



Village of Biscayne Park

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Biscayne Park, FL 33161

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Board Members

Dan Keys
Chair

Pamela Garmen
Kristen Montuori
Randy Wagoner
John Zoeller
Alternate

Barbara Kuhl

PARKS AND PARKWAYS ADVISORY BOARD MINUTES

DRAFT

March 20, 2013 at 6 PM
Ed Burke Recreation Center
11400 NE 9th Court

1. CALL TO ORDER AND ROLL CALL - Dan Keys, Randy Wagoner, Barbara Kuhl - Present. Pamela Garmen, Kristen Montuori and John Zoeller - Absent
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - none
4. APPROVAL OF MINUTES – May 16, 2012 July 18, 2012, August 29, 2012, September 19, 201 - not available for approval. February 20, 2013 - Moved and approved unanimously.
5. OLD BUSINESS
 - A. Village staff status report

Tree removal and tree trimming issues - Discussion took place regarding the recent tree trimming that had taken place in the medians. Members were concerned that some of the larger limbs that should be removed, were not being removed and that some small trees that were in poor condition should be removed.

Athletic field irrigation system maintenance - Dan keys reported that he had been advised that investigation of the system was underway and that some heads had been replaced. It is possible that restoration of the system to the original design would be necessary, but that not enough information was available until investigation was complete.

Preventing cars from crossing medians - Dan Keys reported that the Village Manager had responded to his request for information related to what was being done about this issue. The response seemed to be that there would be plantings installed to thwart crossings. The Board disagrees with this approach. The Board feels that enforcement is the answer.

Highway Beautification Grant Proposal made by Village - According to the Village Manager as reported by Mr. Keys, an answer as to if the Village received the subject grant for landscaping at the 6th Avenue bridge may be available in July.

B. **Entrance projects**

6 th Ave. Bridge Grant - see item above.

Northern border - NE 10 Ave, NE 8th Ave. etc - No discussion took place on this item.

C. **Plant identification markers for the Rec. Center**

Presentation of plant list for markers was made by Dan Keys. Barbara Kuhl advised that it was necessary to invoice the Biscayne Park Foundation for reimbursement. Dan Keys advise that he would produce one and submit it.

D. **Tree removal list for medians** - No discussion.

E. **Discussion regarding development of new right of way landscaping code** - postponed for Joint meeting between Code Board and Parks and Parkway Board.

6. NEW BUSINESS

A. **Discussion of board meeting attendance requirements** - Barbara Kuhl had performed a review of the attendance record of Board members and reported the following:

Kristen Montuori had missed 10 meetings since March of 2012. She attended in March and May. She had been responsible for the minutes of the March meeting, which have not been submitted for the Boards approval.

John Zoeller had missed 7 meetings since March of 2012. John had been responsible for the minutes of several meetings which had not been submitted as of this meeting.

A Motion was made by Barbara Kuhl and seconded by Randy Wagoner to: **Remove and replace Kristen Montuori and John Zoeller from the Board. The motion passed unanimously.**

7. NEXT MEETING DATE – Tentatively, April 17, 2013

8. ADJOURNMENT - The Parks and Parkways Board meeting was adjourned and members proceeded to participate in the joint meeting of the Parks and Parkways and Code Review Board regarding right of way landscaping regulations.