



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305 899 8000 Facsimile: 305 891 7241

AGENDA
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, March 1, 2016 at 7:00pm



Indicates back up documents are provided.

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Presentations



- 4.a Proclamation in recognition of Krishan Manners for service to the Village of Biscayne Park

5 Additions, Deletions or Withdrawals to the Agenda

At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.

6 Public Comments Related to Agenda Items / Good & Welfare

Comments from the public relating to topics that are on the agenda, or other general topics.

- 6.a Response to prior public comments and inquiries

7 Information / Updates



- 7.a FY 2015-16 Monthly Financials ending 1/31/16.

8 Consent Agenda

Items listed under Consent Agenda are viewed to be routine, and the recommendation will be enacted by ONE MOTION in the form listed below. If discussion is desired, then the item(s) will be removed from the Consent Agenda and will be considered separately.



- 8.a Approval of Minutes
- ◆ February 2, 2016 Regular Commission Meeting
 - ◆ February 6, 2016 Commission in the Community

-  8.b Acceptance of Board Minutes
- ◆ Planning & Zoning Board - January 19, 2016
 - ◆ Recreation Advisory Board - January 26, 2016
 - ◆ Biscayne Park Foundation - January 11, 2016
 - ◆ Biscayne Park Foundation - February 9, 2016
 - ◆ Planning & Zoning Board - February 1, 2016
 - ◆ Planning & Zoning Board - February 16, 2016
 - ◆ Code Compliance Board - February 8, 2016
 - ◆ Public Art Advisory Board - February 10, 2016

 8.c **Resolution 2016-04**
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **SELECTING RUIZ TRANS DEVELOPMENT, INC., AS THE CONTRACTOR FOR THE RESURFACING OF 114TH STREET** BETWEEN NORTHEAST SIXTH AND SEVENTH AVENUE, UTILIZING CITT FUNDS; PROVIDING FOR AN EFFECTIVE DATE

 8.d **Resolution 2016-06**
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **PROVIDING POLICIES FOR VILLAGE BOARDS AND COMMITTEES**; PROVIDING FOR AN EFFECTIVE DATE

 8.e **Resolution 2016-07**
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR THE 2016 FLORIDA URBAN AND COMMUNITY FORESTRY GRANT** PROPOSAL THROUGH THE DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES; PROVIDING FOR AN EFFECTIVE DATE

< End of Consent >

9 Ordinances

< First Reading >

 9.a **Ordinance 2016-02**
AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING SECTION 16-15 OF THE LAND DEVELOPMENT CODE ENTITLED "LANDLORD PERMITS"**; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE



9.b **Ordinance 2016-03**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING SECTION 6.3 ENTITLED "SOLID WASTE"**; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE



9.c **Ordinance 2016-04**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING 6.3.3 OF THE LAND DEVELOPMENT CODE ENTITLED "OWNER/OCCUPANT RESPONSIBILITY"**; **AMENDING SECTION 14.1 OF THE LAND DEVELOPMENT CODE ENTITLED "COMPLIANCE PROCEDURE"**; **AMENDING SECTION 15.4 OF THE LAND DEVELOPMENT CODE ENTITLED "OTHER PENALTIES AND REMEDIES"**; PROVIDING FOR INTENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

< Second Reading >



9.d **Ordinance 2016-01**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING CHAPTER 8 OF THE LAND DEVELOPMENT CODE ENTITLED "ENVIRONMENTAL MANAGEMENT"** WHICH INCLUDE AMENDMENTS TO SECTIONS 8.2, 8.3 AND 8.4; TEMPORARY EXTERIOR HOLIDAY DECORATIONS, STORM SHUTTER/PROTECTIVE WINDOW COVER REPLACEMENTS AND HOUSE NUMBERS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

10 Resolutions



10.a **Resolution 2016-09**

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **RATIFYING THE SELECTION AND APPOINTMENT OF BOARD MEMBERS TO THE PARKS & PARKWAY ADVISORY BOARD**; PROVIDING FOR AN EFFECTIVE DATE



10.b **Resolution 2016-10**

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **RATIFYING THE SELECTION AND APPOINTMENT OF BOARD MEMBERS TO THE PUBLIC ART ADVISORY BOARD**; PROVIDING FOR AN EFFECTIVE DATE

 10.c **Resolution 2016-11**
RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **RATIFYING THE SELECTION AND APPOINTMENT OF BOARD MEMBERS TO THE RECREATION ADVISORY BOARD**; PROVIDING FOR AN EFFECTIVE DATE

 10.d **Resolution 2016-08**
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AMENDING THE SCHEDULE OF FEES** FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY VILLAGE CODE **TO INCLUDE RENTAL FEES FOR USE OF THE LOG CABIN**; PROVIDING FOR AN EFFECTIVE DATE

11 Old Business

These items are generally discussion items that have been previously discussed by the Commission and new information or updates are available by either a member of the Commission or the Administration.

 11.a Continue discussion of zoning for new construction in the Village ("McMansions) from the December 1, 2015 meeting - As requested by Mayor Coviello

 11.b North Miami Water agreement - As requested by Mayor Coviello

12 New Business

These items are generally discussion items that have been requested by members of the Commission or the Administration.

 12.a Discussion on fence permits and required landscaping - As requested by Mayor Coviello

 12.b Discussion on the extension of deadline for compliance on driveway requirements - As requested by Mayor Coviello

 12.c Discussion on adding the override allowance for the Code Compliance Board member requirements - As requested by Commissioner Ross

 12.d Discussion on 2016 Earth Day/Arbor Day celebration - As requested by Manager Siegel

 12.e Discussion on Cell Towers - As requested by Manager Siegel

12.f Report on Dade Days - As requested by Commissioner Ross

13 Request for placement of items on next meeting agenda

Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.

14 Reports

14.a Village Manager

- ◆ Annexation update
- ◆ Recreation Center lighting update
-  ◆ Community Signage project costs
-  ◆ Update regarding beautification improvements along SR 915/NE 6th Avenue from NE 113th St to NE 121st St using FDOT matching funds
- ◆ Meet and Greet with Police Chief and Village Manager

14.b Village Attorney

14.c Board / Committee Reports:

- ◆ Biscayne Park Foundation
- ◆ Code Review Board
- ◆ Parks & Parkway Advisory Board
- ◆ Public Art Advisory Board
- ◆ Recreation Advisory Board

14.d Commissioner Comments

- ◆ Vice Mayor Watts
- ◆ Commissioner Anderson
- ◆ Commissioner Jonas
- ◆ Commissioner Ross
- ◆ Mayor Coviello

15 Announcements

Wednesday, March 2nd - Code Review Board at 7:00pm
Monday, March 7th - Planning & Zoning Board at 6:30pm
Wednesday, March 9th - Public Art Advisory Board at 6:00pm
Monday, March 14th - Code Compliance Board at 7:00pm
Tuesday, March 15th - Presidential Preference Primary Election - 7:00am to 7:00pm
Wednesday, March 16th - Parks & Parkway Advisory Board at 7:00pm
Saturday, March 19th - Spring Fest starting at 10:00am
Monday, March 21st - Planning & Zoning Board at 6:30pm
Tuesday, March 22nd - Miami Shores Free Member Mixer at 5:30pm
Tuesday, March 22nd - Recreation Advisory Board at 7:00pm
Saturday, March 26th - Food & Tunes St Patrick's Day at 6:30pm
Monday, April 4th - Meet and Greet with Police Chief & Village Manager at 5:00pm
Monday, April 4th - Planning & Zoning Board at 6:30pm

Our next regular Commission meeting is Tuesday, April 5, 2016, at 7:00pm

16 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



Proclamation

In Honor and Recognition of Krishan Manners for Service to the Village of Biscayne Park

Whereas, Krishan Manners began his career with the Village of Biscayne Park as Public Services Manager in August 2014; and

Whereas, Krishan has been dedicated in his responsibilities of overseeing the Public Works Department, Code Compliance and the Building Department; and

Whereas, Krishan played a key role during the Village's transition in outsourcing solid waste collection services where he was and has continued to be available to residents to insure quality service; and

Whereas, Krishan's most lasting impression to the Village will be his undeterred dedication, hard work and commitment to the construction of Village Hall and Public Safety Annex, and the restoration of our historic Log Cabin.

NOW THEREFORE, BE IT RESOLVED THAT WE, THE COMMISSION OF THE VILLAGE OF BISCAYNE PARK DO HEREBY HONOR AND CONGRATULATE KRISHAN MANNERS FOR OUTSTANDING SERVICE TO THE VILLAGE OF BISCAYNE PARK AND ITS RESIDENTS.

WE FURTHER PROCLAIM MARCH 1, 2016, KRISHAN MANNERS DAY, AND WE WISH HIM WELL IN HIS FUTURE ENDEAVORS.



Dated this 1ST day of March, 2016

Village of Biscayne Park, Florida

Mayor David Coviello

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BISCAYNE PARK
 PERIOD ENDING 01/31/2016

BUDGET COMPLETION

33.33%

DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
FUND 001					
Revenues					
Ad Valorem Taxes	1,474,664	1,293,481	42,725	181,183	87.71
Utility Taxes	278,626	118,752	19,573	159,874	42.62
Charge For Services	196,153	49,683	11,738	146,470	25.33
Franchise Fees	169,339	67,284	19,190	102,056	39.73
Operating Contributions	7,600	4,496	238	1,104	80.28
Intergovernmental Revenues	289,406	102,386	20,211	187,020	35.38
Judgement & Fines	62,669	38,930	21,935	23,740	62.12
Miscellaneous Revenues	9,500	3,296	105	6,204	34.70
Transfers In	96,964	0	0	96,964	0.00
TOTAL Revenues	2,584,921	1,678,306	135,714	904,614	64.93
Expenditures					
Transfer Out	192,400	0	0	192,400	0.00
511-Village Commission	23,818	6,286	1,478	17,532	26.39
512-Administration	212,449	66,348	15,350	146,101	31.23
513-Finance	108,419	33,607	7,714	74,812	31.00
515-Planning & Zoning	14,000	10,500	0	3,500	75.00
519-General Government	407,876	133,189	38,937	274,687	32.65
521-Police	1,009,816	350,839	79,383	658,977	34.74
524-Building Department	124,365	27,695	7,100	96,670	22.27
529-Code Enforcement	75,759	18,342	4,143	57,417	24.21
539-Public Works	281,334	87,144	16,891	194,190	30.98
572-Parks and Recreation	134,684	43,966	12,533	90,719	32.64
TOTAL Expenditures	2,584,921	777,917	183,529	1,807,004	30.23
TOTAL REVENUES - FUND 001	2,584,921	1,678,306	135,714	906,614	
TOTAL EXPENDITURES - FUND 001	2,584,921	777,917	187,029	1,803,504	
NET OF REVENUES & EXPENDITURES	0	900,389	-51,315	-896,889	

BANK BALANCE AS OF 01/31/2016 \$1,134,617.87

**REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BISCAYNE PARK
PERIOD ENDING 01/31/2016**

BUDGET COMPLETION

33.33%

DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
FUND 103 CITT TRANSPORTATION					
Revenues					
541-Streets and Roads	96123	17498	6809	78625	18.20
TOTAL Revenues	96123	17498	6809	78625	18.20
Expenditures:					
541-Streets and Roads	96123	5683	0	90440	5.91
TOTAL Expenditures	96123	5683	0	90440	5.91
TOTAL REVENUES - FUND 103	96123	17498	6809	78625	
TOTAL EXPENDITURES - FUND 103	96123	5683	0	90440	
NET OF REVENUES & EXPENDITURES	0	11815	0	-11815	

BANK BALANCE AS OF 01/31/2016 \$361,252.00

**REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BISCAYNE PARK
PERIOD ENDING 01/31/2016**

BUDGET COMPLETION

33.33%

DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
FUND 104 CITT TRANSIT					
Revenues					
541- Streets & Roads	24,030.00	4,374.40	1,702.40	19,655.60	18.20
TOTAL Revenues	24,030.00	4,374.40	1,702.40	19,655.60	18.20
Expenditures					
541-Streets and Roads	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - FUND 104	24,030.00	4,374.40	1,702.40	19,655.60	
TOTAL EXPENDITURES - FUND 104	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES	24,030.00	4,374.40	0.00	19,655.60	

BANK BALANCE AS 01/31/2016 **\$55,575.00**

**REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BISCAYNE PARK
PERIOD ENDING 01/31/2016**

BUDGET COMPLETION

33.33%

DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
FUND 101- ROADS					
Local Option Gas Tax	78406	26927	6680	51479	34.34
Charge For Services	23173	354	0	22819	1.53
Intergovernmental Revenues	25555	7982	0	17573	23.17
TOTAL Revenues	127134	35263	6680	91871	27.74
Expenditures:					
541-Streets and Roads	127134	44732	10283	82401	35.19
TOTAL Expenditures	127134	44732	10283	82401	35.19
TOTAL REVENUES - FUND 101	127134	35263	6680	91871	
TOTAL EXPENDITURES - FUND 101	127134	44732	10283	82401	
NET OF REVENUES & EXPENDITURES		-9469	-3603	9470	



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Approval of Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Minutes as listed below are being provided for the Commission's review and approval.

Fiscal/Budget Impact

None.

Staff Recommendation

Approval

Attachments

- February 2, 2016 Regular Commission Meeting
- February 6, 2016 Commission in the Community



MINUTES
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, February 2, 2016 at 7:00pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:00pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Roxanna Ross - present
Commissioner Barbara Watts - absent (*Arrived at 7:34pm*)

Present from staff were:

Village Manager Heidi Siegel
Village Clerk Maria C. Camara
Village Attorney John Hearn
Finance Manager Claude Charles

3 Pledge of Allegiance

4 Presentations

4.a Proclamation - in recognition of Commander Roy Camara's service to Miami-Dade County Corrections & Rehabilitation Department

4.b Certificate of Appreciation and acknowledgement of service on the Biscayne Park Foundation - Supreme Dorvil and Joe Chao

4.c Introduction of Building Permit Coordinator, Irwina Peterson

4.d Recognition of President City's Attendance Award to the Village from the Miami Dade County League of Cities

5 Additions, Deletions or Withdrawals to the Agenda

Manager Siegel asks that item 13.k be moved up to before Consent.

Commissioner Ross asks that during the Attorney report there is an update with the water issue with the City of North Miami.

6 Public Comments Related to Agenda Items / Good & Welfare

Melanie Oliva: Environmental artist and proud to live here. Thanks Mayor for sponsoring resolution on protecting bears, and the Commission's consideration. A good step to help protect bears in Florida. Welcomes anyone to encourage other cities to do the same.

Marie Smith: A BP Foundation member. Accolades on reconstruction of the log cabin. But as a Foundation member, wished you had not done the dais. So much more to do in the Village. Wish we could use cabin for rental for events. A source of fund raising. On the new signage, you need to paint the birds. They look dull. The back of the signs look ugly. Recommend that you investigate this and make it prettier.

Guerlin Escar (Waste Pro representative): Introduced new route supervisor - Tom Lassiter. Excellent customer service skills. Recognizes the needs of the Village. You will see improvements.

Sebastian Acosta: Regarding the Resolution on the bears, thank you for moving it forward. Provided the background on the issue. The support of the Village means a lot.

Gary Kuhl: On item 13.i, landscaping for new homes, supports it, but there are many houses where work has been done and the lawns never restored. Need to consider 50% covering on fences added to corner lots. Not being enforced. Very few have been completed. Those who added driveways, the debris still sits there with the lawn overgrown. You need to add it to the list of what needs to be enforced.

Janey Anderson: Good stuff on the agenda. Bear issue is a moral issue. Won't truly know the whole story behind it. Appreciates this on the agenda. Also the issue on the landlord permit. Sends message to business people and it must continue year after year. On the change to solid waste code, like the idea of tightening up the time frame. In a nice community, you don't see trash cans out. On community signage, you will need to go into general fund to get money to finish the landscaping. Better to get the funding and instead install the other four signs. Then find more money or in the next budget to do the landscaping. This is brand awareness.

Linda Dillon: Against the resolution to oppose bear hunting. Have done a lot of research in the last few weeks. Many have studied this and the authorities of this think that the Fish & Wildlife Commission have embarked on a smart management system. I agree with the professionals.

Erica Pettis: Have submitted an application to be a Biscayne Park Foundation board member. Joe Chao and Supreme Dorvil did a great job, and Jorge Marinoni and Marie Smith continue to do a great job as well.

Barbara Kuhl: The place looks great. Language on trash container very confusing. Suggest that it reads you can put garbage and recycling out on noon the day before, and put back in by noon the following day. And for trash, the entire day before. On community signage want to see the project finished. Delays will cause it to go into limbo. Commissioner Anderson asked the Manager for the total cost to finish. Would be good to have that. It would be fair for the whole neighborhood to get the signs. There has also been discussion for a plan to camouflage the back. Kuhl family supports protecting the bears. This is an issue that the community would support.

Chuck Ross: Crime Watch meeting in the log cabin scheduled for February 18th at 7:00pm. Grand opening for the log cabin was wonderful. Many compliments received. Strong support for Erica Pettis to join the Foundation. Congratulations to Roy Camara on his retirement.

6.a Response to prior public comments and inquires

Mayor Coviello: On the dais, it is moveable. There is the ability to rent out the cabin for events.

Manager Siegel: Doing a study on what other similar facilities charge for rental. Will bring to the Commission for approval at the March meeting.

7 Information / Updates

7.a Finance Manager Claude Charles provided the financials for current fiscal year 2015-16 for the quarter ending 12/31/2016.

New Business Item 13.k is moved up.

13.k Biscayne Park Foundation Member Applications

Commissioner Anderson makes a motion to approve the selection of Erica Pettis and Peter Trupia as Biscayne Park Foundation board members. It is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Commissioner Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 4/0

8 Consent Agenda

8.a Approval of Minutes

November 23, 2015 Special Commission Meeting

December 1, 2015 Village Commission Workshop Log Cabin Restoration

December 1, 2015 Regular Commission Meeting

January 24, 2016 Regular Commission Meeting

8.b Acceptance of Board Minutes

Biscayne Park Foundation - November 9, 2015
Planning & Zoning Board - December 7, 2015
Planning & Zoning Board - December 21, 2015
Code Compliance Board - December 14, 2015
Public Art Advisory Board - December 8, 2015
Recreation Advisory Board - December 15, 2015
Planning & Zoning Board - January 4, 2016
Planning & Zoning Board - January 19, 2016
Code Compliance Board - January 11, 2016
Public Art Advisory Board - January 13, 2016

8.c **Resolution 2016-01**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE INTERLOCAL AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND MIAMI-DADE COUNTY, FLORIDA** FOR THE ENFORCEMENT OF SECTION 8CC OF THE MIAMI-DADE COUNTY CODE AS IT RELATES TO SECTION 21-81 OF THE MIAMI-DADE COUNTY CODE; PROVIDING FOR AN EFFECTIVE DATE

8.d **Resolution 2016-02**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **OPPOSING THE FLORIDA FISH AND WILDLIFE COMMISSION'S ACTION TO PERMIT BEAR HUNTING**, AND REQUESTING THE INTERVENTION OF THE GOVERNOR AND THE STATE LEGISLATURE, PROVIDING FOR AN EFFECTIVE DATE

8.e **Resolution 2016-03**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, **AUTHORIZING THE MAYOR TO EXECUTE THE MEMORANDA OF UNDERSTANDING TO THE COLLECTIVE BARGAINING AGREEMENT** BETWEEN THE VILLAGE OF BISCAYNE PARK, FLORIDA AND THE DADE COUNTY POLICE BENEVOLENT ASSOCIATION, INC.; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Jonas makes a motion to accept the consent agenda and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Commissioner Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 4/0

9 **Public Hearing**

9.a Variance Request - Lawrence & Chandra Peña, 831 NE 109th Street
Installation of an accessory structure (shed 20' x 10') (*Deferred from December 2015.*)

Attorney Hearn explained that the property owners rescinded their request for the variance.

10 Ordinances

< First Reading >

10.a Ordinance 2016-01

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING CHAPTER 8 OF THE LAND DEVELOPMENT CODE ENTITLED "ENVIRONMENTAL MANAGEMENT"** WHICH INCLUDE AMENDMENTS TO SECTIONS 8.2, 8.3 AND 8.4; TEMPORARY EXTERIOR HOLIDAY DECORATIONS, STORM SHUTTER/PROTECTIVE WINDOW COVER REPLACEMENTS AND HOUSE NUMBERS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Mayor Coviello opened the meeting for public comment and there were none.

Commissioner Ross: On item 8.2.1, update the name to Florida Department of Environmental Protection.

Mayor Coviello: Proposed language on storm shutters came from Code Review Board. Attorney Hearn tweaked it to make it more consistent. Asks Attorney Hearn to look at again to clarify it will allow us to enforce it.

Commissioner Anderson makes a motion to approve Ordinance 2016-01 and it is seconded by Commissioner Jonas.

The motion was called to a vote:

Commissioner Ross: Yes

Vice Mayor Watts: Yes

Commissioner Anderson: Yes

Commissioner Jonas: Yes

Mayor Coviello: Yes

Motion carries: 5/0

11 Resolutions

< None >

12 Old Business

< None >

13 New Business

13.a Revisit landlord permit requirements - As requested by Commissioner Ross

Commissioner Ross: Proposes to remove the exemption after three years, and to require the landlord permit be obtained on a yearly basis.

After discussion, there was consensus to move forward. Manager Siegel will work with Attorney Hearn on clarifying the language on section 16.15.3, as well as add language on what proof is required to support request to waive the fee if unit is not being rented.

- 13.b Setting policy for when a Board does not meet quorum to allow for a workshop - As requested by Commissioner Ross

Commissioner Ross: Proposes to create an official policy that if a Board does not have a quorum, to allow for a workshop, yet still following provisions of the Sunshine Law.

After discussion, there was consensus to move forward and have the Attorney draft a policy.

- 13.c Discussion regarding changes to Section 6.3 of the Code of Ordinances relating to Solid Waste - As requested by Manager Siegel

Manager Siegel: Current code has conflicting language on what the allowable time frame is to have garbage, trash and recycling set out, as well as time to be brought back in. Also to consider increasing the size of the garbage and trash container to 65 gallons, the same as the recycling container.

After discussion, there was consensus to draft language to update the language that for garbage, trash and recycling, containers and/or piles can be placed out for pick up no earlier than 5:00pm the day before the pick up day, and must be brought back in no later than 5:00am the day after pick up. The language will also include allowing landscapers to set out yard trimmings as long as it is contained and within the size and time regulations.

Waste Pro representative Guerlin Escar will consult with their operations staff if there are any issues with larger container size.

- 13.d Discussion on establishing a Civil Citation process for repeat code violations - Attorney John Hearn

Attorney Hearn provided background with examples of what is used in other cities.

After discussion, there was consensus to move forward and have Attorney Hearn draft language, and will work with Staff to draft a list of violations covered under this process.

- 13.e Discussion of Special Magistrate vs. Code Compliance Board - Attorney John Hearn

Attorney Hearn provided the background.

After discussion, no action taken at this time. Commission will continue to consider.

13.f Discussion of storm water removal system - As requested by Commissioner Jonas

Commissioner Jonas: Aware of recent water removal repairs, example manhole at 121st. Has been repaired multiple times. Several similar locations. The approach that you find an area with inadequate drainage and fixing it in that manner. Need to appreciate that there is a systematic Village wide problem and appreciate the current survey being done. Look beyond the band aid approach.

Manager Siegel: Current survey is in progress. Look to have a draft of the report in July.

13.g Landscaping proposals for Community Signage - As requested by Manager Siegel

Manager Siegel: Landscaping design for the community signage provided by Savino Miller as part of their proposal for the signs. Subsequently, the Parks & Parkway Advisory Board provided an alternate plan. Looking for Commission direction and consensus to move forward with Board's design.

Parks & Parkway Board member Dan Keys provided the Commission with an overview of each design.

Commissioner Anderson: Would prefer to see available funding go towards installing all 8 signs, instead of completing the 4 signs currently installed with landscaping and lighting. Looking for the overall cost to complete.

Manager Siegel: Need Commission's direction on which proposal to move forward with to get complete pricing.

After discussion, there is consensus to move forward with completing the 4 signs currently installed with landscaping and lighting, and to follow the proposal submitted by Parks & Parkway. The proposal includes the use of gravel, with plant material used at the base and back of sign.

13.h Discussion of legislative goals - As requested by Mayor Coviello

Mayor Coviello takes the opportunity to affirm the legislative goals and that our message is clear.

Commissioner Ross will be attending Dade Days and will be meeting with David Caserta.

13.i Landscaping for new homes and existing homes with substantial renovation - As requested by Mayor Coviello

Mayor Coviello: In other cities, a landscape plan is required to be submitted along with plans for a major renovation or new build. Looks to have the same for the Village.

After discussion, there is consensus to direct the Code Review Board to review and propose language to include this in our code, and to bring back to the commission within three (3) months.

13.j Miami Dade County League of Cities 62nd Annual Gala attendance

Mayor Coviello: Anyone who will attend on behalf of the Village will contact the Village Clerk.

Item 13.k discussed earlier in the meeting.

13.l Highway signage discussion - As requested by Mayor Coviello

Mayor Coviello: In an effort to continue our branding initiative, look to have highway signage added.

After discussion, there is consensus to direct the Manager to reach out to FDOT, as well as Miami Dade County Transit.

14 Request for Placement of Items on Next Meeting Agenda

Mayor Coviello: Fence permitting and required landscaping.

- Fence permitting and required landscaping.
- Discussion on extending the deadline for driveway compliance.
- Revisit the discussion on "McMansions"
- Continue discussion on water agreement with North Miami

Commissioner Ross:

- Adding the override compliance for Code Compliance Board members, the same as with Planning & Zoning Board.
- Utilizing CITT funds for bus shelters at 114th Street

Vice Mayor Watts:

- Art requirements for new buildings/public spaces and use of County funding.

15 Reports

15.a Village Manager

- Annexation: County Commission has requested a workshop specific to Annexation Report at future date. Consensus from the County Commission to go forward with current applications. Expect to be on their agenda soon.

- Board applications will be considered at the March commission meeting.
- Funds allocated for code sweeps have been utilized. Concentrating on garbage/trash on wrong day. Being done on Wednesdays and Sundays. Code Officer issuing citations for parking on grass when there is an available parking surface.
- 6th Avenue Median project: Working with FDOT on how to proceed since the initial bids came in higher than projected and what is available through the grant.
- Recreation center lighting: Still waiting on all quotes to be received. Confirms that direction was given to get cost proposals on just the entrance and also the entire facility before proceeding.
- On the Log Cabin roof, architect has confirmed it is structurally sound and it is final and best that will be achieved.
- Working on finalizing the trash receptacle enclosures for Village Hall as well as the Recreation Center.
- Church of the Resurrection will be doing landscaping for their property as required by Miami Dade County code. Looking to see what they do first and then continue with the plans for future landscaping for Village Hall on the south side.

15.b Village Attorney

- Have drafted an interlocal agreement with North Miami per prior direction which articulates our/their rights, their duties, and the rights of our residents regarding water survey. Many changes continuing to occur at North Miami with staffing, including the position of City Attorney. Will continue to reach out to North Miami, as well as Manager Siegel. Will do a public records request on the testing they do on their water quality.

15.c Village Commission

Commissioner Jonas: Spectacular building and room!

Commissioner Ross: February 16th is the last day to vote for primaries.

Mayor Coviello confirms that the next newsletter is scheduled late in March. Include information on all the code changes being proposed and common code issues.

15 Announcements

Saturday, February 6th - Commission in the Community at 10:00am

Monday, February 8th - Code Compliance Board at 7:00pm

Wednesday, February 10th - Public Art Advisory Board at 6:00pm

Monday, February 15th - All Village Departments are Closed in observance of

Tuesday, February 16th - Planning & Zoning Board at 6:30pm

Wednesday, February 17th - Parks & Parkway Advisory Board at 6:30pm

Saturday, February 20th - Movie Night in the Park at 6:30pm

Tuesday, February 23rd, Recreation Advisory Board at 7:00pm

Our next regular Commission meeting is Tuesday, March 1, 2016, at 7:00pm.

Adjournment

The meeting was adjourned at 9:57pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



MINUTES
COMMISSION IN THE COMMUNITY
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Saturday, February 6, 2016 at 10:30am

At 10:34am, Mayor Coviello welcomed everyone in attendance.

In attendance were Mayor David Coviello, Commissioner Bob Anderson, Commissioner Fred Jonas, Commissioner Roxanna Ross, Village Manager Heidi Siegel and Village Clerk Maria Camara.

Tracy Truppman: Congratulates everyone on the new building.

Jorge Marinoni: Incredible all the things that have been done. Please focus on the roads. A lot of deterioration. Instead of a study, get quotes from companies for a plan to repair. Would not mind an assessment to pay for repairs.

Commissioner Ross: Certain criteria to follow to contract or purchase. City has to put out a bid request for such a large amount and a plan is required to be included. As in the study being done for storm water, this will identify roads that need repair. It will give us a more global view of what needs to be done.

Dan Keys: Instead drive around and make a list, then ask for a proposal. For many years the roads have not been addressed. 1994 was last time a repair was done.

Tracy Truppman: As the community what the issues are and then prioritize as opposed to letting the few that attend here make a list, or the commission to make a list.

Gary Kuhl: Most recently roads were in good shape. The Waste Pro trucks are impacting the roads more now. They are driving on swales and destroying medians. Roads failing more because of these heavy trucks. No attempt from Waste Pro to respect medians or swales on private property.

Commissioner Jonas: Same would have happened if we did not outsource as the Village would have had to purchase bigger trucks.

Tracy Truppman: Have seen other vehicles make poor turns. Roads were not originally designed for modern technology. Our roads are narrow. If you tear up roads, you have to deal with water pipe issues. There are serious infrastructure issues with water. It is our biggest challenge. Suggest looking at the County for water service. North Miami has increased their rates, but has done nothing for basic services, water pressure, etc.

Manager Siegel: County (WASA) has no interest in servicing us. Their main priority is to modernize their water treatment plant. Prior City of North Miami Manager committed that if the Village did road repairs, they would utilize that opportunity to improve/replace the water pipes.

Mayor Coviello: Need to finalize a contract with City of North Miami.

Dan Keys: Current agreement that has been drafted sounds very basic. Need to add more in it such as replacement of pipes and road repair.

Dan Keys: On storm water drainage plan, it may identify bad spots and will be a lot of work to be done. Concerned it will put Village in a position that it cannot afford down the line.

Barbara Kuhl: People I speak with do not see a flooding issue. Why spend money on that. Why did we do this plan to begin with. Roads do need repair. But we don't need a study when any idiot can tell if a road needs to be repaired. Take the top 10 worst roads and get a quote for that. Massive studies to do common sense repairs? We don't have money for erroneous studies. I want every dollar spent well.

Janey Anderson: Storm water is not anyone's fixation. Should not just accept what the study will report. Residents are talking about code issues. Tackle what people are talking about.

Tracy Truppman: If there is a benefit from the plans that will tackle the problems of the roads and water pipes, then does not object.

Manager Siegel: Just returned from a gathering of professionals where there was a discussion on "regionalism". Many cities struggle with this where we only focus on our own city or Village. Need to work with our neighbors collectively.

Harvey Bilt: On code enforcement, about time to hire a professional attorney for new ordinances written. Our code on portable storage units is not enforceable. Language needs to be tightened. Code must be easily understandable. Clear on how to enforce.

Gary Kuhl: There are contradictions on our code. If a professional were hired, they can put it in a correct format. We don't have the expertise. Last commission meeting very positive. A real interest in code enforcement. However Reggie is still overwhelmed. If we are serious about code enforcement, then Village needs to look at itself. Screen the trash cans at Village Hall. Public Works is a mess. It is an embarrassment. Hedges not maintained. If Village does not show pride, then the community does not show pride.

Barbara Kuhl: Our code is difficult to understand. Information out to residents is lacking. On the newsletter, less ads and instead more important information such as not driving over medians, garbage cans out. Many throw out the newsletter, they don't care about events. Why doesn't the Commission inspire to have beautiful lawns. Have a landscaping expo. Have a driveway expo.

Tracy Truppman: Expo idea is great. Have a different focus each month on issues.

Dan Keys: Biscayne Park pride program should be attempted. Look at your home. Point out successes and failures. Many people don't care what their home looks like. On survey idea, focus on specific items. Home improvement expo a good idea. Get Home Depot, tile companies, etc. to participate. Need more events to show our pride. Make the quarterly trash pick up more beneficial for residents.

Janey Anderson: Any time code changes, make better effort to communicate it out such as website, e-mail, flyers, etc. The more the better.

Commissioner Ross: Get Waste Pro to help educate. Consider magnets. Include information from the Chief on Crime Watch. Focus on a campaign to inform and educate.

Carl Bickell: Concrete poles added, but wood poles remain. Street lights that have been out over 6 months. Where there is new construction, medians are being destroyed by trucks. School buses, garbage trucks are destroying swales on corners.

Manager Siegel: A bond is requested from the property owner during construction. If repairs are not made to median, bond is kept.

Chuck Ross: Can vendors advertise to the Village on their services. Utilize their resources.

Janey Anderson: If you consider extending the deadline for compliance, many will wait until the last minute to comply. Problem will persist. Deal with residents on an individual basis. This will provide significant improvements to the Village.

Barbara Kuhl: North Miami Senior Foundation gives seniors a list of vendors that provide services to the elderly/handicapped. What process did they use to qualify those vendors. Doing the same will give comfort to our residents.

Harvey Bilt: On the narrower streets, consider making them one-way.

Tracy Truppman: Or consider lower the speeds on those narrower streets.

Jenny Johnson-Sardella: On our code, difficult to read. Contradictions not enforceable.

Mayor Coviello: Thanks everyone again for their attendance and participation.

Meeting was concluded at 12:20pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Planning & Zoning Board - January 19, 2016
- Recreation Advisory Board - January 26, 2016 (Draft)
- Biscayne Park Foundation - January 11, 2016
- Biscayne Park Foundation - February 9, 2016 (Draft)
- Planning & Zoning Board - February 1, 2016
- Planning & Zoning Board - February 16, 2016 (Draft)
- Code Compliance Board - February 8, 2016 (Draft)
- Public Art Advisory Board - February 10, 2016 (Draft)



PLANNING &
ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill
Max Deitermann

Alternates
Mario Rumiano

MINUTES

PLANNING & ZONING BOARD MEETING

Ed Burke Recreation Center

11400 NE 9th Court – Biscayne Park, FL

Tuesday, January 19th, 2016 at 6:30pm

1. CALL TO ORDER

This meeting was called to order at 6:30 P.M.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice chair – present
Elizabeth Hornbuckle – Board Member – present
Doug Tannehill – Board Member – present
Max Deitermann – Board Member – present
Mario Rumiano – Alternate – absent
Irwina Peterson, Krishan Manners– staff attendance – present
Sal Annese –Staff-absent

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

January 4th, 2016

Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0

5 PAINT PERMITS

a. Wilder – 11660 Griffing Blvd
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0

b. Peters-665 NE 120 St
Tabled for more information

c. Schneiger/Kennedy- 11705 NE 11 PI
Motion by D. Tannehill, seconded by A. Olis. Approved 5-0

6. BUILDING PERMITS

a. Schneiger/Kennedy – 11705 NE 11 PI- Driveway
Motion by D. Tannehill, seconded by A. Olis. Approved 5-0



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- Added: Window replacement
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0
- Added: Fence installation
Motion by D. Tannehill, seconded by E. Hornbuckle. Approved 5-0
- Added: Garage door installation
Motion: A. Olis, seconded by D.Tannehill. Approved 5-0
- Added: Roof replacement
Motion: A. Olis, seconded by E. Hornbuckle. Approved 5-0
- b. Rawson – 1012 NE 116 St- Fence addition
Motion by E. Hornbuckle, seconded by D. Tannehill. Approved 5-0
- c. Rawson – 1012 NE 116 St – Addition
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- d. Pena - 831 NE 109 St - Revision to fence installation
Motion by E. Hornbuckle, seconded by A. Olis. Approved 5-0
- e. Sigles – 821 NE 107 St – Fence replacement
Tabled for more information
- f. Pagani - 11430 Griffing Blvd - Fence Installation
Motion by E. Hornbuckle, seconded by A. Olis. Approved 5-0
- g. Hamilton- 885 NE 111 St- Roof replacement
Tabled for more information
- h. Garzon- 1153 NE 119 St- Roof Replacement
Motion by A. Olis, seconded by M. Deitermann. Denied 5-0
- i. Massarelli- 10917 NE 9 Ave – Pool Installation
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- j. Coro- 960 NE 118 St - Addition
Motion by A. Olis, seconded by D. Tannehill. Approved 5-0
- k. McFarland- 785 NE 117 St- Window replacement/Addition
Tabled for more information

The next meetings of the Planning & Zoning Board are Monday, February 01st 2016 and TBA

8. ADJOURNMENT

This meeting was adjourned at 7:19 p.m.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



MINUTES
RECREATION ADVISORY BOARD
Village Hall 640 NE 114 Street
Tues January 26, 2016 at 7:00PM

RECREATION
ADVISORY BOARD

Dan Samaria
Chairman

Elizabeth Goldman
Rosemary Wais
Bridgita Pallango

1. **CALL TO ORDER-** Meeting was called to order at 7:08pm on January 26,2016
2. **ROLL CALL- Present** – Dan Samaria, Elizabeth Goldman and Rosemary Wais.
Absent-Bridigita Pallango. Present from Staff: Shelecia Bartley, Park & Recreation Manager. Ms.Pallango’s absence was counted as unexcused because no contact was made with the Village Clerk. Motion to count absence as unexcused was made by Rosemary Wais. Seconded by Elizabeth Goldman. All in Favor 3-0.
3. **ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**
Addition- 6B. Discussion of Recreation Advisory Board’s condolences to Officer A.Villazan and Officer B. Villazan.

Withdrawal-5b. Skateboard Race
4. **APPROVAL OF MINUTES-** Approval of the Minutes from December 15, 2015. Add the names of the winners of the house decorating contest are added. Motion made to approve changes by Elizabeth Goldman. Seconded by Rosemary Wais. All in favor 3-0.
5. **OLD BUSINESS**
 - 5a. Recap Winter Fest - Board discussed the candy counting contest, house decorating contest and the bike giveaway. Discussed changing the wording on the flyer to clarify competition and extending the amount of time participants have to decorate their homes. Rosemary Wais also presented receipts to Chairman Samaria for reimbursement of items purchased for the Winter Fest Event.
 - 5b. Upcoming Spring Fest- Manager Bartley informed the Recreation Advisory Board of some of the activities that will be planned for the Spring Fest.



6. NEW BUSINESS

6a.BP Residents Picnic Get Together- Elizabeth Goldman brought to the board the idea to have a community potluck in one of the pocket parks in the Village on May 14th 2016 from 11am-3pm. The Median that was proposed to be used is on 116th between 9th & 10th. It was confirmed that the Board must obtain a Special Events Permit. The Board will go in front of the Commission at the March 2nd Meeting to ask for the Fees to be waived for the Event. A Motion to present the idea to the Commission was made by Rosemary Wais. Seconded by Dan Samaria. All in Favor 3-0.

6B. Chairman Samaria informed the board that a flower arrangement was delivered to the funeral home from the Recreation Board for the Villazan Family.

7. PUBLIC COMMENT- None

8. FUTURE CALENDAR OF EVENTS

Recreation Advisory Board discussed a decision to change the date of the February 23rd 2016 meeting. A motion was made by Dan Samaria to change the date to Wednesday February 24, 2016. Seconded by Elizabeth Goldman. All in Favor 3-0.

Recreation Manager Bartley discussed partnering with Recreation Advisory Board to hold a community karaoke or community teen game night in the park with the large movie screens.

9. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING – The next meeting of the Recreation Advisory Board is **Wednesday February 24, 2016**, at 7:00PM.

10. ADJOURNMENT- Meeting was adjourned at 7:58 pm. Motion was made by Dan Samaria. Seconded by Rosemary Wais All in Favor 3-0.

Minutes approved on _____

Dan Samaria, Chairman



MINUTES

BISCAYNE PARK FOUNDATION

Ed Burke Recreation Center – 11400 NE 9th Court, Biscayne Park, FL
Tuesday, January 11, 2016 at 7:00PM

BISCAYNE PARK
FOUNDATION

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Meeting called to order by Supreme Dorvil at 7:17 p.m.

ROLL CALL: Board members Supreme Dorvil, Jorge Marinoni and Marie Smith.

IN ATTENDANCE: Maria C. Camara, Village Clerk, Erica Pettis, Peter Trupia and David Raymond.

APPROVAL OF MINUTES: Motion by Jorge Marinoni, seconded by Supreme Dorvil to approve the Minutes of the November 9, 2015, meeting . Motion passed/

TREASURER'S REPORT: Treasurer Joe Chao had resigned from the Foundation . Joe had done an impressive job as a Board member and treasurer. He will be missed. Jorge Marinoni will contact Joe to take possession of the Foundation's files and once his replacement has been elected , bank will be notified of signature changes.

OLD BUSINESS: Supreme appealed to residents in attendance to submit their board applications to the commission meeting February 2, 2016 so that the Foundation can proceed with various fund raising events for the remainder of the year.

WINTER FEST: A total of \$78.00 was raised; cash donations \$26 and sale of merchandise \$52.00.

CARIBBEAN FESTIVAL: This event had been canceled due to the resignation of our president, Supreme Dorvil and the treasurer, Joe Chao. Motion by Supreme Dorvil and seconded by Jorge Marinoni to cancel this event. Motion passed.

RESIGNATION OF PRESIDENT: Supreme Dorvil, after a 5-year tenure as President of the Foundation, tendered his resignation at the meeting. All members present offered their thanks for his dedication and service and wished him well in his future endeavors.

ELECTION OF BOARD MEMBERS: Once applicants have been approved by the Commission, an election will be held to select the new board. Attendee David Raymond has experience in grant application and will assist the Foundation in making contact with the appropriate governmental officials. Peter Trupia, a new resident will also assist.

MEETING ADJOURNED at 7:40 p.m.

NEXT MEETING: Monday, February 8, 2016 @ 7:00 p.m.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Minutes approved by the Board on _____

By _____

Marie Smith, Secretary



**MINUTES
BISCAYNE PARK FOUNDATION**

**BISCAYNE PARK
FOUNDATION**

Jorge Marinoni
Erica Pettis
Marie Smith
Peter Trupia

Tuesday, February 9, 2016

7:00 p.m.

Meeting called to order at 7:05 p.m.

ROLL CALL: Jorge Marinoni, Marie Smith, Erica Pettis and Peter Trupia.

APPROVAL OF MINUTES: Motion by Jorge Marinoni, seconded by Marie Smith to approve the Minutes of January 11, 2016 Foundation meeting. Motion passed.

APPLICATION BOARD MEMBERSHIP: At a commission meeting Tuesday, February 2, 2016, Erica Pettis and Peter Trupia were approved to serve on the Foundation board.

NOMINATIONS : After a discussion the following members agreed to serve for a period of one (1) year:

**Jorge Marinoni, President
Erica Pettis, Vice-President
Peter Trupia, Treasurer
Marie Smith, Secretary**

Jorge to get Peter the existing Treasurer's files and to have the signatures changed on the Foundation checking account.

ST.PATRICK'S FOOD & TUNES EVENT, Saturday, March 26, 2016: Jorge to obtain the liquor license and to inquire from Joe Chao the monetary arrangement that existed for past events with the food trucks. Instead of bottled beer, Peter suggested using beer kegs. Beer & wine prices to remain at \$5, sodas \$1.00. Peter to obtain a disk jockey and Marie will contact the Breffini School of Irish Dance to see if they are available for the date. Marie to produce a flyer for the event. Erica suggested that since we had not auctioned the Fairchild family membership we could raffle the membership at the event. She would also formulate a letter for the president to sign, seeking donations from the Heat and the Marlins for raffles or sales at upcoming events. In order to get maximum publicity for our Food & Tunes, at the beginning of each year, to schedule our year's events for insertion into the Village newsletter. Erica to inquire about Pretzels and setting a date for a Fish Fry Food & Tunes night.

MEETING ADJOURNED at 8:00 p.m.

NEXT MEETING: Tuesday, March 8, 2016, at Village Hall.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Minutes Approved by the board on _____

Jorge Marinoni, President

Marie Smith, Secretary



MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, February 1st, 2016 at 6:30pm

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill
Max Deitermann

Alternates
Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:28 P.M.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice chair – present
Elizabeth Hornbuckle – Board Member – present
Doug Tannehill – Board Member – absent- Motion to excuse by A. Olis
Seconded by M. Deitermann. Approved 4-0
Max Deitermann – Board Member – present
Mario Rumiano – Alternate – absent
Irwin Peterson, Sal Annese– staff attendance – present
Krishan Manners –Staff-absent

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

- a. Garzon-1153 NE 119 St- Re-Roof
Tabled for more information

4. APPROVAL OF MINUTES

January 19th, 2016
Motion by E. Hornbuckle, seconded by A. Olis. Approved 4-0

5. PAINT PERMITS

- a. Berthin – 728 NE 117 St
Motion by A. Olis, seconded by E. Hornbuckle. Approved 4-0

6. BUILDING PERMITS

- a. Hamilton- 885 NE 111 St- Roof Replacement
Motion by A. Olis seconded by E. Hornbuckle. Approved 4-0
- b. Sigler – 1012 NE 116 St- Fence addition
Motion by A. Olis, seconded by E. Hornbuckle. Approved 4-0



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- c. Alvord – 1007 NE 113 St – Roof Replacement
Motion by A. Olis, seconded by E. Hornbuckle. Approved 4-0
- d. Fox – 11211 NE 11 Pl - Roof Replacement
Motion by A. Olis, seconded by M. Deitermann. Approved 4-0
- e. Mainade – 11711 Griffing Blvd – Roof Replacement
Motion by A. Olis, seconded by M. Deitermann. Approved 4-0
- f. Morales - 11110 NE 10 Ave – Roof Replacement
Motion by M. Dietermann, seconded by E. Hornbuckle. Approved 4-0
- g. Metayer- 1211 NE 120 Terr- After the Fact- Build Shed.
Motion by A. Olis, seconded by M. Deitermann. Denied 4-0
- h. Etzler- 11120 NE 9 Ave- Pergola & Outdoor Kitchen
Motion by A. Olis, seconded by E. Hornbuckle. Approved 4-0
- i. Big Mountain Real Estate- 11149 NE 8 Ave – Driveway
Motion by E. Hornbuckle, seconded by A. Olis. Approved 4-0
Amended Motion by A. Olis, seconded by E. Hornbuckle. Approved 4-0
- j. Barberi- 11183 NE 8 Ct – Window Replacement
Motion by A. Olis, seconded by E. Hornbuckle. Approved 4-0
- k. Cooke- 12015 NE 7 Ave- Pool Installation
Motion by A. Olis, seconded by M. Deitermann. Denied 4-0

The next meetings of the Planning & Zoning Board are Tuesday, February 16th, 2016 and TBA

8. ADJOURNMENT

This meeting was adjourned at 7:09 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill

Alternates
Max Deitermann
Mario Rumiano

MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Tuesday, February 16th, 2015 at 6:30pm

1. CALL TO ORDER

This meeting was called to order at 6:29 P.M.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice chair – present
Elizabeth Hornbuckle – Board Member-absent- Motion to excuse by
D. Tannehill, seconded by A. Olis. Approved 3-0
Doug Tannehill – Board Member – present
Max Deitermann – Alternate – absent
Mario Rumiano – Alternate – absent
Krishan Manners and Sal Annese – staff attendance – present
Irwin Peterson-staff-absent

3. OLD BUSINESS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. Garzon- 1153 NE 119 St- Roof Replacement
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

4. APPROVAL OF MINUTES

February 01st, 2016.

Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

5 PAINT PERMITS

- a. Tunnell – 733 NE 118 St
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0
- b. Spitzer- 1005 NE 117 St
Motion by A. Olis, seconded by S. Tannehill. Approved 3-0
- c. Wehen- 11930 Griffing Blvd
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- d. Deitermann- 11990 Griffing Blvd- Approved for flat white
Motion by D. Tannehill, seconded A. Olis. Approved 3-0



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

6. BUILDING PERMITS

- a. Deitermann – 11900 Griffing Blvd- Driveway
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- b. Yomtov- 11650 NE 11 PI- Roof Replacement- based on approval of color
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- c. Caruso- 11921 NE 8 Ave- Roof Replacement
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- d. Adams- 11525 NE 8 Ave – Window/Door Replacement
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- e. Barmantos -11801 NE 6 Ave - Window/Door Replacement
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0
- f. Eskenazi – 11215 NE 8 Ave- Window Replacement
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0
- g. Hezemans- 430 NE 121 St- Door Replacement
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- h. Childress- 1019 NE 115 St- Door Replacement
Motion by D. Tannehill, seconded by A. Olis- Approved 3-0
- g. Cooke- 12015 NE 7 Ave- Pool Installation- Pulled from agenda

The next meetings of the Planning & Zoning Board are Monday, March 7th, 2016.

8. ADJOURNMENT

This meeting was adjourned at 7:02 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



CODE
COMPLIANCE
BOARD

Gary Kuhl
Chairman

Harvey Bilt
Dale Blanton
Linda Dillon
Jenny Johnson-
Sardella

Alternate
Laura Graves

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Monday, February 8th, 2016 at 7:00pm

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present
Dale Blanton – Vice Chair – Present
Harvey Bilt – Present
Linda Dillon – Present
Jenny Johnson-Sardella – Present
Laura Graves – Present
Code Compliance Officer Reginald White - Present
Attorney John Hearn – Present
Building Permit Coordinator Irwina Peterson – Present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

-Old Business item A and B have been added to the agenda
-Christopher Cooke – 12015 NE 7th Ave – Dilapidated wooden fence. Case #15-0600.
-Juan Casuso – 11921 NE 8th Ave – Tarp covering roof. Case 15-0648.

4. APPROVAL OF MINUTES

a. January 11, 2016
-Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 5-0

5. NEW BUSINESS

- a. Not in Compliance – The Church of the Resurrection – 690 NE 113 St- Front swale area not properly maintained: Case # 15-0626
-Motion by Dale Blanton, Seconded by Harvey Bilt. Motion passed 5-0. Resident given 5 days to come into compliance. If resident does not there will be a \$50.00 fine and \$5 daily fine.
- b. In Compliance - Miquel Rasch- 901 N 120 St- Hedges overgrown, blocking visibility at the intersection: Case # 16-0015.
-Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 5-0.
-In compliance and case closed.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
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- c. Not in Compliance- Magda T. Vergara-12075 NE 10 Ave- Open feeding and keeping more than the allowed number of cats: Case # 16-0016
- Motion by Harvey Bilt, Seconded by Linda Dillon. Motion passed 5-0.
 - Resident given until 2-11-16 to come into compliance. If resident does not, there will be \$25 fine and \$ 5 daily fine.
- d. In Compliance – Magda T. Vergara- 12075 NE 10 Ave – Vehicle Parked on the grass: Case # 16-0063.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 5-0
 - In compliance and case closed
- e. Not in Compliance – Christopher Cooke – 12015 NE 7th Ave-Work done without a permit. Case # 16-0065.
- Resident to pay double permit fee
 - Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 5-0
 - Resident given until 2-16-16 to obtain permit. If resident does not, there will be \$100 fine and \$50 day daily fine.
- f. Not in Compliance – Christopher Cooke – 12015 NE 7th Ave-Interior remodel done without proper permits. Case # 16-0068
- Motion by Jenny Johnson-Sardella, Seconded by Dale Blanton. Motion passed 5-0.
 - Resident given until 2-16-16 to obtain permits. If resident does not, there will be \$100 fine and \$50 daily fine.
- g. In Compliance- Jose Pinon III- 11920 NE 11th Ct- Discolored and chipping paint on the house. Case # 16-0067.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 5-0
- In compliance and case closed.
- h. In Compliance- Lurline a. Nemhard- 1210 NE 120th Terr- Vehicle parked in the grass. Case # 16-0070
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 5-0



The Village of Biscayne Park

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- In compliance and case closed.
- i. Not in Compliance- Fiona Harre- 1107 NE 117 St- Keeping and caring for more than the allowed number of cats: Case # 16-0069.
 - Motion by Linda Dillon, Seconded by Harvey Bilt. Motion passed 4-1, Jenny Johnson-Sardella opposed.
 - Resident given to 2-11-16 for compliance. If resident not in compliance, there will be \$25 fine and \$ 5 daily fine.
- j. Not in Compliance-1200 NE 121st St LLC- Garbage/Recycling containers not stored properly: Case #16-0035.
 - Motion by Dale Blanton, seconded by Linda Dillon. Motion passed 5-0.
 - Resident given to 2-11-16 for compliance. If resident not in compliance, there will be \$25 fine and \$ 5 daily fine.
- k. Not in compliance – The Housing League 11804 NE 11th Ave. Fallen trees and yard debris on the property. Case #16-0037.
 - Motion by Dale Blanton, seconded by Jenny Johnson-Sardella. Motion passed 5-0.
 - Notice of Violation must be resent to new owner and case will be heard at next month's code meeting.
- l. Not in compliance – The Housing League 11804 NE 11th Ave. Overgrown grass, weeds and shrubberies on the property Case #16-0038.
 - Motion by Dale Blanton, seconded by Linda Dillon. Motion passed 5-0.
 - Notice of Violation must be resent to new owner and case will be heard at next month's code meeting.
- m. Not in compliance – Timothy Peluchette 11106 NE 9th Court – Roof not in good repair. Case #16-0066.
 - Motion by Linda Dillon, seconded by Dale Blanton. Motion passed 5-0.
 - Motion to table until 3-14-16 and for permit to be pulled for the roof repair by that date.
- n. Not in compliance – Valdir Esteves, W Messias AF – 930 NE 120th St – Driveway not properly maintained. Case #15-0645.
 - Motion by Dale Blanton, seconded by Linda Dillon. Motion passed 5-0.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- Resident to obtain permit by 3-12-16. If not, there will be a \$50 fine and \$10 daily fine.

6. OLD BUSINESS

a. Not in compliance – Christopher Cooke – 12015 NE 7th Ave – Dilapidated wooden fence. Case #15-0600.

- Motion by Harvey Bilt, seconded by Linda Dillon. Motion passed 5-0.

- Postpone until June.

b. Not in compliance – Juan Casuso – 11921 NE 8th Ave – Tarp covering roof. Case 15-0648.

- Motion by Linda Dillon, seconded by Dale Blanton. Motion passes 5-0.

- By next meeting, 3-12-16, resident to pull a permit. If not, \$50 fine and \$10 daily fine.

7. FINE REDUCTION

a. Horacio Duhour – 12085 W. Dixie Hwy. Stairway constructed without a permit. Case 14-0119. Original fine \$22,085.00.

- Motion by Harvey Bilt, seconded by Dale Blanton. Motion passes 5-0.

- Fine reduced to \$2,200. Payment to be paid within 30 days.

b. Frank Martincak – 910 NE 120th St. Deteriorated overhang. Case 06-467. Original fine \$13,080.00

- Motion by Harvey Bilt, seconded by Jenny Johnson-Sardella. Motion passes 5-0.

- Case dismissed as property owner not properly noticed.

8. Announcements/SCHEDULE OF NEXT HEARING

The next meeting of the code compliance Board is Monday, March 14, 2016.

9. ADJOURNMENT

The meeting was adjourned at 8:36pm.

Minutes approved on _____

Gary Kuhl, Chair



PUBLIC ART
ADVISORY BOARD

Amy Raymond
Chair

Karen Marinoni
Larry Newberry
Melanie Oliva
Susan Weiss

MINUTES
PUBLIC ART ADVISORY BOARD
Village Hall – 640 NE 114th St., Biscayne Park, FL
Wednesday, February 10, 2016 at 6:00PM

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:00pm. Present were board members Amy Raymond, Karen Marinoni, Susan Weiss and Larry Newberry and Melanie Oliva.
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - None
4. APPROVAL OF MINUTES – Susan Weiss makes a motion to approve the minutes of January 13, 2016, and it was seconded by Karen Marinoni. All in favor. Motion carries 5-0.
5. OLD BUSINESS –
 - a. Status of Pet Silhouettes for waste station locations: Larry Newberry given additional silhouettes to install. Amy Raymond to order new name plates with black background.
 - b. Call to Artists:

Current status: Only one person shown interest to submit. If no other entries by deadline, will continue conversation with the one person for possible installation. Feedback has been that the entry fee and cost to install were negatives. Amy Raymond to reach out to Amy Reddick and follow their public art standards and draft new proposal.
6. NEW BUSINESS –
 - a. Art showings at the Log Cabin or Village Hall: Idea to host an event and have a raffle for donated art, and/or silent auction. Board members to reach out to interested in donating art, and to display their art.
 - b. Grant application – Amy Raymond will look into further and report back.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

7. NEXT MEETING DATE – Wednesday, March 9, 2016, at 6:00pm. All future meetings will take place at Village Hall.

8. ADJOURNMENT – Meeting was adjourned at 6:35pm.

Minutes approved on _____.



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Resolution 2016-04 -- Resurfacing
of NE 114 Street and authorizing the
use of CITT Transportation Funds

Prepared By: Heidi Siegel, Village Manager

Sponsored By: Staff

Background

With the recent construction of the New Village Hall and the restoration of the Log Cabin NE 114 Street has been cut and patched several times due to the installation of drainage and underground utilities. These patches and the overall condition of the street presents an opportunity for resurfacing.

Based on an assumed cost projection, four companies were provided a “scope of work” as opposed to a Request for Proposals (RFP). The proposed cost for the project exceeded our initial cost projections. Based on time constraints and the need to repair the roadway, the waiver of a formal bid process (RFP) is included in Resolution 2016-04. The four proposals received, and the selection of Ruiz Trans Development Corp. is consistent with Sec. 2.137 Competitive bidding procedure of the Villages Code.

The scope of work requested was as follows:

- Remove existing damaged asphalt, concrete, and dispose where necessary
- Level and pave entire asphalt area with D.O.T. approved asphalt and road edge striping.
- Provide ADA required pathway along edge of road from handicap parking spaces at Log Cabin.
- Stripe Parking Stalls
- Clean area of all loose materials
- Provide a Maintenance of Traffic (MOT)

The four proposals received are as follows:

- Ruiz Trans Development - \$25,197.00 (Selected quote)
- BP Paving, Inc. - \$24,400.00 (non-responsive to requests for license and insurance and requests to meet on-site to review project)
- Hailin Paving Corp. – \$15,000.00
- Precise Stripes, LLC. - \$28,600.00

March 1, 2016

Commission Agenda Report

114th Street Resurfacing

The staff is recommending that the Village Commission award this project to Ruiz Trans Development. The Village previously worked with this company as a subcontractor during the construction of the New Village Hall. During this process Village Staff observed professional coordination and responsiveness by Ruiz Trans Development with the Florida Department of Transportation and the City of North Miami.

Additionally, the attached proposal states that the recommended company will provide a Maintenance of Traffic (MOT) plan to the Village during the course of construction. Village Staff will take an active role in coordinating the communication of the MOT with directly affected Village residents.

Fiscal / Budget Impact

Funding for this project will come from available CITT Funds. There are currently \$361,252.00 available for "Transportation" projects, including road resurfacing.

Recommendation

Staff recommends of Resolution 2014-06.

Attachments

- Resolution 2014-06
- Proposals:
 - Ruiz Trans Development Corp.
 - BP Paving, Inc.
 - Precise Stripes LLC
 - Hailin Paving Corp.
- Ruiz Trans Development Corp. Local Business Tax Receipt, State of Florida Department of Business and Professional Regulation License & Certificate of Insurance listing Village of Biscayne Park as Additional Insured

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3 **RESOLUTION NO. 2016-04**
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5 **A RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA, SELECTING**
8 **RUIZ TRANS DEVELOPMENT, INC., AS THE**
9 **CONTRACTOR FOR THE RESURFACING OF**
10 **NORTHEAST 114TH STREET BETWEEN**
11 **SIXTH AND SEVENTH AVENUE, UTILIZING**
12 **CITT FUNDS; PROVIDING FOR AN**
13 **EFFECTIVE DATE**
14

15
16 WHEREAS, starting in December 2014 and throughout 2015, northeast 114th Street
17 between Sixth and Seventh Avenues has been heavily utilized during construction of Village
18 Hall and Public Safety Annex, and the restoration of the Log Cabin, resulting in the need for
19 repair and resurfacing; and,
20

21 WHEREAS, based on an assumed cost projection, a scope of work was provided to
22 four (4) companies to obtain quotes as opposed to a request for proposal (RFP) process; and,
23

24 WHEREAS, the cost proposals exceeded the initial cost projections, and due to time
25 constraints and the need to repair the roadway, and consistent with Sec. 2.137 Competitive
26 Bidding Procedure of the Village's Code of Ordinances, the Village will waive the formal
27 RFP process; and,
28

29 WHEREAS, the Village has selected the quote from and awarded the project to Ruiz
30 Trans Development Corp. based on their quote, responsiveness, and previous work
31 experience; and,
32

33 WHEREAS, funding for the project will come from available CITT funds; and,
34

35 WHEREAS, the Village Commission has found it to be in the best interests of the
36 Village and its residents to select Ruiz Trans Development Corp. as the contractor for the
37 resurfacing of northeast 114th Street between Sixth and Seventh Avenue.
38

39
40
41 **NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE**
42 **COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:**
43
44

45 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed
46 as being true and correct and hereby made a specific part of this Resolution upon adoption
47 hereof.
48

49 **Section 2.** Ruiz Trans Development Corp. is selected as the contractor for as the
50 contractor for the resurfacing of northeast 114th Street between Sixth and Seventh Avenue.
51 The quote for the project from Ruiz Trans Development Corp. and required documentation
52 is attached and incorporated by reference into this resolution as exhibit 1.
53

54 **Section 3.** This Resolution shall become effective upon adoption.
55

1 PASSED AND ADOPTED this ____ day of _____, 2016

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David Coviello, Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

**The foregoing resolution upon being
put to a vote, the vote was as follows:**

Mayor Coviello: ____

Vice Mayor Watts: ____

Commissioner Anderson: ____

Commissioner Jonas: ____

Commissioner Ross: ____

RUIZ TRANS DEVELOPMENT

PO BOX 960040
Miami, FL 33296-0040



Estimate

Date	Estimate #
1/14/2016	201604

Phone #	Fax #
7865585739	305-386-3727

Customer Name / Address
Village of Biscayne Park Krishan Manners

Project Name and/or Address
Asphalt Resurfacing

Representative
JT

Item	Description	Qty	Rate	Total
SITE DEV	ALL CUT AND TIE IN PREP WORK 240 SQ. FT. OF PATHWAYS WITH LIMEROCK PREP 18,100 SQ. FT. OF 1" ASPHALT OVERLAY NEW STRIPING AT PARKING STALL DISPOSAL OD WASTE FROM CUT JOINTS MOT	1	25,197.00	25,197.00
NOTE	PERMIT FEES BY OTHERS			

Thank you and we look forward to doing business with you!	Total	\$25,197.00
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APPROVED, SIGNATURE

PRINT NAME, TITLE AND DATE



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783

(850) 487-1395

RODRIGUEZ, EDUARDO JR
RUIZ TRANS DEVELOPMENT CORP
6200 SW 67TH AVENUE
SOUTH MIAMI FL 33143

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CUC1223685 ISSUED: 09/07/2014

CERT UNDERGROUND & EXCAV CNTR
RODRIGUEZ, EDUARDO JR
RUIZ TRANS DEVELOPMENT CORP

IS CERTIFIED under the provisions of Ch. 489 FS.
Expiration date : AUG 31, 2016 L1409070003427

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER	
CUC1223685	

The UNDERGROUND UTILITY & EXCAVATION CO
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016



RODRIGUEZ, EDUARDO JR
RUIZ TRANS DEVELOPMENT CORP
6200 SW 67TH AVENUE
SOUTH MIAMI FL 33143



Local Business Tax Receipt

Miami-Dade County, State of Florida
-THIS IS NOT A BILL - DO NOT PAY



6443519

BUSINESS NAME/LOCATION
RUIZ TRANS DEVELOPMENT CORP
14524 SW 84 ST ****
MIAMI FL 33183

RECEIPT NO.
RENEWAL
6711965

EXPIRES
SEPTEMBER 30, 2016

Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER
RUIZ TRANS DEVELOPMENT CORP

Worker(s) 2

SEC. TYPE OF BUSINESS
196 SPECIALTY ENGINEERING CONTRACT
CUC1223685

PAYMENT RECEIVED
BY TAX COLLECTOR
\$86.25 11/04/2015
CREDITCARD-16-004491

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector.

BPPAVIUS INC
15165 SW 143 RD
MIAMI FLA
33146

PROPOSAL NO	1168
SHEET NO	119
DATE	Dec 18 2016

PROPOSAL SUBMITTED TO:	WORK TO BE PERFORMED AT:
NAME Village of Biscayne	ADDRESS 640 NE 114th
ADDRESS 640 NE 114th Biscayne Park 715 33161	DATE OF PLANS
PHONE NO 305-899-8000	ARCHITECT BPPAVIUS

We hereby propose to furnish the materials and perform the labor necessary for the completion of THE RESURFACING OF THE PARKING LOT which includes the road ways and parking areas. Also 12 New 5'x10'x4" 15160 STRIPING ALL THE NEW PAVEMENT. We are going to resurface all of the existing road ways and parking areas with ONE INCH AND A QUARTER THICK ASPHALT (1 1/4") we are going to SAW CUT OR MILL & KEY JOINT EXISTING PAVEMENT. AND THE NEW ROADWAY WE ARE GOING TO REMOVE A 6" SAND SUB BASE AND INSTALL A 6" RED BASE THEN WE ARE TO PAVE THEM WITH A 1 1/4" COAT OF ASPHALT. ALSO BETWEEN NE 54th AND 64th THAT INCLUDES THE YELLOW ROADWAY STRIPING AND STOP BARS INCLUDE IN THIS BID.

All materials guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of THIRTY FOUR THOUSAND DOLLARS ONLY EXCLUDES RESTRICTIONS AND THE MINIMUM \$7,500.00 DOLLARS (\$ 24,000.00) with payments to be made as follows.

The striping will be additional cost of \$ 2500 TO \$3500

DEPOSIT REQUIRED 30% OF TOTAL BID TO BE COMPLETED 2/3 DAYS

Accepted and agreed to on behalf of the contractor by the undersigned on this 18th day of December 2016.

Respectfully submitted

AND BONDING REQUIRED FROM BPPAVIUS INC

ACCEPTANCE OF PROPOSAL

The above conditions and conditions are satisfactory and are hereby accepted. You are authorized to do the work as stated. Payments will be made as follows:

Signature



Precise Stripes LLC

2041 SW 70th Ave Suite D4, Davie, FL 33317
(954) 380-7303 Office (754) 422-9745 Estimates
(954) 226-6388 Operations (954) 530-7890 Fax

PROPOSAL SUBMITTED TO:

Client Information

Krishan T. Manners
Public Services Manager
640 Northeast 114th Street
Biscayne Park, Florida 33161
Ph: 305-899-8000
Fax: 305-891-7241
kmanners@biscayneparkfl.gov

DATE: 02/16/2016

Site Information

Village of Biscayne Park
640 Northeast 114th Street
Biscayne Park, Florida 33161

We hereby submit specifications and estimates to perform work at the above site:

1. Remove existing damaged asphalt, concrete, and dispose where necessary. Add limerock where necessary. Cover drains with risers. Saw-cut and remove keyways at butt joints. Apply D.O.T RC-70 tack coat. Level and pave entire asphalt area with 2" to 1.5" thick type S-3 D.O.T approved asphalt. Compact & level down to 1". Compact asphalt with 5 ton roller. Pitch properly towards drains. Clean area of all loose material. Approximately 20,600 SF.....\$26,600.00
*The above includes extending HC asphalt walkways.
2. Layout & stripe parking stalls, HC stalls, and walkways as per site plan & city code. Replace all car-stops accordingly.....\$500.00
3. Furnish & install 2 new HC signs & posts as per site plan & city code.....\$300.00
4. Layout & stripe yellow edge line & stop bars. 2 color thermoplastic minimum.....\$1,200.00
*Optional: 2 yellow ADA detectable warning mats...\$700.00
**Add \$350.00 processing fee for pulling permit. (Does not include city fees.)

Total: 28,600.00

[Add any permit costs and additional work to total]

We hereby propose to furnish labor and materials – complete in accordance with the above specifications, for the sum of: Twenty-Eight Thousand Six Hundred Dollars (\$28,600) with half payment upon start and full payment upon completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Any restitution for a lien will be at clients cost. This proposal subject to acceptance within (30) days and is void thereafter.

According to Florida's Construction Lien Law (Sections 713.001-713.37, Florida Statutes), those who work on your property or provide materials and are not paid in full have a right to claim for payment against your property. This claim is known as a construction lien. If your contractor or a subcontractor fails to pay subcontractors, sub-subcontractors, or materials suppliers or neglects to make other legally required payments, the people who are owed money may look to your property for payment, even if you have paid your contractor in full. If you fail to pay your contractor, your contractor may also have a lien on your property. This means if a lien is filed your property could be sold against your will to pay for labor, material, or other services that your contractor or a subcontractor may have failed to pay. Florida's Construction Lien Law is complex and it is recommended that whenever a specific problem arises, you contact an attorney.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

Signature: _____

Date: _____

AUTHORIZED SIGNATURE:

Precise Stripes LLC

Proposal

HAILIN PAVING CORP

21395 SW 216th Street

Miami, FL, 33179

(786) 342-4549 (786) 342-5657

PROPOSAL SUBMITTED TO Village Of Biscayne Park		PHONE (312) 656-01660	DATE 01/16/16
STREET 640 NE 114 ST		JOB NAME	
CITY STATE AND ZIP CODE Biscayne Park, FL, 33161		JOB LOCATION	
ARCHITECT	DATE OF PLANS	Attn: Heidi Siegel	JOB PHONE

We hereby submit specifications and estimates for:

Job Discription:

- Milling parking lot entrance, and in between streets.
- Prepare and apply base (Land Rock)
- Apply primer into the base and apply 1 Inch of Asphalt.
- Apply and make new lines for parking area.
- Apply stop lines (Paint)
- Paint and Apply street dividers.
- Remove parking bumpers, paint and install them back.

Price includes: Labor, helper, machinery equipment, bobcat, rental of truck and all materials.

We Propose hereby to furnish material and labor - complete in accordance with above specifications for the

Total price for the job above

12885.00 **\$15,000**

Payment to be made as follows:

<p>Acceptance of Contract - The above prices, specifications and conditions are satisfactory and we hereby accept. Payment understood to be for work as specified. Payment will be made as ordered below.</p>	<p>Accepted Signature</p> <p>Signature</p> <p>Signature</p>
<p>Date of Acceptance</p>	<p>Signature</p>

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3 **RESOLUTION NO. 2016-06**
4

5 **A RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA PROVIDING**
8 **POLICIES FOR VILLAGE BOARDS AND**
9 **COMMITTEES; PROVIDING FOR AN**
10 **EFFECTIVE DATE**
11

12
13 WHEREAS, the Village has several volunteer boards and committees which generally
14 meet once per month and provide valuable input to the Village Commission; and
15

16 WHEREAS, it has been brought to the Commission's attention that occasionally
17 Village board and committee meetings cannot be called to order due to a lack of a quorum; and
18

19 WHEREAS, the meetings are generally usually cancelled and rescheduled without any
20 discussion or progress being made; and
21

22 WHEREAS, the result of the cancellation is that Village volunteers have taken time out
23 of their busy schedules without any useful discussion or progress having been made; and
24

25 WHEREAS, the Commission finds setting policies for boards and committees is in the
26 best interests of the Village;
27

28 NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF
29 THE VILLAGE OF BISCAYNE PARK, FLORIDA:
30

31 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as
32 being true and correct and hereby made a specific part of this Resolution upon adoption hereof.
33

34 **Section 2.** The Village Commission of the Village of Biscayne Park hereby sets the
35 following policies concerning Village board and committee meetings:
36

- 37 • In the event that a scheduled and noticed meeting cannot be called to order for lack of a
38 quorum, the chair, or by consensus, a majority of the members may open a workshop
39 to discuss the items on the agenda. However, no votes may be cast nor action taken;
- 40 • All meeting agendas will clearly state that a workshop may be opened to discuss
41 agenda items if a quorum is not present;
- 42 • Minutes summarizing the items discussed shall be maintained and approved at a
43 subsequent Board meeting.
44

45 **Section 3.** This Resolution shall become effective upon adoption.
46

47 PASSED AND ADOPTED this ____ day of _____, 2016.

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David Coviello, Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

**The foregoing resolution upon being
put to a vote, the vote was as follows:**

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: 2016 National Urban and Community
Forestry Grant Program

Prepared By: Heidi Siegel, Village Manager

Sponsored By: Staff

Background

The Village Staff wishes to apply for a National Urban and Community Forestry grant to enhance and maintain the Village's tree canopy.

The grant will allow the Village to:

- Maintain the existing tree canopy.
- Rental of a lift machine to prune trees and remove coconuts.
- Utilize a professional certified arborist for staff certification, guidance and training to increase staff certification levels.
- Achieve TREE CITY USA status
- Educate the community through committees and workshops to improve the tree canopy on private properties.

Fiscal/Budget Impact

Staff is requesting \$5,000 in matching grant funds for the 2016 National Urban and Community Forestry Grant Program. The Village's required match will be request during the Fiscal Year 2016/2017 budget process. The total amount of the grant is \$10,000 (\$5,000 matching grant).

Staff Recommendation

Approval of Resolution 2016-07

Attachments

- Resolution 2016-07
- 2016 National Urban and Community Forestry Grant Scope of Work and Budget

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3 **RESOLUTION NO. 2016-07**
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5 **A RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA, AUTHORIZING**
8 **THE VILLAGE MANAGER TO APPLY FOR**
9 **THE 2016 FLORIDA URBAN AND**
10 **COMMUNITY FORESTRY GRANT PROPOSAL**
11 **THROUGH THE DEPARTMENT OF**
12 **AGRICULTURE AND CONSUMER SERVICES;**
13 **PROVIDING FOR AN EFFECTIVE DATE**

14
15 WHEREAS, trees and the diverse tree canopy are an important part of the Village; and

16 WHEREAS, the Village of Biscayne Park desires to apply for the 2016 Florida Urban
17 and Community Forestry Grant which would provide funding for the continued maintenance
18 and care of our tree canopy; and

19 WHEREAS, once funding is approved from the grant, the Village of Biscayne Park will
20 execute a Maintenance Memorandum of Agreement between the Village of Biscayne Park and
21 the Florida Department of Agriculture and Consumer Services.

22
23 **NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COMMISSION OF**
24 **THE VILLAGE OF BISCAYNE PARK, FLORIDA:**

25 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as
26 being true and correct and hereby made a specific part of this Resolution upon adoption hereof.

27
28 **Section 2.** The Village Commission authorizes the Village Manager to apply for the
29 2016 Florida Urban and Community Forestry Grant which would provide funding for the
30 continued maintenance and care of our tree canopy. The grant application, in substantial form,
31 is attached and incorporated by reference into this resolution as exhibit 1.

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33 **Section 3.** This Resolution shall become effective upon adoption.

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PASSED AND ADOPTED this ____ day of _____, 2016.

The foregoing resolution upon being put to a vote, the vote was as follows:

David Coviello, Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

ATTACHMENT A
2016 FLORIDA URBAN AND COMMUNITY FORESTRY GRANT

SCOPE OF WORK

GENERAL INSTRUCTIONS: Please complete all items pertaining to the Category Grant for which you are applying. The proposal packet must not exceed thirty (30) one sided pages, including attachments. All attachments must be 8 1/2" X 11". Six (6) copies, (one copy with original signatures and five copies) of the proposal must be received no later than 2:00 p.m., March 31, 2016, at:

Florida Department of Agriculture and Consumer Services
Purchasing Office - U&CF - 2016 PROPOSAL
407 South Calhoun Street
Mayo Building - Room SB-8
Tallahassee, FL 32399-0800
Telephone (850) 617-7181

- DRAFT -

If you have any questions, please see ATTACHMENT M, District/Center Contacts.

PROPOSER INFORMATION (Please Print or Type)

Project Title: Biscayne Park Tree Canopy Care Project
Proposer Name: Village of Biscayne Park
Name and Title of Contact Person: Heidi Siegel, Village Manager
Address: 640 NE 114 Street Biscayne Park, FL
Zip: 33161 Phone: 305-899-8000 US Congressional District Number: 24
FEID Number: 59-6000277 DUNS Number: _____
Email address: villagemanager@biscaynepark-fl.gov
Is your organization a Non-profit corporation pursuant to Chapter 617, Florida Statutes? Yes _____ No X

If the applicant is a city or county government, does your urban forestry program have the following:

Professional Staff, in-house or contracted. List qualifications such as ISA certification, forestry degree, etc:

on-call certified Arborist, V. ...

Citizen Tree Advisory Board or Tree Advocacy Group. Describe: Parks & Parkways and Ecology Boards

Urban Tree Inventory or Management Plan, how current? 2005

Tree Ordinance covering either public or private lands, describe: Miami Dade County

As the duly authorized representative of the Proposer named above, I hereby certify that all parts of the proposal and required grant information have been read and understood and that all information submitted herein is true and correct.

Authorized Executive Officer: Heidi Siegel

Title: Village Manager

Signature: [Handwritten Signature]

Date: 2/26/2016

(SCOPE OF WORK CONTINUED)

Describe the local community and current urban forestry program and role of applicant in that program, if a non-profit group:

Previous U&CF Grants received by the applicant. When were they implemented, and what did they accomplish?

Describe the goals and objectives of this project:

Describe how this project will help to develop and improve this program in the long-term:

Describe why these funds are needed to complete this project:

For a tree planting, describe what species are being planted and why. How will they be installed and maintained (be brief and concise, but complete)?

What environmental or educational value will the community derive from this project?

What steps have been taken to carry out this project in a cost effectiveness manner?

How will this project increase citizen involvement and support for the Community's Urban Forestry program in the long term? What evidence of community support for this project can be produced?

How will this project be publicized in the local community?

Tree City or Tree Campus USA certification and growth award, last year current?

Will a Certified Arborist(s) or a graduate forester from an accredited four year Bachelor of Science in Forestry program oversee this project? If not, who will provide oversight and what are their credentials?

What new partnerships will the project create or encourage?

- DRAFT -

ATTACHMENT B

BUDGET

Activity: Local Government Program Development and Improvement

Specific Description: Professional Tree Trimming / Pruning Services and Training

SUMMARY OF COSTS

(A 50/50 match on behalf of the Proposer is required)

	REQUESTED GRANT \$	LOCAL MATCH \$
Personnel	_____	_____
Fringe Benefits	_____	_____
Equipment (if authorized)	<u>\$500.00</u>	<u>\$500.00</u>
Supplies	_____	_____
Contractual (if authorized)	<u>\$4,500.00</u>	<u>\$4,500.00</u>
Trees	_____	_____
Overhead (5% for match)	_____	_____
Total Requested Grant (I)	<u>\$5,000.00</u>	_____
Total Matching Costs (II)	_____	<u>\$5,000.00</u>
Total Program Costs (III)	_____	<u>\$10,000.00</u>

-DRAFT-

Add columns I and II for total III (100%)

50 % Grant request

50 % Local match

A BUDGET, DETAILING ALL COSTS IDENTIFIED ABOVE MUST BE ATTACHED.

PROJECT LOCATION INFORMATION (Please print or type - complete where applicable)

County: Miami-Dade

Describe the Specific Location of the Project: Village of Biscayne Park

Who has responsibility for overseeing Project implementation (name and title)? _____

Heidi Siegel, Village Manager

Who has maintenance responsibility for the Project after completion? _____

Public Services Department

Is the Land Ownership Public or Private? Public

Name of Landowner: Village of Biscayne Park

Project Title: Biscayne Park Tree Canopy Project

Applicant Name: Village of Biscayne Park

(BUDGET CONTINUED)

Please note: All proposals must include a detailed itemized budget summary which lists all anticipated expenditures and explains all project costs. Proposals for site specific demonstration tree planting projects must list the quantity, species and approximate size (container size, or caliper and height) of trees to be planted.

IMPORTANT: THIS FORM MUST BE USED. PROPOSERS NOT USING THIS FORM WILL BE RULED INELIGIBLE

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<u>Personnel</u> (List titles or positions)				
<u>Fringe Benefits</u>				
<u>Equipment</u> (List items) Boom Lift Rental (to trim trees)	1	\$1,000	\$500	\$500

- DRAFT -

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<u>Supplies</u> (List items)				- DRAFT -
<u>Contractual</u> (List)				
Tree Pruning Comp.	1	\$8,000	\$4,000	\$4000
Certified Arborist	1	\$1,000	\$500	\$500

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<u>Trees</u> (List species and size)				
Overhead (5% of grant for match)				
Total			\$5,000	\$5,000

- DRAFT -

* Grant dollars may not be used to purchase food as supplies.



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Ordinance 2016-02 - Section 16.15
Landlord Permits

Prepared By: Maria C. Camara

Sponsored By: Staff

Background

At the February 2, 2016, commission meeting, the Commission discussed section 16.15 of the Land Development Code regarding Landlord permits, specifically removing the waiver of the permit fee after three years.

Following discussion, there was consensus from the Commission to have the Village Attorney draft the ordinance for first reading to remove the waiver, and to also include language proposed by Staff, regarding:

- Removal of Section 16.15.3 Exemption
- Removal of references to required inspections by the Village

Recommendation

Approval of Ordinance 2016-02 at first reading.

Attachments

- Resolution 2016-02

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ORDINANCE NO. 2016-02

**AN ORDINANCE OF THE VILLAGE
COMMISSION OF THE VILLAGE OF BISCAYNE
PARK, FLORIDA AMENDING SECTION 16-15 OF
THE LAND DEVELOPMENT CODE ENTITLED
“LANDLORD PERMITS”; PROVIDING FOR
CONFLICTS; PROVIDING FOR SEVERABILITY;
PROVIDING FOR INCLUSION; PROVIDING FOR
AN EFFECTIVE DATE**

WHEREAS, Section 16-15 of the Village’s Land Development Code requires a property owner to obtain an annual landlord permit when the dwelling unit has been leased, subleased, rented or allowed to be occupied; and

WHEREAS, the implementation of this policy has assisted the Village in ensuring that owners and occupants of residential rental units share the responsibility in maintaining the rental units in compliance with Village codes and avoiding nuisances for neighboring residents; and

WHEREAS, the annual permit fee of \$50.00 per unit assists in defraying the expense of administration of the policy; and

WHEREAS, the Village Commission finds it in the best interests of the Village to approve this ordinance, authorizing the continuation of the landlord permitting program;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF
THE VILLAGE OF BISCAYNE PARK, FLORIDA:**

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Section 16-15 of the Village of Biscayne Park Land Development Code, entitled, “Landlord permits”, is hereby amended to read as follows:

16.15. - Landlord permits.
16.15.1 Application for permit; issuance of permit. Every owner of a dwelling is required to obtain an annual landlord permit for each dwelling unit from the village manager or designee prior to leasing, subleasing, renting or allowing the occupancy of such unit to another natural person or other natural persons, unrelated to the owner, whether or not for consideration, except as provided in subsection 16.15.3. In the case of multiple owners of any such dwelling unit, it shall be sufficient for any one of the owners to have obtained a permit on the unit. The application shall be in writing and on a form provided by the village.

1 Such annual permit shall be valid from January 1 through December 31 of each year and
2 shall be issued and not revoked if:

- 3 (1) The annual regulatory fee is paid.
- 4 (2) The applicant and the applicant's property are not in violation of this section.
- 5 (3) The applicant provided the correct street address for all parcels or property covered by
6 this section.

7 16.15.2 Landlord permit required. It is hereby deemed unlawful for any person to lease, sublease,
8 rent or allow the occupancy of any dwelling or dwelling unit for the purpose of tenancy,
9 whether or not for consideration, without first obtaining the required landlord permit.

10 ~~16.15.3 Exemption. The provisions of this section do not apply if the dwelling unit is occupied~~
11 ~~by less than three (3) persons eighteen (18) years of age or older, one (1) of whom is the~~
12 ~~owner, and the children of one (1) or both of these people.~~

13 16.15.4~~3~~ Payment; late payment. The village shall bill each applicant or holder of a landlord
14 permit for the annual fee, once the village manager or designee determines that all
15 requirements for the permit have been met. If payment is not received on the due date, the
16 account shall be considered delinquent and subject to a delinquency penalty of ten (10)
17 percent for the first thirty (30) days of delinquency and an additional five (5) percent penalty
18 for each month of delinquency thereafter until paid; provided that the total delinquency
19 penalty shall not exceed twenty-five (25) percent of the fee due. If payment is not received
20 within one hundred twenty (120) days, the village manager or designee may refer the
21 account to a collection agency. If the collection agency does not collect the amount due
22 within ninety (90) days of the referral, or if the village manager or designee decides not to
23 refer the account to a collection agency, the applicant or permit holder shall be subject to
24 citation for violation of this section and proceedings before the code enforcement board.

25 16.15.5~~4~~ Fees.

26 (a) Fees to be charged for the purpose of administering this ordinance shall be established
27 by separate resolution.

28 (b) The village manager shall collect all fees due and owing to the village.

29 ~~(c) Inspections of the applicant's premises shall be scheduled at the convenience of both the~~
30 ~~enforcement officer/inspector, landlord and tenant(s). If the landlord and/or tenant fails~~
31 ~~to be present at the time of the scheduled inspection or if the enforcement~~
32 ~~officer/inspector is denied and/or unable to gain access to the dwelling or dwelling unit~~
33 ~~to conduct the requisite inspection, the landlord may be subject to being charged a re-~~
34 ~~inspection fee for each re-inspection, at the discretion of the village. Additionally, after~~
35 ~~three (3) such attempts and/or denials of access to the premises, the village may pursue~~
36 ~~the revocation of any existing permit(s) of use issued to the subject premises.~~

37 16.15.6 Waiver of permit fee. If the property has received no violations for three (3) consecutive
38 years, then the landlord permit fee shall be waived.

39 16.15.7~~5~~ Application procedures.

40 (a) No landlord permit shall be issued or granted to any person unless an application is filed
41 with the village manager, or his/her designee on forms provided for that purpose,
42 disclosing the following:

1 (1) The landlord's name and address and telephone number, and any other emergency
2 contact information. Any changes in such information during the period for which
3 the landlord permit is issued shall be made to the village manager or his/her
4 designee, in writing.

5 (2) If the applicant is a corporation or partnership, the full name and address of the
6 corporation or partnership and the state of incorporation. Applicant must submit a
7 copy of the articles of incorporation.

8 (b) All applications and permits shall be assigned a number, which may be an individual's
9 Social Security Number, a corporation's federal tax number, or such other uniform
10 method of numbering selected by the village manager or his designee.

11 (c) Statement of accuracy: The application form shall contain the following language:

12 "The undersigned has carefully reviewed this application and all information contained
13 herein has been freely and voluntarily provided. All facts, figures, statements contained
14 in this application are true, correct, and complete to the best of my knowledge and
15 belief. ~~The applicant also acknowledges and understands that the issuance of a Village~~
16 ~~landlord permit is contingent upon a compliance inspection and in conjunction with the~~
17 ~~issuance of a certificate of occupancy.~~ The undersigned understands that failure to
18 comply with the Village's ordinances may result in revocation of said landlord permit."

19 (d) The applicant shall print and sign his or her name to the application immediately after
20 the statement required in subsection (c) above. In the case of a corporation, an officer
21 shall be required to sign the application in his individual capacity and not solely as a
22 corporate agent.

23 (e) Dwelling or dwelling units that are required to obtain a certificate of occupancy
24 pursuant to the Florida Building Code, must do so prior to the issuance of a landlord
25 permit. The village shall honor any certificate of occupancy issued by Miami-Dade
26 County; provided that the occupancy for which the certificate was issued remains the
27 same.

28 (f) State license, certificate, registration required. All premises regulated by the state must
29 submit a copy of their current state license, certificate, and/or registration prior to the
30 issuance of their landlord permit and thereafter each year at the time of renewal. Only
31 the state license itself or receipt therefore shall constitute proof of current state license.

32 (g) Landlord permits shall not be issued unless all application procedures in this section are
33 completed.;

34 ~~(1) There has been a site inspection of the dwelling or dwelling unit(s) by the village.~~

35 ~~(2) The village has verified compliance with all applicable laws and regulations and~~
36 ~~has collected all applicable fees due to the village.~~

37 16.15.86 Failure to apply for permit. If the village manager or designee has reasonable cause to
38 believe that a dwelling unit is being leased, subleased, rented or occupied without a permit
39 in violation of this section, the owner of the property shall be given notice that a permit is
40 required and that an application must be filed with the village within thirty (30) days of the
41 notice. If an application, or evidence that a permit is not required, is not received on the due

1 date, the owner shall be cited for violation of this section and proceedings before the code
2 enforcement board will begin.

3 16.15.97 Tenant documents. Prior to executing a lease for the dwelling unit covered by the
4 permit, applicant will provide each tenant with a copy of:

5 (a) F.S. Ch. 83, pt. II, entitled "Residential Tenancies;" and

6 (b) Chapter 16, section 16.15 of this Code, entitled "Landlord Permits."

7 16.15.408 Obligation to pursue lawful remedies. In the event the village provides notice to the
8 applicant (property owner or designated agent) of repeated violations of certain ordinances
9 by a tenant or guests of a tenant of the dwelling unit, the applicant will pursue all lawful
10 remedies available under F.S. § 83.56, regarding termination of the rental agreement due to
11 the tenant's failure to comply with F.S. Ch. 83, the provisions of the lease or this Code.

12 16.15.419 Requirements of permittee.

13 (a) Any owner who resides outside of Miami-Dade County either at the time of procuring a
14 permit or after having procured a permit shall appoint an agent who resides within the
15 county for the purpose of receiving notices from the village concerning the permit. The
16 owner shall notify the village in writing of the name, address and telephone number of
17 the agent. If the owner fails to appoint an agent or notify the village, the permittee shall
18 be presumed to have agreed to constructive notice by publication in a newspaper of
19 county-wide circulation within Miami-Dade County.

20 (b) The permittee and appointed agent, if any, shall maintain a list of the names of tenants
21 in each dwelling unit. Such lists shall be available to the village upon reasonable notice.

22 16.15.4210 Material breaches of lease. Adjudications of guilt or pleas of no contest of the
23 village's ordinances, including but not limited to, noise, animal control, solid waste, storage,
24 trash and yard maintenance, shall be a material breach of a lease of any unit regulated by
25 this section, and grounds for termination of the lease.

26 16.15.4311 Agreement to allow inspection. By applying for a permit, the owner agrees to allow
27 inspection of the unit for violations of the housing code at any reasonable time; however,
28 this provision shall not be interpreted as authorizing the village to conduct an inspection of
29 an occupied rental unit without obtaining either the consent of an occupant or a warrant.

30 16.15.4412 Contact information. No permit shall be issued or renewed until the applicant or
31 permit holder has provided the name and phone number of a natural person eighteen (18)
32 years of age or older who can be contacted twenty-four (24) hours a day, seven (7) days a
33 week, regarding the rental unit. This contact person may be the owner, the owner's agent, or
34 any other person other than a resident of the rental unit who has agreed to be the contact
35 person.

36 16.15.4513 Denial or revocation of permit.

37 (a) The village manager or designee may deny issuance of, or revoke, any permits applied
38 for under this section if it is determined either that the applicant or holder has made
39 material misrepresentations about the condition of his/her property, or that the owner
40 has otherwise violated a provision of this section.

41 (b) If the village manager or designee determines there is reasonable cause to believe that
42 there are grounds to revoke or deny a permit applied for or held, a written notice shall

1 be mailed by registered mail to the owner or agent whose address was provided in the
2 application for such permit. If the dwelling unit in question is occupied, a copy of the
3 notice shall be mailed to at least one (1) tenant. Such written notice shall state the
4 alleged grounds for revocation or denial. For revocation of a permit, such written notice
5 shall also state that the revocation will become effective thirty (30) days from the date
6 of the notice unless, within the thirty (30) days, the alleged grounds for revocation are
7 remedied (or legal action to do so is begun) to the satisfaction of the village manager or
8 designee or a hearing is applied for in accordance with this section.

9 (c) Within thirty (30) days from the date the notice of revocation or denial is mailed, a
10 holder of or applicant for a permit or the appointed agent may request in writing to the
11 village manager a hearing on the revocation or denial. The village manager or
12 designee shall schedule the hearing to occur within fifteen (15) days after receiving the
13 request for hearing and shall notify the permit holder or applicant at least five (5) days
14 in advance. The hearing may be postponed if mutually agreed upon by all parties.

15 (d) The hearing shall be conducted informally and adherence to the rules of evidence
16 normally followed by the courts shall not be required. Any person may present
17 testimony, documents or other evidence as deemed relevant by the village manager or
18 designee. Any person may be represented by counsel.

19 (e) The village manager or designee shall consider all evidence presented, and if the
20 preponderance of the evidence supports the allegation of violation the permit shall be
21 denied or revoked. If the preponderance of the evidence does not support the allegation
22 of violation, the permit shall be issued or allowed to continue. The decision of the
23 village manager or designee may be appealed to the county court of Miami-Dade
24 County.

25 (f) The village manager or designee may waive the revocation requirement as to any permit
26 if it is determined that the owner has attempted in good faith to comply with this
27 section. In determining asserted good faith as required for a waiver, the village manager
28 or designee may consider, but not be limited to, the owner's having remedied the
29 violation, and the owner's past history of violations of the conditions of the landlord
30 permit.

31 (g) If a permit is revoked under this section, the owner whose permit was revoked shall not
32 be issued another permit on the same premises for a period of six (6) months after the
33 date of revocation.

34 16.15.4614 Inspections and complaints.

35 (a) Inspections. If there is cause to believe a violation of this section exists, the village
36 manager or designee is hereby authorized to make inspections of any premises at
37 reasonable times with seventy-two (72) hours notice to the owner or agent at the address
38 provided in the application for the permit for the premises or, if no permit has been
39 applied for, to the owner as shown on the latest tax rolls, and one (1) occupant (if any),
40 to determine if a violation exists. Upon refusal to allow entry into the dwelling, the
41 village may apply for a search warrant from the appropriate court for authorization to
42 enter the dwelling.

1 (b) Complaints. All complainants shall be requested to state their names and addresses and
2 give a statement of the facts giving rise to the complainant's belief that the provisions of
3 this section are being violated. Such information may be obtained orally or in writing.

4 16.15.4715 Penalties for violations. Any person who violates any section of this ordinance shall
5 be subject to the issuance of a civil citation with a civil penalty in the amount of two
6 hundred fifty dollars (\$250.00) per day. Violations of this ordinance may also be punished
7 by a fine not to exceed five hundred dollars (\$500.00). Each day any violation or any
8 provision of this Code shall continue, shall constitute a separate offense.

9 **Section 3.** Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts
10 thereof in conflict herewith, are and the same are hereby repealed to the extent of such conflict.

11
12 **Section 4.** Severability. The provisions of this Ordinance are declared to be
13 severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be
14 held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining
15 sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it
16 being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any
17 part.

18
19 **Section 5.** Codification. It is the intention of the Village Commission of the Village of
20 Biscayne Park, that the provisions of this Ordinance shall become and made a part of the Code of
21 Ordinances of the Village of Biscayne Park, Florida, and that the Sections of this Ordinance may be
22 renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or other
23 word or phrase in order to accomplish such intention.

24
25 **Section 6.** Effective Date. This Ordinance shall be effective upon adoption on
26 second reading.
27

28
29 The foregoing Ordinance was offered by Commissioner _____, who moved its
30 adoption. The motion was seconded by _____ and upon being put to a vote,
31 the vote was as follows:

32
33
34 PASSED AND ADOPTED upon first reading this ____ day of _____, 2016.

35 PASSED AND ADOPTED upon second reading this ____ day of _____, 2016.
36

**The foregoing ordinance upon being put
to a vote, the vote was as follows:**

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

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6 David Coviello, Mayor
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14 Attest:
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18 _____
19 Maria C. Camara, Village Clerk
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24 Approved as to form:
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28 _____
29 John J. Hearn, Village Attorney
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31



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Ordinance 2016-03 - Section 6.3
Relating to Solid Waste

Prepared By: Maria C. Camara

Sponsored By: Staff

Background

At the February 2, 2016, commission meeting, the Commission discussed Section 6.3 of the Code of Ordinances relating to Solid Waste, specifically the inconsistencies in when garbage, trash and recycling may be placed at the curb.

Following discussion, there was consensus from the Commission to have the Village Attorney draft the ordinance for first reading to amend the language of the Code to specify the following:

- Garbage, trash or recycling may be placed out for collection on the curb no earlier than 5:00pm the day before scheduled collection, and must be retrieved by no later than 5:00am the day after.
-

Recommendation:

Approval at first reading.

Attachments:

- Ordinance 2016-03

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ORDINANCE NO. 2016-03

**AN ORDINANCE OF THE VILLAGE
COMMISSION OF THE VILLAGE OF BISCAYNE
PARK, FLORIDA AMENDING SECTION 6.3
ENTITLED "SOLID WASTE"; PROVIDING FOR
CONFLICTS; PROVIDING FOR SEVERABILITY;
PROVIDING FOR INCLUSION; PROVIDING
FOR AN EFFECTIVE DATE**

WHEREAS, staff periodically reviews the Village Code and makes recommendations concerning amendments to the Code; and

WHEREAS, a review of Section 6.3 has revealed that there is an inconsistency in the times for which garbage, trash and recycling may be placed at the property line and removed by the resident; and

WHEREAS, staff has found that streamlining and perhaps shortening the timeframes will help to eliminate piles and receptacles throughout the Village and will allow for more consistent Code compliance administration; and

WHEREAS, the Village Commission finds it in the best interests of the Village to approve this ordinance, authorizing the standardization of garbage, trash and recycling pickup and removal times to be consistent with staff's recommendations;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Section 6.3 of the Village of Biscayne Park Land Development Code, entitled, "Solid waste", is hereby amended to read as follows:

6.3. - Solid waste.

6.3.1 Local government solid waste responsibilities. The municipality of Biscayne Park is responsible for collecting and transporting solid waste from its jurisdiction to a solid waste disposal facility operated by the county or operated under a contract with the county. The county may charge reasonable fees for the handling and disposal of solid waste at their facilities.

6.3.2 Containers.

- (a) Each residential unit shall have a sufficient number of garbage cans or approved containers, not to exceed forty (40) gallons in capacity, to accommodate all garbage, leaves and grass cuttings. Garbage cans shall be kept tightly-closed at all times and

1 easily accessible to collectors. Collection service may be discontinued where the
2 garbage cans or containers are determined to be unfit for receptacles by the public
3 works department. Failure of the property owner to provide proper garbage cans or
4 containers which results in discontinuance of service shall subject the property owner to
5 the penalty provisions of this Code.

6 (b) Garbage cans and trash receptacles must be placed behind the face of the building and
7 screened from view except when properly placed out for pickup.

8 (c) Dumpsters.

9 (1) Intent. It is the intent of this section to regulate the location and construction of
10 bulk container enclosures in a manner that promotes the public health and safety,
11 and lessens or otherwise mitigates the visual impact of such bulk containers upon
12 the community. A bulk container is a receptacle with a capacity of greater than one
13 (1) cubic yard which purpose is for the disposal and storage of garbage, trash and
14 any form of waste materials, not including hazardous or infectious waste

15 (2) Domestic trash. Every refuse accumulation of animal, fruit or vegetable matter that
16 attends the preparation, use, cooking and dealing in the storage of edibles, and any
17 other matter of any nature whatsoever which is subject to decay, purification and
18 degeneration of noxious or offensive gases or odors.

19 (3) Garden/bulky waste. Items of household refuse, tree cutbacks and shrubbery
20 cuttings, and other refuse attending the care of lawns, boxes and like articles.

21 (4) Enclosure. Wheeled bulk containers for the disposal of solid waste shall be
22 enclosed in a fence or wall fully screening it from view. Chain link fencing is not
23 permitted for enclosure or gate. Containers are to be positioned upon a hard surface
24 pad and a hard surface roll-away from the pad to the servicing area is provided to
25 facilitate servicing. Wheeled bulk containers shall only be placed curbside for
26 collection and shall remain curbside for a reasonable amount of time in order to
27 facilitate collection. In no case shall wheeled bulk containers remain overnight at
28 curbside or street side.

29 (5) Size requirement. Each enclosure shall provide a minimum of eighteen (18) inches
30 of clear space between each side of each bulk container (including lifting flanges)
31 and the adjacent wall surface of that enclosure, or other containers within the same
32 enclosure. The height of each enclosure shall be six (6) inches greater than the
33 highest part of the bulk container therein.

34 (6) Placement. The placement of containers and enclosures shall be planned and
35 constructed in a manner that allows unobstructed access to each container and the
36 unobstructed opening of the gates during the emptying process. Containers shall
37 not be located in such a manner that the service vehicle will block any intersection
38 during the emptying process. Containers shall be located to the rear of the property,
39 no closer than ten (10) feet to a property line.

40 (7) Gates. All enclosures shall have gates and their construction shall be of sturdy
41 metal frame and hinges with an opaque facing material. Servicing gates shall
42 incorporate gate stops and latches that are functional in the full open and closed
43 positions. Hinge assemblies shall be strong and durable so that access and servicing

1 gates function properly and do not sag. Enclosure gates shall be closed at all times
2 except for the time necessary to service the bulk container(s).

3 (8) Pad/hard surface. All enclosures shall be placed on poured concrete, solid or
4 perforated interlocking concrete block paving (ICB), or any existing hardened
5 paving system. A service access drive for the purpose of emptying the bulk
6 container shall also be provided unless a hard surface that provides access to the
7 bulk container already exists.

8 (9) Maintenance. Approved enclosures shall be maintained in good condition and
9 appearance at all times. Gates and latches shall be kept fully operable and shall be
10 cleaned periodically to prevent noxious odors and unsanitary conditions from
11 occurring. Enclosure pads and access drives shall be repaired or rebuilt whenever
12 the pavement structure deteriorates.

13 6.3.3 Owner/occupant responsibility.

14
15 (a) The Village Commission finds that aesthetics are paramount to maintaining an attractive
16 and marketable community. The violations enumerated below severely damage the
17 aesthetics and livability of the community immediately upon their commission. Such
18 damage cannot be repaired or reversed. Therefore, the Village Commission hereby
19 deems a violation of this Section an irreparable and irreversible violation.

20 ~~(ab)~~ It shall be the duty of each owner/occupant to prevent the continued, excessive and
21 unsightly accumulation of garbage, trash and other types of waste and rubbish.

22 ~~(bc)~~ Each owner/occupant shall place domestic trash and recyclable materials at the property
23 line in front of the property no earlier than 5:00 p.m. of the day the evening not more
24 than twenty four (24) hours before preceding the scheduled collection time and
25 containers must be removed and placed out of sight by 5:00 a.m. the day following the
26 scheduled day of collection. Each owner/occupant shall remove their trash container
27 from the front of the property within twenty four (24) hours after collection.

28 ~~(ed)~~ Failure to comply with the provisions of this section shall constitute a violation of this
29 Code.

30 6.3.4 Garden/bulky waste. All tree trimmers and tree surgeons who are employed by a resident
31 or occupant of any residence or who may be employed by the village, or who may otherwise
32 pursue their occupation in the village shall be required to remove immediately to a dump or
33 other place designated for refuse, all refuse, cutting or debris resulting from their operation.
34 In no event shall any refuse, cuttings or debris remain overnight on any premises where tree
35 trimmers or tree surgeons have been engaged in their occupation. Each property owner shall
36 place tree and garden refuse at the property line in front of the property no earlier than 5:00
37 p.m. ~~6:00 a.m.~~ of the day preceding the scheduled collection time and containers must be
38 removed and placed out of sight by ~~6:00 a.m.~~ 5:00 a.m. the day following the scheduled day
39 of collection.

40 6.3.5 Recycling program. The village may form cooperative arrangements with the county for
41 implementing recycling programs. The following requirements shall apply:

- 1 (a) Construction and demolition debris must be separated from the solid waste stream and
2 segregated in separate locations at a solid waste disposal facility or other permitted site.
- 3 (b) The local government is encouraged to separate all plastic, metal, and all other grades of
4 paper for recycling prior to final disposal and is further encouraged to recycle yard trash
5 and other mechanically treated solid waste into compost available for agricultural and
6 other acceptable uses.
- 7 (c) In developing and implementing recycling programs, the village is encouraged to use
8 for-profit organizations for the collection, marketing, and disposition of recyclable
9 materials.

10 6.3.6 Solid waste franchise. The village may enter into a written agreement with other persons
11 to undertake to fulfill some or all of the village's solid waste responsibilities.

12 6.3.7 Determination and announcement of full cost for solid waste management.

- 13 (a) The village shall determine the full cost for solid waste management within the service
14 area of the village for the one-year period beginning on October 1, 1988, and shall
15 update the full cost every year thereafter. The method to be used in calculating full cost
16 shall be according to the rule established by the Florida Department of Environmental
17 Regulations.
- 18 (b) The village shall establish a system to inform, no less than once a year, residential and
19 nonresidential users of solid waste management services within the village service area
20 of the user's share, on an average or individual basis, of the full cost for solid waste
21 management as determined pursuant to subsection 6.3.7(a) above.
- 22 (c) Additional/unscheduled trash removal. The village shall provide additional/unscheduled
23 trash removal for its residents. The cost for these services shall be determined annually
24 by resolution of the village commission.

25 6.3.8 Litter. Unless otherwise authorized by law or permit, it shall be unlawful for any person
26 to dump litter in any manner or amount as stipulated in the Florida Litter Law.

27 6.3.9 Violations of this section; enforcement procedures available to village; schedule of fines
28 and penalties. Any violation or repeat violation of this section may be pursued by the village
29 by appropriate remedy either in court, through code enforcement by the imposition of a fine
30 as set forth below, or by any other means available at law or in equity, at the option of the
31 village. If it is the first violation, a warning may be given. Any person violating this section
32 shall be punished by a fine of not more than thirty dollars (\$30.00) per violation. Each day,
33 or portion thereof, that a violation occurs is considered a separate and additional violation.

34
35 **Section 3.** Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts
36 thereof in conflict herewith, are and the same are hereby repealed to the extent of such conflict.

37 **Section 4.** Severability. The provisions of this Ordinance are declared to be
38 severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be

1 held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining
2 sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it
3 being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any
4 part.

5 **Section 5.** Codification. It is the intention of the Village Commission of the Village of
6 Biscayne Park, that the provisions of this Ordinance shall become and made a part of the Code of
7 Ordinances of the Village of Biscayne Park, Florida, and that the Sections of this Ordinance may be
8 renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or other
9 word or phrase in order to accomplish such intention.

10 **Section 6.** Effective Date. This Ordinance shall be effective upon adoption on
11 second reading.

12
13 The foregoing Ordinance was offered by Commissioner _____, who moved its
14 adoption. The motion was seconded by _____ and upon being put to a vote,
15 the vote was as follows:

16
17 PASSED AND ADOPTED upon first reading this ____ day of _____, 2016.

18 PASSED AND ADOPTED upon second reading this ____ day of _____, 2016.
19

**The foregoing ordinance upon being put
to a vote, the vote was as follows:**

20
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24 _____
25 David Coviello, Mayor

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

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Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Ordinance 2016-04 - Civil Citations

Prepared By: Maria C. Camara

Sponsored By: Staff

Background

At the February 2, 2016 commission meeting, the Commission discussed the utilization of civil citations which would allow for penalties for repeatable violations which can be corrected with minimal effort, as brought forward by Village Attorney John Hearn.

After discussion, there was consensus to move forward and to have the Attorney draft an ordinance for first reading, as well as provide a list of the violations, which include, but are not limited to:

- Parking on the grass
- Overgrown grass
- Waste receptacles left out after collection
- Waste receptacles not properly stored behind face of building
- Excessive/offensive noise

Recommendation:

Approval at first reading.

Attachments:

- Ordinance 2016-04

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ORDINANCE NO. 2016-04

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA AMENDING 6.3.3 OF THE LAND DEVELOPMENT CODE ENTITLED “OWNER/OCCUPANT RESPONSIBILITY”; AMENDING SECTION 14.1 OF THE LAND DEVELOPMENT CODE ENTITLED “COMPLIANCE PROCEDURE”; AMENDING SECTION 15.4 OF THE LAND DEVELOPMENT CODE ENTITLED “OTHER PENALTIES AND REMEDIES”; PROVIDING FOR INTENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the current notice of violation procedure is effective and efficient for most violations of the Village Code; and

WHEREAS, the current notice of violation procedure is ineffective and inefficient for violations of the Village Code that are easily correctable as it allows repeat violations of certain Code provisions to occur and to negatively and irreparably impact the Village without any consequence to the violator; and

WHEREAS, an administrative citation process would create a streamlined and efficient way of enforcing easy to correct violations of the Village Code that are easily correctable, however, the damage is irreversible; and

WHEREAS, the Village Commission finds it to be in the best interests of the residents of the Village of Biscayne Park to create and enact an administrative citation process;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. It is the intent of the Village Commission that administrative citations be issued for violations that can be corrected with minimal effort, and are either health and safety violations, or irreparable or irreversible.

1 **Section 3.** Section 6.3.3 of the Village of Biscayne Park Land Development Code,
2 entitled, “Owner/occupant responsibility”, is hereby amended to read as follows:

3 **6.3.3 Owner/occupant responsibility.**
4

5 (a) The Village Commission finds that aesthetics are paramount to maintaining an attractive
6 and marketable community. The violations enumerated below severely damage the
7 aesthetics and livability of the community immediately upon their commission. Such
8 damage cannot be repaired or reversed. Therefore, the Village Commission hereby
9 deems a violation of this Section an irreparable and irreversible violation.
10

11 (āb) It shall be the duty of each owner/occupant to prevent the continued, excessive and
12 unsightly accumulation of garbage, trash and other types of waste and rubbish.

13 (āc) Each owner/occupant shall place domestic trash and recyclable materials at the property
14 line in front of the property no earlier than 5:00 p.m. of the day the evening not more
15 than twenty four (24) hours before preceding the scheduled collection time and
16 containers must be removed and placed out of sight by 5:00 a.m. the day following the
17 scheduled day of collection. Each owner/occupant shall remove their trash container
18 from the front of the property within twenty four (24) hours after collection.

19 (ād) Failure to comply with the provisions of this section shall constitute a violation of this
20 Code.

21 **Section 4.** Section 14.1.7 of the Village of Biscayne Park Land Development
22
23 Code, entitled, “Compliance procedure”, is hereby amended to read as follows:

24 **14.1.7 Compliance procedure.**

25 (a) It shall be the duty of the code compliance officer to initiate enforcement proceedings of
26 the various codes; provided, however, no member of the code compliance board shall
27 have the power to initiate such enforcement proceedings.

28 (b) Except as provided in subsections (c), ~~and~~ (d) and (f), if a violation of the codes is
29 found, the code compliance officer shall notify the violator and give the violator a
30 reasonable time to correct the violation. Should the violation continue beyond the time
31 specified for correction, the code compliance officer shall notify the code compliance
32 board of the charges and request a hearing pursuant to procedure in section 14.1.8.
33 Notice shall be provided pursuant to section 14.1.13.

34 (c) If the violation is corrected and then recurs or if the violation is not corrected by the
35 time specified for correction by the code compliance officer, the case may be presented
36 to the code compliance board even if the violation has been corrected prior to the board
37 hearing, and the notice shall so state. If a repeat violation is found, the code compliance
38 officer shall notify the violator but is not required to give violator a reasonable time to
39 correct the violation. The code compliance officer, upon notifying the violator of a
40 repeat violation, shall notify the code compliance board and request a hearing. The code

1 compliance board shall schedule a hearing and shall provide notice pursuant to section
2 14.1.12. The case may be presented to the code compliance board even if the repeat
3 violation has been corrected prior to the board hearing, and the notice shall so state.
4 "Repeat violation" means a violation of a provision of a code or ordinance by a person
5 who has been previously found, through a code compliance board or other quasi-
6 judicial or judicial process, to have violated or has admitted violating the same
7 provision within five (5) years prior to the violation.

8 (d) If the code compliance officer has reason to believe a violation presents a serious threat
9 to the public health, safety and welfare, the code compliance officer may proceed
10 directly to the procedure in subsection 14.1.7(b) without notifying the violator.

11 (e) If the owner of the property which is subject to an enforcement proceeding before a
12 code compliance board, or if the court, transfers ownership of such property between
13 the time the initial pleading was served and the time of the hearing, such owner shall:

14 (1) Disclose, in writing, the existence and the nature of the proceeding to the
15 prospective transferee.

16 (2) Deliver to the prospective transferee a copy of the pleadings, notices, and other
17 materials relating to the code enforcement proceeding received by the transferor.

18 (3) Disclose, in writing, to the prospective transferee that the new owner will be
19 responsible for compliance with the applicable code and with orders issued in the
20 code enforcement proceeding.

21 (4) File a notice with the code compliance department of the transfer of the property,
22 with the identity and address of the new owner and copies of the disclosures
23 made to the new owner, within five (5) days after the date of the transfer. A
24 failure to make the disclosures described in this subsection before the transfer
25 creates a rebuttable presumption of fraud. If the property is transferred before the
26 hearing, the proceeding shall not be dismissed, but the new owner shall be
27 provided a reasonable period of time to correct the violation before the hearing is
28 held.

29 (f) The Village of Biscayne Park adopts supplemental and alternative code enforcement
30 procedures pursuant to Sections 162.13 and 162.22, Florida Statutes, as amended, to
31 authorize code compliance officers to issue administrative citations for review before
32 the code compliance board. A code compliance officer shall have the sole discretion in
33 determining whether to issue an administrative citation or a notice of violation. In the
34 issuance of an administrative citation for the following offenses:

35
36 (i) overgrown grass in violation of Section 8.4.1 of the Land Development Code;

37 (ii) domestic trash and recycling materials not removed under the requirements of
38 Section 6.3.3 of the Land Development Code;

39 (iii) garbage cans and trash receptacles not placed behind face of building and
40 screened from view, in violation of Section 6.3.2 of the Land Development Code;

41 (iv) parking on the grass where there is an approved parking surface as required by
42 Section 5.6.1 of the Land Development Code;

1 (v) violations of Section 3-21 or Section 10.1 of the Code, as they relate to
2 excessive/offensive noise.

3
4 In the issuance of an administrative citation, the following procedures shall be used:

5
6 (1) For the offenses enumerated above, a code compliance officer who, upon personal
7 investigation, has reasonable cause to believe that there is a violation, shall have the
8 authority to issue an administrative citation to the alleged violator and/or owner of the
9 property.

10
11 (2) The administrative citation issued shall be in a form approved by the Village
12 Manager and shall contain:

13
14 (i) The date and time of issuance.

15
16 (ii) The name and address of the person to whom the administrative
17 citation is issued.

18
19 (iii) The date and time the violation was committed.

20
21 (iv) The facts constituting reasonable cause.

22
23 (v) The section of the Code that is violated.

24
25 (vi) The name of the code compliance officer.

26
27 (vii) The procedure for the person to follow in order to pay or contest the
28 administrative citation.

29
30 (viii) The penalty if the person elects to contest the administrative citation.

31
32 (ix) The penalty if the person elects to pay the administrative citation.

33
34 (x) A conspicuous statement that if the person fails to pay the penalty
35 within the time allowed, or fails to appear before the code
36 compliance board, that the person shall be deemed to have waived his or
37 her right to contest the administrative citation and that, in such case, a
38 final order and/or judgment may be entered against the person up \$500.

39
40 (4) After issuing the administrative citation, the code compliance officer shall deposit
41 an original with the Village Manager or their designee.

1 (5) A person who has been served with an administrative citation shall elect either to:

2
3 (i) Correct the violation and pay within ten (10) days of service of the
4 administrative citation the penalty in the manner indicated on the
5 administrative citation; or

6
7 (ii) Attend a hearing before the code compliance board.
8

9 **Section 5.** Section 15.4 of the Village of Biscayne Park Land Development Code,
10 entitled, “Other penalties and remedies”, is hereby amended to read as follows:

11 **15.4. - Other penalties and remedies.**

12 15.4.1 *Planning board determination.* If the planning board determines that the code
13 enforcement process would otherwise be an inadequate response to a given violation, it may
14 pursue the following penalties and remedies, as provided by law.

15
16 15.4.2 *Civil remedies.* If any building or structure is erected, constructed, reconstructed,
17 altered, repaired, or maintained or any building, structure, land, or water is used in violation of
18 this code, the planning board or the code compliance board, through the village attorney, may
19 institute any appropriate civil action or proceedings in any court to prevent, correct, or abate
20 the violation.

21
22 15.4.3 ~~Civil~~ Administrative citation. For any violation against this code and to enforce any
23 provisions of this code, ~~civil~~ administrative citation procedures may be used.

24
25 **Section 6.** Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts
26 thereof in conflict herewith, are and the same are hereby repealed to the extent of such conflict.

27 **Section 7.** Severability. The provisions of this Ordinance are declared to be
28 severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be
29 held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining
30 sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it
31 being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any
32 part.

33 **Section 8.** Codification. It is the intention of the Village Commission of the Village of
34 Biscayne Park, that the provisions of this Ordinance shall become and made a part of the Code of

1 Ordinances of the Village of Biscayne Park, Florida, and that the Sections of this Ordinance may be
2 renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or other
3 word or phrase in order to accomplish such intention.

4 **Section 9.** Effective Date. This Ordinance shall be effective upon adoption on
5 second reading.

6 The foregoing Ordinance was offered by Commissioner _____, who moved its
7 adoption. The motion was seconded by _____ and upon being put to a vote,
8 the vote was as follows:

9
10 PASSED AND ADOPTED upon first reading this ____ day of _____, 2016.

11 PASSED AND ADOPTED upon second reading this ____ day of _____, 2016.

12

**The foregoing ordinance upon being put
to a vote, the vote was as follows:**

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

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17 _____
18 David Coviello, Mayor

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23 Attest:

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27 _____
28 Maria C. Camara, Village Clerk

29 Approved as to form:

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34 _____
35 John J. Hearn, Village Attorney



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Ordinance 2016-01 - Chapter 8
Environmental Management

Prepared By: Maria C. Camara

Sponsored By: Staff

Background

At the December 1st, 2015 commission meeting, the Commission reviewed and discussed the proposed changes to Chapter 8 of the Land Development Code from the Code Review Board. Following discussion, there was consensus from the Commission to have the Village Attorney draft the ordinance for first reading. The ordinance was approved at first reading on February 2, 2016, with changes as follows:

- 8.2.1 – update the name to Florida Department of Environmental Protection
- Attorney to review the language on storm shutters to clarify it to allow the Village to enforce.

Those changes have been made and included for second reading.

Recommendation:

Approval at second reading.

Attachments:

- Ordinance 2016-01

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ORDINANCE NO. 2016-01

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA AMENDING CHAPTER 8 OF THE LAND DEVELOPMENT CODE ENTITLED “ENVIRONMENTAL MANAGEMENT” WHICH INCLUDE AMENDMENTS TO SECTIONS 8.2, 8.3 AND 8.4; TEMPORARY EXTERIOR HOLIDAY DECORATIONS, STORM SHUTTER/PROTECTIVE WINDOW COVER REPLACEMENTS AND HOUSE NUMBERS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Code Review Board (the “Board”) periodically reviews the Village Code and makes recommendations concerning amendments to the Code; and

WHEREAS, the Board has recommended revisions to certain sections of Chapter 8 of the Land Development Code (“LDC”); and

WHEREAS, the Village Commission finds it in the best interests of the Village to approve this ordinance, authorizing the LDC to be revised to be consistent with the Board’s recommendations;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Chapter 8 of the Village of Biscayne Park Land Development Code, entitled, “Environmental Management”, is hereby amended to read as follows:

CHAPTER 8. - ENVIRONMENTAL MANAGEMENT

8.1. - Generally.

8.1.1 Purpose of chapter. The purpose of this chapter is to provide measures to protect the air, water, habitat, and trees of the village, and furnish standards for landscaping, property maintenance, and avoidance of fire and explosive hazards.

8.2. - Protection of natural resources.

1 8.2.1 Air pollution. To protect and enhance the air quality of the village, all sources of air
2 pollution shall comply with rules set forth by the ~~Federal~~ United States Environmental
3 Protection Agency and the Florida Department of Environmental ~~Regulation~~ Protection. No
4 person shall operate a regulated source of air pollution without a valid operating permit
5 issued by the department of environmental regulation.

6 8.2.2 Water pollution. Standards are necessary to protect the quantity and quality of the
7 principal source of water, the groundwater supply, to safeguard the health, safety and
8 welfare of residents in the village and surrounding areas. The South Florida Water
9 Management District's use rules and regulations shall apply.

10 8.2.3 Habitat protection.

11 (a) Bird Sanctuary. It is hereby declared that all the territory embraced within the village
12 shall be and is hereby declared to be a bird sanctuary.

13 (b) Killing or harming birds prohibited. It shall be unlawful for any person to shoot, trap or
14 in any manner kill or destroy birds within the village.

15 8.2.4 Tree protection. It shall be unlawful for any person, unless otherwise permitted by the
16 terms of ~~the Metro~~Miami-Dade County Code Ordinance No. 89-8, and as may be amended,
17 to do tree removal work or to effectively destroy any tree without first obtaining a permit
18 from ~~Metro~~Miami-Dade County's Department of Environmental Regulation and
19 ~~Management~~ Regulatory and Economic Resources. The following activities are exempt from
20 tree removal permits:

21 (a) Removal of trees within the yard area of an existing residence, provided the trees are
22 not specimen trees. This exemption does not apply to trees which are growing on rights-
23 of-way and other public property.

24 (b) Removal of any dead tree.

25 (c) Removal of tree species specified by the Miami-Dade County Code (~~subsection 24-~~
26 ~~60(4)(f)~~).

27 (~~d) Removal of other trees as described in the Dade County Code (subsection 24-60(4)).~~)

28 **8.3. - Landscaping.**

29 8.3.1 Approved plants. ~~As far as possible~~ nNative species (including xeriscape plants) should
30 be used for landscaping as these species are tolerant of and suited to the weather, insects,
31 and soil conditions of the area, and need less water, fertilizer, and pesticides to ensure their
32 survival. Lists of approved trees, shrubs and hedges; groundcovers, and lawn grass, as well
33 as prohibited plants, are designated in the Miami-Dade County Code and are hereby
34 incorporated by reference into the village code.

35 **8.4. - Property maintenance.**

36 8.4.1 Lots and public rights-of-way.

37 * * * *

38 8.4.2 Unsightly and unused objects. The storage and harboring of disused motor vehicles
39 hereinafter sometimes referred to as junk vehicles and any other unused or unsightly
40 personal property on any lot is prohibited and declared unlawful unless the same is stored in
41 a suitable building erected on such lot in accordance with the building code and this code, or
42 with respect to a vehicle, is covered by a material covering designed for such purpose.

43 For the purpose of determining whether a vehicle ~~other than personalty~~ is junk, the code
44 enforcement officer shall employ the criteria set forth in this code, subsections 9-17(a)(1)—(5),

1 and those criteria are specifically incorporated herein. All of the criteria which are relevant to the
2 particular personalty shall be considered in determining whether the property is junk, no one
3 criterion being conclusive.

4 8.4.3 Violations and enforcement.

- 5 (a) Fences and walls not maintained in a safe condition and permitted to deteriorate or
6 become unsightly shall constitute a violation of this code.
- 7 (b) Whenever there is any excessive growth of weeds and undergrowth, fallen or dead
8 trees, or rubbish, debris, brush and unsightly and unsanitary matters located on any lot
9 or public right-of-way in the village, it shall constitute a violation of this code.
- 10 (c) Any person owning land on which is stored any vehicle, including but not limited to,
11 any house car, ~~camp-car~~, trailer, unused or unsightly truck, wagon, buggy, boat,
12 machinery or other unused or unsightly personalty property, shall be considered in
13 violation of this code.
- 14 (d) Enforcement of any of the above violations shall be through the civil citation procedure.
- 15 (e) Temporary exterior holiday decorations and temporary lighting shall not be placed more
16 than forty five (45) days prior to the holiday or observance and must be removed no
17 later than fourteen (14) days after the holiday or observance has ended.

18 8.4.4 Animals, etc., prohibited. The following shall be prohibited:

- 19 (a) Bee hives or the breeding or raising of any insects, reptiles or animals other than
20 customary pets.
- 21 (b) The keeping, breeding, or maintaining of horses, cattle or goats.
- 22 (c) The raising of poultry or fowl.

23 8.4.5 Storm shutters/protective window cover placement. Consistent with the provisions 24 regarding storm shutters as defined and set forth in the Florida Building Code, as amended from 25 time to time, it is prohibited to maintain storm shutters/protective window covers in a 26 closed/secure position on a structure for periods in excess of five (5) business days unless: 27

- 28
- 29 (a) Tropical storm or hurricane conditions are expected to occur within thirty six (36) hours;
30 (b) A tropical storm or hurricane occurs during the five (5) day period, at which point the
31 five (5) day period begins a new after hurricane conditions have subsided;
32 (c) Tropical storm or hurricane conditions are expected to occur within thirty six (36) hours
33 after the fifth day;
34 (d) The structure is used for residential purposes and the property is vacant, then
35 shutters/protective window covers may be in place for up to fourteen (14) consecutive days and
36 the owner/occupant registers with the police department on a form prepared by the village.

37

38 It is not the intention that the above restrictions include awnings used to shield the residence
39 from the sun provided there is at least an eighteen (18) inch gap between the bottom of the
40 awning and the house structure.

41

42

43 8.4.6 Street address display.

44

1 (a) It is the intent of this regulation that all developments of any type within the municipal
2 limits of the Village of Biscayne Park shall display identification in such a manner and place that
3 location of a particular address can be ascertained from the nearest street or alley servicing the
4 development.

5
6 (b) All property shall display their street address so that numerals and/or letters shall have
7 sufficient contrast from its background and be legible from the street, alley or right-of-way upon
8 which said property faces. For properties which have frontage on both streets and alleys, the
9 street address must be displayed at both locations. The street address shall be displayed in
10 numerals not less than four (4) inches in height.

11
12 (c) A building which does not face a street, alley or right-of-way and which contains more
13 than four (4) dwelling units, shall display, in addition to individual unit addresses, the range of
14 addresses assigned to units therein immediately adjacent to the roadway.

15
16 (d) It is the intent of this article to establish a duty for all property owners in the Village of
17 Biscayne Park to install and maintain required signage. Property developed as of the effective
18 date of this article shall be brought into compliance, at the expense of the property owner, within
19 six (6) months from the date of enactment of this section.

20
21 **8.5. - Fire and explosive hazards.**

22 8.5.1 Fire and explosive standards. The South Florida Fire Prevention Code, and as may be
23 amended from time to time, is hereby incorporated into the village code. The storage, use, or
24 manufacture of flammable or explosive materials in Biscayne Park is prohibited.
25

26 **Section 3.** Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts
27 thereof in conflict herewith, are and the same are hereby repealed to the extent of such conflict.

28 **Section 4.** Severability. The provisions of this Ordinance are declared to be
29 severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be
30 held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining
31 sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it
32 being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any
33 part.

34 **Section 5.** Codification. It is the intention of the Village Commission of the Village of
35 Biscayne Park, that the provisions of this Ordinance shall become and made a part of the Code of
36 Ordinances of the Village of Biscayne Park, Florida, and that the Sections of this Ordinance may be

1 renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or other
2 word or phrase in order to accomplish such intention.

3 **Section 6.** Effective Date. This Ordinance shall be effective upon adoption on
4 second reading.

5
6 The foregoing Ordinance was offered by Commissioner _____, who moved its
7 adoption. The motion was seconded by _____ and upon being put to a vote,
8 the vote was as follows:

9
10 PASSED AND ADOPTED upon first reading this 2nd day of February, 2016.

11 PASSED AND ADOPTED upon second reading this ____ day of _____, 2016.

12

**The foregoing ordinance upon being put
to a vote, the vote was as follows:**

- Mayor Coviello: ____
- Vice Mayor Watts: ____
- Commissioner Anderson: ____
- Commissioner Jonas: ____
- Commissioner Ross: ____

13
14
15
16
17 _____
18 David Coviello, Mayor

19
20
21
22
23 Attest:

24
25
26
27 _____

28 Maria C. Camara, Village Clerk

29 Approved as to form:

30
31
32
33
34 _____

35 John J. Hearn, Village Attorney



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

**Subject: Resolution 2016-09, 10, 11
Board Member Appointments**

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

In accordance with Village Code, the terms of office of the members of certain boards and committees shall be up for reappointment yearly at the regular March Village Commission meeting.

All current Parks & Parkway Advisory Board, Public Art Advisory Board, and Recreation Advisory Board members were provided a Board Application, as well as the same application was made available to anyone expressing an interest in becoming a member. Applications were collected and are provided for the Commission's consideration. The Village Commission will, by majority vote, select members for these boards. Ballots will be provided at the meeting.

Fiscal/Budget Impact - None.

March 1, 2016

Commission Agenda Report

Annual Appointment of Board Members

Attachments

- Resolution 2016-09 - Parks & Parkway Advisory Board
- Applications for Parks & Parkway Advisory Board (Dan Keys, Barbara Kuhl, Randy Wagoner, Mac Kennedy)
- Resolution 2016-10 - Public Art Advisory Board
- Applications for Public Art Advisory Board (Susan Weiss, Karen Marinoni, Amy Raymond, Larry Newberry, Melanie Oliva, Sarah Johnson)
- Resolution 2016-11 - Recreation Advisory Board
- Applications for Recreation Advisory Board (Dan Samaria, Rosemary Wais, Liz Goldman)

1
2
3 **RESOLUTION NO. 2016-09**
4

5 **RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA, RATIFYING**
8 **THE SELECTION AND APPOINTMENT OF**
9 **BOARD MEMBERS TO THE PARKS &**
10 **PARKWAY ADVISORY BOARD;**
11 **PROVIDING FOR AN EFFECTIVE DATE**
12

13
14 WHEREAS the Village of Biscayne Park has established the Parks & Parkway
15 Advisory Board consisting of five members and alternates as deemed necessary; and
16

17
18 WHEREAS the Village's Code of Ordinances states that members of each board
19 and committee shall be up for reappointment yearly at the regular March Commission
20 meeting, and that new members may also be appointed; and
21

22
23 WHEREAS, Village residents interested in serving on or continuing to serve on the
24 Parks & Parkway Advisory Board have submitted a board application for the
25 Commission's consideration; and
26

27
28 WHEREAS, following the process whereby board applicants for the board were
29 placed on a ballot, the Village Commission, by majority vote, re-appointed and/or selected
30 new board members as follows:
31

32
33 Parks & Parkway Advisory Board:
34

- 35 1.
36 2.
37 3.
38 4.
39 5.
40

41
42 NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF
43 THE VILLAGE OF BISCAYNE PARK, FLORIDA
44

45
46 **Section 1.** The foregoing "WHEREAS" clauses are true and correct and hereby
47 ratified and confirmed by the Village Commission.
48

49
50 **Section 2.** Consistent with the Village's Code of Ordinances governing boards
51 and committees, members have been selected to serve on the Parks & Parkway Advisory
52 Board.
53
54



Village of Biscayne Park Board Member Application

Last Name <i>Dan Keys</i>		First Name <i>Dan</i>		M.I.	
Home Address <i>1107 NE 118 St</i>		City <i>Biscayne Park</i>	State <i>FL</i>	Zip Code <i>33161</i>	
Principal Business Address		City	State	Zip Code	
Home Telephone Number <i>305-895-9920</i>		Cell Number <i>305-733-0063</i>		Work Number	
E-Mail Address <i>FLDK@AOL.com</i>				Are you a registered voter? Yes or No <i>Yes</i>	
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference. <i>Parks + Parkways</i>					
List all Village Boards on which you are currently serving or have previously served. Please include dates. <i>Parks + Parkways Former Village Commissioner 10 years</i> <i>Charter " " Recreation Dir 2 years</i> <i>Charter Review</i> <i>Code Review</i>					
Educational qualification. <i>BS Agriculture</i>					
List any related professional certifications and licenses which you hold.					
Give your present, or most recent employer, and position. <i>City of Coral Gables - Retired - Public Service Director</i>					
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.) <i>See above education + experience</i>					

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Daniel Keys
Signature

2/12/16
Date
VILLAGE OF BISCAYNE PARK
2/12/16



Village of Biscayne Park Board Member Application

Last Name KENNEDY		First Name MACDONALD (MAC)		M.I. <input type="checkbox"/>
Home Address 11705 NE 11 PLACE		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address 3950 NW 126 AVE		City CORAL SPRINGS	State FL	Zip Code 33065
Home Telephone Number N/A		Cell Number 305-984-6864		Work Number N/A
E-Mail Address MACATEXCLUSIVE @ AOL.COM			Are you a registered voter? Yes or No YES	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

PARKS & PARKWAY

List all Village Boards on which you are currently serving or have previously served. Please include dates.

NONE

Educational qualification.

BA MARKETING, PENN STATE UNIVERSITY

List any related professional certifications and licenses which you hold.

N/A

Give your present, or most recent employer, and position.

DIRECTOR OF SALES & MARKETING, EXCLUSIVE BEAUTY SUPPLIES

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

- FORMER MEMBER ARCH CREEK NATIVE PLANT SOCIETY
- LANDSCAPER FORMER NAMI HOME WITH NATIVES, WORKING WITH A LOCAL NATIVE SPECIALIST
- ADVOCATE OF NATIVE LANDSCAPING
- SALES / MKT / FUNDRAISING PRO

- Understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.
- Understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

 Signature

2-16-16
VILLAGE OF BISCAYNE PARK
 2/16/16



Village of Biscayne Park Board Member Application

Last Name KUHL		First Name BARBARA		M.I. K
Home Address 777 NE 111 ST		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number 305 893-9173		Cell Number 786 269-7466		Work Number
E-Mail Address THUNDERMOM1@GMAIL.COM			Are you a registered voter? Yes or No yes	
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference. PARKS AND PARKWAYS				
List all Village Boards on which you are currently serving or have previously served. Please include dates. PARKS AND PARKWAYS - AT LEAST 10 YEARS MEDIAN REVIEW - FROM ITS INCEPTION UNTIL IT WAS DISSOLVED				
Educational qualification. BA				
List any related professional certifications and licenses which you hold. NA				
Give your present, or most recent employer, and position. CROSSMARK - SALES REPRESENTATIVE				
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.) I HAVE BEEN INVOLVED WITH IMPROVING THE MEDIANS AND PARK AREAS FOR MANY YEARS. I LOOK FORWARD TO WORKING WITH THE VILLAGE AND THE BOARD TO CARRY OUT LANDSCAPING PROJECTS WE HAVE STARTED AND EXPLORING NEW IMPROVEMENTS.				

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Barbara Kuhl
 Signature

07-16-16
 Date

VILLAGE OF BISCAYNE PARK
07/16/16



Village of Biscayne Park Board Member Application

Last Name WAGONER		First Name RANDAL		M.I. R
Home Address 11227 NE 8TH AVE		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number		Cell Number 305 213 2569	Work Number	
E-Mail Address coachwagoner@yahoo.com			Are you a registered voter? Yes or No YES	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

~~RIGHT OF WAY~~ — **Parks + Parkway**

List all Village Boards on which you are currently serving or have previously served. Please include dates.

~~RIGHT OF WAY~~ — **Parks + Parkway**

Educational qualification.

HIGH SCHOOL -

List any related professional certifications and licenses which you hold.

PESTICIDE LICENSE - CERTIFIED NON-AGRICULTURIST

Give your present, or most recent employer, and position.

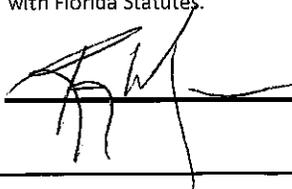
CITY OF N. MIAMI PARKS SPECIALIST

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

**WORKED ON THE ~~RIGHT OF WAY~~ 20 YRS
Parks + Parkway**

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

 _____
 Signature

2-16-15
 Date

VILLAGE OF BISCAYNE PARK
 2/16/16

1
2
3 **RESOLUTION NO. 2016-10**
4

5 **RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA, RATIFYING**
8 **THE SELECTION AND APPOINTMENT OF**
9 **BOARD MEMBERS TO THE PUBLIC ART**
10 **ADVISORY BOARD; PROVIDING FOR AN**
11 **EFFECTIVE DATE**
12

13
14 WHEREAS the Village of Biscayne Park has established the Public Art Advisory
15 Board consisting of five members and alternates as deemed necessary; and
16

17
18 WHEREAS the Village's Code of Ordinances states that members of each board
19 and committee shall be up for reappointment yearly at the regular March Commission
20 meeting, and that new members may also be appointed; and
21

22
23 WHEREAS, Village residents interested in serving on or continuing to serve on the
24 Public Art Advisory Board have submitted a board application for the Commission's
25 consideration; and
26

27
28 WHEREAS, following the process whereby board applicants for the board were
29 placed on a ballot, the Village Commission, by majority vote, re-appointed and/or selected
30 new board members as follows:
31

32
33 Public Art Advisory Board:
34

- 35 1.
36 2.
37 3.
38 4.
39 5.
40

41
42 NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF
43 THE VILLAGE OF BISCAYNE PARK, FLORIDA
44

45
46 **Section 1.** The foregoing "WHEREAS" clauses are true and correct and hereby
47 ratified and confirmed by the Village Commission.
48

49
50 **Section 2.** Consistent with the Village's Code of Ordinances governing boards
51 and committees, members have been selected to serve on the Public Art Advisory Board.
52

53
54 **Section 3.** This Resolution shall become effective upon adoption.

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23

PASSED AND ADOPTED this ____ day of _____, 2016.

**The foregoing resolution upon being
put to a vote, the vote was as follows:**

David Coviello, Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____



Village of Biscayne Park Board Member Application

Last Name RAYMOND		First Name AMY		M.I. S
Home Address 11520 NE 9th ave		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number 305-866-2081	Cell Number 305-409-2191		Work Number	
E-Mail Address admas@aol.com			Are you a registered voter? Yes or No	
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference. art				
List all Village Boards on which you are currently serving or have previously served. Please include dates. art				
Educational qualification. B.S. Sociology/anthropology/minor psychology M.S. Early childhood special education				
List any related professional certifications and licenses which you hold. AMI American International Montessori Certificate				
Give your present, or most recent employer, and position. UM CANTERBURY Preschools - Director/Curriculum Specialist				
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.) My previous experience as Chairwoman of the Art Board				

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Amy Raymond
Signature

2-23-16
Date



Village of Biscayne Park Board Member Application

Last Name WEISS		First Name SUSAN		M.I. <input type="checkbox"/>
Home Address 960 NE 116th St		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number		Cell Number	Work Number	
E-Mail Address SUSAN.R.WEISS@gmail.com			Are you a registered voter? Yes or No <input type="checkbox"/>	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

Public art advisory

List all Village Boards on which you are currently serving or have previously served. Please include dates.

Public art advisory

Educational qualification.

Lots

List any related professional certifications and licenses which you hold.

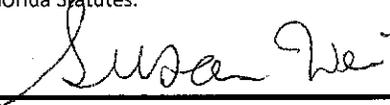
Give your present, or most recent employer, and position.

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

I like art

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.



 Signature

~~Feb 10 2016~~
 Date
2/10/16
 VILLAGE OF BISCAYNE PARK



Village of Biscayne Park Board Member Application

Last Name Court		First Name Sarah		M.I. K
Home Address 765 NE 115th st		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address 1001Brickell Bay Dr		City Miami	State FL	Zip Code 33131
Home Telephone Number	Cell Number 305 904 1407		Work Number 305 961 6126	
E-Mail Address sarahkendrajohnson@gmail.com			Are you a registered voter? Yes or No Y	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

Public Art Advisory Board

List all Village Boards on which you are currently serving or have previously served. Please include dates.

N/A

Educational qualification.

MA in Art History (Richmond, American International University in London), BA Art History (UMASS Amherst), Associate's degree Studio Art (Holyoke CC)

List any related professional certifications and licenses which you hold.

FL licensed insurance broker, ArtTable member, PAMM contemporary member, Soho House member, 2015 Power Broker in Fine Art Award recipient (Risk & Insurance magazine).

Give your present, or most recent employer, and position.

Aon, Director of Global Fine Art Practice

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

Over 10+ years experience working in the arts; including advising on risk management for Museums, University collections, and private collections, including loan reviews, coordination of conservation plans, storage, installation, etc... Also spent time as intern for a glassblower, as well as a curatorial assistant at the Courtauld in London. Currently give interviews and speak on panels on topics of risk mitigation for art as part of my role as Director of the Global Fine Art practice.

- I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.
- I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Sarah Court
Signature

2/27/2016
Date

Building Credibility



Sarah Johnson Court, Cert CII
Director
Aon, Miami

Clients of Sarah Johnson Court invariably cite her trustworthiness as the cornerstone of a healthy relationship with her.

“She knows her product and she really tries to help her customers as opposed to selling insurance just to get a commission,” said Laurans A. Mendelson, chairman and chief executive officer of Hollywood, Fla.-based HEICO, an aerospace and electronics products manufacturer.

“I’ve had situations in which she’s told me her policy is really not as good as a competing policy, so she said she wouldn’t recommend that I take hers,” Mendelson added. “She builds up great credibility that way.”

Mendelson also noted that Johnson Court does an excellent job of fighting with the insurance company to get better rates.

Anthony Tamer, founder and co-CEO of Miami-based HIG Capital, a worldwide private equity firm, said of Johnson Court: “Sarah has helped me specifically in getting our art insured in Florida, which, because of the flood and tropical weather conditions, is an expensive place to insure art. She worked very hard to get quotes from several insurance companies and was creative in finding reliable coverage that ended up being close to 30 percent more extensive, yet at a lower cost than most other providers.

“Most importantly, Sarah inspires trust, which is critical in a broker-client relationship,” Tamer added.



Village of Biscayne Park Board Member Application

Last Name MARINONI		First Name MAREN		M.I. <input type="checkbox"/>
Home Address 1002 NE 118th ST		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number 305-895-8127		Cell Number	Work Number	
E-Mail Address MARINONIMAREN@GMAIL.COM			Are you a registered voter? Yes or No YES	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

ART ADVISORY BOARD

List all Village Boards on which you are currently serving or have previously served. Please include dates.

Educational qualification.

List any related professional certifications and licenses which you hold.

Give your present, or most recent employer, and position.

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

[Signature] Signature

2/10/16 Date

VILLAGE OF BISCAYNE PARK
2/10/16



Village of Biscayne Park Board Member Application

Last Name <div style="text-align: center;">Oliva</div>		First Name <div style="text-align: center;">Melanie</div>		M.I. <div style="text-align: center;">P</div>
Home Address <div style="text-align: center;">590 NE 121st St.</div>		City <div style="text-align: center;">Biscayne Park</div>	State <div style="text-align: center;">FL</div>	Zip Code <div style="text-align: center;">33161</div>
Principal Business Address <div style="text-align: center;">self-employed</div>		City	State	Zip Code
Home Telephone Number	Cell Number <div style="text-align: center;">773.620.9008</div>	Work Number		
E-Mail Address <div style="text-align: center;">oliva.portraits@gmail.com</div>			Are you a registered voter? Yes or No <div style="text-align: center;">Yes</div>	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

Public Art Advisory Board

List all Village Boards on which you are currently serving or have previously served. Please include dates.

Public Art Advisory Board, 8/15-Present

Educational qualification.

Bachelor of Fine Arts, Miami University of Ohio
(focus in Graphic Design)

List any related professional certifications and licenses which you hold.

Give your present, or most recent employer, and position.

Present: Self-employed artist / Most recent employer: Catapult Marketing, Creative Director

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

As a fine artist focused on conservation efforts, I have made many artist contacts in Miami who believe in enriching our communities with art and may be interested in collaborating with Biscayne Park. Having recently left a career as a Creative Director in advertising, marketing and promotions for well-known brands, I possess a skill set and knowledge base that I think is beneficial to this board.

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.



Signature

2/9/2016

Date

VILLAGE OF BISCAYNE PARK
 2/10/16



Village of Biscayne Park Board Member Application

Last Name NEWBERRY NEWBERRY		First Name LARRY		M.I. <input type="checkbox"/>
Home Address 676 NE 115 th Street		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address 7264 W. MIAMI AV		City MIAMI	State FL	Zip Code 33150
Home Telephone Number 786-223-4753	Cell Number SAME	Work Number SAME		
E-Mail Address SAILCAT@BELLSOUTH.NET			Are you a registered voter? Yes or No <input checked="" type="checkbox"/> yes	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

ART

List all Village Boards on which you are currently serving or have previously served. Please include dates.

ART

Educational qualification.

MFA

List any related professional certifications and licenses which you hold.

Give your present, or most recent employer, and position.

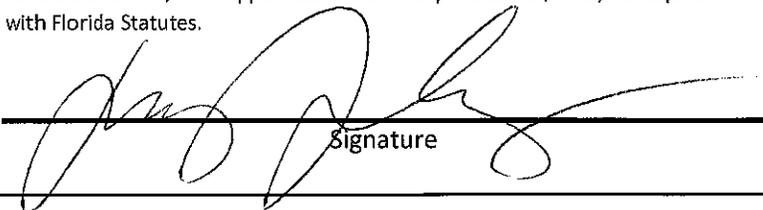
PEREZ MUSEUM, FIU, Self

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

THEY WON'T LET ME RUN AWAY

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

 Signature

2/10/16 Date

VILLAGE OF BISCAYNE PARK
2/10/16

1
2
3 **RESOLUTION NO. 2016-11**
4

5 **RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA, RATIFYING**
8 **THE SELECTION AND APPOINTMENT OF**
9 **BOARD MEMBERS TO THE RECREATION**
10 **ADVISORY BOARD; PROVIDING FOR AN**
11 **EFFECTIVE DATE**
12

13
14 WHEREAS the Village of Biscayne Park has established the Recreation Advisory
15 Board consisting of five members and alternates as deemed necessary; and
16

17
18 WHEREAS the Village's Code of Ordinances states that members of each board
19 and committee shall be up for reappointment yearly at the regular March Commission
20 meeting, and that new members may also be appointed; and
21

22
23 WHEREAS, Village residents interested in serving on or continuing to serve on the
24 Recreation Advisory Board have submitted a board application for the Commission's
25 consideration; and
26

27
28 WHEREAS, following the process whereby board applicants for the board were
29 placed on a ballot, the Village Commission, by majority vote, re-appointed and/or selected
30 new board members as follows:
31

32
33
34 Recreation Advisory Board:

- 35
36 1.
37 2.
38 3.
39 4.
40 5.
41

42
43 NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF
44 THE VILLAGE OF BISCAYNE PARK, FLORIDA
45

46
47 **Section 1.** The foregoing "WHEREAS" clauses are true and correct and hereby
48 ratified and confirmed by the Village Commission.
49

50
51 **Section 2.** Consistent with the Village's Code of Ordinances governing boards
52 and committees, members have been selected to serve on the Recreation Advisory Board.
53
54



Village of Biscayne Park Board Member Application

Last Name Samaria		First Name Dan		M.I. R
Home Address 1030 N.E. 121st St		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address same		City Biscayne Park	State FL	Zip Code 33161
Home Telephone Number 786-553-8028	Cell Number same	Work Number same		
E-Mail Address dsthebugman@bellsouth.net			Are you a registered voter? Yes or No yes	
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference. Recreation Advisory Board				
List all Village Boards on which you are currently serving or have previously served. Please include dates. Recreation Advisory Board (Chairman)				
Educational qualification. AA degree in Business Admin.				
List any related professional certifications and licenses which you hold. Pest Control				
Give your present, or most recent employer, and position. Self Employed				
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.) Been active on this Board for over 5 years				

- I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.
- I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Signature

2/21/16
VILLAGE OF BISCAYNE PARK
2/22/16



Village of Biscayne Park Board Member Application

Last Name Goldmann		First Name Elizabeth		M.I. S
Home Address 11950 NE 6th Avenue		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City Miami	State FL	Zip Code 33161
Home Telephone Number 305 7644145	Cell Number		Work Number	
E-Mail Address lizziet2g@gmail.com			Are you a registered voter? Yes or No no	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.
Parks and Recreation

List all Village Boards on which you are currently serving or have previously served. Please include dates.

Educational qualification.
BA Hons. Degree, Graphic Design

List any related professional certifications and licenses which you hold.

Give your present, or most recent employer, and position.
Publicis Kaplan Thaler, New York, Senior Art Producer.

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)
**I have worked in advertising and marketing for 17 years, working with various companies and brands.
I produce photographic shoots, working with crews and marketing teams.
I advise companies implementing the production of ad campaigns and managed large production budgets.
I have worked with large companies who have specific processes and procedures**

- I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.
- I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Signature

2/25/15

Date



Village of Biscayne Park Board Member Application

Last Name Wais		First Name Rosemary		M.I. J.
Home Address 1010 N.E. 116th St		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number 305-895-2837		Cell Number 305-491-7128	Work Number	
E-Mail Address rwais@bellsouth.net			Are you a registered voter? Yes or No yes	

What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.

Recreation Advisory Board

List all Village Boards on which you are currently serving or have previously served. Please include dates.

Recreation Advisory Board - From Nov. 2014 To Present Time

Educational qualification.

1 1/2 yrs College (U of F)

List any related professional certifications and licenses which you hold.

Give your present, or most recent employer, and position.

Retired

Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)

Been serving on this Board for the past 3 years. Should be enough experience. Also volunteer at the Recreation Center for 3 days a week (or more if necessary) to assist the Rec, Mgr. I am good at organizing!!!

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Rosemary Wais

Signature

2/10/2016

Date

VILLAGE OF BISCAYNE PARK
2/10/16



Village of Biscayne Park Board Member Application

Last Name <u>Pallango</u>		First Name <u>Bridgita</u>		M.I. <input type="text"/>
Home Address <u>845 NE 120 street</u>		City <u>Biscayne Park</u>	State <u>FL</u>	Zip Code <u>33161</u>
Principal Business Address <u>14130 S bisc. River Drive</u>		City <u>Miami</u>	State <u>FL</u>	Zip Code <u>33161</u>
Home Telephone Number <u>954 918 2519</u>		Cell Number <input type="text"/>	Work Number <input type="text"/>	
E-Mail Address <u>gitagita2002@gmail.com</u> <u>Successfulclosings2@gmail.com</u>			Are you a registered voter? Yes or No <u>Yes</u>	
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference. <u>Recreational Board- Currently serving</u>				
List all Village Boards on which you are currently serving or have previously served. Please include dates. <u>Recreational Board</u>				
Educational qualification. <input type="text"/>				
List any related professional certifications and licenses which you hold. <u>Real Estate</u>				
Give your present, or most recent employer, and position. <u>Keller Williams</u>				
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.) <u>I am ready to work and easily works with others.</u>				

- I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.
- I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Gita Pallango

dotloop verified
02/25/16 8:38AM EST
FGCW-OWLS-KIMI-MKOU

Signature

Date



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Resolution 2016-08 -- Amending
Schedule of Fees to add rental fees
For Log Cabin rental.

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

With the recent renovation of the historic Log Cabin, and the ability to rent the facility for events, meetings and social gatherings, or for a professional photography location, a rental fee schedule is required specific to this facility. The Log Cabin is a unique building, worthy of its historical status, and should be considered as such in developing the rental fee schedule.

Utilizing information from other facilities on their rental fees, and other fees that they charge, as well as calculators used for event planning and spacing, a rental fee schedule for the Log Cabin has been developed.

Fiscal / Budget Impact

Additional revenues from the rental of the facility.

Recommendation

Staff recommends consideration of the proposed schedule and approval of Resolution 2016-08.

Attachments

- Resolution 2016-08
- Proposed rental fee schedule for the Log Cabin
- Schedule of Fees (page 3 only)
- Comparative information from:
 - Bonnet House
 - Curtiss Mansion
 - Richardson House

1 PASSED AND ADOPTED this ____ day of _____, 2016.

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David Coviello, Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

**The foregoing resolution upon being
put to a vote, the vote was as follows:**

- Mayor Coviello: ____
- Vice Mayor Watts: ____
- Commissioner Anderson: ____
- Commissioner Jonas: ____
- Commissioner Ross: ____

Draft



The Village of Biscayne Park Historic Log Cabin provides:

- ◆ Exclusive use of the facility for meetings, seminars, events, and social gatherings
- ◆ Use of the facility for photography, interior and exterior.
- ◆ Standard lighting and electrical needs.
- ◆ Free parking (limited number of spaces)
- ◆ Up to a two (2) hour set up, and a one (1) hour after for clean up.

Space will accommodate:

- ◆ Cocktail party:
 - Guests standing: 85
 - Both standing and seated: 65
- ◆ Banquet Style
 - Round tables: 45
 - Rectangle tables served: 55
- ◆ Theatre or Auditorim Style
 - Spacious rows of chairs: 65
 - Maximum rows of chairs: 90
- ◆ Conference
 - Standard with 8' tables: 20
 - Hollow square with 8' tables: 15
 - U-shaped with 8' tables: 15

Rental Rates:

	<u>Weekday (Mon-Fri)</u>	<u>Weekend (Sat-Sun)</u>
Non-Resident	\$350 per hour*	\$500 per hour*
Resident	\$200 per hour*	\$350 per hour*

* *Minimum 3 hours*

- ◆ Scheduling must be made 90 days in advance of the requested date.
- ◆ A \$500 refundable security deposit is required for all rentals. The deposit will be fully refunded if all Village of Biscayne Park Log Cabin Rental Rules and Regulations are adhered to satisfactorily and no damage has occurred.
- ◆ Renter's Insurance: A certificate of liability insurance is required from the renter for all rentals
- ◆ A police detail may be required which will be considered on a case by case basis. If required, an additional fee of \$75 per hour, per Officer will be added.
- ◆ The Village Manager, or designee, may, on a case by case basis, override the minimum-hour rental requirement.



**Village of Biscayne Park
MASTER FEE SCHEDULE**

**Amended
March 1, 2016**

<i>Description</i>	<i>Fee</i>
LOG CABIN RENTAL	
Rental weekday (Mon-Fri) Resident - Hourly (minimum 3 hours)	\$200.00
Rental weekday (Mon-Fri) Non-Resident - Hourly (minimum 3 hours)	\$350.00
Rental weekend (Sat-Sun) Resident - Hourly (minimum 3 hours)	\$350.00
Rental weekend (Sat-Sun) Non-Resident - Hourly (minimum 3 hours)	\$500.00
Police detail (if required) - Hourly	\$75.00
Refundable security deposit	\$500.00



Corporate Events and Special Occasions

Bonnet House Provides

- Exclusive use of estate for cocktails, and reception for 3 hours
- Use of the property for photography
- Front door Hostess
- Free parking and tram transportation for guests
- Standard lighting and electrical needs
- Two hours for catering set up and one hour for clean up

Rental Rates (3 Hours)

<u>Number of Guests</u>	<u>Weekend (Fri-Sun)</u>	<u>Weekday (Mon-Thurs)</u>
20-50	\$2,500	\$750
51-100	\$3,000	\$1,500
101-150	\$3,500	\$2,000
151-200	\$4,000	\$2,500
201-250	\$4,500	\$3,000
251-300	\$5,000	\$3,500
301-350	\$5,500	\$4,000
351-400	\$6,000	\$4,500

* *Select dates are available throughout the year at heavily discounted prices for events with less than 20 guests. Please contact the Events Manager for rates and availability.*

Additional Hourly Rental Rate:

-\$500 per hour (Must be scheduled in advance)

Tenting and Flooring:

-A \$2,000 mandatory tenting fee will apply for rentals January through April.

Deposit:

-A \$1,000 Refundable Security Deposit is required for all rentals. The deposit will be fully refunded if all Bonnet House Rules & Regulations are adhered to satisfactorily and no damage has occurred.

Membership:

-A \$150 Bonnet House Small Business Membership is required for all rentals.

Renter's Insurance:

-A Certificate of Liability Insurance is required from the renter for all rentals.

Police Detail:

-A \$150 police detail is required for all rentals.



Wedding Property Rental
Venue Only

Bonnet House Provides:

- Exclusive use of Bonnet House Estate for 4 hours
- Use of the property for photography two hours before ceremony
- Private use of upstairs bridal suite
- Personal Bridal Assistant
- Ceremony and Front Door Hostess
- Tram transportation for guests between parking lot and Main House
- Free parking
- Day-of-wedding ceremony and vendor coordination
- Ceremony microphone and speakers
- Two hours for set up and one hour for clean up

<u>Number of Guests</u>	<u>November-April (Sat or Sun)</u>	<u>May-Oct OR weekday Nov-April</u>
Up to 50	\$6,500	\$5,200
51-100	\$7,000	\$5,600
101-150	\$7,500	\$6,000
151-200	\$8,000	\$6,400
201-250	\$8,500	\$6,800
251-300	\$9,000	\$7,200

Additional Hourly Rental Rate: \$850 per hour (Must be scheduled in advance) (Discounts do not apply)

Tenting and Flooring: A \$1,500 mandatory veranda tent fee will apply for rentals January through April. Tenting is optional all other months.

Deposit: A \$1,000 Refundable Security Deposit is required for all rentals.

Membership: A \$90 Bonnet House Couple's Membership is required for all rentals.

Renter's Insurance: A Certificate of Liability Insurance is required from the renter for all rentals.

Police Detail: A \$150 police detail is required for all rentals.

Rehearsal (Optional):

A \$350 fee is required for a one hour rehearsal from 9:00 am - 2:00 pm.

A \$550 fee is required for a one hour rehearsal at 3:00 pm or later.

Discounts:

20% discount applies for May through October OR for weekday weddings Nov-April.

Discounts cannot be combined.



PHOTO & VIDEO

The Curtiss Mansion & Gardens are available as the backdrop for your photo, video and or film productions. This hidden gem is a unique setting with incredible character and rich in history. Visitors are granted access to the historic Curtiss Mansion & Gardens in its entirety excluding: Rooftops, Staff Offices, Archive Room, and Aviation Academy.

ACCESS TO MANSION & GARDENS

2 hour minimum \$250.00 (between 9am – 5pm)

Hours listed below are in addition to the 2 hour minimum as shown above:

Additional hours \$50.00 (between 9am – 5pm)

Sunrise hours \$50 per hour (between 6am – 9am)

Sunset hours \$50 per hour (between 5pm – 9pm)

In an effort to archive the history of the Curtiss Mansion, all photographers & videographers using the Curtiss Mansion & Gardens as a backdrop are required to fully credit "Curtiss Mansion".

Permit fees as listed above are non-refundable. To schedule a Film and or Production please contact our Director of Events for more information and availability.

All sessions must be scheduled & approved by the Director of Events. Prices are subject to change without notice.

Certificates of Insurance & Liability for a minimum of \$1,000,000 are required as follows:

Richardson Historic Park & Nature Preserve



Richardson Historic Park & Nature Preserve is now available to host your next social event, wedding reception or other special occasions. The Manor House offers guest seating for over 75 people and features a food preparation area with a refrigerator, ice machine, warming oven and microwave. Park hours are 8:00am to 7:00pm. The facility is available for rentals 7 days a week until 11:00pm (closed major city holidays). Also located on the park premises and available for rental is a 30'x64' pavilion, which is ideal for family reunions, cookouts, corporate parties, etc. The pavilion has a capacity of 150 people and water, electric and a large grill.



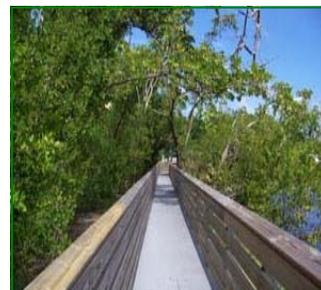
Manor House (capacity: 75)

		Resident / NP	Non-Resident
Weekdays	All Day	\$500	\$700
	Per Hour	\$65	\$100
Weekends	All Day	\$600	\$800
	Per Hour	\$75	\$125

(In addition, \$200 cash only security deposit required 2 weeks prior to use)

Courtyard	Weekdays	\$75	\$100
	Weekends	\$100	\$150
Corporate Pavilion (capacity: 150)	Weekdays	\$100	\$150
	Weekends	\$200	\$250

(In addition, \$50 cash only security deposit required 2 weeks prior to use)



The City of Wilton Manors is a
Community Wildlife Habitat
certified through the
National Wildlife Federation

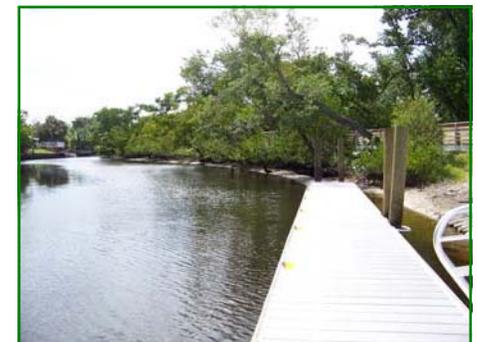
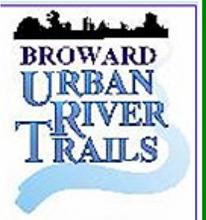


Richardson Historical Park and Nature
Preserve is a certified Backyard Habitat.



Wilton Manors
Historical Society office is located in the
Manor House and has adopted the park
as stewards of the grounds.
The Historical Society hosts
lectures, display exhibits and
conduct Historical Park Tours
wiltonmanorshistoricalsociety.org

Broward Urban River
Trails office is located in the
Manor House and offers
education programs and
opportunities for our
"Island City"



For more information about Richardson
Historic Park & Nature Preserve call
954-630-3118. For other Wilton Manors Facili-
ties or our programs please call 954-390-2130
or visit us online at
wiltonmanors.com/parks



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Continued discussion zoning for new construction ("McMansions")

Prepared By: Mayor David Coviello

Sponsored By: Commission

Background

At the December 1st, 2015 commission meeting, the Commission discussed zoning for new construction in the Village. At the meeting, following discussion, there was consensus that the entire Commission do their homework on this and bring the item back at a future meeting.

For the purpose of discussion, attached are the primary development parameters in the Village's existing code.

Attachments

- Section 17.8 Planning and zoning fee schedule

17.8. - Planning and zoning fee schedule.

The fee schedule for all planning, zoning and public hearing applications of the Miami-Dade County Code as adopted by the Village of Biscayne Park.

- (a) The fee schedule for all planning, zoning and public hearing development order applications pursuant to the village's Land Development Code, and pursuant to F.S. § 163.3184, and F.S. § 166.041, (comprehensive plan amendment process) submitted directly to the Village of Biscayne Park shall be in accordance with the fee schedule provided by separate resolution and kept on file in the clerk's office.
- (b) The fee schedule for all planning, zoning and public hearings shall be submitted directly to the Village of Biscayne Park in accordance with the fee schedule provided by separate resolution and kept on file in the clerk's office.
- (c) All checks shall be made payable to the "Village of Biscayne Park."
- (d) All fee schedules established by the village's building department and all other fees other than those described in the resolution kept on file in the clerk's office shall remain in effect in the village until specifically repealed.

17.8.1 *Zoning applications.*

- (a) *Public hearings and administrative modifications.* Every application for a zoning change or other zoning application, where a public hearing is required to be held and for every application where notices and advertisement are required, there shall be paid a minimum fee as set forth in the resolution kept on file in the clerk's office.
- (b) *Revisions to public hearing plans.* Submittal of the first revised plan will be processed at no additional cost to the applicant. Subsequent revisions will be processed at an additional charge as set forth by resolution kept on file in the clerk's office and shall be paid in total at the time of submittal.

Only one (1) fee shall be assessed; should an application involve two (2) or more adjustments of a different category, the greater shall apply.

17.8.2 *General information.*

- (a) *Application fees.* All applications fees shall be paid in total, at the time of filing of an application, and no fee shall be credited or refunded except when adjustment is warranted or deemed necessary due to departmental error. A refund of fifty (50) percent of an original application fee may be refunded upon the withdrawal of an application when the written request for withdrawal is received within thirty (30) days of the date of application.
- (b) *Mailing fees; notices.* In addition to the zoning fees set by separate resolution, items requiring notice shall be assessed a fee for each notice required to be mailed in accordance with the Village's Code. These fees shall be assessed for every occasion on which notices are mailed.

- (c) Processing costs will be charged equal to actual staff time and related costs for matters which involve research, including review of legal agreements. A minimum fee shall be charged.
- (d) *Preparation of special studies or reports.* For special studies or reports that are not prepared as part of the regular work program of the village and are found by the village to be necessary to prepare recommendations related to planning and zoning applications, the applicant shall pay the actual cost incurred for any such required professional services. Specifically, the village shall charge the applicant the direct cost of review by employed/hired consultants and professionals, engineers, planners, legal, technical or environmental consultants deemed reasonably necessary by the village to review any application. Charges shall be in accord with the hourly rate charges by such employed professionals or consultants. The applicant shall reimburse the village for the cost of such upon submission of an invoice within thirty (30) days. Failure to make payment shall result in a discontinuance of review/processing of an application; or rescinding of the final development order for failure to comply with a material condition to the approval.
- (e) *Re-advertisement and re-notification for deferred or remanded hearing applications.* For each and every zoning hearing application that is deferred or remanded to a date not yet advertised, a fee shall be paid based on the actual cost of re-advertisement and re-notification.
- (f) *Late payment charges on unpaid amounts.* Billing covered by contracts, agreements or other formal arrangements for services rendered by the department are due within forty-five (45) days from the date of the invoice. Full payment of the account balance must be received by the past due date set forth on the invoice. A monthly late payment charge will be assessed on any outstanding balance at the rate of ten (10) percent thereafter, until payment is received in full.

(Ord. No. 2015-02, § 3, 5-5-15)

TABLE A RESIDENTIAL SECTORS

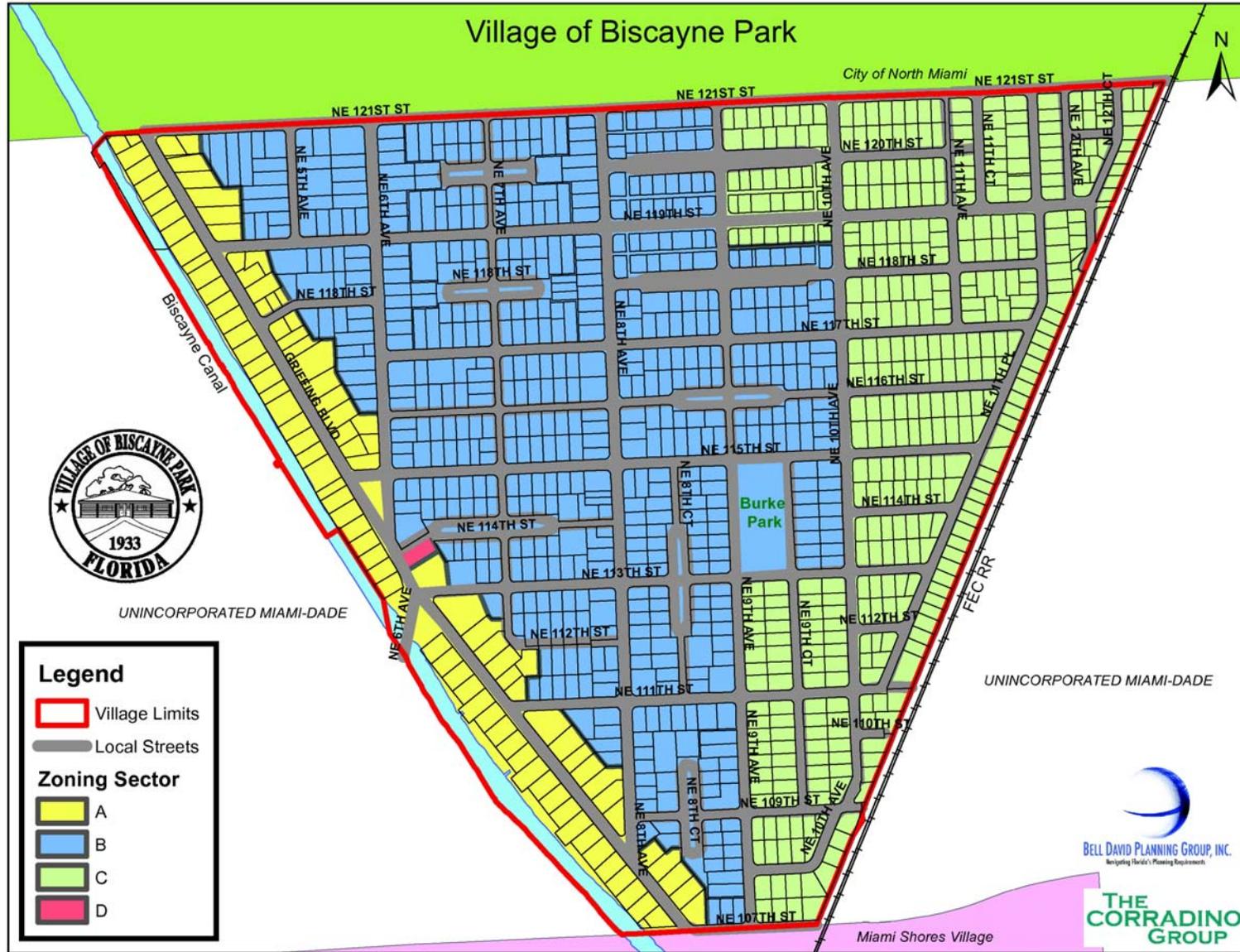
Regulations	RESIDENTIAL SECTORS			
	A	B	C	D
Density (Dwelling units per gross acre ¹)	= <2.0	<u>2.1</u> —6.0	<u>2.1</u> —6.0	<u>2.1</u> —6.0
Minimum lot size (square feet ²)	8,500	8,500	6,000	8,500
Dwelling type allowed	Detached one-family	Detached one-family	Detached one-family, two-family ⁴	Detached community res. home

Minimum dwelling size (gross horizontal floor area, square feet)	1,900	1,400	(a) 1,400 (b) 2,000	1,400
Maximum lot coverage (percent)	50	50	50	50
Maximum dwelling units per single lot	1	1	1	1
Maximum building height (stories)	2	2	2	2
Minimum setbacks (feet):				
Street property line	50	30 ³	30	30
Rear	10	10	10	10
Sides	10	10	10	10

Notes:

- ¹ Gross acre is the lot area plus half the width of the adjacent road.
- ² And in any case not less than the area of any lot of record.
- ³ Except north side of 116th Street between 6th Avenue to 8th Avenue where the present setback shall be maintained; except on all 60-foot lots facing NE 9th Avenue between 118th Street and 120th Street where the setback shall be 20 feet from the NE 9th Avenue property line and said lots shall be subject to existing setback requirements of the streets on which they abut.
- ⁴ Two-family or duplex dwellings are prohibited on lots with a frontage of fifty (50) feet or less.

(Ord. No. 2015-02, § 3, 5-5-15)



Residential Sectors Illustration



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Proposed North Miami Water Agreement

Prepared By: Mayor David Coviello

Sponsored By: Commission

Background

At the February 2, 2016 commission meeting, Attorney Hearn provided a recap of what has transpired to date on the request to have an agreement with the City of North Miami in regards to water service to the Village.

Since the last Commission meeting I have met with Councilman Alix Desulme to discuss the importance of having an agreement between the two municipalities, the need for notification prior to repairs, as well as recent concerns regarding odor and discoloration.

Discuss next steps and language in the attached agreement.

Attachments

- Agreement drafted by Village Attorney John Hearn in 2013

**INTERLOCAL AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK
AND THE CITY OF NORTH MIAMI PROVIDING FOR THE DELIVERY OF POTABLE WATER
TO THE VILLAGE OF BISCAYNE PARK**

THIS AGREEMENT, made and entered into this ____ day of _____, 2013, by and between the VILLAGE OF BISCAYNE PARK, FLORIDA, a municipal corporation, hereinafter referred to as "VILLAGE", and the CITY OF NORTH MIAMI, FLORIDA, a municipal corporation, hereinafter referred to as "CITY".

WHEREAS, the CITY Water and Sewer Division of the Public Works Department has provided potable water to the VILLAGE for many years; and

WHEREAS, CITY is willing to continue to provide, in accordance with the provisions of this Agreement, potable water to the property described in Exhibit "A" attached hereto and made a part hereof, and thereafter operate such facilities so that the occupants of the improvements on the property will receive an adequate water supply system, including adequate water pressure for fire protection;

WHEREAS, VILLAGE and CITY have determined that it is mutually beneficial and in the interest of the parties to enter into this Agreement;

NOW, THEREFORE, for and in consideration of the premises, the mutual undertakings and agreements herein contained and assumed, VILLAGE and CITY hereby covenant and agree as follows:

Article 1. Background, Purpose and Intent.

1.1 The above recitals are true and correct and are incorporated herein as set forth in full hereunder as the underlying basis for the execution of this Agreement.

1.2 The purpose of this Agreement is to serve as the framework and outline the purpose regarding the delivery of potable water by the CITY to the VILLAGE to its residents and visitors of the VILLAGE.

1.3 The respective elected bodies of the VILLAGE and the CITY find the method of delivery of potable water set forth in this Agreement to be in the best interests of the public and can be best accomplished through the provisions set forth in this Agreement.

Article 2. Definitions. The following definitions and references are given for the purpose of interpreting the terms as used in this Agreement and apply unless the context indicates a different meaning:

2.1 "Property" – the land and/or improvements described in Exhibit "A" and any supplements to Exhibit "A" as may be agreed upon between the parties, initialed and dated.

2.2 "Lot or Tract" – each building site as platted for record as shown on the master plan and plat.

2.3 “Service” – the readiness and ability on the part of the CITY to furnish water service to each lot. Thus, the maintenance by CITY of adequate pressure to the point of delivery shall constitute the rendering of water service.

2.4 “Point of Delivery” – the point where the pipes or meters of the CITY are connected with the pipe of the consumer. Unless otherwise indicated, point of delivery shall be at a point on the consumer’s lot line.

2.5 “Connection Charge” – those charges for inter-connection of any consumer of CITY’s water services as may be determined from time to time by CITY, and as more particularly described in Exhibit “B”, attached hereto and incorporated herein.

2.6 “Guaranteed Revenues” – charges for availability of service as may be determined from time to time by CITY, and as more particularly set forth in Exhibit “B”.

2.7 “Consumer Installation” – all facilities on the customer’s side of the point of delivery.

2.8 “Contribution-in-aid-of-Construction” – the sum of money, and/or property, represented by the value of the water distribution system constructed by the VILLAGE, which VILLAGE covenants and agrees to contribute to CITY as a contribution-in-aid-of-construction, to induce CITY to provide water service to the property in accordance with the ordinances of the CITY passed and adopted and as may be amended from time to time.

Article 3. Agreement to Serve: CITY agrees to continue to provide water service to the property, as and when needed, but in accordance with the terms and provisions of this Agreement and rules, regulations and orders of any governmental authority having jurisdiction thereof.

Article 4. Method of Extension and Delivery of Service.

4.1 The CITY will continue to deliver potable water to the VILLAGE and its residents through the existing facilities.

4.2 The term facilities means and includes all water distribution and supply mains, lines and pipes and related facilities within the boundaries of the property and connected to CITY’s line.

4.3 The term “off-site” facilities means all water lines, mains, facilities or systems located outside the boundary lines of the Property.

4.4 By these presents, VILLAGE hereby transfers to CITY, title to all water distribution systems located within the VILLAGE, pursuant to the provisions of this Agreement. Such conveyance shall take effect without further action upon the acceptance by CITY of the said installation.

4.5 CITY agrees that the acceptance of all Utility Systems installed by the VILLAGE, as above provided, shall constitute the assumption of responsibility by CITY for the continuous operation and maintenance of such Utility Systems from that date forward through the term of this Agreement.

4.6 VILLAGE or any individual customers shall be required to pay applicable charges as set by CITY from time to time for water services, including water meters and meter installations. Meters shall be of sufficient size and capacity as shall be determined by CITY for all single family, residential, multi-family, mobile home, commercial or other installation requiring a metering device. A schedule of charges referred to herein is attached hereto as Exhibit "B".

Article 5. CITY's Exclusive Right to Utility Facilities. VILLAGE agrees that all water facilities used, useful or held for use (including fire service), shall at all times remain in the sole, complete and exclusive ownership of CITY, its successors and assigns, and any person or entity owning any part of the property or any residence, building or unit constructed or located thereon, shall not have any right, title, claim or interest in and to such facilities or any part of them, for any purpose, including the furnishing of water service to other persons or entities located within or beyond the limits of the property. VILLAGE may provide for the availability of such water services to the property which constitute "non-domestic" uses such as wells for irrigation purposes.

Article 6. Exclusive Right to Provide Service. VILLAGE, as a further and essential consideration of this Agreement, agrees that VILLAGE, or the successors and assigns of VILLAGE, shall not engage in the business or businesses of providing potable water services to the property during the period of time CITY, its successors and assigns, provide water services to the property, it being the intention of the parties hereto that under the foregoing provision and all other provisions of this Agreement, CITY shall have the sole and exclusive right and privilege to provide water services to the property and to the occupants of each residence, building or unit constructed thereon, except for the providing by VILLAGE, from its own sources and lines, of water for irrigation uses.

Article 7. Quality Standards.

7.1 CITY will conduct a minimum of quarterly testing, will meet or exceed all federal, state and local guidelines for potable water standards, and will provide the VILLAGE with quarterly reports concerning same.

7.2 Consistent with recognized standards, CITY will conduct tests concerning water pressure throughout the VILLAGE to ensure that there is adequate pressure for fire suppression. Upon request, the CITY will provide the VILLAGE with quarterly tests and monitoring concerning same.

Article 8. Rates. CITY agrees that the rates and services availability charges to be charged to VILLAGE and individual consumers of water service shall be those currently set forth by the CITY presently in effect as set forth in Exhibit "C" or as amended from time to time by CITY pursuant to ordinance or resolution adopted at public hearings. The VILLAGE users shall be charged the same rates as North Miami users for potable water.

Article 9. Impact Fees/Other Charges. CITY agrees that if the CITY considers adding an impact fee or other charge for water service or capital improvement that the VILLAGE be directly notified of such consideration. CITY further agrees that any additional fee charged to the VILLAGE and its residents will be the same as charged to CITY and its residents and will be directly related to the cost/improvements for potable water service only (i.e., not for sewer improvements).

Article 10. Force Majeure. In the event that performance of this Agreement by either party to this Agreement is prevented or interrupted in consequence of any cause beyond the control of either party, including but not limited to Act of God or the public enemy, war, national emergency, allocation or of other governmental restrictions upon the use or availability of labor or materials, rationing, civil insurrection, riot, radical or civil rights disorder or demonstration, strike, embargo, flood, tidal wave, fire, explosion, bomb detonation, nuclear fallout, windstorm, hurricane, earthquake, or other casualty or disaster or catastrophe, failure or breakdown of pumping transmission or other facilities, governmental rules or acts or orders or restrictions or regulations of requirements, act or action of any government or public or governmental authority or commission or board or agency or agent or official officer, the enactment of any statute or ordinance or resolution or regulation or rule or ruling or order, in order or decree or judgment or restraining order or injunction of any court, said party shall not be liable for such non-performance.

Article 11. Binding Effect of Agreement. This Agreement shall be binding upon and shall inure to the benefit of VILLAGE, CITY and their respective assigns and successors, by merger, consolidation or otherwise.

Article 12. Term of Agreement; Termination.

12.1 This Agreement will become effective on October 1, 2013 and will continue until September 30, 2022.

12.2 Either party may terminate this Agreement at will (without cause) with twenty four (24) months written notice to the other.

12.3 Prior to termination, title to the water distribution lines in the VILLAGE will need to be transferred to the new water supplier as necessary. All other necessary obligations will also need to be addressed at that time. The parties agree to work in good faith concerning the termination of this Agreement.

12.4 The respective obligations of the parties set forth in this Agreement will not be assigned in whole or in part.

Article 13. Liability.

13.1 The VILLAGE and the CITY will each be individually and separately liable and responsible for the actions of its officers, agents and employees in the performance of their respective obligations under this Agreement.

13.2 Both the VILLAGE and the CITY assert their full authority to enter into this Agreement.

13.3 The VILLAGE and the CITY will each individually maintain throughout the term of this Agreement any and all applicable insurance coverage required by Florida law for governmental entities.

Article 14. Notice. Upon further written notice by either party to the other, all notices provided for herein shall be in writing and transmitted by messenger, certified mail, or return receipt requested, or telegram, and shall be mailed or delivered as follows:

CITY: City of North Miami
776 NE 125 Street
North Miami, Florida 33161

VILLAGE: Village of Biscayne Park
640 NE 114 Street
Biscayne Park, Florida 33161

Article 15. Laws of Florida. This Agreement shall be governed by the laws of the state of Florida and it shall become effective immediately upon execution by both parties hereto, subject to any approvals which must be obtained from governmental authority, if applicable, and subject to all conditions precedent for the rendering of service as set forth in this Agreement (including the obtaining of necessary easements).

Article 16. Costs and Attorneys' Fees. In the event either party to this Agreement is required to enforce this Agreement by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all costs incurred, including reasonable attorneys' fees.

Article 17. Miscellaneous Provisions.

17.1 This Agreement merges and supersedes any and all previous agreements between the parties, oral or written.

17.2 Whenever the singular number is used in this Agreement and when required by the context, the same shall include the plural, and the masculine, feminine and neuter genders shall each include the others.

17.3 Exhibits mentioned herein have been signed or initialed by the duly authorized officers, agents or attorneys of the parties hereto and hereby incorporated herein by reference and made a part hereof as fully set forth herein.

17.4 This Agreement may be executed in several counterparts, each of which shall be deemed an original, and such counterparts shall constitute one and the same instrument.

17.5 No agreement shall be effective to add to, change, modify, waive or discharge this Agreement, in whole or in part, unless such agreement is in writing and signed by the parties hereto.

17.6 Whenever approvals of any nature are required by either party to this Agreement, it is agreed that same shall not be unreasonably withheld or delayed.

IN WITNESS WHEREOF, CITY and VILLAGE each have executed this Agreement by its duly authorized officers on the ____ day of _____, 2013.

VILLAGE OF BISCAYNE PARK, FLORIDA, a municipal corporation, organized and existing under the laws of the State of Florida

ATTEST:

By: _____
Noah Jacobs, Mayor

Maria Camara, Village Clerk

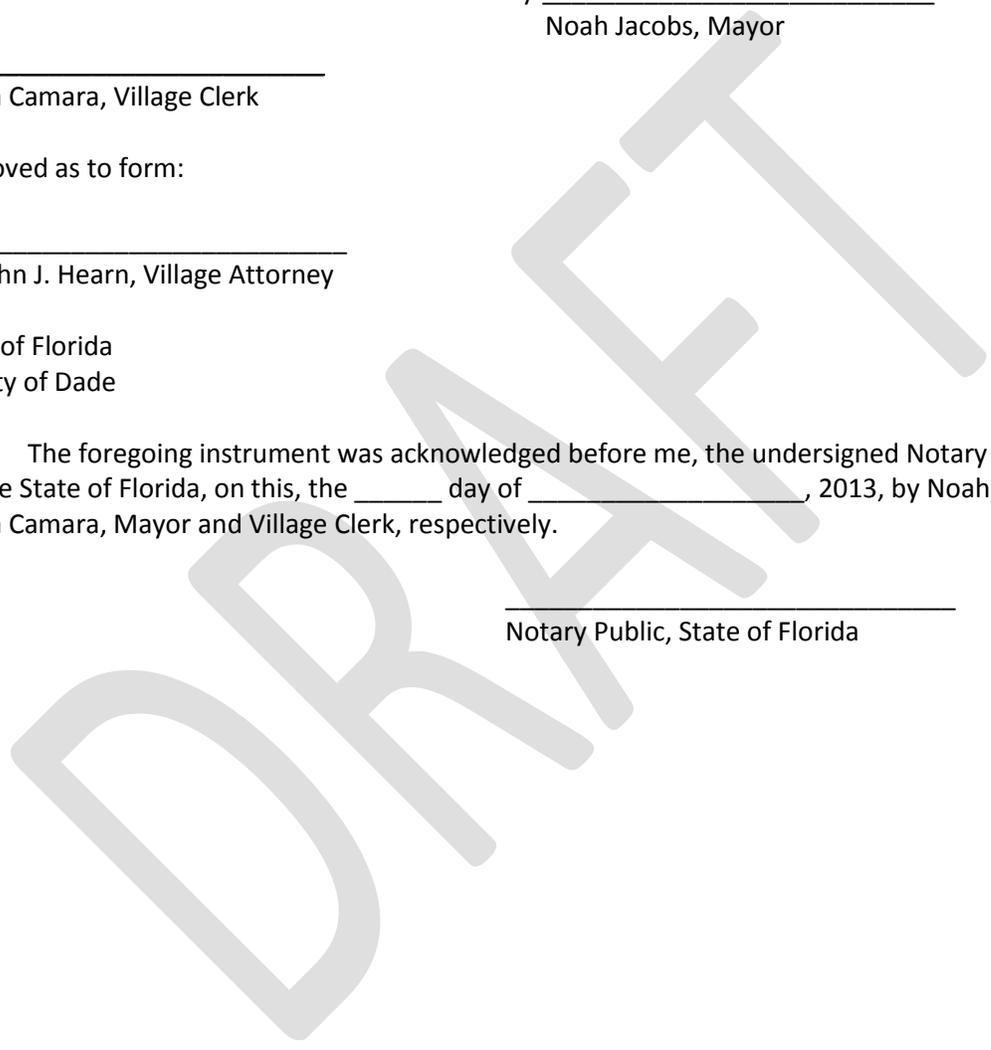
Approved as to form:

By: _____
John J. Hearn, Village Attorney

State of Florida
County of Dade

The foregoing instrument was acknowledged before me, the undersigned Notary Public in and for the State of Florida, on this, the ____ day of _____, 2013, by Noah Jacobs and Maria Camara, Mayor and Village Clerk, respectively.

Notary Public, State of Florida



CITY OF NORTH MIAMI, FLORIDA, a municipal corporation, organized and existing under the laws of the State of Florida

ATTEST:

By: _____
Andre D. Pierre, Mayor

Michael Etienne, City Clerk

Approved as to form:

By: _____
Regine Monestime, City Attorney

State of Florida
County of Dade

The foregoing instrument was acknowledged before me, the undersigned Notary Public in and for the State of Florida, on this, the _____ day of _____, 2013, by Andre D. Pierre and Michael Etienne, Mayor and Village Clerk, respectively.

Notary Public, State of Florida



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Fence permits and required landscaping

Prepared By: Mayor David Coviello

Sponsored By: Commission

Background:

The visual blight caused by deteriorated fences is significant in the Village.

I'd like to have a discussion on the requirements for new fences (e.g., staining, preserving and sealing, as well as landscaping). See attached ____ of the existing code.

I'd also like to discuss the maintenance requirements for fences, including the following provisions of the existing code:

- 11.6.7

Maintenance.

(a)

Fences and walls shall be maintained free of rot, mold, rust and graffiti, and shall be repaired if not straight, plumb and level.

(b)

Fences and walls shall be recoated or cleaned when there is excessive discoloration, fading, peeling or general deterioration.

(c)

Fences, walls and hedges shall be kept free of weeds.

(d)

Fences and walls that are not structurally sound and present a threat to public safety shall be repaired or removed.

March 1, 2016

Commission Agenda Report

Fences & landscaping

Finally, I'd like to discuss non-conforming fences, and the requirement to replace such fences if the fence has deteriorated more than 25% or has been damaged by more than 50%.



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Extension of deadline for compliance
on driveway requirements

Prepared By: Mayor David Coviello

Sponsored By: Commission

Background

Ordinance 2015-04 was adopted in September of 2015 which provided that all vehicles must be parked on an approved parking surface (driveway) on a residential property. If a property currently does not conform to this requirement, they have until September 1, 2016 to come into compliance.

Since December 2015, 198 property owners have been notified that they are currently not in compliance.

Discuss the possibility of extending the deadline for compliance.



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016
Subject: Code Compliance Board Composition
Prepared By: Commissioner Roxanna Ross
Sponsored By: Commission

Background

In December, the Commission approved Ord. 2015-09, which in part amends the composition of the Village planning board (P&Z), to read:

13.2.2 **Composition.** The five-member board shall be appointed by the village commission. Members of the planning board shall be property owners and residents of the Village of Biscayne Park. Residents who are not property owners may be appointed by the Village commission by at least a 4/5th super majority vote.

The Village's Code Compliance Board requires its members to be property owners and residents, without exception (Ch. 14.1.3):

14.1.3. **Composition.** The five-member board shall be appointed by the village commission. Members of the code compliance board shall be property owners and residents of the Village of Biscayne Park. Appointments shall be made on the basis of experience or interest and, when possible, include the following individuals: an architect, an attorney a business person, an engineer, a general contractor, a subcontractor and a licensed real estate person.

In order to provide for consistency in the composition of the two statutory boards, P&Z and Code Compliance, I propose that 14.1.3 be amended to add the sentence, "Residents who are not property owners may be appointed by the Village commission by a 4/5th super majority vote."

Waiving the requirement of property ownership, recognizes societal changes as to household members, and will allow for greater participation from dedicated residents in the Village.

Fiscal / Budget Impact

The cost of an ordinance, drafting and publication.

Recommendation

I recommend that we direct the Manager to arrange for the drafting of an ordinance to enact this amendment, as well as any other clarification that may be appropriate after Commission discussion and Village Attorney advice.



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Discussion Item – Earth Day/Arbor Day event

Prepared By: Heidi Siegel, Village Manager

Sponsored By: Heidi Siegel, Village Manager

Earth Day is April 22, 2016 and National Arbor Day is celebrated the last Friday of April (April 29, 2016). In the past, the Village has found ways to celebrate both holidays. Most recently, for Earth Day there was a community mulching project and tree planting at the Tot Lot.

The Village has special events scheduled April 9th (Relay for Life) and April 23rd (Community Yard Sale and Home Improvement Expo).

Staff is wishing to engage in a discussion with the Commission regarding the scheduling of an Earth Day/Arbor Day event and ideas for such event. This event will also be used to support the Village's Tree City USA application.

Donations from the Martin Luther King, Jr Day of Service project (approximately \$1,200.00) and Village landscaping funds are available for this event.

Attachments:

- Arbor Day Foundation Celebration Ideas



Celebration Ideas



It has been over 135 years since J. Sterling Morton founded Arbor Day, and his simple idea of setting aside a special day for tree planting is now more important than ever. If you're looking for inspiration for your own celebration—whether for a classroom or an entire community—here are a few suggestions.

- ▶ Hold an Arbor Day ceremony and honor the good stewards in your community.
- ▶ Organize a “Big Tree” or “Oldest Tree” search within your community.
- ▶ Plant a tree.
- ▶ Host a reception to honor the Tree Board members in your community.

- ▶ Write a story, produce a play, or present a skit about trees.
- ▶ Choose a public park or downtown area to clean up.
- ▶ Read a book about trees.
- ▶ Hold an Arbor Day Birthday Party for the community.
- ▶ Sponsor a craft show featuring exhibitors who engage in crafts with natural materials.
- ▶ Schedule classes on tree pruning, tree selection, tree identification and tree planting.
- ▶ Hold a Read-In at the library.
- ▶ Host a concert.
- ▶ Sponsor a poster contest, poetry contest or tree trivia contest.
- ▶ Organize a tree identification hike.
- ▶ Volunteer with a local tree-planting organization.
- ▶ Encourage neighborhood organizations to hold Arbor Day block parties.

We inspire people to plant, nurture and celebrate trees.

The Arbor Day Foundation is a 501(c)(3) nonprofit conservation and education organization. A million members, donors, and partners support our programs to make our world greener and healthier.

[More about our mission and programs...](#)

[Info](#)

[Media](#)

[Blog](#)

[Careers](#)

[Site Map](#)



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Discussion Item – Cell Towers

Prepared By: Heidi Siegel, Village Manager

Sponsored By: Heidi Siegel, Village Manager

The Village Staff wishes to have a discussion with the Village Commission regarding the location of a telecommunication tower (cell tower) in the Village. The reason for this discussion is as follows: resident complaints about cell service, Police Department reliance on cell phones and unreliable service and potential income for the Village.

Often the process for locating a cell tower is determined by a technical formula and third-party provider. If the Village Commission wishes to proceed, staff will reach out to such third-party provider to become more informed of the process and costs.



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Community Signage Project Costs

Prepared By: Heidi Siegel, Village Manager

Sponsored By: Staff

Background

At its February 2, 2016 meeting the Village Commission expressed consensus to proceed with the completion of the four (4) community signs that are installed at medians at NE 121 Street and Griffing Boulevard, NE 8 Avenue & and NE 10 Avenue and at NE 9 Avenue and NE 107 Street.

Through the grant from Miami-Dade County plans for the project, including sign design, were produced, all eight signs were manufactured, solar lighting as specified by the project designers was purchased and the four aforementioned signs were installed. Three signs have curbing to enhance their locations.

The final portion of the project will include the installation of the solar lights and landscaping. Also at the February 2, 2016 meeting the Commission accepted the Parks and Parkways Board's recommendation for landscape modifications. This allowed Staff to proceed with pricing for the completion of the four sign locations.

Due to the cost of lighting installation and landscaping, Commission approval is not required for the services and materials that would be rendered to complete the four existing signs. Based on the bids received the cost to install all four solar lights is \$4,800.00. The cost estimate for the Parks and Parkways Board recommended landscaping for all 4 signs is \$2,240.00 or \$725.00 depending on the type of gravel used.

The landscape costs are broken down as follows:

- Gray Granite Rock - \$2,000 for 10 cubic yards OR Grey Coral Pea Rock Gravel – \$485 for 10 cubic yards.

March 1, 2016

Commission Agenda Report

Community Signage Project Costs

- Plants:
 - Four Silver Saw Palmetto (7 gallons each) –\$200.00
 - Eight Dwarf Fakahatchee Grass (3 gallons each) -- \$40.00

Additionally, there was a request from the Commission to provide a breakdown of the cost to install each location. The total cost for all eight signs was \$19,600 and an additional \$550.00 from the manufacturer to set and secure the four signs in Phase 1 into place. It cost approximately \$2,400.00 per sign for concrete pad and curbing depending on the location. And each of the 4 solar lights purchased cost \$2,200.00 each. All of the above costs were covered by the Miami-Dade County grant and the Village has already been reimbursed by the County. The cost of installation for the 4 remaining signs may vary based on each individual location, permitting requirements (NE 6 Avenue) and required site improvements and utility locations.

There are currently funds available in the Village General Fund (Landscaping) for this project. The current amount available is \$28,770.00. (Please see the discussion regarding the 6th Avenue Median improvements for other pending Landscape budget items).



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: March 1, 2016

Subject: Update Regarding beautification improvements along SR915/NE 6th Avenue from NE 113 Street to NE 121 Street using Florida Department of Transportation matching funds

Prepared By: Heidi Siegel, Village Manager

Sponsored By: Staff

Background

The Florida Department of Transportation (FDOT) granted the Village \$2,500 (matching) to assist with repair of the 6th Avenue Median, which has been damaged by multiple vehicles. The Village Commission budgeted \$2,500 in matching funds for this grant. Village Staff work with FDOT staff to create a plan that addresses our current needs while keeping the integrity of the original design. Currently, to bring the median back into good shape the Village will need to:

- Repair the irrigation system
- Install five Silver Thatch Palms (end caps)
- Install twenty-three Solitaire (Alexander) Palms
- Install over five hundred Green Island Ficus shrubs

Following purchasing procedures, the Village issued an RFP and to request bids and the lowest bid to fully repair the landscaping – not including repairing the irrigation - was \$21,030.00. Because this amount was far beyond the scope of the grant and match, we applied for an extension for the grant and agreed with FDOT to replace the solitaire (Alexander) palms only for purposes of the grant. Staff will consider the replacement of the smaller shrubs as budget funds become available and will request the funds for the replacement of the Silver Thatch Palms during future funding cycles.

March 1, 2016

Commission Agenda Report

Update Regarding beautification improvements along SR915/NE 6th Avenue from NE 113 Street to NE 121 Street

Due to the cost of this installation, Commission approval is not required for the materials and services that would be rendered to complete the project. Three bids were received for the replanting of Alexander palms. The lowest bid received was for \$9,920.00. \$2,500.00 of this amount will be reimbursed from the FDOT grant and the Village will be responsible for \$7,420.00.

There are currently funds available in the Village General Fund (Landscaping) for this project. The current amount available is \$28,770.00. (Please see the discussion regarding the Community Signage project landscaping for other pending Landscape budget items).

Attachments:

Replanting Plan

**STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION**

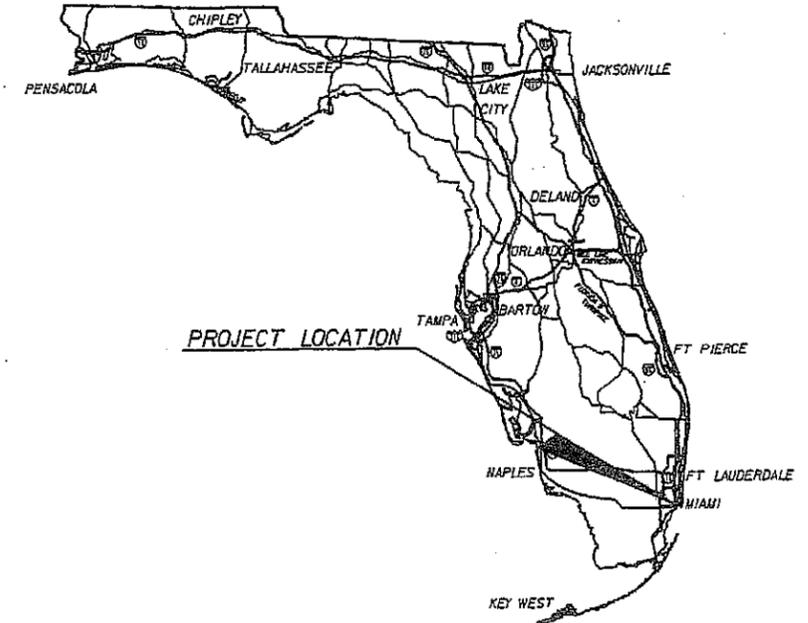
CONTRACT # ARJ27-JPA

(FEDERAL FUNDS)

MIAMI-DADE COUNTY (87034)

STATE ROAD NO. 915 / NE 6TH AVE.
FROM NE 115TH STREET TO NE 121ST STREET

LANDSCAPE PLANS



INDEX OF LANDSCAPE PLANS

SHEET NO. SHEET DESCRIPTION

1-5 LANDSCAPE PLANS

PLANS PREPARED BY:

**Village of Biscayne Park
640 NE 114th Street
Biscayne Park, FL 33161**

Phone: 305-899-8000

NOTE: THE SCALE OF THESE PLANS MAY
HAVE CHANGED DUE TO REPRODUCTION.

GOVERNING STANDARDS AND SPECIFICATIONS:

Florida Department of Transportation, January 2016 Design Standards and revised Index Drawings as appended hereto, and 2016 Standard Specifications for Road and Bridge Construction, as amended by Contract Documents.

For Design Standards click on the "Design Standards" link at the following web site:
<http://www.dot.state.fl.us/rddesign/>

For the Standard Specifications for Road and Bridge Construction click on the "specifications" link at the following web site:
<http://www.dot.state.fl.us/specificationsoffice/>

KEY SHEET REVISIONS	
DATE	DESCRIPTION

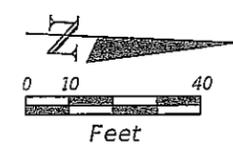
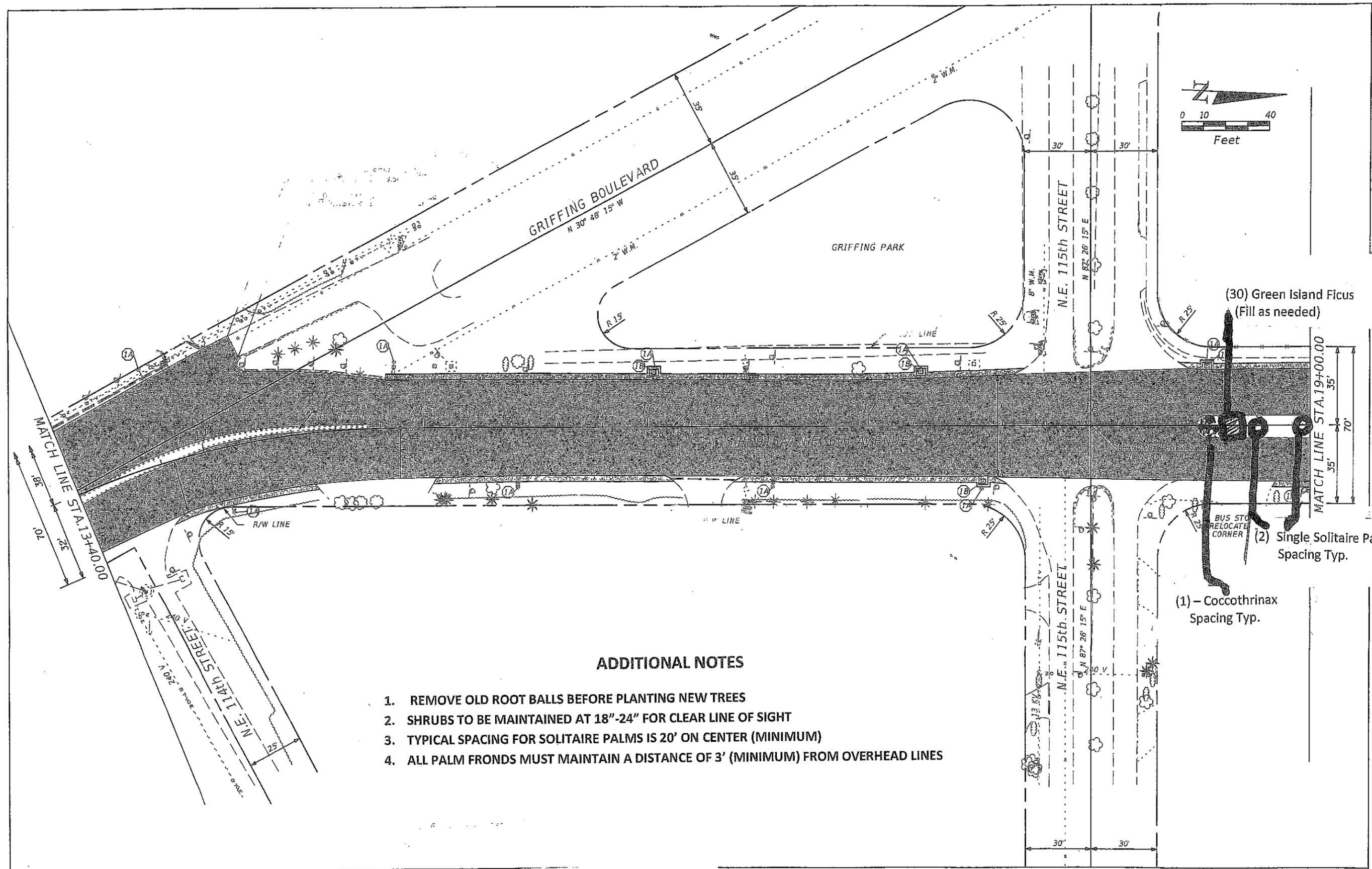
LANDSCAPE PLANS
LANDSCAPE
ARCHITECT OF RECORD: HARRY L. BELTON, R.L.A.

R.L.A. NO. 900

FISCAL YEAR	SHEET NO.
15	LD-1

FDOT PROJECT MANAGER: DANIEL IGLESIAS, P.E.

NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE SIGNED AND SEALED UNDER RULE 61G0-11.011, F.A.C.



(30) Green Island Ficus
(Fill as needed)

(2) Single Solitaire Palms
Spacing Typ.

(1) - Coccothrinax
Spacing Typ.

ADDITIONAL NOTES

1. REMOVE OLD ROOT BALLS BEFORE PLANTING NEW TREES
2. SHRUBS TO BE MAINTAINED AT 18"-24" FOR CLEAR LINE OF SIGHT
3. TYPICAL SPACING FOR SOLITAIRE PALMS IS 20' ON CENTER (MINIMUM)
4. ALL PALM FRONDS MUST MAINTAIN A DISTANCE OF 3' (MINIMUM) FROM OVERHEAD LINES

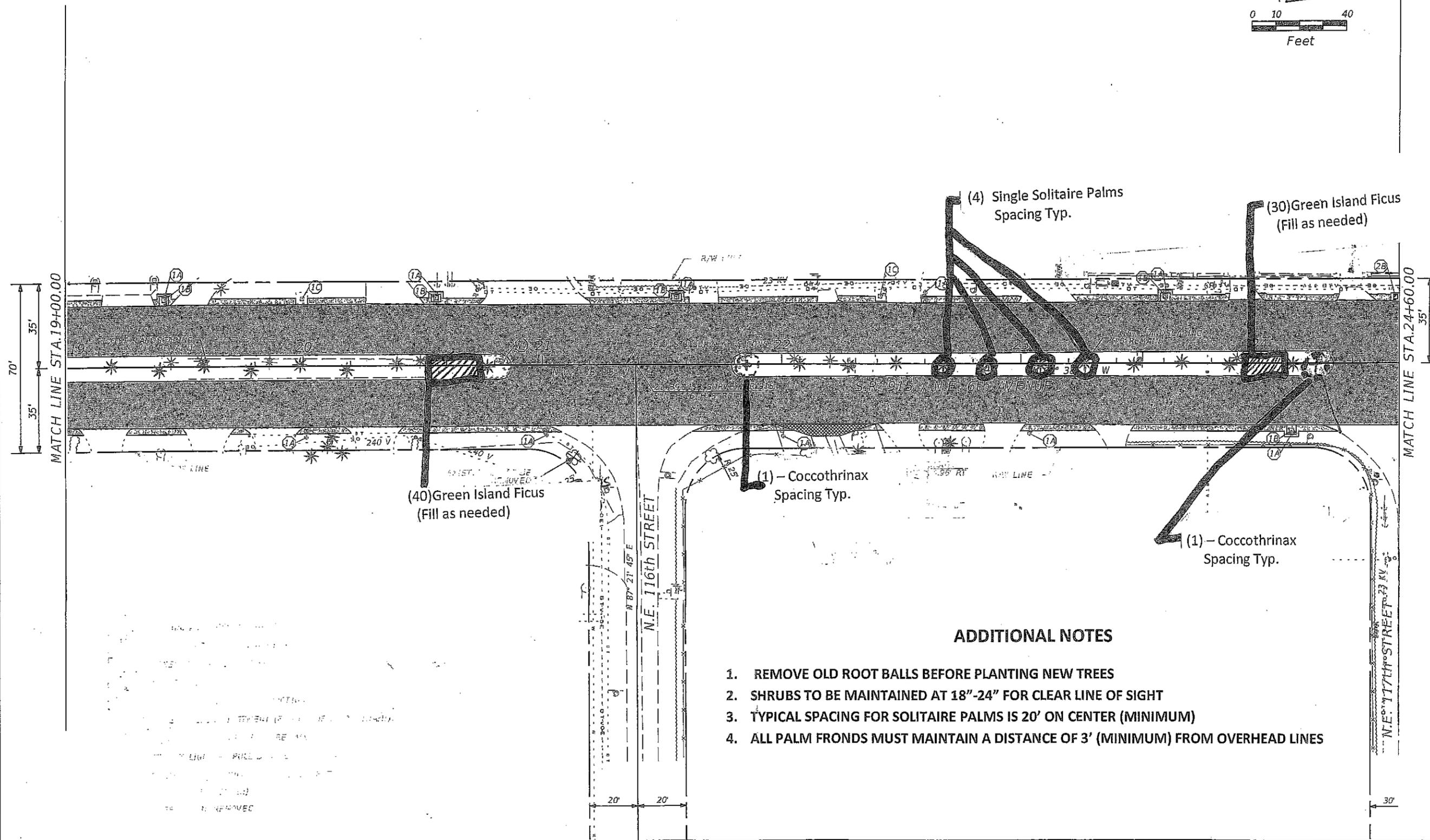
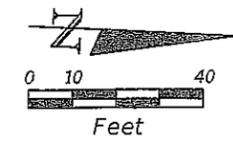
NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTED AND SEALED UNDER RULE 61G15-23-1

REVISIONS			
DATE	DESCRIPTION	DATE	DESCRIPTION

Village of Biscayne Park
640 NE 114th Street
Biscayne Park, FL 33161

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION		
ROAD NO.	COUNTY	FINANCIAL PROJECT ID
915	MIAMI-DADE	

SHEET NO.
1



ADDITIONAL NOTES

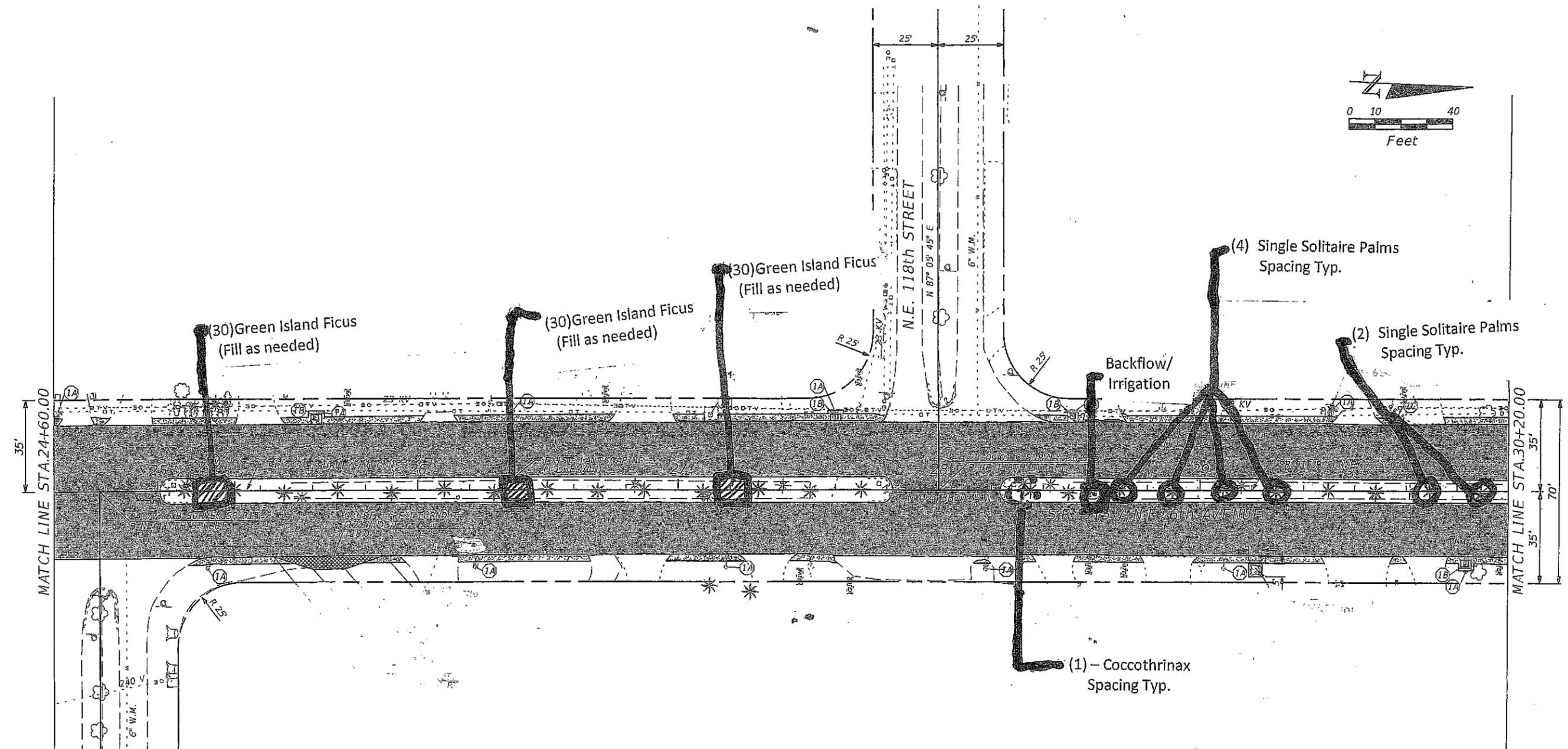
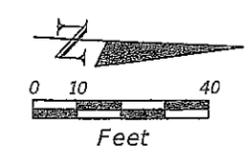
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4. ALL PALM FRONDS MUST MAINTAIN A DISTANCE OF 3' (MINIMUM) FROM OVERHEAD LINES

REVISIONS			
DATE	DESCRIPTION	DATE	DESCRIPTION

Village of Biscayne Park
 640 NE 114th Street
 Biscayne Park, FL 33161

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			SHEET NO. 2
ROAD NO.	COUNTY	FINANCIAL PROJECT ID	
915	MIAMI-DADE		

NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE SIGNED AND SEALED UNDER RULE 61G15-23.003.



ADDITIONAL NOTES

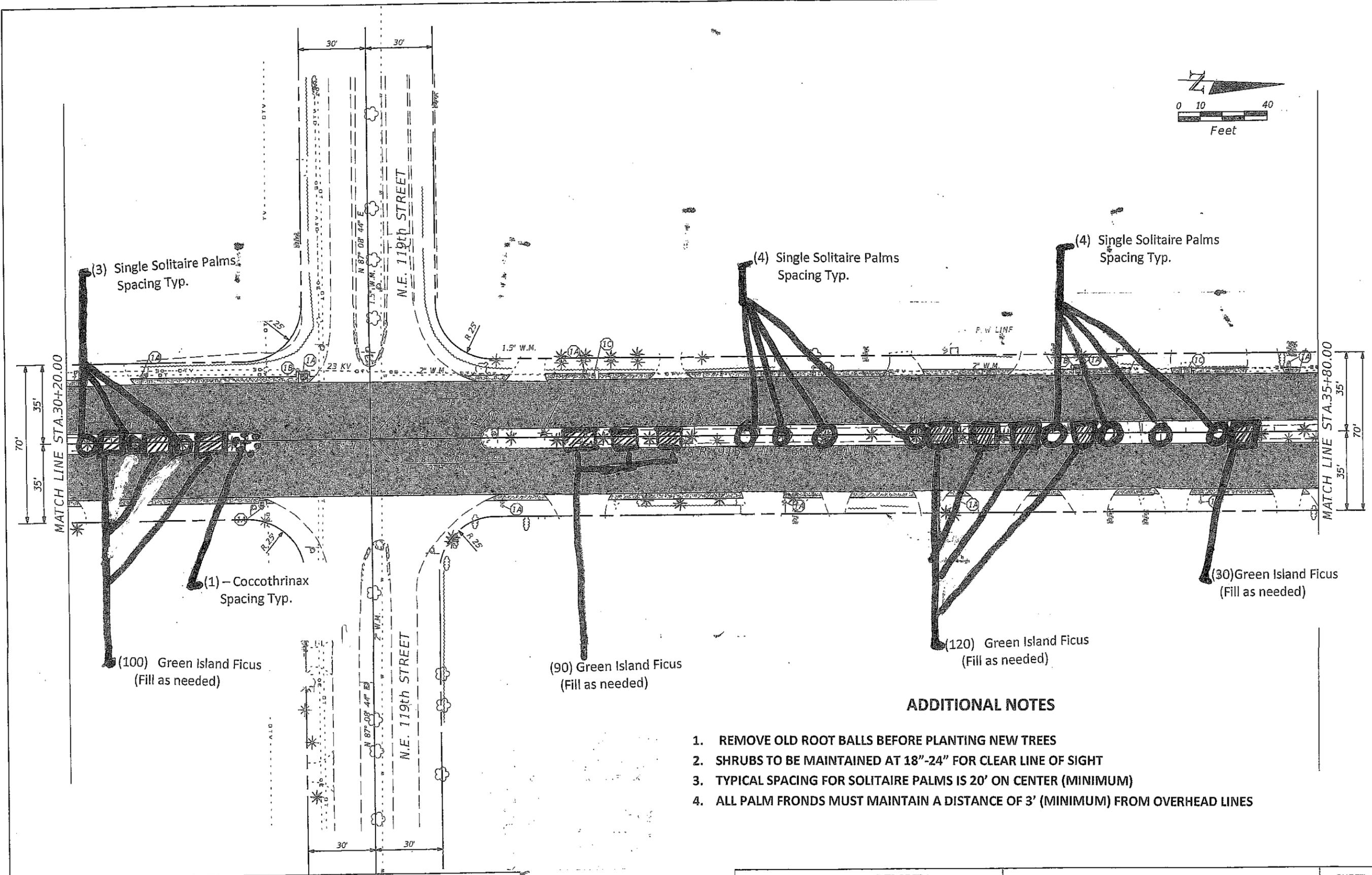
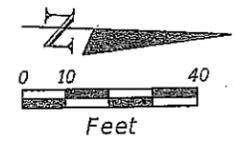
1. REMOVE OLD ROOT BALLS BEFORE PLANTING NEW TREES
2. SHRUBS TO BE MAINTAINED AT 18"-24" FOR CLEAR LINE OF SIGHT
3. TYPICAL SPACING FOR SOLITAIRE PALMS IS 20' ON CENTER (MINIMUM)
4. ALL PALM FRONDS MUST MAINTAIN A DISTANCE OF 3' (MINIMUM) FROM OVERHEAD LINES

REVISIONS			
DATE	DESCRIPTION	DATE	DESCRIPTION

Village of Biscayne Park
 640 NE 114th Street
 Biscayne Park, FL 33161

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			SHEET NO. 3
ROAD NO. 915	COUNTY MIAMI-DADE	FINANCIAL PROJECT ID	

NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE SIGNED AND SEALED UNDER RULE 61G15-23.003, F.A.C.



(3) Single Solitaire Palms
Spacing Typ.

(4) Single Solitaire Palms
Spacing Typ.

(4) Single Solitaire Palms
Spacing Typ.

(1) - Coccothrinax
Spacing Typ.

(100) Green Island Ficus
(Fill as needed)

(90) Green Island Ficus
(Fill as needed)

(120) Green Island Ficus
(Fill as needed)

(30) Green Island Ficus
(Fill as needed)

ADDITIONAL NOTES

1. REMOVE OLD ROOT BALLS BEFORE PLANTING NEW TREES
2. SHRUBS TO BE MAINTAINED AT 18"-24" FOR CLEAR LINE OF SIGHT
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REVISIONS			
DATE	DESCRIPTION	DATE	DESCRIPTION

Village of Biscayne Park
640 NE 114th Street
Biscayne Park, FL 33161

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			SHEET NO. 4
ROAD NO.	COUNTY	FINANCIAL PROJECT ID	
915	MIAMI-DADE	431175-1-52-01	

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