



# *The Village of Biscayne Park*

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305 899 8000 Facsimile: 305 891 7241

**AGENDA**  
**REGULAR COMMISSION MEETING**  
**Ed Burke Recreation Center - 11400 NE 9th Court**  
**Biscayne Park, FL 33161**  
**Tuesday, June 3, 2014 at 7:00pm**



*Indicates back up documents are provided.*

**1 Call to Order**

**2 Roll Call**

**3 Pledge of Allegiance**

*Mayor Coviello to formally announce Commissioner Roxanna Ross as the Vice Mayor for the next six months.*

**4 Presentations**

- 2014 Hurricane Season Preparedness - Brian McNoldy, Senior Research Associate at the University of Miami, Rosenstiel School of Marine & Atmospheric Science; Candido Sosa-Cruz, Assistant to the Manager / Public Services Director
- 4.a



- 4.b Code Review Board recommendations on roofing materials - Gage Hartung, Code Review Board Chairman

- 4.c Representative Daphne D. Campbell - District 108, Florida House of Representatives



- 4.d Proclamation for June Daryman "June Daryman Day"



- 4.e Proclamation for Code Enforcement Week

**5 Additions, Deletions or Withdrawals to the Agenda**

*At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.*

**6 Public Comments Related to Agenda Items / Good & Welfare**

*Comments from the public relating to topics that are on the agenda, or other general topics.*

## 7 Consent Agenda

Items listed under Consent Agenda are viewed to be routine, and the recommendation will be enacted by ONE MOTION in the form listed below. If discussion is desired, then the item(s) will be removed from the Consent Agenda and will be considered separately.



### 7.a Approval of Minutes

- ◆ May 6, 2014 Regular Commission Meeting
- ◆ May 21, 2014 Special Commission Meeting



### 7.b Acceptance of Board Minutes

- ◆ Parks & Parkway Advisory Board - April 2, 2014
- ◆ Ecology Board - April 21, 2014
- ◆ Planning & Zoning Board - April 21, 2014
- ◆ Recreation Advisory Board - April 22, 2014
- ◆ Parks & Parkway Advisory Board - April 23, 2014
- ◆ Planning & Zoning Board - May 5, 2014
- ◆ Code Compliance Board - May 13, 2014
- ◆ Public Art Advisory Board - May 14, 2014
- ◆ Planning & Zoning Board - May 19, 2014
- ◆ Public Art Advisory Board - May 20, 2014



### 7.c Resolution 2014-42

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO ENTER INTO AN ADDENDUM EXTENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF BISCAYNE PARK AND MIAMI SHORES VILLAGE FOR HOUSEHOLD RECYCLING PICKUP;** PROVIDING FOR AN EFFECTIVE DATE

## 8 Ordinances

### FIRST READING:



### 8.a Ordinance 2014-04

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AMENDING CHAPTER 3, ENTITLED "ANIMALS", RELATIVE TO DOGS AND CITY-SPONSORED EVENTS;** PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

## 9 Resolutions



### 9.a Resolution 2014-43

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK DESIGNATING THE VOTING DELEGATE FOR THE FLORIDA LEAGUE OF CITIES 88TH ANNUAL CONFERENCE TO BE HELD ON AUGUST 14-16, 2014 IN HOLLYWOOD, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

## 10 Old Business

*These items are generally discussion items that have been previously discussed by the Commission and new information or updates are available by either a member of the Commission or the Administration.*

10.a Update on Ygrene Project - Commissioner Ross

## 11 New Business

*These items are generally discussion items that have been requested by members of the Commission or the Administration.*



11.a Discussion of a photo contest in the Village - As requested by Vice Mayor Watts

11.b Discussion on holding a Trade Fair for home-based businesses and resident owned businesses - As requested by Commissioner Ross



11.c Discussion regarding the Ecology Board - As requested by Commissioner Jonas



11.d Discussion to eliminate the DRAFT agenda sent to the Commission one week prior to the date of the meeting - As requested by Commissioner Anderson

11.e Discussion regarding the Manager's weekly report regarding code compliance issues - As requested by Commissioner Ross

11.f Discussion of the cost for FPL lines to be placed underground - As requested by Commissioner Jonas



11.g Discussion of the makeup of the Planning & Zoning Board and creation of a Design Review Board - As requested by Commissioner Watts

11.h Discussion of paneling a new board to plan for the future in terms of electricity needs - As requested by Commissioner Jonas

11.i Organize an effort on behalf of the Village to assist a Biscayne Park family in need - As requested by Commissioner Jonas

## 12 Request for placement of items on next meeting agenda

*Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.*

## 13 Reports

### 13.a Village Manager



- ◆ Goals and Priorities for FY 2014-15 Budget
- ◆ Update on Miami Country Day School expansion project

### 13.b Village Attorney

### 13.c Board / Committee Reports:



- ◆ Consideration of board applications for the Public Art Advisory Board
- ◆ Parks & Parkway Advisory Board
- ◆ Code Review Board
- ◆ Recreation Advisory Board
- ◆ Ecology Board
- ◆ Biscayne Park Foundation

### 13.d Commissioner Comments

- ◆ Vice Mayor Ross
- ◆ Commissioner Anderson
- ◆ Commissioner Jonas
- ◆ Commissioner Watts
- ◆ Mayor Coviello

## 14 Announcements

Wednesday, June 4th - Meet & Greet Chief of Police Applicants at 5:30pm at Village Hall

Wednesday, June 4th - Code Review Board at 7:00pm

Friday, June 6th - Coffee with the Mayor at 9:00am

Monday, June 9th - Biscayne Park Foundation at 7:00pm

Tuesday, June 10th - Code Compliance Board at 7:00pm

Wednesday, June 11th - Public Art Advisory Board at 6:00pm

Saturday, June 14th - Food & Tunes at 6:30pm

Monday, June 16th - Planning & Zoning Board at 6:30pm

Wednesday, June 18th - Parks & Parkway Advisory Board at 6:00pm

Wednesday, June 18th - Code Review Board at 7:00pm

Monday, June 23rd - Ecology Board at 6:30pm

Tuesday, June 24th - Recreation Advisory Board at 7:00pm

Our next regular Commission meeting is Tuesday, July 1, 2014, at 7:00pm

## 15 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

**DECORUM** - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

# Agenda Item 4.b

Code Review Board  
recommendations on  
roofing materials

Proposed Roofing Changes – April 16, 2014

10.4.6 5 Tile or metal required on pitched roof. Any building constructed in the village that has a pitched roof, shall have a roof finished with clay or cement tile or metal. (Moved up from 10.4.6)

10.4.5 6 Roof material.

(a) Roof material shall be of tile or metal for roofs with an incline a pitch more than two and one-half (2 1/2) inches per foot, built-up tar and gravel roofing material for roofs with an incline a pitch less than two and one-half (2 1/2) inches per foot. unless the roof structure will not support the weight in which case wood or composition shingles may be used.

~~(b)~~ No plain felt mopped-on roof shall be permitted on any pitched roof.

~~(c)~~ (b) All dwellings erected shall be consistently storm proof, according to the latest approved code and building methods.

~~(d)~~ (c) No three-tab shingles shall be permitted.

(d) Metal with a factory finish and that has received a "notice of acceptance" from Miami Dade County and that is labeled "Miami-Dade County Product Control Approved" may be used as roofing material for residences subject to review and approval of the planning board, in accordance with the following:

(1)The subject residence is constructed in the high modern, post-war modern, ranch or Key West architectural style, or a variation thereof.

(2)The type of roof shall be limited to standing seam metal and shall specifically exclude metal roofing intended to replicate barrel tile or Spanish-S tile.

(3)The color of the roof shall be limited to colors silver, grey, brown, copper and white and shall not be bright or highly reflective and is harmonious with the exterior color of existing buildings on the plot and the neighborhood in general.

(4)The details, color, and manner of installation shall be consistent with the architectural design, style, and composition of the residential or commercial structure.

(5) Pitch.

(aa) Roof with a pitch between three (3) inches per foot and up to four (4) inches per foot shall have an overhang of no less than eighteen (18) inches around the entire perimeter and a fascia board with a nominal dimension no less than six (6) inches.

(bb) Roofs with a pitch above four (4) inches per foot shall have an overhang of no less than twelve (12) inches around the entire perimeter and a fascia board with a nominal dimension no less than six (6) inches.

(cc) Roofs with a pitch less than three (3) inches per foot will be prohibited from installing metal roofing material.

f. Asphalt shingles or wood may be used in reroofing to replace an existing asphalt shingle roof or wood roof respectively if an engineer's evaluation is provided to the village certifying that the roof is not structurally adequate to utilize any of the other approved roofing materials.

(g) No variances from any of these provisions shall be granted.

10.4.6 *Tile required on pitched roof.* Any building constructed in the village that has a pitched roof, shall have a roof finished with clay or cement tile. Move up to 10.4.5

10.4.7 *Roof repair or reroofing requirement and exception.*

(a) All buildings in the village which have roofs which are concrete tile or clay tile or metal roofs must be repaired or reroofed only with clay tile or concrete tile or metal. Repair of tile or metal roofs shall be of a consistent style and color of the existing roof. Shingles in reroofing shall be permitted only on existing roofs that had shingles on the effective date of this code. In all cases work shall conform with all requirements of the South Florida Building Code adopted herein for tile roofs.

# PROCLAMATION

## Village of Biscayne Park Honoring June Daryman

*Whereas, June Daryman was born in Pennsylvania on June 6<sup>th</sup>, 1922, which later after 1944, the date coincidentally became known as “D-Day”; and,*

*Whereas, from Pennsylvania, June moved to New Jersey, and then later to South Florida, specifically the Village of Biscayne Park where she has lived since 1970; and,*

*Whereas, June worked as a bank teller, and in 1983 became an active member of the Church of the Resurrection volunteering for religious weekends, bible studies, fund raising and Altar Guilds; and,*

*Whereas, from 2006 to 2009, June was a Senior Warden at the Church of the Resurrection where church members describe her as always being gracious, friendly and kind, always welcoming visitors and making them feel important with one of her favorite responses, “bless your heart”; and,*

*Whereas, this month, June will be vacating her position as Office Administrator for the Church, but will remain as Treasurer for Lydia Chapters.*

*Now, therefore; be it resolved, that on behalf of the staff and the residents of the Village of Biscayne Park, this Commission wishes to honor June Daryman for her commitment to her Church and as a longtime resident of the Village of Biscayne Park. Furthermore, we hereby proclaim **June 6<sup>th</sup>, 2014, “D-Day”,** to be recognized as **June Daryman Day** in the Village of Biscayne Park.*



*IN WITNESS WHEREOF, I have hereunto set my hand this 3<sup>rd</sup> day in June in the year two thousand fourteen.*

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*David Coviello, Mayor*

# PROCLAMATION

## Code Enforcement Appreciation Week

June 2 - 6, 2014

WHEREAS, Code Enforcement Officers provide for the safety, health and welfare of the citizens in this community through the enforcement of building, zoning, housing, animal control, fire safety, environmental and other codes and ordinances; and

WHEREAS, Code Enforcement Officers are often not credited for the jobs that they do in saving lives and improving neighborhoods; and

WHEREAS, every day, assisted by support and program staff, they attempt to provide quality customer service to the public for the betterment of the community; and

WHEREAS, too many times their efforts go unnoticed, even after code compliance has been accomplished due to their efforts and expertise; and

WHEREAS, Code Enforcement Officers are dedicated, well trained, and highly responsible individuals who take their jobs seriously and are proud of their department and the local government within which they serve; and

WHEREAS, the Florida Association of Code Enforcement (F.A.C.E.) has declared the first week of June be set aside by local government to honor and recognize their Code Enforcement Officers;

**Now, Therefore, I, David Coviello, Mayor of the Village of Biscayne Park, do hereby recognize the week of June 2<sup>nd</sup> through June 6<sup>th</sup>, 2014, as Code Enforcement Appreciation Week, and further extend appreciation to our Code Compliance Officer, Reginald White, and to all Code Enforcement Officers for the vital services they perform and their exemplary dedication to the communities they represent.**



IN WITNESS WHEREOF, I have hereunto set my hand this 3<sup>rd</sup> day in June, in the year two thousand fourteen.

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David Coviello, Mayor



**MINUTES**  
**REGULAR COMMISSION MEETING**  
**Ed Burke Recreation Center - 11400 NE 9th Court**  
**Biscayne Park, FL 33161**  
**Tuesday, May 6, 2014**  
**Presentations at 6:30pm / Meeting at 7:00pm**

**1 Call to Order**

Mayor David Coviello called the Presentations portion to order at 6:36pm.

**2 Roll Call**

Mayor David Coviello - present

Vice Mayor Barbara Watts - absent (*Arrived at 6:45pm*)

Commissioner Bob Anderson - absent (*Arrived at 6:39pm*)

Commissioner Fred Jonas - present

Commissioner Roxanna Ross - present

Present from staff were:

Village Manager Heidi Shafran

Village Clerk Maria C. Camara

Village Attorney John Hearn

Assistant to the Manager/Public Services Director Candido Sosa-Cruz

Finance Director Irwin Williams

Chief of Police Duncan Foster

Parks & Recreation Director Issa Thornell

Assistant Public Works Director Cesar Hernandez

**3 Pledge of Allegiance**

**4 Presentations**

4.a Chief Foster presented a Certificate of Appreciation to resident Olivia Bronzi, and recognized Police Officers Britny Villazan and Charlie Dayoub.

4.b Mayor Coviello read a proclamation recognizing the week of May 5th as Municipal Clerk's Week, and recognized Village Clerk Maria Camara.

4.c Parks & Recreation Director Issa Thornell introduced new Recreation employee Wills Celestin.

- 4.d Graeme Pentland from Employee Benefits Solutions (EBS) provided a summary of the renewal for employee medical health benefits that go into effect June 1st, citing the impact of the Affordable Health Care on renewal rates, and what to expect for next year's renewal. There was an increase of 17% in the rates.

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*Mayor called a recess at 6:50pm*

*Meeting resumed at 7:03pm*

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**Presentations continued.**

- 4.e Miami Dade County Commissioner Sally Heyman introduced her new staff member, Alexis Moseley. Commissioner Heyman announced that the Village had been awarded a \$50,000 appropriation to be used for signage around the Village, due in part to the quick response of Manager Shafran in submitting the request.

- 4.f Review of Village Garbage, Trash & Recycling Services - Manager Shafran provided a summary of the four in-house options for solid waste collection services; followed by the cost to out source the operation to Waste Pro. The Manager introduced Greg Slagle, former Public Works Superintendent with the City of Ft. Lauderdale, who provided assistance in the review of all options.

Mr. Slagle confirmed if the operation were to stay in-house, the necessity to purchase two new trucks; changing the scheduling to four 10-hour days. Could not identify any other efficiencies that could reduce in-house costs other than those already presented.

**5 Additions, Deletions or Withdrawals to the Agenda**

Mayor Coviello removed items 7.f, Resolution 2014-38 and 7.g, Resolution 2014-39, since the Florida Legislative session had already ended.

Manager Shafran requested to move item 12.a and 12.g from New Business up to right after Public Comment.

Manager Shafran added a discussion item under 14.a Manager Report regarding the plans for expansion at Miami Country Day School.

Vice Mayor Watts moves item 12.b from New Business to June.

Commissioner Ross moves items 12.c and 12.f from New Business, and item 11.a from Old Business to June.

Commissioner Jonas moves item 12.d and 12.e from New Business to June.

**6 Public Comments Related to Agenda Items / Good & Welfare**

Harvey Bilt: In-house option D is the best and prefers to keep it in-house. Larger recycle carts are great.

Barbara Kuhl: In-house option D is the best choice. Workers deserve a living wage. Will continue to find ways to keep improving. Everyone spoken with is willing to pay more and keep in-house.

Gina Loft: Wants to know who is pushing this agenda to outsource. No one wants to change. Everyone likes the staff. Have spoken to many and agree on not changing.

Karla Gottlieb: Previously on the Ecology Board, and this subject discussed many times by the Board. Has submitted an application to be re-appointed to the Ecology Board.

Dan Rodriguez: Have lived in Biscayne Park since 1991. An integral part of Biscayne Park is Police and Public Works and the Commission. We are only 3/4 of a mile. We cannot compete with big companies. We need to look at cutting other salaries. Vehicles can be repaired and over hauled. Miami Shores information on recycling rebates is wrong. There is money in recycling. Wayne Huizinga made a lot of money in waste. Waste Pro will get us in five years. They will raise our rates. We should pay our staff at least \$9/hour. Thanks the Commission for their service at \$2,000 per year. We need to cut in other areas.

Tracy Truppman: The discussion is about outsourcing or keeping in-house, but also whether we will continue to have a Village in a few years. Compliments the staff and commission on looking at this. Staff was asked to look at out sourcing. On the size of the bin, larger car will increase recycling and will keep contents contained.

Millie DiSanti: On recycle bins, to have a wheeled container would be great. In favor of in-house option D, and our guys should get a raise.

Gary Kuhl: In favor of in-house option D. Concerned with the cost for a Roadway and Storm water master plan, and that the basis for it is due to wide spread flooding and runoff, and to establish roadway standards. There is no wide spread flooding or runoff. In regards to roadway standards, there is a book that is available to assist us rather than spend \$172,000 for a master plan. Better off selecting a priority project and hire an engineer to solve it. Really extravagant to spend on a master plan. It is not proper in the way it was presented as required notice and bidding was not done.

Attorney Hearn: Engineer providing the cost of the master plan was selected through an RFQ/bid process. To proceed with doing the assessment, there are many steps that need to be and will be followed.

Dan Keys: In favor of privatization of our waste services. We have heard the emotional reasons to keep it. To outsource means more money in our collective pockets, the ability to fix things that are broken, increase of property values. Likes the service we have, but if we go with a contract, it will hold them to that service. We need to move forward. We have often argued against raising taxes. This could save money that can go towards other needs in the Village. Plus the income of \$38,000 in franchise fees is a valuable thing. Should look at roadway assessment carefully. Save us money and give us same level of service and move this Village forward.

Patty Rodriguez: Moved here because of Public Works and Police. Would hurt me if we took out Sanitation. Next would be Police and maybe we would become part of Miami Dade County. Outside company is not part of our family. Keep it in-house.

Kate Winson-Reid: Keep it in-house. We are talking about service. Irritated when Village spent money on a mural. Take care of services for everyone here. Keep the money here and for the ones that give us service. Take a better look at the budget.

John Jenkins (Public Works employee): Employed since 1992. Have seen a decrease in staff since then. We have sacrificed and still get the job done. If we keep the same service as it is today, we only need one truck. We outsourced the grounds maintenance. What more are we going to outsource.

Dennis Murphy: When we brought in a Village Manager, we, in a sense, outsourced the commission. Once you outsource, you cannot bring it back. Stated he was not paid properly when he performed work on a roof as a sub contractor and almost lost his home.

Matt Kaminsky: Why do the current trucks need to be replaced? What would be the cost to repair? Who are you going to call if you have an eviction and garbage all over the road, or if there is a dead animal?

Director Sosa Cruz: Due to the ages of the current trucks, 2001 and 2003, they are past their life expectancy. Both are leaking garbage and fluids. They are both a smaller capacity and require more trips to the dump.

Linda Dillon: Have lived here 38 years. Have been through this issue twice already. Why would we spend money on a Public Works building just to outsource? If it ain't broke, don't fix it.

Chuck Ross: Reminds everyone of Coffee with a Cop and Crime Watch meeting on Saturday, May 10th, at 10:00am. On Sanitation, if we keep in house, will continue to have trouble filling positions due to low salary; with a staff of only eight, what happens where there is an absence. May need to add more and increase the cost even higher.

Jacqueline Gery: On cutting of trees, the company we use really butchered them. Heard that they were cut that way to allow for the bigger trucks. Saw a Waste Pro truck on the highway and it was all rusty. They are not perfect. We are willing to pay a little more to keep it in house. Wonderful to keep what we have.

Dan Samaria: Does the Village receive money from the State for sanitation?

Manager Shafran replied that we do not.

Russell Katzman: Sanitation Department is paid to do their job. The job of the commission is to represent us. To change the service should be put up to a vote.

Derrick Murray (Public Works employee): Thanks the Commission and staff. It is a difficult vote. Thanks for giving us a chance.

Ron Escarement (Public Works employee): In Public Works for 15 years. In last seven years, never replaced a truck. What was done with the money? Never replaced an employee or equipment.

Frank Madar: Offer is still good to donate \$500 to go towards the purchase of a lawn mower to keep service in-house. Love the staff and they are super nice to everyone.

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*Agenda Items 12.a and 12.b moved up.*

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#### 12.a FP&L Critical Hardening Project

Aletha Player and Miguel Perreira from FP&L presented the plans for strengthening of their lines which services both North Miami, and the Village's police station and 329 homes in Biscayne Park. One plan is to install 22 concrete poles, and the other plan is a combination of wood poles (10) and concrete poles (12). FP&L's preference would be the 22 concrete poles. Their goal is to begin the work immediately in order to complete the project before hurricane season starts in June.

Attorney Hearn: Confirms that this request is for a right of way permit. FP&L has the authority to work on the right of way consistent with state and county law. This is a ministerial action for a utility purpose.

After discussion, Mayor asks each commissioner their preference, option A for all concrete, or option B for wood/concrete mix. The consensus was for option A (Mayor Coviello, Commissioner Anderson, Commissioner Jonas and Commissioner Ross), with only one vote for option B (Vice Mayor Watts).

Discussion on utilizing Village medians/parks for a Foundation fundraiser and the ability to sell alcohol and food by way of tickets at the event - As requested by the Biscayne Park Foundation, Vice President Joe Chao

Joe Chao, Treasurer for the Biscayne Park Foundation, introduced fellow members, Supreme Dorvil, President; Jorge Marinoni, Vice President; Marie Smith, Secretary; and Sylvia Linke.

The Foundation is looking to introduce new events such as a Farmer's Market, Talent Show, Food Festival with local restaurants serving food and alcohol. These ideas are geared towards increased fund raising. Looking to make improvements such as lighting around the Recreation Center, and other projects.

Attorney Hearn: In regards to the sale of alcohol at these events, as a 501(c), the Foundation has certain exemptions. Participating restaurants would fall under their liquor licenses.

Chief Foster: Does not see a problem with having these events in the Village.

The commission is supportive of these ideas. Manager Shafran asks that these items are placed on the Foundation's next meeting agenda for further discussion.

## **7 Consent Agenda**

Left on the consent agenda:

### **Approval of Minutes**

April 1, 2014 Regular Commission Meeting

April 9, 2014 Special Commission Meeting

### **Acceptance of Board Minutes**

February 25, 2014 Recreation Advisory Board

March 25, 2014 Recreation Advisory Board

March 26, 2014 Parks & Parkway Advisory Board

March 12, 2014 Biscayne Park Foundation

April 7, 2014 Planning & Zoning Board

April 8, 2013 Code Compliance Board

April 9, 2014 Public Art Advisory Board

April 16, 2014 Public Art Advisory Board

### **Resolution 2014-35**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA RELATING TO CONTRACTS; AUTHORIZING THE VILLAGE TO PROVIDE EMPLOYEE HEALTH BENEFITS FOR THE PERIOD OF JUNE 1, 2014 THROUGH MAY 31, 2015; AND PROVIDING FOR AN EFFECTIVE DATE.

**Resolution 2014-36**

A RESOLUTION OF VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, RECOGNIZING THAT AN OVERWHELMING MAJORITY OF THE MIAMI-DADE COUNTY ELECTORATE VOTED TO **SUPPORT THE INITIATIVES PRESENTED BY PETS' TRUST**; URGING THE MIAMI-DADE COUNTY COMMISSION TO IMPLEMENT THE WILL OF THE PEOPLE IN THIS CURRENT BUDGET SESSION BY ESTABLISHING THE FUNDING MECHANISMS FOR SAID INITIATIVES; ENCOURAGING OTHER MIAMI-DADE COUNTY MUNICIPALITIES TO JOIN THE VILLAGE OF BISCAYNE PARK IN THEIR SUPPORT FOR THE PETS' TRUST; AND PROVIDING FOR AN EFFECTIVE DATE

**Resolution 2014-37**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **AUTHORIZING THE MAYOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN ANNA ASHLEY AND THE VILLAGE OF BISCAYNE PARK FOR THE PROVISION OF THEATRE CLASSES AT THE ED BURKE RECREATION CENTER**; PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Ross makes a motion to approve the Consent Agenda and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Watts, Commissioner Anderson, Commissioner Jonas, and Commissioner Ross.

Opposed: None

Motion carries: 5/0

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*Agenda Item 11.b is added as Old Business and moved up.*

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- 11.b Review of Village Garbage, Trash & Recycling Services and consideration to proceed with outsourcing of solid waste collection services.

Commissioner Jonas confirms with Manager Shafran that those that offered to make donations at last meeting, had not made those donations. Also confirms that the staff has been made aware of the change to 10 hour days in the in-house proposals. Is concerned of the staff's promise to commit to the 10 hour days when they have declined working overtime when offered in the past.

Manager Shafran: Confirmed her discussion with the staff regarding going to four-day work week and what the expectations were. In regards to declining overtime, the issue is that when overtime is needed, it requires the entire staff to stay late, not just one or two.

Commissioner Anderson understands the need for roadway and storm water improvements and the need for new trucks. Concerned that Village is proceeding too quick on this decision. Franchise fee is good, but does not cover the reduction of the administrative fees and the impact to the general fund. Concerned that the service will not be exact to the way it is today, how will Waste Pro handle trash put out on the wrong day, how will properties with an alley be handled. This decision is being made too quickly.

Mayor Coviello appreciates our workers and their service to the Village. But must make a decision on the numbers and not on passion. Finances must be considered. The outlook three or five years out does not look good. Residents say they are willing to pay more, but when does it stop, and when will the bleeding stop. Keeping it in-house is not a good decision for the Village. Obligated to do what is best for the Village. Not taken lightly. There is \$160,000 that will be saved each year that can be put towards other needs of the Village. Another idea we are pursuing is Annexation, but that is not guaranteed. We can't continue to poke holes at all ideas. We need to move forward and continue to grow. A very difficult decision that is not being taken lightly. Not looking at this in isolation. Looking at the complete financial picture.

Commissioner Ross: Reasons why it is being looked at now: Equipment inventory has to be rebuilt; choices have been thoroughly examined; making an informed decision; concerned we are keeping the correct amount on staff, recommends keeping two additional to meet special needs. To tap into money at the state level for flood mitigation, need to be in a better position with a proper master plan. Must make decisions based on fiscal responsibility. Ideally, it will be the same staff working at Waste Pro.

Vice Mayor Watts: Thanks Waste Pro staff for being at meetings. Dis-inclined to outsource; need to listen to residents' opinion; should wait for annexation decision; once you outsource, you can't go back; we have good people that do a good job; feels costs are inflated; to follow the temptation of the franchise fee is a mistake. Former commission created the financial problems we are in. A dis-service to outsource at this time.

Commissioner Jonas: This is a very passionate subject which complicates the decision; legitimate feelings on both sides; initially opposed and initially thought owning the system was better; but it is currently out of control. If we outsource and then have to reclaim it, would have to hire more and buy new equipment, however that is what needs to be done now. Problem with trash out on wrong day will not be caused by outsourcing. Problem exists today and has to be fixed regardless. To outsource is fiscally advantageous. It is the job of the Manager to obtain the costs and budget accordingly. A better bet to outsource at this time.

Commissioner Ross makes a motion to approve outsourcing sanitation and move forward on the ordinance for the franchise agreement. It is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Commissioner Jonas, and Commissioner Ross.

Opposed: Vice Mayor Watts and Commissioner Anderson

Motion carries: 3/2

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*Mayor called a recess at 10:15pm*

*Meeting resumed at 10:29pm*

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## 9 Ordinances

### FIRST READING:

#### 9.a Ordinance 2014-02

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, PURSUANT TO SECTION 166.041, FLORIDA STATUTES, TO AMEND ORDINANCE 2013-12 ADOPTED ON NOVEMBER 20, 2013 FINALIZING AND ADOPTING THE **ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2013-2014, BY AMENDING VARIOUS PARTS OF THE BUDGET** CONSISTENT WITH EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Hearn read the title.

Manager Shafran provided details summarizing that through the mid-year, FY 2013-14 budget shows a \$52,951 increase in net assets.

Mayor Coviello opened the meeting to public comment on this ordinance, but there were none.

Commissioner Anderson makes a motion to approve Ordinance 2014-02 at first reading and it is seconded by Commissioner Ross.

All in favor: Mayor Coviello, Vice Mayor Watts, Commissioner Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 5/0

#### Ordinance 2014-03

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **GRANTING AN EXCLUSIVE FRANCHISE FOR SOLID WASTE COLLECTION SERVICES TO WASTE PRO OF FLORIDA, INC.**; REPEALING ALL ORDINANCES INCONSISTENT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE

Attorney Hearn read the title.

Manager Shafran continuing to work through the terms of the contract. Key points: Five year contract and after first year, increase based on consumer price index (CPI) or maximum 5%; residents can request side door service; 10% franchise fee; annual \$5,000 donation to the Village or in-kind service; 80% share of recycle rebates; share 50/50% of savings on decrease of tipping fees; code of conduct for employees of Waste Pro; most favored nation clause added; between franchise fee and donation, approximate \$39,000 in revenues.

In addition, median maintenance will be brought back as an in-house service; public works building will be shared with other department which will save on outside rental fees; will maintain three public works employees on staff.

Mayor Coviello opened the meeting to public comment on this ordinance.

Barbara Kuhl: Ironic you are passing a resolution on Pet Trust that talks about following the will of the people. There is fiscal responsibility, but also responsibility to your constituents. Where are the emails from those in favor of outsourcing? Object to describing those opposed to outsourcing as emotional. The franchise fee the Village will get is only a drop in the bucket. We are willing to pay \$300 more to keep in-house, yet it was decided it was not the best for us. Not pleased with this commission.

Janey Anderson: Concerned that Waste Pro will be here only two days a week and how they will handle trash out on the wrong day. It will be difficult to bring it back once you outsource a major department like this. Concerned with using the term "special assistance" for side yard / back yard service, and that trash pick up will be on Tuesday when residents work on their yards on the weekend. Took several months to pass a sign ordinance, yet this is being put through much quicker.

Dan Keys: Pass this ordinance. Three of you made the right decision to outsource. It is not ok for you to make a decision on how to spend my money. And also not ok for 27 people who spoke here to make a decision on how to spend my money. Get aggressive on those that put trash out on wrong day. Manager got ill deserved commentary. Manager was doing what was asked of her. She has our bet interest like all of you.

Chuck Ross: Thanks staff for this presentation. Agrees that we should keep two additional employees on staff. This would help solve any problems when Waste Pro is not in the Village.

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At 11:00pm, Commissioner Jonas makes a motion to extend the meeting for 30 minutes and it is seconded by Commissioner Ross.

All in favor: Mayor Coviello, Vice Mayor Watts, Commissioner Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 5/0

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Requested changes to agreement:

- Rewrite Article V to keep service identical as is today.
- Increase in the 50/50% split
- On Article II, confirm the change in the language of the 5 year term.
- On termination of contract, it states that Waste Pro will provide service for up to 90 days after termination. This same language should appear in all areas of the contract that talks about any type of termination.
- On the language if Waste Pro provides poor service, Attorney Hearn recommends using language for "liquidated damages".
- Look to add language for service to alleys.
- Look to increase the percentage of the franchise agreement from 10% to 12%.
- Look to change trash/yard waste pick up to Mondays.
- Confirm what the fiscal consequences are if Waste Pro does not finish the route.

Commissioner Ross concerned not enough staff to remain in Public Works to keep our medians maintained and clean. After discussion, consensus to recommend budgeting one extra person to remain from Sanitation, and if not used, rolled over to the following year.

