wilkins- 1101 NE 117 St- Driveway Approach
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- j. Oughourlian- 10801 NE 9 Ave- Roof
Motion by D. Schneider, seconded by A. Olis. Approved 3-0
- k. Cohen- AFTER THE FACT- 11638 NE 7 Ave- Front Entryway
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- l. Allen/Alexander- 745 NE 117 St- Carport Enclosure
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- l1. Allen/Alexander- 745 NE 117 St- Windows/Doors
Motion by D. Schneider, seconded by A. Olis. Approved 3-0
- m. Scher- 955 NE 118 St- Driveway
Tabled for more information.
- m1. Scher- 955 NE 118 St- Wood Deck
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- m2. Scher- 955 NE 118 St- Carport
Tabled for more information.
- n. Gibson- 474 NE 121 St- Garage Door Alteration/Elevation
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- n1. Gibson- 474 NE 121 St- Fence
Motion by A. Olis, seconded by D. Schneider. Approved 3-0
- o. Jones- 647 NE 114 St- Roof
Motion by D. Schneider, seconded by G. Hartung. Approved 2-1
A. Olis voted against.

The next meetings of the Planning & Zoning Board are Monday, November 21st, 2016 and Monday, December 5th, 201

ADJOURNMENT

This meeting was adjourned at 7:59 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



**MINUTES
BISCAYNE PARK FOUNDATION**

TUESDAY, NOVEMBER 7, 2016

7:00 p.m.

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Meeting called to order at 7:00 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

IN ATTENDANCE: Daniela Guanipa, of the Amazonia Vocal Ensemble.

APPROVAL OF MINUTES: Motion by Peter Trupia, seconded by Erica Pettis to approve the Minutes of October 11, 2016, with a correction of date from December 10, to Saturday, December 17, 2016, for the Amazonia choral Concert. Motion passed.

TREASURER'S REPORT: Weather conditions impacted attendance at the Oktoberfest event.

Deposits to the account were as follows: Sales \$135.00, Donations \$185.00. An additional donation of \$50 had been received from a resident toward the Vita Course. Total deposited from sales and donations: \$320.00 balance in the account \$7,610.37.

Thanks were recorded for all the food preparation and clean-up work performed by the Foundation members and friends. Foundation will participate at the Winterfest, December 10, 2016, soliciting donations with free drinks and Crispy Donuts.

CONDOLENCE was offered by the Board to the family of Derek Murray, Public Works, whose young son, Devontay died in Alabama. Donations to defray the costs of the funeral were being accepted by the Village.

NEW BUSINESS: The Village Commission had approved the free use of the Log Cabin for the December 17, concert of the Amazonia Vocal Ensemble; however, they had not been informed, by the Foundation, that in exchange for their free performances during the year, to allow the ensemble to hold free weekly rehearsals at the Ed Burke Center. The Foundation members agreed that this was a rare opportunity to incorporate Amazonia into our future fund raising events and for the enrichment of our youth and adults in the Village.

Jorge to have this placed on the agenda for the December 6, commission meeting. Daniele will prepare the flyer for the concert and have it distributed at the Village, and the surrounding municipalities. She will also contact the Church of the Resurrection to see if we can use their parking lot for attendees. The capacity of seating within the Log Cabin is approximately 105 persons, overflow onto the surrounding porch can be arranged. Refreshments will be shared by the Foundation and Amazonia. Since most



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of the selected music will be Latin American request was made to Daniele to incorporate some Christmas carols into the performance

Jorge reported that at the last commission meeting, Miami Day Country School had representatives state their willingness to work with the Village and for their use of our recreation center for their sports curriculum .Jorge felt that this would be an opportune moment to have them involved with the fund raising for the Vita Course. Jorge to be in touch with our Mayor, David Coviello, as to our goals.

Lighting at the entrance to the Ed Burke Recreation Center. Jorge reported that City Manager was working on estimates and once a contractor has been selected Foundation will be given details of the contract before acceptance.

MEETINGS:

December 6, 2016- Regular Commission meeting

December 10, 2016 - Winterfest

December 13, 2016 – Foundation meeting

December 15 – Special Meeting Commission

December 17, 2016 – Amazonia Concert

Meeting Adjourned: 7:45 p.m.

NEXT MEETING December 12, 2016

Minutes Approved by the board on ____Dec 12, 2016_____

Jorge Marinoni, President

Marie Smith, Secretary



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MINUTES

PLANNING & ZONING BOARD MEETING LOG CABIN

640 NE 114 ST – Biscayne Park, FL

Monday, November 21st, at 6:30 p.m.

PLANNING & ZONING BOARD

Gage Hartung
Elizabeth Hornbuckle
Andrew Olis
Dan Schneider
Doug Tannehill

Alternates

Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present

Andrew Olis- Board Member- present

Elizabeth Hornbuckle- absent- Motion to excuse by A. Olis, seconded by
D. Schneider. Approved 4-0

Doug Tannehill- Board Member- arrived at 6:36 p.m.

D. Schneider- Board Member- present

Maria Camara- Staff- present

3. APPROVAL OF MINUTES

November 7th, 2016

Motion by A. Olis, seconded by D. Schneider. Approved 4-0

4. BUILDING PERMITS

a. Carrera USA LLC- 940 NE 120 St- Driveway

Motion by A. Olis, seconded by D. Schneider. Approved 4-0

b. Ederr- 11528 Griffing Blvd- Windows/Doors

Motion by A. Olis, seconded by D. Tannehill- Approved 4-0

c. Spurr- 711 NE 118 St- Windows

Motion by A. Olis, seconded by D. Schneider. Approved 4-0

d. Reeder- 730 NE 121 St- Windows

Motion by A. Olis, seconded by D. Schneider. Approved 4-0

e. Suarez- 11805 NE 11 Ave- Windows

Motion to deny by A. Olis, seconded by D. Schneider. Approved 4-0

f. McKenzie- 11080 Griffing Blvd- Pool and Spa

Motion by A. Olis, seconded D. Schneider. Approved 4-0

g. Indian 30 LLC- 10733 NE 9 Ave- Roof

Motion by D. Tannehill, seconded by A. Olis. Approved 4-0

h. Vargas- 841 NE 119 St- Fence

Motion by A. Olis, seconded by D. Tannehill. Approved 4-0

i. Kuplins Investment Inc- 842 NE 121 St- Fence

Motion by A. Olis, seconded by D. Tannehill. Approved 4-0



The Village of Biscayne Park

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- j. Fountain- 11000 NE 9 Ct- Garage Door
Motion by D. Tannehill, seconded by A. Olis. Approved 4-0
- k. Allen- 11325 NE 8 Ct- Driveway
Motion by A. Olis, seconded by D. Tannehill. Approved 3-1
Opposed: D. Schneiger.
- l. Mariano- 511 NE 119 St- Gravel Swale
Amended changes to the plans to combine gravel and sod. Property owner signed off the changes.
Motion by A. Olis- seconded by D. Schneiger. Approved 4-0
- m. Rodrigue- 10921 NE 10 Ave- Roof
Motion by A. Olis pending product approval, seconded by D. Tannehill.
Approved 4-0

The next meetings of the Planning & Zoning Board are December 5th, 2016 and December 19th, 2016.

5. ADJOURNMENT

This meeting was adjourned at 7:20 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



**PARKS & PARKWAY
ADVISORY BOARD**

Tom Ferstle
Mac Kennedy
Dan Keys
Barbara Kuhl
Randy Wagoner

NOTICE

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES
PARKS & PARKWAY ADVISORY BOARD
VILLAGE HALL
640 NE 114th Street, Biscayne Park, FL
Wednesday, November 16, 2016 at 7:00PM**

1. CALL TO ORDER AND ROLL CALL
In attendance: Ferstle, Kennedy, Keys, Kuhl, Wagoner
Missing: none
Public: none
2. AGENDA ADDITIONS AND DELETIONS
 - a. Mac Kennedy: proposal to meet twice monthly; board decided to discuss again after meeting with the Village Manager (I)
 - b. Mac Kennedy: proposal for P&P to approve landscaping permits for new construction and major renovations; brief discussion to continue
3. PUBLIC COMMENT: none
4. APPROVAL OF MINUTES:
 - a. Oct 19: item (f) amended to read Kuhl gave tree list to Shelecia
 - b. Minutes unanimously approved for: 10/19/16; 08/25/16; 09/07/16
 - c. No minutes from June 15 at the meeting, but Dan Keys will reconstruct for the next meeting
5. OLD BUSINESS
 - A. Discussion about endcaps on 6th Ave.; recommendation to repair irrigation first and remove existing Shefflera and mulch only; then determine options for annuals twice a year afterward
 - B. BP to use eucalyptus mulch only; no cypress mulch to be used
 - C. Athletic field turf maintenance: mole cricket treatments have been conducted, per Village Manager; board would like update on action plan for the field for 2017
 - D. 6th Ave. Bridge Landscaping: Beach Creeper was added; board would like an update if coverage by Creeper is adequate or if additional plants should be added
 - E. Tree removal issue: board requests that the Village create a plan of action for removing dead and conflicting trees, using proper permits
 - F. Restoration of 6th Ave irrigation: board requests a progress report from the Village



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- G. Discussion of landscaping around the log cabin (north side): Dan to work on plan for board consideration
 - H. Discussion of landscape development of Village Hall grounds: board requests Village to provide direction about Hall grounds; is it a priority?
 - I. Board requests special meeting with Village Manager on December 14 to discuss current projects and to develop a priority list for 2017
6. NEW BUSINESS –
- A. Discussion regarding “Little Free Libraries” – Mac Kennedy
 - a. Board approved the idea of creating two libraries (Village Hall and Rec Center) with a plan for maintenance; Mac to develop a plan for the next meeting
 - B. Request from Village Manager for a matching tree planting grant: the board unanimously approves the Village applying for the grant and requests the Village Manager to execute the application; if we get the grant, the board will work with the manager to identify locations for the trees; the board is willing to meet separately with the Manager prior to the application deadline if she requests
 - C. December meeting moved to December 14, 2016
7. DISCUSSION OF NEXT AGENDA
8. NEXT MEETING DATE – To be discussed.
9. ADJOURNMENT



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PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill

MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Monday, December 5th, 2016 at 6:30 p.m.**

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- absent
Andrew Olis- Board Member- present
Elizabeth Hornbuckle- Board Member- present
Doug Tannehill- Board Member- present.
Dan Schneider- Board Member- present
Irwina Peterson- Staff- present
Sal Annese- Staff- present

3. APPROVAL OF MINUTES

November 21st, 2016

Motion by D. Tannehill, seconded by D. Schneider. Approved 4-0

4. PAINT PERMIT

a. Cruz- 1140 NE 121 St

Motion to deny by E. Hornbuckle, seconded by D. Schneider. Approved 4-0

5. BUILDING PERMITS

a. Whitfield- 1002 NE 116 St- Roof

Motion by D. Tannehill, seconded by D. Schneider. Approved 4-0

b. Lux- 940 NE 116 St- Garage Conversion

Motion by D. Tannehill, seconded by D. Schneider. Approved 4-0

b1. Lux- 940 NE 116 St- Window/Door

Tabled for more information.

c. Wettergren- 11700 NE 9 Ave- Gate

Motion to deny by D. Tannehill, seconded by D. Schneider. Approved 4-0

d. Martinez- 11205 NE 8 Ave- Porch Tiles/Railing

Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 4-0

e. Gainey- 1055 NE 120 St- Driveway

Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 4-0



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The next meetings of the Planning & Zoning Board are Monday, December 19th,
and Tuesday, January 3rd, 2017.

ADJOURNMENT

This meeting was adjourned at 7:14 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



**MINUTES
BISCAYNE PARK FOUNDATION**

TUESDAY, DECEMBER 6, 2016

7:00 p.m.

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Meeting called to order at 7:00 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

IN ATTENDANCE: Shelecia Bartley, Parks & Recreation Manager.

APPROVAL OF MINUTES: Motion by Erica Pettis, seconded by Marie Smith to approve the Minutes of November 7, 2016.

