



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: March 3, 2015

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the board, they are noted as DRAFT.

Staff Recommendation

Acceptance at Consent

Attachments

- Ecology Board - January 20, 2015 DRAFT
- Joint Code Review and Parks & Parkway Board - January 26, 2015
- Joint Code Review and Parks & Parkway Board - February 18, 2015
- Planning & Zoning Board - February 2, 2015
- Planning & Zoning Board - February 17, 2015 DRAFT
- Code Compliance Board - February 10, 2015 DRAFT
- Charter Review Advisory Board - February 12, 2015 DRAFT
- Public Art Advisory Board - February 11, 2015 DRAFT



PUBLIC ART
ADVISORY BOARD

Larry Newberry
Chair

Veronica Fascie
Karen Marinoni
Susan Weiss

MINUTES
PUBLIC ART ADVISORY BOARD
Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL
Wednesday, February 11, 2015 at 6:00PM

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:15pm. Present were board members Karen Marinoni, Susan Weiss and Veronica Fascie. Larry Newberry was absent. Also present were Village Clerk Maria Camara and Public Services Manager Krishan Manners.
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - None
4. APPROVAL OF MINUTES – Karen Marinoni makes a motion to approve the minutes of January 14, 2015, and it was seconded by Susan Weiss. All in favor. Motion carries 3-0.
5. OLD BUSINESS –
 - a. Status of sculpture for pet waste station locations: Larry Newberry not present to provide information. Will defer to the March meeting.
6. NEW BUSINESS –
 - a. Environmental Sculptures – Clerk Camara provided the information regarding the sculptures. Board members will review and bring back to March meeting for further discussion.
 - b. Board member application forms provided to each board member for reappointment at the March Commission meeting.
 - c. Consideration of a call to artists for sculpture competition to either acquire or to have on loan. Susan Weiss to bring examples for March meeting.
 - d. Art in the Park event in May – the Board requests that Park Manager Shelecia Bartley provide an update on the event and artists that have confirmed to participate.
 - e. Public Services Manager Manners provided an update on the current RFQ for Landscape Architect. Clerk Camara to provide a link to the RFQ to Susan Weiss so that she can forward to FIU to see if they would be interested in submitting a proposal.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

7. NEXT MEETING DATE – Wednesday, March 11th, 2015, at 6:00pm.
 8. ADJOURNMENT – Meeting was adjourned at 6:32pm.
-

Minutes approved on _____
(Date)

By: _____



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161

Tel: 305 899 8000
Fax: 305 891 7241

Board Members

Carmen DeBernardi
Chair

Luca Bronzi
Tom Pliske
Marie Smith
Richie Strassberg

MINUTES Ecology Board Ed Burke Recreation Center 11400 NE 9th Court, Biscayne Park, FL

January 20, 2015

1. **Call to Order** - The meeting was called to order at 6:35 p.m.
2. **Roll Call** - Tom Pliske, Marie Smith, Richie Strassberg, Luca Bronzi.
3. **Additions, deletions and withdrawals** - None.
4. **Approval of Minutes** - The minutes of the previous meeting were read and approved.
5. **New Business** - Karla Gottlieb has resigned from the Ecology Board because she is moving out of the Village of Biscayne Park. Luca Bronzi, previously an alternate, will replace Karla as the fifth Board member.

Village Commissioner Barbara Watts spoke to the Board about a certain plot of rare rockland in Miami-Dade County that is being slated for development and the importance of preserving the species found on that land. The Board unanimously passed a resolution supporting the preservation of the rockland and of its ecosystem.

The Board discussed a potential Earth Day event.

6. **Old Business** - The Board discussed the native plant sale event and its scheduling in coordination with Citizens for a Better South Florida, (which will supply the plants). To the extent possible, the plant sale will be scheduled for the same date and time as the Village Garage Sale on April 11, 2015.

The e-waste event will be held on Saturday, February 21, 2015 from 9:00 a.m. to noon. The Village newsletter will list the items that will be accepted (such as computers, printers, etc. . .).

7. **Public Comments** - None.

8. Announcements - The next meeting will take place on Wednesday February 18th, at 6:30 p.m. at the recreation center.

9. Adjournment - The meeting was adjourned at: 7:20.

Minutes taken by Luca Bronzi

Minutes approved by: _____

On this _____ day of _____, 2015.



Code Review Board

Gage Hartung
Dale Blanton
Judi Hamelburg
Gary Kuhl
Andrew Olis

Parks & Parkway

Dan Keys
Barbara Kuhl
Robert Silverman
Randy Wagoner

MINUTES
JOINT Meeting Code Review Board and
Parks & Parkway Advisory Board
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Monday, January 26, 2015 at 7:00pm

1 Call to Order

Gage Hartung called the meeting to order at 7:03pm.

2 Roll Call

Present: Gage Hartung, Dale Blanton, Judi Hamelburg, Gary Kuhl, Andrew Olis, Dan Keys, Barbara Kuhl, Robert Silverman and Randy Wagoner

Present from Village Administration: Village Manager Heidi Shafran, Village Clerk Maria Camara, and Public Services Manager Krishan Manners

3 Public Comments Related to Agenda Items

Tom Ferstle: Currently has landscaping up to edge of pavement. If a portion of the swale area is paved, will this be allowed? Also suggests that a drawing of the swale area and right of way area is provided in the code.

Mike Kopsick: Confused about swale area. Telephone pole is a general guide for property line. Has gravel in the swale area. Will that have to be removed? Will there be any more workshops?

Chester Morris: This is not a cookie cutter neighborhood. My property is ok, but many neighbors will have to change. Listen to the people. Many think you feel you are smarter than they are. Heard about a danger for those walking in the street. Only one person has been hit and was killed walking in the history of the Village. Not so dangerous if you use common sense.

Josh Stone: This is a lush village and what drew me to live here. Am concerned with safety. Verified the palms planted are in the swale. Concerned with the possible change to the aesthetics of the Village if this passes. What will it mean to what we experience every day. What will it do to the greenery. What is the rationale?

Moises Shumow: No problem with my property, but will affect many others. Am here for the clarification. This seems a little too much top down. There is a lot of confusion of what is being proposed and the impact. What are financial implications?

Elona Wagner: Lived here since 2003. Concerned with aesthetics of the park and the rationale. Is this an insurance issue? Is it because someone thought it would look better? Rather we look like Coconut Grove and not a development. This is a bird sanctuary. Have a sidewalk. Will I need to extend it or dig it up? Do you foresee putting sidewalks in the future? In regards to safety, cars are speeding and there are no speed bumps. That would be a good safety measure.

William Rey: I am affected. Will have to change my landscaping. Low zone should not exist. On mailbox, you cannot put 5' in. Either at the street or at your door. If this passes, will remember who voted for this at the next election.

Lynn Fisher: Prefer wildlife habitat. Want to see us go in a more environmental path.

Linda Brewer: Longtime resident of 40 years. We all got along. Now we have more regulations. Experience code enforcement bullying in the past. Most people here think less rules and less lawmaking is the best. Wish commission take into consideration that Biscayne Park has done well without rules and regulations. Would like to see walkways brought back to create short cuts throughout the Village.

Anne Marie Jonckneer: The changes here will require many changes for many residents. This Village has diversity. Have seen cars go through lawns and landscaping. Mail person would drive up on the grass if mail boxes were 5' in. Disagree with a lot of the proposed changes.

Donna L Dowdy: Was raised in a community with rules. The attraction here was because it was not a cookie cutter neighborhood. To tell me where to put my mailbox is ludicrous. Where I can put my landscaping is not what you should be telling me. Ask you to listen to the people here and not recommend these changes. Like it the way it is.

Chuck Ross: Thanks the boards for their suggestions to improve our Village. May impose changes to some, but looking at overall Village. Concerned with the dissemination of incorrect data throughout the Village. This is inexcusable. Had a flooding issue on Griffing Blvd where I live and my swale was paved by the County. I had no choice as it is a county road.

5 **Old Business**

Manager Shafran suggested use of a caliper size to determine if a tree in the swale will be maintained by the Village (section 5.3.4(l)). Board was not sure on the suggested measurements. Manager will verify the manner in which the measurements were taken and bring back.

On item 5.3.4(d) to consider allowing mailboxes placed at the street line.

Dan Keys makes a motion to permit the closest part of the mail box to be located no closer than 2' from the edge of pavement and that it is friable (able to break away). Motion dies for lack of second.

Gary Kuhl makes a motion that no part of mail box is closer than 2' from edge of pavement. It is seconded by Judi Hamelburg. Motion carries 8/1 with Dan Keys voting no.

On item 5.3.4(f) on the suggestion that 80% of street frontage has a 5' clear zone.

Barbara Kuhl makes a motion that 80% of street frontage has a 5' clear zone, and the remaining 20% allows landscaping at 3' from edge of pavement. It is seconded by Dale Blanton. Motion fails 1/8 with Barbara Kuhl voting yes.

Manager Shafran would verify with Village Attorney if a variance is allowed for public right of way.

Dan Keys makes a motion to amend prior motion that the remaining 20% of frontage of property to have a clear zone of 3' of grass only, and the balance with a maximum 3' high planting. The 80% has a 5' clear zone. It is seconded by Andrew Olis.

Judi Hamelburg leaves meeting at 9:20pm

Dan Keys withdraws his motion.

There is consensus from the boards not to consider the 80% suggested language.

On item 5.3.4(g) to consider removal of 'visitor and temporary service vehicle parking' requirements.

Barbara Kuhl makes a motion to remove the 'visitor and temporary service vehicle parking' requirements. It is seconded by Dale Blanton. Motion carries 6/2 with Gage Hartung and Dan Keys voting no.

Gary Kuhl makes a motion that all future landscaping in the swale must be a minimum of 5' from edge of pavement, and that when any existing landscape that is within the 5' dies or is damaged, must be removed and cannot be replaced. It is seconded by Andrew Olis.

Gage Hartung confirms that this motion would remove the low zone.

Motion carries 5/3 with Gage Hartung, Dan Keys and Robert Silverman voting no.

On item 5.3.4(f)(v) to require a permit to plant a tree in the swale.

Dan Keys makes a motion to require a permit to plant a tree in the swale subject to a process to be accordingly established by resolution including any fees. It is seconded by Gage Hartung.

Motion carries 8/0.

It is confirmed that the 8' height requirement in the clear zone remains.

On adding a definition for organic mulch, no consensus reached.

Barbara Kuhl makes a motion to have another joint meeting to finalize the discussion of the remaining items needing consensus. It is seconded by Gary Kuhl.

Motion carries 8/0.

6 Adjournment

The meeting was adjourned at 9:55pm



Code Review Board

Gage Hartung
Dale Blanton
Judi Hamelburg
Gary Kuhl
Andrew Olis

Parks & Parkway

Dan Keys
Barbara Kuhl
Robert Silverman
Randy Wagoner

MINUTES
JOINT Meeting Code Review Board and
Parks & Parkway Advisory Board
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Wednesday, February 18, 2015 at 7:00pm

1 Call to Order

Gage Hartung called the meeting to order at 6:35pm.

2 Roll Call

Present: Gage Hartung, Dale Blanton, Judi Hamelburg, Gary Kuhl, Andrew Olis, Dan Keys, Barbara Kuhl, Robert Silverman and Randy Wagoner

Present from Village Administration: Village Manager Heidi Shafran, Village Clerk Maria Camara, and Public Services Manager Krishan Manners

3 Public Comments Related to Agenda Items

Art Pyle: Issue with not allowing cars to park in the swale. Need to allow residents to park on swale at night, as many areas in the Village have no other option. In regards to hedges at 3', most cars are low and hard to see over 3'. In North Miami, sees that they are at 2'. If you trim right at 3', then very quickly it will grow higher. Who will measure? Need to also check for those that do plant a hedge, but then they allow it to grow 5' in width. Gravel driveways need to be maintained and that needs to be included in the code. Regarding swale are on corner houses, need to be clearer. Need to specify 40% of each frontage. Corners have two fronts. Need to be clear for the side front.

Janey Anderson: Concerned with section 5.6.1.(b) on variance for multi family properties and if they will be allowed to not have an approved parking surface.

Gage Hartung confirms they must have an approved parking surface even if they request a variance.

4 New Business

< None >

5 **Old Business**

- ◆ Clarification needed on the height limitation for tree canopy and branches that hang over into the clear zone.

Clarification provided that there must be an 8' clear trunk height; or that the canopy or branches does not intrude in any way into the clear zone at a height lower than 8'.

Also add a line that any landscape that overhangs to the street is subject to all state and local laws.

- ◆ 5.3.4 (f) iv *Mulch in the swale* - consideration of definition of 'organic mulch'.

Consensus to use: Natural materials with the exception of cypress mulch, and mulch with chemical compounds.

- ◆ 5.3.4 (l) - Consideration of using caliper size for dead and diseased trees that are in the swale that must be removed would be the responsibility of the Village.

Manager Shafran recommended using 60" in diameter based on a calculation using diameter breast height (DBH).

Barbara Kuhl makes a motion that if the tree is 60" at the diameter breast height (DBH), there is a 50-50 share between the Village and property owner in the cost of removal. Any permitted tree planted by the property owner would be the full responsibility of the property owner. If the tree straddles both the swale and property, there is no share with the Village. It is seconded by Dale Blanton.

Motion carries 7/2, with Randy Wagoner and Dan Keys voting no.

- ◆ 5.3.4 (l) - Consideration of adding language that Village responsibility would be dependent on available budgetary funds.

Manager Shafran will still suggest adding the language that the Village's share would be dependent on available budgetary funds.

Additional items not on the agenda that were discussed:

- ◆ 5.3.4 (j) *Existing nonconforming plants and trees in the swale*

There is consensus to remove this section.

- ◆ 5.3.4 (e) *House number signs*

Dan Keys makes a motion to remove section (e) and it is seconded by Gary Kuhl. Motion carries 9/0.

◆ 5.6.8 *Design standards for off-street parking*

Section (a)

Gary Kuhl makes a motion that the driveway materials on the property shall be of similar material and design element. It is seconded by Dale Blanton.

Motion carries 6/3 with Andrew Olis, Gage Hartung and Judi Hamelburg voting no.

Judi Hamelburg leaves at 8:40pm.

Dale Blanton makes a motion that all driveways must have improved approaches across the swale which shall meet the minimum standard of gravel construction. It is seconded by Barbara Kuhl.

Motion carries 6/2 with Andrew Olis and Gage Hartung voting no.

Section (f)

There is consensus to have the attorney clarify the language to make sure it is clear.

◆ 5.6.6 *Existing nonconforming minimum off-street parking requirements*

There is consensus to have the attorney clarify the language to make sure it is clear.

◆ 5.6.1.(a).1 - There is consensus to clean up the language to make it consistent.

6 Adjournment

The meeting was adjourned at 9:02pm



The Village of Biscayne Park

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PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Carl Bickel
Elizabeth Hornbuckle
Doug Tannehill

Alternate
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING Ed Burke Recreation Center 11400 NE 9th Court – Biscayne Park, FL Monday, February 2nd, 2015 at 6:30pm

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung – Chair Member – absent
Andrew Olis – Vice Chair – present
Carl Bickel – Board Member - present
Elizabeth Hornbuckle – Board Member – present
Doug Tannehill – Board Member – present
Mario Rumiano – Alternate – present
Shanesa Mykoo, Krishan Manners and Sal Annese – staff attendance - present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

January 20th, 2015

Motion by C. Bickel, seconded by D. Tannehill and approved 3-0

5. PAINT PERMITS

None

6. BUILDING PERMITS

- a. Loble – 11709 NE 11th Ave – Window replacement
Motion by, C. Bickel, seconded by D. Tannehill and approved 5-0
- b. Church of Resurrection – Window replacement
*Tabled – pending elevation of church and verify transom changed.
- c. Rothenburg – 700 NE 113th St – Window replacement
Motion by D. Tannehill, seconded by C. Bickel and approved 4-0
*E. Hornbuckle absent for vote
- d. Strassberg – 703 NE 120th St – Door replacement
Motion by E. Hornbuckle, seconded by D. Tannehill and approved 5-0
- e. Scalora – 1019 NE 115th St – Re roof and replace garage door
Reroof- Tabled – Plans need more information
Garage door - Motion by C. Bickel, seconded by M. Rumiano and approved 5-0
- f. Dawson – 842 NE 121st St – Re roof
Motion by D. Tannehill, seconded by C. Bickel and approved 4-0
*E. Hornbuckle absent for vote
- g. Richmond – 11337 NE 8th Ct – Window replacement
Motion by C. Bickel, seconded by D. Tannehill and approved 5-0
- h. Kaulen – 11440 Griffing Blvd – Re roof
Motion by E. Hornbuckle, seconded by D. Tannehill and approved 5-0
- i. Martinez – 11205 NE 8th Ave – New roof for addition
Motion by C. Bickel, seconded by D. Tannehill and approved 4-0
*E. Hornbuckle absent during vote
- j. Meszaros – 10723 NE 9th Ave – Re roof
Motion by C. Bickel, seconded by D. Tannehill and approved 5-0
- k. Perez – 11802 NE 8th Ave – Window replacement
Motion by D. Tannehill, seconded by D. Bickel and approved 5-0



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- I. Grizzle – 850- 52 NE 121st St – Remodel driveway
Motion by E. Hornbuckle, seconded by D. Tannehill and approved 5-0

7. **Administrative Variance**

None

8. **Variance**

- a. Alonso – 825 NE 113th St – Install shed
Motion by C. Bickel, seconded by M. Rumiano and denied 4-5
*E. Hornbuckle opposed
- b. Jones – 647 NE 114th St – Home addition
Motion by C. Bickel, seconded by D. Tannehill and denied 3-5
*D. Tannehill and C. Bickel opposed

4-1 Avo
3/2 Aw

The next meetings of the Planning & Zoning Board are Tuesday, February 17th, 2015 and Monday, March 6th, 2015

8. **ADJOURNMENT**

This meeting was adjourned at 7:45 p.m.

Minutes approved on: 2/17/15
(Date)

By: A. Elis
Gage Hartung, Chair Planning & Zoning Board



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

AGENDA PLANNING & ZONING BOARD MEETING

Ed Burke Recreation Center
11400 NE 9th Court – Biscayne Park, FL
Tuesday, February 17th, 2015 at 6:30pm

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Carl Bickel
Elizabeth Hornbuckle
Doug Tannehill

Alternate
Mario Rumiano

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung – Chair Member – absent
Andrew Olis – Vice Chair – present
Carl Bickel – Board Member - present
Elizabeth Hornbuckle – Board Member – absent
Doug Tannehill – Board Member - present
Krishan Manners and Sal Annese - staff attendance – present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

February 2nd, 2015

Motion by D. Tannehill, seconded by C. Bickel and approved 3-0

5. PAINT PERMITS

None

6. BUILDING PERMITS

- a. Cleavy – 652 NE 120th St - Reroof
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0
- b. Garcia – 11811 NE 6 Ave – Replace front door
Motion by D. Tannehill, seconded by C. Bickel and approved 3-0
- c. McCormick – 886 NE 117th St – Reroof and new porch roof
Motion by D. Tannehill, seconded by C. Bickel and approved 3-0
- d. Scalora – 1019 NE 115th St – New pool
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0
- d.a. Scalora – 1019 NE 115th St – Replace windows
Motion by D. Tannehill, seconded by C. Bickel and approved 3-0
- d.b. Scalora – 1019 NE 115th St – New tile roof
Motion by D. Tannehill, seconded by C. Bickel and approved 3-0
- e. Hamelburg – 1015 NE 116th St – Driveway replacement
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0
- f. Somosa – 867 NE 118th St – Replace garage door
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0
- g. Mullen – 528 NE 121st St – New driveway
Tabled – need dimension of driveway
- h. Fener – 717 NE 119th St – Wood deck
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0
- i. Jacques – 11907-05 NE 12th Ct – Replace wooden gates
Tabled – pending more information
- j. Racki – 11705 NE 11th Ave - Reroof
Motion by C. Bickel, seconded by D. Tannehill and denied 3-0
* No metal barrel tile roof.
- k. Brown – 740 NE 115th St - Reroof
Motion by D. Tannehill, seconded by C. Bickel and approved 3-0



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- I. Mithavayani – 1000 NE 120th St – Reroof
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0
- m. Perez – 11802 NE 8th Ave – Revise existing driveway
Tabled – pending front yard calculation
- n. Perez – 11505 NE 11th Pl – Window replacement
Motion by D. Tannehill, seconded by C. Bickel and approved 3-0
- o. Church of Resurrection – Replace windows
Motion by C. Bickel, seconded by D. Tannehill and approved 3-0

7. Administrative Variance

None

The next meetings of the Planning & Zoning Board are Monday, March 2nd, 2015 and Monday, March 16th, 2015.

8. ADJOURNMENT

This meeting was adjourned at 7:17 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



**CODE
COMPLIANCE
BOARD**

Chairman
Gary Kuhl

Vice Chairman
Harvey Bilt

Michael Beltran
Dale Blanton
Linda Dillon

Alternate
Jenny Johnson-
Sardella

**MINUTES
CODE COMPLIANCE BOARD
Ed Burke Recreation Center 11400 NE 9th Court
Tuesday- February 10th, 2015 at 7:00 p.m.**

1. CALL TO ORDER

Meeting was called to order at 7:01 p.m.

2. ROLL CALL

Gary Kuhl – Chair-present
Harvey Bilt – Vice Chair-absent
Michael Beltran-present
Dale Blanton-present
Linda Dillon-present
Jenny Johnson-Sardella-absent
Staff Attendance - Code Officer Reginald White and Finance Clerk, Wendy Hernandez
Administrative Attendance – Public Services Manager, Krishan Manners

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

January 13th 2014 - Approved

5. NEW BUSINESS

- a. Miguel G Negrete – (Nina Surel) 11601 NE 10th Ave – Interior work done without a permit:
Case #14-0409
- Motion by G. Kuhl, seconded by L. Dillon, Vote count 4-0
- Not in compliance, Fine of \$100 and daily fine of \$50 to commence on February 12th continue to accrue until proper electrical permits are pulled; this does not pertain to any other violations or new permits required.
- b. Emmanuel Ortiz – 11501 NE 10th Ave – Discolored exterior wall:
Case #15-0432
- Motion by D. Blanton, seconded by L. Dillon, Vote count 4-0
- Not in compliance, Fine of \$50 and daily fine of \$10. A permit must be pulled or come into compliance, otherwise daily fines will commence February 17th 2014
- c. Sylvia Rubinfeld – 1108 NE 119th St – High Grass, weeds and shrubberies:
Case #15-0017
- Motion by M. Beltran, seconded by D. Blanton, Vote count 4-0
- Not in compliance, repeat offender. Fine of \$50 and daily fine of \$10 to commence February 12th, 2014
- d. Badel Corp – 910 NE 119th St – High grass and weeds. Overgrown vines on the fence:
Case #15-0014
- Motion by L. Dillon, seconded by M. Beltran, Vote count 4-0
- In compliance, close case
- e. Robert D Thomas Kuse & James A Kuse – 921 NE 119th St – Vehicle not registered and properly maintained: Case #15-0018
- Motion by D. Blanton, seconded by M. Beltran, Vote count 4-0
- In compliance, close case



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

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6. OLD BUSINESS:

7. FINE REDUCTION

- a. John Stowell –(John Stowell present) 11643 NE 11th PL - Dirty and discolored awnings and exterior walls:

Case #12-12-1707	Dirty walls/awnings	\$ 6,720
Case #14-0035	Dirty awnings	<u>220</u>
		\$ 6,940

- Offer of \$ 500 was made and rejected.
- Second offer of \$ 1,200 was made and accepted.
- Motion by D. Blanton, seconded by L, Vote count 4-0
- In compliance, accept offer, payment must be made within six (6) months from Wednesday, February 11th, or fines will be reinstated to the current amount of \$ 6,940.

- b. B & L Realty Holdings, LLC – (Marie Duron) 1055 NE 120th St - Property maintenance violations:

Case #14-0162	Decayed vegetation	\$ 1,420
Case #14-0033	Trees, grass, weeds, and shrubberies	2,920
Case #12-13-2149	Green overhang dirty	<u>60</u>
		\$ 4,400

- An offer of \$ 1,000 was made and accepted.
- Motion by D. Blanton, seconded by G. Kuhl, Vote count 3-1 (M. Beltran)
- In compliance, accept offer, payment must be made within thirty (30) days from today, February 10th, or fines will be reinstated to the amount of \$ 4,400.

8. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING

The next meeting of the Code Compliance Board is Tuesday, March 10th, 2015, at 7:00pm

10. ADJOURNMENT

Meeting adjourned at 8:10 p.m.

Minutes approved on _____

By: _____
Gary Kuhl, Chair



Jenny Johnson-Sardella

Chair

David Goehl

Vice Chair

Dale Blanton

Ramon Irizarri

Dan Keys

Brian McNoldy

Vicki Smith-Bilt

MINUTES

Charter Review Advisory Board

Ed Burke Recreation Center - 11400 NE 9th Court

Biscayne Park, FL 33161

Thursday, February 12, 2015 at 7:00pm

1 Call to Order

Village Clerk Maria Camara called the meeting to order at 7:10pm.

2 Roll Call

Jenny Johnson-Sardella - absent

David Goehl - absent

Dale Blanton -present

Ramon Irizarri - present

Dan Keys - present

Brian McNoldy - present

Vicki Smith-Bilt - absent

Present from staff:

Village Clerk Maria C. Camara, Village Manager Heidi Shafran and Public Services Manager Krishan Manners

3 Approval of Minutes

Brian McNoldy makes a motion to approve the minutes of January 22, 2015, as presented. It is seconded by Dale Blanton. Motion passes 4/0.

4 Presentations

< None >

5 Public Comments Related to Agenda Items

< None >

6 New Business

6.a Continue review of points brought up at the January 8th meeting:

Input from Manager Shafran:

> Section 1.02 Form of Government

There was consensus to leave as is with no changes.

> Section 2.02 referencing the duties of the Mayor

There was consensus to leave as is with no changes.

> Section 4.01 - Commission meeting procedures

Discussion pending confirmation from Attorney Hearn that it would be allowable for the Village Manager to poll the commissioners individually to change the date of a meeting.

> Section 2.03 Election and term of office

There was consensus at the last meeting to not add term limits.

> Section 2.05 Vacancies; forfeiture of office; filling of vacancies

In regards to consider changing the language as it relates to "if less than six (6) months remain in the unexpired term, the vacancy shall be filled by appointment of the Commission", there is consensus to table and bring back for further consideration.

> Section 2.05 (C) (1) (Candidate qualifications)

There is consensus to make the language in this section as it relates to the qualifications of the appointment consistent with that of a candidate in section 2.04. Currently it is silent for appointments by the commission.

> Section 4.03 Action requiring an ordinance.

There is consensus to change the current actions listed requiring an ordinance and consider those that can be done through a less expensive action such as a resolution.

> Section 7.07 No discrimination

At the prior meeting there was consensus to add 'age'.

6.b Discussion of section 4.09 Tax levy and assessments - as requested by Board Member Brian McNoldy

In order to enforce code fines, liens, or any other type of liens, Board Member McNoldy suggests accumulating the fines per year and adding to property tax bill. Also to deny issuance of any permits or annual renewals until open liens are satisfied.

Manager Shafran recommends to look into a change to our code as opposed to a charter amendment.

There is consensus to following Manager Shafran's recommendation.

The next meeting is Thursday, February 26th:

> Discuss items marked for review from prior meetings.

> Board members to provide items for discussion, but only items that would be worthy of a charter change.

Dale Blanton makes a motion to adjourn and it is seconded by Brian McNoldy. Motion carries 4/0.

The meeting was adjourned at 8:01pm

Board approved on _____.

Attest:

Jenny Johnson-Sardella, Chair

Maria C. Camara, Village Clerk