



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305 899 8000 Facsimile: 305 891 7241

AGENDA
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, May 3, 2016 at 7:00pm



Indicates back up documents are provided.

1 Call to Order

2 Roll Call

3 Pledge of Allegiance

4 Presentations

4.a Representative Daphne Campbell - Legislative update.

4.b Employee Health Insurance - Graeme Pentland from EBS Advisors (*Refer to item 8.c under the Consent Agenda*)



4.c Presentation - Public Art Advisory Board



4.d Presentation - Biscayne Park Foundation

5 Additions, Deletions or Withdrawals to the Agenda

At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.

6 Public Comments Related to Agenda Items / Good & Welfare

Comments from the public relating to topics that are on the agenda, or other general topics.

6.a Response to prior public comments and inquiries

7 Information / Updates



7.a FY 2015-16 Monthly Financials ending 3/31/16 (SIX MONTH)



7.b FY 2016-17 Budget Calendar

8 Consent Agenda

Items listed under Consent Agenda are viewed to be routine, and the recommendation will be enacted by ONE MOTION in the form listed below. If discussion is desired, then the item(s) will be removed from the Consent Agenda and will be considered separately.



8.a Approval of Minutes

- ◆ February 23, 2016 Special Commission Meeting



8.b Acceptance of Board Minutes

- ◆ Parks & Parkway Advisory Board - September 16, 2015
- ◆ Planning & Zoning Board - April 4, 2016
- ◆ Planning & Zoning Board - April 18, 2016
- ◆ Code Compliance Board - April 11, 2016
- ◆ Public Art Advisory Board - April 14, 2016
- ◆ Recreation Advisory Board - March 31, 2016
- ◆ Recreation Advisory Board - April 26, 2016



8.c Resolution 2016-21

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE VILLAGE TO PROVIDE EMPLOYEE HEALTH BENEFITS FOR THE PERIOD OF JUNE 1, 2016, THROUGH MAY 31, 2017;** AND PROVIDING FOR AN EFFECTIVE DATE.



8.d Resolution 2016-23

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE INTERIM VILLAGE MANAGER TO EXECUTE THE LEASE AGREEMENT FOR POLICE VEHICLES** FOR THE POLICE DEPARTMENT; PROVIDING FOR AN EFFECTIVE DATE

< End of Consent >

9 Ordinances

< First Reading - NONE >

< Second Reading >



9.a Ordinance 2016-05

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AMENDING CHAPTER 14 OF THE LAND DEVELOPMENT CODE ENTITLED "CODE COMPLIANCE BOARD";** PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE

10 Resolutions



10.a Resolution 2016-22

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ESTABLISHING THE ANNUAL WASTE FEE ASSESSMENT FOR THE VILLAGE OF BISCAYNE PARK, FLORIDA** FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; AND PROVIDING FOR AN EFFECTIVE DATE.

11 Old Business

These items are generally discussion items that have been previously discussed by the Commission and new information or updates are available by either a member of the Commission or the Administration.

11.a Discussion of the bathroom doors in the Log Cabin - As requested by Commissioner Jonas



11.b Community Signage - As requested by Commissioner Watts

12 New Business

These items are generally discussion items that have been requested by members of the Commission or the Administration.



12.a Cats in the Village - As requested by Commissioner Watts



12.b FDOT - Project Advisory Team Meeting for the US-1 planning study from SE 8 Street to the Miami Dade/Broward County Line - designation of a Commission member to represent the Village and to serve on the Project Advisory Team on May 17, 2016



12.c Miami-Dade County Proposed Landscape Code Update - municipal input requested

13 Request for placement of items on next meeting agenda

Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.

14 Reports

14.a Interim Village Manager

◆ Annexation update



◆ Village Manager Selection Process update and confirmation of scheduled meeting dates

14.b Village Attorney



◆ Municipal Ethics Officers program - Miami-Dade County Commission on Ethics and Public Trust

14.c Board / Committee Reports:

- ◆ Biscayne Park Foundation
- ◆ Code Review Board
- ◆ Parks & Parkway Advisory Board
- ◆ Public Art Advisory Board
- ◆ Recreation Advisory Board

14.d Commissioner Comments

- ◆ Vice Mayor Watts
- ◆ Commissioner Anderson
- ◆ Commissioner Jonas
- ◆ Commissioner Ross
- ◆ Mayor Coviello

15 Announcements

Wednesday, May 4, 2016 - Code Review Board at 7:00pm

Saturday, May 7, 2016 - Food & Tunes - Cinco de Mayo starting at 7:00pm

Monday, May 9, 2016 - Code Compliance Board at 7:00pm

Monday, May 9, 2016 - Biscayne Park Foundation at 7:00pm

Wednesday, May 11, 2016 - Public Art Advisory Board at 6:00pm

Monday, May 16, 2016 - Planning & Zoning Board at 6:30pm

Wednesday, May 18, 2016 - Parks & Parkway Advisory Board at 7:00pm

Thursday, May 19, 2016 - Resident Review Committee at 7:00pm

Tuesday, May 24, 2016 - Resident Review Committee at 6:30pm

Tuesday, May 24, 2016 - Recreation Advisory Board at 6:30pm

Monday, May 30, 2016 - All Village departments are closed in observance of Memorial Day

Wednesday, June 1, 2016 - Code Review Board at 7:00pm

Saturday, June 4, 2016 - Social Gathering/Pot Luck Event at 12:Noon

Monday, June 6, 2016 - Planning & Zoning Board at 6:30pm

Our next regular Commission meeting is Tuesday, June 7, 2016, at 7:00pm

16 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

Date: April 25, 2016

To: Village Commission

From: Amy Raymond, Chair Public Art Advisory Board

Re: Request for Commission approval to accept a sculpture on loan from artist Axel Font

As a result of a CALL TO ARTISTS, the following artist sculpture was submitted. The Public Art Advisory Board all agree to accept the sculpture on loan and is seeking Commission approval. If approved, the Board will discuss locations for placement and come back to the Commission for approval.

Artist Bio:

Axel Font has been a resident of Coral Gables for forty years. Currently, his forged steel, mixed media work has been displayed in Coral Gables Museum, Bakehouse Art Complex during Art Basel weekend. He has been commissioned for various works, and he has won accolades by working with a variety of materials which combined art and function.

“Spills”- the artists name for this piece

- The aluminum paint can is easily attached with 2 screws mounted to a wall, post, or column. It can be removed in the event of a Hurricane like event.

Measurements-

7” wide x 62” high. Weight- 15-16 lbs.



Materials-

The “spill” is made of forged steel- it can be painted any color, i.e.green

- Metal flowers and forged steel are attached to the spill.- they can be painted as well or left as the natural metal steel color.

Paint- Exterior grade paint

- Butterflies/flowers – coated in clear acrylic paint to prevent oxidizing (rusting)

The “Spill” says-

- Art is in Our Nature & Nature is Art

Timeline-

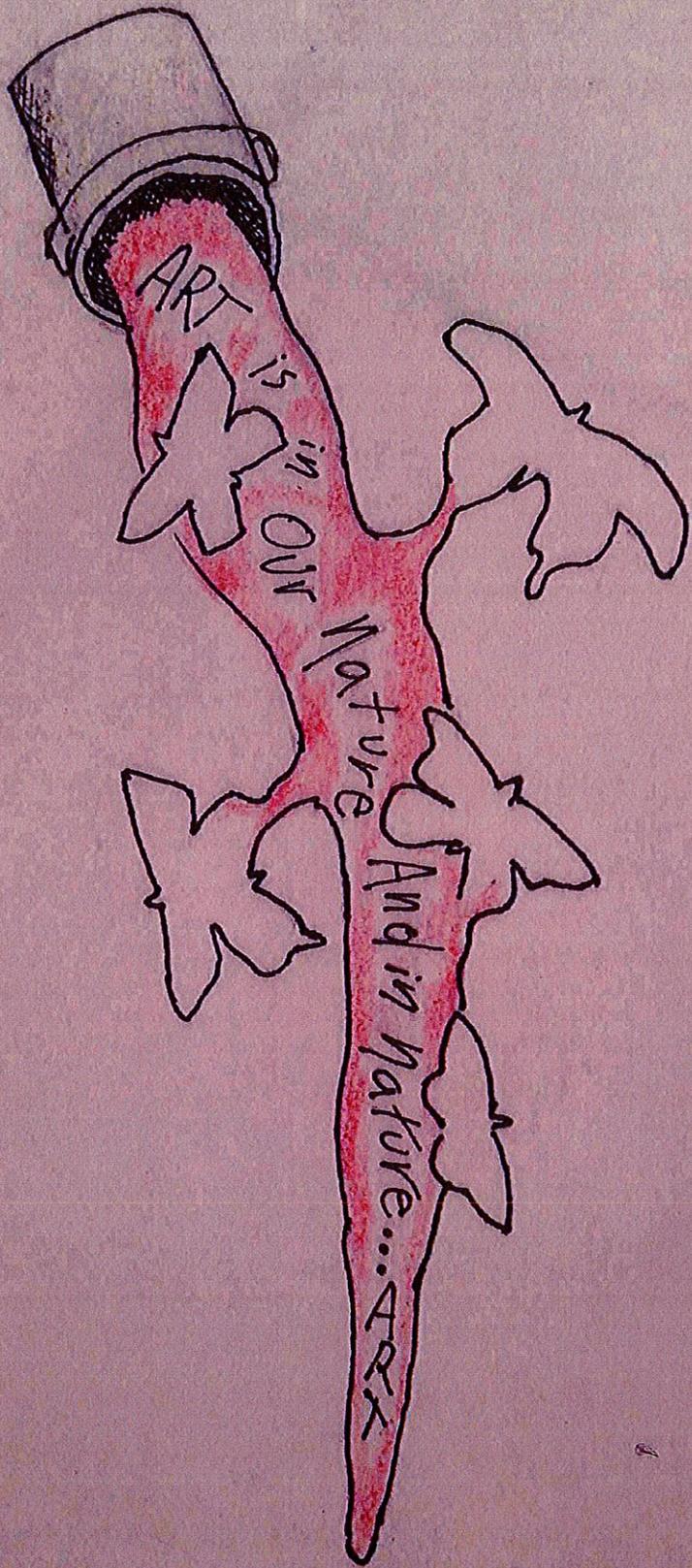
- Sculpture can be completed by August/September



When we are beyond the point where we can allow love to flow



When We Call Love our self help & our friends & family we call it LOVE. TRUE LOVE. xoxo & love





Ourself



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

BISCAYNE PARK FOUNDATION

Jorge Marinoni
President

Erica Pettis
Vice President

Marie Smith
Secretary

Peter Trupia
Treasurer

Date: April 25, 2016

To: Village Commission

From: Biscayne Park Foundation

Re: Requesting approval to create a wall mural at the Ed Burke Recreation Center

We have an idea to paint a mural on the blue paddle-ball court wall at the Recreation Center. The Biscayne Park Foundation and the Art Advisory Board at their last meetings have agreed to support this. The Foundation will help raising the funds to pay for paint and materials. At our next Food and Tunes event on May 7th we'll hold a ticket raffle and if necessary we'll be adding some more funds as needed. In any case, this project will be self funded and it will not involve any funds from the City. The Art Advisory Board will help with the final drawings by suggesting any changes until we have a working draft.

Now the theme:

Since this wall is closer to the tot lot playground it would be fun to paint something in a comic cartoon style, with a theme of people exercising, kids playing, riding bicycles, walking and having fun. The figures will be drawn with black lines and then filled with colors. The blue color will stay as a background and serve as a sky. We will not go all the way up but stay closer to around 7 or 8 feet high, the length is about 33 feet. We thought we can invite volunteers and even kids to participate and paint some colors, making it a fun community event activity.

As for myself, I have more than 20 years experience painting interiors commercially and artistically.

If we have the go ahead now, we'll be asking the Commission again for approval of the final draft before commencing any work.

Please find attached a picture of the wall and some pictures in the style we're proposing. Keep in mind these are not the final drawings, just a general idea. We welcome any comments or suggestions.

Thank you,

Jorge Marinoni,

President, Biscayne Park Foundation





BUDGET REPORT FOR VILLAGE OF BISCAYNE PARK
Calculations as of March 31, 2016
Budget Completion 50%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
ESTIMATED REVENUES					
AD VALOREM TAXES					
001-000-3110000.000	Ad Valorem Taxes	1,474,664	1,355,812	118,852	91.94%
	AD VALOREM TAXES	1,474,664	1,355,812	118,852	91.94%
UTILITY TAXES					
001-000-3141000.000	Electric Utility Tax	118,000	70,433	47,567	59.69%
001-000-3143000.000	Water Utility Tax	34,000	21,509	12,491	63.26%
001-000-3144000.000	Gas/Propane Utility Tax	8,000	3,184	4,816	39.80%
001-000-3150000.000	Communications Service Tax	118,626	64,397	54,229	54.29%
	UTILITY TAXES	278,626	159,523	119,103	57.25%
CHARGE FOR SERVICES					
001-000-3221000.000	Building Permits	73,000	43,446	29,554	59.52%
001-000-3222000.000	Electric Permits	9,560	5,291	4,269	55.35%
001-000-3223000.000	Plumbing Permits	12,448	9,017	3,431	72.44%
001-000-3224000.000	A/C Mechanical Permits	5,604	5,042	562	89.97%
001-000-3226000.000	Painting Permits	1,500	1,060	440	70.67%
001-000-3227000.000	Garage Sale Permits	500	286	214	57.20%
001-000-3228000.000	Plan Review	40,375	1,415	38,960	3.50%
001-000-3229000.000	Permit Admin/Application Fees	8,500	6,365	2,135	74.88%
001-000-3229100.000	Contractor Registration	6,000	3,905	2,095	65.09%
001-000-3290500.000	Home Occupation Fee	450	550	(100)	122.22%
001-000-3291000.000	Home Re-Occupancy Fee	5,000	1,200	3,800	24.00%
001-000-3292500.000	Variance Application Fee	600	375	225	62.50%
001-000-3292750.000	Local Home Business Fee	0	0	0	0.00%
001-000-3293000.000	Landlord Permit Fee	1,500	950	550	63.33%
001-000-3342100.000	FDOT 6 Ave Median Maintenance	1,416	0	1,416	0.00%
001-000-3434200.000	Special Trash Pick Up	0	0	0	0.00%
001-000-3472100.000	Program Fees	14,000	9,301	4,699	66.44%
001-000-3472200.000	Concession Sales	500	1,953	(1,453)	390.56%
001-000-3472250.000	Facility Rental	4,000	4,643	(643)	116.06%
001-000-3490000.000	Administrative Fees	0	0	0	0.00%
001-000-3490000.100	Police Services	500	180	320	36.00%
001-000-3490000.300	Notary Fees	200	30	170	15.00%
001-000-3490000.400	Special Event Fees	0	50	(50)	0.00%
001-000-3491010.000	Admin Fees-Road Fund	0	0	0	0.00%
001-000-3494022.000	Admin Fee-PW Direct Charge	0	0	0	0.00%
001-000-3610000.100	Recreation Program Sponsorship	5,000	0	5,000	0.00%
001-000-3611500.000	Lien Search and Copies	5,500	2,941	2,559	53.48%
	CHARGE FOR SERVICES	196,153	98,000	98,153	49.96%
FRANCHISE FEES					
001-000-3230000.700	Franchise Fee -Waste Pro	42,783	14,261	28,522	33.33%
001-000-3231000.000	Electric Franchise Fees	125,056	70,197	54,859	56.13%
001-000-3231500.000	Franchise Fee-Gas/Propane	1,500	2,002	(502)	133.44%
	FRANCHISE FEES	169,339	86,460	82,879	51.06%
OPERATING CONTRIBUTIONS					
001-000-3342000.000	Grant-Byrne	2,600	763	1,837	29.35%
001-000-3342200.000	Grant-Forestry	0	0	0	0.00%
001-000-3343000.000	Grant -Cultural Council	0	0	0	0.00%
001-000-3343200.100	Grants & Foundations	2,000	0	2,000	0.00%
001-000-3343500.000-FDBP	FDOT Beautification Grant	0	0	0	0.00%
001-000-3472300.000	Other Fees - Donations	0	0	0	0.00%
001-000-3610000.000	Miscellaneous & Donations	1,000	4,931	(3,931)	493.12%
001-000-3660000.000	Contributions-Other	2,000	1,000	1,000	50.00%
	OPERATING CONTRIBUTIONS	7,600	6,694	906	88.08%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
INTERGOVERNMENTAL REVENUES					
001-000-3344900.000	Fuel Tax Refund	2,961	0	2,961	0.00%
001-000-3351200.000	State Revenue Sharing	70,445	46,949	23,496	66.65%
001-000-3351800.000	Half-Cent Sales Tax	216,000	119,499	96,501	55.32%
INTERGOVERNMENTAL REVENUES		289,406	166,447	122,959	57.51%
JUDGEMENT & FINES					
001-000-3515000.000	Traffic Fines	7,500	1,663	5,837	22.18%
001-000-3515500.000	School Crossing Guard Revenue	100	225	(125)	225.31%
001-000-3516000.000	Law Enforcement Training Fund	1,500	436	1,064	29.04%
001-000-3518000.000	Vehicle Impound Fees	500	0	500	0.00%
001-000-3519000.000	Code Compliance Fines	53,069	41,515	11,554	78.23%
JUDGEMENT & FINES		62,669	43,839	18,830	69.95%
MISCELLANEOUS REVENUES					
001-000-3517000.000	Towing Revenue	500	0	500	0.00%
001-000-3611000.000	Interest Earnings	1,000	209	791	20.90%
001-000-3611200.000	Newsletter Advertising	1,500	1,240	260	82.67%
001-000-3613000.000	Reimbursements - Prior Year Exp.	1,500	0	1,500	0.00%
001-000-3614000.000	Gain On Sale Of Assets	0	0	0	0.00%
001-000-3615000.000	Unrealized Gain on Investments	0	0	0	0.00%
001-000-3650000.000	Sale of Surplus Materials or Scr	0	0	0	0.00%
001-000-3690120.000	Insurance Proceeds	5,000	2,099	2,901	41.99%
001-000-3830000.000	Proceeds From Capital Lease	0	0	0	0.00%
MISCELLANEOUS REVENUES		9,500	3,548	5,952	37.35%
TRANSFERS IN					
001-000-3810000.000	Transfers In	96,964	0	96,964	0.00%
TOTAL REVENUES		2,584,921	1,920,325	664,596	74.29%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
EXPENDITURES					
TRANSFER OUT					
001-000-5810000.000	Transfers Out	192,400	0	192,400	0.00%
TRANSFER OUT		192,400		192,400	0.00%
Dept 511-Village Commission					
001-511-5110000.000	Commission Compensation/Reimbursement	12,000	5,000	7,000	41.67%
001-511-5210000.000	Fica/Medicare	918	383	536	41.67%
001-511-5310000.000	Professional Fees	3,500	0	3,500	0.00%
001-511-5400000.000	Travel & Per diem	1,500	494	1,006	32.95%
001-511-5480000.000	Promotional Activities	2,500	2,030	470	81.19%
001-511-5490000.150	Misc Special Events	0	1,151	(1,151)	0.00%
001-511-5540000.200	MEMBERSHIPS	900	739	161	82.11%
001-511-5550000.000	Education & Training	2,500	654	1,846	26.14%
Totals for dept 511-Village Commission		23,818	10,450	13,368	43.87%
Dept 512-Administration					
001-512-5110000.000	Administrative Salaries	90,351	37,626	52,725	41.64%
001-512-5120000.000	Regular Salaries	52,067	21,424	30,643	41.15%
001-512-5210000.000	Fica/Medicare	10,895	4,562	6,333	41.87%
001-512-5220000.000	Florida Retirement System	23,142	9,031	14,111	39.02%
001-512-5230000.000	Health Insurance	15,299	9,025	6,274	58.99%
001-512-5240000.000	Workman Compensation	260	130	130	50.03%
001-512-5310000.000	Professional Fees	3,000	1,720	1,280	57.33%
001-512-5400000.010	Car Allowance	4,800	2,400	2,400	50.00%
001-512-5400000.200	Travel & Per Diem	1,500	529	971	35.26%
001-512-5410000.010	Phone Stipend	2,160	1,080	1,080	50.00%
001-512-5480000.000	Promotional Activities	2,000	1,025	975	51.23%
001-512-5490000.000	Other Charges for Services	0	4,590	(4,590)	0.00%
001-512-5490000.100	Legal Advertising	3,000	624	2,376	20.79%
001-512-5520000.000	Operating Supplies	250	209	41	83.57%
001-512-5520000.210	Gasoline	0	18	(18)	0.00%
001-512-5540000.200	Memberships	1,725	1,376	349	79.77%
001-512-5550000.000	Education and Training	2,000	899	1,101	44.95%
Totals for dept 512-Administration		212,449	96,267	116,182	45.31%
Dept 513-Finance					
001-513-5120000.000	Regular Salaries	49,440	20,308	29,132	41.08%
001-513-5210000.000	Fica/Medicare	3,872	1,554	2,318	40.12%
001-513-5220000.000	Florida Retirement System	3,589	1,340	2,249	37.34%
001-513-5230000.000	Health Insurance	7,182	4,503	2,680	62.69%
001-513-5240000.000	Workman Compensation	90	45	45	49.87%
001-513-5300000.000	Bank Service Charges	500	17	483	3.34%
001-513-5320000.000	Professional Services-Audit Fees	22,000	1,000	21,000	4.55%
001-513-5340000.010	Payroll Processing Fees	2,860	1,634	1,226	57.13%
001-513-5340000.100	Contract Services-Finance	15,000	12,500	2,500	83.33%
001-513-5340000.300	Annual Maintenance Fees-Accounting Softw	3,225	2,805	420	86.98%
001-513-5540000.200	Memberships	160	0	160	0.00%
001-513-5550000.000	Education & Training	500	49	451	9.80%
Totals for dept 513-Finance		108,419	45,754	62,665	42.20%
Dept 519-General Government					
001-519-5120000.000	Regular Salaries	82,077	35,915	46,162	43.76%
001-519-5450000.400	Flood Insurance	3,725	1,112	2,613	29.86%
001-519-5490000.500	Licences and Permits	0	197	(197)	0.00%
001-519-5210000.000	Fica/Medicare	6,279	2,751	3,528	43.81%
001-519-5220000.000	Florida Retirement System	5,959	8,755	(2,797)	146.93%
001-519-5230000.000	Health Insurance	14,365	8,770	5,595	61.05%
001-519-5240000.000	Workman Compensation	150	75	75	50.07%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
001-519-5310000.101	Professional Services-Medical	1,770	1,335	435	75.45%
001-519-5310000.102	Professional Services-IT	10,255	3,600	6,655	35.10%
001-519-5310000.135	Professional Services-Lobbyist	24,000	11,500	12,500	47.92%
001-519-5310000.150	Professional Services-Legal	70,000	27,526	42,474	39.32%
001-519-5400000.200	Travel & Per Diem	100	0	100	0.00%
001-519-5410000.010	Phone Stipend	480	240	240	50.00%
001-519-5410000.100	Telephone/Communications	19,787	10,777	9,010	54.46%
001-519-5420000.000	Postage	5,000	1,875	3,125	37.51%
001-519-5440000.100	Leased Equipment	3,600	2,412	1,188	67.00%
001-519-5440000.420	Rental Storage Facility	3,300	1,533	1,767	46.46%
001-519-5450000.050	Insurance-FMIT	121,364	57,412	63,952	47.31%
001-519-5450000.200	Insurance-Old Workers Comp Claim	15,000	1,961	13,039	13.07%
001-519-5460000.250	Repairs & Maintenance-Vehicles	900	0	900	0.00%
001-519-5470000.000	Printing	1,200	554	646	46.15%
001-519-5480000.000	Promotional Activities	0	146	(146)	0.00%
001-519-5480000.100	Promotional Activities-Newletter	4,000	1,155	2,845	28.88%
001-519-5490000.000	Other Charge For Services	1,000	0	1,000	0.00%
001-519-5490000.200	Filing Fees-Liens	1,000	261	739	26.10%
001-519-5510000.000	Office Supplies	5,000	3,333	1,667	66.66%
001-519-5520000.000	Operating Supplies	2,000	5,102	(3,102)	255.12%
001-519-5520000.210	Gasoline	250	0	250	0.00%
001-519-5540000.410	Subscriptions	300	0	300	0.00%
001-519-5540000.420	MEMBERSHIPS	165	0	165	0.00%
001-519-5550000.000	Education & Training	750	0	750	0.00%
001-519-5820000.100	Aid to Private Organizations	2,500	0	2,500	0.00%
001-519-5890000.120	Collections Fee Ad	1,600	175	1,425	10.94%
otals for dept 519-General Government		407,876	188,471	219,405	46.21%
Dept 515-Planning & Zoning					
001-515-5310000.000	Professional Fees	14,000	10,500	3,500	75.00%
Totals for dept 515-Planning & Zoning		14,000	10,500	3,500	75.00%
Dept 524-Building Department					
001-524-5120000.000	Regular Salaries	37,131	14,668	22,463	39.50%
001-524-5210000.000	Fica/Medicare	2,841	1,122	1,719	39.50%
001-524-5220000.000	Florida Retirement System	2,696	794	1,902	29.44%
001-524-5230000.000	Health Insurance	7,182	4,227	2,955	58.86%
001-524-5240000.000	Workman Compensation	68	34	34	50.21%
001-524-5310000.120	Professional Services-Inspectors	73,848	30,920	42,928	41.87%
001-524-5540000.200	Memberships	100	0	100	0.00%
001-524-5550000.000	Education & Training	500	0	500	0.00%
otals for dept 524-Building Department		124,366	51,765	72,601	41.62%
Dept 521-Police					
001-521-5120000.000	Regular Salaries	519,061	248,214	270,847	47.82%
001-521-5130000.000	Other Salaries & Wages	15,000	5,956	9,044	39.71%
001-521-5130000.100	Other Salaries & Wages-Part Time Salarie	20,306	7,109	13,198	35.01%
001-521-5140000.000	Overtime	24,150	13,137	11,013	54.40%
001-521-5150000.000	Special Pay	4,207	1,500	2,707	35.65%
001-521-5160000.000	Court Pay	12,000	5,890	6,110	49.08%
001-521-5210000.000	Fica/Medicare	45,176	21,559	23,617	47.72%
001-521-5220000.000	Florida Retirement System	101,252	48,299	52,953	47.70%
001-521-5230000.000	Health Insurance	75,972	46,662	29,310	61.42%
001-521-5240000.000	Workman Compensation	15,762	7,881	7,881	50.00%
001-521-5400000.200	Travel & Per Diem	600	5	595	0.83%
001-521-5410000.100	Telephone Stipends & Air Cards	5,280	1,239	4,041	23.47%
001-521-5440000.900	Financing Lease Copier	1,200	471	729	39.25%
001-521-5460000.200	Repairs & Maintenance-Equipment	3,400	801	2,599	23.57%
001-521-5460000.225	Repairs & Equipment-Radios	7,000	6,671	329	95.30%
001-521-5460000.250	Repairs & Maintenance-Vehicles	35,000	13,257	21,743	37.88%
001-521-5490000.250	Prosecution/Police Arrest Forms	1,500	430	1,070	28.66%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
001-521-5520000.000	Miscellaneous Operating Supplies	6,200	5,257	943	84.80%
001-521-5520000.205	Uniforms & Cleaning	6,450	7,145	(695)	110.78%
001-521-5520000.210	Gasoline	65,000	11,745	53,255	18.07%
001-521-5520000.300	Vests and Non-Leathal Weapons	700	0	700	0.00%
001-521-5540000.200	Memberships	1,100	1,010	90	91.82%
001-521-5550000.000	Education & Training	4,300	1,137	3,163	26.44%
001-521-5701000.000	Debt Serving-Principal	30,300	13,445	16,855	44.37%
001-521-5720500.000	Debt Serving-Interest	6,300	1,098	5,202	17.42%
001-521-5800000.100	Byrne Grant	2,600	1,890	710	72.71%
Totals for dept 521-Police		1,009,816	471,809	538,007	46.72%
Dept 529-Code Compliance					
001-529-5120000.000	Regular Salaries	40,912	16,768	24,144	40.99%
001-529-5210000.000	Fica/Medicare	3,130	1,286	1,844	41.08%
001-529-5220000.000	Florida Retirement System	2,970	1,043	1,927	35.11%
001-529-5230000.000	Health Insurance	7,182	4,288	2,894	59.71%
001-529-5240000.000	Workers Compensation	75	38	38	50.00%
001-529-5310000.000	Professional Fees	17,000	3,520	13,480	20.71%
001-529-5400000.000	Telephone/Communiations	480	312	168	65.03%
001-529-5460000.250	Repairs & Maintenance-Vehicles	2,000	753	1,247	37.67%
001-529-5520000.000	Operating Supplies	500	76	424	15.11%
001-529-5520000.205	Uniforms & Cleaning	100	0	100	0.00%
001-529-5520000.210	Gasoline	500	113	387	22.56%
001-529-5540000.200	Memberships	110	0	110	0.00%
001-529-5550000.000	Education & Training	800	188	612	23.50%
Totals for dept 529-Code Enforcement		75,759	28,384	47,375	37.47%
Dept 539-Public Works					
001-539-5120000.000	Regular Salaries	96,577	40,423	56,154	41.86%
001-539-5120000.210	Employee Bonuses	1,000	1,000	0	100.00%
001-539-5140000.000	Overtime	2,000	0	2,000	0.00%
001-539-5210000.000	Fica/Medicare	7,465	3,175	4,290	42.53%
001-539-5220000.000	Florida Retirement System	7,011	2,594	4,417	37.00%
001-539-5230000.000	Health Insurance	22,161	12,707	9,454	57.34%
001-539-5240000.000	Workman Compensation	8,178	4,089	4,089	50.00%
001-539-5340000.000	Contract Services Janitorial	10,156	5,529	4,628	54.44%
001-539-5410000.100	Telephone Stipend & Other Communications	480	280	200	58.33%
001-539-5430000.301	Electric-Village Hall	13,260	5,756	7,504	43.41%
001-539-5430000.315	Water & Sewer	9,296	2,990	6,306	32.16%
001-539-5440000.100	Leased Equipment	1,500	0	1,500	0.00%
001-539-5460000.100	Repairs & Maintenance-Landscaping	33,000	11,641	21,359	35.27%
001-539-5460000.200	Repairs & Maintenance-Equipment	3,000	2,230	770	74.34%
001-539-5460000.275	Repairs & Maintenance-Buildings	36,060	18,941	17,119	52.53%
001-539-5460000.280	Repairs & Maintenance-Tree Trimming & Re	11,000	17,183	(6,183)	156.21%
001-539-5460000.300	Repairs & Maintenance-Sidewalks & Median	3,000	908	2,093	30.25%
001-539-5520000.000	Miscellaneous Operating Supplies	2,000	1,527	473	76.36%
001-539-5520000.205	Uniforms & Cleaning	2,500	1,127	1,373	45.08%
001-539-5520000.210	Gasoline	3,500	0	3,500	0.00%
001-539-5520000.215	Janitorial Supplies	5,000	688	4,312	13.76%
001-539-5540000.200	Memberships	180	0	180	0.00%
001-539-5550000.000	Education and Training	510	0	510	0.00%
001-539-5640000.000	Capital Acquisitions-Equipment	2,500	0	2,500	0.00%
Totals for dept 539-Public Works		281,334	132,787	148,547	47.20%
Dept 572-Parks and Recreation					
001-572-5120000.000	Regular Salaries	42,230	17,307	24,923	40.98%
001-572-5130000.100	Other Salaries & Wages-Part Time Salarie	42,373	10,844	31,529	25.59%
001-572-5210000.000	Fica/Medicare	6,090	2,157	3,933	35.41%
001-572-5220000.000	Florida Retirement System	5,779	1,864	3,915	32.25%
001-572-5230000.000	Health Insurance	7,182	4,538	2,644	63.18%
001-572-5240000.000	Workman Compensation	171	86	86	50.00%
001-572-5340000.900	Other Contractual Services	1,500	324	1,176	21.57%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
001-572-5410000.110	Telephone Stipend	480	240	240	50.00%
001-572-5440000.100	Leased Equipment	720	321	399	44.54%
001-572-5460000.200	Repairs & Maintenance-Equipment	2,600	6,150	(3,550)	236.54%
001-572-5460000.250	Repairs & Maintenance-Vehicles	1,150	638	512	55.46%
001-572-5460000.275	Repairs & Maintenance-Buildings	8,100	10,047	(1,947)	124.03%
001-572-5490000.905	Concession Expenses	500	632	(132)	126.48%
001-572-5490000.915	Miscellaneous Special Events	13,500	8,557	4,943	63.38%
001-572-5520000.000	Miscellaneous Operating Supplies	1,000	271	729	27.07%
001-572-5520000.205	Uniforms & Cleaning	300	0	300	0.00%
001-572-5520000.210	Gasoline	0	143	(143)	0.00%
001-572-5540000.200	Memberships	160	160	0	100.00%
001-572-5550000.000	Education and Training	850	(267)	1,117	-31.41%
Totals for dept 572-Parks and Recreation		134,685	64,009	70,676	47.52%
TOTAL EXPENDITURES		2,584,921	1,100,195	1,484,727	42.56%

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY Thru 3/31/16	Remaining	%
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NET OF REVENUES/EXPENDITURES

820,131

BUDGET REPORT FOR VILLAGE OF BISCAYNE PARK
Calculations as of 3/31/2016

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY 3/31/2016	Remaining	% Used
Fund 101 - Road Fund					
ESTIMATED REVENUES					
Local Option Gas Tax					
101-000-3124100.000	Local Option Gas Taxes-6 Cent	56,521	28,376	28,145	50.20%
101-000-3124200.000	Local Option Gas Tax (5 Cent)	21,885	11,003	10,882	50.28%
Total Local Option Gas Tax		78,406	39,379	39,027	50.22%
CHARGE FOR SERVICES					
101-000-3342100.000	FDOT 6 Ave Median Maintenance	0	708	(708)	0.00%
101-000-3491010.000	Admin Fees-Sanitation	23,173	0	23,173	0.00%
TOTAL CHARGE FOR SERVICES		23,173	708	22,465	3.06%
INTERGOVERNMENTAL REVENUES					
101-000-3351200.000	Revenue Sharing	25,555	13,132	12,423	51.39%
TOTAL INTERGOVERNMENTAL REVENUES		25,555	13,132	12,423	51.39%
TOTAL REVENUES FUND 101		127,134	53,219	73,915	41.86%
EXPENDITURES					
Dept 541-Streets and Roads					
101-541-5120000.000	Regular Salaries	61,213	26,393	34,820	43.12%
101-541-5120000.210	Employee Bonuses	1,000	1,000	0	100.00%
101-541-5140000.000	Overtime	2,000	246	1,754	12.29%
101-541-5210000.000	Fica/Medicare	4,912	2,093	2,819	42.61%
101-541-5220000.000	Florida Retirement System	4,662	1,645	3,017	35.29%
101-541-5230000.000	Health Insurance	14,979	8,520	6,459	56.88%
101-541-5240000.000	Workers Compensation	5,274	2,637	2,637	50.00%
101-541-5460000.200	Repairs & Maintenance-Equipme	2,000	1,948	52	97.40%
101-541-5460000.250	Repairs & Maintenance-Vehicles	1,500	1,049	451	69.96%
101-541-5460000.300	Repairs & Maintenance-Sidewalk	2,594	5,519	(2,925)	212.76%
101-541-5520000.000	Miscellaneous Operating Supplie	1,300	890	410	68.46%
101-541-5520000.205	Uniforms & Cleaning	1,500	1,160	340	77.33%
101-541-5520000.210	Gasoline	3,000	425	2,575	14.17%
101-541-5520000.211	Diesel	2,000	1,036	964	51.80%
101-541-5530000.000	Road Materials	4,000	3,054	946	76.35%
101-541-5550000.000	Education and Training	200	0	200	0.00%
101-541-5640000.000	Capital Acquisitions-Equipment	15,000	6,300	8,700	42.00%
TOTAL EXPENDITURES		127,134	63,915	63,219	50.27%
NET OF REVENUES/APPROPRIATIONS - FUND 101			(10,696)		

BUDGET REPORT FOR VILLAGE OF BISCAYNE PARK
Calculations as of 03/31/2016

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY 3/31/2016	Remaining	% Used
Fund 104 - CITT-Transit					
ESTIMATED REVENUES					
INTERGOVERNMENTAL REVENUES					
104-000-3382000.000	Transit Surtax Revenues	24,030	8,102	15,928	33.72%
	TOTAL INTERGOVERNMENTAL REVENUES	24,030	8,102	15,928	33.72%
	TOTAL ESTIMATED REVENUES	24,030	8,102	15,928	33.72%
EXPENDITURES					
	TOTAL EXPENDITURES	0	0	0	0.00%
	NET OF REVENUES/APPROPRIATIONS - FUND 104		8,102		

BUDGET REPORT FOR VILLAGE OF BISCAYNE PARK
Calculations as of 03/31/2016

GL NUMBER	DESCRIPTION	2015-16 APPROVED BUDGET	2015-16 ACTIVITY 3/31/2016	Remaining	% Used
Fund 103 - CITT-Transportation					
ESTIMATED REVENUES					
Dept 541-Streets and Roads					
INTERGOVERNMENTAL REVENUES					
103-541-3382100.000	Transportation Surtax Revenues	96,123	32,409	85,435	33.72%
TOTAL INTERGOVERNMENTAL REVENUES		96,123	32,409	85,435	33.72%
TOTAL ESTIMATED REVENUES		96,123	32,409	85,435	33.72%
EXPENDITURES					
Dept 541-Streets and Roads					
103-541-5300000.200	New Street Address Signs	41,123	0	41,123	0.00%
103-541-5310000.350	Professional Services-Road Repair	25,000	0	25,000	0.00%
103-541-5310000.450	Storm Drainage	6,000	0	6,000	0.00%
103-541-5430000.100	Utilities-Street Lights	24,000	9,427	18,317	39.28%
TOTAL EXPENDITURES		96,123	9,427	90,440	9.81%
NET OF REVENUES/APPROPRIATIONS - FUND 103			22,982		

BUDGET REPORT FOR VILLAGE OF BISCAYNE PARK
As of March 31, 2016
Budget Completion 50%

BANK BALANCES:

General Fund:	\$947,076.59
Money Market:	\$400,421.25
Transit Tax Revenue Acct:	\$435,467.76
Forfeiture (State):	\$8,690.00
Forfeiture (Federal):	\$27,121.20

FY 2016-17 BUDGET CALENDAR

VILLAGE OF BISCAYNE PARK

DUE DATES		RESPONSIBLE PARTY	TASK
Apr 26	TUE	Finance Manager / Clerk	Attend 2016 Non Advalorem Meeting at the MDC Property Appraiser's Office
May 3	TUE		Regular Commission Meeting - Resolution setting the non-advalorem assessment for waste fees.
May 13	FRI	Each Department	Memorandum to the Interim Manager with objectives, goals, programs for FY 2016-17. Should not include personnel/staffing at this time.
May 16 - 20	Week	Interim Manager / Departments	Meet with each department to discuss.
By May 27	FRI	Each Department	All Village Departments review/enter their budgets: To date postings; consider projections through September 2016; project 2016-17 budget amounts.
June 1	WED	Property Appraiser	Delivers an estimate of the total assessed value of nonexempt property to the taxing authority.
June 7	TUE		Regular Commission Meeting
June 9	THU	Interim Manager / Departments	Group budget meeting
June 10	FRI	Finance Manager	Submit Salary projections for FY 2016-17
June 13	MON	Finance Manager	Submit files to Property Appraiser with non-advalorem assessment.
By June 17	FRI	Departments	Input entire department budget (not includubg salary/benefits) into BS&A
By June 17	FRI	Finance Manager	Input salary/benefits data for each department into BS&A
June 20-24	Week	Interim Manager / Finance Manager	Meet to review department entries.
June 27-Jul 1	Week	Interim Manager / Departments	Manager meets with each department to review budget in preparation for submitting draft to the Commission.
July 1	WED	Property Appraiser	Certifies to the taxing authority the taxable value within the jurisdiction on Form DR-420.
July 4	FRI	Village of Biscayne Park	Independence Day Holiday, Village Offices Closed
JULY		Florida Dept of Revenue	Expected availability for FY 2016-17 Revenue Estimates
July 12	TUE		Regular Commission Meeting
July 15	FRI	Finance Manager	Submit final non-advalorem assessment notice to Property Appraiser
July 15	FRI	Finance Manager	Final data files for non-advalorem assessment submitted to Property Appraiser for TRIM notices.
July 20	WED		Special Commission Meeting: Resolution to set the tentative millage rate. Interim Manager submits 2016-17 Draft Budget to Commission
July TBD		School Board	Miami Dade County Public Schools First Public Budget Hearing
Aug 2	TUE		Within 35 days of the Certification of Taxable Value, each taxing authority certifies the completed DR-420 and any additional forms to the Property Appraiser
Aug 2	TUE		Regular Commission Meeting - Manager submits 2016-17 updated Draft Budget to Commission
Aug 3-14		Village Clerk	Vacation

DUE DATES		RESPONSIBLE PARTY	TASK
Aug 16	TUE		1st Budget Workshop at 6:30pm
Aug 23	TUE		2nd Budget Workshop at 6:30pm
Aug 24	WED	Property Appraiser	Mails the TRIM Notice to Taxpayers
Sept 5	MON	Village of Biscayne Park	Labor Day Holiday, Village Offices Closed
Sept 13	TUE		Regular Commission Meeting
SEPT TBD		Miami Dade County	Miami Dade County First Public Hearing FY 2016-17 Budget
SEPT TBD		School Board	Dade County Public Schools Second Public Budget Hearing
Sept TBD			First Public Hearing on the Proposed Millage Rate and Tentative Budget
Sept 12	MON	Finance Manager	Submit final roll for tax bill to the Property Appraiser.
SEPT TBD		Miami Dade County	Miami Dade County Second Public Budget Hearing FY 2016-17 Budget
TBD			Within 15 days after the tentative budget hearing, the taxing authority advertises its intent to adopt a final millage and budget using the appropriate advertisement.
Sept TBD			Second Public hearing to adopt the final millage rate and budget
TBD			Within 3 days of the final budget hearing, send a copy of the ordinance adopting the final millage rate to the property appraiser, tax collector and the DOR.
TBD			Within 3 days of the receipt of the Form DR-422 the taxing authority completes and certifies final millage to the Property Appraiser.
Oct 1			Budget Year Begins - Oct 1, 2016 to Sept 30, 2017
Oct 29	FRI	Village of Biscayne Park	Within 30 days following adoption of the millage and budget ordinances, each taxing authority uses Form DR-487, Certification of Compliance, to certify compliance with the provisions of Chapter 200 F.S. to the Property Tax Oversight Program.

TRIM COMPLIANCE REQUIREMENTS ARE HIGHLIGHTED IN BLUE BOLD LETTERS
OTHER AGENCY REQUIREMENTS ARE HIGHLIGHTED IN RED BOLD LETTERS



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Approval of Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Minutes as listed below are being provided for the Commission's review and approval.

Fiscal/Budget Impact

None.

Staff Recommendation

Approval.

Attachments

- February 23, 2016 Special Commission Meeting



**MINUTES
SPECIAL COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, February 23, 2016 at 6:30pm**

1 Call to Order

Mayor David Coviello called the meeting to order at 6:46 pm.

2 Roll Call

Mayor David Coviello - present

Vice Mayor Barbara Watts - present via teleconference starting at 7:43pm

Commissioner Bob Anderson - present via teleconference

Commissioner Fred Jonas - present

Commissioner Roxanna Ross - present

Present from staff were:

Village Manager Heidi Siegel

Village Clerk Maria C. Camara

Attorney Andrew Dunkiel

3 Pledge of Allegiance

4 Additions, Deletions or Withdrawals to the Agenda

Manager Siegel provided the background on the project, a zoning approval request to the City of North Miami by 5th Avenue Development, LLC for 12121 NE 5th Avenue and 509 NE 121st Street. Assistance had been provided by the City of North Miami to contact the developers of the project. In attendance were representatives of 5th Avenue Development, LLC, their attorney Frank Wolland, and representatives from Innovation Development Group, LLC.

5 Public Comments

Harvey Bilt: Concerned with parking. What are dimensions? The way property is laid out, does not allow any street parking. What are the water concerns? Water pressure is poor already. Will city upgrade? What is set back on south side?

Andrew Olis: Thanks to all for super fast response. Very respectful. Stumbled upon the density issue several years back. When notice received, concerned with density. 121st Street is only 4' wide. Huge traffic issues. Battling to close the median. Concerned that provisional variance was issued and proper notice not given. Issue with amount of people and cars. No assigned parking. No street parking. Clarence House has no parking available. Welcomed, but concerned with overall project. Jamming in something for maximization.

Casto Fuenmayor: Looks beautiful. Is it rental or for sale? Battling to close the median. Can you help us to close that? Concerned with issue of crossing over median. Building next door is nasty. Very dangerous. What kind of people will you attract?

Susan Ford Collins: Excited about project and the look. But traffic and speeding is horrendous. North Miami Police does not enforce. Constant illegal u-turns. Many cars park on street during evening. Frequent police activity.

6 New Business

6.a Application for a variance for a development in the City of North Miami

Comments from the representatives of the Development group:

- Parking is provided on swale sidewalk. A duplicity of space available.
- 25' front set back on both sides. Interior side walk is 5'.
- 20' parking space
- On water pressure issue, will look into. There are two 12" water main lines per the plans.
- Looks to assign parking spaces. North Miami trying to promote walking and bike paths and being accessible to business area.
- Added a handicap parking space
- Not Section 8 housing. Will sell at market rate. Wants to bring Biscayne Park profile to the project.
- On density, best way to integrate was to have low, single family units and to maximize lot area and utilize shape of the land. Kept density as is and asked for five extra units.
- Will start with rental, then look to sell in the future.
- A traffic report was done, summary showed no adverse problems.
- Other developments include 20900 NE 30th Ave; 6580 Indian Creek Drive; 2000 N. Bay Drive
- Have spoken with Chief Burgess from the City of North Miami. Working with them to improve. They want to succeed.

After discussion, the Mayor thanked the residents and representatives from the Development Group that came out to speak on this project. Residents are encouraged to attend the Zoning Meeting for the City of North Miami on Wednesday, February 24th at 6:30pm, at their council chambers at 776 NE 125th Street.

7 Adjourment

The meeting was adjourned at 8:05pm.

Commission approved on _____.

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Parks & Parkway Advisory Board - September 16, 2015 DRAFT
- Planning & Zoning Board - April 4, 2016
- Planning & Zoning Board - April 18, 2016 DRAFT
- Code Compliance Board - April 11, 2016 DRAFT
- Public Art Advisory Board - April 14, 2016 DRAFT
- Recreation Advisory Board - March 31, 2016 DRAFT
- Recreation Advisory Board - April 26, 2016 DRAFT



**PARKS &
PARKWAY
ADVISORY BOARD**

**Dan Keys
Chairman**

**Barbara Kuhl
Kimberlee Misek
Robert Silverman
Randy Wagoner**

**MINUTES
PARKS & PARKWAY ADVISORY BOARD
Ed Burke Recreation Center 11400 NE 9th Court
Wednesday, September 16, 2015 at 7:00 PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 7:00 P.M.. Dan Keys, Barbara Kuhl, Kimberlee Misek, Randy Wagoner were present;
2. APPROVAL OF MINUTES – The minutes of April 8, 2015 and August 19, 2015 were approved. Dan Keys agreed to make requested changes to the July 15, 2015 minutes.
3. GENERAL DISCUSSION General discussion of agenda items took place.
4. ADJOURNMENT – the meeting was adjourned.

Minutes of September 16, 2015, were approved on _____

By: _____
Dan Keys, Chair



MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, April 4th, 2016 at 6:30pm

**PLANNING &
ZONING BOARD**

**Gage Hartung
Chairman**

**Andrew Olis
Vice Chairman**

**Elizabeth Hornbuckle
Doug Tannehill**

**Alternates
Mario Rumiano**

1. CALL TO ORDER

This meeting was called to order at 6:32 P.M.

2. ROLL CALL

Gage Hartung – Chair – present
Andrew Olis – Vice chair – present
Elizabeth Hornbuckle – Board Member – absent- Motion to excuse by D. Tannehill,
Seconded by A. Olis. Approved 3-0
Doug Tannehill – Board Member – present
Mario Rumiano – Alternate – absent
Irwina Peterson, Sal Annese– staff attendance – present

3. OLD BUSINESS

- a. Minardi – 685 NE 119 St- Fence
Tabled for more information. Motion by A. Olis, seconded by D. Tannehill.
Approved 3-0

4. APPROVAL OF MINUTES

March 21st, 2016.

Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

5. PAINT PERMIT

- a. Jester- 926 NE 109 St
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

6. BUILDING PERMITS

- a. USA Brands, Inc.- 1013 NE 115 St- Addition
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0
- b. Childress- 1019 NE 115 St- Spa
Motion by A. Olis seconded by D. Tannehill. Approved 3-0
- c. Moreira – 11121 Griffing Blvd- Driveway
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- d. Hiersche- 11231 NE 11 Pl- Windows/Doors
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

- e. Tudor- 725 NE 113 St- Roof
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- f. Spitzer- 1005 NE 117 St- Garage Door
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- g. Rodriguez- 10706 NE 9 Ave- Screen Enclosure/Patio Roof
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- h. Keys- 1107 NE 118 St- Pool/Patio
Motion by A. Olis, seconded by D. Tannehill. Approved 3-0

- h.1. Keys- 1107 NE 118 St- Fence
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

- i. Peluchete- 11106 NE 9 Ct- CODE CASE- Roof
Motion by D. Tannehill, seconded by A. Olis. Approved 3-0

- j. B. P. Apartments LLD- 11659 Griffing Blvd- CODE CASE-Windows/Doors
Tabled for more information. Motion by A. Olis, seconded by D. Tannehill.
Approved 3-0

The next meetings of the Planning & Zoning Board are Monday, April 18th, 2016 and Monday, May 2, 2016.

7. ADJOURNMENT

This meeting was adjourned at 7:34 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



MINUTES

PLANNING & ZONING BOARD MEETING

Log Cabin

640 NE 114 St – Biscayne Park, FL

Monday, April 18th, 2016

**PLANNING &
ZONING BOARD**

**Gage Hartung
Chairman**

**Andrew Olis
Vice Chairman**

**Elizabeth Hornbuckle
Doug Tannehill**

**Alternates
Mario Rumiano**

1. CALL TO ORDER

This meeting was called to order at 6:30 P.M.

2. ROLL CALL

Gage Hartung – Chair – present

Andrew Olis – Vice chair – present

Elizabeth Hornbuckle – Board Member – present

Doug Tannehill – Board Member – absent- Motion to excuse by E. Hornbuckle,
Seconded by A. Olis

Mario Rumiano – Alternate – absent

Irwin Peterson, staff attendance – present

Sal Annese-absent (joined meeting at 6:33 p.m.)

3. OLD BUSINESS

a. Nodarse- 950 NE 120 St- Driveway

Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0

4. APPROVAL OF MINUTES

April 4th, 2016

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

5. PAINT PERMIT

a. Whitfield- 1002 NE 116 St- Paint Roof

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

6. BUILDING PERMITS

a. Whitfield- 1002 NE 116 St (add-on)- Re- Roof

Motion by A. Olis seconded by E. Hornbuckle. Approved 3-0

b. Lofroos – 11703 Griffing Blvd- Driveway

Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- c. Whitelaw – 11770 Griffing Blvd- Windows/Doors
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0
- d. Giovanna L. Childrens TR 1040 NE 119 St- Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- e. Bridges/Ciordia – 11340 NE 8 Ct – Driveway- Tabled for more information
- f. Rawson – 728 NE 112 St- Pool, Spa and Paver Deck
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- g. Munoz- 11143 Griffing Blvd- Pool
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- h. Natfield Properties – 862 NE 119 St- Solar Panels
A. Olis recused from voting. Tabled due to quorum not met.
- i. Damon- 1013 NE 116 St- Windows/Doors
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- j. Damon- 11800 NE 8 Ave- Skylights/Windows/Doors
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- k. Berthin – 728 NE 117 St- Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- l. Arcoub – 11433 NE 6 Ave- Windows/Doors
Motion by A. Olis, seconded by E. Hornbucke. Approved 3-0
- m. Susi- 1030 NE 120 St- Garage Installation
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- n. Seaburg – 11339 NE 8 Ct- Windows/Doors
Motion by E. Hornbuckle., seconded by A. Olis. Approved 3-0
- n. Amsler- 860 NE 109 St- Impact Door
Motion by E. Hornbuckle, seconded by A. Olis. Approved 3-0
- o. Fox – 11211 NE 11 PI - Roof
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0
- p. Trupia – 654 NE 118 St – Fence
Motion by A. Olis, seconded by E. Hornbuckle. Approved 3-0

The next meetings of the Planning & Zoning Board is Monday, May 2nd, 2016 and Monday, May 16th, 2016.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
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7. ADJOURNMENT

This meeting was adjourned at 7:19 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



CODE
COMPLIANCE
BOARD

Gary Kuhl
Chairman

Harvey Bilt
Dale Blanton
Linda Dillon
Jenny Johnson-
Sardella

Alternate
Laura Graves

MINUTES
CODE COMPLIANCE BOARD
Log Cabin 640 NE 114 St, Biscayne Park, FL
Monday, April 11th, 2016 at 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M.

2. ROLL CALL

Gary Kuhl – Chair – Present

Dale Blanton – Vice Chair – Present

Harvey Bilt – Absent- Motion to excuse by Jenny Johnson-Sardella, seconded by Linda Dillon. Approved 4-0

Linda Dillon – Present

Jenny Johnson-Sardella – Present

Laura Graves - Absent

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

Resident Richie Strassberg to discuss the driveway ordinance with Board members at end of meeting.

4. APPROVAL OF MINUTES

a. March 14, 2016

-Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella. Motion passed 4-0

5. NEW BUSINESS

a. **Not in Compliance**- Frank Hacia- 820 NE 111 St- Unfinished paint job. Case # 16-0271.

-Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella. Motion passed 4-0.

-Resident given 21 days to obtain permit and complete job for compliance. If resident not in compliance, there will be \$50 fine and \$10 daily fine.

b. **In Compliance** – Jennifer M. Simpson – 920 NE 118 St- Driveway constructed without a permit: Case # 16-0268.

- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.

-In compliance and case closed.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

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- c. **Not in Compliance**- Luis Gutierrez- 10901 NE 10th Ave- Unused/unsightly vehicle on the property: Case # 16-0269
- Motion by Dale Blanton, Seconded by Linda Dillon. Motion passed 4-0.
 - Resident given 14 days for compliance. If resident not in compliance, there will be \$50 fine and \$10 daily fine.
- d. **Not in Compliance** – Julia M. Sonara- 907-09 NE 111th St – Not permitted privacy screen attached to the fence: Case # 16-0270
- Case Tabled for further review. Motion by Dale Blanton, Seconded by Linda Dillon. Motion passed 4-0.
- e. **Not in Compliance**- MI & G LLC – 950 NE 120 St – Driveway in need of repair and maintenance: Case # 15-0647
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - Resident given until 5-10-16 for compliance. If resident not in compliance, there will be \$50 fine and \$10 daily fine.
- f. **In Compliance**- Eric Amsler – 860 NE 109th St- Expired window permit: Case # 16-0267.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - In compliance and case closed.
- g. **Not in Compliance**- Mariana B. Ferro & Amalivis Alonso- 825 NE 113th St- Hedges blocking clear visibility at the intersection: Case # 16-0266.
- Motion by Dale Blanton, Seconded by Jenny Johnson-Sardella. Motion passed 4-0.
 - Resident given 7 days for compliance.. If resident not in compliance, there will be \$50 fine and \$10 daily fine.
- h. **In Compliance**- Dana Delgado, Orlando De Frias- 11704 NE 11th Ave- Expired vehicle registration, car parked on the grass: Case # 16-0265.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - In compliance and case closed.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
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- i. **In Compliance-** Larissa Garzon Garnett- 1155 NE 119th St- Recycling and garbage containers not stored properly: Case # 16-0243.
- Motion by Linda Dillon, Seconded by Dale Blanton. Motion passed 4-0.
 - In compliance and case closed.

6. OLD BUSINESS

None

7. FINE REDUCTION

8. Announcements/SCHEDULE OF NEXT HEARING

The next meeting of the Code Compliance Board is Monday, May 9th, 2016.

9. ADJOURNMENT

The meeting was adjourned at 7:45pm.

Minutes approved on _____

Gary Kuhl, Chair



PUBLIC ART
ADVISORY BOARD

Amy Raymond
Chair

Karen Marinoni
Larry Newberry
Melanie Oliva
Susan Weiss

Alternte
Sarah Court

MINUTES
PUBLIC ART ADVISORY BOARD
Village Hall – 640 NE 114th St., Biscayne Park, FL
Thursday, April 14, 2016 at 6:00PM

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:04pm. Present were board members Amy Raymond, Karen Marinoni, Susan Weiss, Melanie Oliva, and Sarah Court. Larry Newberry was absent. Motion by Melanie Oliva and second by Susan Weiss to mark the absence as excused. All in favor. Motion carries 5-0.
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - None
4. APPROVAL OF MINUTES – Karen Marinoni makes a motion to approve the minutes of March 8, 2016, and it was seconded by Melanie Oliva. All in favor. Motion carries 5-0.
5. OLD BUSINESS –
 - a. Status of Pet Silhouettes for waste station locations: Amy Raymond reported the installation was not completed. Clerk Maria Camara advised that Public Works would be able to provide assistance with the installation.
 - b. Call to Artists:

Current status: Amy Raymond has been in contact with Alex Font who made a submission. After discussion, motion by Karen Marinoni to accept the sculpture for installation at the median on 114th Street on either the east or west side of 7th Avenue, and it is seconded by Melanie Oliva. Motion carries 5-0. Amy Raymond to make a presentation at the May 3rd commission meeting for Commission approval.

Amy Raymond to also reach out to another artist who had expressed the desire to make a submission.

Susan Weiss spoke with Vice Mayor Watts who is looking to get in contact with an art professor to collaborate with their students on a sculpture project.



Amy Raymond to reach out to Miami-Dade County Art in Public Spaces and review their guideline for Call to Artists to prepare for next project.

- c. Art showing at the Log Cabin: Amy Raymond asks to defer discussion until next meeting to allow time to wrap up dog silhouette project.

6. NEW BUSINESS

- a. Jorge Marinoni, President of the Biscayne Park Foundation, presented an idea for a collaborative art project with the Public Art Advisory Board and residents. At the May 7th Food & Tunes Event, looks to have a 50-50 raffle. Money raised will go towards paint supplies in order to do a mural on the exterior of the west wall of the handball court at the Ed Burke Recreational Center. The idea is to have a drawing outline made, and residents of all ages can work together to paint within the outlines.

After discussion, there was consensus to join the project and to have Jorge Marinoni present the idea at the May 3rd commission meeting to get Commission approval. If the project is approved, the Public Art Advisory Board will submit ideas for the drawings to be discussed and selected at their May meeting. Once a drawing is selected, it will be presented at the June commission meeting for Commission approval.

7. NEXT MEETING DATE – Wednesday, May 11, 2016, at 6:00pm. All future meetings will take place at Village Hall.

8. ADJOURNMENT – Meeting was adjourned at 6:40pm.

Minutes approved on _____.



**RECREATION
ADVISORY BOARD**

Dan Samaria
Chair

Elizabeth Goldman
Vice Chair

Bridgita Pallango
Rosemary Wais

**MINUTES
RECREATION ADVISORY BOARD
Village Hall – 640 NE 114th Street, Biscayne Park, FL
Thursday, March 31, 2016 at 7:00PM**

1. **CALL TO ORDER**-Meeting Called to order at 7:00pm
2. **ROLL CALL**-Present Dan Samaria, Rosemary Wais, Elizabeth Goldman **Absent** Bridgita Pallango
3. **ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**
None
4. **APPROVAL OF MINUTES**- None
5. **NEW BUSINESS** -None
6. **OLD BUSINESS**
6a. Follow up on the Biscayne park picnic sponsored by Rec. Board-Discussion held by the board to change the date of the event. Motion Made by Elizabeth Goldman to move change event to May 28th 2016. Seconded- Dan Samaria. All in Favor 3-0. Board discussed when the flyer is going to be distributed and where it will be advertised. Dan Samaria had a concern that too many people might not be available to attend on May 28th. Rosemary made a motion to change the date to June 4th 2016. Seconded by Elizabeth Goldman. All in Favor 3-0. Board discussed logistics of the event (tables, chairs, tents, etc.)
7. **PUBLIC COMMENT**- None
8. **FUTURE CALENDAR OF EVENTS**- None
9. **ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING** – The next meeting of the Recreation Advisory Board is April 26, 2016 at 7:00 p.m.
9. **ADJOURNMENT**- Meeting was adjourned at 7:38pm.

Minutes approved on: _____



RECREATION
ADVISORY BOARD

Dan Samaria
Chair

Elizabeth Goldman
Vice Chair

Rosemary Wais

MINUTES
RECREATION ADVISORY BOARD
Village Hall – 640 NE 114th Street, Biscayne Park, FL
Tuesday, April 26, 2016 at 7:00PM

1. **CALL TO ORDER**-Meeting Called to order at 7:00pm
2. **ROLL CALL**-Present Dan Samaria, Rosemary Wais, Elizabeth Goldman **Absent** Bridgita Pallango
3. **ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**
5B. Resignation of Bridgita Pallango
4. **APPROVAL OF MINUTES**- Motion Made by Rosemary Wais to approve the minutes from March 23rd 2016. Seconded by Elizabeth Goldman. All in favor 3-0.
5. **NEW BUSINESS –**
5a. Bark in the Park- Rosemary Wais introduced the event to the board. She informed them the date, time and other details July 24th 2016, from 4pm-6pm. She also requested the group volunteer and if they have any ideas for the event to share. Rosemary let the board know that her and Manager Bartley was activity working on the event and procuring sponsors.
5b. Resignation of Board Member Bridgita Pallango. On April 26th 2016, Board Member Pallango resigned due to her moving out of Biscayne Park.
6. **OLD BUSINESS**
6a. Follow up on the Biscayne park picnic sponsored by Rec. Board-Discussion held by the board to finalized last minute details. The board agreed upon having bounce houses, face painting, games and activities. The board also discussed who is going to purchase what items for the picnic.(utensils, paper products, etc.) During this time the group completed an updated special events permit.
7. **PUBLIC COMMENT**- None
8. **FUTURE CALENDAR OF EVENTS**- Discussion of movie night coming up on May 14th 2016. Board discussed changing the time of the Recreation Advisory Board Meetings. Motion was made by Rosemary Wais to change the time of the meetings to start at 6:30 pm. Seconded by Dan Samaria. All in Favor 3-0.
9. **ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING –** The next meeting of the Recreation Advisory Board is May 24, 2016 at 6:30 p.m.
9. **ADJOURNMENT**- Meeting was adjourned at 7:48pm.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Minutes approved on: _____



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Resolution 2016-21 Employee Health Benefits

Prepared By: Maria C. Camara, Interim Village Manager

Sponsored By: Staff

Background

The Village's current employee health benefit plan with Aetna Healthcare, Solstice Dental, and Unum Life Insurance will expire on May 31, 2016. Renewal is due effective June 1, 2016. This past year was the first year that Aetna Healthcare was the selected medical insurance provider with these two plan options:

- \$2,000 deductible with 100% coverage (low plan)
- \$1,000 deductible with 80% coverage (high plan)

The low plan is the basic plan provided by the Village. Employees have an option to upgrade to the high plan by paying the difference in the premiums.

Also implemented last year were:

- Employee contribution of \$10 per pay period (employees that are not part of a collective bargaining unit)
- Option to "opt out" if they are eligible for and provide proof of health insurance through an alternate source, with a \$1,500 annual incentive paid to the employee

The Village administration reviewed the renewal rates with the current Aetna plan along with four potential plans with Employee Health Benefits (EBS), our Benefits Consultants. Upon narrowing the selection down to two plans, Aetna and AvMed, feedback was gathered from employees regarding the current plan. Frequent feedback from employees regarding the Village's benefits continues to be the quality of our healthcare program.

May 3, 2016

Commission Agenda Report

Resolution 2016-21

Based on a side by side review of both plans, employee feedback of overall satisfaction with the current plan, and the negative impact to the employees in changing providers, the Administration recommends renewing the current Aetna policy, and still maintaining the employee contribution and option to “opt-out”.

Aetna’s renewal rates (monthly for each employee) for 2016-17 have increased from \$586.93 to \$649.33 (+10.63%). Note that during the Fiscal Year 2015-16 budget preparations, a 15% increase was already included for the months of June – September 2016.

The current \$15,000 life insurance policy is with Unum Life Insurance. The monthly rate for employees is \$5.85. There is no increase in this rate.

A “buy up” plan for dental and vision is also available through Solstice and the employee is responsible for the entire cost of those plans if they choose to select them. There are no increases in these rates.

Fiscal/Budget Impact

Based on the current census of 24 employees with the employee contribution and current employees who have opted out:

Current fiscal year 2015-16 annual health benefits total: \$151,106.20

Next fiscal year 2016-17 annual health benefits total: \$164,233.64

An increase of \$13,127.44 (+8.69%)

Recommendation:

Approval of Resolution 2016-21

Attachments:

- Resolution 2016-21
- Aetna renewal rates
- Aetna / AvMed comparison

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Section 4. This Resolution shall become effective upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2016.

The foregoing resolution upon being put to a vote, the vote was as follows:

David Coviello, Mayor

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney



Village of Biscayne Park - Health Plan Bids
 Effective June 1, 2016 - May 31, 2017

		Current		Renewal									
		Aetna HN 1000 80		Aetna HN 1000 80		AvMed HMO LG 200		NHP HMO ADGV PV		Humana HMO OPT 10 Gold		BCBS 14302	
		\$25/50, IH \$1k-80/20% RX \$3,10/50/75 OOP: IN \$3.5k/7k		\$25/50, IH \$1k-80/20% RX \$3,10/50/75 OOP: IN \$4k/8k		\$25/50, IH \$1.5k, \$750d x 3 RX \$10/40/80/50% OOP: \$3.5k/7k		\$25/25, IH \$1.25k- 100% RX \$10/35/60 OOP \$4k/5k		\$25/40, IH \$1k-80/20 RX \$10/30/50/25% OOP: \$4k/8k		\$30/60, IH \$2k-80/20% RX \$0/4/10, \$15/30/50/150 OOP \$3.5k/7k	
E only	3	\$	622.58	\$	692.51	\$	546.01	\$	637.95	\$	675.01	\$	660.94
E & Spouse	1	\$	1,245.17	\$	1,385.02	\$	1,092.02	\$	1,275.90	\$	1,350.03	\$	1,321.88
E & Child(ren)	0	\$	1,151.78	\$	1,281.14			\$	1,180.20	\$	1,248.77	\$	1,222.74
Family	0	\$	1,774.37	\$	1,973.65			\$	1,818.15	\$	1,923.79	\$	1,883.68
4		*\$546.01 per covered person											

		Aetna 2000 100		Aetna 2000 100		AvMed HMO LS 300		NHP HMO 80P PV		Humana HMO OPT 12 Silver		BCBS 16253	
		\$25/50, IH 2k-100% RX \$3,15/60/85 OOP: \$5k/10k		\$25/50, IH 2k-100% RX \$3,15/60/85 OOP: \$5.5k/11k		\$35/70, IH \$2.5k-\$750d x 3 RX \$15/45/85/50% OOP: \$6.5k/13k		\$25/25, IH \$2k-100% RX \$10/35/60 OOP \$4k/8k		\$40/75, IH \$2k-80/20 RX \$10/45/75/25% OOP: \$6.5k/13k		\$35/80, IH \$3k, \$1k RX \$0/4/10, \$30/60/100/150 OOP \$6.7k/13.4k	
E only	18	\$	586.93	\$	649.33	\$	479.19	\$	612.15	\$	589.06	\$	596.68
E & Spouse	0	\$	1,173.87	\$	1,298.66			\$	1,224.30	\$	1,178.12	\$	1,193.36
E & Child(ren)	0	\$	1,085.83	\$	1,201.66			\$	1,132.47	\$	1,089.77	\$	1,103.86
Family	0	\$	1,672.76	\$	1,850.59			\$	1,744.62	\$	1,678.83	\$	1,700.54
18		*\$479.19 per covered person											

22													
Monthly Premium	\$	13,677.65	\$	15,150.49	\$	11,355.47	\$	14,208.45	\$	13,978.14	\$	14,044.94	
Annual Premium	\$	164,131.80	\$	181,805.88	\$	136,265.64	\$	170,501.40	\$	167,737.68	\$	168,539.28	

Annual Difference	\$		\$	17,674.08	\$	(27,866.16)	\$	6,369.60	\$	3,605.88	\$	4,407.48
Annual Difference	%			10.77%		-16.98%		3.88%		2.20%		2.69%

Aetna vs Avmed 2016	Aetna		AvMed	
	HN Only 2000-100% (Low)		LS 300 Alt Low	
	Network	Non-Network	Network	Non-Network
Calendar Year Deductible	\$2,000/\$4,000	N/A	\$2,500/\$5,000	N/A
Coinsurance	100%		100%	
Per Admission Inpatient Copay	N/A		N/A	
Max. Out of Pocket	\$5,500/\$11,000		\$6,500/\$13,000	
Individual Life Time Max.	Unlimited		Unlimited	

Outpatient Care:

PCP Office Visits	\$30 copay		35 copay	
Specialist Services	\$60 copay		\$75 copay	
Advanced Radiology: (MRI,PET,CT, MRA scans) Hospital / Free Standing	100% after Deductible / \$300 copay		\$500 copay after Deductible/ \$300 copay	
Outpatient Surgery-Hospital	\$200 copay after Deductible		\$1,000 copay after Deductible	
Outpatient Surgery-Ambulatory Facility	\$100 copay		\$500 copay	
Physical/Speech/Occupational/ Therapy, 60 visits/Calendar	\$60 copay		\$75 copay, 35 visits	
Chiropractic Care, 20 visits/ Calendar	\$60 copay		\$35 copay 26 visits	
Durable Medical Equipment,	0% after Deductible		\$100 copay	

Wellness:

Well Child Care	\$0 copay		\$0 copay	
Physical Exams	\$0 copay		\$0 copay	
Well Woman Care	\$0 copay		\$0 copay	
Urgent Care	\$75 copay		\$75 copay	
Mammogram	\$0 copay		\$0 copay	
Ob prenatal /post natal	\$0/100% after Deductible		\$75 copay	
Infertility Services	Not Covered		Not Covered	
Vision for Children	\$0 copay Refractive eye exam		\$35 copay Refractive eye exam	

Hospital:

Inpatient Hospital	\$300 copay after Deductible		\$750 copay x 3d after Deductible	
Transplant Benefits	\$300 copay after Deductible		\$750 copay x 3d after Deductible	
Emergency Room	\$400 copay		\$500 copay	
Ambulance Services	100% after Deductible		\$150 copay after Deductible	

Alternative Care:

Skilled Nursing, 30 visits per Calendar	\$300 copay after Deductible		\$250 copay x 5d after Deductible	
Hospice, 210 days per Calendar	\$300 copay after Deductible		\$250 copay	
Home Health Care, 60 visits/Calendar	\$60 copay		\$60 copay after Deductible	

RX:

Prescription Drugs, 30 day supply	\$3,\$15/\$60/\$85		\$15/45/85	
Specialty Drugs	30% to \$300, 50% to \$500		50% after Deductible	
Mail Order Prescription, 90 day supply	\$6,\$30/\$120/\$170		\$37.50/112.50/212.50	

Mental Health/Substance Abuse

Mental Health Outpatient	\$60 copay		\$35 copay	
Mental Health Inpatient	\$300 copay after Deductible		\$750 x 3d copay after Deductible	
Substance Abuse Outpatient	\$60 copay		\$35 copay	
Substance Abuse Inpatient	\$300 copay after Deductible		\$750 x 3d copay after Deductible	

Please Note: This summary is not intended to supersede insurance contract or any other agreement. Where discrepancies may exist, your official contract controls -



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Resolution 2016-23 Police vehicle purchase

Prepared By: Chief Cornelius McKenna

Sponsored By: Staff

Background

Consistent with funds budgeted in the current FY 2015-16 budget, and consistent with a previously approved Resolution to replace a vehicle involved in an accident resulting in a total loss of that vehicle, approval of the lease agreement for three new police vehicles is being requested as follows:

- Vehicle 1: 2016 Ford Police Interceptor Sedan AWD. This vehicle will replace a current vehicle with over 150,000 miles and in need of major repairs.
- Vehicle 2: 2016 Dodge Durango SXT RWD. This vehicle will be used by our Detective Lieutenant and replaces the rental vehicle previously used.
- Vehicle 3: 2016 Ford Police Interceptor Sedan AWD. This vehicle will replace the car totaled in an accident, and approved under Resolution 2015-45 on September 1, 2015.

Fiscal / Budget Impact

Vehicles 1 and 2 are budgeted line items in the current FY 2015-16 budget, listed as "Year 1 Lease for six months". Vehicle 3 was a budgeted line item in the current FY 2015-16 budget, listed as "year 2 Lease".

Recommendation

Approval of Resolution 2016-23

May 3, 2016

Commission Agenda Report

Resolution 2016-23

Attachments

- Resolution 2016-23
- Lease Proposal

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3 **RESOLUTION NO. 2016-23**
4

5 **A RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA,**
8 **AUTHORIZING THE INTERIM VILLAGE**
9 **MANAGER TO EXECUTE THE LEASE**
10 **AGREEMENT FOR POLICE VEHICLES**
11 **FOR THE POLICE DEPARTMENT;**
12 **PROVIDING FOR AN EFFECTIVE DATE**
13

14
15 WHEREAS, it is the Village of Biscayne Park Police Department's mission to
16 protect life and property, prevent crime and reduce the fear of crime in the Village, which
17 includes being adequately equipped; and
18

19 WHEREAS, as part of their necessary equipment, the Police Department's fleet
20 must consist of reliable and safe vehicles to allow the officers to conduct their core services;
21 and
22

23 WHEREAS, in the fiscal year 2015-16 annual budget, approval was given to
24 purchase two (2) new police vehicles, specifically one (1) 2016 Ford Police Interceptor
25 Sedan AWD, and one (1) 2016 Dodge Durango SXT; and
26

27 WHEREAS, on September 1, 2015, Resolution 2015-45 was passed by the Village
28 Commission authorizing the replacement of a police vehicle involved in an accident and
29 subsequently that lease was paid off through our insurance carrier, specifically a 2016 Ford
30 Police Interceptor Sedan AWD; and
31

32 WHEREAS, the purchase of new vehicles will reduce the cost of repairs and
33 maintenance; and
34

35 WHEREAS, a lease agreement for the three (3) vehicles has been negotiated under
36 the Master Lease Agreement with Bancorp; and
37

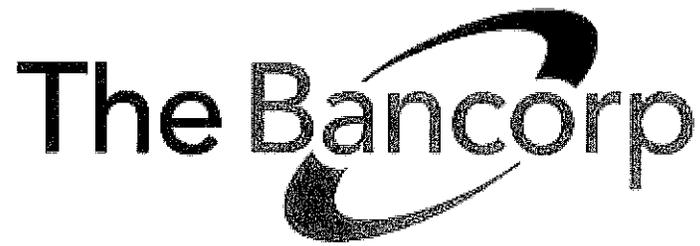
38 WHEREAS, at the end of the fifth (5th) year, the vehicles can each be purchased for
39 a final balloon payment of \$1.00; and
40

41 WHEREAS, the Village Commission finds it to be in the best interests of the
42 residents of the Village of Biscayne Park to authorize the Interim Village Manager to
43 execute the lease agreement of two (2) 2016 Ford Police Interceptor Sedan AWD and one
44 (1) 2016 Dodge Durango SXT for the Police Department.
45

46
47 **NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COMMISSION**
48 **OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, THAT:**
49

50
51 **Section 1.** The foregoing "WHEREAS" clauses are true and correct and hereby
52 ratified and confirmed by the Village Commission.
53

54 **Section 2.** The Mayor and Commission of the Village of Biscayne Park, Florida,
55 hereby authorize the Interim Village Manager to execute the lease agreement for two (2)



April 18, 2016

Cornelius F. McKenna
Chief of Police, Village of Biscayne Park Police Department
Village of Biscayne Park, FL

Re: Leasing

Chief McKenna:

The Bancorp Bank Proposes to lease the following vehicles on an Open End Lease as follows:

2016 Ford Police Interceptor Sedan AWD
60 months/\$542.86 per month
Pay off at term \$1.00

2016 Ford Police Interceptor Sedan AWD
60 months/\$542.86 per month
Pay off at term \$1.00

2016 Dodge Durango SXT RWD
60 months/\$485 per month
Pay off at term \$1.00

Tag and Title Included

If I can be of further assistance, please feel free to contact me.

Sincerely,

Otniel Cruz
Fleet Consultant
Leasing
The Bancorp
+1 407 253 4457 (o)
ocruz@thebancorp.com
3905 El Rey Road
Orlando, FL 32808



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement dated 11/13/2008, between The Bancorp Bank (Lessor) and The Village of Biscayne Park (Lessee).

Date 04/14/2016 Customer # 06980
 Unit # TBD

Year, Make & Model	VIN
2016 Dodge Durango SXT	TBD

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
Maximum Steel	Black		FL	

Term & Frequency	<u>60 Monthly</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$485.00</u>	Down Payment	<u>\$0.00</u>
Sales / Use Tax	<u>0</u>	Termination Value	<u>\$1.00</u>
Total Monthly Payment	<u>\$485.00</u>	Estimated Initial Tax & Tags	<u>Per DMV</u>

Additional Terms and Conditions:

<p>LESSEE The Village of Biscayne Park</p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
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OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement dated 11/13/2008, between The Bancorp Bank (Lessor) and The Village of Biscayne Park (Lessee).

Date 04/18/2016 Customer # 06980
 Unit # TBD

Year, Make & Model	VIN
2016 Ford Police Interceptor Sedan AWD	1FAHP2MK0GG104291

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
Black	Gray		FL	

Term & Frequency	<u>60 Monthly</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$542.86</u>	Down Payment	<u>\$0.00</u>
Sales / Use Tax	<u>0</u>	Termination Value	<u>\$1.00</u>
Total Monthly Payment	<u>\$542.86</u>	Estimated Initial Tax & Tags	<u>Per DMV</u>

Additional Terms and Conditions:

<p>LESSEE The Village of Biscayne Park</p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
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Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Ordinance 2016-05 Second Reading
Code Compliance Board Member

Prepared By: Maria C. Camara

Sponsored By: Staff

Background

At the April 5, 2016 meeting, Ordinance 2016-5 was presented and approved at first reading which contains the provision for the Code Compliance Board that if a resident is not a property owner, they may be appointed by the Village Commission by at least a 4/5th super majority vote. Additional edits were made at first reading on section 14.1.10(b) as it relates to fines.

Recommendation: Approval at second reading.

Attachments:

- Ordinance 2016-05

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ORDINANCE NO. 2016-05

**AN ORDINANCE OF THE VILLAGE
COMMISSION OF THE VILLAGE OF BISCAYNE
PARK, FLORIDA AMENDING CHAPTER 14 OF
THE LAND DEVELOPMENT CODE ENTITLED
“CODE COMPLIANCE BOARD”; PROVIDING
FOR CONFLICTS; PROVIDING FOR
SEVERABILITY; PROVIDING FOR INCLUSION;
PROVIDING FOR AN EFFECTIVE**

WHEREAS, at its meeting of May 5, 2015, the Village Commission adopted Ordinance 2015-03 which modified language pertaining to Village Boards and required code compliance board members to be property owners as well as residents of the Village; and

WHEREAS, the Village Commission finds that it is necessary to adopt a procedure for allowing non-resident and/or non-property owners in the Village should circumstances warrant such an appointment; and

WHEREAS, the Village Commission finds it in the best interests of the Village to approve this ordinance, authorizing the LDC to be revised to be consistent with the Village Commission’s recommendation;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF
THE VILLAGE OF BISCAYNE PARK, FLORIDA:**

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Chapter 14, entitled “Code Compliance Board - Generally”, is hereby amended to read as follows:

14.1. - Code compliance board—Generally.

14.1.1 Purpose. This chapter sets forth the procedures of the code compliance board. When not expressly provided for in this chapter, article III, section 2-30 of the Biscayne Park Code shall apply.

14.1.2 Intent. It is the intent of the village to provide an equitable, expeditious, effective, and inexpensive method of enforcing the codes and ordinances in force in the village by granting to the code compliance board the authority to impose administrative fines and other non-criminal penalties for violation(s) of said codes and ordinances.

1 14.1.3 Composition. The five-member board shall be appointed by the village commission.
2 Members of the code compliance board shall be property owners and residents of the
3 Village of Biscayne Park. Residents who are not property owners may be appointed by the
4 village commission by at least a four-fifths super majority vote. Appointments shall be made
5 on the basis of experience or interest and, when possible, include the following individuals:
6 an architect, an attorney a business person, an engineer, a general contractor, a subcontractor
7 and a licensed real estate person.

8
9 * * * *

10 14.1.10 Fines; liens.

11 (a) The code compliance board, upon notification by the code compliance officer that a
12 previous order of the board has not been complied with by the set time, or finds a
13 person to be a repeat violator under subsection (c), may order the violator to pay a fine
14 in an amount specified in this section for each day the violation continues past the date
15 set by the board for compliance or, in the case of a repeat violation, for each day the
16 repeat violation continues past the date of notice to the violator of the repeat violation.
17 If a finding of a violation or a repeat violation has been made as provided in this part, a
18 hearing shall not be necessary for issuance of the order imposing the fine.

19 An "uncorrectable violation" is a violation which cannot be remedied after the violation
20 has been committed because the violation constitutes a single prohibited act rather than
21 an ongoing condition or circumstance. Each reoccurrence of an uncorrectable violation
22 shall constitute a separation violation and shall subject the violator to an additional
23 penalty in the same amount as that prescribed for the original violation. If, however, a
24 violator has been once found guilty of an uncorrectable violation, and causes the same
25 uncorrectable violation to occur a second time, each reoccurrence of the uncorrectable
26 violation by such violator shall constitute a "repeat violation."

27 "Continuing violations" are those violations which remain uncorrected beyond the
28 reasonable time period for correction contained in either the civil violation notice or the
29 final order of the code compliance board, whichever is applicable. For each day of
30 continued violation after the time for correction has run, an additional penalty in the
31 same amount as that prescribed for the original violation shall be added.

32 A "repeat violation" is a recurring violation of an ordinance by a violator who has
33 previously been guilty of the same violation within the last five (5) years. In the case of
34 correctable violations, a repeat violation can occur only after correction of the previous
35 violation has been made. For the first repeat violation, the amount of the civil penalty
36 shall be double the amount of penalty prescribed for the original violation.

37 (b) Amount of fine. The fine amount(s) are referenced in a resolution kept on file by the
38 Village Clerk.

- 39 ~~(1) A fine imposed pursuant to this section shall not exceed the following:~~
40 a. ~~Two hundred fifty dollars (\$250.00) per day per violation for a first violation;~~
41 b. ~~Five hundred dollars (\$500.00) per day per violation for a repeat violation;~~

- 1 ~~e. Up to one thousand dollars (\$1,000.00) per day if the code compliance board~~
2 ~~finds the violation to be irreparable or irreversible in nature; and~~
3 ~~d. A limit of fifteen thousand dollars (\$15,000.00) per violation if the code~~
4 ~~compliance board finds the violation to be irreparable or irreversible in nature.~~

5
6 (2) In determining the amount of the fine, if any, the code compliance board shall
7 consider the following factors:

- 8 a. The gravity of the violation;
9 b. Any actions taken by the violator to correct the violation; and
10 c. Any previous violations committed by the violator.

11
12 * * * *

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14 **Section 3.** **Conflicts.** That all Ordinances or parts of Ordinances, Resolutions or parts
15 thereof in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

16 **Section 4.** **Severability.** The provisions of this Ordinance are declared to be
17 severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be
18 held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining
19 sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it
20 being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any
21 part.

22 **Section 5.** **Codification.** It is the intention of the Village Commission of the Village of
23 Biscayne Park, that the provisions of this Ordinance shall become and made a part of the Code of
24 Ordinances of the Village of Biscayne Park, Florida, and that the Sections of this Ordinance may be
25 renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or other
26 word or phrase in order to accomplish such intention.

27 **Section 6.** **Effective Date.** This Ordinance shall be effective upon adoption on
28 second reading.

1 The foregoing Ordinance was offered by Commissioner _____, who moved its
2 adoption. The motion was seconded by _____ and upon being put to a vote,
3 the vote was as follows:

4 PASSED AND ADOPTED upon first reading this 5th day of April, 2016.

5 PASSED AND ADOPTED upon second reading this ____ day of _____, 2016.

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**The foregoing ordinance upon being
put to a vote, the vote was as follows:**

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

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David Coviello, Mayor

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Attest:

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Maria C. Camara, Village Clerk

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Approved as to form:

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John J. Hearn, Village Attorney

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Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date:	May 3, 2016
Subject:	Resolution 2015—22 Establishing the Annual Waste Fee Assessment
Prepared By:	Maria C. Camara, Interim Village Manager
Sponsored By:	Staff

BACKGROUND

All garbage, trash and recycling costs to the Village are paid for through the Solid Waste Management Fee Assessment which is paid by each property owner in addition to their ad valorem taxes. The Assessment is a separate fund from the General Fund.

On April 15, 2016, Waste Pro provided to us in writing a consumer price increase adjustment, consistent with their contract with the Village. The new rate per residential unit effective October 1, 2016, is \$25.96, or \$404,353 total for the year. This is a 3.96% increase of the current rate.

Adjustments were also made to both administrative and direct overhead fees that the Sanitation Fund pays back to the General Fund. These adjustments resulted in a decrease of \$21,346 in expenditures to the Sanitation budget.

With the adjustments made as outlined above, the total Sanitation Fund budget is \$496,689, and the solid waste fee assessment for Fiscal Year 2016-17 will be \$390.31. This is a decrease from the current rate of \$394.92.

The fee assessment must be provided to the Property Appraiser's office by June 13, 2016, in order to be included in the TRIM notices.

STAFF RECOMMENDATION - Staff recommends approval on of Resolution No. 2016-22.

ATTACHMENTS

- Resolution No. 2016-22
- Fiscal Year 2015 /2016 Sanitation budget detail
- Administrative fee worksheet
- Waste Pro Notification of Increase

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RESOLUTION NO. 2016-22

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, ESTABLISHING THE SOLID WASTE ASSESSMENT FEE FOR THE VILLAGE OF BISCAYNE PARK, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village of Biscayne Park utilizes Miami-Dade County Office of the Property Appraiser, Administrative Division, (hereinafter referred to as “the County”) to collect the Village’s annual waste fee assessment on the TRIM Notices and Tax Bills; and,

WHEREAS, the goal of this administration is to continue providing top level services to the residents of the Village Biscayne Park, and,

WHEREAS, the Village Administration has completed a thorough assessment of the Sanitation budget and have determined the necessary dollars needed to provide our residents with the services as they relate to sanitation and waste management; and,

WHEREAS, the County’s Property Appraiser Office requires that the Village submit its rate by June 13, 2016, in order to appear on the TRIM notices; and,

WHEREAS, the assessed properties are hereby found to be specially benefitted by the provision of solid waste collection services, and the solid waste management fee assessment is estimated to be \$390.31 per residential unit, based on the approved annual Sanitation budget of \$496,689; and,

NOW THEREFORE IT IS HEREBY RESOLVED BY THE MAYOR AND VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and hereby made a specific part of this Resolution upon adoption hereof.

Section 2. The Finance Director is authorized to submit to Miami-Dade County, by June 13, 2016, the Village of Biscayne Park’s annual waste fee assessment which is estimated to be \$390.31 per residential unit, based on the approved annual Sanitation budget of \$496,689.

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Section 3. The Finance Director is to also provide the County with the data file containing folio numbers with district information, which will be placed on the TRIM Notices and Tax Bills of the Village’s residents.

Section 4. This Resolution shall become effective upon adoption.

PASSED AND ADOPTED this ___ day of _____, 2016

The foregoing resolution upon being put to a vote, the vote was as follows:

David Coviello, Mayor

Attest:

Maria C. Camara, Village Clerk

Approved as to form:

John J. Hearn, Village Attorney

Mayor Coviello: ____
Vice Mayor Watts: ____
Commissioner Anderson: ____
Commissioner Jonas: ____
Commissioner Ross: ____

Fiscal Year 2016-17 Budget - Village of Biscayne Park

402 SANITATION		Adopted Budget 2015-16	Actual 2015-16 Thru 3/31	Projected 2015-16 Thru 9/30	Variance Budget to Proj	Manager Recomm. 2016-17	Variance 2015-16 to 2016-17
Revenues	Explanation of Line Item					\$ 390.31	
Sanitation Assessment		512,601	418,656	512,601	0	506,623	(5,978)
Disc. for Early Payment	2% of sanitation assessment	-10,258		-10,258	0	-9,934	324
Total Revenues Sanitation		502,343	418,656	502,343	0	496,689	(5,654)
TOTAL SALARIES & BENEFITS		0	0	0	0	0	0
Operating Expenses	Explanation of Line Item						
Contractual Services - Solid Waste Collection	Waste Pro	388,933	168,723	388,933	0	404,353	15,420
Advertising Special Pick-Up		1,000	0	0	1,000	1,000	0
Direct Departmental Overhead Fees	See detail page.	42,717	22,479	42,717	0	23,346	(19,371)
Road Fund Overhead Fees	See detail page.	23,173	11,305	23,173	0	23,603	430
Administrative Fees General Fund	See detail page.	41,394	20,094	41,394	0	39,419	(1,975)
Administrative Fees Miami Dade County	Estimated 1% of total sanitation assessment for billing on Property Bill	5,126	0	5,126	0	4,968	(158)
TOTAL OPERATING EXPENSES		502,343	222,600	501,343	1,000	496,689	(5,654)
TOTAL DEPT 402 SANITATION BUDGET		502,343	222,600	501,343	1,000	496,689	(5,654)

Sanitation Fund

FY 2016-17

Monday, April 25, 2016

Direct Departmental Overhead:

Position	2016-17 Percentage	2016-17 Allocation
Public Works Laborer #1	25%	\$ 12,203
Public Works Laborer #2	25%	\$ 11,143
		\$ 23,346

Roads Supervisor	25%	\$ 11,905
Roads Laborer	25%	\$ 11,698
		\$ 23,603

Administrative Fee:

Position	2015-16 Percentage	2015-16 Allocation
Village Manager	10%	\$ 11,802
Finance Director	10%	\$ 6,739
Administrative Clerk	20%	\$ 8,115
Village Clerk	5%	\$ 3,369
Village Attorney	5%	\$ 3,750
Code Compliance Officer	10%	\$ 5,644
		\$ 39,419

\$ 86,368



17302 PINES BLVD.
PEMBROKE PINES, FL 33029
PHONE: [954] 967-4200

April 15, 2016

Maria Camara, City Clerk
Village of Biscayne Park
640 NE 114th Street
Biscayne Park, FL 33161

RE: Consumer Price Increase Adjustment

Dear Mrs. Camara,

Per Article XI, RATE ADJUSTMENT of the AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK, FLORIDA AND WASTE PRO OF FLORIDA, INC. FOR SOLID WASTE AND COMMINGLED WASTE COLLECTION SERVICES, Waste Pro of Florida is respectfully requesting to apply the Annual Service Fee Adjustment to the rates for residential collection services. Per the Agreement, the service fee shall be adjusted on October 1 of each subsequent year during the term of the Agreement (including any renewal of this Agreement). The service fee shall be adjusted based on a combined index consisting of ninety percent (90%) of the percentage change in the previous year's Consumer Price Index (CPI) plus ten percent (10%) of the percentage change in the previous year's Fuel Index, as described below. The total rate increase in a given year shall be capped at five percent (5%).

Consequently, Waste Pro is only requesting an increase for the **disposal portion** of the residential garbage and recycling price at this time. Therefore, the new residential rates effective October 1 are as follows:

New Residential Rate: **\$25.96**

As always, thank you for allowing Waste Pro the opportunity to provide its services to the Village of Biscayne Park.

Sincerely,

Russell Mackie, Regional V.P.
Waste Pro of Florida, Inc.



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

Tel: 305 899 8000
Fax: 305 891 7241

Agenda Item

Village Commission Meeting Date: May 3, 2016

Subject: Solar Light Poles Redux: Resident Request, Inquiry and Discussion.

Prepared by: Commissioner Barbara Watts

Sponsored by: Commission

Background Analysis:

Earlier this week, I was approached by my neighbor, David Tunnell, about the solar light poles behind three of the Village's new entrance signs. Before I could say a word, he gave me his assessment, which was a very critical—focusing on the flaws in the lighting design and its negative effect on the signs that the lighting was intended to enhance. He recommended that the poles be taken out and the issues of lighting readdressed. I told him that we were in agreement, and that his assessment, basically, concurred with that of the Parks and Parkways Advisory Board. I told him that others on the Commission also found these poles to diminish the appearance/presentation of the signs but that the consensus at the last Commission meeting had been that there was nothing to be done but to accept them. Painting the poles brown had partially mitigated the problem and that, the poles had been (bought, paid for, and installed, and, as well, the design firm, Savino-Miller. the design fi), there was nothing to be done except to accept them. I did not go into details of the with David,

When unpacking the car a short while ago, my neighbor, David Tunnell, was driving by and stopped to inquire about the solar light poles behind the new entrance signs. I won't attempt to paraphrase or quote his comments--but his words were colorful and his comments blistering. This was before I could get a word out.

I told him that the Commission (against my wishes and those of the members of the Parks and Parkways Board) had decided that nothing could be done, esp. as the cost of poles and installation was about \$2,000 per pole and that, really, we had no money that we could spend on rectifying the unacceptable situation.

In turn, David asked me to inquire how much it would cost to take out the poles and that he might pay for the cost--as he found them them so stupid and (aesthetically/visually) offensive. Thus, I request that the Administration consider exploring that would be entailed in the poles' removal and, as well, the cost of other solar generated solutions and the cost of other lighting solutions (electric, batteries, whatever).

If we could find/raise funds for solar panels on the Rec. Center's roof (as per conversation I

recently had w/ Linda Dillon and another resident or two) we might be able to generate moneys that would cover the cost of lighting the signs with electricity (if lower solar poles or a different arrangement pf them would not work).

Would it be possible for the Administration to look into costs and other solutions, be it with Savino-Miller and/or other firms? Would it be possible to recoup the money spent on these gently-used poles by returning them to the vendor? Are they all now properly functioning? If not, is there a clause in the purchase contract that might enable the Village to return them and receive a refund? Have we paid for poles for all for the additional signs and do they still remain in boxes? If so, might we return them and have the Village's expenditures refunded?

David Tunnell's offer is most generous and it comes from an acute "judgement of the eye" ("giudizio dell' occhio" my assessment). These poles intrude upon whatever charm these signs might have had. If he is willing to help the Village finance the cost of removing these ill-conceived poles, his offer we should welcome his offer and consider it with deliberation.

Please share with the Mayor and other members of the Commission, if appropriate. but for those who were not at last month's Commission meeting and/or who or Some very reasoned rationales were proffered for letting the poles remain, among others 1) having been painted brown, they were less noticeable; 2) in time, having grown accustomed to them, people would tend not to "see" them 3) when the landscaping is completed and the plants grow, the poles will be less noticeable. Then, of course, there is always the issue of the money, which must play a role in virtually every decision a Commissioner makes.

glurks (elephant in the room). growstheapeople woulThe reasoning went (I know you'll correct me if I am wrong or not expressing it with the necessary nuance) that the poles were already installed, and paid for, at the substantial cost of about \$2,000 per pole. To try to rectify the unfortunate situation and ask for new lighting solutions would cost money (implicitly, I think the thought was that, at present, the Village does not have money for this kind of thing, especially as the project's costs already have exceeded the grant it received for the project. pst , and by 1 and the Village (and that, really, we had no money that we could spend on rectifying the unacceptable situation.

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receive a refund? Have we paid for poles for all for the additional signs and do they still remain in boxes? If so, might we return them and have the Village's expenditures refunded?

David Tunnell's offer is most generous and it comes from an acute "judgement of the eye" ("giudizio dell' occhio" my assessment). These poles intrude upon whatever charm these signs might have had. If he is willing to help the Village finance the cost of removing these ill-conceived poles, his offer we should welcome his offer and consider it with deliberation.

Please share with the Mayor and other members of the Commission, if appropriate.

Back-up Information:

Fiscal Impact:

Recommendation:



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Discussion on Feral Cats; Trap, Neuter, Release (TNR) Proposal

Prepared By: Vice Mayor Barbara Watts

Sponsored By: Commission

Background

It has been brought to my attention that the Village of Biscayne Park has feral cat problem, on the east side of the Village if not in other areas. This is why I am bringing this matter up for discussion a second time. These cats are alleged to have damaged property (screens, convertible tops etc.) and are not welcome visitors to some residents for some very valid reasons. What can we, as a Village, do to mitigate this problem without being inhumane?

To some, the solution would be to trap these cats and have them euthanized. This is neither a feasible nor humane solution, unless the cat is seriously ill or injured. In 2012, the Miami-Dade Commission adopted a resolution that its Animal Services Department buildings strive to become a "No Kill" facilities. Accordingly, it does not accept "donations" of feral cats destined for demise.

To others, the solution would be to trap these cats, have them neutered, and then release somewhere other than Biscayne Park. This solution also has its drawbacks. Relocating feral cats humanely takes time, planning, patience, and someone at the relocation site who is willing to oversee their feeding and care). These cats are territorial, form communities, and suffer when they are separated from their communities and transplanted to a foreign environment (see websites listed in "Back-Up). This might be the Village's long-term goal; it will take resident involvement to realize it.

To begin mitigating this problem, I propose that the Village Administration and residents work together to engage in a "Trap, Neuter, Release (TNR) Initiative. If successful, the feral will remain in the

May 3, 2016

Commission Agenda Report

Discussion on Feral Cats

Village, but they will not continue to reproduce and be less likely to transmit disease. In time, such a program will substantively decrease the number of feral cats in the Village (See “Back-Up” statistics).

Miami-Dade Animal Control has a TNR program. It provides traps of two sizes that are available on a first-come-first-served basis for a \$50. deposit per trap, which will be returned if the traps are returned within ten days. When trapped cats are brought to Animal Services (7401 N.W. 74th St, Miami 33166; 305-884-1101), they will be neutered and vaccinated. The next day, they can be picked up or Animal Services (between 11:00 a.m. and 4:00 p.m.) or Animal Services will deliver them to the address on the Driver’s License provided when the traps were loaned.

Some will argue that this is an issue that each resident should deal with on his/her own. I think not. It affects us all, directly or not, and I believe that we should begin to address this issue, which has wide-ranging ramifications, including the health of our pets, the Village’s bird population, and the welfare of these damaged cats that are feral not by choice but because of human behavior and neglect.

Fiscal / Budget Impact

Possible expenditure of Public Works vehicle to borrow traps from M-D Animal Services (Deposit: \$50. ea.) and return them with trapped cats; possible subsequent return of traps within ten days).

N.B. Another concerned resident or I might/could cover deposit fees. However, if the neutered cats are delivered rather than picked-up, they are delivered to the address on the Driver’s License of the person who paid the deposit).

Recommendation

Let’s do something regarding this matter!

Attachments

- Miami-Dade Animal Services
- www.alleycat.org

Fact Sheet

WHY TRAP-NEUTER-RETURN FERAL CATS? THE CASE FOR TNR

What is Trap-Neuter-Return?

Trap-Neuter-Return is the humane and effective approach for stray and feral cats. Now in practice for decades in the US after being proven in Europe, scientific studies show that Trap-Neuter-Return improves the lives of feral cats, improves their relationships with the people who live near them, and decreases the size of colonies over time.

Trap-Neuter-Return is successfully practiced in hundreds of communities and in every landscape and setting. It is exactly what it sounds like: Cats are humanely trapped and taken to a veterinarian to be neutered and vaccinated. After recovery, the cats are returned to their home—their colony—outdoors. Kittens and cats who are friendly and socialized to people may be adopted into homes.

Grounded in science, TNR stops the breeding cycle of cats and therefore improves their lives while preventing reproduction. It is a fact that the removal and killing of



TROY SNOW

outdoor cats that animal control has been pursuing for decades is never ending and futile. Since feral cats are not adoptable, they are killed in pounds and shelters. With a successful program like Trap-Neuter-Return to turn to, it's hard to believe that animal control agencies continue to kill cats, even though that approach has shown zero results.

It is time to put an end to catch and kill. Trap-Neuter-Return provides a life-saving, effective solution for these beautiful, independent cats.

There are so many reasons to embrace and promote TNR!

Trap-Neuter-Return:

- Stabilizes feral cat colonies
- Improves cats' lives
- Answers the needs of the community
- Protect cats' lives
- Works—other methods just don't

Trap-Neuter-Return Stabilizes Feral Cat Colonies

Colonies that are involved in TNR diminish in size over time.

- During an 11-year study of TNR at the University of Florida, the number of cats on campus declined by 66%, with no new kittens being born after the first four years of operation.¹
- A study of the impact of TNR on feral cat colonies in Rome, Italy, also observed colony size decrease between 16 % and 32% over a 10-year period.

Trap-Neuter-Return quickly stabilizes feral cat populations by instantly ending reproduction and by removing socialized cats from the colony.

- A TNR program at the University of Texas A&M neutered 123 cats in its first year, and found no new litters of kittens the following year.
- Over the course of the same study, 20% of the cats trapped were found to be socialized stray cats and adopted.²

Trap-Neuter-Return Improves Cats' Lives

Leaders of major humane programs all over America agree that cats live healthier, more peaceful lives after TNR. "It helps to stabilize the number of cats in the community," says Bonney Brown, executive director of the Nevada Humane Society in Reno, Nevada. "It keeps the cats healthy. They really have great lives out there doing their feral cat thing."

Fact Sheet:

WHY TRAP-NEUTER-RETURN FOR FERAL CATS? THE CASE FOR TNR, page 2 of 5

- **Trap-Neuter-Return relieves cats of the constant stresses of mating and pregnancy.**

“The obvious benefit of Trap-Neuter-Return to the cats is that the females don’t go through cycles of producing more and more kittens. Their health is actually improved,” says Rich Avanzino, longtime director of the San Francisco SPCA and current president of Maddie’s Fund. Spaying and neutering also virtually eliminates the chance of cats developing mammary or testicular tumors.

- **Mating behaviors cease, like roaming, yowling, spraying, and fighting.**

In a 2002 study conducted by prominent researcher Julie Levy, DVM, caregivers reported that cats tended to roam less after neutering, which is beneficial for their safety and reduces conflict with neighbors.³

With decreased competition for mating, the cats are also less likely to suffer injuries. A study of a feral cat colony in London conducted by leading cat biologists and TNR pioneers Dr. Jenny Remfry and Peter Neville found that cats were more affectionate towards each other after neutering, spending more time in groups and fighting less.⁴

- **Cats’ physical health improves.**

Studies have found that neutering improves feral cats’ coat condition and helps them gain weight.⁵ “[R]esearch at the University of Florida shows that they gain weight and stray less after they’ve been neutered, so that’s a benefit to their welfare, as well,” says Dr. Levy.

- **Cats are vaccinated against rabies.**

“The process of Trap-Neuter-Return has an immense benefit for the cats that are involved in these programs,” explains Dr. Levy. “They’re vaccinated, so they’re less susceptible to infectious diseases.” Although feral cats are healthy, vaccinations given during TNR protect them even further and help put community members at ease.

- **Cats live long, healthy lives.**

At the conclusion of the 11-year study of the impact of TNR on feral cat colonies at the University of Florida, 83% of the cats in managed TNR colonies had been residing in those colonies for more than six years—indicating a lifespan comparable to the 7.1-year lifespan

of pet cats.⁶ Learn more about feral cat health at [www.alleycat.org/ FeralCatHealth](http://www.alleycat.org/FeralCatHealth).

Trap-Neuter-Return Answers the Needs of the Community

“I think there are several amazing benefits for communities that arise after they embrace Trap-Neuter-Return,” says Dr. Levy. “One of the most substantial ones is a resolution of the conflict that...[can] surround cats in neighborhoods. Once residents understand that something is being done to control the cat population, they usually embrace having a Trap-Neuter-Return program there.”

- **The population stabilizes—no new kittens!**

Once TNR is in place, the cats will no longer reproduce. The population will stabilize and eventually decline.

- **Cats become better neighbors.**

Studies confirm that once TNR stops reproduction, and therefore mating behaviors, the cats’ relationship with residents improves. Colonies become quieter as behaviors like yowling or fighting stop, calls to authorities about the cats decrease significantly, and community morale improves.^{7, 8}

- **Trap-Neuter-Return creates opportunities for outreach, education, and cooperation.**

Trap-Neuter-Return does more than just produce immediate results and boost the cats’ public image. As Alley Cat Allies has found in its 20 years of experience through such on-the-ground programs as DC Cat in Washington, DC, and the Meadows of Chantilly in Northern Virginia, this community program presents a great opportunity for educating and addressing any concerns neighbors may have. “Having an open dialogue with neighbors and providing an opportunity to listen to their concerns can make a huge difference to a successful TNR program,” said Becky Robinson, president of Alley Cat Allies.

“Usually, neighbors are relieved just to learn that something is being done to stabilize the cat population. Caregivers can also take further steps to address concerns, such as providing deterrents to keep cats out of neighbors’ yards or constructing discreet feeding stations and litter areas to gradually move cats out of areas they are not wanted.”⁹

Fact Sheet:

WHY TRAP-NEUTER-RETURN FOR FERAL CATS? THE CASE FOR TNR, page 3 of 5

The cats live in the neighborhood—they will be there whether they are cared for or not. Trap-Neuter-Return establishes a point of contact for concerns about the cats and for resolving any community concerns.

Download the Alley Cat Allies' brochure "How to Live With Cats In Your Neighborhood" to help respond to concerns about cats. Visit www.alleycat.org/Deterrents.

Trap-Neuter-Return Protects Cats' Lives

The number one documented cause of death for cats in America is being killed in shelters. Over 70% of cats entering shelters are killed—a figure that rises to nearly 100% for feral cats, who cannot be adopted. For decades, animal control policy has wasted millions of dollars catching and killing outdoor cats, but populations of cats are still there, just as they always have been. Clearly, this cruel and costly system has failed.

- **Trap-Neuter-Return is an essential and valuable component of shelter reform to save cats' lives.**

When used as a part of overall shelter reform with policies including no longer accepting cats at the shelter, across the board, communities with TNR programs report a decline in shelter intake. Alongside a decrease in cat-related calls to animal control, researchers in Orange County, Florida, also found that the number of cats killed by animal control decreased in the six years after TNR was initiated.¹⁰

Who does Trap-Neuter-Return?

Trap-Neuter-Return has been practiced abroad for decades, and spread across the United States with the help of Alley Cat Allies in the 1990s. Since then, it has become the accepted approach for feral cats, supported by:

- Major cities including Baltimore, Washington, D.C., Austin, Jacksonville, Topeka, San Francisco, Los Angeles and Cook County, Illinois.
- National organizations like the Humane Society of the United States, American Society for the Prevention of Cruelty to Animals (ASPCA), and the American Animal Hospital Association (AAHA).

- Colleges and Universities including Stanford, Texas A&M, North Carolina State, and the University of Florida.
- Thriving destinations and businesses including Disneyland and Portland's professional soccer stadium.
- More than 260 registered nonprofit cat organizations nationwide.
- Millions of Americans, from your friends and neighbors to some familiar famous faces.

- **Trap-Neuter-Return stops wasteful spending of taxpayer dollars.**

Catching and killing cats has been a futile effort used by animal control and shelters across the country for decades (see below). Continuing an approach that is clearly not working is not only a waste of taxpayer dollars, it also shows blatant disregard for efficiency and value—at a time when the economy is at the forefront of everybody's mind.

Investing in spay/neuter and TNR is an investment in cats' lives and cats' health, and it demonstrates a socially responsible (and compassionate) and efficient approach to serving the animals and the public.



- **Americans want humane solutions—they want TNR.**

More than 80% of Americans believe it is more humane to leave a cat outside than to have her caught and killed, according to a 2007 study conducted by Harris Interactive for Alley Cat Allies. Unfortunately, many people don't realize

Fact Sheet:

WHY TRAP-NEUTER-RETURN FOR FERAL CATS? THE CASE FOR TNR, page 4 of 5

that this is exactly what happens to feral cats— they are caught and killed. Trap-Neuter-Return reflects Americans' humane ethic that cats deserve to live out their lives in their outdoor homes.

Though Trap-Neuter-Return is practiced all around the country in hundreds of forward-thinking communities, catch and kill for feral cats is still the status quo in many cities. As the paradigm shifts to the lifesaving Trap-Neuter-Return approach, America's humane ethic is finally being reflected in animal control policies.

In 1993, San Francisco became one of the first American cities to embrace TNR. "Money, instead of being spent on killing, [i]s now being used to protect the animals, to basically support the colony caregivers and to provide the surgeries so that we [don't] see the wasted dollars, the waste of life, and the extra burden put on the cat-colony caregivers," says Avanzino. "It was a tragedy that needed to end, and Trap-Neuter-Return stopped it."

Trap-Neuter-Return Works—Other Methods Just Don't

Attempts to remove cats from an area always fail because of a natural and scientifically-documented phenomenon known as the vacuum effect. In basic terms, whenever cats are removed, new cats move in, or the surviving cats left behind, breed to capacity. Learn more at www.alleycat.org/VacuumEffectScience.

As a result of the vacuum effect, other approaches to feral cats are not only cruel and pointless, they are also completely ineffective at stabilizing the cat population. These methods include:

Catch and Kill

The traditional and continued approach of animal control, this futile method has been used for decades to no avail. As the Humane Society of the Ochocos in Oregon, puts it: "...[W]e know now, that more than 30 years of trapping and killing cats has done nothing to reduce the feral cat population."¹¹ A former president of the National Animal Control Association echoes this sentiment recognizing the ineffectiveness of catch and kill and the prevalence of the vacuum effect: "What we're saying is the old standard isn't good enough anymore. As we've seen before, there's no department that I'm aware of that has enough money in their budget

to simply practice the old capture and euthanize policy; nature just keeps having more kittens.¹²

Adoption

Some cats who have lived outside their entire life befriend their caregivers and make a slow steady transition to living indoors. This is not representative of the millions of cats who are not going to make the transition to living with people in homes. And, it is a time-consuming project with a very low rate of success. To suggest that all feral cats can go into homes lacks the big picture of the true behavior of cats who thrive and live their lives with their colony members. It also ignores the very real evidence that spending time doing Trap-Neuter-Return and fostering truly social cats will help a much greater number of cats. Learn more at www.alleycat.org/TNRnotTNA.

Relocation

While it sometimes seems like an attractive option, relocation is also ineffective for the same reasons: it puts the vacuum effect into motion. And, it endangers cats' lives and causes them undue stress and suffering. Instead of trying to uproot cats from their home, the education and community relations aspect of TNR addresses concerns within the community to reach a harmonious solution.

Learn more at www.alleycat.org/Relocation.

Cat Sanctuaries

While cat sanctuaries are usually well-meaning, they do nothing to stabilize the cat population in the community. There will simply never be enough sanctuaries to house every cat. What's more, feral cats who are used to living outdoors suffer from stress and disease in these facilities.

Fact Sheet:

WHY TRAP-NEUTER-RETURN FOR FERAL CATS? THE CASE FOR TNR, page 5 of 5

Trap-Neuter-Return Is the Solution That Works for Everyone

Cats have lived outdoors for thousands of years—in fact, keeping indoor-only cats only became possible in the mid-20th century. Outdoor cats are part of our natural landscape.

With Trap-Neuter-Return, you can stabilize the population humanely, improve the cats' lives, save taxpayer dollars, address neighbors' concerns, and help the entire community reach a solution that benefits everyone.

- ¹ Levy, Julie K., David W. Gale, and Leslie A. Gale. "Evaluation of the Effect of a Long-Term Trap-Neuter-Return and Adoption Program on a Free-Roaming Cat Population." *Journal of the American Veterinary Medical Association* 222, no. 1 (2003): 42-46.
- ² Kathy L. Hughes and Margaret R. Slater: Implementation of a Feral Cat Management Program on a University Campus (*JAAWS* Vol. 5 No. 1, 2002).
- ³ Scott, Karen C., Julie K. Levy, and Shawn P. Gorman. "Body Condition of Feral Cats and the Effect of Neutering." *Journal of Applied Animal Welfare Science* 5, no. 3 (2002): 203-213.
- ⁴ Neville, P.F. and J. Remfry. "Effect of Neutering on Two Groups of Feral Cats." *The Veterinary Record* 114 (1984): 447-450.
- ⁵ Scott, Karen C., Julie K. Levy, and Shawn P. Gorman. "Body Condition of Feral Cats and the Effect of Neutering." *Journal of Applied Animal Welfare Science* 5, no. 3 (2002): 203-213.
- ⁶ Levy, Julie K., David W. Gale, and Leslie A. Gale. "Evaluation of the Effect of a Long-Term Trap-Neuter-Return and Adoption Program on a Free-Roaming Cat Population." *Journal of the American Veterinary Medical Association* 222, no. 1 (2003): 42-46.
- ⁷ Hughes, Kathy L., Margaret R. Slater, and Linda Haller. "The Effects of Implementing a Feral Cat Spay/Neuter Program in a Florida County Animal Control Service." *Journal of Applied Animal Welfare Science* 5 (2002): 285-289.
- ⁸ *Ibid.*
- ⁹ Alley Cat Allies. (2009). *Community Relations: Protecting Cats with Outreach, Education, and Negotiation*. Washington, DC: Author.
- ¹⁰ *Ibid.*
- ¹¹ Humane Society of the Ochocos. *Feral Cat Problem*. 2011 <http://www.humanesocietyochocos.com/Feral.html> (accessed February 10, 2011).
- ¹² "Taking a Broader View of Cats in the Community", *Animal Shelters*, September/October 2008, http://www.animalsheltering.org/resource_library/magazine_articles/sep_oct_2008/broader_view_of_cats.pdf (accessed February 10, 2011).

Agenda Item 12.b

-----Original Appointment-----

From: Jeffries, Ken [<mailto:Ken.Jeffries@dot.state.fl.us>]

Sent: Tuesday, April 19, 2016 10:36 AM

Subject: Project Advisory Team (PAT) Meeting for the US 1 planning study from SE 8 Street to the Miami-Dade/Broward County Line

When: Tuesday, May 17, 2016 12:30 PM-2:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Miami Shores Community Center at 9617 Park Dr, Miami, FL 33138

The Florida Department of Transportation (FDOT) District 6 is conducting a planning study along SR 5/US 1/Biscayne Boulevard from SR 90/US 41/SE 8th Street to the Miami-Dade/Broward County Line. Your municipality and/or agency was contacted in late January 2016 by FDOT requesting it designate a representative to serve on the planning study's Project Advisory Team (PAT). We are contacting you to inform you, we will be hosting the first Project Advisory Team (PAT) meeting on Tuesday, May 17, 2016, from 12:30 p.m. to 2:30 p.m. at the Miami Shores Community Center at 9617 Park Dr, Miami, FL 33138.

The purpose of the PAT will be two-fold: first to provide for review of study work products and to assist the FDOT Project Manager in providing high-level guidance, and second to facilitate coordination and necessary information transfer between the consultant team and those agencies represented by the PAT members.

Please confirm your attendance as soon as possible by responding to this meeting invitation.

The agenda for this meeting will be forthcoming and will include:

- Review of existing conditions including multimodal facilities, traffic crash history, and transit information
- Review of existing and projected traffic conditions
- Discussion of local issues and initiatives
- Review of the project Public Involvement Plan and next steps.

We encourage you to review before the meeting in order to provide us your feedback and input on the options provided.

Thank you and we look forward to continuing to work with you on this important project! If you have any questions please do not hesitate to contact me at 305.47.5445 or by e-mail at ken.jeffries@dot.state.fl.us.



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

**Subject: Miami-Dade County Proposed
Landscape Code Update**

**Prepared By: Maria C. Camara, Interim Village
Manager**

Sponsored By: Staff

Background

Miami-Dade County is proposing to update the countywide landscaping regulations set forth in Chapter 18A of the Code of Miami-Dade County. This section of the Code establishes minimum landscaping standards for both the unincorporated and incorporated areas of the county. As such, we are providing you with a copy of the draft ordinance for your review and comment along with the current regulations (See attached).

The proposed ordinance seeks to update the minimum requirements for trees, including tree height and caliper at time of planting. It also incorporates the minimum species diversity standards currently found in the County's "Environmental Code" (Chapter 24) and fertilization criteria in accordance with Rule 5E-1.003(2) of the Florida Administrative Code, Labeling Requirements for Urban Turf Fertilizers.

Municipalities have until May 16, 2016 to review the ordinance and provide written comments.

May 3, 2016

Commission Agenda Report

Miami-Dade County Proposed Landscape Code Update

Recommendation

For the Village Commission to discuss and assign either/both the Code Review Board and Parks & Parkway Advisory Board to review the proposed language and provide their written comments on behalf of the Village.

Attachments

- E-mail from Miami-Dade County Department of Regulatory and Economic Resources
- Proposed Landscape Code Update – Chapter 18A – April 2016 Draft

Maria Camara

From: Davis, Rosa (RER) <davisro@miamidade.gov>
Sent: Monday, April 25, 2016 9:43 AM
To: 'jcarr@cityofventura.com'; 'manager@balharbourfl.gov';
'amartinez@bayharborislands.net'; Maria Camara; 'rtrias@coralgables.com';
'klyon@cutlerbay-fl.gov'; 'PlanningandZoning@cityofdoral.com';
'flacityclerk@floridacityfl.gov'; 'lepperson@goldenbeach.us'; 'DStorch@hialeahfl.gov';
'mlima@icvps.org'; 'jkurlancheek@keybiscayne.fl.gov';
'rmconachie@townofmedley.com'; 'fgarcia@miamigov.com';
'ThomasMooney@miamibeachfl.gov'; 'rtaylor@miamigardens-fl.gov';
'schaadb@miamilakes-fl.gov'; 'dacquistod@miamishoresvillage.com';
'gonzaleze@miamisprings-fl.gov'; 'yvonne.hamilton@nbvillage.com';
'spizzillo@northmiamifl.gov'; 'Richard.lorber@citynmb.com'; 'ggay@opalockafl.gov';
'ddelsalle@palmettobay-fl.gov'; 'planning@pinecrest-fl.gov';
'planning@southmiamifl.gov'; 'chasbun@sibfl.net'; 'snovoa@townofsurfsidefl.gov';
'clanza@cityofsweetwater.fl.gov'; 'mfernandez@virginiagardens-fl.gov';
'juanpena@cityofwestmiami.org'; Davis, Rosa (RER); Lodi, Gianni (RER)
Subject: Request for comments: Amendment to the Miami-Dade County Landscaping Ordinance, Chapter 18A
Attachments: Proposed Landscape Code Update - Chapter 18A - April 2016 Draft.pdf

Dear Municipal Planner:

This email serves to inform you that Miami-Dade County is proposing to update the countywide landscaping regulations set forth in Chapter 18A of the Code of Miami-Dade County. This section of the Code establishes minimum landscaping standards for both the unincorporated and incorporated areas of the county. As such, we are providing you with a copy of the draft ordinance for your review and comment along with the current regulations (See attached).

The proposed ordinance seeks to update the minimum requirements for trees, including tree height and caliper at time of planting. It also incorporates the minimum species diversity standards currently found in the County's "Environmental Code" (Chapter 24) and fertilization criteria in accordance with Rule 5E-1.003(2) of the Florida Administrative Code, Labeling Requirements for Urban Turf Fertilizers.

Municipalities have until May 16, 2016 to review the ordinance and provide written comments. The comments should be submitted to Gianni Lodi (glodi@miamidade.gov) or Rosa Davis (davisro@miamidade.gov). You may also send your comments to the following address:

Department of Regulatory and Economic Resources
Development Services Division
Attention: Gianni Lodi
111 NW 1st Street, 11th Floor
Miami, FL 33128

Thank you for your cooperation.

Sincerely,

Nathan Kogon, AICP, Assistant Director
p.p. Rosa Davis
Department of Regulatory and Economic Resources
Development Services Division
111 NW First Street, 11th Floor

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.

Draft 4/22/2016

ORDINANCE NO. _____

ORDINANCE RELATING TO LANDSCAPING REGULATIONS OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; UPDATING THE MINIMUM REQUIREMENTS FOR TREES, INCLUDING TREE HEIGHT, AT TIME OF PLANTING; ESTABLISHING FERTILIZATION CRITERIA IN ACCORDANCE WITH THE FLORIDA STATUTES; AMENDING SECTION 18A-6 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Section 18A-6 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:¹

Sec. 18A-6. Minimum standards.

The following standards shall be considered minimum requirements unless otherwise indicated:

* * *

(B) *Irrigation.*

- (1) All newly-planted and relocated plant material shall be watered by temporary or permanent irrigation systems until such time as they are established and subsequently on as-needed basis to prevent stress and die-off in compliance with existing water use restrictions.

* * *

¹ Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

~~[(5) If an irrigation system is not provided, a hose bib shall be provided within seventy five (75) feet of any landscape area.]]~~

(C) *Trees.*

(1) *Tree size.* ~~[[All trees, except street trees, shall be a minimum of ten (10) feet high and have a minimum caliper of two (2) inches at time of planting except that thirty (30) percent of the tree requirement may be met by native species with a minimum height of eight (8) feet and a minimum caliper of one and one half (1½) inches at time of planting]].~~

	<u>>>Standards effective until April 30, 2018</u>	<u>Standards effective May 1, 2018</u>
<u>Minimum tree height and caliper at time of planting</u>	<u>Ten (10) feet high and two (2) inches of caliper</u>	<u>Twelve (12) feet high and in compliance with the Florida Grades and Standards for Nursery Plants (Florida No. 1)</u>
<u>Native tree minimum height and caliper at time of planting</u>	<u>Eight (8) feet high and one and one half (1½) inches of caliper</u>	<u>Eight (8) feet high and in compliance with the Florida Grades and Standards for Nursery Plants (Florida No. 1)</u>
<u>Street trees' clear trunk and mature height</u>	<u>Four (4) feet of clear trunk at time of planting and of a species that normally matures to a height of at least twenty (20) feet</u>	<u>Four (4) feet of clear trunk at time of planting and of a species that normally matures to a height of at least twenty (20) feet<<</u>

(2) *Street tree* ~~[[size and]]~~ >>location and<< spacing. ~~[[Street trees shall be of a species typically grown in Miami Dade County which normally mature to a height of at least twenty (20) feet.]]~~ Street trees ~~[[shall have a clear trunk of four (4) feet, an overall height of twelve (12) feet and a minimum caliper of two (2) inches at time of planting, and]]~~ shall be provided along all roadways at a maximum average spacing of thirty-five (35) feet on center, except as otherwise provided in this chapter.

Street trees are not required when a colonnade open to the public is located within four (4) feet of the edge of the roadway. The thirty-five (35) foot average spacing requirement for multiple single family units such as zero-lot-line and townhouse shall be based on the total lineal footage of roadway for the entire project and not based on individual lot widths. Street trees shall be placed within the swale area or shall be placed on private property where demonstrated to be necessary due to right-of-way obstructions as determined by the Public Works >>and Waste Management<<Department >>, or its successor,<< or the appropriate authority within the municipality. Street trees planted along private roadways shall be placed within seven (7) feet of the edge of roadway pavement and/or where present within seven (7) feet of the sidewalk.

- (3) >>Trees near power<< [~~Power~~] lines. Where the height and location of overhead powerlines requires the planting of low growing trees, street trees shall have a minimum height of eight (8) feet [~~, a minimum caliper of one and one half (1½) inches~~] >>and in compliance with the Florida Grades and Standards for Nursery Plants (Florida No. 1)<< at time of planting, and shall meet >>all of<< the following requirements:
- (a) Single trunk trees clear of lateral branches to four (4) feet and/or multitrunk trees or tree/shrubs, as referenced in the Landscape Manual, cleared of foliage to a height of four (4) feet.
 - (b) A maximum average spacing of twenty-five (25) feet on center.
 - (c) Maturing to a height and spread not encroaching within five (5) feet of overhead power distribution lines.
 - (d) Under high voltage (50kV and above) transmission lines installed independent of underbuilt distribution lines, >>mature<< tree height and spread shall not exceed the minimum approach distances specified in the current ANSI (American National Standards Institute) Z133.1 Standards, as referenced in the Landscape Manual.
- (4) *Palms*. Palms which meet all of the following requirements shall count as a required street tree on the basis of one (1) palm per tree.

- (a) Minimum canopy of fifteen (15) feet at maturity.
- (b) Provided at an average maximum spacing of twenty-five (25) feet on center.
- (c) Fourteen-foot minimum overall height or minimum caliper of four (4) inches at time of planting.

It is provided however that queen palms (*Syagrus romanzoffiana*) shall not be allowed as street trees.

* * *

>>(17) Minimum species diversity standards. When more than ten (10) trees are required to be planted in accordance with the provisions of this chapter, a diversity of species shall be required. The number of species to be planted shall be based on the overall number of trees required, as follows:

<u>Required Number of Trees</u>	<u>Minimum Number of Species</u>
<u>11-20</u>	<u>2</u>
<u>21-50</u>	<u>4</u>
<u>51 or more</u>	<u>6</u>

The number of trees of each species planted shall be proportional to the number of species required.<<

* * *

(K) *Plant quality.*

~~[(1)]~~ Plants installed pursuant to this Code shall conform to, or exceed, the minimum standards for Florida Number One as provided in the most current edition of "Grades and Standards for Nursery Plants, [~~Part I and H;~~]" prepared by the State of Florida Department of Agriculture and Consumer Services.

~~[(2) Trees installed pursuant to this Code shall have one (1) primary vertical trunk and secondary branches free of included bark up to a height of six (6) feet above natural grade.]~~

* * *

>>(M) Fertilizer Management.

(1) Fertilizer application shall be in accordance with the following:

(a) Fertilizer applied to turf shall be applied in accordance with requirements and directions provided by Rule 5E-1.003(2), Florida Administrative Code, Labeling Requirements for Urban Turf Fertilizers.

(b) Phosphorus fertilizer shall not be applied to turf or landscape plants except as provided in (a) above for turf, or in UF/IFAS recommendations for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency has been verified by an approved test.

(2) The provisions of this Subsection (M) shall apply to all fertilizer applications, subject to the following exceptions:

(a) Bona fide farm operations as defined in the Florida Right to Farm Act, Section 823.14, Florida Statutes, as amended, provided that fertilizers are applied in accordance with the appropriate *Best Management Practices* manual adopted by the Florida Department of Agriculture and Consumer Services, Office of Agriculture Water Policy, for the crop in question.

(b) Fertilizer applications for golf courses, parks, and athletic fields, provided that the provisions of Rule 5E-1.003(2)(d), Florida Administrative Code, as amended, are followed.

(c) Newly established Turf and/or Landscape Plants for the first 60-day period after installation.<<

Section 2. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 4. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency:

Prepared by:

Assistant County Attorney's Names



Village of Biscayne Park Commission Agenda Report

Village Commission Meeting Date: May 3, 2016

Subject: Village Manager Selection Process

**Prepared By: Maria C. Camara, Interim Village
Manager**

Sponsored By: Staff

Background

At the April 20, 2016, Special Commission meeting, the Village Commission approved the Village Manager selection process. In accordance with that process, the following dates are provided for deliverables or meetings:

- May 9, 2016 at 5:00pm: Deadline for resumes to be submitted.
- May 10-12, 2016 – Resumes received are reviewed for qualification.
- May 13, 2016 – Qualified resumes are submitted to the Resident Review Committee and the Miami Dade County City Manager’s Association (MDCCMA)
- May 19, 2016 – Resident Review Committee meeting at 7:00pm
- May 24, 2016 – Resident Review Committee meeting at 6:30pm
- May 25, 2016 – Both the Committee and MDCCMA are to provide their top 10 candidates
- May 26, 2016 – Top 10 candidates from both groups submitted to the Commission
- May 26 – June 5, 2016 – Commission reviews the resumes selected as the top 10
- June 6, 2016 – Commission each provide their top 6 candidates
- June 7, 2016 – Commission finalizes the top 6 candidates at the Regular Commission meeting
- June 8 – 27, 2016 – Commission conducts one-on-one interviews with top 6 candidates (in person or by phone)
- June 29, 2016 – Commission narrows to the top 3 candidates at a Special Commission meeting
- July 12, 2016 – Panel interview of top 3 candidates at the Regular Commission meeting
- July 20, 2016 – Commission selects Village Manager at a Special Commission meeting

May 3, 2016

Commission Agenda Report

Village Manager Selection Process

Recommendation

Commission to review and discuss the schedule, if necessary, and to confirm the scheduling of the two (2) Special Commission meetings on Wednesday, June 29th at 6:30pm, and Wednesday, July 20th at 6:30pm.

Miami-Dade County
Commission on Ethics and Public
Trust

Memo

To: All Municipal Clerks and Municipal Attorneys

From: Joseph M. Centorino, Executive Director, Miami-Dade Commission on Ethics and Public Trust

Date: April 8, 2016

Re: Municipal Ethics Officers

The Commission on Ethics and Public Trust in an effort to enhance communication on ethics issues between the Commission staff and local public officers and employees recently began biannual meetings with all Miami-Dade County Ethics Officers, who are appointed under a mandatory County Commission Resolution to represent their respective county departments as liaisons to the Ethics Commission. Because of the enthusiastic response we have received from this program, we are initiating a voluntary Municipal Ethics Officer program.

All municipalities in Miami-Dade County are invited to appoint one or more individuals from among their existing employees as designated Municipal Ethics Officers. There is no particular qualification for such officers other than that they be responsible and ethical employees trusted by both managers and employees at all levels.

Appointed Municipal Ethics Officers will be expected to fulfill the following responsibilities:

- a) Acting as a municipal resource and liaison on ethics matters;
- b) Disseminating ethics information to municipal staff;
- c) Requesting Commission on Ethics and Public Trust opinions as necessary or appropriate on behalf of municipal employees;
- d) Assisting with the coordination and implementation of ethics training programs for the municipality;
- e) Attending biannual or special meetings of Municipal Ethics Officers.

We plan to provide Municipal Ethics Officers with information about County or State ethics requirements, and to answer questions and make suggestions for the purpose of improving ethical awareness and compliance by all municipal employees.

Municipal attorneys are expected and welcome to be included in the Ethics Officer program. However, to maximize accessibility and communication with all employees, we ask that at least one person appointed as an Ethics Officer from each municipality be a non-attorney.

Our initial meeting with Municipal Ethics Officers will take place at our Commission office at 19 W. Flagler Street, Suite 820 in Miami on Wednesday, May 18 at 10 A.M.

At this meeting, which should last about an hour, we will provide an overview of our agency procedures, highlighting some of the common ethics issues that arise for municipal employees. Staff members from the Commission will be introduced. We will also invite requests for future meeting topics and gather contact information from those present to enable us to send out periodic email updates on ethics-related opinions and other legal developments.

This program is not mandatory for municipalities, but we see it as a useful way to improve ethical awareness and promote collegial relationships between municipal and Commission staffs. All appointed Municipal Ethics Officers should contact Rodzandra Sanchez, Administrative Officer for the Ethics Commission (RODZAND@miamidade.gov) at 307-579-2594 to confirm their attendance at the meeting on May 18.

We look forward to working more closely with your municipality to enhance public service ethics in Miami-Dade County.