



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: September 13, 2016

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Recreation Advisory Board - May 25, 2016
- Recreation Advisory Board - June 30, 2016
- Code Compliance Board - July 19, 2016
- Biscayne Park Foundation - July 11, 2016
- Planning & Zoning Board - August 1, 2016
- Planning & Zoning Board - August 10, 2016
- Planning & Zoning Board - August 15, 2016 - DRAFT
- Code Compliance Board - August 8, 2016 DRAFT



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

RECREATION ADVISORY BOARD

Dan Samaria
Chairman

Elizabeth Goldman
Rosemary Wais

MINUTES RECREATION ADVISORY BOARD Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL Wednesday, May 25, 2016 at 6:30PM

The meeting of the Recreation Advisory Board was called to order at 6:30pm.

Present were board members Dan Samaria, Liz Goldman and Rosemary Wais.

The meeting was concluded at 8:0pm.

Minutes approved on _____.

Dan Samaria, Chair



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RECREATION ADVISORY BOARD

Dan Samaria
Chairman

Elizabeth Goldman
Rosemary Wais

MINUTES RECREATION ADVISORY BOARD Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL Thursday, June 30, 2016 at 6:30PM

The meeting of the Recreation Advisory Board was called to order at 6:30pm.

Present were board members Dan Samaria, Liz Goldman and Rosemary Wais.

The meeting was concluded at 8:00pm.

Minutes approved on _____.

Dan Samaria, Chair



**CODE COMPLIANCE
BOARD**

Gary Kuhl
Chairman

Dale Blanton
Vice-Chair

Harvey Bilt
Linda Dillon
Jenny Johnson-Sardella

Alternate
Art Pyle

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Tuesday, July 19th, 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present
Dale Blanton – Vice Chair – Present
Harvey Bilt – Present
Linda Dillon – Present
Jenny Johnson-Sardella – Present
Art Pyle- Present

3. APPROVAL OF MINUTES

- a. June 13, 2016
 - b. May 9, 2016
- Motion by Dale Blanton, Seconded by Harvey Bilt. Motion passed 5-0

5. NEW BUSINESS

Code Officer White reports the following case is in compliance and closed:

- a. Case # 16-0469- Jorge Malagon-1030 NE 111 St- Illegal business at the property.
Motion by Dale Blanton, Seconded by Linda Dillon. Motion passes 5-0
- b. Case # 16-0454 – Hans Anthony- 770 NE 113 St- Trash out on the wrong day.
-Property deemed not in compliance for trash pile and portion of citation pertaining to container dismissed.
- Motion by Jenny Johnson-Sardella, Seconded by Dale Blanton. Amendment to previous motion for citation to be paid in 15 days.
- Amended motion by Jenny Johnson-Sardella, accepted and by Dale Blanton. Motion passed 4-1. Harvey Bilt voting against.



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- c. Case # 16-0458 – Brigida Perez- 11612 NE 6th Ave- Flooring done without permits.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion for owner to obtain permit within 7 days.
 - If owner not in compliance, \$100 fine and \$50 daily fine. Motion passes 5-0

- d. Case # 16-0459 – Brigida Perez- 11612 NE 6th Ave- Bathroom remodeling done without permits.
 - Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella.
 - Motion for owner to obtain permit within 7 days.
 - If owner not in compliance, \$100 fine and \$50 daily fine. Motion passes 5-0

- e. Case # 16-0460- Brigida Perez- 11612 NE 6th Ave- Electrical wiring done without permit.
 - Motion by Harvey Bilt, Seconded by Dale Blanton.
 - Motion for owner to obtain permit within 7 days.
 - If owner not in compliance, \$500 fine and \$100 daily. Motion passes 5-0

- f. Case # 16-0470- Morris Yomtov- 11650 NE 11th Pl- Junked vehicle parked on the swale.
 - Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion that resident is given until 7-31-16 to remove vehicle.
 - If owner not in compliance, \$50 fine and \$10 daily.
 - Motion passes 5-0

- g. Case # 16-0467- Magda T. Vergara- 12075 NE 110th Ave- Side yard not properly maintained.
 - Motion by Jenny Johnson-Sardella, Seconded by Harvey Bilt.
 - Motion that resident is given 30 days to come into compliance.
 - If owner not in compliance, \$25 fine and \$5 daily fine.
 - Motion passes 5-0

- h. Case # 16-0649- Jose V. Aleman- 11910 NE 11 Ct- Unused/unsightly object stored in the front yard.
 - Motion by Harvey Bilt, Seconded by Dale Blanton.
 - Motion that resident is given five days to come into compliance.
 - If owner not in compliance, \$25 fine and \$10 daily fine.
 - Motion passes 5-0



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9. ADJOURNMENT

The meeting was adjourned at 7:57pm.

Minutes approved on _____

Gary Kuhl, Chair



**MINUTES
BISCAYNE PARK FOUNDATION**

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Monday, July 11, 2016

7:00 p.m.

Meeting called to order at 7:09 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

CORRECTION TO THE MINUTES: Erica Pettis wished to insert into the Minutes of June 14, 2016, under NEW BUSINESS, the following omission, that recommendation was made in the matter of the Australian Pines to confer with Parks & Parkway at their next meeting before it be brought to the Commission. Marie & Erica to attend this meeting. Motion by Erica and seconded by Jorge to amend the Minutes of June 14, 2016. Motion passed.

APPROVAL OF MINUTES: Motion by Erica Pettis, seconded by Jorge Marinoni to approve the Minutes of June 14, 2016, Motion passed.

TREASURER'S REPORT: Peter Trupia reported no changes to the report of June 14, 2016. Chuck Ross to assist with the Financial Report due in October. Joe Chao's records will reflect the breakdown of the various categories. Donations to the Foundation did not exceed \$5,000. Report will be ready by August 30th, 2016.

NEW BUSINESS: Marie submitted to Erica form letter that can be used to generate sports tickets for raffles at our various yearly events. We will be present at the next Village event BARK IN THE PARK, Sunday, July 24, 4:00 p.m. – 6:00 p.m. We will have a table at this event, dispense popcorn, and donate sodas and water, display our merchandise and offer membership. We will meet at 3:30 p.m. to set-up.

Our next FOOD & TUNES event will be OKTOBERFEST, and will be discussed at the next meeting. No events slated for August and September. 2017 Calendar to be brought to next meeting so we can submit dates for 2017 that don't conflict with national holidays.



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MEETING ADJOURNED AT 7:49 p.m.

NEXT MEETING: August 8, 2016 at 7:00 p.m.

Minutes Approved by the board on _____ 8/15/2016 _____

Jorge Marinoni, President

Marie Smith, Secretary



MINUTES

PLANNING & ZONING BOARD SPECIAL MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, August 1st, 2016 at 6:30pm

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle

Dan Schneiger
Doug Tannehill

Alternates
Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:30 P.M.

2. ROLL CALL

Gage Hartung – Board Member– present

Andrew Olis – Board Member – present

Elizabeth Hornbuckle – present

Doug Tannehill – Board Member – present

Dan Schneiger- Board Member- absent- Motion to excuse by E. Hornbuckle,
Seconded by A. Olis. Approved 3-0

Irwin Peterson- staff- present

Sal Annese- staff- present

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. The Church of the Resurrection- 11173 Griffing Blvd- Driveway Borders
Motion by E. Hornbuckle, seconded by A. Olis. Denied 2-1
Approval vote by G. Hartung.

a1. The Church of the Resurrection- 11173 Griffing Blvd- Parking
Church inquired if approval will be granted to rent lot to school for
Parking. Advised to submit application and support documents for the
August 15th, 2016 agenda.

4. APPROVAL OF MINUTES

July 18th, 2016

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

5. BUILDING PERMITS

a. Carrera USA LLC- 430 NE 121 St- Wood Deck Repair
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0

a1. Carrera USA LLC- 430 NE 121 St- Fence
Motion by E. Hornbuckle, seconded by A. Olis. Denied 3-0



