



**MINUTES  
REGULAR COMMISSION MEETING  
Log Cabin - 640 NE 114th Street  
Biscayne Park, FL 33161  
Tuesday, May 3, 2016 at 7:00pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 7:00pm

**2 Roll Call**

Mayor David Coviello - present

Vice Mayor Barbara Watts - absent (*Arrived at 7:26pm*)

Commissioner Bob Anderson - absent

Commissioner Fred Jonas - present

Commissioner Roxanna Ross - present

Present from staff were:

Interim Village Manager Maria C. Camara

Village Attorney John Hearn

Finance Manager Claude Charles

Police Chief Cornelius McKenna

Parks & Recreation Manager Shelecia Bartley

**3 Pledge of Allegiance**

**4 Presentations**

- 4.b Employee Health Insurance for the renewal due on June 1, 2016 was presented by Graeme Pentland from EBS Advisors.

- 4.c Amy Raymond, Chair of the Public Art Advisory Board presented to the Commission the sculpture for public display. There was Commission consensus to accept and to have the Board proceed with a suggested location.

- 4.d Jorge Marinoni, President of the Biscayne Park Foundation presented to the Commission the idea to have the west wall of the racquetball court painted with a mural. The mural would be designed to allow for participation of Village residents, children and adults. There was Commission consensus to have the Foundation proceed with the idea and to work with the Public Art Advisory Board on the project.

## **5 Additions, Deletions or Withdrawals to the Agenda**

Commissioner Ross: Add a discussion on employee policy for vacation accruals.  
(Added as item 12.d.)

## **6 Public Comments Related to Agenda Items / Good & Welfare**

Virginia Halpin - Does the Church pay for grass cutting of the property adjacent to Village Hall? Have observed them working on roof on Sundays. Can police check and report on these issues? Did not know about a survey regarding Code. Parked commercial vehicles is a problem on some properties. Gives a bad image.

Charlie Easton - Commissioner Jonas asked for help in getting restroom doors fixed at the Log Cabin. Would be able to provide with some assistance. On the solar poles, ridiculously large. An eyesore. Do not do anything. On the birds that are on the sign, coat with reflective coating so headlights hit it and illuminate them.

Marie Smith - A month ago complained about signage. North Miami put up signs, why didn't we do similar. To remove poles will cost \$2,000. Who consented to this? It is ugly. Foundation will help to raise funds. Idea to light up the birds would be nice.

Barbara Kuhl - On signage and poles, at last meeting voted to keep as is since already paid for. At Parks & Parkway, unanimously voted to come back to the Commission and have them reconsider. Perhaps the lights can be sold, or used at other locations. They are too distracting and unattractive. Takes away from sign. Gives off a horrible white glow. Nothing redeeming. If a resident has offered to pay for removal, good. They hinder the landscaping. A good time to remove them.

Chuck Ross - There is ambiguity regarding accruals. Currently there is a carry over. Policy states at certain point they are capped. Reviewed the manager's payout and there should be only 148 hours accrued, not 240. Have heard that this has been a consistent policy. Need to go back to see where this was done before. Need to iron out the discrepancy. It is accumulation by definition.

## **7 Information / Updates**

7.a Interim Manager Camara provided recap of FY 2015-16 at six months

Commission had questions which will be reviewed and answers brought back at next meeting, specifically line items that were at or close to 100% for the year.

Interim Manager Camara advised that what has been budgeted for the professional services of Estrada Hinojosa will be exhausted as of April. To continue with their services will require unbudgeted funds

After discussion, consensus from the majority of the Commission not to extend their services. Commissioner Ross strongly disagreed.

## 8 Consent Agenda

### 8.a Approval of Minutes

February 23, 2016 Special Commission Meeting

### 8.b Acceptance of Board Minutes

Parks & Parkway Advisory Board - September 16, 2015

Planning & Zoning Board - April 4, 2016

Planning & Zoning Board - April 18, 2016

Code Compliance Board - April 11, 2016

Public Art Advisory Board - April 14, 2016

Recreation Advisory Board - March 31, 2016

Recreation Advisory Board - April 26, 2016

### 8.d Resolution 2016-21

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE VILLAGE TO PROVIDE EMPLOYEE HEALTH BENEFITS FOR THE PERIOD OF JUNE 1, 2016, THROUGH MAY 31, 2017;** AND PROVIDING FOR AN EFFECTIVE DATE.

### 8.e Resolution 2016-23

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE INTERIM VILLAGE MANAGER TO EXECUTE THE LEASE AGREEMENT FOR POLICE VEHICLES** FOR THE POLICE DEPARTMENT; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Jonas makes a motion to accept the consent agenda and it is seconded by Vice Mayor Watts.

All in favor: Mayor Coviello, Vice Mayor Watts, Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 4/0

## 9 Ordinances

*< Second Reading >*

### 9.a Ordinance 2016-05

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING CHAPTER 14 OF THE LAND DEVELOPMENT CODE ENTITLED "CODE COMPLIANCE BOARD";** PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE

Motion carries: 4/0

## **11 Old Business**

### 11.a Discussion of the bathroom doors in the Log Cabin - As requested by Commissioner Jonas

Commissioner Jonas: Resident Charlie Easton volunteered to fix the restroom doors in the Log Cabin, and will provide assistance to him. Need commission consensus and access to the Log Cabin on a Saturday morning.

After discussion, there was Commission consensus to proceed, and for Staff to provide the access to the Log Cabin.

### 11.b Community Signage - As requested by Commissioner Watts

Commissioner Watts provided the background, specifically regarding the solar panels and poles.

After discussion, Commissioner Ross makes a motion to keep the installation as is and to take up new suggested landscaping from Parks & Parkways Advisory Board. The motion is seconded by Commissioner Jonas.

All in favor: Commissioner Ross and Commissioner Jonas.

Opposed: Mayor Coviello and Commissioner Watts.

Motion fails: 2/2

After further discussion, consensus to have Staff contact the vendor of the solar lights for possible return, or is there a filter that can be used on the lights, or other ideas. Also review if there is any impact on the grant funding if any changes are made. Bring back for June meeting.

## **12 New Business**

### 12.a Cats in the Village - As requested by Commissioner Watts

Commissioner Watts provided the background and explained the TNR program (Trap, Neuter and Release).

After discussion, Commission consensus to continue to provide education to residents regarding this program and other programs promoting responsible care for cats. Would also reach out to Commissioner Heyman's office to schedule a free spay/neuter event in the Village.

### 12.b FDOT - Project Advisory Team Meeting for the US-1 planning study from SE 8 Street to the Miami Dade/Broward County Line - designation of a Commission member to represent the Village and to serve on the Project Advisory Team on May 17, 2016.

Commission consensus to have Mayor Coviello attend.

12.c Miami-Dade County Proposed Landscape Code Update - municipal input requested.

After discussion, Commission consensus to pass at this time.

12.d Discussion on employee policy for vacation accruals - Commissioner Ross

After discussion, Commission consensus to have Attorney Hearn to draft a memo to all non-union employees that going forward must adhere to Village policy regarding accruals and what is allowed to roll over to the next year.

### **13 Request for Placement of Items on Next Meeting Agenda**

Commissioner Watts: Discuss the scheduling of a workshop regarding solar power referendum.

### **14 Reports**

14.a Village Manager:

Annexation update: Tentatively scheduled for June Board of County Commissioners.

Village Manager Selection Process: Provided an update on the resumes received and the next calendared meetings and steps in the process.

14.b Village Attorney:

Municipal Ethics Officers program - Meeting on May 18th presented by Miami-Dade County Commission on Ethics which Attorney Hearn will attend.

14.d Commission Comments:

Mayor Coviello: Presented the award received by the Village from the Dade Heritage Trust for the Log Cabin restoration project.

### **15 Announcements**

Wednesday, May 4, 2016 - Code Review Board at 7:00pm

Saturday, May 7, 2016 - Food & Tunes - Cinco de Mayo starting at 7:00pm

Monday, May 9, 2016 - Code Compliance Board at 7:00pm

Monday, May 9, 2016 - Biscayne Park Foundation at 7:00pm

Wednesday, May 11, 2016 - Public Art Advisory Board at 6:00pm

Monday, May 16, 2016 - Planning & Zoning Board at 6:30pm

Wednesday, May 18, 2016 - Parks & Parkway Advisory Board at 7:00pm

Thursday, May 19, 2016 - Resident Review Committee at 7:00pm

Tuesday, May 24, 2016 - Resident Review Committee at 6:30pm

Tuesday, May 24, 2016 - Recreation Advisory Board at 6:30pm

Monday, May 30, 2016 - All Village departments are closed in observance of Memorial Day

Wednesday, June 1, 2016 - Code Review Board at 7:00pm

Saturday, June 4, 2016 - Social Gathering/Pot Luck Event at 12:Noon

Monday, June 6, 2016 - Planning & Zoning Board at 6:30pm

Our next regular Commission meeting is Tuesday, June 7, 2016, at 7:00pm.

### **Adjournment**

The meeting was adjourned at 9:35pm.

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Commission approved on July 12, 2016.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk