



**AGENDA**  
**1st Budget Workshop - FY 2020-2021**  
**Virtual**  
**Biscayne Park, FL 33161**  
**Thursday, July 23, 2020 at 7:00pm**



*Indicates back up documents are provided.*

**1 Call to Order**

**2 Roll Call**

Mayor O'Halpin

Vice-Mayor Kennedy

Commissioner Ross

Commissioner Samaria

Commissioner Tudor

**3 Pledge of Allegiance**

**4 Public Comments Related to Agenda Items**

*Comments from the public relating to topics that are on the agenda.*

**5 Discussion of Proposed Fiscal Year 2020-2021 Budget**



FY 2020-2021 Budget Summary and Charts

**5.a Section 2 - General Fund Revenues**

**5.b Section 3 - Commission**



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:  
above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget  
proposed amounts.

Introduction of any items changes requested above budget.

**5.c Section 4 - Administration**



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:  
above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget  
proposed amounts.

Introduction of any items changes requested above budget.

**5.d** Section 5 - Debt Services



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.e** Section 6 - Police Department



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.f** Section 7 - Building Services



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.g** Section 8 - Code Compliance



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.h** Section 9 - Public Works



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.i** Section 10 - Parks & Recreation



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.j** Section 11 - Road Fund



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

2021 Budget - Highlights or programs desired revisions within Budget

Introduction of any items changes requested above budget.

**5.k** Section 12 - Citizens Independent Trust - CITT



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget

proposed amounts.

Introduction of any items changes requested above budget.

**5.l** Section 13 - Police Forfeiture Fund



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget

proposed amounts.

Introduction of any items changes requested above budget.

**5.m** Section 14 - Sanitation Fund



2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget

proposed amounts.

Introduction of any items changes requested above budget.

**6 Adjournment**

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

**DECORUM** - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

## Village of Biscayne Park meeting on July 23, 2020 at 7:00 pm with Social Distancing Modifications

The Village of Biscayne Park is using Zoom to hold the Virtual Public Meeting via communications media technology as authorized by Governor DeSantis' Executive Order 20-69. Members of the public may also use Zoom to view and participate in the meeting online. Zoom is a cloud platform for video and audio conferencing, collaboration, chat and webinars across mobile devices, laptops, desktops, telephones and room systems.

### Public Comment

Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting via the Zoom platform and/or telephone by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of 24 hours no later than two (2) hours before the meeting via email to the Village Clerk at [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov).

### Instructions on How to Watch, Listen and/or Participate in the Virtual Meeting:

To access the Zoom Virtual Public Meeting of July 23, 2020 at 7:00 pm, you have the following options:

Zoom meeting instructions for the public participants:

Download the "Zoom Client for Meetings" to your computer or laptop here: <https://zoom.us> and click on Join a Meeting. When prompted to join a meeting, enter the meeting ID. use the link below to join the meeting.

If you are using a tablet or smartphone, download zoom from the device's app store.

For the July 23, 2020 meeting please use the meeting link

<https://zoom.us/j/97542278443>

to attend electronically and watch the meeting by computer, tablet or smartphone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Roseann Prado, Village Clerk, [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov) or 305-899-8000

### Public Comment

1. Access audio of the Zoom meeting via phone:

You may access the audio from your phone by dialing: 305-893-4427. When the Meeting ID is requested, enter 975 4227 8443 followed by # key. When asked for a participant ID, press # key. If you would like to speak during public comment, please press \*9 on your phone to activate the "raise your hand" feature of Zoom. Comments will be limited to three (3) minutes.

2. Watch the meeting online and provide public comment during the meeting:

**Use the “raise your hand” feature and be recognized at the direction of the Chair. Comments will be limited to three (3) minutes.**



**Proposed Budget  
Fiscal Year 2021**

**Transparency, Integrity & Professionalism**

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8. Expenditures: Code Compliance
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## Special Revenue Fund

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12. Citizens Independent Trust (CITT)
13. Police Forfeiture Fund

## Enterprise Fund

14. Sanitation Fund

# GENERAL FUND



# **Section 1**

## **FY 2021 Budget Summary and Charts**

**Village of Biscayne Park**  
**Proposed General Fund Budget**  
**Fiscal Year 2021**  
**Summary**

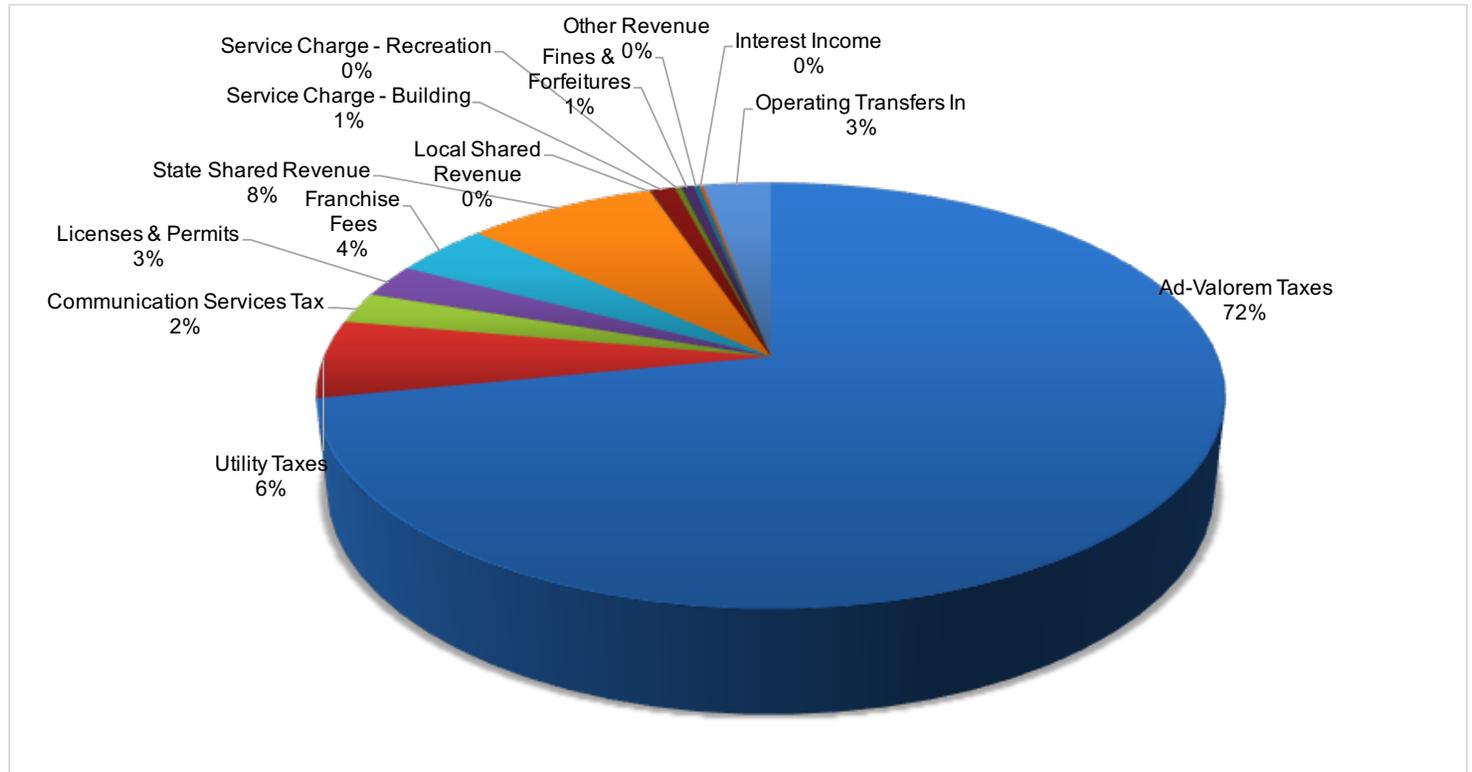
|   | FY2019<br>Actual   | 5/31/20<br>YTD     | Projected Next<br>4 Month | Total Projected<br>9/30/20 | FY2020<br>Adopted  | FY2021<br>Proposed | variance<br>dollar | %         |
|---|--------------------|--------------------|---------------------------|----------------------------|--------------------|--------------------|--------------------|-----------|
| <b>Revenues</b>                                 |                    |                    |                           |                            |                    |                    |                    |           |
| Ad-Valorem Taxes                                | \$2,062,516        | \$2,023,339        | \$141,984                 | \$2,165,322                | \$2,130,522        | \$2,418,095        | \$287,573          | 13%       |
| Utility Taxes                                   | \$236,544          | \$106,157          | \$107,843                 | \$213,999                  | \$199,000          | \$199,000          | \$0                | 0%        |
| Communication Services Tax                      | \$78,035           | \$45,283           | \$36,146                  | \$81,429                   | \$90,000           | \$80,000           | (\$10,000)         | -11%      |
| Licenses & Permits                              | \$166,064          | \$78,502           | \$11,350                  | \$89,852                   | \$110,300          | \$85,300           | (\$25,000)         | -23%      |
| Franchise Fees                                  | \$175,264          | \$73,860           | \$66,235                  | \$140,096                  | \$159,667          | \$136,285          | (\$23,382)         | -15%      |
| State Shared Revenue                            | \$320,166          | \$198,825          | \$90,787                  | \$289,612                  | \$338,707          | \$270,966          | (\$67,741)         | -20%      |
| Local Shared Revenue                            | \$1,461            | \$804              | \$402                     | \$1,206                    | \$1,200            | \$1,200            | \$0                | 0%        |
| Service Charge - Building                       | \$55,793           | \$23,664           | \$8,768                   | \$32,431                   | \$39,950           | \$35,450           | (\$4,500)          | -11%      |
| Service Charge - Recreation                     | \$19,980           | \$9,111            | \$0                       | \$9,111                    | \$14,100           | \$9,100            | (\$5,000)          | -35%      |
| Service Charge - Police                         | \$42,592           | \$24,899           | \$0                       | \$24,899                   | \$0                | \$0                | \$0                | 0%        |
| Service Charge - Administrative                 | \$405              | \$325              | \$0                       | \$325                      | \$0                | \$0                | \$0                | 0%        |
| Fines & Forfeitures                             | \$27,466           | \$11,325           | \$5,225                   | \$16,550                   | \$18,000           | \$18,000           | \$0                | 0%        |
| Other Revenue                                   | \$66,744           | \$83,594           | \$2,078                   | \$85,672                   | \$8,000            | \$8,000            | \$0                | 0%        |
| Interest Income                                 | \$16,053           | \$12,875           | \$1,916                   | \$14,791                   | \$5,000            | \$5,000            | \$0                | 0%        |
| Operating Transfers In                          | \$61,103           | \$0                | \$91,103                  | \$91,103                   | \$91,103           | \$97,344           | \$6,241            | 7%        |
| <b>Total Revenues</b>                           | <b>\$3,330,187</b> | <b>\$2,692,563</b> | <b>\$563,836</b>          | <b>\$3,256,399</b>         | <b>\$3,205,550</b> | <b>\$3,363,740</b> | <b>\$158,190</b>   | <b>5%</b> |
| <b>Expenditures</b>                             |                    |                    |                           |                            |                    |                    |                    |           |
| Commission                                      | \$17,789           | \$9,603            | \$6,909                   | \$16,512                   | \$25,668           | \$25,668           | \$0                | 0%        |
| Administration                                  | \$707,935          | \$482,746          | \$182,314                 | \$665,060                  | \$807,944          | \$889,039          | \$81,095           | 10%       |
| Debt Service                                    | \$15,890           | \$31,780           | \$0                       | \$31,780                   | \$32,020           | \$32,020           | (\$0)              | 0%        |
| Police  | \$1,339,610        | \$858,546          | \$443,251                 | \$1,301,797                | \$1,286,294        | \$1,282,092        | (\$4,203)          | 0%        |
| Building Services                               | \$131,283          | \$72,898           | \$50,364                  | \$123,262                  | \$116,710          | \$121,167          | \$4,457            | 4%        |
| Code Compliance                                 | \$123,011          | \$65,491           | \$17,620                  | \$83,111                   | \$129,026          | \$131,356          | \$2,330            | 2%        |
| Public Works                                    | \$451,968          | \$313,976          | \$183,979                 | \$497,955                  | \$515,353          | \$542,514          | \$27,161           | 5%        |
| Parks & Recreation                              | \$88,438           | \$98,997           | \$82,925                  | \$181,922                  | \$243,941          | \$260,727          | \$16,786           | 7%        |
| <b>Total Expenditures</b>                       | <b>\$2,875,924</b> | <b>\$1,934,038</b> | <b>\$967,362</b>          | <b>\$2,901,400</b>         | <b>\$3,156,957</b> | <b>\$3,284,584</b> | <b>\$127,627</b>   | <b>4%</b> |
| <b>Excess (Revenues)/Expenditures</b>           | <b>\$454,263</b>   | <b>\$758,525</b>   | <b>(\$403,526)</b>        | <b>\$354,999</b>           | <b>\$48,593</b>    | <b>\$79,156</b>    |                    |           |
| <b>Fund Balance Appropriation/(Reservation)</b> |                    |                    |                           |                            |                    |                    |                    |           |
| Unassigned                                      | (\$454,263)        | \$0                | \$0                       | \$0                        | \$0                | \$0                |                    |           |
| Assigned - Emergency Reserves                   | \$0                | \$0                | \$0                       | \$0                        | (\$48,593)         | (\$79,156)         |                    |           |
| <b>Excess (Revenues)/Expenditures</b>           | <b>\$0</b>         | <b>\$758,525</b>   | <b>(\$403,526)</b>        | <b>\$354,999</b>           | <b>\$0</b>         | <b>\$0</b>         |                    |           |

