



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: September 1, 2015

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Biscayne Park Foundation - June 15, 2015 DRAFT
- Recreation Advisory Board - July 28, 2015 DRAFT
- Planning & Zoning Board - August 3, 2015 DRAFT
- Planning & Zoning Board - August 17, 2015 DRAFT
- Code Compliance Board - August 10, 2015 DRAFT
- Public Art Advisory Board - August 12, 2015 DRAFT



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

Tel: 305 899 8000

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www.biscayneparkfl.gov
www.BiscayneparkFoundation.org

BISCAYNE PARK FOUNDATION MINUTES

Monday, June 16, 2015 at 7:00PM
Ed Burke Recreation Center
11400 NE 9th Court Biscayne Park, FL 33161

Board Members

President
Supreme Dorvil

Vice president
Jorge Marinoni

Treasurer
Joe Chao

Secretary
Marie Smith

Dorvil called the meeting to order 7:00p.m.

Roll Call: Board members: Supreme Dorvil, Joe Chao, Jorge Marinoni, Marie Smith present. In attendance, Krishan Manners.

Approval of Minutes: Condolences were expressed by the board members to president Dorvil whose father passed away in May. No foundation meetings had been held since March and no minutes were available.

Treasurer's Report: The report as filled in March 2015 remained the same. Since there had been inquiries as to the balance in the Foundation account by various residents, in submitting future minutes a financial statement will be attached. Our balance remained at \$5,552.00.

Old Business:

Lighting the entrance to the Rec. Center: Krishan Manners had obtained two estimates which he submitted to the board – one from Community Telephone, Inc. in an amount of \$19,049.00 and the second from HurricaneMark, Inc. the former quote for the entrance pathway only, the latter for the entire park area. A discussion followed. On the lower estimate the contribution that the foundation could afford would be \$2,000. The president said he would formulate a request to the commissioners for a matching amount. Krishan said he would continue to get additional estimates.

Oktoberfest, October 3, 2015: Joe would investigate the possibility of having some German Food trucks available. Krishan would try to obtain German music for the event and a permit for the serving of beer and wine would be obtained. Jorge Marinoni had spent \$129.83 for wine and beer for our past events and requested reimbursement. Motion made by president Dorvil to reimburse Jorge, motion seconded by Marie Smith. Motion passed.

Cita course at Rec Center: Joe Chao recommended that we should try and obtain sponsorship for this project as having an adult vita course at the park would encourage the residents to exercise at the cita sites within the park. We had a child's vita course but not an adult course. The installation of this equipment was becoming very popular in other municipalities.

Financial statement on the Village website: Joe Chao will contact the Village Clerk and give her the Foundation's Financial Statements to be posted on the website.

Next meeting: Monday, August 24th, 2015 @ 7:00 p.m.
Meeting Adjourned at 8:30p.m.

Minutes approved by the Board on _____.

Supreme Dorvil, President

Marie Smith, Secretary



RECREATION
ADVISORY BOARD

Dan Samaria
Chairman

Ivette Corrdero
Elizabeth Goldman
Andrew Hahn
Rosemary Wais

Alternate
Bridgita Pallango

MINUTES
RECREATION ADVISORY BOARD
Ed Burke Recreation Center 11400 NE 9th Court
Tues July 28, 2015 at 7:00PM

1. **CALL TO ORDER**- Meeting was called to order at 7:05pm
2. **ROLL CALL**-**Present:** Dan Samaria, Elizabeth Goldman, Rosemary Wais.
Absent- Andrew Hanh, Ivette Corredero and Bridgita Pallango.
Also Present Village Clerk Maria Camara, Village Manager Heidi Siegel and Manager Shelecia Bartley.
3. **ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**
Addition-6d. Food Drive
Defer 5a to August 25th 2015 Meeting.
Chairman Samaria thanks Commissioner Anderson for giving his space in the newsletter for the Recreation Advisory Board.
4. **APPROVAL OF MINUTES**-The following Minutes were approved. November 23,2014, February 24,2015 and June 23, 2015. Motion made by Dan Samaria, seconded by Elizabeth Goldman. All in Favor 3-0.
5. **OLD BUSINESS**
 - 5b. Bike race -Rosemary Wais reviewed the finalized details of the Bike Race. Explained all of the materials and prizes that would be given out during the event; and the timeline of event.
 - 5c. Verification of Procedures for Foundation of Rec. funds- Chairman Samaria presented the procedures (attached)Manger Siegel recommended that RAB board presents this procedure as well as desire to fundraise to the Village commission. The Village Commission must authorize fundraising by any board. Motion was made by Dan Samaria to bring 5c to the August 4th Commission Meeting during Public Comment. Second by Rosemary Wais. All in favor 3-0.
6. **NEW BUSINESS**

Chairman Samaria moved Items 6a,6b,6c and 6d to the August 25th Meeting.



