



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: August 4, 2015

Subject: Resolution 2015 – 40 Turf and Landscape Maintenance Joint Participation Agreement (JPA) Contract Renewal #1

Prepared By: Heidi Siegel, AICP, Village Manager

Sponsored By: Staff

BACKGROUND

The Florida Department of Transportation (FDOT) has jurisdiction over and maintains State Road (S.R.) 915/NE 6 Avenue/Biscayne Park Way. The Village and FDOT have previously entered into a Turf and Landscape Maintenance Joint Participation Agreement (JPA) in which FDOT reimburses the Village for the mowing the medians along NE 6 Avenue. The Village is responsible for the cost of maintenance for the landscaping and trees. This agreement must be renewed annually.

The previous amount budgeted by FDOT was \$1,415.88. This year, FDOT has proposed the same budgeted amount. This will be a renewal to the agreement entered into by the Village in September 2014.

FISCAL / BUDGET IMPACT

The annual reimbursement of \$1,415.88 to the Village offsets the cost of maintenance which is budgeted.

STAFF RECOMMENDATION

Staff recommends approval of Resolution 2015-40.

ATTACHMENTS

- Resolution No. 2015-40
- Turf and Landscape Maintenance Joint Participation Agreement between the Florida Department of Transportation and the Village of Biscayne Park Contract Renewal #1

1
2
3 **RESOLUTION NO. 2015-40**
4

5 RESOLUTION OF THE VILLAGE COMMISSION OF
6 THE VILLAGE OF BISCAYNE PARK AUTHORIZING
7 THE VILLAGE MANAGER TO EXECUTE THE
8 CONTRACT RENEWAL FOR THE TURF AND
9 LANDSCAPE MAINTENANCE JOINT
10 PARTICIPATION AGREEMENT BETWEEN THE
11 FLORIDA DEPARTMENT OF TRANSPORTATION
12 AND THE VILLAGE OF BISCAYNE PARK;
13 PROVIDING FOR AN EFFECTIVE DATE.
14

15
16 WHEREAS, as a part of the continual updating of the State of Florida Highway
17 System, the State of Florida Department of Transportation for the purpose of safety has
18 created roadside areas and median strips on that of the State Highway System within the
19 limits of the VILLAGE OF BISCAYNE PARK; and
20

21 WHEREAS, the specific location within the Village is S.R. 915 / NE 6th Avenue;
22 and,
23

24 WHEREAS, a CONTRACT RENEWAL of the Turf and Landscape Maintenance
25 Join Participation Agreement between the Florida Department of Transportation and the
26 Village of Biscayne Park (Financial Project No. 252372-2-78-02) for a period of one year
27 beginning 14th of October 2015 and ending the 13th of October 2016 at an annual cost to the
28 Florida Department of Transportation of \$1,415.88, has been provided to the VILLAGE OF
29 BISCAYNE PARK, by the Department of Transportation; and
30

31 WHEREAS, it is in the best interest of the VILLAGE OF BISCAYNE PARK to
32 authorize the Village Manager to execute the Turf and Landscape Maintenance Join
33 Participation Agreement between the Florida Department of Transportation and the Village
34 of Biscayne Park.
35

36 NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF
37 THE VILLAGE OF BISCAYNE PARK, FLORIDA
38

39 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as
40 being true and correct and hereby made a specific part of this Resolution upon adoption
41 hereof.
42

43 **Section 2.** This Commission approves the CONTRACT RENEWAL of the Turf
44 and Landscape Maintenance Join Participation Agreement between the Florida Department
45 of Transportation and the Village of Biscayne Park (Financial Project No. 252372-2-78-02),
46 and the Village Manager will execute said agreement as will further the purposes described
47 therein. The agreement, in substantial form, is attached and incorporated by reference into
48 this resolution as exhibit 1.
49



RECEIVED

JUL 20 2015

Florida Department of Transportation

RICK SCOTT
GOVERNOR

1000 NW 111 Avenue
Miami, Florida 33172

JIM BOXOLD
SECRETARY

July 15, 2015

Ms. Heidi Siegel, Village Manager
Village of Biscayne Park
893 NE 109th Street
Biscayne Park, FL 33161
villagemanager@biscayneparkfl.gov

RE: RENEWAL NOTICE

Contract No: ARM96 – Renewal# 1
Description: Turf and Landscape Maintenance Joint Participation Agreement
Fin Project No: 252372-2-78-02
County: Miami-Dade

Dear Ms. Siegel:

The Florida Department of Transportation desires to renew the agreement referenced above expiring on October 13, 2015. If your village desires to renew this agreement, enclosed please find two (2) copies of each form as listed below. All two sets must be completed, executed and returned to our office.

1. Contract Renewal, Form # 375-020-23 (1 page)
2. E-Verify, Form# 375-040-68 (1 page)

Please send all requested forms and information on or before August 14, 2015 to:
Andres Salzberger, 1000 Northwest 111th Avenue, Room #6205B, Miami, Florida 33172

NOTE: Please leave the date of the contract blank so that it can be filled in by this office at the time the contract is executed and please return all copies. THE DEPARTMENT WILL RETURN AN EXECUTED COPY OF THIS CONTRACT FOR YOUR RECORDS.

Sincerely,

A handwritten signature in black ink, appearing to be "AS", written over a circular scribble.

Andres Salzberger, E.I.
Contracts support

cc: K. Al-Said, Shamita Jain, file

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
CONTRACT RENEWAL

375-020-23
CONTRACTS ADMINISTRATION
OGC - 04/06

Contract No.: ARM96 Renewal: (1st, 2nd, etc.) 1st
Financial Project No(s): 252372-2-78-02
County(ies): Miami-Dade

This Agreement made and entered into this _____ day of _____, by and between the State of Florida Department of Transportation, hereinafter called "Department", and Village of Biscayne Park, 893 NE 114th St, Biscayne Park, FL 33161 hereinafter called "Contractor".

WITNESSETH:

WHEREAS, the Department and the Contractor heretofore on this 3 day of October, 2014 entered into an Agreement whereby the Department retained the Contractor to perform Maintenance of all landscaped and/or turfed areas within the right-of-way having the limits described by Exhibit 'B', of the original contract.

WHEREAS, said Agreement has a renewal option which provides for a renewal if mutually agreed to by both parties and subject to the same terms and conditions of the original Agreement;

NOW, THEREFORE, this Agreement witnesseth that for and in consideration of the mutual benefits to flow each to the other, the parties agree to a renewal of said original Agreement for a period beginning the 14th day of October, 2015 and ending the 13th day of October, 2016 at a cost of \$ 1,415.88

All terms and conditions of said original Agreement shall remain in force and effect for this renewal.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized officers on the day, month, and year set forth above.

Village of Biscayne Park
Name of Contractor

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

Contractor Name and Title

✓ WBY: _____
District Secretary or Designee (Signature)

BY: _____
Authorized Signature

Title: _____

Name of Surety

(SEAL) Legal: _____

City State

Fiscal: _____
Approval as to Availability of Funds

By: _____
Florida Licensed Insurance Agent or Date
Attorney-In-Fact (Signature)

Countersigned: _____
Florida Licensed Insurance Agent Date

Contract No.: ARM96 Renewal: (1st, 2nd, etc.) 1st

Financial Project No(s): 252372-2-78-02

County(ies): Miami-Dade

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(This date to be entered by DOT only.)

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(This date to be entered by DOT only)

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Village of Biscayne Park
Name of Contractor

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

Contractor Name and Title

(BY: _____
District Secretary or Designee (Signature)

BY: _____
Authorized Signature

Title: _____

Name of Surety

(SEAL) Legal: _____

City State

Fiscal: _____
Approval as to Availability of Funds

By: _____
Florida Licensed Insurance Agent or Date
Attorney-In-Fact (Signature)

Countersigned: _____
Florida Licensed Insurance Agent Date

Contract No: ARM96

Financial Project No(s): 252372-2-78-02

Project Description: Turf and Landscape Maintenance Joint Participation Agreement

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant :

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Consultant during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Company/Firm: Village of Biscayne Park

Authorized Signature: _____

Title: _____

Date: _____

Contract No: ARM96

Financial Project No(s): 252372-2-78-02

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Company/Firm: Village of Biscayne Park

Authorized Signature: _____

Title: _____

Date: _____