# Village of Biscayne Park

FY2021

## General Fund Revenues

|                             |                    |
|-----------------------------|--------------------|
| Ad-Valorem Taxes            | \$2,418,095        |
| Utility Taxes               | \$199,000          |
| Communication Services Tax  | \$80,000           |
| Licenses & Permits          | \$85,300           |
| Franchise Fees              | \$136,285          |
| State Shared Revenue        | \$270,966          |
| Local Shared Revenue        | \$1,200            |
| Service Charge - Building   | \$35,450           |
| Service Charge - Recreation | \$9,100            |
| Fines & Forfeitures         | \$18,000           |
| Other Revenue               | \$8,000            |
| Interest Income             | \$5,000            |
| Operating Transfers In      | \$97,344           |
|                             | <u>\$3,363,740</u> |

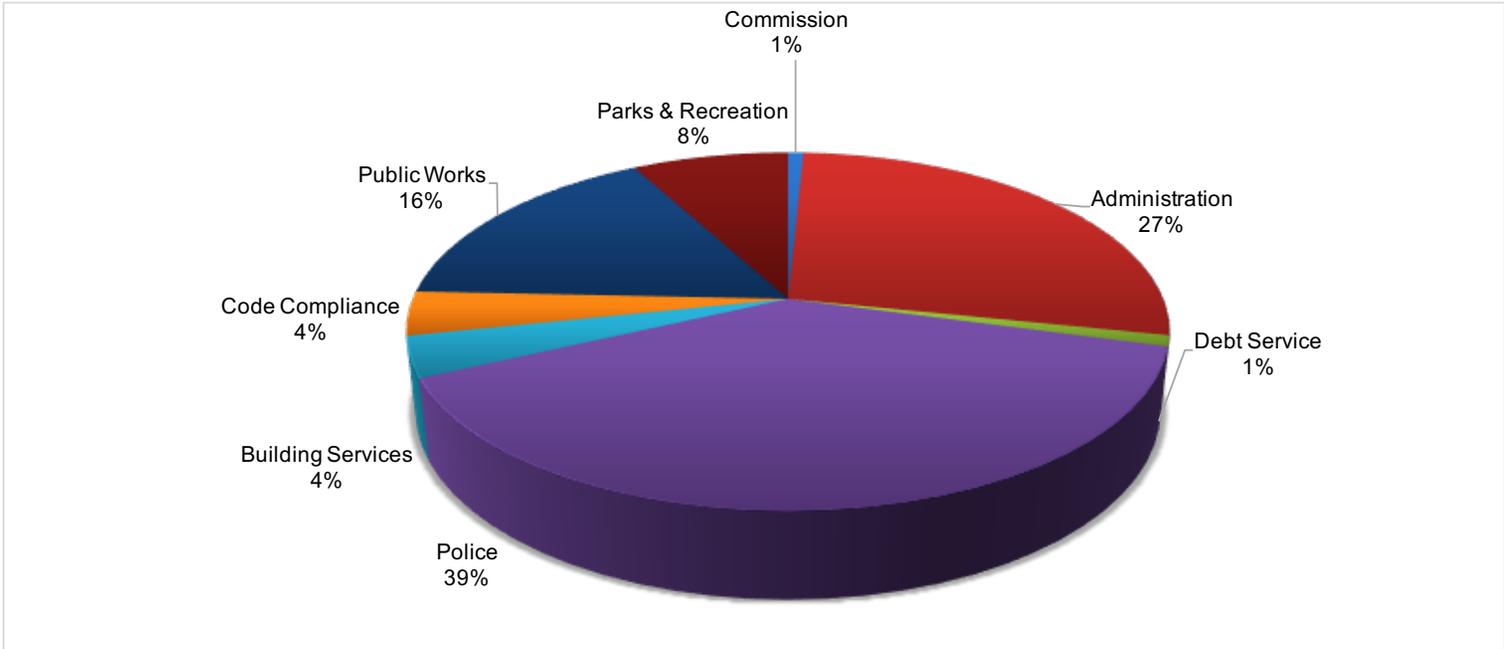


# Village of Biscayne Park

## Proposed Budget FY2021

### General Fund Expenses

|                    |             |
|--------------------|-------------|
| Commission         | \$25,668    |
| Administration     | \$907,458   |
| Debt Service       | \$32,020    |
| Police             | \$1,282,092 |
| Building Services  | \$121,167   |
| Code Compliance    | \$131,356   |
| Public Works       | \$542,514   |
| Parks & Recreation | \$260,727   |
|                    | \$3,303,003 |



