



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: July 12, 2016

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Biscayne Park Foundation - May 10, 2016
- Parks & Parkway Advisory Board - May 28, 2016 DRAFT
- Planning & Zoning Board - June 6, 2016
- Planning & Zoning Board - June 20, 2016
- Code Compliance Board - June 13, 2016 DRAFT



**MINUTES
BISCAYNE PARK FOUNDATION**

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Tuesday, May 10th, 2016

7:00 p.m.

Meeting called to order at 7:05 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

APPROVAL OF MINUTES: Motion by Erica Pettis, seconded by Peter Trupia to approve the Minutes of April 12, 2016, Foundation meeting. Motion passed.

TREASURER'S REPORT: Peter reported on the proceeds from Cinco de Mayo Food & Tunes, held May 7, 2016. The total amount was \$683.00 broken down as follows: \$109.00 from the raffle of the Marlin tickets, drinks \$150.00, food and sodas \$424.00.

Jorge requested that we acknowledge and thank our volunteers: Walter Pettis for lending us his BBQ grill for the event. Milena Salazar, Mr./Mrs. David Raymond, Susan Weiss and Karen Marinoni for helping at the tables and selling raffle tickets.

Jorge reported on the leftover inventory: 127 beers, 12 bottles of wine.

Jorge said he could purchase the wine and Peter suggested we donate the wine to the art board for their coming art showing event.

A discussion followed on how to donate the beer. Erica said she will purchase 50 beers for personal use, leaving 107 to be disposed of, suggestion was made that we should donate the remaining beer at upcoming Village events, or at our next event, Oktoberfest, October 15. Jorge will try to sell beer at cost before our next event to prevent spoiling of stock.

Jorge issued receipts for reimbursement in the amount of \$115.24; Peter donated his purchases of \$115.00, Erica made a donation of \$99.60 for purchase of the Pretzels.

NEW BUSINESS:

Jorge suggested that the money from the raffle of the Marlin tickets (\$109.00) should be used to purchase materials for the proposed wall mural at the Ed Burke Rec. Center.



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An estimated cost for one the Vita Course Station project would be \$5,000.00

It was suggested that at the next Commission meeting scheduled for June 7, 2016, that that a date be obtained for the start of the lighting project at the Rec. Center, since the Village has budgeted \$2,000.00 for the commencement of this Foundation project.

Erica has sent a letter of thanks to the Marlins organization for the 4 Miami Marlins baseball tickets donation that we raffle at our Cinco de Mayo event.

Another suggestion was made that the Foundation have a presence at Village events to build on membership, next event is Bark in the Park, July 24.

Oktoberfest will be advertised in the Village newsletter.

MEETING ADJOURNED AT 8:15 P.M.

NEXT MEETING: June 14, 2016 @ 7:00 p.m.

Minutes Approved by the board on: June 14th, 2016

Jorge Marinoni, President

Marie Smith, Secretary



PARKS &
PARKWAY
ADVISORY BOARD

Dan Keys
Chairman

Tom Ferstle
MacDonald Kennedy
Barbara Kuhl
Randy Wagoner

MINUTES
PARKS & PARKWAY ADVISORY BOARD
Saturday, May 28, 2016 at 9:00AM

1. CALL TO ORDER AND ROLL CALL

Present - Dan Keys, Barbara Kuhl, Randy Wagoner, Mac Kennedy

Absent – Tom Ferstle

Mac filled in as secretary in Tom's absence.

This meeting was held outside at the Log Cabin, as a separate meeting to discuss only landscaping in that location.

In attendance from the public: Gary Kuhl, who made comments about plant choices throughout the meeting.

In attendance from commission: Roxanna Ross

2. AGENDA ADDITIONS AND DELETIONS

None

3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM)

Gary commented on plant options throughout the meeting.

4. APPROVAL OF MINUTES –

N/A

5. NEW BUSINESS

Meeting called to order at 9:13AM.

General discussion about landscaping the newly renovated Log Cabin. No money was set aside in that budget, so P&P is making recommendations to commission for a comprehensive landscaping plan as a separate plan.

The architect suggested minimal landscaping so as not to screen the building or cover the foundation.

Lots of discussion about steering clear of the fire equipment on the south side of the Log Cabin, with general agreement to stay outside the sign and the concrete slab for AC, as general markers.

The board walked around the Log Cabin and discussed general plant placements and creating a pallet of plant materials. Everyone contributed plant choices, and Dan emailed the following approved list to Mac for inclusion in these meeting minutes. At the next general P&P meeting on June 15, Dan will propose a layout using some/all of these plant choices.

Dwarf coffee

Tetrazigia bicolor

Bahama cassia



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Pineland lantana
Bay cedar
Limber Caper
Native salvias
Fire bush
Muhly grass
Dwarf Fackahatcheegrass
Coontie
Dwarf porterweed
Leucothrinax morrisii
Cocothrinax argentata
Thrinax radiata
Beauty berry

The board also discussed existing plants on the north side of the building, including several unidentified small trees, which Mac volunteered to try to identify for the next meeting. We also discussed the possibility of moving one small tree to the west side.

Mac proposed the idea of marking all plants around the cabin with name markers.

7. NEXT MEETING DATE –

June 15, 2016

8. ADJOURNMENT

The meeting was adjourned at 10:32AM. (Motion by Mac, second by Randy.)

Minutes approved on _____

By: _____
Dan Keys, Chair



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MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, June 6th, 2016 at 6:30pm

PLANNING & ZONING BOARD

**Gage Hartung
Chairman**

**Andrew Olis
Vice Chairman**

Elizabeth Hornbuckle

**Dan Schneiger
Doug Tannehill**

**Alternates
Mario Rumiano**

1. CALL TO ORDER

This meeting was called to order at 6:31 P.M.

2. ROLL CALL

Gage Hartung – Board Member– absent- Motion to excuse by M. Rumiano, seconded by E. Hornbuckle. Approved 5-0

Andrew Olis – Board Member – present

Elizabeth Hornbuckle – Board Member –present

Doug Tannehill – Board Member – present

Dan Schneiger- Board Member- present

Mario Rumiano – Alternate – present

Irwina Peterson, Sal Annese– staff attendance – present

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. Esteves- 930 NE 120 St- Driveway

Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0

4. APPROVAL OF MINUTES

May 16th, 2016

Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0

5. BUILDING PERMITS

a. Leroi- 12001 NE 6 Ave- Windows/ Doors

Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0

b. Malagon- 1030 NE 111 St- Roof

Tabled for more information

c. Mee- 11150 Griffing Blvd- Roof

Motion by D. Tannehill, seconded by D. Schneiger. Denied 5-0

d. Alhagri- 674 ME 117 St- Landscape/Driveway

Motion by E. Hornbuckle, seconded by D. Schneiger. Denied 5-0



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- e. Serrano- 1015 NE 117 St- Fence
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0
- f. Eskevazi- 11215 NE 8 Ave- Pool
Motion by D. Tannehill, seconded by D. Schneider. Approved 5-0
- g. Tannehill- 750 NE 112 St- Refinish Pool & Deck
D. Tannehill recused from voting. Motion by E. Hornbuckle, seconded by D. Schneider. Approved 4-0
- h. Whitefield- 1002 NE 116 St- Windows/Doors
Motion by A. Olis, seconded by D. Tannehill. . Approved with conditions 5-0
- i. Beyene- 11540 NE 8 Ave- Driveway
Motion by D. Tannedhill, seconded by E. Hornbuckle. Approved 5-0
- j. Cancemi- 1075 NE 120 St- Roof
Motion by E. Hornbuckle, seconded by D. Schneider. Approved 5-0
- k. Scott- 1070 NE 120 St- Roof
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- l. Rawson- 728 NE 112 St- Garage Door
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0
- m. Oughourlian- 10801 NE 9 Ave- Windows
Motion by E. Hornbuckle, seconded by D. Schneider. Approved 5-0
- n. Spitzer- 1005 NE 117 St- Windows/Door
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- o. Goswick- 11827 NE 7 Ave- Driveway Approach
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- p. Blum- 755 NE 115 St- Driveway
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0
- q. Pagani- 11430 Griffing Blvd- Fence
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- r. Berhard- 1015 NE 120 St- Windows/Doors
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0

The next meetings of the Planning & Zoning Board are Monday, June 20th, 2016 and Tuesday July 5th, 2016



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MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Monday, June 20th, at 6:30 p.m.**

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill

Alternates
Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present
Andrew Olis- Board Member- present
Elizabeth Hornbuckle- Board Member- present
Doug Tannehill- Board Member- present
Dan Schneider- Board Member- present
Irwina Peterson- Staff
Sal Annessee- arrived at 6:30 p.m.

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

- a. Alhagri- 674 NE 117 St- Landscape/Driveway
Motion to table until after next Commission meeting as recommended by Staff member Irwina Peterson.
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- b. Malagon- 1030 NE 111 St- **Add On**- Roof
Tabled for more information
- c. Cohen- 11638 NE 7 Ave- **Add On**- Fence
Chairman Hartung placed under old business. Fence permit brought to P&Z February 2014 and now installed.
If fence is 6'high, it needs to be 7' from property line. In the front, the bump out no closer than 12' to property line.
Staff to confirm and report back to Board.
- d. Board Member, E. Hornbuckle initiated discussion of gravel driveways which may not have solid surfaces or greenery. Board member A. Olis advised he wrote a letter to the Commission for the next meeting to address the driveways.

4. APPROVAL OF MINUTES

June 6th, 2016

Motion by E. Hornbuckle, seconded by D. Schneider. Approved 5-0

5. PAINT PERMITS

- a. Nogueira – AFTER THE FACT- 1070 NE 121 St
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- b. Lyndaker- 11940 NE 6 Ave
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0



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6. BUILDING PERMITS

- a. Lyndaker- 11940 NE 6 Ave- Pool
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- b. Deitermann Group- 11900 Griffing Blvd- Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- c. Cohen- 11638 NE 7 Ave- Shed
Motion by A. Olis, seconded by E. Hornbuckle. Denied 5-0
- d. Parris- 846 NE 116 St- Garage Door
Motion by A. Olis, seconded by D. Schneiger. Approved 5-0
- e. Etzler- 11120 NE 9 Ave- Windows/Doors
Motion by E. Hornbuckle, seconded D. Schneiger. Approved 5-0
- f. DiRaimondo- 940 NE 108 St- Windows/Doors
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0
- g. Cote- 847 NE 116 St- Driveway/Walkway
Motion by D. Tannehill, seconded by A. Olis. Approved 5-0
- h. Vale Properties- 11800 NE 11 Ave- Driveway
Tabled for more information.
- i. Huffman- 915 NE 120 St- Roof
Motion by E. Hornbuckle, seconded by A. Olis.
Amended motion by D. Tannehill, seconded by A. Olis. Approved 4-1
Disapproved on vote by G. Hartung.
- j. Gonzalez- 10926 Griffing Blvd- Chickee Hut
Motion by E. Hornbuckle, seconded by A. Olis. Approved 5-0
- k. Joseph- 10700 Griffing Blvd- Driveway
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- l. Rumph- 11804 NE 11 Ave- Windows/Doors
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0

The next meetings of the Planning & Zoning Board are Tuesday, July 6th, 2016 and tba.



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7. Adjournment
This meeting was adjourned at 7:33 p.m.

Minutes approved on : _____

By: _____

Gage Hartung, Chair Planning & Zoning Board



**CODE COMPLIANCE
BOARD**

Gary Kuhl
Chairman

Dale Blanton
Vice-Chair

Harvey Bilt
Linda Dillon
Jenny Johnson-Sardella

Alternate
Art Pyle

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Monday, June 13th, 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present

Dale Blanton – Vice Chair – Present

Harvey Bilt – Present

Linda Dillon – Present

Jenny Johnson-Sardella – Absent- Motion for excused absence by Harvey Bilt.

Motion failed 3-2.

Motion for unexcused absence by Dale Blanton, seconded by Linda Dillon. Motion passed 4-1.

Art Pyle- Alternative- Present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

a. May 9, 2016

- 1st motion to amend minutes according to recommendation by Linda Dillon and minutes to reflect motion for adjournment by Jenny Jonson-Sardella , seconded by Dale Blanton.

Motion by Harvey Bilt, seconded by Art Pyle.

-2nd motion to amend #6 old business for screen to remain if maintained due to being pre ordinated.

5. NEW BUSINESS

Code Officer White reports the following cases are in compliance and closed:

a. Case # 16-0394- Carmela Dorregary- 664 NE 114th St- Shutter covering the front window of the house.

c. Case # 16-0441– Roger & Jean Biamby- 703 NE 117 St- Vehicle without an updated registration.



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- e. Case # 16-0444- Richard Halter- 11555 Griffing Blvd- Unused/Unsightly objects stored on the property.
- f. Case # 16-0443 – Richard Halter- 15555 Griffing Blvd- No address numbers posted on the property.
- g. Case # 16-0447- New Capital Real Estate Holdings LLC- 1010 NE 120th St- Overgrown grass, weeds and shrubberies.
- i. Case # 16-0446- Afredo Milanes & W Katherine- 810 NE 118th St- Address numbers not visible from the road.
- j. Case # 16-0445- Maria Andrea Serrano- 1015 NE 117th St- Watercraft stored in the front yard.
 - Motion to accept all in compliance and close cases by Linda Dillon, Seconded by Art Pyle. Motion passed 5-0.
- h. Case # 16-0442- Felix Figueras- 970 NE 111th St- Watercraft not properly stored.
 - Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion that resident is given until 07-31-16 to obtain permit..
 - If resident not in compliance, \$25 fine and \$5 daily fine.
 - Resident also given 30 days after issuance of permit to have fence constructed.
 - If resident not in compliance, \$50 fine and \$10 daily.
 - Motion passes 5-0
- b. Case # 16-0395- Patrice Cohen- 11638 NE 7th Ave- Fence permit expired
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion that resident to obtain permit by June 22, 2016. If resident not in Compliance, \$25 fine and \$5 daily.
- d. Case # 16-0440- Roger & Jean Biamby- 703 NE 117th St- Vehicles parked on the grass.
 - Motion by Linda Dillon to close case due to upcoming decision by Commission regarding driveways.
 - Motion passes 5-0

6. BOARD DISCUSSION

- a. Board Member Dale Blanton asked regarding the property address of 11155 Griffing Blvd, if the fence and landscaping has been looked at. Code Officer White advised he has been in touch with the property owner and the property Has been under construction for a couple of years with extended permits.



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9. ADJOURNMENT

- Motion to adjourn by Dale Blanton, seconded by Harvey Bilt.

The meeting was adjourned at 7:48 pm.

Minutes approved on _____

Gary Kuhl, Chair