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7. Public Comments- Village Manager Siegel: Hosting a Roundtable Discussion September 19th at Village Hall with parents/residents of the Village to get their opinion of programs/ activities they would like to see at the Recreation Center. Lego Club starting August 1st and happening every first Saturday of the month.

8. FUTURE CALENDAR OF EVENTS

9. Future Fund Raising

10. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING – The next meeting of the Recreation Advisory Board is **Tuesday August 25, 2015**, at 7:00PM.

11. ADJOURNMENT-Meeting Adjourned at 7:55pm Motion Made by Dan Samaria Seconded by Elizabeth Goldman. All in favor 3-0.

Minutes approved on _____

Dan Samaria, Chairman



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PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill
Jacqueline Pallango

Alternates
Max Deitermann
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING Ed Burke Recreation Center 11400 NE 9th Court – Biscayne Park, FL Monday, August 3rd, 2015 at 6:30pm

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice Chair – present
Elizabeth Hornbuckle – Board Member – absent
Doug Tannehill – Board Member – present
Jackie Pallango – absent
Max Deiterman – Alternate – absent
Mario Rumiano – Alternate - absent
Shanesa Mykoo, Krishan Manners, and Sal Annese – Staff attendance – present

3. OLD BUSINNES, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

APPROVAL OF MINUTES

July 20th, 2015
Motion by A. Olis, seconded by D. Tannehill and approved 3-0

4. PAINT PERMITS

a.Milanes – 810 NE 118th St
Motion by D. Tannehill, seconded by A. Olis, and approved 3-0

5. BUILDING PERMITS

a.Ambrosino – 735 NE 113th St – Wood deck
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
a.a Ambrosino – 735 NE 113 St - Replace garage door
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
b.Folgar – 11123 Griffing Blvd – Remodel driveway
Tabled – pending more information.
c.Andrade – 11515 NE 6th Ave – New pool
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
d.Steinberg – 1010 NE 117th St – Replace windows
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
e.Wise – 11465 NE 9th Ct – Install pergola
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
f.Strantz – 11173 NE 8th Ct – Replace front porch tile
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
g.Schindler – 1008 NE 115th St – One bedroom addition
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
h.Martincak – 910 NE 120th St – Reroof
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
i.Brito – 890 NE 109th St – Replace fence
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
*Without screen mesh behind fence.
j.Sfez – 11816 NE 6th Ave – Remodel driveway (after the fact)
Motion by D. Tannehill, seconded by A. Olis and denied 3-0
k.Moss – 851 NE 118th St – Replace windows
Motion by A. Olis, seconded by D. Tannehill and approved 3-0



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7. Administrative Variance

None

The next meetings of the Planning & Zoning Board are Monday, August 17th, 2015 and Tuesday September 8th, 2015.

8. ADJOURNMENT

This meeting was adjourned at 6:48 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



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PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill
Jacqueline Pallango

Alternates
Max Deitermann
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING

Ed Burke Recreation Center
11400 NE 9th Court – Biscayne Park, FL
Monday, August 17th, 2015 at 6:30pm

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice chair – present
Elizabeth Hornbuckle – Board Member - absent
Doug Tannehill – Board Member – present
Jackie Pallango – Board Member – absent
Max Deitermann – Alternate – absent
Mario Rumiano – Alternate – absent
Shanesa Mykoo and Sal Annese – staff attendance – present

3. OLD BUSINNES, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

APPROVAL OF MINUTES

August 3rd, 2015
-Postponed until next meeting.

4. PAINT PERMITS

a. Richmond – 11337 NE 8th Ct
Motion by D. Tannehill, seconded by A. Olis and approved 3-0

5. BUILDING PERMITS

a. Anderson – 11905 NE 11th PL – Replace fence
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
b. New Capital Real Estate – 1010 NE 120th St – Remodel driveway
Motion by A. Olis, seconded by D. Tannehill and denied 3-0
*Resident needs to remodel the entire driveway.
c. Williams – 11948 NE 9th Ave – Window replacement
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
d. Bilt – 450 NE 121st St – Replace fence
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
e. Pontius – 751 NE 114th St – Window replacement
Motion by A. Olis, seconded by D. Tannehill and denied 3-0
*Resident needs to replace all windows in front of property.

7. Administrative Variance

None

The next meetings of the Planning & Zoning Board are Tuesday, September 8th, 2015 and Monday, September 21st, 2015.



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8. ADJOURNMENT

This meeting was adjourned at 6:44 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



CODE
COMPLIANCE
BOARD

Gary Kuhl
Chairman

Harvey Bilt
Dale Blanton
Linda Dillon
Jenny Johnson-
Sardella

Alternate
Laura Graves

MINUTES
CODE COMPLIANCE BOARD
Ed Burke Recreation Center 11400 NE 9th Court
Monday, August 10th, 2015 at 7:00pm

1. CALL TO ORDER

This meeting was called to order at 7:00 p.m.

2. ROLL CALL

Gary Kuhl – Chair – present
Dale Blanton – Vice Chair – present
Harvey Bilt – present
Linda Dillon – present
Jenny Johnson – Sardella – absent
Laura Graves – Alternate – absent
Reginald White, Shanesa Mykoo and Krishan Manners – Staff attendance – present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

- a. June 8th, 2015
Motion by L. Dillon, seconded by D. Blanton and approved 4-0
- b. July 13th, 2015
Motion by L. Dillon, seconded by H. Bilt and approved 4-0

5. NEW BUSINESS

- a. Mario Morejon & Rosa Cuenca - 11104 NE 9th Ct – Dilapidated wooden fence: Case# 15-0386.

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-Not in compliance, \$50.00 fine and \$10 daily fine as of August 11th, 2015.
- b. Roxie A Darity, Roxie Darity – 970 NE 113th St – Dome markers placed improperly on the swale: Case# 15-0387.

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-In compliance and case closed.



- c. Brandon Leno, Welansa Kifle – 923 NE 108th St – Yard debris and wooden boards stored on the property: Case# 15-0385.

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-Resident needs to be in compliance by August 15th, 2015. If resident does not comply there will be \$25 fine and \$5 daily fine commencing thereafter.

- d. The Housing League Inc – 11804 NE 11th Ave - Overgrown grass, weeds and shrubberies: Case# 15-0390.

Motion by D. Blanton, seconded by L. Dillon and approved 4-0

-Not in compliance, \$25 fine and \$5 daily fine as of August 11th, 2015.

- e. Small Time Invest LLC – 940 NE 121th St – Overgrown grass, weeds and shrubberies: Case# 15-0389.

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-\$50 fine for second offense.

- f. Megan Morrison – 11401 NE 7th Ave – Hedges and shrubberies blocking clear visibility at the intersection: Case# 15-0392.

-In compliance and case closed.

Motion by D. Blanton, seconded by H. Bilt and approved 4-0.

- g. Emmanuel Ortiz – 11501 NE 10th Ave – Overgrown grass, weeds and shrubberies: Case# 15-0384.

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

- Resident needs to comply by August 14th, 2015. If not in compliance, there will be a \$25 fine and a \$5 daily fine commencing thereafter.

- h. Fiona Harre – 1107 NE 117th St – Unsightly green screening constructed without a permit: Case# 15-0388.

-Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-In compliance and case closed.

- i. New Capital Real Est Holdings LLC – 1010 NE 120th St - Overgrown grass, weeds and shrubberies: Case# 15-0391.

-Motion by D. Blanton, seconded by L. Dillon and approved 4-0

In compliance and case closed.

- j. Brian Lilburn – 430 NE 121 St – Trailer stored past the front building line: Case# 15-0394.



Motion by D. Blanton, seconded by H. Bilt and approved 4-0

- Not in compliance, resident has 7 days to remove trailer. There will be a \$50 fine and \$10 daily fine commencing thereafter.

