



**MINUTES**  
**REGULAR COMMISSION MEETING**  
**Log Cabin - 640 NE 114th Street**  
**Biscayne Park, FL 33161**  
**Tuesday, August 2, 2016 at 7:00pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 7:18pm.

**2 Roll Call**

Mayor David Coviello - present  
Vice Mayor Roxanna Ross - present  
Commissioner Bob Anderson - present  
Commissioner Fred Jonas - present  
Commissioner Barbara Watts - present

Present from staff were:

Interim Village Manager Maria C. Camara  
Attorney Andrew Dunkiel  
Finance Manager Claude Charles  
Parks & Recreation Manager Shelecia Bartley

**3 Pledge of Allegiance**

**4 Presentations**

- 4.a Charles Scott, Director of Outreach for US Representative Frederica Wilson
- 4.b Proclamation in memory of Mayor Daisy Black
- 4.c Recognition of resident Charlie Easton for his repair services in the Log Cabin

**5 Additions, Deletions or Withdrawals to the Agenda**

Vice Mayor Ross - Request for reimbursement, added as item 12.f.

**6 Public Comments Related to Agenda Items / Good & Welfare**

Dan Keys: Regarding the swale ordinance - against any prohibitions on the use of the right of way; ok to limit and require certain materials; reevaluate the 40% on site, especially for duplexes; what about corner properties; changes will increase required parking for every home to three (two plus one for visitor) - need to test this; check items marked with an asterisk; is a driveway approach proper parking;; how will enforcement be done for parking on right of way? will the police enforce? will we need signage?; prohibits me to park on unimproved area, but can I park on my neighbor's improved parking area?; where will my visitor park?; consider permits for special events; what is window to allow people nearing 50% to improve without having to improve; 5.6.1.3 - second sentence needs to be clarified; nothing said about parking in side or rear; is it clear about boats and recreational vehicles.

Max Deitermann: Check and review current boards. A lot of code is open to interpretation. A lot of personal ideas are injected by board members. Boards need training and supervision. If it continues will need to file a lawsuit. Review all costs associated with permits. We charge four times more than City of Miami. Electrical outlet fees are more expensive than the item itself.

Harvey Bilt: On new code, need to have three sections, single family, multi-family and commercial. As a Code Compliance Board member, we are precluded by law to bring anything to the Code Officer.

Kay Winzenreid: Transformer in back of property blew out on 109th St. Have had problems with brown outs. FPL could not get to transformer due to fencing put up by neighbor. Had to trim all the trees in the lines. Code Enforcement needs to look for this issue.

Chuck Ross: On monthly financials, regular person cannot understand. Need to better reconcile and provide better presentation. What are transfers out? Not clear how much we spent. Used to have graphical depictions. Need to explain what the cash balances are. Last year we were under in ad valorem, but this year we are over.

Linda Dillon: Some items on the Manager agreement are unacceptable and disconcerting. Removal of probation is wrong; termination for cause to give two month severance is absurd; setting her own hours?; \$400 for auto is sufficient and \$40 for phone is sufficient; should not pay for event tickets; feel guilty so strongly recommended her after seeing these edits.

Tracy Truppman: Over reaching on swales; causes undue expenses; parking on swale is the only option for some properties. On contract, have concerns. Extremely disappointed with edits; so many low paid employees; the edits look to amount to \$9,200; sets a bad example; we are the Village of Biscayne Park, not Golden Beach. We cannot afford. If demanding so much, reconsider another candidate.

Martha Mert: On driveways, agree with Tracy. Financial impact on residents. Do we check how many it will affect and the cost? Hard to have a one size fits all for parking. Would like to see better sense of understudy for minimal impact. Many are on fixed income.

## 7 Information / Updates

7.a Interim Manager Camara provided recap of FY 2015-16 at month end, June 30, 2016.

## 8 Consent Agenda

8.a Approval of Minutes

July 12, 2016 Regular Commission Meeting

July 20, 2016 Special Commission Meeting

8.b Acceptance of Board Minutes

Planning & Zoning Board - July 5, 2016

Planning & Zoning Board - July 18, 2016

8.c **Resolution 2016-28**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT BETWEEN NICOLA O'HARA AND THE VILLAGE OF BISCAYNE PARK FOR THE PROVISION OF AN IRISH STEP DANCE PROGRAM** AT THE ED BURKE RECREATION CENTER; PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Jonas makes a motion to accept the consent agenda and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

## 9 Ordinances

< None >

## 10 Resolutions

10.a **Resolution 2016-29**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND SHARON RAGOONAN** APPOINTING SHARON RAGOONAN AS VILLAGE MANAGER OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

Attorney Dunkiel read the summary of changes submitted by Ms. Ragoonan.

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*At 8:45pm, the power went out due to severe weather. The meeting continued with limited light source.*

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The Commission discussed each of the edits submitted. Direction was provided to the Attorney on what changes were accepted and what other modifications were to be made in the agreement.

The new agreement with the approved edits, and Resolution 2016-29 will be brought back before the Commission for approval at a Special Commission meeting on August 24th at 6:30pm.

**12 New Business**

- 12.c Florida League of Cities annual conference - voting delegate selection - As requested by Vice Mayor Ross (*Deferred from the July 12, 2016 meeting.*)

Commissioner Anderson makes a motion to designate Vice Mayor Ross as the voting delegate and it is seconded by Commissioner Watts.

All in favor: Mayor Coviello, Vice Mayor Ross, Commissioner Anderson, Commissioner Jonas and Commissioner Watts.

Opposed: None

Motion carries: 5/0

**15 Announcements**

All other items on the agenda not discussed will be moved to the next regular Commission meeting on Tuesday, September 13th.

**16 Adjournment**

The meeting was adjourned at 10:09pm.

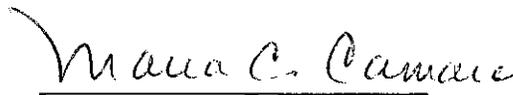
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Commission approved on September 13, 2016.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk