



# Village of Biscayne Park

## Commission Agenda Report

**Village Commission Meeting Date:** October 6, 2016

**Subject:** Acceptance of Board Minutes

**Prepared By:** Maria C. Camara, Village Clerk

**Sponsored By:** Staff

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### Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

**Staff Recommendation:** Acceptance at Consent

### Attachments

- Biscayne Park Foundation - August 15, 2016
- Planning & Zoning Board - September 6, 2016
- Planning & Zoning Board - September 19, 2016 DRAFT
- Code Compliance Board - September 12, 2016 DRAFT



**MINUTES  
BISCAYNE PARK FOUNDATION**

**BISCAYNE PARK  
FOUNDATION**

Jorge Marinoni  
Erica Pettis  
Marie Smith  
Peter Trupia

**MONDAY, AUGUST 15, 2016**

**7:00 p.m.**

Meeting called to order at 7:08 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

IN ATTENDANCE: David and Amy Raymond.

APPROVAL OF MINUTES: Motion by Peter Trupia, seconded by Marie Smith to approve the Minutes of July 11, 2016, Motion passed.

TREASURER'S REPORT: Jorge reported obtaining copies of all bank statements from City National in preparation of filing our annual returns. Chuck Ross is assisting in the preparation.

BARK IN THE PARK was not a fund raising event; Foundation members set up table and distributed free popcorn and sodas. Jorge expended \$23.27 and would donate this amount to the Foundation. Cash donations amounted to \$16.50.

Jorge reported on our financial balance:

Cash on hand:	\$ 155.00
Bank statement for month of July:	\$6,665.55
Cash deposit CINQUE DE MAYO:	\$ 690.00
Total:	\$7,510.55

NEW BUSINESS: David Raymond spoke on the potential of the Foundation receiving funds under the Miami Foundation charity event SOCIAL DAY OF GIVING when charitable contributions would be matched. If the Foundation completed the application and was registered then solicitations could be made to the Village residents to donate. The Miami Foundation would match the donations minus a small commission and fund our Foundation. November 17, 2016, has been chosen as this year's SOCIAL DAY OF GIVING. Jorge and Peter will research registration and further information will be available at our next meeting.

In order to maximize our Food & Tune events, the dates for our 2017 events should be submitted and if confirmed, by the Village, could be included in the 2017 calendar of Events Flyer sent out with the newsletter. ST. PATRICK'S, Saturday March 11, 2017. CINQUE DE MAYO, Saturday, May 6, 2017, and OKTOBEERFEST, Saturday October 14, 2017.



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Erica reported that in her application for raffle tickets from the Miami Dolphins, she must apply electronically. Other sources were added by the members Florida Strikers(soccer), Miami Hurricanes, FIU, Miami Heat. She also discussed holding a Silent Auction for the Foundation and soliciting donation from local businesses and residents.

OKTOBERFEST will be discussed at our next meeting. Jorge will apply for the permit and pay the prior sales tax invoice. The music and food will be confirmed and flyers will be available for distribution in the Village and surrounding municipalities.

**MEETING ADJOURNED AT 8:08 p.m.**

**NEXT MEETING: Monday, September 12, 2016**

**Minutes Approved by the board on \_\_September 12, 2016\_\_**

**Jorge Marinoni, President**

**Marie Smith, Secretary**



## MINUTES

### PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Tuesday , September 6<sup>th</sup>, 2016 at 6:30pm

#### PLANNING & ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Elizabeth Hornbuckle

Dan Schneider  
Doug Tannehill

Alternates  
Mario Rumiano

#### 1. CALL TO ORDER

This meeting was called to order at 6:33 P.M.

#### 2. ROLL CALL

Gage Hartung – Board Member– present  
Andrew Olis – Board Member – present  
Elizabeth Hornbuckle – Board Member- present  
Doug Tannehill – Board Member – present  
Dan Schneider- Board Member- present  
Irwina Peterson- staff- present  
Sal Annese- staff- absent

#### 3. APPROVAL OF MINUTES

August 15<sup>th</sup>, 2016

Motion by A. Olis, seconded by D. Schneider. Approved 5-0

#### 4. NEW BUSINESS

- a. Mainade- 11711 Griffing Blvd- Variance request- Accesory Building  
Withdrawn by Applicant

#### 5. BUILDING PERMITS

- a. Schmidt- 1007 NE 118 St- Driveway  
Tabled for more information
- b. Palomino- 11010 NE 10 Ave- Driveway  
Motion by D.Tannedhill, seconded by A. Olis. Approved 5-0
- c. Pacheco- 11230 NE 8 Ct- Windows  
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- c1. Pacheco- 11230 NE 8 Ct- Pool/Deck  
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0



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- d. Reid- 11315 NE 11 Pl- Driveway  
Tabled for more information
- e. Shibi- 11831 NE 6 Ave- Windows/Doors  
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- f. Vargas- 841 NE 119 St- Windows/Doors  
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- g. Romero- 731 NE 116 St- Windows/Doors  
Motion by D. Tannehill, seconded by D. Schneiger. Approved 5-0
- h. Lyndaker- 11940 NE 6 Ave- Wood Panels  
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- h1. Lyndaker- 11940 NE 6 Ave- Driveway  
Tabled for more information
- i. Larsen- 845 NE 116 St- Addition/Renovation  
Motion by D. Tannehill, seconded by D. Schneiger. Approved 5-0
- i1. Larsen- 845 NE 116 St- Windows/Doors  
Tabled for more information.
- i2. Larsen- 845 NE 116 St- Roof  
Tabled for more information
- j. Gamas- 11095 NE 8 Ave- Addition  
Motion by D. Tannehill, seconded by A. Olis. Approved 5-0
- j1. Gamas- 11095 NE 8 Ave- Windows/Doors  
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- j2. Gamas- 11095 NE 8 Ave- Roof  
Motion by A. Olis, seconded by D. Schneiger. Approved 5-0
- k. Lajeune- 930 NE 119 St- REVISION to Driveway  
Motion by A. Olis, seconded by D. Schneiger. Approved 5-0
- l. Scher- 955 NE 118 St- Windows/Doors  
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- m. Goehl- 11625 NE 7 Ave- Windows/Doors  
Tabled for more information
- n. Childress- 780 NE 112 St- Door  
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0



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- o. Hill- 660 NE 119 St- Door  
Motion by E. Hornbuckle. Approved 5-0
  
- p. Mariano- 511 NE 119 St- Gravel/Swale  
Tabled for more information

The next meetings of the Planning & Zoning Board are Monday, September 19<sup>th</sup>, 2016 and tba.

### **6. ADJOURNMENT**

This meeting was adjourned at 08:22 p.m.

Minutes approved on : \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
Gage Hartung, Chair Planning & Zoning Board



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## PLANNING & ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Elizabeth Hornbuckle  
Dan Schneiger  
Doug Tannehill

Alternates  
Mario Rumiano

## **MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN**

**640 NE 114 ST – Biscayne Park, FL  
Monday, September 19th, 2016 at 6:30 p.m.**

### **1. CALL TO ORDER**

This meeting was called to order at 6:30 p.m.

### **2. ROLL CALL**

Gage Hartung- Board Member- present  
Andrew Olis- Board Member- present  
Elizabeth Hornbuckle- Board Member- present  
Doug Tannehill- Board Member- present  
Dan Schneiger- Board Member- absent- Motion to excuse by D. Tannehill,  
Seconded by A. Olis. Approved 4-0  
Irwin Peterson- Staff- present  
Sal Annese- Staff- absent

### **3. APPROVAL OF MINUTES**

September 6th, 2016

Motion by A. Olis, seconded by D. Tannehill. Approved 4-0

### **4. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS**

- a. Scott- 1070 NE 120 St- Roof  
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 4-0
- b. Wolven- 11305 NE 10 Ave- Windows/Doors  
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0
- c. Schmidt- 1007 NE 118 St- Driveway  
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0
- d. Larsen- 845 NE 116 St- Windows/Doors  
Motion by D. Tannehill, seconded by A. Olis. Approved 4-0
- d1. Larsen- 845 NE 116 St- Roof Addition  
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0
- e. Mariano- 511 NE 119 St- Swale Development  
Tabled for more information
- f. Candela- 472 NE 121 St- Addition  
Tabled for more information
- g. Gamas- 11095 NE 8 Ave- Revision to plans from P & Z 09-06-16  
Motion by D. Tannehill, seconded by A. Olis. Approved 4-0



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### 5. **BUILDING PERMIT**

- a. Hartung- 1029 NE 114 St- Windows/Doors  
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 3-0  
G. Hartung recused from vote.
- b. Nalepa- 775 NE 113 St- Pool  
Motion by E. Hornbuckle, seconded by A. Olis. Approved 4-0
- c. Childress- 1019 NE 115 St- Fence  
Motion by A. Olis, seconded by E. Hornbuckle. Denied 4-0
- d. Huff- 579 NE 118 St- Driveway  
Motion by D. Tannehill, seconded by A. Olis. Approved 4-0
- e. Martinez- 11205 NE 8 Ave- Driveway/Walkway  
Motion by A. Olis, seconded by D. Tannehill. Approved 4-0
- f. Ederr- 11528 Griffing Blvd- Windows/Doors  
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 4-0

### 6. **Variance Request**

- a. Mainade- 11711 Griffing Blvd- Accessory Building  
Permit- Motion by D. Tannehill, seconded by A. Olis. Denied 4-0  
Variance Request- Motion by A. Olis, seconded by D. Tannehill. Denied 3-1  
E. Hornbuckle voted against.

The next meetings of the Planning & Zoning Board are Monday, October 3<sup>rd</sup>, 2016 and tba.

## **ADJOURNMENT**

**TWO OR MORE MEMBERS OF THE VILLAGE OF BISCAYNE PARK COMMISSION AND OTHER VILLAGE BOARD MEMBERS MAY BE IN ATTENDANCE.**

### **DECORUM**

Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Committee, shall be barred from further audience before the Committee by the presiding officer, unless permission to continue or again address the Committee is granted by the majority vote of the members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Board Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899-8000 no later than (4) days prior to the proceeding for assistance.



**CODE COMPLIANCE  
BOARD**

**Gary Kuhl**  
**Chairman**

**Dale Blanton**  
**Vice-Chair**

**Harvey Bilt**  
**Linda Dillon**  
**Art Pyle**

**MINUTES**  
**CODE COMPLIANCE BOARD**  
**Log Cabin 640 NE 114 St, Biscayne Park, FL**  
**Monday, September 12<sup>th</sup>, 2016 at 7:00 p.m.**

**1. CALL TO ORDER**

The meeting was called to order at 7:00 P.M.

**2. ROLL CALL**

Gary Kuhl – Chair – Present

Dale Blanton – Vice Chair – Present

Harvey Bilt – Absent – Motion to excuse by Dale Blanton, Seconded by Art Pyle.

Motion passes 4-0

Linda Dillon – Present

Art Pyle- Present

**3. APPROVAL OF MINUTES**

a. August 8, 2016

-Motion by Dale Blanton, Seconded by Linda Dillon. Motion passed 4-0

**4. NEW BUSINESS**

a. Case # 16-0592- Gilles Tardif- 11119-11121 NE 11<sup>th</sup> Pl- Carport constructed without a permit.

- Motion by Art Pyle, Seconded by Linda Dillon.

- Motion to find property in compliance and close case.

- Motion passes 4-0

b. Case # 16-0590 – Jeanette J. Harrington- 1106 NE 119<sup>th</sup> St- Unused/unsightly vehicle.

- Motion by Dale Blanton, Seconded by Linda Dillon.

- Motion for owner to remove vehicle or get properly registered within 14 days.

- If owner not in compliance, \$50 fine and \$10 daily. Motion passes 4-0

c. Case # 16-0591- Anna K Von Elbe -1009 NE 119<sup>th</sup> St- Overgrown grass, weeds and shrubberies.

- Code Officer White advised property in compliance and case closed.



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- d. Case # 16-0598- MF 600 LLC- 600 NE 119<sup>th</sup> St- Excessive growth of flora.
  - Motion by Dale Blanton, Seconded by Art Pyle.
  - Motion for owner to cut overgrowth within 7 days.
  - If owner not in compliance, \$25 fine and \$5 daily. Motion passes 4-0
  
- e. Case # 16-0595- Glen R. Wexo- 10916 NE 9<sup>th</sup> Ct- Commercial Vehicle not properly stored.
  - Motion by Art Pyle, Seconded by Linda Dillon.
  - Motion to find in compliance and close case.
  - Motion passes 4-0
  
- f. Case # 16-0594- Glen R. Wexo- 10916 NE 9<sup>th</sup> Ct- Commercial Vehicle violation.
  - Motion by Art Pyle, Seconded by Linda Dillon.
  - Motion to find in compliance and close case.
  - Motion passes 4-0
  
- g. Case # 16-0499- Helga M. Silva- 920 NE 119<sup>th</sup> St- Containers not stored properly.
  - Code Officer White advised property in compliance and citation paid.
  - Motion to close by Dale Blanton, Seconded by Linda Dillon.
  - Motion passes 4-0
  
- h. Case # 16-0501- Gil Prizament- Containers not stored properly
  - Motion by Dale Blanton, Seconded by Art Pyle.
  - Motion to find in compliance subject to payment of citation fee and administrative costs.
  - Motion passes 4-0
  
- i. Case # 16-0495- Edward M. Leshansky- 11701 Ne 9<sup>th</sup> Ave- Containers not stored properly.
  - Motion by Dale Blanton, Seconded by Linda Dillon.
  - Motion to find in compliance subject to payment of citation fee and administrative costs.
  - Motion passes 4-0
  
- j. Case # 16-04900- Christian Danielle Forsythe- 10932 Griffing Blvd- Trash pile out on wrong day.
  - Motion by Dale Blanton, Seconded by Linda Dillon.
  - Motion to find in compliance subject to payment of citation fee and administrative costs.
  - Motion passes 4-0
  
- k. Case # 16-0482- James A. Reeder- 730 NE 121th St- Trail pile out on wrong day.
  - Motion by Dale Blanton, Seconded by Art Pyle.
  - Motion to find in compliance subject to payment of citation fee and administrative costs.
  - Motion passes 4-0



**5. OLD BUSINESS**

- a. Case # 16-0455- Magda T. Vergara- 12075 NE 10<sup>th</sup> Ave- Overgrown grass, weeds and shrubberies.
  - Motion by Dale Blanton, Seconded by Art Pyle.
  - Motion to find in compliance subject of payment of citation fee and administrative costs
  - Motion passes 4-0
  
- b. Case # 16-0464- Jose Ramirez Jr.- 720 NE 117<sup>th</sup> St- Containers stored improperly.
  - Motion by Dale Blanton, Seconded by Linda Dillon.
  - Motion to find property not in compliance and \$100 fine and administrative costs.
  - Motion passes 4-0

The following are from previous Agenda dated August 8<sup>th</sup>, 2016:

- c. Case # 16-0507- Alejandro Bowers & Audra McCollum- 11540 NE 10<sup>th</sup> Ave  
Unused/unsightly objects stored on the property.
  - Motion by Dale Blanton, Seconded by Linda Dillon.
  - Motion to find property in compliance and close case.
  - Motion passes 4-0
  
- d. Case # 16-0504- Nao Homes LLC- 11002 NE 10<sup>th</sup> Ave- Canopy constructed without a permit.
  - Motion by Dale Blanton, Seconded by Linda Dillon.
  - Motion to find property in compliance and close case.
  - Motion passes 4-0

**6. FINE REDUCTIONS**

- a. Case # 6-09-1288, 6-09-1289 – 1116 NE 117<sup>th</sup> St - Elona Wagner- Property maintenance.
  - Motion by Dale Blanton ,Seconded by Linda Dillon to reject offer.
  - Motion passes 4-0
  - New motion by Dale Blanton, Seconded by Art Pyle to accept offer of \$1000 within 30 Days.
  - Motion passes 4-0.

**7. DISCUSSIONS**

- Code Officer White reported the following to the Board:
- If an administrative citation has been issued and the owner complies without paying the fees, the Board can enter an order requiring payment of the citation amount and administrative costs.
- For properties in which there is non payment of an administrative citation, the Board



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can enter a final order authorizing the lien against the property for the citation amount.  
-First time violators that come into compliance before the meeting date need not go before the Board.

### **8. ADJOURNMENT**

The meeting was adjourned at 8:15 pm.

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Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Gary Kuhl, Chair