- k. Brian Lilburn – 430 NE 121th St – Overgrown grass, weeds and shrubberies: Case# 15-0395

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-Not in compliance, \$25 fine and \$5 daily fine commencing thereafter as of August 11th, 2015.

- l. Sweet Land Real Estate Assets LLC – 10706 NE 9th Ave - Construction debris/trash out on the wrong day: Case# 15-0396

Motion by D. Blanton, seconded by H. Bilt and approved 4-0.

-In compliance and case closed.

6. OLD BUSINESS

- a. Steven G. Bernard - 860 NE 115th St – Discolored and dirty exterior walls, storm shutters covering windows: Case# 15-0022

Motion by D. Blanton, seconded by L. Dillon and approved 4-0

-Postponed until September 14th, 2015 meeting, pending approval of permit.

- b. Gabriel Ighodaro - 745 NE 117th St – Dirty pool: Case# 15-0334

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-In compliance and case closed.

- c. Joan C Thompson – 750 NE 116th St – Dirty roof and discolored exterior surfaces of the house: Case# 15-0183

Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-In compliance and case closed.

7. FINE REDUCTION

- a. Deutsche Bank – 1108 NE 119th St – various violations: Case# 6-08-1078, 6-08-1075, 1-09-1174, 6-08-1077, 4-09-1259, 5-13-1920, 1-09-1176, 1-09-1175, 15-0017.

-Motion by D. Blanton, seconded by H. Bilt and approved 4-0

-Offer accepted at \$45,000 bank has 45 days to make payment. If property is sold within 45 days, money will be held in escrow.



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- b. Carolyn P. Morra, Trustee Arthur Hunter Trust - 1013 NE 115th St– various violations: Case# 2-10-1369, 2-10-1370, 2-10-1373, 7-12-1610, 6-13-1975.
-Item not heard.
- c. Charles S. Serfaty – 11430 Griffing Blvd – various violations: Case# 02-733, 02-732, 02-734, 01-5008, 06-325, 06-328, 06-329, 06-330.
-Motion by D. Blanton, seconded by L. Dillon and approved 4-0
-offer accepted at \$500, if property is sold within 2 years, property will revert to its original fine.
- d. Melissa Palichat – 12025 NE 8th Ave – Dirty roof: Case# 12-00009
Motion by D. Blanton, seconded by L. Dillon and approved 4-0
-Offer accepted at \$1,000. Resident has 45 days to make payment.

8. Announcements/SCHEDULE OF NEXT HEARING

The next meeting of the code compliance Board is Monday September 14th, 2015

9. ADJOURNMENT

This meeting was adjourned at 8:15 p.m.

Minutes approved on _____

By: _____
Gary Kuhl, Chair



PUBLIC ART
ADVISORY BOARD

Amy Raymond
Chair

Karen Marinoni
Larry Newberry
Susan Weiss

MINUTES

PUBLIC ART ADVISORY BOARD

**Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL
Wednesday, August 12, 2015 at 6:00PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:05pm. Present were board members Karen Marinoni, Amy Raymond, Susan Weiss, and Larry Newberry.
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – None
4. APPROVAL OF MINUTES – Karen Marinoni makes a motion to approve the minutes of July 8, 2015, and it was seconded by Susan Weiss. All in favor. Motion carries 4-0.
5. OLD BUSINESS –
 - a. Status of sculpture for pet waste station locations: Amy Raymond to bring information, cost, specs and images on metal dog silhouettes to next meeting. Idea to get residents to sponsor one for each location by paying for the cost. Clerk Maria Camara explained that a representative of the board will need to go before the Commission to (1) present the idea of the metal sculptures at each pet waste collection for their approval; and (2) present the idea of getting residents to donate/pay/sponsor each and to get their approval.
 - b. Call to Artists: The board members reviewed the draft provided by Susan Weiss on Call to Artists for sculptures to be on loan to the Village. Everyone to review and bring back to next meeting with edits. Clerk Camara provided each board member with the Village's Gift/Donation policy, referencing the requirements when it comes to art work.
 - c. Photo Contest: Amy Raymond to discuss ideas on how to implement a Photo Contest with the Parks & Recreation Manager.
6. NEW BUSINESS - None



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7. NEXT MEETING DATE – Wednesday, September 9, 2015, at 6:00pm.
 8. ADJOURNMENT – Meeting was adjourned at 6:45pm.
-

Minutes approved on _____.