



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

8.b

Commission Agenda Report

Commission Meeting Date: November 1, 2016

Prepared By: Maria C. Camara, Village Clerk

Title / Subject: Acceptance of Board/Committee Minutes

Background:

The board/committee minutes as listed below are being provided for the commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Recommendation:

Acceptance at Consent.

Attachments:

- Biscayne Park Foundation – September 12, 2016
- Planning & Zoning Board – October 3, 2016
- Planning & Zoning Board – October 17, 2016 DRAFT
- Code Compliance Board – October 11, 2016 DRAFT



**MINUTES
BISCAYNE PARK FOUNDATION**

MONDAY SEPTEMBER 12, 2016

7:00 p.m.

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Meeting called to order at 7:11 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

ADDITIONS: 3(B) Vita Course – matching funds, Jorge.

APPROVAL OF MINUTES: Motion by Peter Trupia, seconded by Erica Pettis to approve the Minutes of August 15, 2016, Motion passed.

TREASURER'S REPORT: Jorge requested two checks one for the liquor permit for our next event and the other to pay the sales taxes to the Department of Revenue from our last Cinco de Mayo event.

PUBLIC COMMENT: Marie reported on attending Parks & Parkway meeting with Erica Pettis on the status of the removal of three Australian Pines on Griffing Blvd. on June 8th. Request was made to the board to bring the matter of obtaining the report of an independent arborist before an Australian Pine was removed.

Also, it had been promised by Miami-Dade to plant a diversity of tree canopy in the medians when the Aussies had been removed. This policy was not being adhered to as the majority of tree replacements have been oak. Parks will follow thru on diversity of canopy but will not support obtaining the services of an independent arborist when Miami Dade designates the removal of Australian pines on Griffing.

OLD BUSINESS 7(B) - Erica reported she had made requests to the various sporting clubs for donations of goods to raffle. She was informed it would take up to eight weeks to receive a reply. In the event we did not hear by OKTOBERFEST (Oct. 15) then the raffle could be held at the WINTERFEST 2016.

NOTE; While we were at meeting Erica received a text from Miami Dolphins that they would donate DEVENTE PARKERS autographed football (#14) to the Foundation. This will be raffled at the OKTOBERFEST event.

DAY OF GIVING: Erica will follow-up and report next meeting.

Jorge reported receiving information of matching funds grant for a VITA COURSE at the Rec. Center. The Foundation contribution would be \$7,500. Marie reported that the lighting of the Ed Burke Rec. Center should be our priority – the safety in lighting the



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park in the evenings will be welcomed by our residents. Also lighting is needed for the parking area at the log cabin.

NEW BUSINESS (8a): OKTOBEERFEST – Saturday, October 15- 7:00 – 9:00 p.m.

MUSIC: Peter to research.

Jorge : Cook sauerkraut

Peter & Jorge to decide on food menu: (sausages/ bratwurst/hot dogs, pretzels).

Beer: Beer Keg or bottles depending on weather report.

Erica: Donuts & snicker bars, soda and water.

Erica: To be in touch with Parks & Parkway to donate poincianas for their diversity of canopy program in the Village.

NOTE: Meet the candidates Tuesday, October 18, 2016 7:00 – 9:00 p.m.

MEETING ADJOURNED AT 8:02 p.m.

NEXT MEETING: Tuesday, October 11, 2016

Minutes Approved by the board on 10/11/2016

Jorge Marinoni, President

Marie Smith, Secretary



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MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Monday, October 3rd, 2016 at 6:30 p.m.**

PLANNING & ZONING BOARD

**Gage Hartung
Chairman**

**Andrew Olis
Vice Chairman**

**Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill**

**Alternates
Mario Rumiano**

1. CALL TO ORDER

This meeting was called to order at 6:25 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present
Andrew Olis- Board Member- present
Elizabeth Hornbuckle- Board Member- present
Doug Tannehill- Board Member- present
Dan Schneider- Board Member- present
Irwin Peterson- Staff- present
Sal Annese- Staff- arrived at 6:30 p.m.

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

- a. Goehl- 11625 NE 7 Ave- Windows/Doors
Motion by E. Hornbuckle, seconded by A. Olis. Approved 5-0
- b. Carrera USA LLC- 940 NE 120 St- Driveway
Contractor discussed calculations for driveway approach and swale area exceeding requirements and suggested materials to utilize.

4. APPROVAL OF MINUTES

September 19th, 2016

Motion to amend minutes by A. Olis, seconded by D. Tannehill. Approved 5-0

5. BUILDING PERMITS

- a. Baloyra- 1012 NE 117 St- Windows
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- b. Valencia Group Corp- 741 NE 114 St- Windows/Doors
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- c. Pacheco- 11230 NE 8 Ct- Pergola
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- d. Sanchez- 683 NE 117 St- Driveway
Tabled for more information.
- e. Waithe- 11930 NE 11 Ct- Garage Door
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- f. Debaldo & Dauy- 631 NE 114 St- Garage Enclosure/Addition/Window
Tabled for more information.



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- f1. Debaldo & Dauy- 631 NE 114 St- Deck
Tabled for more information.
- g. Carrera USA LLC- 430 NE 121 St- Roof
Motion by E. Hornbuckle, seconded by A. Olis. Approved 5-0
- h. Morales- 941 NE 119 St- Driveway
Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0
- j. Lux- 940 NE 116 St- CODE CASE- Fence Repair
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0

The next meetings of the Planning & Zoning Board are Monday, October 17th, 2016 and tba.

ADJOURNMENT

This meeting was adjourned at 7:03 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



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PLANNING & ZONING BOARD

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Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Dan Schneider
Doug Tannehill

Alternates
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING LOG CABIN

**640 NE 114 ST – Biscayne Park, FL
Monday, October 17th , 2016 at 6:30 p.m.**

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung- Board Member- present
Andrew Olis- Board Member- present
Elizabeth Hornbuckle- Board Member- present
Doug Tannehill- Board Member- arrived at 6:33 p.m.
Dan Schneider- Board Member- present
John Hearn- Village Attorney-present
Irwin Peterson- Staff- present
Sal Annese- Staff- present

3. APPROVAL OF MINUTES

October 3rd, 2016

Motion by A. Olis, seconded by E. Hornbuckle. Approved 5-0

4. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

- a. Sanchez- 683 NE 117 St- Driveway
Motion by A. Olis, seconded by D. Schneider. Approved 4-0
- b. Candela- 472 NE 121 St- Addition
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- c. BP Apartments- 11659 Griffing Blvd- Windows
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- d. Lyndaker- 11940 NE 6 Ave- Driveway
Motion by A. Olis, seconded by D. Schneider. Approved 5-0
- e. Debaldo- 631 NE 114 St- Addition/ Window/Deck
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0

5. BUILDING PERMITS

- a. Childress- 780 NE 112 St- Wall
Motion by D. Tannehill, seconded by D. Schneider. Approved 5-0

6. NEW BUSINESS

Village Attorney John Hearn discussed Board's scope of review of applications and the Sunshine Law.



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The next meetings of the Planning & Zoning Board are Monday, November 7th, 2016 and November 21st, 2016.

ADJOURNMENT

This meeting was adjourned at 8:22 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



CODE COMPLIANCE
BOARD

Gary Kuhl
Chairman

Dale Blanton
Vice-Chair

Harvey Bilt
Linda Dillon
Art Pyle

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Tuesday, October 11th, 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present
Dale Blanton – Vice Chair – Present
Harvey Bilt -Present
Linda Dillon – Present
Art Pyle- Present

3. APPROVAL OF MINUTES

a. September 12th, 2016
-Motion by Dale Blanton, Seconded by Art Pyle. Motion passed 5-0

4. NEW BUSINESS

- a. Case # 16-0642- Morris Yomtov-11650 NE 11th Pl-Property Maintenance violation
- Motion by Harvey Bilt, Seconded by Linda Dillon.
- Motion to find property in compliance and close case.
- Motion passes 5-0
- b. Case # 16-0643 – Morris Yomtov- 11650 NE 11th Pl- Wooden structure constructed without a permit.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
- Motion for owner to pull permit or remove structure within 30 days.
- If owner not in compliance, \$50 fine and \$5 daily. Motion passes 5-0
- c. Case # 16-0658 – Maria J. Mithavayni- 1000 NE 120th St- Dilapidated fence.
-Motion by Dale Blanton, Seconded by Linda Dillon.
- Motion for owner to remove fence within 30 days.
- If owner not in compliance, \$50 fine and \$5 daily. Motion passes 5-0



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- d. Case # 16-0659- New Capital Real Estate Holdings LLC- 1010 NE 120th St-
 - Dilapidated fence.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion for owners to remove fence within 30 days.
 - If owner not in compliance, \$ 50 fine and \$5 daily. Motion passes 5-0

- e. Case # Adam G. Phelan & Scott G. Clark TR- 11402 NE 8th Ct- Watercraft stored in the front yard.
 - Motion by Dale Blanton, Seconded by Linda Dillon.
 - Owner to remove watercraft with 10 days.
 - If owner not in compliance, \$ 50 fine and \$10 daily. Motion passes 5-0

- f. Case # 16-0656- Jean Serge Michel- 1001 NE 110th St.- Unused/Unsightly vehicle stored on the property.
 - Code Officer White advised property in compliance and case closed.

- g. Case # 16-0655- Joao Ramon Perez- 1020 NE 110th St- Unused/Unsightly vehicle.
 - Code Officer White advised property in compliance and case closed.

- h. Case # 16-0521- Jose V. Aleman- 11910 NE 11th Ct- Trash out on the wrong day.
 - Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee and \$35 administrative costs within 15 days.
 - Motion passes 5-0

- i. Case # 16-0518- 2014-1 IH Borrower LP- 11525 NE 9th Ave- Trash out on the wrong day.
 - Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs will imposed.
 - Motion passes 5-0

- j. Case # 16-0517- Carlos Collazo- 11460 NE 10th Ave- Trash out on the wrong day.
 - Motion by Dale Blanton, Seconded by Art Pyle.
 - Motion to find property not in compliance and pay \$25 citation fee and \$35 administrative costs within 15 days.
 - Motion passes 5-0



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- k. Case # 16-0516- Patrick M. Ahern- 11849 Griffing Blvd- Trash out on the wrong day.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
 - Motion passes 5-0
- l. Case # 16-0515- David Bernard- 11926 Griffing Blvd- Trash out on the wrong day.
- Motion by Harvey Bilt, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
 - Motion passes 5-0
- m. Case # 16-0570- Joyce Goulart De Silva- 11550 NE 11th Pl- Trash out on the wrong day.
- Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion to close case and waive citation fee.
 - Motion passes 5-0
- n. Case # 16-0546- Hazel E. Coyle- 11524 Griffing Blvd- Trash out on the wrong day.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
- o. Case # 16-0617- Roger E. Biamby- 703 NE 117th St- Recycling/Garbage container not stored properly.
- Motion by Dale Blanton, Seconded by Harvey Bilt.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$ 35 administrative costs imposed.
- p. Case # 16-0602- Roger E. Biamby- 703 NE 117th St- Trash out on the wrong day.
- Motion by Harvey Bilt, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.
- q. Case # 16-600- Maurice Serotta- 1102 NE 119 St- Overgrown grass, weeds and shrubberies.
- Motion by Dale Blanton, Seconded by Linda Dillon.
 - Motion to find property not in compliance and pay \$25 citation fee within 15 days. If owner not in compliance, \$35 administrative costs imposed.



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5. FINE REDUCTIONS

- a. Case # 15-0645 – Vladir Esteves & W Messias A F- 930 NE 120th St- Driveway not property maintained.
 - Motion by Dale Blanton ,Seconded by Harvey Bilt to accept offer of \$2500 to be paid within 15 days.
 - Motion passes 5-0.

- b. Case #16-0069- Fiona Harre- 1107 NE 117th St- Animals violation.
 - Motion by Dale Blanton, Seconded by Harvey Bilt to accept offer of \$100 to be paid Within 30 days.
 - Motion passes 5-0

6. DISCUSSIONS

Board addressed Village Manager on legal interest rates for fines not paid.

7. ADJOURNMENT

The meeting was adjourned at 9:00 pm.

Minutes approved on _____

Gary Kuhl, Chair