Commissioner Ross makes a motion to approve Ordinance 2014-03 at first reading and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Commissioner Jonas, and Commissioner Ross.

Opposed: Vice Mayor Watts and Commissioner Anderson

Motion carries: 3/2

## **12 New Business**

12.h Questions regarding Sunshine Law in personal relationships - As requested by Commissioner Jonas

Commissioner Jonas requested clarification from Attorney Hearn on whether the Commission can declare themselves private residents.

Attorney Hearn: No

## **13 Request for Placement of Items on Next Meeting Agenda**

Commissioner Ross: Discussion of fund raising by the Recreation Advisory Board.

Vice Mayor Watts: Discussion on the creation of a Design Review Board.

Commissioner Jonas: Discussion on the creation of a new board to plan for future electric needs of the Village.

Discussion of Miami Country Day School expansion moved to the May 21st Special Commission meeting.

## **14 Reports**

14.a Village Manager

- ◆ Work has started on the drainage repair at 111th Street.

14.b Village Attorney

- ◆ On Water Utilities agreement with North Miami, no progress. Meeting will be scheduled with Mayor Coviello and Mayor of North Miami and their city attorney.

14.c Board / Committee Reports

On the applications submitted for the Ecology Board by Karla Gottlieb and Luca Bronzi, Commissioner Ross makes a motion to accept and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Vice Mayor Watts, Commissioner Anderson,  
Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 5/0

Karla Gottlieb will be a regular member, and Luca Bronzi will be an alternate.

Dan Samaria, Recreation Advisory Board: Asking for commission approval for the Board to fundraise at all events scheduled on the Village calendar. Will also be providing food and entertainment at next meeting of the board to get residents to come out and participate in the meeting.

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At 11:30pm, Commissioner Jonas makes a motion to extend the meeting for 5 minutes and it is seconded by Commissioner Ross.

All in favor: Mayor Coviello, Vice Mayor Watts, Commissioner Anderson,  
Commissioner Jonas and Commissioner Ross.

Opposed: None

Motion carries: 5/0

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Commissioner Ross recommends that the discussion on the Recreation Advisory Board be moved to the May 21st Special Commission Meeting

## **15 Announcements**

Saturday, May 10th - Biscayne Park Night at the Theatre at 7:00pm at the Miami Theater Center.

Wednesday, May 21st - Special Commission Meeting at 6:30pm.

The next regular commission meeting is Tuesday, June 3, 2014, at 7:00pm.

## **16 Adjournment**

The meeting was adjourned at 11:37pm.

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Commission approved on \_\_\_\_\_.

Attest:

\_\_\_\_\_  
David Coviello, Mayor

\_\_\_\_\_  
Maria Camara, Village Clerk



**MINUTES**  
**SPECIAL COMMISSION MEETING**  
**Ed Burke Recreation Center - 11400 NE 9th Court**  
**Biscayne Park, FL 33161**  
**Wednesday, May 21, 2014 at 6:30pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 6.35pm.

**2 Roll Call**

Mayor David Coviello - present

Vice Mayor Barbara Watts - absent (*Arrived at 6:37pm*)

Commissioner Bob Anderson - present

Commissioner Fred Jonas - present

Commissioner Roxanna Ross - present

Present from staff were:

Village Manager Heidi Shafran

Village Clerk Maria C. Camara

Village Attorney Eve Boutsis

Assistant to the Manager/Public Services Director Candido Sosa-Cruz

Finance Director Irwin Williams

Chief of Police Duncan Foster

Assistant Public Works Director Cesar Hernandez

**3 Pledge of Allegiance**

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*Item 8.a is taken out of order.*

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**8.a Discussion of Miami Country Day School proposed expansion.**

Mike McGwinn, Biscayne Park resident and architect for the Miami Country Day School (MCDS) expansion project provided the background and summary of the project.

Mayor opened the meeting for public comment on this item:

Jacqueline Gery: Concerned with noise from the property. Confirms height of garage is 35'. Concerned with increase in traffic with the addition of 250 students.

Danielle Forsythe: Lives on Griffing and sees the back area of the school property. Concerned will see a chain link fence.

Mr. McGwinn (MCDS): Looks to remove all chain link fencing and make back area very lush.

Cristian Alonzo: Lives on Griffing and had a beautiful view of lush landscape, but no longer. Currently sees a lot of debris. Noise level has increased.

Drew Dillworth: Hears noise from school. Has kids that go to this school. Operational and landscape issues will be addressed. Their plan is a great benefit to our community. Have put a lot of thought into it. Concerts and performing arts theater will be available to us.

Gary Kuhl: They have taken three years to address chain link issue. Lighting on top of garage is a concern. Traffic issue is during pick up in the afternoon. North on sixth avenue is a major inconvenience. It will only get worse. Have no faith in the platitudes. Issues have not been taken care of. Only see more lights, more traffic and more structures. Have not seen effort from the school to work with our community.

Steve Bernard: This is an issue that has to do with property values. Reason I moved here is because of low taxes. Millage may be high but taxes are low, and allowed us to send our daughter to this school. What has been done to the campus over the years has improved it greatly. Suggest we sit down with the school and list what our needs and issues are. This is world class school that can only get better. Parking garage will help the traffic greatly. This is a good project.

Mayor Coviello agrees that this is an excellent project, but is asking for a 30-day delay to allow the Village to look at all issues.

There is consensus to have MCDS meet with the Manager and work towards ironing out issues brought up. If not all resolved, then directs Administration to attend the County zoning meeting on May 28th and ask for a 30 day delay.

#### **4 Public Comments Related to Agenda Items / Good & Welfare**

Attorney Boutsis read the meeting decorum for all in attendance.

Helen Orozco: Was told about this from a Public Works employee. Attend the workshop. Heard from several residents that they were never informed of this. Collected signatures from 326 residents on a petition asking to overturn the decision of the Commission.

Barbara Kuhl: Concerned with the process prior to making this decision and the lack of transparency. There had to be a better way to get this out to the community and to inform the community.

Drew Dillworth: Supports the decision to outsource. This focus is to maintain independence as a community, or instead, travel down a path of incompetent financial decisions. There is a lack of resources to purchase, dwindling reserves. This is a debate of securing the long term of this Village. We have never properly paid our employees. They still have a job here in the Village. Median maintenance was outsourced and has not changed our lives. You made the right choice.

Noah Jacobs: On outsourcing, we have an enterprise fund. We pay a separate fee. Not supposed to impact our general fund. If we get a franchise fee, it should go back to the enterprise fund. If we outsource this, we will no longer differ from other cities. We will have employees at the administrative level that we will no longer need. If we are going to pay, pay those who provide a service.

Paul Spence: Waste Pro is in Pembroke Pines and soon we are going to have those same blue cans. Our current service is awesome. On MCDS, concerned with students who speed through the Village.

Pamela Garmen: Started petition on a grass roots level. We want to support the guys who pick up our trash. We should express our loyalty to them. They are not going to Waste Pro. No reason to abandon them. Our voices should be heard. Can't see how three commissioners can make a decision for the entire Village.

*Petition was submitted to Clerk Camara.*

Steve Bernard: Have analyzed the numbers. Waste Pro bid is very low. Feels our in-house numbers are too high to prove we have to outsource. Waste Pro's fee for recycling is higher than what Miami Shores charges us. Can't take money from an enterprise fund and put it into the general fund. Need to do an actual budget, cut down to current service and only increase current rate by \$20 to \$30. You have proceeded when the majority has said no. If you don't want to listen, then do it at your own detriment and the detriment of the Village.

Susan Weiss: On privatization, watch out for the hidden costs. They will cut corners. Quality of municipal services will decline after privatization. We don't want to hand over control. Miami Shores Recycling has not been responsive to when I was late putting out my bin.

Dan Keys: Thanks all five commissioners for listening, and for three commissioners who made the right decision. Don't feel we will see a reduced service. Fact is we will pay less and it is a positive impact for the Village. Read the petition. Not totally factual. This decision was only about sanitation. A portion of Public Works will remain. Will give them more time to get things done. We can monitor the contractor every day, and if we need to, we can get rid of them at any time.

Milton Hunter: I am in favor of outsourcing for one specific reason. It is not an opinion or debate. It is based on our audited financials for the last several years where we have operated in the red. We have had a deficit 8 out of the last 10 years. Changes need to be made. This is one of the many that need to be made. To keep the most favorable option in-house, would be a 75% increase over outsourcing. Naive to think there would not be an outcry from citizens if we were to do this. Next is to see a reduction in the millage as long as services are maintained. Many other benefits with outsourcing. Future property valuations will come from the aesthetics of our Village, and not on who picks up our garbage.

Karen Cohen: We should take a breath and let this go. Our department is so great. We should work hard to keep them. Part of our family. Commissioner Anderson has a good proposal by waiting another year. Then look again at what our options are. See a problem where we are not finding out what residents want. We are not at the point of making this change. This outward in process not good for us. Troublesome nature of how changes are being made. This is an opportunity to give us one more year, and get support of the community. Make a bold decision and turn this down.

Chuck Ross: In favor of outsourcing. First time we will know what our costs are for the next five years. Costs to keep in-house are much higher and unknown in the following years. Best time to make the change. We are having difficulties hiring because of low wages. Being short on personnel, causes us to pull from other departments. Trucks are on our streets five days a week. If we outsource, it will only be two days. We can use the Public Works building for other departments. There is an opt out clause in the contract and damages if they do not perform. For these reasons and many more, in favor of outsourcing.

Brian McNoldy: In favor of outsourcing. There are many who call and email the commission, so many others you do not hear at the meetings. We have good leadership in administration and commission. Going ahead with this is what this Village needs, and to remain sustainable.

Brad Piper: In favor of privatization. Initially against it, but then attended the meetings, went to the workshop, called commissioners, and spoke to many to gain knowledge. Have heard we are not financially sustainable. How can there be a debate? We are cutting costs, lessening our liability, freeing up resources, buildings. Heart goes out to employees, but we need to do this. We need this for our future. Person who presented me with the petition was mis-informed. Information was inaccurate. If signatures were based on incorrect information, they are not valid.

Matt Kaminsky: We have a budget issue. Our garbage department does not affect our millage. You don't state this to the residents. We voted you in and you are not listening to us. The problem is taxes. Explain to the residents how this will help us.

Gary Grizzle: We have a serious financial issue, but not because of sanitation. Problem is due to decrease of property value and lack of code enforcement. We fix these things and property values increase. Have sent e-mails to administration and commission to get answers and have only gotten evasive answers from two commissioners.

Jorge Marinoni: Initially against this. Then attended the workshop and read the information. This is the right decision. We pay taxes to Biscayne Park, but many exemptions exist. We pay a lot of taxes to state, county and school board. This is a decision to make the city viable. Love everything about Biscayne Park, and if we don't make these changes, we become part of the County or Miami Shores, and we lose everything we love about our city. Doing what we have to do. When people say they are speaking for Biscayne Park, you are not speaking for me. If we keep it in-house, cost will continue to go up.

Kate Winson-Reid: Don't believe in privatization. So many have come here to speak and you refuse to hear them. We pay a separate fee for garbage, and has nothing to do with taxes. You are supposed to be doing for the people and by the people. Don't see it here.

Gary Kuhl: Those that are in support are naïve. Waste fee has nothing to do with taxes. Many willing to pay more. The number who signed petition is significant. This is a community that comes out when they feel strongly about something. This is more than just about the guys. It is what makes us different, like our police force. Gives value to the community. Opposed to outsourcing. Other communities use Waste Pro, but none have the amount of garbage and trash we produce. This is being railroaded along.

Jacqueline Gery: We are a small community. Want to stay that way. Don't want to be big government. We elected you for that reason. Have heard many problems with Waste Pro. We love the way Biscayne Park is now.

Franc Madar: My name is the first name written on the petition. Have talked to many who agree. My donation for \$500 to purchase a lawn mower is still good.

Linda Dillon: Still opposed to outsourcing. Many said our system is broke. I agree, but we can work to fix it.

*Clerk Camara read four e-mails received:*

David Tunnell: Large majority of residents are in favor of retaining Sanitation team at any cost. You are the elected officials given the charge and authority by the park's resident. Reconsider your initial vote to outsource. The sentiment based on your actions to outsource is of outrage. There is an overwhelming opposition to your decision. Will volunteer my resources, both time and money to keep sanitation in-house.

Martine Aerts: Hope we can keep the current people, they are like family. They keep an eye on our homes. Please consider keeping these wonderful people.

A.J. Gallo: You are about to make a decision that once made cannot be reversed. What's next, police? Village Management is the only expense that has grown out of control. Time has come for elected officials to stop solving budget problems based on low hanging fruit. Look at where the real money is being spent. We are giving up control of our community to hired help.

Andrew Olis: I have converted my opinion from keeping inhouse to outsource. It is the right thing to do. I see Waste Pro in other areas and they do a good job.

Commissioner Anderson asks to move item 6.b, Ordinance 2014-03, up to be heard before item 5.a, Resolution 2014-41.

## 6 Ordinances - SECOND READING

### Ordinance 2014-03

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **GRANTING AN EXCLUSIVE FRANCHISE FOR SOLID WASTE COLLECTION SERVICES TO WASTE PRO OF FLORIDA, INC.**; REPEALING ALL ORDINANCES INCONSISTENT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE

Attorney Boutsis read the title.

Mayor Coviello opened the meeting to public comment on this ordinance.

Steve Bernard: Sanitation is an enterprise fund. Cannot take money from this fund and put in general fund. There are administrative fees that are in this budget that goes towards administrating this contract. 327 signed the petition, and none of you got this many votes. Reserves have gone down, and have asked why but not gotten an answer. Only big money that came out was from older workers comp claims. Have seen a projection that we are going to lose \$150,000 over five years. Only 2% of our budget each year. We should be able to find those reductions. People have said they are willing to pay more to keep our guys. They are helpful. Waste Pro won't be there for us after a hurricane. We trust them. They know us and we know them. Happy to pay them more. Show me a real budget. Only an inflated budget with two trucks, high administrative fees and higher health benefits. Not confident that Waste Pro agreement will hire our guys and keep them.

Barbara Kuhl: Five years ago the recreation department had a ridiculously high budget. We did not outsource it. We have a director and staff, and some programs are outsourced. It is not totally run by an outside company. Someone took the time to re-do it. Don't believe the numbers we are getting to keep it inhouse. They don't mean anything. System may not be perfect, but need to keep. If Comm. Anderson has a proposal, we should listen to it. Cannot believe three of you would not listen to all these people and just ram-rod this through. Can't believe the arrogance of the commission.

Chuck Ross: For the year ending September 2012, there is a \$91,000 loss in Sanitation. It had to be funded by the general fund. We have no control of future costs if kept inhouse. If we outsource, we will have a building for our police department.

Dan Keys: My house is an enterprise fund. I will see \$250 less going out. My community can now pave roads and make drainage improvements with that \$250. And if you don't it's \$250 less out of my pocket. No value in taking that \$250 in continuing this service. Gives administration more time to pay attention to code enforcement issues. We can learn something from Waste Pro, and maybe later restart it. Will continue to have Public Works and have time to do things that will improve our surroundings. Not saying everyone who collected signatures was giving out misinformation, but heard from one resident that did.

Olivia Almagro: Keep the guys. Never got information on this. Move here because of the transparency. Clear that the majority wants these guys here. Know people that work for Waste Pro - you don't want to go there.

Gary Grizzle: Not fair to say that all people who signed petition got misinformation. Only one person said they got misinformation. Put his decision to a referendum. That is the solution.

Gary Kuhl: Much confusion and mis-information going around. If nothing else, it should be postponed for that. You owe that to the community.

Manager Shafran provided the background, summarizing the changes to the agreements since the first reading of the ordinance:

- Article V was re-written to state that side door or back door service is free and available to anyone who makes the request for that service.
- Negotiated a higher percentage for solid waste avoidance rebate from 50/50% split to 65/35% split, in favor of the Village.
- Better termination clause wording added to Article XVI.
- Immediate financial consequences has been added.
- Mis-pick ups are addressed in Article VII.
- Items put out on wrong day, clearer language was added to exhibit C.
- Franchise fee increased to 11%.
- Garbage is picked up on Tuesday and Friday; trash is picked up on Tuesday; Recycling is picked up on Friday with rollaway carts, and pricing obtained for 65-gallon and 35-gallon containers.
- Hours of collection time have been limited.
- Will continue to do quarterly Saturday pick-ups.
- Five year contract, with opportunity to extend for two years, with any annual increase based on CPI, maxed at 5%.
- Recycle rebate if any, with 80% going to the Village.
- \$5,000 donation for special events, or in-kind service.
- Most favored nation clause if any other city in Miami Dade gets a better rate.
- Expectation of our employees to be hired.

Commissioner Jonas confirms that Waste Pro will pick up trash placed out on wrong day if they are called. On the same day if called before noon. Next day if called after noon. Confirms also that after a hurricane, a separate contractor is utilized for that due to the requirements of FEMA, and who is familiar with all the required forms.

Commissioner Anderson confirms that residents will have to choose whether to have curb side pick up, or side/back yard pick up, and that it will be the responsibility of the Village to contact each resident to find out. Asks to have "next operating day" clarified to state "next business day". Concerned on how spillage is taken care of from the trucks. Asked for clarification on disaster debris which Waste Pro stated is included in the RFP response. Concerned on how careful drivers will be not to damage roads. Asked for clarification on what the impact will be to the general fund with reduced administrative fees, taking into consideration what is balanced out with the franchise fee. Asks for language to be added that if excess recycling is placed that does not fit in the cart, will be picked up.

Mayor Coviello asked for clarification on insurance requirements, more detailed reporting in Article XXI. Both these items are detailed in the RFP response and the contract will reflect that. Asks that on the more favorable rate, to include Broward County. Waste Pro agreed as long as the service is comparable.

Vice Mayor Watts wants to see a delay in the discussion of this agreement. Have to take the resident's opinion into account. On liquidated damages, very vague. Asks for stronger language than "may choose to".

Commissioner Ross makes a motion to approve Ordinance 2014-03 granting an exclusive franchise agreement to Waste Pro. It is seconded by Commissioner Jonas.

Commissioner Ross explained the many opportunities to meet, discuss and get information on this. In 2012, there was a loss of \$92,000 due to expenses exceeding what was charged to the residents and it was subsidized by the General Fund. This discussion began last year. Making this decision from a fiscally responsible position and what is best for the Village. Initially against outsourcing, and willing to pay more and get better equipment. But this is not the best option. Manager did a good job in negotiating the contract and incorporating all suggestions. Employees are being offered a position at Waste Pro and they want them because they know our community. Concerned about language on petition, and those that stated there was misinformation. Have spoken to other cities and they are satisfied with Waste Pro.

Commissioner Jonas agrees this was an extraordinarily difficult decision. Heard both sides and was left with making the decision to outsource as it was the best for the Village.

Commissioner Anderson makes a suggestion that since we must provide the yearly assessment by June, that we submit the higher cost to keep it inhouse. Keep it inhouse and work through the next several months to improve and find more efficiencies. Then if we absolutely cannot, then go ahead with outsourcing, and whatever amount of money is saved, it is rebated back to the resident the following year. This will give us more time.

Mayor Coviello stated it is time that this commission and this community makes the hard decision. No reason to push this decision down the road. Looking at the numbers, we have a serious financial issue. This will benefit the General Fund because we can take what we are saving and put it towards improving our roads. We have the highest taxes and sanitation fee. Paying too much for a service that we can get for much less for a company that can do it for much less and much more efficient. Value employees and resident opinions, but must do what is fiscally responsible.

Commissioner Watts confirms what the cost for unemployment compensation will be if employees are not hired by Waste Pro and that it is included in the budget. Agrees that a referendum is necessary. This is a premature decision that has been pushed through.

Commissioner Ross amends her motion to approve the ordinance and include the amendments discussed to the contract, and it is agreed by Commissioner Jonas.

The motion is called to a vote:

All in favor: Mayor Coviello, Commissioner Jonas and Commissioner Ross

Opposed: Vice Mayor Watts and Commissioner Anderson

Motion carries: 3/2

## 5 Resolutions

### 5.a Resolution 2014-41

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **ESTABLISHING THE ANNUAL WASTE FEE ASSESSMENT** FOR THE VILLAGE OF BISCAYNE PARK, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Boutsis read the title.

Manager Shafran provided the background and summarized that the assessment for fiscal year 2014-15 will be \$467 per residential unit.

Commissioner Ross asks to add language to the resolution that it is "based on the approved annual Sanitation budget of \$605,655.00".

Commissioner Ross makes a motion to accept the Manager's recommendation and approve Resolution 2014-41. It is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Commissioner Jonas and Commissioner Ross

Opposed: Commissioner Anderson

Motion carries: 4/1  
*Vice Mayor Watts was not present for the vote.*

## 6 Ordinances - SECOND READING (Continued)

### 6.a Ordinance 2014-02

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, PURSUANT TO SECTION 166.041, FLORIDA STATUTES, TO AMEND ORDINANCE 2013-12 ADOPTED ON NOVEMBER 20, 2013 FINALIZING AND ADOPTING THE **ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2013-2014, BY AMENDING VARIOUS PARTS OF THE BUDGET** CONSISTENT WITH EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Boutsis read the title.

Mayor Coviello opened the meeting to public comment on this ordinance and there were none.

Manager Shafran confirms there were no changes since first reading.

Commissioner Jonas makes a motion to approve and it is seconded by Commissioner Anderson.

All in favor: Mayor Coviello, Commissioner Anderson, Commissioner Jonas, and Commissioner Ross

Opposed: None

Motion carries: 4/1

*Vice Mayor Watts was not present for the vote.*

## 7 Old Business

### 7.a Discussion of Recreation Advisory Board's request to fundraise at all Village events.

Attorney Boutsis explains that per Village Code, any request for fundraising by any Board must go before the Commission and get Commission approval.

Dan Samaria, Chair for the Recreation Advisory Board explains that any money received through fund raising is deposited with the Foundation.

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*Mayor Coviello calls a recess at 10:34pm*

*Meeting resumes at 10:40pm*

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After discussion, there is consensus from the Commission that the Recreation Advisory Board follows what is outlined in the Village Code.

## 9 Announcements

The next regular Commission meeting is Tuesday, June 3, 2014, at 7:00pm

**10      Adjourment**

The meeting was adjourned at 10:39pm.



Commission approved on \_\_\_\_\_.

Attest:

\_\_\_\_\_  
David Coviello, Mayor

\_\_\_\_\_  
Maria Camara, Village Clerk



# Village of Biscayne Park

## Commission Agenda Report

**Village Commission Meeting Date:** June 3, 2014

**Subject:** Acceptance of Board Minutes

**Prepared By:** Maria C. Camara, Village Clerk

**Sponsored By:** Staff

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### Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the board, they are noted as **DRAFT**.

### Staff Recommendation

Acceptance at Consent

### Attachments

- Parks & Parkway Advisory Board - April 2, 2014 **DRAFT**
- Ecology Board - April 21, 2014 **DRAFT**
- Planning & Zoning Board - April 21, 2014 **DRAFT**
- Recreation Advisory Board - April 22, 2014 **DRAFT**
- Parks & Parkway Advisory Board - April 23, 2014 **DRAFT**
- Planning & Zoning Board - May 5, 2014
- Code Compliance Board - May 13, 2014 **DRAFT**
- Public Art Advisory Board - May 14, 2014 **DRAFT**
- Planning & Zoning Board - May 19, 2014 **DRAFT**
- Public Art Advisory Board - May 20, 2014 **DRAFT**



PARKS &  
PARKWAY  
ADVISORY BOARD

**MINUTES**

**PARKS & PARKWAY ADVISORY BOARD  
Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court  
Wednesday, April 2, 2014 at 6:00 PM**

Dan Keys  
Chairman

Barbara Kuhl  
Vice Chair

Robert Moreno  
Robert Silverman  
Randy Wagoner

Alternate  
None

1. CALL TO ORDER AND ROLL CALL – Present - Dan Keys, Barbara Kuhl, Robert Silverman, and Robert Moreno. Absent, Randy Wagoner
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT - None
4. APPROVAL OF MINUTES – None
5. OLD BUSINESS
  - A. Onsite discussion of landscaping for the following locations took place – 121 St at NE 10 Avenue, 10<sup>th</sup> Avenue median, and all entrances along 121st Street and at NE 107 Street at the railroad crossing. The board met at the Recreation Center and caravanned to N.E.121 Street and 10 Avenue. No members of the public attended the meeting.

Members discussed a proposal for a landscape design for the entrance areas presented by Dan Keys. The plan addressed the fact that the board had previously decided to attempt a design that would not need an irrigation system and that the design needed to take into consideration sight line issues. Further comment was made that this design could be used to begin to develop a pallet of plants that could be used throughout the Village under similar constraints. There was some disagreement with the particular plant materials as being the basis for this design and the prospect of them dictating the plant pallet for the entire Village. There were concerns that if the plantings for the entrances were installed prior to entrance signage, then they would be disturbed during construction of any future signs. Mr. Keys expressed his opinion that the design had taken into consideration the eventual installation of either horizontal or vertical signage and that the cost of replacing or transplanting any plants disturbed during construction would be minimal.

The Board went on to discuss the prospect of a short-term project to install some flowering trees and shrubbery in the median of NE 10<sup>th</sup> Avenue. Barbara and Garry Kuhl's work to identify some possible plants for this installation was discussed along with the maintenance and longevity attributes of each.

The Board discussed which project should be or was the priority of the Commission and built a consensus that either project would benefit from the



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

services of a design professional. There was discussion of making a determination as to a reasonable budget for these services, which would be forwarded to the Commission for consideration during the next budget cycle.

6. NEW BUSINESS

7. NEXT MEETING DATE – April 23, 2014

8. ADJOURNMENT – The meeting adjourned at approximately 7:00 PM.

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Minutes approved on \_\_\_\_\_

By: \_\_\_\_\_  
Dan Keys, Chair



ECOLOGY BOARD

Carmen DeBernardi  
Chair

Tom Pliske  
Marie Smith  
Richie Strassberg

**MINUTES**  
**Ecology Board**  
**Ed Burke Recreation Center**  
**11400 NE 9<sup>th</sup> Court, Biscayne Park, FL**

**April 21, 2014**

- 1. Call to Order at 6:50 pm**
- 2. Roll Call: Present were Tom Pilske, Richie Strassberg and Carmen De Bernardi**
- 3. Additions, deletions and withdrawals**
- 4. Approval of Minutes – there were no minutes to approve since no meeting was held in March.**
- 5. New Business**  
Carmen De Bernardi was nominated as the new chairperson. There was a short discussion about getting the minutes to the clerk's office.

Discussion about native plant sale and the possibility of holding the sale on Saturday, July 12, 2014. Tom and Carmen will call several people to line up the plants to be sold at this event.

Discussion about the possibility of the Village purchasing a chipper at an inexpensive price for serving our community, as there was a chipper in the Park several years ago and this would help reduce the amount of organic waste going to the landfills.

Discussion about having a document shredding event, and finding out whether the Clerk's office has documents which need shredding, so that we may coordinate a document shredding event. Richie indicated we are waiting to hear from a document shredding company and he will ask our Clerk whether they have documents to be shredded.



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6. Old Business  
None

7. Public Comments  
None

8. Announcements  
The next meeting of the Ecology Board will be on Monday, May 19, 2014 at 6:30 pm at the Ed Burke Recreation Center.

9. Adjournment

The meeting was adjourned at: 7:37 pm

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Minutes approved by: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 2014.



PLANNING &  
ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Carl Bickel  
Elizabeth Hornbuckle  
Doug Tannehill

Alternate  
Mario Rumiano

## MINUTES

### PLANNING & ZONING BOARD MEETING

Ed Burke Recreation Center

11400 NE 9<sup>th</sup> Court – Biscayne Park, FL

Monday, April 21<sup>st</sup>, 2014 at 6:30pm

**1. CALL TO ORDER**

Meeting was called to order at 6:30 p.m.

**2. ROLL CALL**

Gage Hartung- Chair- present  
Andrew Olis- Vice Chair- present  
Elizabeth Hornbuckle- Board Member- present  
Doug Tannehill- Board Member- absent  
Carl Bickel- Board Member- present  
Mario Rumiano- Alternate Board Member- absent  
Staff Attendance- Heidi Shafran, Wendy Hernandez  
Commission Attendance- Mayor Coviello; Commissioner Anderson; Commissioner Ross and Commissioner Watts

**3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**

**4. APPROVAL OF MINUTES**

April 7<sup>th</sup>, 2014 – Approved

**5. PAINT PERMITS**

**6. BUILDING PERMITS**

- a. Moss – 851 NE 118 St – Re roof (sterling silver)  
Motion by C. Bickel, seconded by A. Olis and approved 4-0
- b. Dillworth – 10831 NE 8 Ct- Apply sealoflex roof system over wood deck (tan)  
Motion by A. Olis, seconded by E. Hornbuckle and approved 4-0
- c. Nemcher – 776 NE 112 St – remodel awning, replace 3 doors, and add veneer to front wall  
Motion by C. Bickel, seconded by E. Hornbuckle and approved 4-0
- d. Church of Resurrection – 11173 Griffing Blvd- Re roof ( white)  
Motion by A. Olis, seconded by E. Hornbuckle and approved 4-0
- e. Spurr – 711 NE 118 St – Re roof (terracotta red )  
Motion by A. Olis, seconded by C. Bickel and approved 4-0
- f. Lomnicky– 10718 NE 9<sup>th</sup> Ave – Install roof (white)  
Motion by A. Olis, seconded by C. Bickel and approved 4-0
- g. Garnett – 1153 NE 119 St- Garage conversion to playroom  
Motion by E. Hornbuckle, seconded by C. Bickel and approved 4-0
- h. Beltran- 10840 Griffing Blvd – Decomposed granite over a base road rock match existing roof for pool house (terracotta red), New construction to add master bath and pool house  
Driveway-Motion by E. Hornbuckle, seconded by C. Bickel and approved 4-0  
New Construction - Motion by E. Hornbuckle, seconded by A. Olis and approved 3-1  
Roof-Motion by A. Olis, seconded by E. Hornbuckle and approved 4-0
- \*Property owner will need to apply for window permit to match existing one
- i. Peters- 750 NE 115 St- Paving driveway and walkway (brick pavers)



## *The Village of Biscayne Park*

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Tabled- Board is requesting that property owner needs to draw on survey and be clear on what is being done

j. Benson- 820 NE 113 St- Replace 12 windows

Motion by C. Bickel, seconded by E. Hornbuckle and approved 4-0

k. Taylor- 11601 NE 11<sup>th</sup> Pl- Change roof color (butterscotch)

Tabled-Board needs swatch and or color sample

### **7. ADMINISTRATIVE VARIANCE**

a. Yomtov- 11650 NE 11 Pl- Boat variance

Tabled-Board is requesting pictures of Trees and survey with markings

b. Moreno- 1005 NE 116 St- Trailer variance

Tabled-Board is requesting dimensions, survey with labeling and pictures, and an aerial of the area as well.

c. Rawson- 1012 NE 116 St- RV variance

Motion by C. Bickel, seconded by A. Olis and approved 4-0

### **8. FPL HARDENING PROJECT**

Aletha Player and Miguel Perea from FPL came to give an informational presentation of the new poles and replacement poles throughout the Village. Summary of what was discussed follows:

- Third party affiliates (telephone & cable) still need to switch from old poles to new poles
- Timeline once project has started:
  - 1<sup>st</sup> week – Staking
  - 2-5 week – Over Head work (setting poles/transfer)
  - 6-8 week - Underground
  - 2-8 week – Restoration
- FPL will preserve poles once installed through maintenance and inspections
- Options offered to the Village were:
  1. Underground
  2. Concrete
  3. Mix – half wood/half concrete

\*The underground option was removed as it is too expensive.
- Project is mandated by the Florida Public Service Commission

Any information provided will be given to Village Administration to distribute to residents.

### **9. ANNOUNCEMENTS:**

The next meetings of the Planning & Zoning Board are Monday, May 5<sup>th</sup> and Monday, May 19<sup>th</sup>, 2014.

### **10. ADJOURNMENT**

The meeting was adjourned at 8:45 p.m.



## *The Village of Biscayne Park*

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640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

By: \_\_\_\_\_  
Gage Hartung, Chair



RECREATION  
ADVISORY BOARD

Dan Samaria  
Chairman

Manny Espinoza  
Charly McDonald  
Patrick McGeehan  
Walter Pettis

**MINUTES  
RECREATION ADVISORY BOARD  
Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court  
Tuesday April 22, 2014 at 7:00PM**

**1. CALL TO ORDER**

The meeting was called to order at 7:10 p.m.

**2. ROLL CALL**

Present at the meeting were board members: Dan Samaria, Patrick McGeehan and Walter Pettis. Manny Espinoza, Recreation Director Issa Thornell.

**3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS:** Add 6d update of money raised, 5e catering meeting for public, 5f movie night may 17, move 5b to 6b inform new board money raised from Earth Hour (dan) 5c to 6e inform board from egg hunt, 5e to 5g new ideas, questions and concerns.

**4. APPROVAL OF MINUTES**

Walter made a motion to approve the minutes for Feb. 25, 2014 second by Patrick board

approved 4-0

**5. NEW BUSINESS**

- a. Dan welcomed the new member Charly McDonald to Rec. Board since was not at the last meeting.
- d. Work shop to improve the way the Rec. Board operates started by the last Record Board was presented to this board by dan. Patrick mad a motion to accept, second by Charly, passed 4-0.
- e. The board talked about the Catering event which the Board is holding at its May 27, meeting which will be from 7-9 p.m. the board will create a flyer to promote the event, Issa to prepare a survey for feedback from the public, **Creepy Critters and DASK Children's Foundation** which is sponsoring this even will supply the food. Obtain prizes for a raffle, one prize suggested to obtain 3 hours of rental of park (which will be supplied by the Rec. Center, gift basket with wine and crackers (from CCPC and DASK Foundation). A motion was made by Dan to be a short meeting



than meet with the residents, with a speech by Issa. The motion was second by Patrick and passed 4-0.

- f. On Movie Night May 17, the Rec. Board will have a table to sell popcorn, water, juices, cakes, etc. Also Board hopes to have t Shirts promoting the Rec. Board and raffle them off. A motion was made by Dan and second by Charly. Passed 4-0

- g. None

## **6. OLD BUSINESS**

- a. The Board is still waiting for Issa to get back to us with the cost to do the enclosure for the garbage cans on a side of the building of the Rec, Center. Issa said he will check with the people who are remodeling the bathrooms to see if they could give us a good price for this project. At this time we don't need to get bullhorn. The board at our last meeting approved these two projects and the money would come from the fund raising done by the board.
- b. Dan informed the board of money raised from Earth Hour with the coffee/cakes sales. It was \$18.00 raised.
- c. Dan informed the board of money raised from the Egg Hunt from donations at the recreation board table the total was \$102.00.
- d. Dan updated the board of money raised by the last board \$856.87 which the foundation has, village has \$152.50, village also has \$457.16 from Manny's campaign funds, \$18.00 from Earth hour (still has to be turned over to the Foundation), \$102.00 from Spring Egg Hunt (still has to be turned over to foundation), for a total of \$1,586.56. The board also approved to reimburse Issa \$59.87 expenses at the Egg Hunt event, motion made by Patrick, second by Charly passed 4-0.

## **7. PUBLIC COMMENT**

None

## **8. Future Calendar Events**

The board donated water to Issa for his next event. And the board is still working on future events for the Calendar.

## **9. Future Fund Raising.**



## *The Village of Biscayne Park*

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Board members were asked to fill out ideals for fund raising and present it at the next meeting

**10. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING** – The next meeting of the Recreation Advisory Board is **Tuesday, May 27, 2014**, at 7:00PM.

**9. ADJOURNMENT**

A motion was made by Walter to adjourn at 8:30 p.m. it was second by Patrick and approved 4-0



**PARKS &  
PARKWAY  
ADVISORY BOARD**

**Dan Keys  
Chairman**

**Barbara Kuhl  
Vice Chair**

**Robert Moreno  
Robert Silverman  
Randy Wagoner**

**MINUTES  
PARKS & PARKWAY ADVISORY BOARD  
Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court  
Wednesday, April 23, 2014 at 6:00 PM**

1. CALL TO ORDER AND ROLL CALL – Dan Keys Barbara Kuhl and Robert Silverman – Present. Robert Moreno and Randy Wagoner - Absent
2. AGENDA ADDITIONS AND DELETIONS
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM)
4. APPROVALS OF MINUTES – The minutes of March 26, 2014, were approved unanimously. The minutes of April 2, 2014, were unavailable.
5. OLD BUSINESS
  - A. Village staff status report – no staff report had been made available regarding the following subjects:
    1. General median maintenance
    2. Tree removal and tree trimming issues
    3. Athletic field turf maintenance
    4. Athletic field irrigation system maintenance
    5. Highway Beautification Grant Proposal made for NE 6<sup>th</sup> Ave
  - B. Sixth th Ave. Bridge Grant – Mr. Keys mentioned that he had noticed Mr. Sosa Cruz and someone that he assumed was a surveyor were observed at the planting site. There had been previous discussion as to the need for a surveyor or drafts person to produce the necessary drawings for the necessary permit process.
  - C. Continued discussion of landscape planning for 121 Street @ NE 10 Ave, 10<sup>th</sup> Ave. median and all entrances along 121 Street and at NE 107 Street at the railroad tracks, took place.

In light of the discussions of the previous meeting, Barbara Kuhl suggested that the Board pursue the design and installation of signage as the first goal. The Board agreed to pursue this path for the following median sites – 121 Street at Griffing Boulevard, 8<sup>th</sup> Avenue, 10 Avenue and 6<sup>th</sup> Avenue. The non-median sites at, 121 Street at the intersections of 5<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> Avenue's and the entrances at 11th Place at 121 Street and at 107 Street at the Railroad crossing, completed the list.

6. NEW BUSINESS - None



## *The Village of Biscayne Park*

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7. NEXT MEETING DATE – Tentatively set for May 21, 2014.

8. ADJOURNMENT

**TWO OR MORE MEMBERS OF THE VILLAGE OF BISCAYNE PARK COMMISSION AND OTHER VILLAGE BOARD MEMBERS MAY BE IN ATTENDANCE.**

**DECORUM**

Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Committee, shall be barred from further audience before the Committee by the presiding officer, unless permission to continue or again address the Committee is granted by the majority vote of the members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Board Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899-8000 no later than (4) days prior to the proceeding for assistance



## The Village of Biscayne Park

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

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### PLANNING & ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Carl Bickel  
Elizabeth Hornbuckle  
Doug Tannehill

Alternate  
Mario Rumiano

## MINUTES

### PLANNING & ZONING BOARD MEETING

Ed Burke Recreation Center

11400 NE 9<sup>th</sup> Court – Biscayne Park, FL

Monday, May 5<sup>th</sup>, 2014 at 6:30pm

#### 1. CALL TO ORDER

Meeting was called to order at 6:30pm

#### 2. ROLL CALL

Gage Hartung- Chair-present  
Andrew Olis- Vice Chair-present  
Elizabeth Hornbuckle- Board Member- absent  
Doug Tannehill- Board Member-present  
Carl Bickel- Board Member-present  
Mario Rumiano- Alternate Board Member-absent  
Staff Attendance- Wendy Hernandez, Finance Clerk; Shanesa Mykoo, Building Permit Coordinator; Sal Annese, Building Official

#### 3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

#### 4. APPROVAL OF MINUTES

#### 5. PAINT PERMITS

- a. Jeripa LLC – 761 NE 115<sup>th</sup> St (wall: white, trim: midnight dream)  
Motion by A. Olis, seconded by C. Bickel and approved 4-0
- b. Hackland – 670 NE 118<sup>th</sup> St (wall: iron wood, trim: silver sands)  
Motion by C. Bickel, seconded by D. Tannehill and approved 4-0

#### 6. BUILDING PERMITS

- a. Folgar – 11123 Griffing Blvd – Re- build concrete car port  
Motion by D. Tannehill, seconded by A. Olis and motion failed 2-2
- b. Nevarez – 11311 NE 8<sup>th</sup> Ave – Driveway  
Motion by A. Olis, seconded by C. Bickel and approved 4-0
- c. Rey – 990 NE 115<sup>th</sup> St – Install 11 windows  
Motion by D. Tannehill, seconded by C. Bickel and approved 4-0
- d. Taylor – 11601 NE 11<sup>th</sup> Pl – Roof color change (butterscotch)  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0
- e. Garnett – 1153-55 Ne 119<sup>th</sup> St – Install new wood fence  
Motion by C. Bickel, seconded by A. Olis to deny 4-0
- f. Church of Resurrection – 11173 Griffing Blvd – Install new wood fence  
Motion by C. Bickel, seconded by A. Olis to deny 4-0
- g. Marconi – 724 Ne 119<sup>th</sup> St – Re roof  
Motion by, seconded by D. Tannehill to deny 4-0
- h. Martinez – 1015 NE 112<sup>th</sup> St – window change out  
Motion by D. Tannehill, seconded by C. Bickel and approved 4-0
- i. Scotese – 921 NE 108<sup>th</sup> St – Change roof color (cape coral)  
Motion by D. Tannehill, seconded by C. Bickel and approved 4-0



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- j. Bergeron – 625 NE 114<sup>th</sup> St – Install new wood fence  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0
- k. Beyene – 11540 NE 8<sup>th</sup> Ave – Wooden fence  
Motion by D. Tannehill, seconded by A. Olis to deny 4-0

### **7. Administrative Variance**

- a. Goldman- 11950 NE 6<sup>th</sup> Ave – Boat Approval  
Tabled – wrong survey provided
- b. Morales- 1007 NE 112<sup>th</sup> St – Boat Approval  
Motion by C. Bickel, seconded by A. Olis to deny 4-0
- c. Herron- 848 NE 116<sup>th</sup> St- Storage Approval  
Tabled – more information requested
- d. Yomtov- 11650 NE 11 Pl – Boat Approval  
Motion by A. Olis, seconded by G. Hartung to deny 3-1
- e. Moreno- 1005 NE 116<sup>th</sup> St – Trailer Approval  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
\*Approved only Jet Ski and Recreational Vehicle – no future Boat
- f. Allen – 11350 NE 8<sup>th</sup> Ct – Trailer Parking Approval  
Motion by A. Olis, seconded by C. Bickel to deny 3-1

### **8. ANNOUNCEMENTS:**

The next meetings of the Planning & Zoning Board are Monday, May 19<sup>th</sup>

### **10. ADJOURNMENT**

The meeting was adjourned at 7:59p.m.

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Minutes approved on \_\_\_\_\_

By: \_\_\_\_\_  
Gage Hartung, Chair



**CODE  
COMPLIANCE  
BOARD**

Chairman  
Gary Kuhl

Vice Chairman  
Harvey Bilt

Michael Beltran  
Dale Blanton  
Linda Dillon

Alternate  
Jenny Johnson-  
Sardella

**MINUTES  
CODE COMPLIANCE BOARD  
Ed Burke Recreation Center 11400 NE 9th Court  
Tuesday- May 13<sup>th</sup>, 2014 at 7:00 p.m.**

**1. CALL TO ORDER**

Meeting was called to order at 7:05 p.m.

**2. ROLL CALL**

Gary Kuhl – Chair-present  
Harvey Bilt – Vice Chair-absent  
Michael Beltran-present  
Dale Blanton-present  
Linda Dillon-present  
Jenny Johnson-Sardella-absent  
Staff Attendance - Code Officer Reginald White and Wendy Hernandez.

**3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**

**4. APPROVAL OF MINUTES**

a. April 8<sup>th</sup> 2014 – approved

**5. NEW BUSINESS**

- a. Debra Mccarthy – 1110 NE 119<sup>th</sup> St – Property Maintenance: Case# 14-0024  
- Motion by D. Blanton and seconded by L. Dillon, Vote count 4-0  
- Not in compliance, Fine of \$25, Admin Fee of \$35 and a daily fine of \$5 to commence on May 14<sup>th</sup>, 2014
- b. IGNACIO DE ALMAGRO III CHRISTINA MARIA ALMAGRO – 12010 NE 11<sup>TH</sup> PL – Junk Vehicle – Case# 14-0068  
- Motion to be removed within two (2) weeks by D. Blanton and seconded by L. Dillon, Vote count 4-0  
- Not in compliance, Fine of \$25, Admin Fee of \$35 and a daily fine of \$10 to commence on May 14<sup>th</sup>, 2014
- c. IGNACIO DE ALMAGRO III CHRISTINA MARIA ALMAGRO – 12010 NE 11<sup>TH</sup> PL – unused/unsightly boat – Case# 14-0023  
- Motion to dismiss by D. Blanton and seconded by L. Dillon, Vote count 4-0  
- Boat was cleaned and brought into compliance, Citation and Administrative fees waved
- d. John Stowell – 11643 NE 11<sup>th</sup> PL – Dirty awnings: Case# 14-0035  
- Motion to comply within (2) weeks by D. Blanton and seconded by L. Dillon, Vote count 4-0  
- Not in compliance, Fine of \$25, Admin Fee of \$35 and a daily fine of \$5 to commence on May 27<sup>th</sup>, 2014
- e. Jaan Roots & W Denise – 826 NE 121<sup>th</sup> St – Minimum Housing standards violations - Case# 14-0046  
- Motion to request Village Staff to board up any windows and doors that are not secured by D. Blanton and seconded by M. Beltran, Vote count 4-0  
- Not in compliance



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

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- Motion to lien property as soon as Village Administration can by L. Dillon and seconded by D. Blanton, Vote count 4-0
- f. Marie Nichole Monereau – 1019 NE 115<sup>th</sup> St – overgrown weeds, grass and shrubberies: Case# 14-0054
  - Motion by D. Blanton and seconded by L. Dillon, Vote count 4-0
  - Not in compliance, Fine of \$25, Admin Fee of \$35 and a daily fine of \$5 to commence on May 14<sup>th</sup>, 2014

### **6. OLD BUSINESS:**

- a. Gustavo Inzillo – 1015 NE 115<sup>th</sup> St – Tarp on roof/dirty roof: Case #1-14-2156
  - Motion by L. Dillon and seconded by D. Blanton, Vote count 4-0
  - Not in compliance, to dismiss upon approval of Final Inspection by the Building Official
  - \* Permit was submitted to Building Department and is up for review by P&Z Board on May 19<sup>th</sup>
- b. Nancy Holden & H William Shirey – 637 NE 119<sup>th</sup> St – Dilapidated roof: Case# 14-0038
  - Motion by G. Khul and seconded by M. Beltran, Vote count 4-0
  - Not in compliance, property owner to apply for permit to repair roof within (2) weeks, if work is not completed in (3) months, it must be brought up back to the Code Compliance Board
  - \* Resident reached out to Home Depot and City of Miami, both agreed to work on roof.

### **7. FINE REDUCTION:**

- a. SRP SUB LLC – 970 NE 118<sup>th</sup> St – illegal fence surrounding pool: Case#7-08-1094
  - Request to postpone Hearing until next month
  - \* Fence was installed wrong side out, Building Official has not approved Final Inspection

### **8. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING**

The next meeting of the Code Compliance Board is Tuesday, June 10<sup>th</sup> 2014, at 7:00PM.

### **9. ADJOURNMENT**

Meeting adjourned at 8:07 p.m.

Minutes approved on \_\_\_\_\_

By: \_\_\_\_\_  
Gary Kuhl, Chair



PUBLIC ART  
ADVISORY BOARD

Bradley Piper  
Chair

Elena Bertoli  
Vice Chair

Karen Marinoni  
Larry Newberry  
Susan Weiss

**MINUTES**  
**PUBLIC ART ADVISORY BOARD**  
**Ed Burke Recreation Center, 11400 NE 9<sup>th</sup> Ct. Biscayne Park, FL**  
**Wednesday, May 14, 2014 at 6:00PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:12pm. Present were board members B. Piper, E. Bertoli, K. Marinoni, L. Newberry, and S. Weiss. Present from staff was Village Clerk Maria Camara
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - None
4. APPROVAL OF MINUTES - Motion by B. Piper to approve the minutes of April 16, 2014, and it was seconded by K. Marinoni. Motion carries 5/0.
5. OLD BUSINESS - None
6. NEW BUSINESS
  - a. New board member Karen Marinoni was introduced.
  - b. Discussion of acquiring art – Several ideas were brought up and discussed:
    - i. Miami Dade County Cultural Affairs
    - ii. Developing Arts in Neighborhoods
    - iii. Miami Dade County Community Grants
    - iv. Knight Foundation
    - v. Art from local artists
    - vi. Art shows tied with Biscayne Park Foundation events

After discussion, there was consensus to:

- Work towards an October Art Show in conjunction with the Biscayne Park Foundation Farmer's Market event.
- Research public money for a future refined, juried art exhibit.
- Research other art events in the community during that time so that there is no conflict.
- Attend the next Biscayne Park Foundation meeting on June 9<sup>th</sup> to continue the discussion of collaborative efforts.



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

7. NEXT MEETING DATE – A special meeting was scheduled for Tuesday, May 20<sup>th</sup> at 6:00pm at the Village Hall median to view and confirm the “Red Headlong” sculpture placement and finalize the base preparation.

The next regular meeting of the Public Art Advisory Board is on Wednesday, June 11<sup>th</sup>, at 6:00pm.

8. ADJOURNMENT – Meeting was adjourned at 7:33pm.

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Minutes approved on \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
Bradley Piper, Chair



# *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

## PLANNING & ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Carl Bickel  
Elizabeth Hornbuckle  
Doug Tannehill

Alternate  
Mario Rumiano

## **Minutes**

### **PLANNING & ZONING BOARD MEETING**

**Ed Burke Recreation Center**

**11400 NE 9<sup>th</sup> Court – Biscayne Park, FL**

**Monday, May 19<sup>th</sup>, 2014 at 6:30pm**

#### **1. CALL TO ORDER**

Meeting was call to order at 6:30pm

#### **2. ROLL CALL**

Gage Hartung – Chair- present  
Andrew Olis – Vice Chair- present  
Elizabeth Hornbuckle- Board Member- present  
Carl Bickel- Board Member- present  
Doug Tannehill- Board Member- absent  
Mario Rumiano- Alternate Board Member- absent  
Staff Attendance- Shanesa Mykoo, Candido Sosa-Cruz, Sal Annese,

#### **3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**

#### **4. APPROVAL OF MINUTES**

#### **5. PAINT PERMITS**

None

#### **6. BUILDING PERMITS**

- a. Ovadia – 862 NE 119<sup>th</sup> St – New construction  
Motion by C. Bickel, Seconded by E.Hornbuckle and motion approved 4-0
- b. Hart – 11001 NE 9<sup>th</sup> Ct – New construction  
Motion by C. Bickel, Seconded by E.Hornbuckle and motion approved 4-0 (change request by Board to move 30ft)
- c. Walsh – 666 NE 115<sup>th</sup> St – Install aluminum shutters  
Motion by G.Hartung, Seconded by A.Olis and motion approved 4-0
- d. Miller – 11802 NE 8<sup>th</sup> Ave - Reroof (tile)  
Motion by A.Olis, Seconded by C.Bickel and motion approved 4-0
- e. Church of Resurrection – Install fence  
Motion by A.Olis, seconded by E.Hornbuckle and motion approved 3-1, with C. Bickel opposed (change material to aluminum, bronze color and 6ft max height, landscape buffer included and wood fence approval neighbors privacy.)
- f. Hamilton – 885 Ne 111<sup>th</sup> St – Replace front door  
Motion by A.Olis, seconded by E.Hornbuckle and motion approved 4-0
- g. Folgar – 11123 Griffing Blvd - Rebuild carport  
Motion by C.Bickel, seconded by A.Olis and motion approved 3-1, with G.Hartung opposed
- h. Ford – 633 NE 119<sup>th</sup> St – Reroof (flat)  
Motion by E.Hornbuckle, seconded by C.Bickel and motion approved 4-0
- i. Inzillo – 1015 NE 119<sup>th</sup> St – Reroof (tile)  
Motion by A.Olis, seconded by C.Bickel and motion approved 4-0



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- j. Halpin – 675 NE 113<sup>th</sup> st – Install fence  
Motion by A.Olis, seconded by C.Bickel and motion approved 4-0
- k. Aleto – 640 NE 115<sup>th</sup> St - Hurricane shutters  
Motion by C.Bickel, seconded by G.Hartung and motion approved 4-0
- l. Garnett – 1153-55 NE 119<sup>th</sup> ST – Install fence  
Motion by A.Olis, seconded by E.Hornbuckle and motion approved 3-1, with C.Bickel opposed

### 7. Administrative Variance

- a. Gwynn- 1006 NE 116<sup>th</sup> St – Boat variance  
Motion by E.Hornbuckle, seconded by C.Bickel and motion approved 4-0
- b. Goldmann- 11950 NE 6<sup>th</sup> Ave – Boat variance  
Motion by C.Bickel, seconded by A.Olis and motion approved 4-0
- c. Herron- 848 NE 116<sup>th</sup> St- Boat/ RV variance  
Motion by A.Olis, seconded by E.Hornbuckle and motion approved 4-0
- d. Morales – 1007 NE 112<sup>th</sup> St – Boat variance  
Motion by C.Bickel, seconded by A.Olis and motion denied 4-0 (registration not in owners name)

The next meetings of the Planning & Zoning Board are Monday, June 2<sup>nd</sup> and Monday, June 16<sup>th</sup>, 2014.

### 10. ADJOURNMENT

The meeting was adjourned at 7:37pm

**TWO OR MORE MEMBERS OF THE VILLAGE OF BISCAYNE PARK COMMISSION AND OTHER VILLAGE BOARD MEMBERS MAY BE IN ATTENDANCE.**

**DECORUM**

Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Committee, shall be barred from further audience before the Committee by the presiding officer, unless permission to continue or again address the Committee is granted by the majority vote of the members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Board Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899-8000 no later than (4) days prior to the proceeding for assistance.



PUBLIC ART  
ADVISORY BOARD

Bradley Piper  
Chair

Elena Bertoli  
Vice Chair

Karen Marinoni  
Larry Newberry  
Susan Weiss

**MINUTES**  
**PUBLIC ART ADVISORY BOARD**  
**Village Hall Median, 640 NE 114<sup>th</sup> St., Biscayne Park, FL**  
**Tuesday, May 20, 2014 at 6:00PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:07pm. Present were board members B. Piper, K. Marinoni, L. Newberry, and S. Weiss. Elle Bertoli was absent. Present from staff were Village Clerk Maria Camara and Asst. to the Manager/Public Works Director Candido Sosa Cruz.
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - None
4. APPROVAL OF MINUTES - None
5. OLD BUSINESS
  - a. View and confirm the placement of the “Red Headlong” sculpture and preparation of the base.  
  
After looking at the actual sculpture placed in the median at the selected location, and at a location closer to the log cabin, there was consensus to place the sculpture in the selected location that was agreed upon at the April 16<sup>th</sup> meeting of the board.
6. NEW BUSINESS - None
7. NEXT MEETING DATE –The next regular meeting of the Public Art Advisory Board is on Wednesday, June 11<sup>th</sup>, at 6:00pm.
8. ADJOURNMENT – Meeting was adjourned at 6:20pm.

Minutes approved on \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
Bradley Piper, Chair



## **Village of Biscayne Park Commission Agenda Report**

**Village Commission Meeting Date:** June 3<sup>rd</sup>, 2014

**Subject:** Extending Miami Shores Recycling for  
120 days

**Prepared By:** Candido Sosa-Cruz  
Assistant to Manager, Public Services Dir.

**Sponsored By:** Staff

---

### **Background**

The Village of Biscayne Park and Miami Shores entered into a Memorandum of Understanding (MOU) on April 10, 2006, which outlined each parties' responsibilities concerning the collection of household recycling. In 2009, 2012, and 2013, addendums were entered into between the Village and Miami Shores which extended the MOU for an additional time period, the last being for a period of one (1) year ending on June 4, 2014.

It is now necessary to extend the MOU in order to continue household recycling services between the parties for one-hundred and twenty (120) days and until Waste Pro commences their sanitation collection services including household recyclables for the Village.

### **Fiscal/Budget Impact**

The total cost for household recycling services for this extended period through September 30, 2014, will be \$11,742.00.

June 3, 2014

Commission Agenda Report

Resolution 2014-42

**Staff Recommendation**

Approval of Resolution 2014-42.

**Attachments**

Resolution 2014-42

Addendum to Memorandum of Understanding

1  
2  
3 **RESOLUTION NO. 2014-42**  
4

5 **A RESOLUTION OF THE VILLAGE**  
6 **COMMISSION OF THE VILLAGE OF BISCAYNE**  
7 **PARK, FLORIDA, AUTHORIZING THE**  
8 **APPROPRIATE VILLAGE OFFICIALS TO ENTER**  
9 **INTO AN ADDENDUM EXTENDING THE**  
10 **MEMORANDUM OF UNDERSTANDING**  
11 **BETWEEN THE VILLAGE OF BISCAYNE PARK**  
12 **AND MIAMI SHORES VILLAGE FOR**  
13 **HOUSEHOLD RECYCLING PICKUP;**  
14 **PROVIDING FOR AN EFFECTIVE DATE**  
15

16  
17 WHEREAS, the Village of Biscayne Park and Miami Shores Village entered into a  
18 Memorandum of Understanding on April 10, 2006 which outlined each parties'  
19 responsibilities concerning household recycling; and  
20

21 WHEREAS, in 2009, 2012, and 2013, Addendums were entered into between the  
22 parties which extended the Memorandum of Understanding for an additional time period,  
23 the last being for a period of one (1) year ending on June 4, 2014; and,  
24

25 WHEREAS, it is now necessary to extend the Memorandum of Understanding in  
26 order to continue household recycling services between the parties for one hundred twenty  
27 (120) days; and  
28

29 WHEREAS, the Village Commission finds it in the best interest of its citizenry to  
30 extend the Memorandum of Understanding for a period of one hundred twenty (120) days;  
31 and,  
32

33 WHEREAS, the total cost for household recycling services for this extended period  
34 through September 30, 2014, will be \$11,742.00.  
35

36 **NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION**  
37 **OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, THAT:**  
38  
39

40 **Section 1.** The foregoing "WHEREAS" clauses are true and correct and hereby  
41 ratified and confirmed by the Village Commission.  
42

43 **Section 2.** The appropriate Village officials are hereby authorized to execute the  
44 Addendum to Memorandum of Understanding between Miami Shores Village and the  
45 Village of Biscayne Park for Household Recycling Pickup, attached hereto and incorporated  
46 herein as Exhibit "1", extending the Memorandum for a period of one hundred twenty (120)  
47 days, ending on September 30, 2014.  
48

49 **Section 3.** This Resolution shall become effective upon adoption.  
50

51 PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2014.

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**The foregoing resolution upon being  
put to a vote, the vote was as follows:**

\_\_\_\_\_  
David Coviello, Mayor

Mayor Coviello: \_\_\_\_  
Vice Mayor Ross: \_\_\_\_  
Commissioner Anderson: \_\_\_\_  
Commissioner Jonas: \_\_\_\_  
Commissioner Watts: \_\_\_\_

Attest:

\_\_\_\_\_  
Maria C. Camara, Village Clerk

Approved as to form:

\_\_\_\_\_  
John J. Hearn, Village Attorney

**ADDENDUM TO MEMORANDUM OF UNDERSTANDING**

**Between**

**MIAMI SHORES VILLAGE**

**And**

**VILLAGE OF BISCAYNE PARK**

**For**

**HOUSEHOLD RECYCLING PICKUP**

On April 10, 2006, the Village of Biscayne Park and Miami Shores Village entered into a Memorandum of Understanding for Household Recycling Pickup. The Agreement was extended for one (1) year periods on the 7<sup>th</sup> day of April, 2009, the 7<sup>th</sup> day of April, 2012 and the 4<sup>th</sup> day of June, 2013. This Addendum is made on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

1. This Addendum shall extend the term of the Agreement between the parties for a one hundred twenty (120) day period beginning as of the date written above. If the Agreement is not renewed in writing it shall automatically terminate after the one hundred twenty (120) day period.
2. All Other Conditions and Terms: All conditions and terms of the Memorandum of Understanding between Miami Shores Village and the Village of Biscayne Park for Household Recycling Pickup executed on April 10, 2006 and the Addenda executed on April 7, 2009, April 7, 2012 and June 4, 2013 not specifically amended herein shall remain in full force and effect. In the event of any conflict, this Addendum will supersede all other terms. In the event of ambiguity, the most conservative interpretation consistent with the public interest is intended.

(remainder of this page left blank intentionally)

IN WITNESS WHEREOF, the parties hereto have executed this Addendum the day and year first above written.

**ATTEST:**

**VILLAGE OF BISCAYNE PARK, FLORIDA**, a municipal corporation, organized and existing under the laws of the State of Florida

By: \_\_\_\_\_  
Maria C. Camara, Village Clerk

By: \_\_\_\_\_  
David Coviello, Mayor

Approved as to form:

By: \_\_\_\_\_  
John J. Hearn, Village Attorney

State of Florida  
County of Dade

The foregoing instrument was acknowledged before me, the undersigned Notary Public in and for the State of Florida, on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by David Coviello and Maria C. Camara, Mayor and Village Clerk, respectively.

\_\_\_\_\_  
Notary Public, State of Florida

**ATTEST:**

**MIAMI SHORES VILLAGE, FLORIDA**, a municipal corporation, organized and existing under the laws of the State of Florida

By: \_\_\_\_\_  
Barbara Estep, Village Clerk

By: \_\_\_\_\_  
Herta Holly, Mayor

Approved as to form:

By: \_\_\_\_\_  
Richard Sarafan, Village Attorney

State of Florida  
County of Dade

The foregoing instrument was acknowledged before me, the undersigned Notary Public in and for the State of Florida, on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by Herta Holly and Barbara Estep, Mayor and Village Clerk, respectively.

\_\_\_\_\_  
Notary Public, State of Florida



## **Village of Biscayne Park Commission Agenda Report**

**Village Commission Meeting Date:** June 3<sup>rd</sup>, 2014

**Subject:** Ordinance No. 2014-04

**Prepared By:** Candido Sosa-Cruz  
Assistant to Manager, Public Services Dir.

**Sponsored By:** Staff

---

### **Background**

Staff is requesting the approval of Ordinance No. 2014-04 due to Section 3-22 of the Village Code of Ordinances that specifically prohibits dogs in Village parks. Staff deems it necessary to amend the Code in order to allow certain Village-sponsored events at the park.

For example, this July 4<sup>th</sup>, 2014, will mark our first ever “The Bark of July” event. This event will combine the celebration of a national holiday with a community inspired theme. The Village will open our park grounds to dogs and their owners for a non-firework afternoon of K-9 inspired games and activities. The main attraction of the event will be a dog and owner obstacle course. In addition, there will be various local vendors and businesses on hand, and this event will be of great delight for the community and dog owners. Other notable aspects of the event include, but not limited to: refreshment and dessert trucks, costume for dogs, prizes and a raffle. This will be a wonderful event that will quickly become a staple of our dog loving community.

June 3<sup>rd</sup>, 2014

Commission Agenda Report

Ordinance 2014-04

**Fiscal/Budget Impact**

Advertising of ordinance for second reading.

**Staff Recommendation**

Approval of Ordinance No. 2014-04 at first reading.

**Attachments:**

Ordinance No. 2014-04

1  
2 **ORDINANCE NO. 2014-04**  
3

4 **AN ORDINANCE OF THE VILLAGE**  
5 **COMMISSION OF THE VILLAGE OF**  
6 **BISCAYNE PARK, FLORIDA AMENDING**  
7 **CHAPTER 3, ENTITLED “ANIMALS”,**  
8 **RELATIVE TO DOGS AND CITY-SPONSORED**  
9 **EVENTS; PROVIDING FOR CONFLICTS;**  
10 **PROVIDING FOR CODIFICATION;**  
11 **PROVIDING FOR SEVERABILITY;**  
12 **PROVIDING FOR AN EFFECTIVE DATE**  
13

14  
15 WHEREAS, Section 3-22 of the Village Code of Ordinances specifically prohibits dogs  
16 in Village parks to prevent the transmission of certain diseases; and  
17

18 WHEREAS, the Village will be holding a “Bark of July” event on the 4<sup>th</sup> of July and has  
19 found that it is necessary to amend the Code in order to allow dogs in the Village parks during  
20 certain City-sponsored events; and  
21

22 WHEREAS, the Village Commission deems it to be in the best interests of the Village to  
23 revise the Code to permit dogs in the Village parks during those events;  
24

25 NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE  
26 VILLAGE OF BISCAYNE PARK, FLORIDA:  
27

28 Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as  
29 being true and correct and are hereby made a specific part of this Ordinance upon adoption  
30 hereof.

31 Section 2. Section 3-22 of the Code of Ordinances of the Village of Biscayne Park,  
32 entitled, “Prohibited in parks”, is hereby amended to read as follows:

33 Sec. 3-22. Prohibited in parks.  
34

35 (a) It is deemed in the best interests of the health, safety and welfare of the citizenry  
36 and visitors of Biscayne Park, Florida, that all necessary precautions be implemented to prevent

1 cutaneous larva migrans (a frequently severe skin disorder caused by the infective larvae of a  
2 dog or cat hookworm which is transmitted by the contact of the human skin with soil  
3 contaminated by dog or cat feces), and visceral larva migrans (a disease caused by the ingestion  
4 of larvae dog roundworms which commonly occurs when young children swallow dirt). No  
5 party owning or having charge, care, custody or control of any dog into or upon any public park  
6 in the Village of Biscayne Park; provided, however, this provision shall not apply to parkways,  
7 and other park areas in which dogs are specifically authorized.

8  
9 (b) Notwithstanding the above, upon approval by the Village Commission, dogs may  
10 be allowed in a public park for a Village approved event. If approved as provided, the Village  
11 shall take precautions to ensure proper pick up and disposal as necessary.

12  
13 Section 3. Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts  
14 thereof in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

15  
16 Section 4. Severability. The provisions of this Ordinance are declared to be  
17 severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be  
18 held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining  
19 sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it  
20 being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any  
21 part.

22 Section 5. Effective Date. This Ordinance shall be effective upon adoption on  
23 second reading.

24  
25 The foregoing Ordinance was offered by Commissioner \_\_\_\_\_, who moved its  
26 adoption. The motion was seconded by \_\_\_\_\_ and upon being put to a vote,  
27 the vote was as follows:

28  
29 PASSED AND ADOPTED upon first reading this \_\_\_\_ day of \_\_\_\_\_, 2014.

30 PASSED AND ADOPTED upon second reading this \_\_\_\_ day of \_\_\_\_\_, 2014.

The foregoing ordinance upon being  
put to a vote, the vote was as follows:

Mayor Coviello: \_\_\_\_  
Vice Mayor Ross: \_\_\_\_  
Commissioner Anderson: \_\_\_\_  
Commissioner Jonas: \_\_\_\_  
Commissioner Watts: \_\_\_\_

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\_\_\_\_\_  
David Coviello, Mayor

Attest:

\_\_\_\_\_  
Maria C. Camara, Village Clerk

Approved as to form:

\_\_\_\_\_  
John J. Hearn, Village Attorney



## **Village of Biscayne Park Commission Agenda Report**

**Village Commission Meeting Date:** June 3, 2014

**Subject:** Resolution 2014-43

**Prepared By:** Maria C. Camara, Village Clerk

**Sponsored By:** Staff

---

### **Background**

The Florida League of Cities will hold its Annual Conference on August 14-16, 2014, in Hollywood, Florida. The League stresses the importance of having each municipality designate one official to be the voting delegate for the election of League leadership, and the adoption of resolutions that are undertaken during the conference.

The League requires that each municipality submit their voting delegate by no later than August 11, 2014.

### **Fiscal/Budget Impact**

None.

June 3, 2014

Commission Agenda Report

Resolution 2014-43

### **Recommendation**

For the Commission to discuss and appoint a voting delegate to represent the Village of Biscayne Park at the FLC Annual Conference on August 14-16, 2014, in Hollywood, Florida.

### **Attachments**

- Resolution 2014-43
- May 19, 2014 Letter from Michael Sittig, Executive Director of the Florida League of Cities

1  
2  
3  
4 **RESOLUTION 2014-43**  
5

6 RESOLUTION OF THE VILLAGE  
7 COMMISSION OF THE VILLAGE OF  
8 BISCAYNE PARK DESIGNATING THE  
9 VOTING DELEGATE FOR THE FLORIDA  
10 LEAGUE OF CITIES 88<sup>TH</sup> ANNUAL  
11 CONFERENCE TO BE HELD ON AUGUST  
12 14-16, 2014, IN HOLLYWOOD, FLORIDA;  
13 PROVIDING FOR AN EFFECTIVE DATE  
14

15  
16  
17 WHEREAS, the Village of Biscayne Park (“Village”) is a member municipality  
18 of the Florida League of Cities (“FLC”); and,  
19

20 WHEREAS, the FLC will hold its 88<sup>th</sup> Annual Conference on August 14-16,  
21 2014, in Hollywood, Florida; and  
22

23 WHEREAS the FLC requests that each municipality designate one official to be  
24 the voting delegate for purposes of election of FLC leadership and adoption of  
25 resolutions undertaking during the business meeting section of the conference; and  
26

27 WHEREAS, the designated voting delegate attending the conference shall make  
28 decisions that determine the direction of FLC.  
29

30  
31 NOW, THEREFORE, BE IS RESOLVED BY THE VILLAGE COMMISSION  
32 OF THE VILLAGE OF BISCAYNE PARK, FLORIDA:  
33

34  
35 Section 1: That the above recitals are true and correct and are incorporated  
36 herein by this reference.  
37

38 Section 2: \_\_\_\_\_ is appointed as the voting delegate  
39 representing the Village at the FLC 88<sup>th</sup> Annual Conference, August 14-16, 2014, in  
40 Hollywood, Florida.  
41

42 Section 3: This resolution shall take effect immediately upon its adoption.  
43  
44

45 PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2014.  
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**The foregoing resolution upon  
being put to a vote, the vote was  
as follows:**

\_\_\_\_\_  
David Coviello, Mayor

Mayor Coviello: \_\_\_\_\_  
Vice Mayor Ross: \_\_\_\_\_  
Commissioner Anderson: \_\_\_\_\_  
Commissioner Jonas: \_\_\_\_\_  
Commissioner Watts: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Maria C. Camara, Village Clerk

Approved as to form:

\_\_\_\_\_  
John J. Hearn, Village Attorney



301 South Bronough Street • Suite 300 • P.O. Box 1757 • Tallahassee, FL 32302-1757 • (850) 222-9684 • Fax (850) 222-3806 • www.floridaleagueofcities.com

TO: Municipal Key Official  
FROM: Michael Sittig, Executive Director  
DATE: May 19, 2014

SUBJECT: 88th Annual FLC Conference – “*Cities take on Technology*”  
VOTING DELEGATE AND RESOLUTION INFORMATION  
August 14-16, 2014 – Westin Diplomat, Hollywood

As you know, the Florida League of Cities’ Annual Conference will be held at the Westin Diplomat, Hollywood, Florida on August 14-16. This year we are celebrating “*Cities take on Technology*”, which will provide valuable educational opportunities to help Florida’s municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League’s by-laws, each municipality’s vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2013.

Registration materials will be sent to each municipality in the month of June. Materials will also be posted on-line. Call us if you need additional copies. The League adopts resolutions each year to take positions on commemorative, constitutional or federal issues. We have attached the procedures your municipality should follow for proposing resolutions to the League membership. A resolution is not needed to become a voting delegate. If you have questions regarding resolutions, please call Allison Payne at the League at (850) 701-3602 or (800) 616-1513, extension 3602. **Proposed resolutions must be received by the League no later than July 9, 2014.**

If you have any questions on voting delegates, please call Gail Dennard at the League (850) 701-3619 or (800) 616-1513, extension 3619. **Voting delegate forms must be received by the League no later than August 11, 2014.**

Attachments: Form Designating Voting Delegate  
Procedures for Submitting Conference Resolution

President **P.C. Wu**, Councilmember, Pensacola

First Vice President **Lori C. Moseley**, Mayor, Miramar • Second Vice President **Matthew D. Surrency**, Mayor, Hawthorne

Executive Director **Michael Sittig** • General Counsel **Harry Morrison, Jr.**

**88th Annual Conference  
Florida League of Cities, Inc.  
August 14-16, 2014  
Hollywood, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. Municipalities do not need to adopt a resolution to designate a voting delegate.

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

**Designation of Voting Delegate**

Name of Voting Delegate: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality of: \_\_\_\_\_

**AUTHORIZED BY:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Return this form to:

Gail Dennard  
Florida League of Cities, Inc.  
Post Office Box 1757  
Tallahassee, FL 32302-1757  
Fax to Gail Dennard at (850) 222-3806 or email [gdennard@flcities.com](mailto:gdennard@flcities.com)

**Procedures for Submitting Resolutions**  
**Florida League of Cities' 88th Annual Conference**  
**Westin Diplomat**  
**Hollywood, Florida**  
**August 14-16, 2014**

In order to fairly systematize the method for presenting resolutions to the League membership, the following procedures have been instituted:

- (1) Proposed resolutions must be submitted in writing, to be received in the League office by July 9, 2014, to guarantee that they will be included in the packet of proposed resolutions that will be submitted to the Resolutions Committee.
- (2) Proposed resolutions will be rewritten for proper form, duplicated by the League office and distributed to members of the Resolutions Committee. (Whenever possible, multiple resolutions on a similar issue will be rewritten to encompass the essential subject matter in a single resolution with a listing of original proposers.)
- (3) Proposed resolutions may be submitted directly to the Resolutions Committee at the conference; however, a favorable two-thirds vote of the committee will be necessary to consider such resolutions.
- (4) Proposed resolutions may be submitted directly to the business session of the conference without prior committee approval by a vote of two-thirds of the members present. In addition, a favorable weighted vote of a majority of members present will be required for adoption.
- (5) Proposed resolutions relating to state legislation will be referred to the appropriate standing policy committee. Such proposals will not be considered by the Resolutions Committee at the conference; however, all state legislative issues will be considered by the standing policy councils and the Legislative Committee, prior to the membership, at the annual Legislative Conference each fall. At that time, a state Legislative Action Agenda will be adopted.
- (6) Proposed resolutions must address either federal issues, state constitutional issues, matters directly relating to the conference, matters recognizing statewide or national events or service by League officers. All other proposed resolutions will be referred for adoption to either the Florida League of Cities Board of Directors or FLC President.

Municipalities unable to formally adopt a resolution before the deadline may submit a letter to the League office indicating their city is considering the adoption of a resolution, outlining the subject thereof in as much detail as possible, and this letter will be forwarded to the Resolutions Committee for consideration in anticipation of receipt of the formal resolution.

## **Important Dates**

### **May 2014**

Notice to Local and Regional League Presidents and Municipal Associations  
regarding the Resolutions Committee

### **June 2014**

Appointment of Resolutions Committee Members

### **July 9th**

Deadline for Submitting Resolutions to the League office

### **August 14th**

League Standing Council Meetings  
Resolutions Committee Meeting  
Voting Delegates Registration

### **August 16th**

Immediately Following Breakfast – Pick Up Voting Delegate Credentials  
Followed by Annual Business Session



## Village of Biscayne Park Commission Agenda Report

**Village Commission Meeting Date:** April 1, 2014

**Subject:** Village Photo Contest

**Prepared By:** Commissioner Barbara Watts

**Sponsored By:** Commissioner Barbara Watts

---

### Background

Prompted by a similar contest in Miami Shores recently published in the Egret, a resident suggested that the Village should consider doing something similar. It could promote public spirit and Biscayne Park's sense of community. Keeping it simple, I envision:

1. A contest three or four times a year of photographs taken in Biscayne Park, either to coincide with the Village Newsletter or the seasons.
2. Two categories:
  - a. 18 years old and over (Adults)
  - b. Under 18 years old (Teens and children)

*We could further divide professionals from non-professionals and teens from children.*
3. Electronic submission of photos (black/white or color), with the following information: Name of photographer, address, contact information, camera or

April 1, 2014

Commission Agenda Report

Village Photo Contest

electronic device used to take the photograph, date, time and location. Optional brief description of the photograph and the circumstances of when it was taken.

4. Deadlines, etc., to be determined.
5. Winners: One winner from each category. Possible consideration of honorable mention.
6. Prizes: The winning pictures will be featured on the Biscayne Park website and placed in its electronic photo archives. Also published in the Village Newsletter. An 18" x 24" print to be displayed at the Recreation Center for one year. Winners to be recognized with a commendation by the Village Commission.
7. Categories for photographs:
  - a. Nature
  - b. Parks, parkways, medians
  - c. Animals / pets in recognizable Biscayne Park setting
  - d. Animals in general
  - e. Homes and yards
  - f. Biscayne Park events
  - g. People
  - h. "Anything goes"

#### **Fiscal/Budget Impact**

Cost for 18" x 24" good quality prints on poster paper is approximately \$25; 8" x 12" is \$5.99 through FedEx Kinkos (less any account discounts).

#### **Recommendation**

Accept.



**Sec. 2-32. - Ecology board.**

- (a) *Board created.* The ecology board shall consist of five (5) members.
- (b) *Authorization for consultant or support services.* The board shall act as an advisory board to the commission and all consultant or support services to be furnished to the board must be requested from and approved by the village commission or their designee prior to the services being secured.
- (c) *Qualification of members.*
  - (1) When appointing members, the commission shall take into consideration a candidate's educational, technical, and professional experience. The candidate's profession, degrees, and training in science, biology, environmental conservation, or other ecological matters shall be taken into consideration by the commission when appointing members.
  - (2) If no candidate exists which meets the qualifications listed in subsection (c)(1) above, the commission shall then consider candidates which have at least a basic knowledge of the literature, scientific principles and theories of ecology and have an interest in preserving and improving Biscayne Park's ecosystem.
  - (3) The above criteria of experience will be encouraged by the commission; however, if no individual exists, then laypersons with an interest in and understanding of ecology will then be considered by the commission.
- (d) *Duties and responsibilities.* The board's duties and responsibilities shall be as follows:
  - (1) To target environmental goals and recommend appropriate actions and plans to ensure stewardship strategies for the preservation and protection of the village;
  - (2) To make special studies and surveys as requested by the village manager or commission and advise and make recommendations accordingly;
  - (3) To enlist and encourage public support, the assistance of civic, technical, scientific and educational organizations, and cooperation of other businesses or organizations in order to implement programs and projects approved by the village commission. Also, to render all possible cooperation to the state, federal, county or other government agencies in order to implement any program or project approved by the village commission;
  - (4) To represent the village before any type of board or forum where it is necessary for that board to inquire about the public opinion of the environment of the village;
  - (5) To collect and provide copies to the village clerk, any data and exhibits which may be gathered relating to the quality of life within the village for use and benefit of any and all village residents; and
  - (6) To identify existing and potential environmental problems and recommend appropriate actions, with a view towards minimizing adverse external influences by cooperating with the adjacent municipalities and the county to protect common natural resources.

(Ord. No. 2007-3 § 1, 3-6-07; Ord. No. 2010-2, § 2, 3-2-10)

**VILLAGE OF BISCAYNE PARK BOARD/COMMITTEE ATTENDANCE LOG**

<b>Board</b>	<b>Meeting Date</b>	Davis	Gottlieb	Pliske	Smith	Strassberg	
Ecology	No Jan Meeting						
Ecology	2/18/2014	N	N	☑	☑	☑	
<b>March 2014 Board Appointments</b>		DeBernardi	Pliske	Smith	Strassberg		
Ecology	No March Meeting						
Ecology	4/21/2014						
Ecology							
Ecology							
Ecology							
Ecology							
Ecology							
Ecology							
Ecology							
Ecology							

**Key:**

☑	Present
N	Absent
□	Alternate Board Member
■	No meeting

**VILLAGE OF BISCAYNE PARK BOARD/COMMITTEE ATTENDANCE LOG**

<b>Board</b>	<b>Meeting Date</b>	Davis	Gottlieb	Pliske	Smith	Strassberg	
Ecology	1/28/2013	☑	N	N	☑	☑	
Ecology	2/25/2013	☑	☑	☑	☑	☑	
Ecology	3/21/2013	☑	☑	☑	☑	☑	
Ecology	4/22/2013	☑	☑	☑	N	☑	
Ecology	5/20/2013	N	☑	N	☑	☑	
Ecology	No June Meeting						
Ecology	No July Meeting						
Ecology	8/19/2013	☑	☑	☑	☑	☑	
Ecology	No Sep Meeting						
Ecology	No Oct Meeting						
Ecology	No Nov Meeting						
Ecology	No Dec Meeting						

**Key:**

☑	Present
N	Absent
☐	Alternate Board Member
☐	No meeting

**VILLAGE OF BISCAYNE PARK BOARD/COMMITTEE LOG**

Board	Meeting Date	Davis	Gottlieb	Pliske	Smith	Strassberg	
Ecology	1/24/2012		<i>Not Apptd</i>				
Ecology	2/21/2012		<i>Not Apptd</i>				
Ecology	3/22/2012	<input checked="" type="checkbox"/>	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ecology	4/19/2012	<input checked="" type="checkbox"/>	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	N	<input checked="" type="checkbox"/>	
Ecology	5/24/2012	N	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ecology	6/21/2012	<input checked="" type="checkbox"/>	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ecology / Parks & Parkway	7/5/2012	N	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	N	<input checked="" type="checkbox"/>	
Ecology	7/19/2012	N	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ecology	8/14/2012						
Ecology	9/24/2012	<input checked="" type="checkbox"/>	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ecology	10/18/2012						
Ecology	11/19/2012	N	<i>Not Apptd</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ecology	12/13/2012	N	<i>Not Apptd</i>	N	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Ecology	1/28/2013	<input checked="" type="checkbox"/>	<i>Not Apptd</i>	N	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
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**Key:**

<input checked="" type="checkbox"/>	Present
N	Absent
<i>Not Apptd</i>	Not yet appointed
	Alternate Board Member
	No meeting

# **Agenda Item 11.d**

## **June 3, 2014**

After discussion, the motion was called to a vote:  
All in favor: Mayor Jacobs, Vice Mayor Watts, Commissioner Anderson,  
Commissioner Cooper and Commissioner Ross  
Opposed: None  
Motion carries: 5/0

- 12.b Board Member appointments for open positions were discussed. Remaining open positions are:
- > Ecology Board (Commissioner Ross' appointment)
  - > Planning & Zoning Board (Commissioner Cooper's appointment)
  - > Parks & Parkway Advisory Board (Commissioner Cooper's appointment)

### 13 **New Business**

- 13.a Commissioner Cooper: "Future condensed short bullet list of agenda items to be sent on day 7, prior to Commission meeting, by Clerk to Commission".

Commissioner Cooper makes a motion to have the Clerk send an e-mail to the Commission with a bullet list of all agenda items, seven (7) days prior to the Commission meeting. The motion is seconded by Mayor Jacobs.

After discussion, the motion is amended that the Clerk will send the actual agenda marked "Draft".

After commissioner comments, the amended motion is called to a vote:  
All in favor: Mayor Jacobs, Vice Mayor Watts, Commissioner Cooper and Commissioner Ross.  
Opposed: Commissioner Anderson  
Motion carries: 4/1

- 13.b Commissioner Cooper: Police style badges given to Commissioners

Commissioner Cooper makes a motion to eliminate the use of honorary badges from the government process including elected officials, the Village Manager and anyone else who has one. The motion is seconded by Mayor Jacobs.

After discussion, Commissioner Ross asks for a point of privilege to clarify that there has been no misuse of the badges by anyone in Biscayne Park.

The motion is called to a vote:  
All in favor: Commissioner Cooper  
Opposed: Mayor Jacobs, Vice Mayor Watts, Commissioner Anderson and Commissioner Ross.  
Motion fails: 1/4

### 14 **Final Public Comment**

Dan Keys - Parks & Parkway landscaping project at the entrance of the Ed Burke Recreation Center - expresses gratitude to all those that helped.

Dan Samaria: Congratulations new commissioners; respect among commissioners; continue to listen to residents; not happy that Ordinance 2011-02 was not voted on; residents should be able to serve on more than one board; continue to listen to the boards.



## **Village of Biscayne Park Commission Agenda Report**

**Commission Meeting Date:** June 3, 2014

**Subject:** Design Review Board

**Prepared By:** Commissioner Barbara Watts

**Sponsored By:** Commission

---

**Subject:** Discussion regarding the establishment of a Design Review Advisory Board and/or an Historic Preservation Advisory Board to work with the Planning and Zoning Board to provide veto power and design advice to residents who desire to make additions and/or exterior changes to their houses so that alterations/additions be in keeping with (sensitive to) the house's original design and historic character. In short, an added layer of control is needed, as the P&Z Board (as currently charged) lacks the authority/teeth to reject Building Permit applications with plans that though "architecturally sound" in that they are in accord with Miami-Dade Code, but are an abomination from aesthetic and historic preservation purposes.

### **Background**

Case in point: the charming 1920s house at 11638 N.E. 117<sup>th</sup> Street (S.W. corner of 7<sup>th</sup> Ave. and 117<sup>th</sup> St., "Olga's house"). This house has been adulterated, physically violated. Essentially, the beauty and historic value of the house has been destroyed, as has been the case with too many in Biscayne Park. We need to

June 3, 2014

Commission Agenda Report

Design Review Board

take measures to ensure that this type of adulteration of our houses ceases. Biscayne Park's charming "Mission Style" houses from the 20's and 30s and the later Frank Lloyd Wright inspired/MIMO houses are key elements in what, visibly, makes the Village attractive (in addition to the medians and park-like medians); and these houses make Biscayne Park architecturally significant. One might argue that the desecration of our historic houses represents the gradual destruction of Biscayne Park's visual identity and its origins.

### **Fiscal/Budget Impact**

### **Recommendation**

Take action.

### **Attachments**

Website pages from City of Hollywood, Miami Shores Village, City of Miami Beach

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# HOLLYWOOD, Florida

Search

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**Historic Preservation Board**

**Overview**  
 The Historic Preservation Board's purpose is to preserve properties of historical, architectural and archeological merit; to protect and encourage the revitalization of historic sites and districts; to combat urban blight, promote tourism, foster civic pride and maintain physical evidence of the City's heritage. The board also promotes excellence in urban design by assuring the compatibility of restored, rehabilitated or replaced structure within designated Historic Districts.

Select Language

Boards & Committee's Handbook


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83° F High: 85° Low: 76°
 

 HOLIDAY CLOSING: Village Facilities will be closed on Monday, May 26th, 2014 in honor of Memorial Day. May 26th.
 

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## Meeting Minutes

- ▼ 2014 (1)
  - ▼ April (1)
    - April 22, 2014
- ▶ 2013 (1)
- ▶ 2012 (1)
- ▶ 2009 (2)
- ▶ 2007 (2)
- ▶ 2006 (1)
- ▶ 2004 (5)
- ▶ 2003 (2)

## Quick Links

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## The Historic Preservation



The Historic Preservation Board meets on the second Monday of each month (assuming there are items to be heard), beginning at 7:30 PM. The meetings are held in the Council Chambers of Village Hall. There are seven Board members who have been appointed by the Village Council to two year terms. The Historic Preservation Board is responsible for recommending sites or homes for historic designation to the Village Council and to act upon applications to move, demolish or alter the exterior appearance of a home which has been historically designated.

There are currently over 40 Miami Shores' homes which have been designated by the Village Council. In order to qualify for designation, the Board will consider whether the home or site is of historical significance by reviewing its integrity of location, design, setting, workmanship and association with events that have made a significant contribution to the broad patterns of our history; are associated with the lives of persons significant in history; that embody the distinctive characteristics of a type, period or method of construction, or that represent the work of a master, or that possess high artistic values.



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- [Planning Board](#)
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**PLANNING & ZONING > HISTORIC PRESERVATION BOARD**

- [Agenda, After Actions, Meeting Schedules & Staff Reports](#)
- [Review Process and Application Instructions for Certificates of Appropriateness \(Acrobat\)](#)
- [By-Laws and Rules and Procedures for the Historic Preservation Board \(Acrobat\)](#)
- [Development Review Board Application \(Acrobat\)](#)
- [Searchable List of City Boards and Committees](#)



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** June 3, 2014

**TO:** Mayor and Commissioners

**FROM:** Heidi Shafran, Village Manager

**SUBJECT:** FY 2014 / 2015 Goals and Priorities

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The purpose of this memorandum is for Village Staff to present their Goals and Priorities for the upcoming fiscal year. The Village Staff, under the leadership of the Village Manager, are charged with the day to day operations and administration of Village services. This document and feedback received from the Village Commission will be reflected in the development of the Fiscal Year 2014/2015 budget. It is the objective of Staff to create a budget that is progressive and meaningful.

### **Administration / Village Clerk**

1. Search and apply for grants that will provide monetary assistance in improving the infrastructure and viability of the Village.
2. Work with the Code Review Committee in finalizing existing revised Village Codes and presenting to Commission for approval.
3. Create an inventory and replacement plan for future capital purchases to be implemented midyear or next fiscal year.
4. Create a film permit program to be coordinated with the local film industry.
5. Continue to foster relationships with Village advisory boards.
6. Increase all employee skill and leadership training.



## *The Village of Biscayne Park*

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7. Implement paperless meeting agendas and utilization of laptops or tablets.
8. Improve audio, recording and public speaker timer equipment for public meetings.
9. Video-tape all meetings, including special meetings, workshops, certain boards.
10. Create a system for efficient lien filings for Code Compliance Orders of Enforcement, Waste Fees and Special Services Invoices.
11. Conversion of hardcopy files on each property's past building permit history to electronic files to reduce storage space, facilitate retrieval, and better identify documents for destruction.
12. Update Village Personnel Rules and Regulations.
13. Acquisition of on-site (within the Village) and secure storage space to eliminate outside storage space.
14. Utilization of updated features of Municode to allow for immediate online updates to our Code as ordinances are passed.
15. Mailing of newsletters to each property address and with combined electronic mailings.
16. Expand website to allow interactive, online use for residents and visitors
  - Resident service requests
  - Notification of code violations
  - Permit Forms
  - Request inspections
  - Registration/booking for use of facilities
  - Online Payments



17. Additional training and education on Human Resources topics such as personnel records storage and retention requirements, storage and retention of police records, Florida Retirement System (FRS), and general human resources training.
18. Host Employee workshops to understand the system and to utilize the available plans for retirement.
19. Establish a deferred salary compensation program.
20. Create an employee wellness program that will host a health fair and health contests for employees.
21. Find opportunities to connect with local schools:
  - Elementary level - the workings of a city
  - Middle and high school level - Hands on government and public service exposure
  - Paid job opportunity for a resident entering their Junior or Senior year in high school during the summer to work part time (3 days a week for 6-8 weeks). Added partnering with a local bank so that paycheck is deposited in their account to promote fiscal responsibility.

### **Police Department**

1. Policies and Procedures
  - a. Create and Update all Police Department policies and procedures with a special emphasis on high liability areas:
    - Response to resistance
    - Pursuits
    - Property Room
    - Departmental rules and regulations
2. Purchase and execute a confiscated property and evidence scanning system. Also, ensure all past cases are disposed of pursuant to state statutes.



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

3. Move Police Department to Public Works facility.
4. Implementation of formalized Field Training Officer program.
5. Create a formal 40 hour biannual training system for required police officer certification with special emphasis on high liability areas.
6. Explore the following grant opportunities:
  - Edward Byrne Memorial Justice Assistance Grant (JAG) Program
  - COPS Grant
  - Florida Law Enforcement Liaison Program (traffic safety)

### **Finance**

1. Increase time of delivery for accounts payables.
2. Look for efficiencies and cost savings in the Finance Department.
3. Automate reoccurring payments.
4. Utilize all aspects available of new software to increase efficiencies in accounts payables and receivables.
5. Generate monthly reports for each department.
6. Update Policies and Procedures.

### **Public Works Department**

1. Increase employee training and specialization (road repair, median maintenance, irrigation lines, backflow, tree pruning, field maintenance)
2. Develop a median maintenance and improvement program by working with the Parks & Parkways Advisory Board.



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

3. Increase partnership with the Parks & Parkways Advisory Board and updating the Village wide tree inventory and creating an official report.
4. Identify Village wide storm drainage and road repair projects through a Stormwater and Roadway Master Plan.

### **Parks & Recreation**

1. Increase revenue in park programs and facility rentals.
2. Increase social media presence.
3. Grow attendance to all programs and special events by 20%.
4. Further develop and update Park Master Plan with Parks and Parkways Board.
5. Replace flooring throughout the Recreation Center.
6. Improve walkway connecting main entrance with side entrance (eastside of building), converting dirt walkway into a concrete walkway.
7. Eliminate trip hazard on 9th Ave by rerouting sidewalk to avoid large Oak tree roots from uplifting the concrete sidewalk.
8. Search and apply for grants to upgrade playground equipment, provide outdoor exercise equipment and install rubber surface in the tot lot and play area.

### **Building Department**

1. Increase resident education on building permits and process.
2. Develop workshops for residents and contractors.



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

3. Increase employee training in building code and technical training and provide more efficient and productive service to residents and contractors.
4. Develop relationships with other cities and their Building Departments; sharing processes, forms, and becoming more efficient.

### **Code Compliance**

1. Utilize computer tablet in the field and reducing amount of trips to Village Hall and have ability to research permits and property history out in the field.
2. F.A.C.E. Level II Certification and increase employee training.



## **Village of Biscayne Park Commission Agenda Report**

**Village Commission Meeting Date:** June 3, 2014

**Subject:** Board Appointments

**Prepared By:** Maria C. Camara

**Sponsored By:** Staff

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### **Background**

At the March 2014 Commission meeting, the Village Commission appointed board members to all Village Boards based on applications received.

Additional applications have been received after the March meeting from:

- Karen Cohen (Public Art Advisory Board)

Currently the Public Art Advisory Board only has four members (member Elle Bertoli resigned on May 22<sup>nd</sup>).

### **Fiscal/Budget Impact**

None.

June 3, 2014

Commission Agenda Report

Board Appointments

### **Staff Recommendation**

The Village Commission to consider the attached board application.

### **Attachments**

Board Application - Karen Cohen



## Village of Biscayne Park Board Member Application

Last Name		First Name		M.I.
Home Address		City Biscayne Park	State FL	Zip Code 33161
Principal Business Address		City	State	Zip Code
Home Telephone Number	Cell Number		Work Number	
E-Mail Address			Are you a registered voter? Yes or No	
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.				
List all Village Boards on which you are currently serving or have previously served. Please include dates.				
Educational qualification.				
List any related professional certifications and licenses which you hold.				
Give your present, or most recent employer, and position.				
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)				

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

Alan Cohen  
Signature

5-27-14  
Date