



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

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Board Members

Dan Keys
Chair

Pamela Garmen
Kristen Montuori
Randy Wagoner
John Zoeller
Alternate

Barbara Kuhl
Mary Ann Jones

PARKS AND PARKWAYS ADVISORY BOARD DRAFT MINUTES

**February 20, 2013 at 6 PM
Ed Burke Recreation Center
11400 NE 9th Court**

1. CALL TO ORDER AND ROLL CALL - Kristen Montuori and John Zoller - Absent. All other members and alternated -present
2. AGENDA ADDITIONS AND DELETIONS - none
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM)
4. APPROVAL OF MINUTES – The minutes of May 16, 2012 July 18, 2012, August 29, 2012, September 19, 2012, were not available. The minutes of December 19, 2012 and January 16, 2013, were approved unanimously.
5. OLD BUSINESS
 - A. **Village staff status report**

Cesar from Public Works filled us in on the plans for tree trimming and advised us that Public Works would be removing some of the materials previously identified by the Board in tandem with the contractor's work. We advised that some of the most critical work didn't seem to be on the proposed work path and recommended that the following be investigated for inclusion in the first round of trimming:

Two Australian Pines 117th St. just east of 7th Ave. - both appear to be dead.

Large tree across from 785 NE 117th St. - large dead limb

Australian Pine 10th Ave between 118th & 117th Street on east side
- dead limb next to road

Australian Pine 118th St just east of 7th Ave. on south side - large dead limb

We were hoping that along with systematically going down medians someone can identify and address the dead wood on some

of our larger trees.

We further mentioned that the ficus green Island hedge in the median of 6th Ave needed to be trained into a uniform shape as it had matured sufficiently.

Athletic field maintenance - we asked what progress had been made with the evaluation of the irrigation system for proper coverage and Cesar advised that Issa had been following up on that.

The consistent parking of a vehicle in the median of 117 st between 9 and 10 th Ave was mentioned.

B. **Entrance projects**

6 th Ave. Bridge Grant - nothing new

Northern border - NE 10 Ave, NE 8th Ave. etc - nothing new

C. **Plant identification markers for the Rec. Center**

Dan advised that he would provide a list of plant names for this project.

D. **Tree removal list for medians**

Removal or relocation of trees and palms in conflict with more recent plantings has not been addressed yet.

E. **Discussion regarding development of new right of way landscaping code**

A report was given by Gary Kuhl of the discussions that had taken place at the Code Review Board regarding the joint meeting discussions of January 16, 2013. The P and P Board asked for time to review the synopsis that Gary would provide to the Board through the Clerk. The need to comply with the minimum requirements of the Miami-Dade County Right of way Code was mentioned.

F. **Second Joint meeting re right of way Code changes with the Code Review Board.**

Meeting did not take place as there was not quorum of the Code Review Board during our meeting. Gary had however provided the pertinent information.

6. NEXT MEETING DATE – Tentatively, March 20, 2013

7. ADJOURNMENT - the meeting was adjourned.

TWO OR MORE MEMBERS OF THE VILLAGE OF BISCAYNE PARK COMMISSION AND OTHER CITY BOARDS MAY BE IN ATTENDANCE AT THIS MEETING