# **Section 2**

## **Revenues**

## General Fund Revenues

Proposed Budget - FY2021

| General Fund Revenues              |   | FY2019             | 5/31/20            | Projected Next   | Total Projected    | FY2020             | FY2021             | variance         |           |
|------------------------------------|---|--------------------|--------------------|------------------|--------------------|--------------------|--------------------|------------------|-----------|
|                                    |   | Actual             | YTD                | 4 Months         | 9/30/20            | Adopted            | Proposed           | dollar           | %         |
| 001-300-31100-10000                | 311.000 - AD VALOREM TAX                                  | \$2,062,516        | \$2,023,339        | \$141,984        | \$2,165,322        | \$2,130,522        | \$2,418,095        | \$287,573        | 13%       |
| 001-300-31400-10000                | 314.000 - UTILITY TAXES - ELECTRIC                        | \$194,271          | \$102,617          | \$71,082         | \$173,699          | \$160,000          | \$160,000          | \$0              | 0%        |
| 001-300-31400-10100                | 314.100 - UTILITY TAXES - WATER                           | \$34,991           | \$0                | \$34,991         | \$34,991           | \$33,500           | \$33,500           | \$0              | 0%        |
| 001-300-31400-20000                | 314.200 - UTILITY TAXES - GAS/PROPANE                     | \$7,282            | \$3,540            | \$1,770          | \$5,309            | \$5,500            | \$5,500            | \$0              | 0%        |
| 001-300-31500-10000                | 315.000 - SIMPLIFIED COMMUNICATIONS TAX                   | \$78,035           | \$45,283           | \$36,146         | \$81,429           | \$90,000           | \$80,000           | (\$10,000)       | -11%      |
| 001-300-31600-10000                | 316.000 - CONTRACTOR REGISTRATIONS                        | \$5,760            | \$2,135            | \$350            | \$2,485            | \$5,500            | \$5,500            | \$0              | 0%        |
| 001-300-32200-10000                | 322.000 - BUILDING PERMITS                                | \$95,723           | \$46,028           | \$6,000          | \$52,028           | \$75,000           | \$50,000           | (\$25,000)       | -33%      |
| 001-300-32200-10100                | 322.100 - ELECTRIC PERMITS                                | \$19,621           | \$7,508            | \$2,000          | \$9,508            | \$10,000           | \$10,000           | \$0              | 0%        |
| 001-300-32200-20000                | 322.200 - PLUMBING PERMITS                                | \$29,649           | \$16,115           | \$2,000          | \$18,115           | \$12,000           | \$12,000           | \$0              | 0%        |
| 001-300-32200-30000                | 322.300 - MECHANICAL PERMITS                              | \$13,725           | \$6,301            | \$1,000          | \$7,301            | \$7,500            | \$7,500            | \$0              | 0%        |
| 001-300-32200-40000                | 322.400 - PAINTING PERMITS                                | \$0                | \$0                | \$0              | \$0                | \$0                | \$0                | \$0              | 0%        |
| 001-300-32200-50000                | 322.500 - GARAGE SALE PERMITS                             | \$337              | \$165              | \$0              | \$165              | \$300              | \$300              | \$0              | 0%        |
| 001-300-32200-60000                | 322.600 - FILM PERMITS                                    | \$1,250            | \$250              | \$0              | \$250              | \$0                | \$0                | \$0              | 0%        |
| 001-300-32300-10000                | 323.000 - FRANCHISE FEES - ELECTRIC                       | \$128,245          | \$46,098           | \$46,098         | \$92,196           | \$111,806          | \$88,423           | (\$23,382)       | -21%      |
| 001-300-32300-10100                | 323.100 - FRANCHISE FEES - SOLID WASTE                    | \$44,601           | \$26,686           | \$19,061         | \$45,747           | \$45,747           | \$45,747           | \$0              | 0%        |
| 001-300-32300-20000                | 323.200 - FRANCHISE FEES - GAS/PROPANE                    | \$2,417            | \$1,076            | \$1,076          | \$2,153            | \$2,115            | \$2,115            | \$0              | 0%        |
| 001-300-32900-10000                | 329.000 - OTHER FEES - PLAN REVIEW                        | \$3,750            | \$1,969            | \$300            | \$2,269            | \$5,000            | \$2,500            | (\$2,500)        | -50%      |
| 001-300-32900-10100                | 329.100 - OTHER FEES - PERMIT APPLICATION FEES            | \$9,235            | \$5,685            | \$600            | \$6,285            | \$8,000            | \$6,000            | (\$2,000)        | -25%      |
| 001-300-32900-20000                | 329.200 - OTHER FEES - HOME OCCUPATION                    | \$2,099            | \$800              | \$500            | \$1,300            | \$1,500            | \$1,500            | \$0              | 0%        |
| 001-300-32900-30000                | 329.300 - OTHER FEES - VARIANCE APPLICATION FEE           | \$750              | \$475              | \$0              | \$475              | \$450              | \$450              | \$0              | 0%        |
| 001-300-32900-40000                | 329.400 - OTHER FEES - LANDLORD APPLICATION               | \$39,959           | \$14,735           | \$7,368          | \$22,103           | \$25,000           | \$25,000           | \$0              | 0%        |
| 001-300-33100-10000                | 331.000 - GRANTS  | \$0                | \$0                | \$0              | \$0                | \$0                | \$0                | \$0              | 0%        |
| 001-300-33500-30000                | 335.300 - FEMA  | \$44,260           | \$66,077           | \$0              | \$66,077           | \$0                | \$0                | \$0              | 0%        |
| 001-300-33500-10000                | 335.000 - STATE REVENUE SHARING - MUNICIPAL               | \$87,185           | \$54,538           | \$20,974         | \$75,512           | \$82,378           | \$65,902           | (\$16,476)       | -20%      |
| 001-300-33500-10100                | 335.100 - STATE REVENUE SHARING - HALF CENT SALES TAX     | \$232,981          | \$144,287          | \$69,813         | \$214,100          | \$256,329          | \$205,063          | (\$51,266)       | -20%      |
| 001-300-33500-20000                | 335.200 - STATE REVENUE SHARING - FUEL TAX REFUNDS        | \$0                | \$0                | \$0              | \$0                | \$0                | \$0                | \$0              | 0%        |
| 001-300-33800-10000                | 338.000 - LOCAL REVENUE SHARING - SCHOOL CROSSING GUARD   | \$663              | \$473              | \$237            | \$710              | \$250              | \$250              | \$0              | 0%        |
| 001-300-33800-10100                | 338.100 - LOCAL REVENUE SHARING - LAW ENFORCEMENT TRAININ | \$798              | \$331              | \$166            | \$497              | \$950              | \$950              | \$0              | 0%        |
| 001-300-34700-10000                | 347.000 - RECREATIONAL PROGRAM FEES                       | \$12,092           | \$5,001            | \$0              | \$5,001            | \$10,000           | \$5,000            | (\$5,000)        | -50%      |
| 001-300-34700-10100                | 347.100 - CONCESSION STAND                                | \$1,235            | \$955              | \$0              | \$955              | \$600              | \$600              | \$0              | 0%        |
| 001-300-34700-20000                | 347.200 - FACILITY RENTALS                                | \$6,653            | \$3,155            | \$0              | \$3,155            | \$3,500            | \$3,500            | \$0              | 0%        |
| 001-300-34800-10000                | 348.000 - TRAFFIC FINES                                   | \$10,451           | \$10,450           | \$5,225          | \$15,675           | \$3,000            | \$3,000            | \$0              | 0%        |
| 001-300-34900-10200                | 349.100 - POLICE SERV CHRG (OFF DUTY INCOME)              | \$42,592           | \$24,899           | \$0              | \$24,899           | \$0                | \$0                | \$0              | 0%        |
| 001-300-34900-10100                | 349.200 - NOTARY FEES                                     | \$5                | \$0                | \$0              | \$0                | \$0                | \$0                | \$0              | 0%        |
| 001-300-34900-10000                | 349.100 - SPECIAL EVENT FEES                              | \$400              | \$325              | \$0              | \$325              | \$0                | \$0                | \$0              | 0%        |
| 001-300-34900-20000                | 349.200 - LIEN SEARCH FEES                                | \$5,250            | \$4,155            | \$2,078          | \$6,233            | \$3,000            | \$3,000            | \$0              | 0%        |
| 001-300-35400-10000                | 354.100 - FINES - CODE COMPLIANCE                         | \$17,015           | \$875              | \$0              | \$875              | \$15,000           | \$15,000           | \$0              | 0%        |
| 001-300-36900-10000                | 360.000 - MISCELLANEOUS REVENUE                           | \$17,234           | \$7,942            | \$0              | \$7,942            | \$5,000            | \$5,000            | \$0              | 0%        |
| 001-300-36100-10000                | 361.000 - INTEREST INCOME                                 | \$16,053           | \$12,875           | \$1,916          | \$14,791           | \$5,000            | \$5,000            | \$0              | 0%        |
| 001-300-36600-10000                | 366.000 - CONTRIBUTIONS & DONATIONS                       | \$0                | \$5,420            | \$0              | \$5,420            | \$0                | \$0                | \$0              | 0%        |
| 001-300-38100-10000                | 381.000 - OPERATING TRANSFERS IN                          | \$61,103           | \$0                | \$91,103         | \$91,103           | \$91,103           | \$97,344           | \$6,241          | 7%        |
| <b>Total General Fund Revenues</b> |   | <b>\$3,330,187</b> | <b>\$2,692,563</b> | <b>\$563,836</b> | <b>\$3,256,399</b> | <b>\$3,205,550</b> | <b>\$3,363,740</b> | <b>\$158,190</b> | <b>5%</b> |





**BUDGET WORKSHEET**

The Communications Services Tax is comprised of two components: a state communications services tax and a local communications services tax. The tax is imposed on retail sales of communications services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Tax proceeds are transferred to

**COMMUNICATION SERVICES TAX  
REVENUE CODE 315**

| DESCRIPTION                            | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--|-----------------|-------------------|--------------------|
|  |                 |                   |                    |
| Communication Services Tax             | \$45,283        | \$90,000          | \$80,000           |
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| <b>COMMUNICATION SERVICE TAX TOTAL</b> | <b>\$45,283</b> | <b>\$90,000</b>   | <b>\$80,000</b>    |



**BUDGET WORKSHEET**

Under Florida's Constitution, local governments possess home rule powers and may, therefore, utilize a variety of revenue sources for funding services and improvements without express statutory authorization. Building Permit Fees are a type of regulatory fee imposed pursuant to the local government's police powers in the exercise of its sovereign functions. The imposed

**BUILDING PERMITS  
REVENUE CODE 322**

| DESCRIPTION                   | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|-------------------------------|-----------------|-------------------|--------------------|
| 322.000 - BUILDING PERMITS    | \$46,028        | \$75,000          | \$50,000           |
| 322.100 - ELECTRIC PERMITS    | \$7,508         | \$10,000          | \$10,000           |
| 322.200 - PLUMBING PERMITS    | \$16,115        | \$12,000          | \$12,000           |
| 322.300 - MECHANICAL PERMITS  | \$6,301         | \$7,500           | \$7,500            |
| 322.400 - PAINTING PERMITS    | \$0             | \$0               | \$0                |
| 322.500 - GARAGE SALE PERMITS | \$165           | \$300             | \$300              |
| 322.600 - FILM PERMITS        | \$250           | \$0               | \$0                |
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| <b>PERMITS TOTAL</b>          | <b>\$76,367</b> | <b>\$104,800</b>  | <b>\$79,800</b>    |

**BUDGET WORKSHEET**

Franchise Fees are a type of proprietary fee imposed based on the assertion that local governments have the exclusive legal right to impose such fees. The imposed fee must be reasonable in relation to the privilege or service provided by the local government, or the fee payer receives a special benefit from the local government. Local governments may impose a

**FRANCHISE FEES  
REVENUE CODE 323**

| DESCRIPTION                            | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--|-----------------|-------------------|--------------------|
| 323.000 - FRANCHISE FEES - ELECTRIC    | \$46,098        | \$111,806         | \$88,423           |
| 323.100 - FRANCHISE FEES - SOLID WASTE | \$26,686        | \$45,747          | \$45,747           |
| 323.200 - FRANCHISE FEES - GAS/PROPANE | \$1,076         | \$2,115           | \$2,115            |
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| <b>FRANCHISE FEES TOTAL</b>            | <b>\$73,860</b> | <b>\$159,667</b>  | <b>\$136,285</b>   |









| <b>BUDGET WORKSHEET</b>                        | Reflects all revenues stemming from recreational charges for current services. |                   |                    |
|--|--|-------------------|--------------------|
| <b>SERVICE CHARGE REVENUE - RECREATION</b>     |  |                   |                    |
| <b>REVENUE CODE 347</b>                        |  |                   |                    |
| DESCRIPTION                                    | YTD<br>05/31/20  | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|  |  |                   |                    |
| 347.000 - RECREATIONAL PROGRAM FEES            | \$5,001  | \$10,000          | \$5,000            |
| 347.100 - CONCESSION STAND                     | \$955  | \$600             | \$600              |
| 347.200 - FACILITY RENTALS                     | \$3,155  | \$3,500           | \$3,500            |
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| <b>CREATIONAL SERVICE CHARGE REVENUE TOTAL</b> | <b>\$9,111</b>   | <b>\$14,100</b>   | <b>\$9,100</b>     |

|                         |  |
|-------------------------|--|
| <b>BUDGET WORKSHEET</b> | All costs imposed for civil or criminal traffic violations in accordance with an administrative order or Florida Rules of Court, or in accordance with Chapter 318, F.S. |
|-------------------------|--|

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| <b>TRAFFIC FINES<br/>REVENUE CODE 348</b> |
|---|

| DESCRIPTION                        | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|------------------------------------|-----------------|-------------------|--------------------|
| 348.000 - TRAFFIC FINES/JUDGEMENTS | \$10,450        | \$3,000           | \$3,000            |
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| <b>TRAFFIC FINES TOTAL</b>         | <b>\$10,450</b> | <b>\$3,000</b>    | <b>\$3,000</b>     |

|                         |                            |
|-------------------------|----------------------------|
| <b>BUDGET WORKSHEET</b> | Other Charges for Services |
|-------------------------|----------------------------|

**OTHER CHARGES FOR PERMITS  
REVENUE CODE 349**

| DESCRIPTION                                  | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--|-----------------|-------------------|--------------------|
|  |                 |                   |                    |
| 349.100 - POLICE SERV CHRG (OFF DUTY INCOME) | \$24,899        | \$0               | \$0                |
| 349.200 - NOTARY FEES                        | \$0             | \$0               | \$0                |
| 349.100 - SPECIAL EVENT FEES                 | \$325           | \$0               | \$0                |
| 349.200 - LIEN SEARCH FEES                   | \$4,155         | \$3,000           | \$3,000            |
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| <b>OTHER CHARGES TOTAL</b>                   | <b>\$29,379</b> | <b>\$3,000</b>    | <b>\$3,000</b>     |

|                         |   |
|-------------------------|---|
| <b>BUDGET WORKSHEET</b> | Reflects all revenues stemming from charges for local ordinance violations. |
|-------------------------|---|

**LOCAL FINES  
REVENUE CODE 354**

| DESCRIPTION                             | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---|-----------------|-------------------|--------------------|
| 354.100 - FINES - CODE COMPLIANCE       | \$875           | \$15,000          | \$15,000           |
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| <b>LOCAL ORDINANCE VIOLATIONS TOTAL</b> | <b>\$875</b>    | <b>\$15,000</b>   | <b>\$15,000</b>    |









