



**VILLAGE OF BISCAYNE PARK**  
640 NE 114TH STREET  
BISCAYNE PARK, FL 33161  
TEL: 305 899 8000 FAX: 305 891 7241  
www.biscayneparkfl.gov

Mayor and Commission

Roxanna Ross  
Mayor

Robert "Bob" Anderson  
Vice Mayor

Steve Bernard  
Commissioner

Albert Childress  
Commissioner

Bryan Cooper  
Commissioner

Ana Garcia  
Village Manager

John J. Hearn  
Village Attorney

Maria Camara  
Village Clerk

**AGENDA**

**2nd Public Hearing - Fiscal Year 2011-2012 Budget**  
**Ed Burke Recreation Center - 11400 NE 9th Court**  
**Biscayne Park, FL 33161**  
**Tuesday, September 20, 2011 at 6:30PM**



Indicates documents are attached to this agenda.

**1 Call to Order**

**2 Roll Call**

**3 Pledge of Allegiance**

**4 Presentations**

- 4.a Nestor Caballero, Alberni, Caballero & Castellanos, LLP - Audit update.

**5 Additions, Deletions or Withdrawals to Agenda**

**6 Public Comments Related to Agenda Items / Good & Welfare**

**7 Ordinances - SECOND READING**



7.a **Ordinance No. 2011-04**

AN ORDINANCE OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ESTABLISHING THE 2011-2012 MILLAGE RATE AT 8.90 MILS** FOR EACH \$1,000 OF ASSESSED VALUATION UPON REAL AND PERSONAL PROPERTY WITHIN THE VILLAGE LIMITS OF THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE *(Approved at first reading on September 13, 2011)*



7.a **Ordinance No. 2011-05**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ADOPTING A BUDGET FOR FISCAL YEAR 2011-2012** FOR THE VILLAGE OF BISCAYNE PARK, FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE *(Approved at first reading on September 13, 2011)*

## 8 Village Manager Report

## 9 Consent Agenda



### 9.a Approval of Minutes

- > July 12, 2011 Regular Commission Meeting
- > August 2, 2011 Regular Commission Meeting
- > August 16, 2011 - 1st Budget Workshop FY 2011-12
- > August 17, 2011 - 2nd Budget Workshop FY 2011-12
- > August 18, 2011 - 3rd Budget Workshop FY 2011-12

*(Moved from the September 13, 2011 meeting and listed as item 8a in that meeting's agenda backup.)*



### 9.b Resolution 2011-40

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **SELECTING INTERNATIONAL DATA CONSULTANTS AS THE VENDOR FOR IT UPGRADES TO THE IT INFRASTRUCTURE AND NETWORK** FOR THE VILLAGE OF BISCAYNE PARK MUNICIPAL BUILDINGS; AUTHORIZING THE VILLAGE MANAGER AND THE VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR IT UPGRADES TO THE IT INFRASTRUCTURE AND NETWORK FOR THE VILLAGE OF BISCAYNE PARK MUNICIPAL BUILDINGS WITH INTERNATIONAL DATA CONSULTANTS, INC.; PROVIDING FOR AN EFFECTIVE DATE *(Moved from the September 13, 2011 meeting and listed as item 8b in that meeting's agenda backup.)*



### 9.c Resolution 2011-42

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **RATIFYING THE SELECTION OF MAGNA CONSTRUCTION, INC., AS THE SELECTED CONTRACTOR FOR A LIMITED SCOPE STORMWATER DRAINAGE PROJECT** LOCATED AT 924 NE 109TH ST; PROVIDING FOR AN EFFECTIVE DATE *(Moved from the September 13, 2011 meeting and listed as item 8.c in that meeting's agenda backup.)*



### 9.d Resolution 2011-43

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA RELATING TO CONTRACTS; **AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE CONTRACT FOR PROFESSIONAL SUPPORT SERVICES TO CHARLES A. SMITH, JR. AS FINANCE DIRECTOR** FOR THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE. *(Moved from the September 13, 2011 meeting and listed as item 8.d in that meeting's agenda back up.)*



9.e **Resolution 2011-44**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **DECLARING VILLAGE VEHICLES AS SURPLUS PROPERTY AND GRANTING THE VILLAGE MANAGER AUTHORIZATION TO SELL SAID SURPLUS** THROUGH GOV DEALS; PROVIDING FOR AN EFFECTIVE DATE. *(Moved from the September 13, 2011 meeting and listed as item 8.e in that meeting's agenda back up.)*

**10 Public Hearings**

< None >

**11 Ordinances - FIRST READING**

< None >

**12 Resolutions**



12.a **Resolution 2011-30**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **ESTABLISHING A GIFT POLICY FOR THE VILLAGE**; PROVIDING THE MANAGER THE DIRECTION TO ACCEPT MONETARY GIFTS TO THE VILLAGE UP TO \$5,000; ALL OTHER MONETARY GIFT ABOVE \$5,000 SHALL BE BROUGHT TO THE VILLAGE COMMISSION FOR DISCUSSION AND/OR AUTHORIZATION TO ACCEPT THE PROPOSED GIFT; AUTHORIZING THE VILLAGE MANAGER TO DECIDE WHAT PUBLIC PURPOSE THE MONETARY DONATIONS OF \$5,000 OR LESS SHOULD BE USED FOR; AUTHORIZING THE MANGER TO ACCEPT "IN KIND" DONATIONS; HOWEVER, ANY DONATIONS OF ART SHALL REQUIRE AUTHORIZATION BY THE VILLAGE COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE. *(Continued from the August 2, 2011 meeting and moved from the September 13, 2011 meeting and listed as item 11.a in that meeting's agenda back up.)*

**13 Old Business**



13.a

A Order of the Village Commission of the Village of Biscayne Park, Florida directing the Village Attorney to receive from the Clerk a report on three to five "Ethics Hot-line" related companies providing services to government; with back-ground information, analysis, cost and resulting documentation forwarded in advance to the full Commission, along with Village Attorney recommendation, one week prior to next full Commission meeting. *(Sponsored by Commissioner Bryan Cooper and deferred from the April 5, 2011 regular commission meeting by motion, then moved from the May 3, 2011, June 20, 2011, July 12, 2011, August 2, 2011, and September 13, 2011 meetings. Listed as item 12.a in the last meeting's agenda back up.)*

## 14 New Business



- 14.a Commissioner Bernard: A discussion of the investigation into allegations regarding the Village Manager. *(Moved from the September 13, 2011 meeting and listed as item 13.c in that meeting's agenda back up.)*



- 14.b Commissioner Cooper: "Future condensed short bullet list of agenda items to be sent on day 7, prior to Commission meeting, by Clerk to Commission". *(Moved from the September 13, 2011 meeting and listed as item 13.a in that meeting's agenda back up.)*



- 14.c Commissioner Cooper: Police style badges given to Commissioners *(Moved from the September 13, 2011 meeting and listed as item 13.b in that meeting's agenda back up.)*



- 14.d Selection of board members:  
    > Commissioner Childress: Recreation Advisory Board  
    > Commissioner Cooper: Recreation Advisory Board  
*(Moved from the September 13, 2011 meeting and listed as item 13.d in that meeting's agenda back up.)*

## 15 Final Public Comment

## 16 Reports

- 16.a Committee Reports
- i > Parks & Parkway Advisory Board
  - ii > Code Review Board
  - iii > Recreation Advisory Board
  - iv > Ecology Board
- 16.b Village Attorney
- 16.c Commissioner Comments
- > Vice Mayor Bob Anderson
  - > Commissioner Steve Bernard
  - > Commissioner Al Childress
  - > Commissioner Bryan Cooper
  - > Mayor Roxanna Ross

## 17 Announcements

All public meetings are held at the Ed Burke Recreation Center, 11400 NE 9th Court, Biscayne Park.

Wednesday, September 21st - Parks & Parkway Advisory Board at 6:00pm

Wednesday, September 21st - Code Review Board at 7:00pm

Thursday, September 22nd - Ecology Board at 6:30pm

Tuesday, September 27th - Code Enforcement Board at 7:00pm

Our next regular Commission meeting is Tuesday, October 4th, 2011 at 7:00pm.

Please visit our website regularly at [biscayneparkfl.gov](http://biscayneparkfl.gov) and click on the Calendar of Meetings & Events to view the full schedule.

## 17 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

**DECORUM** - Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.