



PARKS &  
PARKWAY  
ADVISORY BOARD

Dan Keys  
Chairman

Barbara Kuhl  
Kimberlee Misek  
Robert Silverman  
Randy Wagoner

**MINUTES**  
**PARKS & PARKWAY ADVISORY BOARD**  
**Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court**  
**Wednesday, October 21, 2015 at 7:00 PM**

1. CALL TO ORDER AND ROLL CALL –Dan Keys, Barbara Kuhl and Randy Wagoner were present. Manager, Heidi Siegel and Krishan Manners represented staff. Mayor, David Coviello was present for a period of time as an audience member.
2. AGENDA ADDITIONS AND DELETIONS – None.
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – As indicated below.
4. APPROVAL OF MINUTES – The minutes of July 15, 2015 were unanimously approved.
5. OLD BUSINESS
  - A. **General median maintenance** – Ongoing.
  - B. **Tree removal and tree trimming issues** – The contract trimming has been completed for the FY 14/15. Board members requested that some of the larger limbs that block large vehicular traffic on some streets be trimmed in next year's cycle of trimming.
  - C. **Athletic field turf maintenance** – Dan Keys asked staff about the brown spots on the field at its Southern end. Staff advised that they had found some issues with some irrigation heads and they had been repaired. Mr. Keys suggested that there might be a mole cricket problem although some of the regular signs of that were not present. He asked that staff monitor for that possibility. It was noted that the resting period and maintenance given to the field in recent months had been greatly beneficial.

Krishan Manners asked about the advisability of over seeding the field with Rye Grass for the winter. The Board advised that this was a good practice and that it really was only a question of affordability in light of the need for other necessary maintenance.
  - D. **Highway Beautification Grant Proposal made for median of NE 6<sup>th</sup> Ave** – Bidding is in the works. Discussion took place as to the



replacement palms and as to the understory plantings. It was mentioned that some tree seedling weeds were noticed in the planting and the Board recommended that these and other evident weeds be removed whenever they occur in the planting. The desire to see the green island ficus hedges trained into a tighter appearance was expressed. The Board expressed the idea of replacing the New Zealand Flax plants with green island ficus and with keeping the Dwarf variegated Sheflera plants at the ends of the islands. Some mention was made to the fact that the island ends had once been a flowering plant and that possibly there might be some movement back to that planting scheme.

E. **Sixth Ave. Bridge Grant** – The Grant has been closed out. The Administration accepted the suggestion that the few native plants left at the Public Works facility be planted out. Dan Keys offered assistance in locating these plants in accordance with the original design.

F. **Discussion of path forward for design and construction of secondary entrance signage related to grant funding** – Four of the new signs are to be installed now and four more are being manufactured for future installation at the remaining locations. Landscaping is to follow. The actual design has not yet been presented to the Board for review. The Board expressed a desire to have input on the design.

G. **Tree Fertilization** – Krishan Manners reported that all of the small trees in the Village had been fertilized. He was looking into the application of Potassium on some deficient palms.

H. **Million Orchid Project of Fairchild Garden** – Some of the installed orchids have died, but others are doing well.

I. **Swale ordinance** – The Ordinance passed. The suggestion was made that members should look at the final version.

J. **Resolution of “Conflicting Tree Location” issues** – Staff advised that it was aware of the situation. The Board discussed with staff the issues involved with the removal of these trees and palms by the Village staff, suggesting that this might be a way to proceed with some of the removals.

K. **Restoration of 6<sup>th</sup> Ave irrigation** – The Village is moving the restoration of the irrigation system forward. The Board advised that moving the irrigation heads to the middle of the median (as was mentioned as something being considered) may be problematic and may be cost prohibitive. It also advised that damaged heads was likely



not the reason for the high water bills previously experienced (because the system is tuned on an off by a timer) and that that was more likely due to excessive use of the system. Discussion of the location of the water supply and control elements of the system took place and the possibility of moving some of those elements to the side of the roadway out of harms way, would be investigated.

**L. Discussion of landscaping for new administration building and the log cabin** – The Board expressed the desire to assist with developing a comprehensive landscape design for the new building. Staff advised that at this point, no additional landscaping was being proposed.

The Board asked about landscaping around the Village Log Cabin and staff advised that a landscape installation firm was working with staff on a minimalistic landscape. The Board asked for an opportunity for input and it gave alternate suggestions for screening of the electric panel on the South side of the building with the thought of minimizing the footprint of the enclosure. The possibility of a screening structure of some sort (possibly with a vine installed) was put forward.

**M. Discussion of changes made to landscape in front of 113 St. entrance sign** – No discussion held.

7. NEW BUSINESS

**A. General discussions with staff regarding communication and procedures.** The Village Manager and the Board conversed about the perception that the Board was giving orders to staff liaisons during its meetings. The Board expressed that its members did not agree that the suggestions and technical information given to the Village were orders. Members pointed out that the Board knows that its authority is advisory to the Commission and is fully aware that any advice given freely during discussions with the Administration can be accepted or rejected for action by the Administration. The Board members stated that advice that has been given in the past was often freely accepted and acted upon by the Administration, presumably because it was seen as good advice from well-informed Board members, but not as directives.

NEXT MEETING DATE – The next meeting date was not discussed.

ADJOURNMENT – the meeting adjourned at approximately 8:05 PM.

Minutes of October 21, 2015 were approved on \_\_\_\_\_



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

By: \_\_\_\_\_

Dan Keys, Chair