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- a2. Carrera USA LLC- 430 NE 112 St- Windows/Doors
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- b. Lee- 11910 NE 11 Pl- Driveway
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- c. Serrano- 1015 NE 117 St- Roof
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- d. Beyene-11540 ne 8 Ave- Fence
Tabled for more information.
- e. Alvord- 10831 NE 10 Ave- Windows
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- f. Berg- 665 NE 117 St- Driveway
Motion by A. Olis, seconded by E. Hornbuckle.. Approved 3-0
- g. Damon- 11800 NE 8 Ave- Roof
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- h. Zelenke- 845 NE 119 St- Roof
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- i. Oberholtzer- 474 NE 121 St- Pool/Spa
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- j. Tarantini- 710 NE 118 St- AFTER THE FACT- Carport
Motion by A. Olis, seconded by E. Hornbuckle. Denied 3-0
- k. Paliwal- 675 NE 118 St- Driveway
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0
- l. LaJeune- 930 NE 119 St- Driveway
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- m. 10921 NE 9th Ct LLC- 10921 NE 9 Ct- Driveway
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0
- n. 11020 NE 10th Ave LLC- 11020 NE 10 Ave- Driveway
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- o. Citywest Properties- 11530 NE 8 Ave- 2nd Floor Addition
Table for more information
- o1. Citywest Properties- 11530 NE 8 Ave- 2nd Floor Roof to match existing
Tabled for more information
- o2. Citywest Properties- 11530 NE 8 Ave- 2nd Floor Windows and Doors



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Tabled for more information.

- p. Candela- 472 NE 121 St- Addition
Tabled for more information.

The next meetings of the Planning & Zoning Board are Monday,, August 15th, 2016
And tba.

6. ADJOURNMENT

This meeting was adjourned at 08:23 p.m.

Minutes approved on : _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



MINUTES

PLANNING & ZONING BOARD SPECIAL MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Wednesday, August 10th, 2016 at 6:30pm

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle

Dan Schneiger
Doug Tannehill

Alternates
Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:30 P.M.

2. ROLL CALL

Gage Hartung – Board Member– present
Andrew Olis – Board Member – present
Elizabeth Hornbuckle – Board Member –present
Doug Tannehill – Board Member – present
Dan Schneiger- Board Member- present
Irwina Peterson- staff- present
Sal Annese- staff- present

3. PUBLIC COMMENTS

Barbara Kuhl: Building looks commercial like an office building. Disappointed Being accommodated even thou building being built without a permit.

Tracy Truppman: Have called Reggie to report parking on median and there are still parking and should make them play within the rules. They are speeding and cutting across the median. Appears the rules seem to be changed for them.

Janey Anderson: For the second story, has anyone reviewed the foundation?

Fred Piper: Project will be a big benefit, however when needed permits for project On 9th and 116th St, did not get special meeting. To call a special meeting for a contractor who did not follow rules is inappropriate and shows favoritism.

Dr. Morris: Concern is parking on median and how residents are getting back and forth in the village

4. BUILDING PERMITS

- a. Citywest Properties- 11530 NE 8 Ave- Second floor addition
Motion by D. Tannehill, seconded by A. Olis. Approved 5-0
- a1. Citywest Properties- 11530 NE 8 Ave- Second floor roof
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0



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- a2. Citywest Properties- 11530 NE 8 Ave- Second floor windows/door
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0

6. ADJOURNMENT

This meeting was adjourned at 07:14 p.m. Motion by A. Olis, seconded by D. Tannehill. Approved 5-0

Minutes approved on : _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL
Monday, August 16th, 2016 at 6:30pm

PLANNING &
ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle

Dan Schneider
Doug Tannehill

Alternates
Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:42 P.M.

2. ROLL CALL

Gage Hartung – Board Member– absent- Motion to excuse by D. Tanneshill,
Seconded by D. Schneider. Approved 3-0
Andrew Olis – Board Member – present
Elizabeth Hornbuckle – Board Member- absent- Motion to excuse by D. Tannehill,
Seconded by D. Schneider. Approved 3-0
Doug Tannehill – Board Member – present
Dan Schneider- Board Member- present
Irwina Peterson- staff- present
Sal Annese- staff- absent

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

- a. The Church of the Resurrection- 11173 Griffing Blvd- Parking
No decision required by the Board on this item. Interim Manager Maria Camara explained that Village Code does not allow commercial parking. In order to proceed, the Village Attorney would have to review the proposed plan to determine what course of action is needed. Representative from Miami Country Day School, Mr. Gary Butts, understood the process and decided not to pursue use of this site for their parking needs.
- b. Beyene-11540 NE 8 Ave- Fence
Motion by D. Tannehill, seconded by D. Schneider. Approved 3-0

4. APPROVAL OF MINUTES

August 01st, 2016
Motion by D. Tannehill, seconded by D. Schneider. Approved 3-0

August 10th, 2016
Motion by D. Schneider, seconded by D. Tannehill. Approved 3-0



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5. BUILDING PERMITS

- a. Doullouz- 11801 NE 9 Ave- Roof
Motion by D. Tannehill, seconded by D. Schneiger. Approved 3-0
- b. Lijeron- 11790 NE 10 Ave- Driveway
Motion by D. Tannehill, seconded by D. Schneiger. Approved 3-0
- c. Rawson- 728 NE 112 St- Shed
Motion by D. Tannedhill, seconded by D. Schneiger. Approved 3-0
- d. Strassburg- 703 ne 120 St- Driveway
Motion by D. Tannehill, seconded by D. Schneiger. Approved 3-0
- e. Nemcher- 776 NE 112 St- Roof
Motion by D. Tannehill, seconded by D. Schneiger. Approved 3-0
- f. Sarno- 601 NE 116 St- Driveway
Motion by D. Tannehill, seconded by D. Schneiger. Approved 3-0
- g. Lyndaker- 11940 NE 6 Ave- Fence
Motion by D. Tannehill, seconded by D. Schneiger. Approved 3-0

The next meetings of the Planning & Zoning Board are Tuesday, September 6th, 2016 and tba.

6. ADJOURNMENT

This meeting was adjourned at 07:20 p.m.

Minutes approved on : _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



CODE COMPLIANCE
BOARD

Gary Kuhl
Chairman

Dale Blanton
Vice-Chair

Harvey Bilt
Linda Dillon
Jenny Johnson-Sardella

Alternate
Art Pyle

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Monday, August 8th , 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present
Dale Blanton – Vice Chair – Present
Harvey Bilt – Present
Linda Dillon – Present
Jenny Johnson-Sardella – Present
Art Pyle- Absent
Andrew Dunkiel- Village Attorney Representative- Present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

- a. Deletion of new business item #5e- 11105 NE 9th Ave
- b. Chairman Kuhl asks to table items already in compliance until end of agenda.

4. APPROVAL OF MINUTES

- a. July 19th, 2016
-Motion by Dale Blanton, Seconded by Harvey Bilt. Motion passed 5-0

5. NEW BUSINESS

- a. Case # 16-0498- Brigida Perez-11612 NE 6th Ave- Windows and doors installed without permits.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion for owner to obtain permit within 5 business days.
 - If owner not in compliance, \$100 fine and \$10 daily. Motion passes 5-0
- c. Case # 16-0500 – Bank of America NA-1110 NE 119th St- Doors not maintained in good repair.
 - Motion by Harvey Bilt, Seconded by Jenny Johnson-Sardella.
 - Motion for owner to secure property within 5 business days.
 - If owner not in compliance, \$100 fine and \$10 daily. Motion passes 5-0



The following are postponed until the next scheduled meeting:

- b. Case # 16-0507- Alejandro Bowers & Audra McCollum- 11540 NE 10th Ave- unused/unsightly objects stored on the property.
- d. Case # 16-0504- Nao Homes LLC- 11002 NE 10th Ave- Canopy constructed without a permit.
- f. Case # 16-0455- Magda T. Vergara- 12075 NE 10th Ave- Overgrown grass, weeds, and shrubberies.
- g. Case # 16-0464- Jose Ramirez Jr.- 720 NE 117th St- Containers not stored properly.

Motion by Chairman Gary Kuhl, Seconded by Dale Blanton. Motion passed 5-0

6. FINE REDUCTIONS

- a. Case #16-12-1516, 15-0257,15-0602- The Velencia Group- 741 NE 114th St.- Property Maintenance.
 - Motion by Dale Blanton with amended motion by Linda Dillon for fine to revert back to original amount if property not homesteaded.
 - New motion by Dale Blanton, Seconded by Jenny Johnson-Sardella to accept amended offer of \$4000 with 10 business days.
 - Motion passes 4-1. Linda Dillon voting against.
- b. Case # 14-0038- William Shirey- 637 NE 119 St- Dilapidated roof.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to accept offer \$ 200 within 30 calendar days.
 - Motion passes 4-1. Gary Kuhl voting against.
- c. Case # 16-0266- Mariana Ferro-825 NE 113th St- Hedges blocking clear visibility.
 - Motion by Jenny Johnson-Sardella, Seconded by Linda Dillon to waive fines and to find property in compliance.
 - Motion passes 5-0

7. DISCUSSIONS

Board discussion on if cases that come into compliance prior to meeting and have second occurrence of same violation are to be deemed as a repeat violation.



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8. ADJOURNMENT

The meeting was adjourned at 8:04 pm.

Minutes approved on _____

Gary Kuhl, Chair