



## **MINUTES**

**1st Budget Workshop FY 2016-17  
Log Cabin - 640 NE 114th Street  
Biscayne Park, FL 33161  
Wednesday, August 17, 2016 at 6:30pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 6:36pm.

**2 Roll Call**

Mayor David Coviello - present  
Vice Mayor Roxanna Ross - present  
Commissioner Bob Anderson - present  
Commissioner Fred Jonas - present  
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara  
Chief Cornelius McKenna  
Parks & Recreation Manager Shelecia Bartley

**3 Pledge of Allegiance**

**4 Public Comments Related to Agenda Items**

David Raymond: Thank you for your work in preparing the budget. Concerned with drainage/flooding. With flood study being presented in September, will those recommendations be budgeted for problem drains? How will you address?

Harvey Bilt: Will you allow for cost of new driveway ordinance? Recreation Center needs to meet the code. Regarding the Church, what is their requirement for parking. They currently park on grass.

Chuck Ross: Every year we have overtime in Police. The amount budgeted amounts to the cost of an Officer. Maybe we should hire a new officer.

Barbara Kuhl: Recreation center, entire perimeter needs to be re-done. A current violation. Need to provide funding to screen garbage cans on display. Needs to be addressed.

Linda Dillon - On the Byrne Grant, listed twice. Need to verify.

## 5 **Discussion of proposed fiscal year 2016-17 annual budget**

Interim Manager Camara presented the draft budget, providing an overview of the increase in property values, revenues and expenditures.

After a discussion on the status of the audit for the period ending September 30, 2015, there was consensus from the Commission directing the Interim Manager to reach out to former Finance Director Irwin Williams for assistance.

The Commission reviewed and discussed the General Fund revenues; and the expenditures for the Commission, Administration, Planning, General Government and Police departments.

There was consensus to update the draft budget as follows:

### **REVENUES:**

Reduce \$23,603 from the revenues for a duplicate posting of Admin Fees from the Sanitation budget to the Roads Fund budget.

### **COMMISSION**

No changes. Discussion on Commission salary tabled until next workshop.

### **ADMINISTRATION:**

Reduce the line item for municipal election from \$10,000 to \$5,000.

Increase the salary for the Village Clerk new hire to \$47,500.

Remove \$2,300 for the dais monitors.

### **PLANNING:**

Increase the line item for code language rewrite from \$10,000 to \$40,000.

### **GENERAL GOVERNMENT:**

Increase the salary for the part-time Administrative Clerk to \$12.83/hr @ 28 hours per week, plus related burdens.

Adjust the contingency line item based on the changes made.

### **POLICE**

No changes.

### **Public Comments:**

Chuck Ross: On expenditure reimbursement for the Commission, you pay taxes on salary. Would not have that for reimbursements.

Dan Samaria: Should budget for radios in the police cars. Also look at funds for body cameras. Protect officers and citizens. Could look for grants.

Barbara Kuhl: Agree with Commissioner Watts and Anderson on not changing commission salary to reimbursement. \$2,000 is not a lot. Leave as is. Very burdensome to have reimbursements.

## 6 Announcements

Saturday, August 20th - Back to School Bash from 5:00pm to 8:00pm

Wednesday, August 24th - Special Commission Meeting at 6:30pm

Wednesday, August 24th - 2nd FY 2016-17 Budget Workshop

Monday, September 5th - All Village Departments are closed for Labor Day

Tuesday, September 6th - Planning & Zoning Board at 6:30pm

Monday, September 12th - Code Compliance Board at 7:00pm

The next regular Commission Meeting is Tuesday, September 13th, 2016 at 7:00pm.

## 7 Adjournment

The meeting was adjourned at 8:52pm.

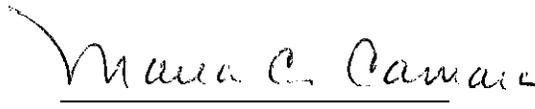
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Commission approved on September 13, 2016.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk