



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Parks & Parkway Advisory Board - September 16, 2015 DRAFT
- Planning & Zoning Board - April 4, 2016
- Planning & Zoning Board - April 18, 2016 DRAFT
- Code Compliance Board - April 11, 2016 DRAFT
- Public Art Advisory Board - April 14, 2016 DRAFT
- Recreation Advisory Board - March 31, 2016 DRAFT
- Recreation Advisory Board - April 26, 2016 DRAFT



**PARKS &
PARKWAY
ADVISORY BOARD**

**Dan Keys
Chairman**

**Barbara Kuhl
Kimberlee Misek
Robert Silverman
Randy Wagoner**

**MINUTES
PARKS & PARKWAY ADVISORY BOARD
Ed Burke Recreation Center 11400 NE 9th Court
Wednesday, September 16, 2015 at 7:00 PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 7:00 P.M.. Dan Keys, Barbara Kuhl, Kimberlee Misek, Randy Wagoner were present;
2. APPROVAL OF MINUTES – The minutes of April 8, 2015 and August 19, 2015 were approved. Dan Keys agreed to make requested changes to the July 15, 2015 minutes.
3. GENERAL DISCUSSION General discussion of agenda items took place.
4. ADJOURNMENT – the meeting was adjourned.

Minutes of September 16, 2015, were approved on _____

By: _____
Dan Keys, Chair



MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, April 4th, 2016 at 6:30pm

**PLANNING &
ZONING BOARD**

**Gage Hartung
Chairman**

**Andrew Olis
Vice Chairman**

**Elizabeth Hornbuckle
Doug Tannehill**

**Alternates
Mario Rumiano**

1. CALL TO ORDER

This meeting was called to order at 6:32 P.M.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice chair – present
Elizabeth Hornbuckle – Board Member – absent- Motion to excuse by D. Tannehill,
Seconded by A. Olis. Approved 3-0
Doug Tannehill – Board Member – present
Mario Rumiano – Alternate – absent
Irwina Peterson, Sal Annese– staff attendance – present

3. OLD BUSINESS

- a. Minardi – 685 NE 119 St- Fence
Tabled for more information. Motion by A. Olis, seconded by D. Tannehill.
Approved 3-0

4. APPROVAL OF MINUTES

March 21st, 2016.

Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

5. PAINT PERMIT

- a. Jester- 926 NE 109 St
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

6. BUILDING PERMITS

- a. USA Brands, Inc.- 1013 NE 115 St- Addition
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- b. Childress- 1019 NE 115 St- Spa
Motion by A. Olis seconded by D. Tannehill. Approved 3-0
- c. Moreira – 11121 Griffing Blvd- Driveway
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0



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640 NE 114th St., Biscayne Park, FL 33161

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- d. Hiersche- 11231 NE 11 Pl- Windows/Doors
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

- e. Tudor- 725 NE 113 St- Roof
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- f. Spitzer- 1005 NE 117 St- Garage Door
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- g. Rodriguez- 10706 NE 9 Ave- Screen Enclosure/Patio Roof
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- h. Keys- 1107 NE 118 St- Pool/Patio
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- h.1. Keys- 1107 NE 118 St- Fence
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

- i. Peluchete- 11106 NE 9 Ct- CODE CASE- Roof
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

- j. B. P. Apartments LLD- 11659 Griffing Blvd- CODE CASE-Windows/Doors
Tabled for more information. Motion by A. Olis, seconded by D. Tannehill.
Approved 3-0

The next meetings of the Planning & Zoning Board are Monday, April 18th, 2016 and Monday, May 2, 2016.

7. ADJOURNMENT

This meeting was adjourned at 7:34 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, April 18th, 2016

PLANNING & ZONING BOARD

**Gage Hartung
Chairman**

**Andrew Olis
Vice Chairman**

**Elizabeth Hornbuckle
Doug Tannehill**

**Alternates
Mario Rumiano**

1. CALL TO ORDER

This meeting was called to order at 6:30 P.M.

2. ROLL CALL

Gage Hartung – Chair – present

Andrew Olis – Vice chair – present

Elizabeth Hornbuckle – Board Member – present

Doug Tannehill – Board Member – absent- Motion to excuse by E. Hornbuckle,
Seconded by A. Olis

Mario Rumiano – Alternate – absent

Irwina Peterson, staff attendance – present

Sal Annese-absent (joined meeting at 6:33 p.m.)

3. OLD BUSINESS

a. Nodarse- 950 NE 120 St- Driveway

Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0

4. APPROVAL OF MINUTES

April 4th, 2016

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

5. PAINT PERMIT

a. Whitfield- 1002 NE 116 St- Paint Roof

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

6. BUILDING PERMITS

a. Whitfield- 1002 NE 116 St (add-on)- Re- Roof

Motion by A. Olis seconded by E. Hornbuckle. Approved 3-0

b. Lofroos – 11703 Griffing Blvd- Driveway

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0



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- c. Whitelaw – 11770 Griffing Blvd- Windows/Doors
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0
- d. Giovanna L. Childrens TR 1040 NE 119 St- Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- e. Bridges/Ciordia – 11340 NE 8 Ct – Driveway- Tabled for more information
- f. Rawson – 728 NE 112 St- Pool, Spa and Paver Deck
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- g. Munoz- 11143 Griffing Blvd- Pool
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- h. Natfield Properties – 862 NE 119 St- Solar Panels
A. Olis recused from voting. Tabled due to quorum not met.
- i. Damon- 1013 NE 116 St- Windows/Doors
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- j. Damon- 11800 NE 8 Ave- Skylights/Windows/Doors
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- k. Berthin – 728 NE 117 St- Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- l. Arcoub – 11433 NE 6 Ave- Windows/Doors
Motion by A. Olis, seconded by E. Hornbucke. Approved 3-0
- m. Susi- 1030 NE 120 St- Garage Installation
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- n. Seaburg – 11339 NE 8 Ct- Windows/Doors
Motion by E. Hornbuckle., seconded by A. Olis. Approved 3-0
- n. Amsler- 860 NE 109 St- Impact Door
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0
- o. Fox – 11211 NE 11 PI - Roof
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- p. Trupia – 654 NE 118 St – Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

The next meetings of the Planning & Zoning Board is Monday, May 2nd, 2016 and Monday, May 16th, 2016.



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7. ADJOURNMENT

This meeting was adjourned at 7:19 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



CODE
COMPLIANCE
BOARD

Gary Kuhl
Chairman

Harvey Bilt
Dale Blanton
Linda Dillon
Jenny Johnson-
Sardella

Alternate
Laura Graves

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Monday, April 11th, 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present

Dale Blanton – Vice Chair – Present

Harvey Bilt – Absent- Motion to excuse by Jenny Johnson-Sardella, seconded by Linda Dillon. Approved 4-0

Linda Dillon – Present

Jenny Johnson-Sardella – Present

Laura Graves - Absent

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

Resident Richie Strassberg to discuss the driveway ordinance with Board members at end of meeting.

4. APPROVAL OF MINUTES

a. March 14, 2016

-Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella. Motion passed 4-0

5. NEW BUSINESS

a. **Not in Compliance**- Frank Hacia- 820 NE 111 St- Unfinished paint job. Case # 16-0271.

-Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella. Motion passed 4-0.

-Resident given 21 days to obtain permit and complete job for compliance. If resident not in compliance, there will be \$50 fine and \$10 daily fine.

b. **In Compliance** – Jennifer M. Simpson – 920 NE 118 St- Driveway constructed without a permit: Case # 16-0268.

- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.

-In compliance and case closed.



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- c. **Not in Compliance**- Luis Gutierrez- 10901 NE 10th Ave- Unused/unsightly vehicle on the property: Case # 16-0269
- Motion by Dale Blanton, Seconded by Linda Dillon. Motion passed 4-0.
 - Resident given 14 days for compliance. If resident not in compliance, there will be \$50 fine and \$10 daily fine.
- d. **Not in Compliance** – Julia M. Sonara- 907-09 NE 111th St – Not permitted privacy screen attached to the fence: Case # 16-0270
- Case Tabled for further review. Motion by Dale Blanton, Seconded by Linda Dillon. Motion passed 4-0.
- e. **Not in Compliance**- MI & G LLC – 950 NE 120 St – Driveway in need of repair and maintenance: Case # 15-0647
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - Resident given until 5-10-16 for compliance. If resident not in compliance, there will be \$50 fine and \$10 daily fine.
- f. **In Compliance**- Eric Amsler – 860 NE 109th St- Expired window permit: Case # 16-0267.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - In compliance and case closed.
- g. **Not in Compliance**- Mariana B. Ferro & Amalivis Alonso- 825 NE 113th St- Hedges blocking clear visibility at the intersection: Case # 16-0266.
- Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella. Motion passed 4-0.
 - Resident given 7 days for compliance.. If resident not in compliance, there will be \$50 fine and \$10 daily fine.
- h. **In Compliance**- Dana Delgado, Orlando De Frias- 11704 NE 11th Ave- Expired vehicle registration, car parked on the grass: Case # 16-0265.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - In compliance and case closed.



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- i. **In Compliance-** Larissa Garzon Garnett- 1155 NE 119th St- Recycling and garbage containers not stored properly: Case # 16-0243.
 - Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - In compliance and case closed.

6. OLD BUSINESS

None

7. FINE REDUCTION

8. Announcements/SCHEDULE OF NEXT HEARING

The next meeting of the Code Compliance Board is Monday, May 9th, 2016.

9. ADJOURNMENT

The meeting was adjourned at 7:45pm.

Minutes approved on _____

Gary Kuhl, Chair



PUBLIC ART
ADVISORY BOARD

Amy Raymond
Chair

Karen Marinoni
Larry Newberry
Melanie Oliva
Susan Weiss

Alternte
Sarah Court

MINUTES
PUBLIC ART ADVISORY BOARD
Village Hall – 640 NE 114th St., Biscayne Park, FL
Thursday, April 14, 2016 at 6:00PM

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:04pm. Present were board members Amy Raymond, Karen Marinoni, Susan Weiss, Melanie Oliva, and Sarah Court. Larry Newberry was absent. Motion by Melanie Oliva and second by Susan Weiss to mark the absence as excused. All in favor. Motion carries 5-0.
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - None
4. APPROVAL OF MINUTES – Karen Marinoni makes a motion to approve the minutes of March 8, 2016, and it was seconded by Melanie Oliva. All in favor. Motion carries 5-0.
5. OLD BUSINESS –
 - a. Status of Pet Silhouettes for waste station locations: Amy Raymond reported the installation was not completed. Clerk Maria Camara advised that Public Works would be able to provide assistance with the installation.
 - b. Call to Artists:

Current status: Amy Raymond has been in contact with Alex Font who made a submission. After discussion, motion by Karen Marinoni to accept the sculpture for installation at the median on 114th Street on either the east or west side of 7th Avenue, and it is seconded by Melanie Oliva. Motion carries 5-0. Amy Raymond to make a presentation at the May 3rd commission meeting for Commission approval.

Amy Raymond to also reach out to another artist who had expressed the desire to make a submission.

Susan Weiss spoke with Vice Mayor Watts who is looking to get in contact with an art professor to collaborate with their students on a sculpture project.



Amy Raymond to reach out to Miami-Dade County Art in Public Spaces and review their guideline for Call to Artists to prepare for next project.

- c. Art showing at the Log Cabin: Amy Raymond asks to defer discussion until next meeting to allow time to wrap up dog silhouette project.

6. NEW BUSINESS

- a. Jorge Marinoni, President of the Biscayne Park Foundation, presented an idea for a collaborative art project with the Public Art Advisory Board and residents. At the May 7th Food & Tunes Event, looks to have a 50-50 raffle. Money raised will go towards paint supplies in order to do a mural on the exterior of the west wall of the handball court at the Ed Burke Recreational Center. The idea is to have a drawing outline made, and residents of all ages can work together to paint within the outlines.

After discussion, there was consensus to join the project and to have Jorge Marinoni present the idea at the May 3rd commission meeting to get Commission approval. If the project is approved, the Public Art Advisory Board will submit ideas for the drawings to be discussed and selected at their May meeting. Once a drawing is selected, it will be presented at the June commission meeting for Commission approval.

7. NEXT MEETING DATE – Wednesday, May 11, 2016, at 6:00pm. All future meetings will take place at Village Hall.

8. ADJOURNMENT – Meeting was adjourned at 6:40pm.

Minutes approved on _____.



**RECREATION
ADVISORY BOARD**

Dan Samaria
Chair

Elizabeth Goldman
Vice Chair

Bridgita Pallango
Rosemary Wais

**MINUTES
RECREATION ADVISORY BOARD
Village Hall – 640 NE 114th Street, Biscayne Park, FL
Thursday, March 31, 2016 at 7:00PM**

1. **CALL TO ORDER**-Meeting Called to order at 7:00pm
2. **ROLL CALL**-Present Dan Samaria, Rosemary Wais, Elizabeth Goldman **Absent** Bridgita Pallango
3. **ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**
None
4. **APPROVAL OF MINUTES**- None
5. **NEW BUSINESS** -None
6. **OLD BUSINESS**
6a. Follow up on the Biscayne park picnic sponsored by Rec. Board-Discussion held by the board to change the date of the event. Motion Made by Elizabeth Goldman to move change event to May 28th 2016. Seconded- Dan Samaria. All in Favor 3-0. Board discussed when the flyer is going to be distributed and where it will be advertised. Dan Samaria had a concern that too many people might not be available to attend on May 28th. Rosemary made a motion to change the date to June 4th 2016. Seconded by Elizabeth Goldman. All in Favor 3-0. Board discussed logistics of the event (tables, chairs, tents, etc.)
7. **PUBLIC COMMENT**- None
8. **FUTURE CALENDAR OF EVENTS**- None
9. **ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING** – The next meeting of the Recreation Advisory Board is April 26, 2016 at 7:00 p.m.
9. **ADJOURNMENT**- Meeting was adjourned at 7:38pm.

Minutes approved on: _____



RECREATION
ADVISORY BOARD

Dan Samaria
Chair

Elizabeth Goldman
Vice Chair

Rosemary Wais

MINUTES
RECREATION ADVISORY BOARD
Village Hall – 640 NE 114th Street, Biscayne Park, FL
Tuesday, April 26, 2016 at 7:00PM

1. **CALL TO ORDER**-Meeting Called to order at 7:00pm
2. **ROLL CALL**-Present Dan Samaria, Rosemary Wais, Elizabeth Goldman **Absent** Bridgita Pallango
3. **ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**
5B. Resignation of Bridgita Pallango
4. **APPROVAL OF MINUTES**- Motion Made by Rosemary Wais to approve the minutes from March 23rd 2016. Seconded by Elizabeth Goldman. All in favor 3-0.
5. **NEW BUSINESS –**
5a. Bark in the Park- Rosemary Wais introduced the event to the board. She informed them the date, time and other details July 24th 2016, from 4pm-6pm. She also requested the group volunteer and if they have any ideas for the event to share. Rosemary let the board know that her and Manager Bartley was activity working on the event and procuring sponsors.
5b. Resignation of Board Member Bridgita Pallango. On April 26th 2016, Board Member Pallango resigned due to her moving out of Biscayne Park.
6. **OLD BUSINESS**
6a. Follow up on the Biscayne park picnic sponsored by Rec. Board-Discussion held by the board to finalized last minute details. The board agreed upon having bounce houses, face painting, games and activities. The board also discussed who is going to purchase what items for the picnic.(utensils, paper products, etc.) During this time the group completed an updated special events permit.
7. **PUBLIC COMMENT**- None
8. **FUTURE CALENDAR OF EVENTS**- Discussion of movie night coming up on May 14th 2016. Board discussed changing the time of the Recreation Advisory Board Meetings. Motion was made by Rosemary Wais to change the time of the meetings to start at 6:30 pm. Seconded by Dan Samaria. All in Favor 3-0.
9. **ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING –** The next meeting of the Recreation Advisory Board is May 24, 2016 at 6:30 p.m.
9. **ADJOURNMENT**- Meeting was adjourned at 7:48pm.



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Minutes approved on: _____