



**MINUTES**  
**REGULAR COMMISSION MEETING**  
**Ed Burke Recreation Center - 11400 NE 9th Court**  
**Biscayne Park, FL 33161**  
**Tuesday, August 5, 2014**  
**Presentations at 6:30pm / Meeting at 7:00pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 6:31pm.

**2 Roll Call**

Mayor David Coviello - present

Vice Mayor Roxanna Ross - present

Commissioner Bob Anderson - present

Commissioner Fred Jonas - present

Commissioner Barbara Watts - absent (arrived at 7:29pm)

Present from staff were:

Village Manager Heidi Shafran

Village Clerk Maria C. Camara

Village Attorney John Hearn

Chief of Police Cornelius McKenna

Assistant Public Works Director Cesar Hernandez

**3 Pledge of Allegiance**

**4 Presentations**

4.a Chief Cornelius McKenna recognized Reserve Officer Luke Palacios for his performance during Click it or Ticket.

4.b Commissioner Fred Jonas was presented with a Certificate of Completion for his participation in the 2014 Institute for Elected Municipal Officials.

4.c A Proclamation was presented to Issa Thornell, recognizing his dedicated service to the Village and the Parks & Recreation Department.

4.d Students from Students Working Against Tobacco Group (SWAT) provided a presentation on flavored tobacco issues affecting Florida's youth. There was direction from the Commission to add a Resolution in support of their efforts on the September agenda.

4.e A presentation by Alison Soule from All Aboard Florida and Florida East Coast Railway.

4.f A presentation provided by architect RJ Heisenbottle providing a summary of his firm's building evaluation and recommendation report for the rehabilitation and renovation of the historic Village Hall log cabin. Information from this report will be further discussed at the Community Meeting on August 16th.

## 5 Additions, Deletions or Withdrawals to the Agenda

Commissioner Anderson removes item 11.c, update on Annexation since it will be covered under the Manager's report, and asks that the Manager's report be moved up to section 7.

Commissioner Anderson requests that item 11.b, board member appointment be added to the Consent agenda.

## 6 Public Comments Related to Agenda Items / Good & Welfare

Carl Bickell: Thanks the commission for the resolution passed on marriage equality and opposing discrimination ban.

Milton Hunter: For residents of 114th Street, a safety issue with the overhead feeder lines for telephones at Village Hall. Needs to be looked at and considered during renovations. Not maintaining timbers for 20+ years shows. What are the plans for this for stability and cosmetics. There needs to be ongoing maintenance. Concerned with attitude of shortchanging renovations for the new building. The 81 year old structure is a brand for the Village and should be the priority.

Rosemary Weis: We were given \$1,000,000 to restore the cabin and build annex. Money should be set aside for Village Hall and balance used for annex. Do not nickel and dime it and cheapen it.

Chuck Ross: Rules for Recreation Center, suggests that for minors with no adult supervision, that they provide emergency contact information. The item added to consent, need to pull back. Board needs female representation.

## 7 Information / Updates

7.a Sanitation services transition update: Waste Pro will provide a "Meet & Greet" prior to the September commission meeting on September 9th at 6:30pm. An opportunity to meet the team that will providing the service to the Village. Jean Redmond provided a presentation on TRAC EZ, the customer service system utilized by Waste Pro to track service requests.

7.b Finance Director Williams provided a recap of the monthly financials for the current fiscal year for the month ending June 30, 2014.

## 8 Consent Agenda

Item 8.c, Resolution 2014-47 is pulled for discussion; item 11.b, board member appointment is added.

Left on the consent agenda:

**8.a Approval of Minutes**

July 1, 2014 Regular Commission Meeting

July 17, 2014 Special Commission Meeting

**8.b Acceptance of Board Minutes**

Parks & Parkway Advisory Board - May 28, 2014

Recreation Advisory Board - May 27, 2014

Parks & Parkway Advisory Board - June 18, 2014

Ecology Board - June 23, 2014

Public Art Advisory Board - June 11, 2014

Planning & Zoning Board - July 7, 2014

Planning & Zoning Board - July 21, 2014

Code Compliance Board - July 8, 2014

Public Art Advisory Board - July 9, 2014

**8.d Resolution 2014-48**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **APPROVING THE PURCHASE OF RECYCLING CARTS FROM REHRIG PACIFIC COMPANY**; PROVIDING FOR AN EFFECTIVE DATE

**8.e Resolution 2014-49**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **THANKING GOVERNOR RICK SCOTT AND THE FLORIDA LEGISLATURE FOR THEIR SUPPORT OF THE APPROPRIATION** FOR RENOVATION OF THE HISTORIC VILLAGE HALL LOG CABIN AND NEW MUNICIPAL ANNEX; PROVIDING FOR AN EFFECTIVE DATE

**11.b** Board Member application - Lynn Fisher as an alternate on the Parks & Parkway Advisory Board and Noah Jacobs as a member of the Recreation Advisory Board.

Commissioner Anderson makes a motion to approve the Consent Agenda and it is seconded by Vice Mayor Ross.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas, and Commissioner Watts.

Opposed: None

Motion carries: 5/0

**8.c Resolution 2014-47**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **STRONGLY SUPPORTING FLORIDA EAST COAST INDUSTRIES' CONSTRUCTION OF A 235 MILE PASSENGER RAILROAD FROM MIAMI TO ORLANDO**; PROVIDING FOR AN EFFECTIVE DATE

After discussion, there was consensus to task Staff to contact the MPO and research the quiet zones, then to bring back the Resolution at the next meeting.

## 9 Ordinances

**SECOND READING** heard first:

### 9.c Ordinance 2014-05

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING CHAPTER 10, OF THE LAND DEVELOPMENT CODE ENTITLED "DESIGN AND IMPROVEMENT STANDARDS", RELATIVE TO ROOFING; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE**

Attorney Hearn read the title and provided summary of changes made since first reading.

Mayor Coviello opened the meeting to public comment on this ordinance, but there were none.

Vice Mayor Ross makes a motion to approve Ordinance 2014-05 and it was seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Motion carries: 5/0

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*The Manager's Report was moved up.*

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## 13 Reports

### 13.a Village Manager

Log Cabin Restoration and Annex Update: Still waiting on agreement from the State of Florida on the use of the funds. Community Workshop on the Annex scheduled

- ◆ for Saturday, August 16th at 9:30am. Consensus to schedule the workshop for 9:30am and to leave a good portion of the workshop for public comment on these two projects.

On Annexation application, it was deemed insufficient with one item. Need to obtain approval of 20% of the voters from the area to be annexed. Will need help to do this and assistance from a lobbyist which would carry the Village through the entire

- ◆ process. Manager Shafran looking for financial resources to obtain these services. Consensus to schedule a Special Meeting immediately before the 1st Budget Workshop on Wednesday, August 13th at 6:30pm, and provide proposals for commission approval.

Manager Shafran is also researching how funding from CBGB can be used.

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*Resume section 9 Ordinances - First Reading*

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9.a **Ordinance 2014-06**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, RELATING TO THE PROVISION OF SOLID WASTE MANAGEMENT FEE ASSESSMENTS IN THE VILLAGE OF BISCAYNE PARK, FLORIDA; **APPROVING THE SCHEDULE FOR SOLID WASTE COLLECTION AGAINST ASSESSED PROPERTY LOCATED WITHIN THE VILLAGE OF BISCAYNE PARK FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2014**; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting to public comment on this ordinance, but there were none.

Vice Mayor Ross makes a motion to approve Ordinance 2014-06 and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas

Opposed: Commissioner Watts

Motion carries: 4/1

9.b **Ordinance 2014-07**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING CHAPTER 7 OF THE VILLAGE'S LAND DEVELOPMENT CODE, ENTITLED "RECREATION AND OPEN SPACE", TO PROVIDE REQUIREMENTS FOR WATERCRAFTS TO BE REGISTERED WITH THE STATE AND TO PROVIDE OTHER CLARIFICATIONS**; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting to public comment on this ordinance, but there were none.

Commissioner Anderson makes a motion to approve Ordinance 2014-07 and it is seconded by Commissioner Jonas.

Vice Mayor Ross requests that "annually" is added to clarify the language, and to verify that the same language applies for recreational vehicles.

The amendment is accepted by the maker of the motion.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts

Opposed: None

Motion carries: 5/0

**10 Old Business**

10.a Resident Decal Safety

Manager Shafran provided information from other cities that have used similar decals and have had no security and/or safety issues. Does not pose a safety concern.