## **Section 3**

### **Expenditures: Commission**

**Commission**  
**Proposed Budget - FY2021**

| Operating Expenses                   | FY2019<br>Actual | 5/31/20<br>YTD | Projected Next<br>4 Month | Total Projected<br>9/30/20 | FY2020<br>Adopted | FY2021<br>Proposed | variance   |           |
|--------------------------------------|------------------|----------------|---------------------------|----------------------------|-------------------|--------------------|------------|-----------|
|                                      |                  |                |                           |                            |                   |                    | dollar     | %         |
| 11.000 - COMPENSATION                | \$12,000         | \$5,288        | \$6,000                   | \$11,288                   | \$12,000          | \$12,000           | \$0        | 0%        |
| 21.000 - FICA/MEDICARE               | \$918            | \$405          | \$459                     | \$864                      | \$918             | \$918              | \$0        | 0%        |
| 40.000 - TRAVEL & PER DIEM           | \$2,076          | \$14           | \$0                       | \$14                       | \$2,500           | \$2,500            | \$0        | 0%        |
| 41.000 - TELEPHONE                   | \$559            | \$1,490        | \$200                     | \$1,690                    | \$3,000           | \$3,000            | \$0        | 100%      |
| 48.000 - PROMOTIONAL ACTIVITIES      | \$886            | \$642          | \$250                     | \$892                      | \$1,500           | \$1,500            | \$0        | 0%        |
| 54.000 - SUBSCRIPTIONS & MEMBERSHIPS | \$1,350          | \$1,350        | \$0                       | \$1,350                    | \$1,550           | \$1,550            | \$0        | 0%        |
| 55.000 - EDUCATION & TRAINING        | \$0              | \$415          | \$0                       | \$415                      | \$4,200           | \$4,200            | \$0        | 0%        |
| <b>Total Commission Expenses</b>     | <b>\$17,789</b>  | <b>\$9,603</b> | <b>\$6,909</b>            | <b>\$16,512</b>            | <b>\$25,668</b>   | <b>\$25,668</b>    | <b>\$0</b> | <b>0%</b> |











|                         |  |
|-------------------------|--|
| <b>BUDGET WORKSHEET</b> | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay when the purchases exceed the capitalization threshold. This object also includes subscriptions, memberships, professional data costs. |
|-------------------------|--|

**BOOKS, PUBLICATIONS, SUBSCRIPTIONS AND MEMBERSHIPS  
OBJECT CODE 54.000**

| DESCRIPTION  | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--|-----------------|-------------------|--------------------|
| 54.000 - SUBSCRIPTIONS & MEMBERSHIPS               | \$1,350         |                   |                    |
| FL League of Cities                                |                 | \$400             | \$400              |
| MDC League of Cities                               |                 | \$1,000           | \$1,000            |
| League of Mayors                                   |                 | \$150             | \$150              |
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| <b>DUES, SUBSCRIPTIONS &amp; MEMBERSHIPS TOTAL</b> | <b>\$1,350</b>  | <b>\$1,550</b>    | <b>\$1,550</b>     |

|                         |   |
|-------------------------|---|
| <b>BUDGET WORKSHEET</b> | Includes training and educational costs |
|-------------------------|---|

|                                 |
|---------------------------------|
| <b>EDUCATION &amp; TRAINING</b> |
| <b>OBJECT CODE 55.000</b>       |

| DESCRIPTION                           | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---------------------------------------|-----------------|-------------------|--------------------|
| 55.000 - EDUCATION & TRAINING         | \$415           | \$4,200           | \$4,200            |
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| <b>EDUCATION &amp; TRAINING TOTAL</b> | <b>\$415</b>    | <b>\$4,200</b>    | <b>\$4,200</b>     |

# **Section 4**

## **Expenditures: Administration**

**Administration**  
**Proposed Budget - FY2021**

| Operating Expenses                            | FY2019           | 5/31/20          | Projected Next   | Total Projected  | FY2020           | FY2021           | variance        |            |
|---|------------------|------------------|------------------|------------------|------------------|------------------|-----------------|------------|
|   | Actual           | YTD              | 4 Month          | 9/30/20          | Adopted          | Proposed         | Proposed        | dollar     |
| 11.000 - EXECUTIVE SALARIES                   | \$84,460         | \$62,288         | \$8,125          | \$70,413         | \$86,994         | \$95,069         | \$8,075         | 9%         |
| 12.000 - REGULAR SALARIES                     | \$51,503         | \$57,535         | \$7,505          | \$65,039         | \$85,899         | \$92,905         | \$7,007         | 8%         |
| 13.000 - PART TIME SALARIES                   | \$31,094         | \$0              | \$0              | \$0              | \$19,344         | \$35,000         | \$15,656        | 81%        |
| 21.000 - FICA/MEDICARE                        | \$12,780         | \$9,166          | \$1,196          | \$10,362         | \$14,835         | \$17,058         | \$2,223         | 15%        |
| 22.100 - RETIREMENT CONTRIBUTIONS             | \$29,587         | \$24,629         | \$3,212          | \$27,841         | \$31,460         | \$41,137         | \$9,677         | 31%        |
| 23.000 - HEALTH INSURANCE                     | \$27,522         | \$15,525         | \$2,995          | \$18,520         | \$26,540         | \$29,529         | \$2,989         | 11%        |
| 24.000 - WORKERS COMPENSATION                 | \$432            | \$252            | \$84             | \$336            | \$446            | \$491            | \$45            | 10%        |
| 31.000 - PROFESSIONAL SERVICES                | \$166,957        | \$59,085         | \$96,665         | \$155,750        | \$182,600        | \$182,600        | \$0             | 0%         |
| 32.000 - ACC & AUDITING - INDEPENDENT AUDITOR | \$14,000         | \$17,000         | \$4,000          | \$21,000         | \$21,000         | \$21,000         | \$0             | 0%         |
| 32.100 - ACC & AUDITING - FINANCE CONTRACT    | \$47,161         | \$36,667         | \$3,978          | \$40,645         | \$55,000         | \$55,000         | \$0             | 0%         |
| 40.000 - TRAVEL & PER DIEM                    | \$4,800          | \$2,000          | \$400            | \$2,400          | \$12,300         | \$12,300         | \$0             | 0%         |
| 41.000 - COMMUNICATIONS                       | \$16,950         | \$13,731         | \$1,248          | \$14,979         | \$27,130         | \$33,225         | \$6,095         | 22%        |
| 42.000 - POSTAGE & FREIGHT                    | \$6,878          | \$3,658          | \$333            | \$3,991          | \$6,898          | \$6,898          | \$0             | 0%         |
| 43.000 - UTILITIES                            | \$7,684          | \$4,664          | \$424            | \$5,088          | \$8,523          | \$8,523          | \$0             | 0%         |
| 44.000 - RENTALS & LEASES                     | \$9,805          | \$6,186          | \$562            | \$6,748          | \$10,491         | \$10,491         | \$0             | 0%         |
| 45.000 - PROPERTY & LIABILITY INSURANCE       | \$143,203        | \$131,541        | \$42,050         | \$173,591        | \$146,676        | \$194,423        | \$47,748        | 33%        |
| 46.000 - REPAIRS & MAINTENANCE                | \$616            | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | 0%         |
| 47.000 - PRINTING & BINDING                   | \$1,185          | \$694            | \$63             | \$757            | \$4,600          | \$4,600          | \$0             | 0%         |
| 48.000 - PROMOTIONAL ACTIVITIES               | \$2,052          | \$2,221          | \$0              | \$2,221          | \$1,500          | \$1,500          | \$0             | 0%         |
| 48.100 - LEGAL ADVERTISING                    | \$14,366         | \$6,146          | \$7,378          | \$13,524         | \$8,913          | \$8,913          | \$0             | 0%         |
| 48.200 - MUNICIPAL ELECTIONS                  | \$2,801          | \$266            | \$199            | \$465            | \$0              | \$0              | \$0             | 0%         |
| 49.000 - OTHER CURRENT CHARGES                | \$10,631         | \$5,466          | \$497            | \$5,963          | \$9,526          | \$9,526          | \$0             | 0%         |
| 51.000 - OFFICE SUPPLIES                      | \$8,442          | \$5,006          | \$455            | \$5,461          | \$8,500          | \$8,500          | \$0             | 0%         |
| 52.000 - OPERATING SUPPLIES                   | \$6,283          | \$5,843          | \$531            | \$6,374          | \$6,400          | \$6,400          | \$0             | 0%         |
| 54.000 - DUES & MEMBERSHIPS                   | \$6,063          | \$7,777          | \$0              | \$7,777          | \$5,950          | \$5,950          | \$0             | 0%         |
| 55.000 - EDUCATION & TRAINING                 | \$680            | \$850            | \$0              | \$850            | \$5,000          | \$5,000          | \$0             | 0%         |
| 99.000 - CONTINGENCY                          | \$0              | \$4,552          | \$414            | \$4,965          | \$21,421         | \$21,421         | \$0             | 0%         |
| <b>Total Administrative Expenses</b>          | <b>\$707,935</b> | <b>\$482,746</b> | <b>\$182,314</b> | <b>\$665,060</b> | <b>\$807,944</b> | <b>\$907,458</b> | <b>\$99,514</b> | <b>12%</b> |







|                         |   |
|-------------------------|---|
| <b>BUDGET WORKSHEET</b> | Social Security matching/Medicare matching. |
|-------------------------|---|

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|---------------------------|
| <b>FICA TAXES</b>         |
| <b>OBJECT CODE 21.000</b> |

| <b>DESCRIPTION</b>      | <b>YTD<br/>05/31/20</b> | <b>ADOPTED<br/>FY2020</b> | <b>PROPOSED<br/>FY2021</b> |
|-------------------------|-------------------------|---------------------------|----------------------------|
| 21.000 - FICA/MEDICARE  | \$9,166                 | \$14,835                  | \$17,058                   |
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| <b>FICA TAXES TOTAL</b> | <b>\$9,166</b>          | <b>\$14,835</b>           | <b>\$17,058</b>            |

































**BUDGET WORKSHEET**

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION                     | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---------------------------------|-----------------|-------------------|--------------------|
|                                 |                 |                   |                    |
| 52.000 - OPERATING SUPPLIES     |                 |                   |                    |
| General supplies                | \$5,843         | \$3,000           | \$3,000            |
|                                 |                 |                   |                    |
|                                 |                 |                   |                    |
|                                 |                 |                   |                    |
| Audio/Video Equipment           |                 |                   |                    |
| 4 New Computers                 | \$0             | \$3,000           | \$3,000            |
| Server Upgrade                  | \$0             | \$400             | \$400              |
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| <b>OPERATING SUPPLIES TOTAL</b> | <b>\$5,843</b>  | <b>\$6,400</b>    | <b>\$6,400</b>     |







# **Section 5**

## **Expenditures: Debt Service**

**Debt Service**  
**Proposed Budget - FY2021**

| Operating Expenses                 | FY2019          | 5/31/20         | Projected Next | Total Projected | FY2020          | FY2021          | variance     |           |
|------------------------------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|--------------|-----------|
|                                    | Actual          | YTD             | 4 Month        | 9/30/20         | Adopted         | Proposed        | dollar       | %         |
| 71.000 - PRINCIPAL EXPENSE         | \$7,537         | \$20,261        | \$0            | \$20,261        | \$20,260        | \$21,089        | \$829        | 4%        |
| 72.000 - INTEREST EXPENSE          | \$8,353         | \$11,519        | \$0            | \$11,519        | \$11,520        | \$10,691        | (\$829)      | -7%       |
| 73.000 - OTHER DEBT SERVICE COSTS  | \$0             | \$0             | \$0            | \$0             | \$240           | \$240           | \$0          | 0%        |
| <b>Total Debt Service Expenses</b> | <b>\$15,890</b> | <b>\$31,780</b> | <b>\$0</b>     | <b>\$31,780</b> | <b>\$32,020</b> | <b>\$32,020</b> | <b>(\$0)</b> | <b>0%</b> |







# Village of Biscayne Park

## Amortization Schedule Series 2018, Promissory Note

| <u>DATE</u>  | <u>BALANCE</u> | <u>RATE</u> | <u>PRINCIPAL</u>     | <u>INTEREST</u>     | <u>TOTAL</u>         |
|--------------|----------------|-------------|----------------------|---------------------|----------------------|
| 05/01/19     | \$ 297,000.00  | 4.05%       | \$ 7,536.88          | \$ 8,353.13         | \$ 15,890.01         |
| 11/01/19     | \$ 289,463.12  | 4.05%       | \$ 10,028.37         | \$ 5,861.63         | \$ 15,890.00         |
| 05/01/20     | \$ 279,434.75  | 4.05%       | \$ 10,231.45         | \$ 5,658.55         | \$ 15,890.00         |
| 11/01/20     | \$ 269,203.30  | 4.05%       | \$ 10,438.63         | \$ 5,451.37         | \$ 15,890.00         |
| 05/01/21     | \$ 258,764.67  | 4.05%       | \$ 10,650.02         | \$ 5,239.98         | \$ 15,890.00         |
| 11/01/21     | \$ 248,114.65  | 4.05%       | \$ 10,865.68         | \$ 5,024.32         | \$ 15,890.00         |
| 05/01/22     | \$ 237,248.97  | 4.05%       | \$ 11,085.71         | \$ 4,804.29         | \$ 15,890.00         |
| 11/01/22     | \$ 226,163.26  | 4.05%       | \$ 11,310.19         | \$ 4,579.81         | \$ 15,890.00         |
| 05/01/23     | \$ 214,853.07  | 4.05%       | \$ 11,539.23         | \$ 4,350.77         | \$ 15,890.00         |
| 11/01/23     | \$ 203,313.84  | 4.05%       | \$ 11,772.89         | \$ 4,117.11         | \$ 15,890.00         |
| 05/01/24     | \$ 191,540.95  | 4.05%       | \$ 12,011.30         | \$ 3,878.70         | \$ 15,890.00         |
| 11/01/24     | \$ 179,529.65  | 4.05%       | \$ 12,254.52         | \$ 3,635.48         | \$ 15,890.00         |
| 05/01/25     | \$ 167,275.13  | 4.05%       | \$ 12,502.68         | \$ 3,387.32         | \$ 15,890.00         |
| 11/01/25     | \$ 154,772.45  | 4.05%       | \$ 12,755.86         | \$ 3,134.14         | \$ 15,890.00         |
| 05/01/26     | \$ 142,016.59  | 4.05%       | \$ 13,014.16         | \$ 2,875.84         | \$ 15,890.00         |
| 11/01/26     | \$ 129,002.43  | 4.05%       | \$ 13,277.70         | \$ 2,612.30         | \$ 15,890.00         |
| 05/01/27     | \$ 115,724.73  | 4.05%       | \$ 13,546.57         | \$ 2,343.43         | \$ 15,890.00         |
| 11/01/27     | \$ 102,178.16  | 4.05%       | \$ 13,820.89         | \$ 2,069.11         | \$ 15,890.00         |
| 05/01/28     | \$ 88,357.27   | 4.05%       | \$ 14,100.77         | \$ 1,789.23         | \$ 15,890.00         |
| 11/01/28     | \$ 74,256.50   | 4.05%       | \$ 14,386.31         | \$ 1,503.69         | \$ 15,890.00         |
| 05/01/29     | \$ 59,870.19   | 4.05%       | \$ 14,677.63         | \$ 1,212.37         | \$ 15,890.00         |
| 11/01/29     | \$ 45,192.56   | 4.05%       | \$ 14,974.85         | \$ 915.15           | \$ 15,890.00         |
| 05/01/30     | \$ 30,217.71   | 4.05%       | \$ 15,278.09         | \$ 611.91           | \$ 15,889.99         |
| 11/01/30     | \$ 14,939.63   | 4.05%       | \$ 14,939.63         | \$ 302.53           | \$ 15,242.15         |
| <b>Total</b> |                |             | <b>\$ 297,000.00</b> | <b>\$ 83,712.15</b> | <b>\$ 221,812.15</b> |

## **Section 6**

### **Expenditures: Police Department**

**Police**  
**Proposed Budget - FY2021**

| Operating Expenses                     | FY2019             | 5/31/20          | Projected Next   | Total Projected    | FY2020             | FY2021             | variance         |           |
|--|--------------------|------------------|------------------|--------------------|--------------------|--------------------|------------------|-----------|
|  | Actual             | YTD              | 4 Month          | 9/30/20            | Adopted            | Proposed           | dollar           | %         |
| 12.000 - FULL TIME SALARIES            | \$537,375          | \$367,108        | \$183,554        | \$550,663          | \$580,291          | \$590,999          | \$10,708         | 2%        |
| 13.000 - PART TIME SALARIES            | \$105,876          | \$60,719         | \$30,360         | \$91,079           | \$71,136           | \$74,693           | \$3,557          | 5%        |
| 14.000 - OVERTIME                      | \$19,297           | \$13,154         | \$6,577          | \$19,730           | \$50,000           | \$50,000           | \$0              | 0%        |
| 15.000 - OTHER PAYS                    | \$43,257           | \$24,287         | \$12,143         | \$36,430           | \$15,000           | \$15,000           | \$0              | 0%        |
| 21.000 - FICA/MEDICARE                 | \$52,434           | \$34,714         | \$16,868         | \$51,582           | \$54,807           | \$55,898           | \$1,091          | 2%        |
| 22.000 - RETIREMENT CONTRIBUTIONS      | \$149,019          | \$96,475         | \$59,275         | \$155,750          | \$151,371          | \$139,128          | (\$12,243)       | -8%       |
| 23.000 - HEALTH INSURANCE              | \$68,881           | \$46,194         | \$23,097         | \$69,291           | \$52,158           | \$46,667           | (\$5,491)        | -11%      |
| 24.000 - WORKERS COMPENSATION          | \$29,777           | \$21,139         | \$6,213          | \$27,352           | \$33,011           | \$33,011           | \$0              | 0%        |
| 40.000 - TRAVEL & PER DIEM             | \$412              | \$1,431          | \$0              | \$1,431            | \$1,000            | \$1,000            | \$0              | 0%        |
| 41.000 - COMMUNICATIONS                | \$10,938           | \$6,449          | \$3,225          | \$9,674            | \$9,714            | \$9,714            | \$0              | 0%        |
| 43.000 - UTILITIES                     | \$2,047            | \$1,289          | \$645            | \$1,934            | \$3,740            | \$3,740            | \$0              | 0%        |
| 44.000 - RENTALS & LEASES              | \$71,037           | \$46,735         | \$23,367         | \$70,102           | \$73,642           | \$68,163           | (\$5,479)        | -7%       |
| 45.000 - PROPERTY & LIABILITY INSURANC | \$13,995           | \$12,032         | \$4,012          | \$16,044           | \$13,995           | \$17,649           | \$3,654          | 26%       |
| 46.000 - REPAIRS & MAINTENANCE         | \$87,056           | \$51,618         | \$25,809         | \$77,427           | \$67,500           | \$67,500           | \$0              | 0%        |
| 47.000 - PRINTING & BINDING            | \$289              | \$252            | \$126            | \$378              | \$600              | \$600              | \$0              | 0%        |
| 52.000 - OPERATING SUPPLIES            | \$91,825           | \$68,458         | \$34,229         | \$102,687          | \$89,630           | \$89,630           | \$0              | 0%        |
| 54.000 - DUES & MEMBERSHIPS            | \$1,051            | \$488            | \$250            | \$738              | \$1,200            | \$1,200            | \$0              | 0%        |
| 55.000 - EDUCATION & TRAINING          | \$11,180           | \$6,003          | \$3,001          | \$9,004            | \$7,000            | \$7,000            | \$0              | 0%        |
| 64.000 - CAPITAL OUTLAY                | \$43,863           | \$0              | \$10,500         | \$10,500           | \$10,500           | \$10,500           | \$0              | 0%        |
| <b>Total Police Expenses</b>           | <b>\$1,339,610</b> | <b>\$858,546</b> | <b>\$443,251</b> | <b>\$1,301,797</b> | <b>\$1,286,294</b> | <b>\$1,282,092</b> | <b>(\$4,203)</b> | <b>0%</b> |























**BUDGET WORKSHEET**

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

**RENTAL AND LEASES**

**OBJECT CODE 44.000**

| DESCRIPTION   | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---|-----------------|-------------------|--------------------|
| 44.000 - RENTALS & LEASES   |                 |                   |                    |
| Copier (F14906)   | \$2,255         | \$950             | \$950              |
| Water Cooler  | \$470           | \$1,500           | \$1,500            |
| Radio Equipment Lease - \$571.99 p/m until 3/10/2024              | \$2,860         | \$0               | \$6,864            |
| Vehicle Leases  |                 |                   |                    |
| 2015 Ford Taurus - \$607 p/m until 9/10/2020                      | \$4,852         | \$7,200           | \$0                |
| 2015 Ford Taurus - \$607 p/m until 9/10/2020                      | \$4,852         | \$7,200           | \$0                |
| 2016 Ford Taurus - \$543 p/m until 6/10/2021                      | \$4,343         | \$6,514           | \$6,514            |
| 2016 Ford Taurus - \$543 p/m until 6/10/2021                      | \$4,343         | \$6,514           | \$6,514            |
| 2017 Ford Taurus - \$600 p/m until 4/10/2022                      | \$4,800         | \$6,514           | \$7,200            |
| 2017 Ford Taurus - \$600 p/m until 4/10/2022                      | \$4,800         | \$6,514           | \$7,200            |
| 2017 Ford Taurus - \$600 p/m until 4/10/2022                      | \$4,800         | \$6,514           | \$7,200            |
| 2017 Ford Interceptor - \$560 p/m until 8/10/2022                 | \$4,480         | \$6,720           | \$6,720            |
| 2016 Dodge Durango - \$485 p/m until 7/10/2021                    | \$3,880         | \$5,820           | \$5,820            |
| 2019 Ford Taurus (Potential Lease/Net Resale)                     | \$0             | \$5,680           | \$5,680            |
| 2020 Ford Taurus (Potential Lease/Special Program) <sup>(1)</sup> | \$0             | \$6,000           | \$6,000            |
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| <b>RENTALS AND LEASES TOTAL</b>                                   | <b>\$46,735</b> | <b>\$73,642</b>   | <b>\$68,163</b>    |

<sup>(1)</sup> Special Program expenditures will be offset by the increase in Fines and Forfeitures Revenue in the Police Forfeiture Fund. These funds will be transferred to the general fund.







**BUDGET WORKSHEET**

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or

**OPERATING SUPPLIES  
OBJECT CODE 52.000**

| DESCRIPTION                     | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---------------------------------|-----------------|-------------------|--------------------|
|                                 |                 |                   |                    |
| 52.000 - OPERATING SUPPLIES     |                 |                   |                    |
| General                         | \$0             | 3,000             | 3,000              |
| Uniforms                        | \$11,644        | \$18,850          | \$18,850           |
| Fuel                            | \$27,821        | \$40,000          | \$40,000           |
| Weapons (Tasers)                | \$0             | \$7,500           | \$7,500            |
| Tolls                           | \$4,792         | \$5,000           | \$5,000            |
| Speed Signs                     | \$0             | \$6,000           | \$0                |
| Police Athletic League          | \$0             | \$1,680           | \$1,680            |
| Public Safety Equipment         | \$0             | \$0               | \$6,000            |
| Contingency                     | \$20,312        | \$7,600           | \$7,600            |
| COVID 19 Supplies               | \$3,889         | \$0               | \$0                |
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| <b>OPERATING SUPPLIES TOTAL</b> | <b>\$68,458</b> | <b>\$89,630</b>   | <b>\$89,630</b>    |





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|-------------------------|--|
| <b>BUDGET WORKSHEET</b> | Includes motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment. |
|-------------------------|--|

**MACHINERY AND EQUIPMENT**

**OBJECT CODE 64.000**

| DESCRIPTION                          | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--------------------------------------|-----------------|-------------------|--------------------|
| Police Equipment (Laptops 5)         | \$0             | \$2,500           | \$2,500            |
| Contingency                          | \$0             | \$8,000           | \$8,000            |
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| <b>MACHINERY AND EQUIPMENT TOTAL</b> | <b>\$0</b>      | <b>\$10,500</b>   | <b>\$10,500</b>    |

# **Section 7**

## **Expenditures: Building Services**

**Building**  
**Proposed Budget - FY2021**

| Operating Expenses                | FY2019           | 5/31/20         | Projected Next  | Total Projected  | FY2020           | FY2021           | variance       |           |
|-----------------------------------|------------------|-----------------|-----------------|------------------|------------------|------------------|----------------|-----------|
|                                   | Actual           | YTD             | 4 Month         | 9/30/20          | Adopted          | Proposed         | dollar         | %         |
| 12.000 - REGULAR SALARIES         | \$31,922         | \$21,498        | \$11,381        | \$32,879         | \$32,879         | \$34,718         | \$1,839        | 6%        |
| 15.000 - SPECIAL PAY              | \$0              | \$0             | \$1,500         | \$1,500          | \$1,500          | \$1,500          | \$0            | 0%        |
| 21.000 - FICA/MEDICARE            | \$2,442          | \$1,645         | \$2,371         | \$4,015          | \$2,515          | \$2,656          | \$141          | 6%        |
| 22.000 - RETIREMENT CONTRIBUTIONS | \$2,655          | \$1,821         | \$964           | \$2,785          | \$2,716          | \$3,472          | \$756          | 28%       |
| 23.000 - HEALTH INSURANCE         | \$8,337          | \$5,765         | \$3,307         | \$9,072          | \$8,089          | \$9,611          | \$1,522        | 19%       |
| 24.000 - WORKERS COMPENSATION     | \$82             | \$48            | \$16            | \$64             | \$85             | \$85             | \$0            | 0%        |
| 31.000 - PROFESSIONAL SERVICES    | \$85,416         | \$41,575        | \$30,800        | \$72,375         | \$67,925         | \$67,925         | \$0            | 0%        |
| 45.000 - INSURANCE                | \$0              | \$0             | \$0             | \$0              | \$0              | \$0              | \$0            | 0%        |
| 52000 - SUPPLIES                  | \$369            | \$155           | \$25            | \$180            | \$0              | \$200            | \$200          | 100%      |
| 55.000 - EDUCATION & TRAINING     | \$60             | \$392           | \$0             | \$392            | \$1,000          | \$1,000          | \$0            | 0%        |
| <b>Total Building Expenses</b>    | <b>\$131,283</b> | <b>\$72,898</b> | <b>\$50,364</b> | <b>\$123,262</b> | <b>\$116,710</b> | <b>\$121,167</b> | <b>\$4,457</b> | <b>4%</b> |



|                         |   |
|-------------------------|---|
| <b>BUDGET WORKSHEET</b> | Includes incentive pay for sheriffs, law enforcement officers and firefighters. |
|-------------------------|---|

|                           |
|---------------------------|
| <b>SPECIAL PAY</b>        |
| <b>OBJECT CODE 15.000</b> |

| DESCRIPTION              | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--------------------------|-----------------|-------------------|--------------------|
| 15.000 - SPECIAL PAY     |                 |                   |                    |
| MERIT/BONUS              | \$0             | \$1,500           | \$1,500            |
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| <b>SPECIAL PAY TOTAL</b> | <b>\$0</b>      | <b>\$1,500</b>    | <b>\$1,500</b>     |



| <b>BUDGET WORKSHEET</b>                                      | Amounts contributed to a retirement fund |                                 |                                  |
|--|--|---------------------------------|----------------------------------|
| <b>RETIREMENT CONTRIBUTIONS</b><br><b>OBJECT CODE 22.000</b> |  |                                 |                                  |
| <b>DESCRIPTION</b>   | <b>YTD</b><br><b>05/31/20</b>            | <b>ADOPTED</b><br><b>FY2020</b> | <b>PROPOSED</b><br><b>FY2021</b> |
| 22.000 - RETIREMENT CONTRIBUTIONS                            | \$1,821                                  | \$2,716                         | \$3,472                          |
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| <b>RETIREMENT CONTRIBUTION TOTAL</b>                         | <b>\$1,821</b>                           | <b>\$2,716</b>                  | <b>\$3,472</b>                   |

|                         |  |
|-------------------------|--|
| <b>BUDGET WORKSHEET</b> | Includes life and health insurance premiums and benefits paid for employees. |
|-------------------------|--|

**HEALTH INSURANCE  
OBJECT CODE 23.000**

| DESCRIPTION                   | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|-------------------------------|-----------------|-------------------|--------------------|
| 23.000 - HEALTH INSURANCE     | \$5,765         | \$8,089           | \$9,611            |
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| <b>HEALTH INSURANCE TOTAL</b> | <b>\$5,765</b>  | <b>\$8,089</b>    | <b>\$9,611</b>     |









## **Section 8**

### **Expenditures: Code Compliance**

## Code Compliance

Proposed Budget - FY2021

| Operating Expenses                      | FY2019           | 5/31/20         | Projected Next  | Total Projected | FY2020           | FY2021           | variance       |           |
|---|------------------|-----------------|-----------------|-----------------|------------------|------------------|----------------|-----------|
|   | Actual           | YTD             | 4 Month         | 9/30/20         | Adopted          | Adopted          | dollar         | %         |
| 12.000 - REGULAR SALARIES               | \$59,763         | \$41,227        | \$11,060        | \$52,287        | \$76,000         | \$73,909         | (\$2,090)      | -3%       |
| 21.000 - FICA/MEDICARE                  | \$4,572          | \$2,913         | \$846           | \$3,759         | \$5,814          | \$5,654          | (\$160)        | -3%       |
| 22.000 - RETIREMENT CONTRIBUTIONS       | \$4,976          | \$3,473         | \$937           | \$4,410         | \$6,278          | \$7,391          | \$1,113        | 18%       |
| 23.000 - HEALTH INSURANCE               | \$14,069         | \$13,503        | \$3,276         | \$16,779        | \$16,179         | \$19,360         | \$3,182        | 20%       |
| 24.000 - WORKERS COMPENSATION           | \$2,761          | \$1,609         | \$536           | \$2,146         | \$2,850          | \$3,135          | \$285          | 10%       |
| 31.000 - PROFESSIONAL SERVICES          | \$3,816          | \$0             | \$0             | \$0             | \$5,000          | \$5,000          | \$0            | 0%        |
| 41.000 - COMMUNICATIONS                 | \$637            | \$559           | \$206           | \$764           | \$870            | \$870            | \$0            | 0%        |
| 44.000 - RENTALS & LEASES               | \$0              | \$0             | \$0             | \$0             | \$6,864          | \$6,864          | \$0            | 0%        |
| 45.000 - PROPERTY & LIABILITY INSURANCE | \$2,123          | \$1,825         | \$609           | \$2,434         | \$2,123          | \$2,123          | \$0            | 0%        |
| 46.000 - REPAIRS & MAINTENANCE          | \$998            | \$0             | \$0             | \$0             | \$1,200          | \$1,200          | \$0            | 0%        |
| 49.000 - CONTINGENCY                    | \$0              | \$0             | \$0             | \$0             | \$2,000          | \$2,000          | \$0            | 0%        |
| 52.000 - OPERATING SUPPLIES             | \$2,450          | \$247           | \$150           | \$397           | \$2,550          | \$2,550          | \$0            | 0%        |
| 54.000 - MEMBERSHIP & DUES              | \$0              | \$50            | \$0             | \$50            | \$100            | \$100            | \$0            | 0%        |
| 55.000 - EDUCATION & TRAINING           | \$680            | \$85            | \$0             | \$85            | \$1,200          | \$1,200          | \$0            | 0%        |
| <b>Total Code Compliance Expenses</b>   | <b>\$123,011</b> | <b>\$65,491</b> | <b>\$17,620</b> | <b>\$83,111</b> | <b>\$129,026</b> | <b>\$131,356</b> | <b>\$2,330</b> | <b>2%</b> |











|                         |   |
|-------------------------|---|
| <b>BUDGET WORKSHEET</b> | Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and |
|-------------------------|---|

|                              |
|------------------------------|
| <b>PROFESSIONAL SERVICES</b> |
| <b>OBJECT CODE 31.000</b>    |

| DESCRIPTION                           | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---------------------------------------|-----------------|-------------------|--------------------|
| 31.000 - PROFESSIONAL SERVICES        |                 |                   |                    |
| Supplemental Code Officer (CAP Gov't) | \$0             | \$0               | \$0                |
| Landlord Permit Inspector (CAP Gov't) | \$0             | \$0               | \$0                |
| Special Magistrate                    | \$0             | \$5,000           | \$5,000            |
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| <b>PROFESSIONAL SERVICES TOTAL</b>    | <b>\$0</b>      | <b>\$5,000</b>    | <b>\$5,000</b>     |

**BUDGET WORKSHEET**

Internet services, communication devices and communication accessories as well as for service plans for long distance and local service. Similarly, this code should include charges to maintain the phone systems within the facility and any other electronic signals.

**COMMUNICATIONS**  
**OBJECT CODE 41.000**

| DESCRIPTION                 | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|-----------------------------|-----------------|-------------------|--------------------|
|                             |                 |                   |                    |
| 41.000 - COMMUNICATIONS     |                 |                   |                    |
| Cellular Aircard            | \$559           | \$870             | \$870              |
|                             |                 |                   |                    |
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| <b>COMMUNICATIONS TOTAL</b> | <b>\$559</b>    | <b>\$870</b>      | <b>\$870</b>       |





|                         |  |
|-------------------------|--|
| <b>BUDGET WORKSHEET</b> | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. |
|-------------------------|--|

**REPAIRS AND MAINTENANCE  
OBJECT CODE 46.000**

| DESCRIPTION                          | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|--------------------------------------|-----------------|-------------------|--------------------|
|                                      |                 |                   |                    |
|                                      |                 |                   |                    |
| 46.000 - REPAIRS & MAINTENANCE       | \$0             | \$1,200           | \$1,200            |
| Car Decals/Laptop Stand/Converter    |                 |                   |                    |
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| <b>REPAIRS AND MAINTENANCE TOTAL</b> | <b>\$0</b>      | <b>\$1,200</b>    | <b>\$1,200</b>     |



**BUDGET WORKSHEET**

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION                     | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
|---------------------------------|-----------------|-------------------|--------------------|
|                                 |                 |                   |                    |
| 52.000 - OPERATING SUPPLIES     |                 |                   |                    |
| General supplies                | \$247           | \$300             | \$300              |
| Laptop                          | \$0             | \$0               | \$0                |
| Uniforms                        | \$0             | \$200             | \$200              |
| Gasoline                        | \$0             | \$0               | \$0                |
| Camera                          | \$0             | \$300             | \$300              |
| External Hard drive             | \$0             | \$0               | \$0                |
| Printer (Field)                 | \$0             | \$300             | \$300              |
| Contingency                     | \$0             | \$1,450           | \$1,450            |
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| <b>OPERATING SUPPLIES TOTAL</b> | <b>\$247</b>    | <b>\$2,550</b>    | <b>\$2,550</b>     |





# **Section 9**

## **Expenditures: Public Works**

**Public Works**  
Proposed Budget - FY2021

| Operating Expenses                          | FY2019           | 5/31/20          | Projected Next   | Total Projected  | FY2020           | FY2021           | variance        |           |
|---|------------------|------------------|------------------|------------------|------------------|------------------|-----------------|-----------|
|   | Actual           | YTD              | 4 Month          | 9/30/20          | Adopted          | Proposed         | dollar          | %         |
| 12.000 - REGULAR SALARIES                   | \$164,407        | \$121,031        | \$44,947         | \$165,979        | \$209,449        | \$217,501        | \$8,052         | 4%        |
| 14.000 - OVERTIME                           | \$18,845         | \$6,277          | \$4,973          | \$11,250         | \$1,000          | \$1,000          | \$0             | 0%        |
| 15.000 - EMPLOYEE BONUSES                   | \$1,500          | \$1,500          | \$0              | \$1,500          | \$3,000          | \$2,500          | (\$500)         | -17%      |
| 21.000 - FICA/MEDICARE                      | \$14,133         | \$9,854          | \$3,819          | \$13,673         | \$16,329         | \$16,907         | \$578           | 4%        |
| 22.000 - RETIREMENT CONTRIBUTIONS           | \$15,262         | \$10,120         | \$4,228          | \$14,349         | \$17,301         | \$21,750         | \$4,450         | 26%       |
| 23.000 - HEALTH INSURANCE                   | \$30,706         | \$27,167         | \$16,941         | \$44,108         | \$41,487         | \$48,287         | \$6,800         | 16%       |
| 24.000 - WORKERS COMPENSATION               | \$13,801         | \$8,043          | \$2,681          | \$10,724         | \$14,244         | \$15,669         | \$1,424         | 10%       |
| 34.000 - CONTRACT SERVICES                  | \$8,545          | \$6,240          | \$4,120          | \$10,360         | \$13,000         | \$13,000         | \$0             | 0%        |
| 41.000 - COMMUNICATIONS                     | \$2,983          | \$3,104          | \$1,552          | \$4,656          | \$2,280          | \$5,853          | \$3,573         | 157%      |
| 43.000 - UTILITIES                          | \$9,712          | \$5,868          | \$2,934          | \$8,802          | \$9,972          | \$9,972          | \$0             | 0%        |
| 44.000 - RENTALS & LEASES                   | \$14,323         | \$8,905          | \$4,452          | \$13,357         | \$14,791         | \$14,791         | \$0             | 0%        |
| 45.000 - PROPERTY & LIABILITY INSURANCE     | \$5,215          | \$5,949          | \$1,534          | \$7,484          | \$5,351          | \$8,135          | \$2,784         | 52%       |
| 46.000 - REPAIRS & MAINTENANCE              | \$61,316         | \$18,377         | \$9,189          | \$27,566         | \$38,000         | \$38,000         | \$0             | 0%        |
| 46.200 - LANDSCAPE MAINTENANCE              | \$0              | \$32,565         | \$48,435         | \$81,000         | \$81,000         | \$81,000         | \$0             | 0%        |
| 49.000 - OTHER CURRENT CHARGES - STORM PREP | \$17,822         | \$9,925          | \$1,500          | \$11,425         | \$10,000         | \$10,000         | \$0             | 0%        |
| 52.000 - OPERATING SUPPLIES                 | \$39,331         | \$39,050         | \$19,525         | \$58,575         | \$25,000         | \$25,000         | \$0             | 0%        |
| 54.000 - DUES & MEMBERSHIPS                 | \$0              | \$0              | \$150            | \$150            | \$150            | \$150            | \$0             | 0%        |
| 55.000 - EDUCATION & TRAINING               | \$35             | \$0              | \$1,000          | \$1,000          | \$1,000          | \$1,000          | \$0             | 0%        |
| 64.000 - CAPITAL OUTLAY                     | \$34,032         | \$0              | \$12,000         | \$12,000         | \$12,000         | \$12,000         | \$0             | 0%        |
| <b>Total Public Works Expenses</b>          | <b>\$451,968</b> | <b>\$313,976</b> | <b>\$183,979</b> | <b>\$497,955</b> | <b>\$515,353</b> | <b>\$542,514</b> | <b>\$27,161</b> | <b>5%</b> |







































# **Section 10**

## **Expenditures: Parks & Recreation**

## Parks & Recreation

### Proposed Budget - FY2021

| Operating Expenses                           | FY2019          | 5/31/20         | Projected Next  | Total Projected  | FY2020           | FY2021           | variance        |           |
|--|-----------------|-----------------|-----------------|------------------|------------------|------------------|-----------------|-----------|
|  | Actual          | YTD             | 4 Month         | 9/30/20          | Adopted          | Proposed         | dollar          | %         |
| 12.000 - FULL TIME SALARIES                  | \$44,290        | \$30,406        | \$15,203        | \$45,610         | \$46,504         | \$47,899         | \$1,395         | 3%        |
| 13.000 - PART TIME SALARIES                  | \$30,428        | \$20,417        | \$10,208        | \$30,625         | \$39,438         | \$49,883         | \$10,445        | 26%       |
| 21.000 - FICA/MEDICARE                       | \$5,716         | \$3,888         | \$1,944         | \$5,832          | \$6,611          | \$7,517          | \$906           | 14%       |
| 22.000 - RETIREMENT CONTRIBUTIONS            | \$6,215         | \$3,884         | \$2,152         | \$6,036          | \$6,851          | \$4,790          | -\$2,061        | -30%      |
| 23.000 - HEALTH INSURANCE                    | \$8,419         | \$5,895         | \$3,367         | \$9,262          | \$8,089          | \$9,611          | \$1,522         | 19%       |
| 24.000 - WORKERS COMPENSATION                | \$200           | \$116           | \$39            | \$155            | \$206            | \$206            | \$0             | 0%        |
| 34.000 - CONTRACTUAL SERVICES                | \$0             | \$0             | \$0             | \$0              | \$0              | \$0              | \$0             | 0%        |
| 41.000 - COMMUNICATIONS                      | \$3,561         | \$2,961         | \$1,481         | \$4,442          | \$2,880          | \$4,893          | \$2,013         | 70%       |
| 43.000 - UTILITIES                           | \$4,645         | \$3,081         | \$1,541         | \$4,622          | \$5,100          | \$5,100          | \$0             | 0%        |
| 44.000 - RENTALS & LEASES                    | \$534           | \$2,345         | \$1,172         | \$3,517          | \$6,950          | \$9,517          | \$2,567         | 37%       |
| 45.000 - PROPERTY & LIABILITY INSURANCE      | \$5,582         | \$6,181         | \$1,491         | \$7,672          | \$5,201          | \$5,201          | \$0             | 0%        |
| 46.000 - REPAIRS & MAINTENANCE               | \$14,839        | \$1,291         | \$646           | \$1,937          | \$45,000         | \$45,000         | \$0             | 0%        |
| 48.000 - SPECIAL EVENTS                      | \$6,173         | \$4,870         | \$0             | \$4,870          | \$10,700         | \$10,700         | \$0             | 0%        |
| 49.000 - CONCESSION EXPENSE                  | \$0             | \$0             | \$0             | \$0              | \$500            | \$500            | \$0             | 0%        |
| 52.000 - OPERATING SUPPLIES                  | \$1,967         | \$1,208         | \$604           | \$1,811          | \$3,750          | \$3,750          | \$0             | 0%        |
| 54.000 - MEMBERSHIP & DUES                   | \$160           | \$0             | \$160           | \$160            | \$160            | \$160            | \$0             | 0%        |
| 55.000 - EDUCATION & TRAINING                | \$0             | \$1,372         | \$0             | \$1,372          | \$2,000          | \$2,000          | \$0             | 0%        |
| 63.000 - INFRASTRUCTURE IMPROVEMENT          | \$0             | \$11,083        | \$42,917        | \$54,000         | \$54,000         | \$54,000         | \$0             | 0%        |
| <b>Total Parks &amp; Recreation Expenses</b> | <b>\$88,438</b> | <b>\$98,997</b> | <b>\$82,925</b> | <b>\$181,922</b> | <b>\$243,941</b> | <b>\$260,727</b> | <b>\$16,786</b> | <b>7%</b> |





























**BUDGET WORKSHEET**

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| <b>DESCRIPTION</b>              | <b>YTD<br/>05/31/20</b> | <b>ADOPTED<br/>FY2020</b> | <b>PROPOSED<br/>FY2021</b> |
|---------------------------------|-------------------------|---------------------------|----------------------------|
|                                 |                         |                           |                            |
| 52.000 - OPERATING SUPPLIES     | \$1,208                 |                           |                            |
| General                         |                         | \$2,500                   | \$2,500                    |
| Uniforms                        |                         | \$500                     | \$500                      |
| Computer                        |                         | \$750                     | \$750                      |
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| <b>OPERATING SUPPLIES TOTAL</b> | <b>\$1,208</b>          | <b>\$3,750</b>            | <b>\$3,750</b>             |







# SPECIAL REVENUE FUNDS



# **Section 11**

## **Road Fund**

**Road Fund**  
Proposed Budget - FY2021

| Operating Revenues                              | FY2019            | 5/31/20           | Projected Next  | Total Projected  | FY2020           | FY2021            | variance        |           |
|---|-------------------|-------------------|-----------------|------------------|------------------|-------------------|-----------------|-----------|
|   | Actual            | YTD               | 4 Month         | 9/30/20          | Adopted          | Proposed          | dollar          | %         |
| 312.000 - LOCAL OPTION GAS TAX                  | \$81,469          | \$38,136          | \$43,333        | \$81,469         | \$81,495         | \$81,495          | \$0             | 0%        |
| 331.000 - GRANTS                                | \$0               | \$0               | \$0             | \$0              | \$0              | \$0               | \$0             | 0%        |
| 335.000 - STATE REVENUE SHARING - MUNICIPAL     | \$27,493          | \$14,209          | \$6,041         | \$20,250         | \$22,680         | \$22,680          | \$0             | 0%        |
| 360.000 - FDOT 6 AVE MEDIAN MAINTENANCE         | \$1,416           | \$1,062           | \$714           | \$1,776          | \$1,416          | \$2,856           | \$1,440         | 102%      |
| 381.000 - OPERATING TRANSFER IN                 | \$24,367          | \$0               | \$24,399        | \$24,399         | \$24,399         | \$24,399          | \$0             | 0%        |
| <b>Total Revenues</b>                           | <b>\$134,745</b>  | <b>\$53,407</b>   | <b>\$74,488</b> | <b>\$127,895</b> | <b>\$129,990</b> | <b>\$131,430</b>  | <b>\$1,440</b>  | <b>1%</b> |
| 12.000 - REGULAR SALARIES                       | \$68,006          | \$45,189          | \$22,595        | \$67,784         | \$67,626         | \$72,847          | \$5,221         | 8%        |
| 14.000 - OVERTIME                               | \$3,267           | \$1,257           | \$628           | \$1,885          | \$1,000          | \$1,000           | \$0             | 0%        |
| 15.000 - EMPLOYEE BONUSES                       | \$1,000           | \$1,000           | \$0             | \$1,000          | \$1,000          | \$1,000           | \$0             | 0%        |
| 21.000 - FICA/MEDICARE                          | \$5,529           | \$3,670           | \$1,835         | \$5,504          | \$5,326          | \$5,726           | \$399           | 7%        |
| 22.000 - RETIREMENT CONTRIBUTIONS               | \$5,858           | \$3,934           | \$1,967         | \$5,901          | \$5,586          | \$7,285           | \$1,699         | 30%       |
| 23.000 - HEALTH INSURANCE                       | \$16,865          | \$11,323          | \$6,487         | \$17,810         | \$16,699         | \$19,677          | \$2,978         | 18%       |
| 24.000 - WORKERS COMPENSATION                   | \$7,102           | \$4,426           | \$1,475         | \$5,901          | \$7,838          | \$7,838           | \$0             | 0%        |
| 41.000 - COMMUNICATIONS                         | \$480             | \$240             | \$120           | \$360            | \$480            | \$480             | \$0             | 100%      |
| 44.000 - RENTALS & LEASES                       | \$1,844           | \$0               | \$0             | \$0              | \$0              | \$0               | \$0             | 0%        |
| 45.000 - PROPERTY & LIABILITY INSURANCE         | \$2,395           | \$1,788           | \$596           | \$2,385          | \$2,080          | \$2,080           | \$0             | 0%        |
| 46.000 - REPAIRS & MAINTENANCE                  | \$18,461          | \$948             | \$474           | \$1,422          | \$18,204         | \$18,204          | \$0             | 0%        |
| 52.000 - OPERATING SUPPLIES                     | \$19,535          | \$17,048          | \$6,500         | \$23,548         | \$8,000          | \$8,000           | \$0             | 0%        |
| 54.000 - DUES & MEMBERSHIPS                     | \$0               | \$0               | \$0             | \$0              | \$0              | \$0               | \$0             | 0%        |
| 55.000 - EDUCATION & TRAINING                   | \$250             | \$0               | \$300           | \$300            | \$300            | \$300             | \$0             | 0%        |
| <b>Total Expenses</b>                           | <b>\$150,591</b>  | <b>\$90,822</b>   | <b>\$42,977</b> | <b>\$133,799</b> | <b>\$134,139</b> | <b>\$144,436</b>  | <b>\$10,297</b> | <b>8%</b> |
| <b>Excess (Revenues)/Expenditures</b>           | <b>(\$15,847)</b> | <b>(\$37,415)</b> | <b>\$31,510</b> | <b>(\$5,905)</b> | <b>(\$4,149)</b> | <b>(\$13,006)</b> |                 |           |
| <b>Fund Balance Appropriation/(Reservation)</b> | <b>\$15,847</b>   | <b>\$0</b>        | <b>\$0</b>      | <b>\$6,265</b>   | <b>\$4,149</b>   | <b>\$13,006</b>   |                 |           |
| <b>Excess (Revenues)/Expenditures</b>           | <b>\$0</b>        | <b>(\$37,415)</b> | <b>\$31,510</b> | <b>\$360</b>     | <b>\$0</b>       | <b>\$0</b>        |                 |           |



































## **Section 12**

# **Citizens Independent Trust Fund**

**CITT Fund**  
(Citizens Independent Transportation Trust)  
**Proposed Budget - FY2021**

|  | FY2019           | 5/31/20         | Projected Next   | Total Projected | FY2020             | FY2021          | variance           |              |
|--|------------------|-----------------|------------------|-----------------|--------------------|-----------------|--------------------|--------------|
| Operating Revenues                     | Actual           | YTD             | 4 Months         | 9/30/20         | Adopted            | Proposed        | dollar             | %            |
| 338.000 - TRANSPORTATION SURTAX        | \$145,492        | \$22,934        | \$0              | \$22,934        | \$128,006          | \$0             | (\$128,006)        | -100%        |
| 361.000 - INTEREST INCOME              | \$5,439          | \$4,080         | \$2,400          | \$6,480         | \$1,000            | \$1,000         | \$0                | 0%           |
| 271.000 - CARRYFORWARD SURPLUS         | \$0              | \$0             | \$0              | \$0             | \$552,053          | \$0             | (\$552,053)        | -100%        |
| <b>Total Revenues</b>                  | <b>\$150,931</b> | <b>\$27,014</b> | <b>\$2,400</b>   | <b>\$29,414</b> | <b>\$681,059</b>   | <b>\$1,000</b>  | <b>(\$128,006)</b> | <b>-100%</b> |
| 43.000 - STREETLIGHTING                | \$24,599         | \$15,843        | \$7,922          | \$23,765        | \$25,000           | \$25,000        | \$0                | 0%           |
| 64.000 - TRANSPORTATION PROJECTS (80%) | \$5,543          | \$6,655         | \$0              | \$6,655         | \$347,724          | \$0             | (\$347,724)        | -100%        |
| 64.100 - TRANSIT PROJECTS (20%)        | \$0              | \$0             | \$0              | \$0             | \$142,000          | \$0             | (\$142,000)        | 0%           |
| <b>Total Expenses</b>                  | <b>\$30,142</b>  | <b>\$22,498</b> | <b>\$7,922</b>   | <b>\$30,419</b> | <b>\$514,724</b>   | <b>\$25,000</b> | <b>(\$489,724)</b> | <b>-95%</b>  |
| <b>Total Reserves</b>                  | <b>\$0</b>       | <b>\$0</b>      | <b>\$0</b>       | <b>\$1,006</b>  | <b>(\$166,335)</b> | <b>\$24,000</b> | <b>\$190,335</b>   | <b>100%</b>  |
| <b>Excess (Revenues)/Expenditures</b>  | <b>\$120,789</b> | <b>\$4,516</b>  | <b>(\$5,522)</b> | <b>\$0</b>      | <b>\$0</b>         | <b>\$0</b>      |                    |              |









# **Section 13**

## **Police Forfeiture Fund**

## Police Forfeiture Fund

Proposed Budget - FY2021

| Operating Revenues                    | FY2019<br>Actual | 5/31/20<br>YTD | Projected Next<br>4 Month | Total Projected<br>9/30/20 | FY2020<br>Adopted | FY2021<br>Proposed | variance   |             |
|---------------------------------------|------------------|----------------|---------------------------|----------------------------|-------------------|--------------------|------------|-------------|
|                                       |                  |                |                           |                            |                   |                    | dollar     | %           |
| 354.000 - FINES AND FORFEITURES       | \$0              | \$0            | \$0                       | \$0                        | \$30,000          | \$30,000           | \$0        | 100%        |
| 361.000 - INTEREST INCOME             | \$366            | \$187          | \$28                      | \$215                      | \$0               | \$0                | \$0        | 0%          |
| <b>Total Revenues</b>                 | <b>\$366</b>     | <b>\$187</b>   | <b>\$28</b>               | <b>\$215</b>               | <b>\$30,000</b>   | <b>\$30,000</b>    | <b>\$0</b> | <b>0%</b>   |
| 58.100 - INTERFUND TRANSFER OUT       | \$0              | \$0            | \$0                       | \$0                        | \$30,000          | \$30,000           | \$0        | 100%        |
| <b>Total Expenses</b>                 | <b>\$0</b>       | <b>\$0</b>     | <b>\$0</b>                | <b>\$0</b>                 | <b>\$30,000</b>   | <b>\$30,000</b>    | <b>\$0</b> | <b>100%</b> |
| <b>Excess (Revenues)/Expenditures</b> | <b>\$366</b>     | <b>\$187</b>   | <b>\$28</b>               | <b>\$215</b>               | <b>\$0</b>        | <b>\$0</b>         |            |             |







# ENTERPRISE FUND



# **Section 14**

## **Sanitation Fund**

**Village of Biscayne Park**  
**Sanitation Fund**  
**Proposed Budget - FY2021**

| General Ledger Code/Description       | FY2019<br>Actual | 3/31/20<br>YTD   | Projected Next<br>6 Month | Total Projected<br>9/30/20 | FY2020<br>Adopted | FY2021<br>Proposed | variance   |                 |
|---------------------------------------|------------------|------------------|---------------------------|----------------------------|-------------------|--------------------|------------|-----------------|
| <b>Revenues</b>                       |                  |                  |                           |                            |                   |                    |            |                 |
| SANITATION ASSESSMENT                 | \$506,300        | \$461,396        | \$59,989                  | \$521,385                  | \$521,385         | \$593,750          | 14%        | \$72,365        |
| OTHER INCOME                          | \$4,120          | \$40             | \$50                      | \$90                       | \$3,410           | \$3,410            | 100%       | \$0             |
| <b>Total Sanitation Revenues</b>      | <b>\$510,420</b> | <b>\$461,436</b> | <b>\$60,039</b>           | <b>\$521,475</b>           | <b>\$524,794</b>  | <b>\$597,160</b>   | <b>14%</b> | <b>\$72,365</b> |
| <b>Expenditures</b>                   |                  |                  |                           |                            |                   |                    |            |                 |
| OTHER CONTRACTUAL SERVICES            | \$415,879        | \$215,728        | \$234,058                 | \$449,785                  | \$437,011         | \$485,811          | 11%        | \$48,800        |
| OTHER CURRENT CHARGES                 | \$0              | \$0              | \$1,000                   | \$1,000                    | \$1,000           | \$1,000            | 0%         | \$0             |
| OPERATING TRANSFERS OUT               | \$85,470         | \$0              | \$86,782                  | \$86,782                   | \$86,782          | \$94,256           | 9%         | \$7,474         |
| <b>Total Sanitation Expenses</b>      | <b>\$501,349</b> | <b>\$258,187</b> | <b>\$321,840</b>          | <b>\$537,567</b>           | <b>\$524,794</b>  | <b>\$581,067</b>   | <b>11%</b> | <b>\$56,273</b> |
| <b>Total Reserves</b>                 | <b>\$0</b>       | <b>\$0</b>       | <b>\$0</b>                | <b>\$0</b>                 | <b>\$0</b>        | <b>(\$16,092)</b>  | <b>0%</b>  | <b>\$0</b>      |
| <b>Excess (Revenues)/Expenditures</b> | <b>\$9,071</b>   | <b>\$203,250</b> | <b>(\$261,801)</b>        | <b>(\$16,092)</b>          | <b>\$0</b>        | <b>\$0</b>         |            |                 |