PUBLIC COMMENT: Shelecia gave status of proposals for the lighting at the entrance to the Recreation area. When an electrical contractor has been chosen for this project contract will be presented to Foundation board for final submission to the Commission. She reported on the arrangements for the Amazonia Vocal Ensemble at the Log Cabin. Preparations will commence at 4:00 p.m. The dais will be moved to the back and chairs will be available for the audience. If there is an audience overflow chairs can be placed on the porch and windows opened. Parking is available at the Resurrection Church and one police officer will be available for security. Amazonia will provide the programs and supply refreshments and waste containers will be available.

OLD BUSINESS: Because of bad weather, OKTOBERFEST and WINTERFEST had low attendance . In order to solicit donations the Foundation should have a table at every Village event; Saturday, February 4, 2017 @ 3:00 p.m. Art Fair. The following dates to be researched, St. Patrick's (March), Earth Day (April), Cinco de Mayo(May), and Oktoberfest. Dates to be selected and confirmed with the Village for inclusion in their Newsletter.

TREASURER'S REPORT: Jorge deposited the following: \$30 Erica Sales, \$50 donation toward Vita Course, and \$205 for the mural from the Art Board for a total of \$285.00.

The additions increase our bank balance to \$7,610.00.

Meeting Adjourned: 7:42 p.m.

Minutes Approved by the board on _____

Jorge Marinoni, President

Marie Smith, Secretary



PLANNING &
ZONING BOARD

Gage Hartung
Elizabeth Hornbuckle
Andrew Olis
Dan Schneider
Doug Tannehill

Alternates
Mario Rumiano

MINUTES
PLANNING & ZONING BOARD MEETING
LOG CABIN

640 NE 114 ST – Biscayne Park, FL
Monday, December 19th, at 6:30 p.m.

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present
Andrew Olis- Board Member- arrived at 6:36 p.m.
Elizabeth Hornbuckle- Board Member- absent
Doug Tannehill- Board Member- present
D. Schneider- Board Member- present
Sal Annese- Staff- present
Irwina Peterson- Staff- present

3. APPROVAL OF MINUTES

December 5th, 2016

Motion by D. Tannehill, seconded by D. Schneider. Approved 4-0

4. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. Wettergren- 11700 NE 9 Ave- Gate
Motion by A. Olis, seconded by D. Schneider. Approved 4-0

5. PAINT PERMITS

a. Allen- 11325 NE 8 Ct
Motion by D. Tannehill, seconded by D. Schneider. Approved 4-0

b. Rothenberg- 700 NE 113 St
Motion by D. Tannehill, seconded by A. Olis. Approved 4-0

c. CityWest Properties LLC- 11530 NE 8 Ave
Motion by D. Tannehill, seconded by D. Schneider. Approved 3-0

d. Cruz- ADD ON- 1140 NE 121 ST
Motion to approved with amendments by D. Tannehill, seconded by
D. Schneider. Approved 4-0

6. BUILDING PERMITS

a. CityWest Properties LLC- Driveway
Motion by A. Olis, seconded by D. Schneider. Approved 4-0

b. Cherki- 741 NE 115 St- Pool/Deck
Motion by D. Tannehill, seconded by D. Schneider. Approved 3-0

c. Pearson- 928 NE 109 St- Roof
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0



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- d. Abderrahim- 11433 NE 6 Ave- Fence
Motion by A. D. Schneiger, seconded by A. Olis. Approved 4-0
- e. Rodriguez- 947 NE 117 St- Fence
Motion to deny by A. Olis, seconded by D. Tannehill. Approved 4-0
- f. Childress- 780 NE 112 St- Wall
Motion by A. Olis, seconded D. Schneiger. Approved 4-0
- g. Mainade- 11711 Griffing Blvd- Fence
Motion by D. Tannehill, seconded by A. Olis. Approved 4-0
- h. BP11710 LLC- 11710 NE 10 Ave- Addition
Motion by A. Olis, seconded by D. Schneiger. Approved 4-0
- i. Silva- ADD ON- 920 NE 119 St- Solar Panel
Tabled for more information

The next meetings of the Planning & Zoning Board are January 3rd, 2017 and January 16th, 2017.

5. ADJOURNMENT

This meeting was adjourned at 7:13 p.m.

Minutes approved on: _____

(Date)

By: _____

Gage Hartung, Chair Planning & Zoning Board