



## **MINUTES**

**2nd Budget Workshop FY 2016-17  
Log Cabin - 640 NE 114th Street  
Biscayne Park, FL 33161  
Wednesday, August 24, 2016 at 7:30pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 7:54pm.

**2 Roll Call**

Mayor David Coviello - present  
Vice Mayor Roxanna Ross - present  
Commissioner Bob Anderson - present  
Commissioner Fred Jonas - present  
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara  
Chief Cornelius McKenna  
Parks & Recreation Manager Shelecia Bartley

**3 Pledge of Allegiance**

**4 Public Comments Related to Agenda Items**

Tracy Truppman: Need to look at overall fiscal state. We have several debts, several increases. You are adding expenses, but not deleting any. Cannot keep spending. Increase in property values may not continue. Need to look at new revenue. Determine what is most important on expenditures. Primary users of park are students after school from 3 to 6pm. Should staff only for those times. Pay the right salary for the Police. Look into serving non-residents at our events.

Jenny Johnson-Sardella: Agree with Tracy. Looking at budget, need fiscal responsibility. Issue with supplemental code services at \$10,000. What is this used for? Budget not clear. What are the expenditures for? Need more explanation. Before adding expenses, need to do a re-allocation of the budget. Even if we are getting more in taxes, real estate is cyclical. Use fiscal responsibility.

Gary Kuhl: Underscore what has already been said. Reserves are lower. Storm is coming. We are in limbo without the audit. Few bothersome items on the budget. You decided to increase Clerk salary to \$47,500 to avoid overtime. Make up your mind on the amount. Lobbyist for \$24,000 is too much. What are we going to get for that. What is financial benefit? On Recreation Center, maintenance ok, but on painting for \$5,000, that is not enough to cover replacement of fascia. Recommend you increase substantially. Why do the slides need to be replaced for \$3,300. The replacement of the shades for \$8,000 is too expensive.

Milton Hunter: Agree with previous speakers. Need to take a look at current situation. Long term trend of decline in reserves. Inflation of real estate market and we did not bank on it. Over spent on grant funding. Need to make amends to the tax payers. Put more in reserves. Take fluff out of staffing. Add what will benefit the residents. Agree with the assistance for the Code Officer, and hiring of Public Works Manager. Does make a difference when the Code car sits idle. Need Code Officer in the field.

Barbara Kuhl: Agree also. On Recreation Center, program fees only \$15,000. What is it for? What are we getting in from Golden Gates. We still have a van. Spent \$5,000 this year in repairs. On rental of facilities, what about maintenance? Keep all of your buildings compliant with our code. Many are in violation. Entire perimeter not in compliance. Fascia has holes. Garbage cans on display at Recreation Center and Village Hall. Where are these expenditures budgeted? Need to set example. Cut Recreation Center budget and instead repair the medians and improve the Village.

Janey Anderson: Greatest affect for property values is Code. Funding for Code is good direction. Need officer in the field. Have a long way to go to elevate our Village. Disappointed in resurrecting the discussion last week on an Assistant to the Manager position. No justification for this position. Too many unknown expenditures. Just because it existed before does not mean it needs to continue. Do not go down the same path.

David Raymond: Thank you for including the CITT budget and budgeting for drain cleaning. On Recreation Center, live close to the park. A very lively, active place. Love seeing that. It is great that Miami Shores kids come to our park. Poll residents on what they want to see at the Recreation Center and best use of the facility.

Chuck Ross: On Recreation Center, only a 2% increase over last year. Need someone to monitor the park. Largest increase is in Police salaries due to unknown obligations. On expense reimbursement, a fundamental difference on how to get the salary. Currently netting less due to taxes. You will actually benefit by changing it to a reimbursement policy.

**5 Discussion of proposed fiscal year 2016-17 annual budget**

Interim Manager Camara presented a general overview of the changes made at the first workshop, plus a status on the audit.

The Commission reviewed and discussed the General Fund expenditures for all departments.

**TRANSFERS OUT**

Added for transfer to Capital Improvements for recreation center improvements.

**TOTAL ADDED \$15,000**

**511 Commission**

Reduced Commission salaries: -\$12,000

Added to education & training: +\$500

Reduced promotional activities: -\$1,500

**TOTAL REDUCED: - \$13,000**

**512 Administration**

Reduced Manager salary: -\$1,000

Added OT for Village Clerk: +\$2,000

Adjusted Fica, FRS and WC: +\$28

Reduced operating supplies (dais monitors): - \$2,300

Reduced municipal election: -\$5,000

Reduced promotional activities -\$500

**TOTAL REDUCED: \$6,772**

**513 Finance - NO CHANGES**

**515 Planning**

NO CHANGES - Pending decision on Code rewrite

**519 General Government**

Added for wage adjustment for PT Admin Clerk: +\$622

Adjusted Fica, FRS and WC: +\$52

Reduced lobbyist: -\$4,000

Reduced membership for Costco: -\$85

Reduced FMIT Insurance: -\$10,000

Adjusted GENERAL CONTINGENCIES: -\$32,261

**TOTAL REDUCED: \$45,672**

**521 Police - NO CHANGES**

**524 Building - NO CHANGES**

**529 Code Compliance**

Added laptop to operating supplies: +\$1,500

Added professional fees for landlord permit expenditures: +\$13,500

**TOTAL ADDED: \$15,000**

### 539 Public Works

Added for Public Works Mgr salary: +\$5,000

Added for 3% pay raise for employees: +\$954

Adjusted FICA, FRS and WC: +\$1,787

Added addtl high lift rental: +\$1,000

Updated footnotes for R&M Landscaping to separate out field maintenance

Added to tree trimming: +\$8,000

Added for septic tank maintenance: +\$2,000

Reduced removing fuel tank meter: -\$10,000

Added fascia replacement for painting of bldg: +\$3,000

Added for backpack blower: +\$400

**TOTAL ADDED: \$12,141**

### 572 Parks & Recreation

Added for mulch replacement: +\$4,000

Reduced removing misters: -\$4,500

Reduced movie rental in Special Events: -\$1,800

Added movie screen purchase: +\$1,500

Added projector purchase: +\$500

**TOTAL REDUCED: \$300**

There was consensus to schedule a third budget workshop on Wednesday, August 31st at 6:30pm.

Interim Manager Camara was directed to provide a recap of revenues and costs associated with all programs and events at the Recreation Center to be presented at the next workshop.

## 6 Announcements

Monday, August 25th - Parks & Parkway Advisory Board at 7:00pm

Monday, September 5th - All Village Departments are closed for Labor Day.

Tuesday, September 6th - Planning & Zoning Board at 6:30pm

Monday, September 12th - Code Compliance Board at 7:00pm

The next regular Commission Meeting is Tuesday, September 13th, 2016 at 7:00pm.

## 7 Adjournment

The meeting was adjourned at 10:51pm.

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Commission approved on September 13, 2016.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk