



## **MINUTES**

**1st Public Hearing FY 2015-16 Budget  
Ed Burke Recreation Center - 11400 NE 9th Court  
Biscayne Park, FL 33161  
Thursday, September 10, 2015 at 6:30pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 6:32pm.

**2 Roll Call**

Mayor David Coviello - present  
Vice Mayor Bob Anderson - present  
Commissioner Fred Jonas - present  
Commissioner Roxanna Ross - present  
Commissioner Barbara Watts - present

Present from staff were:

Village Manager Heidi Siegel  
Village Clerk Maria C. Camara  
Village Attorney John Hearn  
Finance Manager Claude Charles  
Public Services Manager Krishan Manners  
Corporal Nick Wollschlager  
Parks & Recreation Manager Shelecia Bartley  
Assistant Public Works Manager Cesar Hernandez

**3 Pledge of Allegiance**

**4 Public Comments Related to Agenda Items / Good & Welfare**

Linda Dillon: Used to have Public Comment at both the beginning and end of meeting. Some items require additional resident comments at end. Would like to see that policy brought back.

**5 Ordinances - FIRST READING**

**5.a Ordinance 2015-06**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ESTABLISHING THE 2015-16 MILLAGE RATE AT 9.70 MILS** FOR EACH \$1,000 OF ASSESSED VALUATION UPON REAL AND PERSONAL PROPERTY WITHIN THE VILLAGE LIMITS OF THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting for public comment and there were none.

Commissioner Ross makes a motion to approve Ordinance 2015-06 at first reading and it is seconded by Vice Mayor Anderson.

Commissioner Ross: Yes

Commissioner Jonas: Yes

Vice Mayor Anderson: Yes

Commissioner Watts: Yes

Mayor Coviello: Yes

Motion carries: 5/0

**5.b Ordinance 2015-07**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ADOPTING A BUDGET FOR FISCAL YEAR 2015-2016 FOR THE VILLAGE OF BISCAYNE PARK**, FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting for public comment and there were none.

Vice Mayor Anderson proposes to increase the Professional Fees line item in the Code Compliance budget to \$25,000 as originally proposed by the Manager for code compliance support.

Commissioner Ross proposes to increase the Professional Fees line item in the Code Compliance budget to \$17,000, and also to add \$8,000 for part-time seasonal staffing in the Parks & Recreation budget.

After discussion, there is consensus to increase the Professional Fees line item in the Code Compliance budget from \$9,147 to \$17,000. This would provide additional hours for code compliance support. Manager Siegel confirms that the increase would come from the reserves.

Vice Mayor Anderson would prefer that the \$40,000 in the CITT budget listed for street signs be used instead for road repairs.

Manager Siegel explained that we are not obligated to use it for this purpose. This is what was submitted to CITT in the required quarterly report and shows as a place holder for the funding. Any expenses using these funds would come before the Commission for approval.

Commissioner Watts asks that since CITT is used for monthly street light expenses, could it be used for lighting in the Recreation Center.

Manager Siegel explained that it cannot.

Commissioner Jonas proposes to change the Commission salary to be based on a reimbursement program. Commissioner Ross also advocates for this change.

Commissioner Anderson confirms with the attorney that this change in our charter would require a super majority vote and currently there are two commissioners not in support of this change.

Commissioner Ross asks for consensus to change the line item description for Commission salaries from "Commission Compensation" to "Commission Compensation/Reimbursement" in the event there is support for the change in the future. There is consensus to make the change.

Commissioner Ross makes a motion to approve Ordinance 2015-07 at first reading with the changes that were approved, and it is seconded by Commissioner Jonas.

Commissioner Watts: Yes

Vice Mayor Anderson: Yes

Commissioner Jonas: Yes

Commissioner Ross: Yes

Mayor Coviello: Yes

Motion carries: 5/0

## **6 Old Business**

### **6.a Log Cabin Restoration Project Update**

Manager Siegel reviewed the McKenzie Construction estimates for the design changes to the dais.

After discussion, Manager Siegel asks for consensus on each of the proposed changes in order to get direction on how to proceed.

There is consensus to move forward with the original design.

There is consensus to try to reduce the overall size.

There is consensus to have a moveable dais as long as it is cost effective, and to provide a new estimate with and without.

There is no consensus to have removable wings, but after further discussion, look for a design with a separate table on one side only for staff.

There is consensus to remove the lip.

There is consensus that the front finish should be simpler, without the logs and chinking.

No final decision was made on the material for the top, either wood or laminate, so pricing will be provided for both.

The target date to have new designs and pricing would be for the October 6th regular commission meeting.

## 7 Additional Public Comment

Ed Chisolm: Verify the height of the dais. Looks to be too tall. Is McKenzie a professional dais designer? Was this bid out? Enormous amount of money for a Village that is deep in debt. Do not see the justification. Unconscionable.

Manager Siegel explained that this was done as a part of the bid process; and that McKenzie Construction includes a craftsman/cabinetry shop as part of their services.

Gary Kuhl: Need to have progressive fines. On the sweeps, if contracted staff is only used for three weeks, they will only be able to do the courtesy notices. Where is the follow up? Who will testify at Code Board meetings? This will be a burden on Reggie. Need to think through how you will do this.

Manager Siegel explained that the contracted staff would complete the entire process up to and including presentation to the Code Board. In regards to fines, will look to implement an NTA (Notice to Appear) process and will be working with Attorney Hearn on this.

Commissioner Watts proposes to use the current podium in the log cabin and to refinish it instead of the expense of a new one. And instead get a less expensive, simpler podium to be used at the Recreation Center.

## 8 Announcements

Friday, September 11th - 9-11 Memorial Service at 7:00pm  
Saturday, September 12th - Saturday Quarterly Trash Pick Up  
Wednesday, September 16th - Code Compliance Board at 7:00pm  
Saturday, September 19th - Stormwater Master Plan Meeting at 9:30am  
Saturday, September 19th - Village Manager Roundtable Meeting at 10:30am  
Monday, September 21st - Planning & Zoning Board at 6:30pm  
Tuesday, September 22nd - Recreation Advisory Board at 7:00pm  
Thursday, September 24th - 2nd Public Hearing FY 2015-16 Budget at 6:30pm

## 9 Adjournment

The meeting was adjourned at 8:10pm.

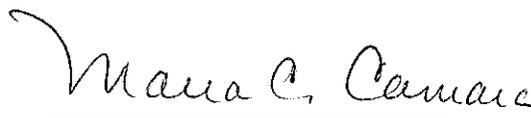
---

Commission approved on October 6, 2015.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk