



Village of Biscayne Park
 640 NE 114th Street Biscayne Park, FL 33161
 Tel: 305 899 8000 / Fax: 305 891 7241

FEE: \$25.00

Fee set October 7, 2014

EXTERIOR PAINT PERMIT APPLICATION

Job Address: **BISCAYNE PARK, FL 33161**

Property Owner (Applicant): _____ TEL: (_____) _____ - _____

Contractor Name: _____ TEL: (_____) _____ - _____

1. Submit the completed application with five (5) swatches each measuring 2" x 3" of each color to be used.
2. Attach a recent 5" x 7" photograph of the building.
3. WALL COLOR: All surfaces of the exterior of building not to receive TRIM COLOR.
4. TRIM COLOR: Any area not painted the WALL COLOR, not to exceed 30% of total area to be painted.
5. If a paint contractor is used, CONTRACTOR must register with the Village and provide copy of license and insurance.
6. Paint swatches will be compared to the pre-approved colors provided by the Planning & Zoning Board. If the colors are within the scope of the pre-approved colors, the permit will be issued when application is submitted. If not within the scope, the application will go before the Planning & Zoning Board. The board meets the first and third Monday of each month.
7. If Board approval is required, you will be required to paint a 3' x 3' sample on the wall, and a trim sample for the appropriate trims. These samples will be previewed by the Board a minimum of five (5) days prior to the scheduled meeting.
8. Following the meeting, the applicant will be contacted by the Building Department to pick up the permit. When a permit is issued, the work must be completed within sixty (60) days.
9. Any and all changes in the scope of the work to be done MUST receive prior approval.
10. Final Inspection: The applicant is required to call the Building Department at 305 899 8000 (Mon-Fri 9:00am - 5:00pm) for an appointment for final inspection upon completion of work. It is not necessary for you to be home as long as the inspector has access to the entire perimeter of the building, and to the orange copy of the permit.
11. If at inspection the wall and/or trim colors are different than what appears on the approved application, the applicant has thirty (30) days to comply with the original application, or submit for a new permit.

WALL COLOR
DOOR, AWNINGS & STRIPE COLOR

TRIM COLOR
ANY OTHER AREA TO BE PAINTED

I have read and fully understand the above instructions and requirements.

X _____
Signature of Property Owner or Agent

STATE OF _____ COUNTY OF _____

Subscribed and sworn to (or affirmed) before me this _____
 day of _____, 20 _____

 Notary Public

X _____
Signature of Contractor

STATE OF _____ COUNTY OF _____

Subscribed and sworn to (or affirmed) before me this _____
 day of _____, 20 _____

 Notary Public