

VILLAGE OF BISCAYNE PARK
PARKS AND PARKWAYS ADVISORY BOARD

MINUTES
REGULAR MEETING

Ed Burke Recreation Center -11400 NE 9th Ct.
WEDNESDAY, January 20, 2010 – 6:00PM

1. CALL TO ORDER

Chairman Dan Keys called the meeting to order @ 6:00pm. Present were Chairman, Dan Keys, members Barbara Kuhl, Lynn Fischer, Jane Ansley and Barbara Kiers (alternate), Ana Garcia, Village Manager, Mr. Bernard Pratt (Director of Public Works), Mr. John (Public Works employee).

2. ADDITIONS OR DELETIONS TO THE AGENDA

None

3. APPROVAL OF MINUTES

- a. Minutes of 12/16/09, 11/4/09 and 11/23/09 were approved unanimously.

4. OLD BUSINESS

- a. Report on Recreation Center Entrance landscape plan. Ms. Garcia indicated that this will be deferred until after construction work is completed in the Rec. Center (per various grants). Ms. Garcia indicated that the landscape plan designed and approved by this board will be considered at the appropriate time.
- b. Status of DERM Tree removal. Ms. Garcia asked Ms. Kuhl for the original of the plans with the trees designated for removal according to the prior recommendation of this Board. Mr. Keys pointed out that this plan was approved by the prior Commission. Ms. Garcia indicated that the current Commissioners will be provided with a copy of the plan and will consider it at the February Commission meeting. Ms. Garcia asked Mr. Pratt to make the copies and also to familiarize himself with the next steps in the process of obtaining the permit for removals so that he will be ready to act when the plan is finalized.
- c. Report on status of NE 6th Avenue FDOT Stimulus Project. Ms. Garcia reported that planting of the palms will commence within the next two weeks. Mr. Keys asked Ms. Garcia to ask about the amount of sod already put in since it appears to be too much and may lead to fewer landscape plants.
- d. Report on pending grant applications. Ms. Garcia reported on the status of all grants pertaining to the business of P&P. Mr. Keys asked Ms. Garcia to

inform him when the P&P board's input is needed for recommendations for trees to be used.

- e. Discussion of Recreation Center Tree Planting. Deferred.
- f. Discussion of next steps in planning process for median landscaping. Ms. Kuhl stated that the most pressing issue now is to move trees that are in conflict with other trees. After discussion, Ms. Garcia directed Mr. Pratt to have his workers transplant the live oaks (to be marked by P&P) to the northeast section of BP to fill-in and continue with the previous planting of oaks in that section.
- g. Report on Tree Labeling. After discussion it was decided that Ms. Fischer will order the inexpensive labels and that labeling the materials/trees in the Butterfly Park will be a trial to see how well the labels stand up to weather and anything else.
- h. Discussion of Owl Box Project-Ms. Fischer and Ms. Kuhl reported that 9 Owl Houses are paid for and will be assembled on 1/30/10 at the Rec. Center.
- i. Gumbo Limbo tree treatment- see Ms. Garcia's report under new business
- j. Eagle Scout Project/Butterfly Garden. Scout John Childress presented the board with the scope and time frame for the planting of the Butterfly garden Eagle Scout project. Ms. Garcia indicated that a new BP bench (from storage) will replace the broken one. Mr. Childress will remove the old one.

5. NEW BUSINESS

- A. The Village Manager (Ms. Garcia) gave a report. She announced that a member of the Public Works Department Staff will be attending the monthly P&P meeting from now on and will give the board a monthly update report on items from his department that pertain to the work of P&P. Ms. Garcia reported that Mr. Kevin Hardy identified 44 gumbo limbo trees on public property in BP as diseased and in need of two applications of chemicals to treat the problem, followed by fertilizer application. Ms. Fischer asked if the information on treatment could be made available to village residents and Ms. Garcia said that she will make sure that this gets on the website.
- B. Ms. Garcia presented the application forms for the Urban Forestry Grant that was approved for submission from BP at the last Commission meeting. Ms. Garcia asked for a volunteer to assist with completing the paperwork for the grant proposal and Ms. Ansley volunteered. Ms. Garcia will also be seeking a professional grant-writer to hire for this project, but noted that there is a February 12, 2010 deadline.

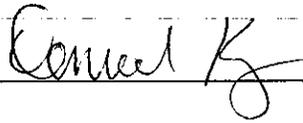
6. NEXT MEETING DATE

- a. Next regular meeting will be February 17 @6:00pm. Regular meetings of this Board will occur on the 3rd Wednesday of each month

7. ADJOURNMENT

- a. The meeting was adjourned at 8:00 pm

Dan Keys
Chairman



Jane Ansley
Secretary

