



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** September 14, 2018  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below is the weekly update for the Village. Some of it is more visible, other parts internal, so an update is helpful.

- **FINANCE:**

All payroll and payables are current. GMS and Caballero are working on the 2017 Audit. GMS and staff continue to provide information for all of the requests from the Auditors. Continuing to work on the 2018/19 Budget in preparation for the First Budget Hearing.

- **CODE:**

Code Officer Caserta has been entering new code cases, re-inspecting open cases, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Sending out notices of violation and notices to appear for cases not in compliance. She assisted residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also performing lien searches.

**Enforcements by Category for this week:**

Admin Citations Issued: 0  
Closed Cases: 7  
Notices to Appear: 0  
Orders of Enforcement: 0  
Total New Cases Opened: 51

**Report Totals for this week:**

Address Display: 1  
Can Storage Out of Public View: 4  
Driveway: 1  
Fences/walls: 1  
Holiday Lights: 1  
Inoperable Vehicles: 1



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Junk/Dilapidated Materials: 3  
Minimum Housing: 2  
Overgrown grass / weeds: 12  
Painting Exterior: 3  
Parking on Unapproved Surface: 2  
Permit Required: 8  
Pool Water Maintenance: 1  
Property Structure Maintenance: 1  
Roof Cleaning: 9  
Trash/Garbage out Early: 1

- **POLICE:**  
**Police Department's Statistics for the Period**  
**Total Cases: 17**

Total Cases by Category  
Alarms: 1  
Assists to Police Agencies: 1  
Sick/Injured Person: 3  
Suspicious Person/Vehicle: 1  
Information/Non-Criminal Investigation: 7  
Repossession: 0  
Residential Burglary (Curtilage): 1  
Vehicle Burglary: 0  
Domestic Battery: 0  
Hit and Run: 0  
Traffic Crash: 1  
Grand Theft: 1  
Stolen Vehicle: 0  
Petit Theft: 1  
Missing Person: 0  
Criminal Mischief: 0  
Narcotics Arrest: 0

### **Significant Activities:**

On Monday, September 10, 2018, a Biscayne Park resident responded to the station to advise that his 2018 Florida decal from his tag was noticed missing. It's unknown when or where it happened or if the decal was lost or stolen.

On Monday, September 10, 2018, a report was written in reference to a white male who entered the backyard of a Biscayne Park resident and burglarized a tool shed. Video surveillance footage, along with fingerprints, were gathered



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and is currently being investigated by the Biscayne Park Police Investigation Unit.

On Tuesday, September 11, 2018, a minor car crash with no injuries occurred in the area of 111 Street and Griffing Boulevard. One of the drivers was cited for Careless Driving.

On Wednesday, September 12, 2018, a report was taken in reference to a tailgate that was stolen off a 2006 Dodge Ram pickup truck. Report was forwarded to the Biscayne Park Police Investigation Unit.

We continue to assist the FBI, State Attorney, and the Public Defender's Office with records request and reviews of police files.

- **PARKS & RECREATION:**

Parks and Rec. Manager worked on Fun Run and Fitness expo preparations. Finalized contracts and scheduling for new programming. Tot Lot clean up with Public Works. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works performed their daily and weekly tasks. Mowed all Village medians and Rec Center. Completed the first time edging of all medians. Will schedule edging of the medians once a month. Resumed trimming tree limbs that obstruct the view of the STOP signs. Worked with the electrician to get the solar power clock adjusted to the solenoids for watering NE 6th avenue. Vacuumed the leaves in the tot lot at the Rec Center. Sprayed the weeds in the baseball diamond at the Rec Center. Met with Dan Keys to mark where the new trees will be planted at the Rec. Center and the enclosure at the Rec. Center.

- **ADMINISTRATION:**

Manager worked on the 2018/19 budget. Attended 1<sup>st</sup> Budget Hearing and Commission Meeting. Worked with Clerk on numerous Public Information Requests. Worked with auditors on 2017 Audit. Addressed Resident issues for assistance.

**Wishing everyone a great weekend!**