After discussion, a motion made by Vice Mayor Ross to task Staff on making the design selection and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas

Opposed: Commissioner Watts

Motion carries: 4/1

10.b Ygrene - Clean Energy Coastal Corridor - Vice Mayor Ross announced that as of August 4th, Village residents can submit applications. Asks that Ygrene will get an invitation to participate in the Vendor Market in October.

10.c FLOC Annual Conference attendance and fees: Mayor Coviello requested that the \$125 budgeted for each commissioner for this conference be pooled and applied towards the registration for those attending.

There was no consensus for the request.

**11 New Business**

11.a Increased communication to residents - Commissioner Watts provided examples of added communication such as having block captains and posting e-mail blasts at the Recreation Center and Village Hall. There was consensus to brainstorm further and bring back at a future meeting.

11.d Voter Reprecincting - Miami Dade County Division of Elections. Clerk Camara provided a summary of the reprecincting that affected registered voters. If their precincts changed, they were notified and provided new voter registration cards.

11.e Fine Reduction request - 1019 NE 115th Street, Biscayne Park, FL.

Attorney Ulysses Felder, representing the property owners, provided a background on the property and the reason for the fine reduction. The current amount owed is \$2,454.61 (\$662.15 + \$1,792.46 in interest).

Vice Mayor Ross makes a motion to reduce the interest of \$1,792.46 in half to \$896.23, and add it to the original amount of \$662.15 for a new total of \$1,558.38. It is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

- 11.f Village of Biscayne Park sponsorship at the GREEN DAY event in Miami Shores - Mayor Coviello made the request to sponsor a booth for a cost of \$55.00.

Vice Mayor Ross makes a motion to approve and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson and Commissioner Jonas.

Opposed: Commissioner Watts

Motion carries: 4/1

- 11.g Discussion on hiring a lobbyist - Mayor Coviello explained it would be better suited to discuss during the budget workshops.

- 11.h Removal of dead trees in swales and other trees too close to other shade trees - Mayor Coviello

There was consensus to direct Staff to begin with the removal of dead trees.

- 11.i Discussion on establishment and update of rules and regulations at the Ed Burke Recreation Center - Manager Shafran explained the need to establish rules and regulations for the Ed Burke Park and to provide structure and consistency.

Direction given to the Manager to develop the rules and regulations with input from the Staff, Recreation Advisory Board and the Police Department.

### **13 Reports (Continued)**

- 13.b Attorney Hearn attended a workshop with the Code Compliance Board to clarify procedures.

### **12 Request for Placement of Items on Next Meeting Agenda**

Commissioner Anderson: Discussion on having agenda back up on all agenda items.

Vice Mayor Ross: Funding from FRDAP to develop common areas in the Village.

Vice Mayor Ross: Soliciting letters of interest or RFQ for legal services.

Commissioner Watts: Discussion on fund raising for Sanitation workers.

### **14 Announcements**

Wednesday, August 6th - Public Art Advisory Board at 6:00pm

Wednesday, August 6th - Code Review Board at 7:00pm

Tuesday, August 12th - Code Compliance Board at 7:00pm

Wednesday, August 13th - 1st Budget Workshop FY 2014-15 at 6:30pm

Saturday, August 16th - Community Meeting on Village Hall Annex at 9:30am

Saturday, August 16th - Back to School / Children's Safety Day at 10:30am

Monday, August 18th - Planning & Zoning Board at 6:30pm

Monday, August 18th - Ecology Board at 6:30pm  
Wednesday, August 20th - 2nd Budget Workshop FY 2014-15 at 6:30pm  
Wednesday, August 20th - Code Review Board at 7:00pm  
Tuesday, August 26th - Primary Elections from 7:00am to 7:00pm  
Wednesday, August 27th - Recreation Advisory Board at 7:00pm  
Monday, September 1st - All Village Departments are Closed for Labor Day  
Tuesday, September 2nd - Planning & Zoning Board at 6:30pm  
Wednesday, September 3rd - Code Review Board at 7:00pm

The next regular commission meeting is Tuesday, September 9, 2014

**15 Adjournment**

The meeting was adjourned at 10:35pm.

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Commission approved on October 7, 2014.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk