



**MINUTES
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, June 7, 2016 at 7:00pm**

1 Call to Order

Mayor David Coviello called the meeting to order at 7:00pm

2 Roll Call

Mayor David Coviello - present
Vice Mayor Barbara Watts - absent
Commissioner Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Roxanna Ross - present

Present from staff were:

Interim Village Manager Maria C. Camara
Village Attorney John Hearn
Code Compliance Officer Reginald White
Police Chief Cornelius McKenna
Parks & Recreation Manager Shelecia Bartley

3 Pledge of Allegiance

Mayor Coviello recognizes Commissioner Ross will serve as Vice Mayor for the next six months.

4 Presentations

4.a Proclamation presented to Code Officer Reginald White - Code Enforcement Officer Appreciation Week

4.b Vice Mayor Ross - presented the award by the Florida Trust For Historic Preservation given to the Village of Biscayne Park for the Log Cabin restoration project.

4.c Amy Raymond, Chair of the Public Art Advisory Board - presented possible location ideas for sculpture. Will go back to artist for more information.

4.d Waste Pro of Florida - Regional Vice President Russell Mackie presented the Village with an option to change the collection service of bulk trash and yard waste to Mondays, leaving Tuesday for garbage and Friday for garbage and recycling. Looks to provide better service and supervision with the new schedule.

After discussion, Commissioner Anderson makes a motion to go with the Monday collection of bulk trash and yard waste for a six month trial period, and it is seconded by Vice Mayor Ross.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas.

Opposed: None

Motion carries: 4/0

Schedule to go into effect on July 4th. Attorney Hearn to draft letter of agreement.

Item 12.e was moved up and also discussed.

5 Additions, Deletions or Withdrawals to the Agenda

Commissioner Jonas: Discussion on street signs, added as item 12.g.

Vice Mayor Ross: Discussion on staffing at Village Hall, added as item 12.h.

6 Public Comments Related to Agenda Items / Good & Welfare

Gary Kuhl: Allow for public comment on driveway presentation until after it is presented. On Recreation Center lighting, appreciate funding from the Biscayne Park Foundation. However, question the proposal for plastic fixtures. What kind of illumination will it provide. By Code, there are certain lighting requirements.

Jorge Marinoni: The money raised by the Foundation for the lighting at the Recreation Center done almost two years ago. A lot of effort and care, and want to move this project forward. Money already appropriated. Come up with something and do it.

Barbara Kuhl: On lighting, this will be the perfect project for the new Manager. Test them with this project. In favor of vetting the candidates. In favor of paying a professional company to do this. Do it correctly. Thanks the Recreation Advisory Board for Pot Luck event.

Janey Anderson: Was in favor of Monday trash. Worked hard to tighten up language. If you go to three days of collection, affects entire Village. Consider how many piles will be out. On lighting, uncomfortable making this decision on one proposal. Manager selection too important. Use additional funds for professional vetting.

Ernesto Oliva: Concerned with driveway ordinance. A lot of confusion. Is this for everybody, or just a group of people? Some look bad and nothing happening to those properties. See how Dade County has become. We are going in that direction. We are allowing fences, but not following up to make sure they have proper landscaping. On issue with swale area, house on 119th not following the rules. More than 40% being covered, not maintaining greenery. Will be full of cars. Why not enforce greenery. A lot of irresponsible drivers not respecting speed limits. Come up with something to prevent speeding, some type of obstacles.

Matt Kaminsky: Problem with driveway rules. Cannot be a standard thing due to septic locations which cannot be covered. Will there be exceptions?

Dan Schneiger: Member of Planning & Zoning Board. On driveways, concerned with intent and interpretation. Neighbor is adding turf block to entire front yard as they require four parking spaces. Entire front is a parking lot. Do we want code to remain as is or re-word it? Need to also require some percentage for foliage. Currently hard to understand. Getting different interpretations.

Louis Diraimondo: Driveway was denied because we could not go over our swale to get to the driveway. Makes no sense. Do not have resources to pay for this. Why was my permit denied?

Ron Coyle: Received notice about Australian Pines being cut down on Griffing. Last time this happened when I was Commissioner, had a horticulturist take a look and said those did not have to come down as they were structurally sound. Spoke with David Cardenas from Miami Dade County who stated that the Village was insisting they be removed. Trees are full of blooms and birds. Don't understand why three more trees are coming down.

Chuck Ross: One June 9th, having a Crime Watch Meeting at 7:00pm. Made a public records request two weeks ago. Trying to get a sense of where we are at on finances. Concerned that I have not received what was requested. This information should be produced on a monthly basis. Why taking so long? Is it a staffing issue? Some residents have offered to help. Finance information needs to be enhanced. Need to provide more information on all departments. Bank balances are produced but do not mean anything. Made a complaint on TracEz and in less than a minute, got a call from the Waste Pro supervisor.

Interim Manager Camara provided recap on the County's assessment of the trees on Griffing Blvd., and it was their decision to remove three trees, and then to trim the balance.

Mayor Coviello moves up item 14.b

Attorney Hearn introduced the item, followed by a power point presentation by Interim Manager Camara which provided examples of properties in relation to the current language in our Code.

Matt Kaminsky: Concerned with taking over the front yard and covering up with concrete or gravel. Concerned with septic tanks and drain fields.

Dan Schneiger: Have a separate code for duplex', allowing use of swale for parking. The deterioration of front yards is not what we want.

Barbara Kuhl: What we have here is not what the Code Review Board presented. We did not require that all properties have a driveway. The Commission decided to put this in. We suggested that the Commission talk to the Boards again and have a workshop. You should allow parking on swales due to lot sizes.

Rolf Kretschmer: Is there a border requirement for gravel?

Brad Piper: On the swales, wasn't that to have a safety zone for walkers? If you allow parking, won't that be contradictory.

Chuck Ross: Does our code state that parking is allowed on swale. If it is, needs to be corrected. Intent was to stop future development of swales. Exceptions were supposed to be built in.

Mac Kennedy: Imagine worst case scenarios and act quickly. Put moratorium until you know what you want to do. Stop permits on driveways. Need to add protection of green spaces. Protect swales as much as possible.

Dan Schneiger: Have approved many driveways for duplex' at Planning & Zoning that will create same issue with entire front yard used for parking. Get together with Planning & Zoning to discuss and move forward.

Howard Tonkin: Live outside of Biscayne Park, but work on landscape projects. Concerned with climate change. If you park on grass, no longer absorbs water. Parking on swales will not help the problem. Hardscape is not the answer.

Gary Kuhl: County has a program to "save our swales". Swales not intended for parking, but to provide drainage. Approach on a swale needs to have proper drainage. Should adopt county standards for driveway construction. Concern for parking on front yard could destroy some single family, the same as for duplex'. Need to provide for an administrative variance. Discourage impervious on the swale. What is the impact of making it a universal provision. Consider posting a bond for this type of work. Many never finish a job completely.

Left on the consent agenda:

8.a Approval of Minutes

April 20, 2016 Special Commission Meeting

8.b Acceptance of Board Minutes

Biscayne Park Foundation - March 8, 2016
Biscayne Park Foundation - April 12, 2016
Parks & Parkway Advisory Board - April 19, 2016
Parks & Parkway Advisory Board - May 18, 2016
Parks & Parkway Advisory Board - May 28, 2016
Planning & Zoning Board - May 2, 2016
Planning & Zoning Board - May 16, 2016
Code Compliance Board - May 9, 2016
Public Art Advisory Board - May 11, 2016

8.c **Resolution 2016-24**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE MAYOR TO EXECUTE A MUTUAL AID AGREEMENT BETWEEN THE CITY OF NORTH MIAMI BEACH, FLORIDA AND THE VILLAGE OF BISCAYNE PARK**; PROVIDING FOR AN EFFECTIVE DATE

8.d **Resolution 2016-25**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE INTERIM VILLAGE MANAGER TO EXECUTE A MUTUAL AID AGREEMENT BETWEEN THE CITY MIAMI, FLORIDA AND THE VILLAGE OF BISCAYNE PARK**; PROVIDING FOR AN EFFECTIVE DATE

8.e **Resolution 2016-26**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AMENDING THE SCHEDULE OF FEES** FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY VILLAGE CODE; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Anderson makes a motion to accept the consent agenda and it is seconded by Vice Mayor Ross.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, and Commissioner Jonas.

Opposed: None

Motion carries: 4/0

Vice Mayor Ross: On the minutes for April 5th and April 11th, need to be action minutes.

Consensus to have the Clerk review and bring them back at the next meeting.

7 Information / Updates

7.a Interim Manager Camara provided recap of FY 2015-16 at month end, April 30, 2016.

9 Ordinances

< None >

10 Resolutions

< None >

11 Old Business

11.a Code Review Board - Zoning review and proposed language regarding new builds.

Commission consensus to bring back at next meeting for further discussion.

12 New Business

12.a Discussion on a formal bid process for property, general liability, automobile and worker's compensation insurance.

After discussion, consensus to not bid out at this time, and to renew with Florida Municipal Insurance Trust (FMIT) in October.

At 10:56pm, motion made by Commissioner Anderson to extend the meeting an additional 15 minutes and it is seconded by Vice Mayor Ross.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas.

Opposed: None

Motion carries: 4/0

12.b Discussion on mosquito control.

After discussion, consensus to continue providing education through newsletter and website.

12.c Having John Hearn attend P&Z to discuss scope of review of applications.

After discussion, consensus to proceed with scheduling for Attorney Hearn to meet with the P&Z Board.

12.d Discussion regarding lighting at entry to park.

After discussion, consensus to task the new Manager with this project within first two months of starting.

12.f Discussion regarding Employee Policy and Procedures Manual

After discussion, consensus that no changes to be made at this time. Issue with accruals already being addressed by Attorney's memo to staff.

Agenda items 12.g and 12.h are moved to the July 12th meeting.

13 Request for Placement of Items on Next Meeting Agenda

Mayor Coviello: Median closure at 121st Street and 5th Avenue.

Vice Mayor Ross: Florida League of Cities voting delegate selection.

14 Reports

< None >

15 Announcements

Wednesday, June 8th - Public Art Advisory Board at 6:00pm
Thursday, June 9th - Crime Watch Meeting at 7:00pm
Monday, June 13th - Code Compliance Board at 7:00pm
Monday, June 13th - Biscayne Park Foundation at 7:00pm
Wednesday, June 15th - Parks & Parkway Advisory Board at 7:00pm
Monday, June 20th - Planning & Zoning Board at 6:30pm
Saturday, June 25th - Quarterly Saturday Trash Pick Up
Tuesday, June 28th - Recreation Advisory Board at 6:30pm
Monday, July 4th - All Village Departments are closed.
Tuesday, July 5th - Planning & Zoning Board at 6:30pm
Monday, July 11th - Code Compliance Board at 7:00pm

Our next regular Commission meeting is Tuesday, July 12, 2016, at 7:00pm.

Adjournment

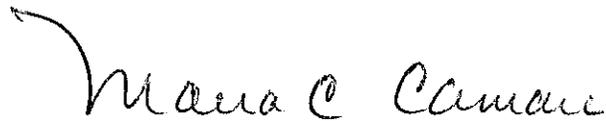
The meeting was adjourned at 11:16pm.

Commission approved on July 12, 2016.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk