



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

www.biscayneparkfl.gov

LANDLORD PERMIT APPLICATION

Folio No: _____ Property Address: _____ No. of Units: _____

PLEASE COMPLETE ITEMS 1-6 LISTED BELOW

1. Is the mailing address listed correct? YES NO (If no, please provide correct address above.)
2. Telephone Number: (_____) _____ - _____ HOME WORK MOBILE
3. E-Mail Address: _____

A. LANDLORD PERMIT AMOUNT DUE: \$50 PERMIT FEE PER UNIT THAT IS RENTED/LEASED

B. INSPECTION FEE PER UNIT THAT IS RENTED/LEASED: \$ 95 INSPECTION FEE PER UNIT THAT IS RENTED/LEASED

4. Number of units rented/leased at the property: _____ x \$50.00 = \$ _____ (A)
Number of units rented/leased at the property: _____ x \$95.00 = \$ _____ (B)
5. **TOTAL AMOUNT DUE:** \$ _____ (Total of A+B)
6. Best DAY/TIME to schedule an inspection (please check all that apply).
 Monday Tuesday Wednesday Thursday Friday
 Morning (9:00 am – 12:00 pm) Afternoon (1:00 pm – 4:00 pm)

PLEASE NOTE THAT YOU WILL BE CONTACTED PRIOR TO THE INSPECTION TO CONFIRM THE DATE/TIME OF THE INSPECTION.

Please make your check/money order for the **TOTAL AMOUNT DUE** payable to the Village of Biscayne Park, and submit along with this **completed application** either by MAIL or IN PERSON. The address for Village Hall is 600 NE 114th Street, Biscayne Park, FL, 33161

TO BE COMPLETED ONLY BY VILLAGE OF BISCAYNE PARK

DATE RECEIVED: _____ AMOUNT: \$ _____

DATE OF INSPECTION: _____ TIME: _____ CONFIRMED BY: _____