

1
2
3
4 **RESOLUTION NO. 2014-70**
5

6 A RESOLUTION OF THE VILLAGE
7 COMMISSION OF THE VILLAGE OF BISCAYNE
8 PARK, FLORIDA, ADOPTING A SCHEDULE OF
9 FEES FOR SERVICES PROVIDED AND
10 REGULARLY CHARGED AS SPECIFIED BY
11 VILLAGE CODE; PROVIDING FOR AN
12 EFFECTIVE DATE
13
14

15 WHEREAS, in order to provide clarity and create consistency for all users, the Village's
16 Code of Ordinances was amended on October 7, 2014, so that all administrative and user fees
17 are addressed by resolution and kept by the Village Clerk in one central location; and
18

19 WHEREAS, all services provided and the fees for those services have been reviewed in
20 order to verify they are appropriate and are reasonably related to the purpose for which such
21 fees are charged; and
22

23 WHEREAS, a comprehensive fee schedule has been produced that lists all current,
24 updated and new fees.
25

26 NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF THE
27 VILLAGE OF BISCAYNE PARK, FLORIDA, AS FOLLOWS:
28
29

30 **Section 1.** The foregoing "WHEREAS" clauses are true and correct and hereby
31 ratified and confirmed by the Village Commission.
32

33 **Section 2.** The fees listed in the Master Fee Schedule dated October 7, 2014 are
34 reasonably related to the costs of providing the services described. The schedule, in substantial
35 form, is attached and incorporated by reference into this resolution as exhibit 1.
36

37 **Section 3.** The Master Fee Schedule will be made available at the Office of the
38 Village Clerk, and on the Village's website.
39

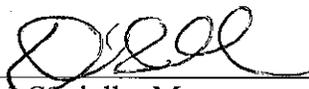
40 **Section 4.** The Village shall amend these fees from time to time by resolution at a
41 public hearing based upon new administrative or overhead costs, or new services.
42

43 **Section 5.** This Resolution shall become effective upon adoption.
44

45 PASSED AND ADOPTED this 7th day of October, 2014
46

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21

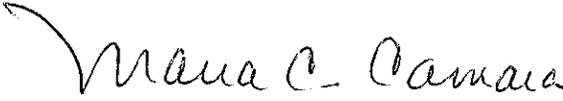
The foregoing resolution upon being put to a vote, the vote was as follows:



David Coviello, Mayor

Mayor Coviello: Yes
Vice Mayor Ross: Yes
Commissioner Anderson: Yes
Commissioner Jonas: Yes
Commissioner Watts: Absent

Attest:



Maria C. Camara, Village Clerk

Approved as to form:



John J. Hearn, Village Attorney



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
ADMINISTRATIVE	
Lien Search 48 hours	\$75.00
Lien Search 72 hours	\$60.00
Lien Search 5 days	\$40.00
Lien reduction request	\$50.00
Recording of Lien	\$15.00
Satisfaction of Lien	\$15.00
Landlord Permit Fee (per unit) (annual)	\$50.00
Home Occupational License Application (annual)	\$50.00
Campaign Sign Bond	\$250.00
Request for Variance	\$150.00
Lobbyist registration	\$250.00
Film permit	\$250.00
Filming overflow parking (minimum)	\$100.00
Special Events Non Refundable Appl Fee	\$25.00
Special Events or Film Permit Deposit (Refundable)	\$250.00
Garage Sale (2 day)	\$15.00
Garage Sale (2 day) with website posting	\$35.00
Notary First Page (Non resident)	\$5.00
Notary Each Additional Page (Non resident)	\$2.00
Photocopies (black/white single per page)	\$0.15
Photocopies (black/white duplex per page)	\$0.30
Photocopies (color single per page)	\$0.50
Photocopies (color duplex per page)	\$1.00
DVD or CD	\$1.00
Certified Copies	\$1.00



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
PUBLIC WORKS / SANITATION	
Unscheduled trash removal	\$30.00
Oversized trash pile per ea. cubic yard over	\$20.00
White goods pick up per item	\$25.00
Exceptional special trash removal - actual per outsourced contractor	Actual



Village of Biscayne Park MASTER FEE SCHEDULE

October 7, 2014

<i>Description</i>	<i>Fee</i>
CODE COMPLIANCE	
<i>Citations issued by the Code Compliance Officer</i>	
Citation	\$25.00
<i>Fines issued by the Code Compliance Board</i>	
Fine per day per violation for first violation	\$250.00
Fine per day per violation for a repeat violation	\$500.00
Fine per day maximum if the Board finds the violation to be irreparable or irreversible in nature	\$15,000.00
Limit per violation unless the Board finds the violation to be irreparable or irreversible in nature	\$40,000.00



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
PARKS & RECREATION	
Multi purpose room resident per hour	\$40.00
Multi purpose room non-resident per hour	\$80.00
Meeting room resident per hour	\$50.00
Meeting room non-resident per hour	\$100.00
Pavillion per hour resident	\$40.00
Pavillion per hour non-resident	\$80.00
Picnic area per hour resident	\$20.00
Picnic area per hour non-resident	\$40.00
Tot Lot area per hour resident	\$25.00
Tot Lot area per hour non-resident	\$50.00
Court rental resident per hour	\$20.00
Court rental non resident per hour	\$40.00
Athletic field rental resident per hour	\$20.00
Athletic field rental non resident per hour	\$40.00
Staff hourly rate (non-operating hours)	\$25.00
Security deposit all rentals	\$100.00



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
POLICE DEPARTMENT	
Police personnel (hourly rate regular)	\$40.00
Police personnel (hourly rate holiday)	\$80.00
Alarm Registration (one time fee)	\$20.00
First false alarm (within a 6 mo. period)	No charge
Second false alarm (within a 6 mo. period)	\$25.00
Third false alarm (within a 6 mo. period)	\$50.00
Fourth false alarm (within a 6 mo. period)	\$100.00
Fifth and each additional false alarm (within a 6 mo. period)	\$150.00
<i>Impoundment / Transportation Fees (Vehicles used in the commission of a crime)</i>	
Impoundment fee	\$500.00



Village of Biscayne Park
MASTER FEE SCHEDULE

October 7, 2014

<i>Description</i>	<i>Fee</i>
BUILDING	
<i>Building Permits - BUILDING</i>	
<i>All building permits (window, door, additions, alterations, roofing, fence, driveways, etc.)</i>	
Permit base fee	\$60.00
For every \$1,000 of estimated cost	\$17.00
Building inspector review fee	\$95.00
<i>Building Permits - PLUMBING</i>	
New or repair septic	\$175.00
New or repair drain field	\$175.00
Pool piping	\$160.00
All other work 3.5% of estimated for new	
All other work 8.3% of estimated old	
<i>Building Permits - MECHANICAL</i>	
<i>Replacement and/or new installation of:</i>	
A/C (any size ton)	\$145.00
Duct work only minimum (if new install, add duct work)	\$80.00
<i>New construction:</i>	
Duct work for every \$1,000 of estimated construction cost	\$40.00
Relocate condensing unit	\$125.00
New generator	\$125.00
<i>Building Permits - ELECTRICAL</i>	
Rough wiring for each outlet (light receptacle, switch, sign and also telephone and other low voltage outlets)	\$3.00
<i>Services: The following fees shall be charged for each service</i>	
Temporary for construction	\$100.00
Permanent (per 100 amp or fraction thereof)	\$10.00
Switchboard per amp	\$10.00
<i>Equipment outlets or permanent connections:</i>	
Compactor	\$8.00
Deep freezer	\$8.00
Dishwasher	\$8.00
Dryer	\$8.00
Fan	\$8.00
Garbage disposal	\$8.00
Oven	\$8.00
Range	\$8.00
Range top	\$8.00
Refrigerator	\$8.00
Space heater	\$8.00



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
Time clock	\$8.00
Washing machine	\$8.00
Water heater-boiler	\$8.00
Window wall air conditioner units	\$8.00
Air conditioners, per ton, central	\$9.00
Fire damage listed on permit (minimum)	\$100.00
Clear violations inspection (minimum)	\$100.00
<i>Motors</i>	
Each up to 1 HP	\$8.00
Each over 1 HP to 5 HP	\$10.00
Each over 5 HP to 10 HP	\$14.00
Each over 10 HP to 25 HP	\$28.00
Each over 25 HP to 100 HP	\$50.00
Each over 100 HP (for each HP)	\$1.50
<i>Generators and transformers</i>	
Each up to and including 5 KVA/KW	\$8.00
Each over 5 KVA/KW through 10 KVA/KW	\$14.00
Each over 10 KVA/KW through 15 KVA/KW	\$18.00
Each over 15 KVA/KW through 20 KVA/KW	\$20.00
Each over 20 KVA/KW through 25 KVA/KW	\$30.00
Each over 25 KVA/KW through 50 KVA/KW	\$50.00
Each over 50 KVA/KW	\$50.00
Plus for each KVA/KW (over 50)	\$0.50
<i>Welding machine outlets:</i>	
Up to 25 amperes	\$10.00
For each additional 25 amperes or fractional part thereof	\$8.00
<i>Fixtures</i>	
Per fixture, track light, head	\$3.00
Per light pole (fixtures not included)	\$10.00
Plugmold, lighting tracks, feed rail (per foot)	\$3.00
<i>Burglar alarm, fire detection system, life safety systems, intercom</i>	
Installation, central system, control panel (up to 15 devices)	\$100.00
Each additional device after 15 (each device)	\$3.00
<i>Master television and radio receiving antennae:</i>	
Cable TV outlets (each)	\$3.00
Phone outlets (each)	\$3.00
Sound data outlets (each)	\$3.00
Speakers (each)	\$3.00
<i>Swimming pool, electrical (does not include exterior lighting of deck areas)</i>	



Village of Biscayne Park MASTER FEE SCHEDULE

October 7, 2014

<i>Description</i>	<i>Fee</i>
Residential pool/spa combination	\$160.00
Each residential pool	\$120.00
Each multi-family or commercial pool	\$190.00
Each sauna/spa/hydro massage	\$100.00
<i>General Electrical</i>	
Satellite dishes (each)	\$100.00
Temporary for test:	\$100.00
Re-connection inspection	\$100.00
<i>Building Permits - ADDITIONAL FEES</i>	
Dade County Surcharge per \$1,000 of construction	\$0.60
Training and Education per \$1,000 of construction	\$0.20
Dept of Community Affairs (Radon Gas) per square foot	\$0.01
Dept of Business and Professional Regulations per square foot	\$0.01
Technology fee - 2.5% of permit fee	
<i>Building Permits - General Fee Schedule</i>	
Renewal of expired permit	100% of Original Fee
Extend permit before expiration (one time only)	\$75.00
Re-inspection fees	\$50.00
Administrative fee	\$20.00
Portable Storage Container (1 to 14 days maximum)	\$50.00
Construction Dumpster	\$100.00
Change of contractor after permit has been issued	\$75.00
<i>Certificate of Re-Occupancy</i>	
Within 30 days	\$50.00
Within 10 days	\$100.00
Re-inspection fees	\$25.00
One-time extension after initial sixty (60) days, for an additional sixty (60) days	\$10.00
Certificate of Occupancy	\$250.00
Certificate of Completion	\$250.00
Re-inspection fees	\$50.00
Paint permit	\$25.00
Insurance verification forms	\$50.00
Work commenced without a permit	Double fee + \$100 fine
Permit card replacement	\$20.00
<i>Building Permits - Structural Fee Schedule</i>	
Truss plans or product approval review submitted after permit issued	\$75.00



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
Structural engineer review (100% of engineer's fee to the Village. Standard fee shown.)	\$75.00
<i>Building Permits - Refunds</i>	
a. Refund request shall be submitted in writing by permit applicant for a canceled permit	
b. No refunds for:	
- Permit fees \$100 and under	
- Plan review fee	
- Permit administrative fee	
- Permits, if any inspection scheduled or logged	
- Permit on jobs that expired prior to request	
- Fees collected for State or County	
Planning Board review (for applications not specified in the Zoning Fee Schedule; and excluding paint permits)	\$25.00



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
Zoning Fee Schedule	

I. Comprehensive Plan

A. Written interpretation of comprehensive plan provisions relative to a specific location:

Size of Parcel of Proposed Development (gross acres)	Fee
Under 1.0 acre	\$114
1.0 acre - 5.0 acres	\$228
5.1 acres - 20.0 acres	\$342
20.1 acres and over	\$570

B. Written interpretation of adopted components' goals, objectives and other text not related to a specific location:

Description	Fee
Each issue/question not related to Level of Service Standards	\$114
Each issue/question related to Level of Service Standards	\$171

C. Applications to amend the Comprehensive Plan:

1. Land use map (LUM)

Size of Area (gross acres)	Fee
Up to 5.0	\$11,400
6.1 to 10.0	\$21,660
10.1 to 20.0	\$42,750
20.1 and up	\$64,410

2. All elements fees

Description	Fee
Each LOS standard addressing a goal, objective, policy or map	\$51,300
Each non-LOS standard addressing a goal, objective, policy or map	\$17,100
Each monitoring measures items c.	\$10,260
Each capital improvement project line item d.	\$17,100
Each text or map change e.	\$17,100

II. Zoning applications

A. Public Hearings and administrative modifications

Application	Fee
Zone change or text amendment by applicant	\$1,710
Change in Use text amendment	\$1,710
Non-use variance or site development agreement or site plan	\$1,710
Residential/one lot	\$400
Special exception	\$2,280
Modifications/deletions	\$1,140



Village of Biscayne Park MASTER FEE SCHEDULE

October 7, 2014

<i>Description</i>	<i>Fee</i>
Unusual use	\$2,280
If applicable, in addition for:	
Residential:	\$1,140
Size of property: (per 10 acres or portion thereof)	\$570
Number of units: (per 15 units or portion thereof)	\$285
B. Public hearing for day cares, religious facilities, ACLF's, nursing convalescent homes:	\$2,280
C. Public hearing for governmental facilities	\$1,425
D. Revisions to public hearing plans	\$684

III. Administrative adjustment applications

Application	Fee
Carport (max 200 sq ft)	\$314
Utility shed (max 100 sq ft)	\$314
Fence/wall	\$314
Interior/exterior integration area	\$314
Setback adjustments for attached/detached structure(s)	\$598
Any administrative adjustment for any recreational use	\$741
Any adjustments for the construction of a new residence	\$963
Other adjustments such as, not limited to, lot area, lot frontage	\$741

IV. Administrative site plan reviews (when no public hearing is required)

Description	Fee
Individual single family, two family or live/work unit	\$50
ALL OTHER USES:	
Minimum fee	\$1,500
Per acre	\$500
Per 10 units or portion thereof	\$200
Per 5,000 sq ft or portion thereof	\$200
Submittal of revised plans	\$250
Entrance feature applications	\$570
First plan revision	\$250

V. General Information

A. Application Fees	Rate
B. Mailing Fees (per notice)	\$0.57
C. Processing costs	\$85
D. Preparation of special studies or reports	Rate



**Village of Biscayne Park
MASTER FEE SCHEDULE**

October 7, 2014

<i>Description</i>	<i>Fee</i>
E. Copies of records	
Plan preparation from document larger than 8.5 x 14	\$5.70
Reproduced records per page	\$0.15
Double sided copy per page	\$0.20
Certified copies per page	\$1.00
Official copies of certification of use	\$10.00
Verification of legal description on documents	\$10.00
Digital maps, scanned images per map or image	\$5.70
Special map requests	\$60.00
Notary public service/per document	\$10.00
Ordering plans	\$5.70
Hearing tape	\$3.00
F. Re-advertisement	Rate
G. Late payment charges	Rate
H. Substantial compliance determination	
For residential	\$1,140
For commercial / non-residential	\$1,710
I. Concurrency review	
Minor	\$100
Major	\$200