



Village of Biscayne Park

Commission Agenda Report

Village Commission Meeting Date: May 5, 2015

Subject: Acceptance of Board Minutes

Prepared By: Maria C. Camara, Village Clerk

Sponsored By: Staff

Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

Staff Recommendation: Acceptance at Consent

Attachments

- Ecology Board - March 16, 2015 DRAFT
- Biscayne Park Foundation - March 11, 2015 DRAFT
- Planning & Zoning Board - April 6, 2015
- Planning & Zoning Board - April 20, 2015 DRAFT
- Joint Parks & Parkway and Public Art Advisory Board - April 2, 2015
- Code Compliance Board - April 13, 2015 DRAFT
- Public Art Advisory Board - April 8, 2015 DRAFT
- Code Compliance Board Special Meeting - April 27, 2015 DRAFT
- Recreation Advisory Board - March 24, 2015
- Recreation Advisory Board - April 28, 2015 DRAFT



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161
Tel: 305 899 8000
Fax: 305 891 7241

Board Members

Carmen DeBernardi
Chair

Luca Bronzi
Tom Ferstle
Tom Pliske
Richie Strassberg

MINUTES Ecology Board Ed Burke Recreation Center 11400 NE 9th Court, Biscayne Park, FL

March 16, 2015

- 1. Call to Order** - The meeting was called to order at 6:32 p.m.
- 2. Roll Call** - Tom Pliske, Tom Ferstle, Richie Strassberg, Luca Bronzi.
- 3. Additions, deletions and withdrawals** - None.
- 4. Approval of Minutes** - The minutes of the previous meeting were read and approved.
- 5. New Business** - Tom Ferstle was introduced as the Board's new member. The selection of Chair and Vice Chair was postponed to the next meeting. The Board discussed potential Earth Hour and Earth Day events with Shelecia Bartley, Parks & Recreation Manager, including the steps necessary to replanting and maintaining the Village's butterfly garden.
- 6. Old Business** - The Board discussed alternate sources for plants for the Native Plant Sale, including Urban Habitat.

The Board discussed the logistics of the Canal Cleanup Event and of possibly holding the event during Earth Day.
- 7. Public Comments** - None.
- 8. Announcements** - The next meeting will take place on Monday April 20, at 6:30 p.m. at the recreation center.
- 9. Adjournment** - The meeting was adjourned at: 7:08

Minutes taken by Luca Bronzi

Minutes approved by: _____

On this _____ day of _____, 2015.



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www.biscayneparkfl.gov
www.BiscayneparkFoundation.org

BISCAYNE PARK FOUNDATION MINUTES

Monday, March 11, 2015 at 7:00PM
Ed Burke Recreation Center
11400 NE 9th Court Biscayne Park, FL 33161

Board Members

President
Supreme Dorvil

Vice president
Jorge Marinoni

Treasurer
Joe Chao

Secretary
Marie Smith

Dorvil called the meeting to order 7:14p.m.

Roll Call: Board members: Supreme Dorvil, Joe Chao, Jorge Marinoni, Marie Smith present. In attendance, Krishan Manners and RAB member Dan Samaria.

Additions/deletions: Sylvia Linke resignation.

Approval of Minutes: Feb 9, 2015: Motion by George Marinoni, seconded by Marie Smith. Motion passed.

Treasurer's Report: RAB representative requested a check for \$400 from the Foundation account for two bathroom vanities. Balance left in RAB account after deduction is \$306.00. The Foundation donated \$50 Rec center for basketball netting. Two \$150 checks were written and donated to the two recipients of the BP employee of the year award. **Approval of Treasurer's Report:** Motion by Jorge Marinoni and seconded by Marie Smith. Motion passed.

Old Business:

Car/motorcycle show: March 7, 2015. Operated at a loss of \$160.

Food & Tunes: St. Patrick's Day Celebration: Sat, March 7th event was cancelled due to weather. Entertainment had a secure deposit of \$100 and event is rescheduled for April 4th. Jorge Marinoni was reimbursed \$188.31 for purchase of wine, beer, and cups for the event.

May 2, Cinco de Mayo Celebration: Joe Chao to research the entertainment and to report at the next meeting.

Lighting of Rec center: Krishan Manners plan to have an estimate for the Foundation by next meeting.

Sylvia Linke Resignation: Letter was submitted to the Foundation by Sylvia announcing her resignation from the BPF.

Next meeting: Monday, April 13th, 2015 @ 7:00 p.m.
Meeting Adjourned at 8:30p.m.

Minutes approved by the Board on _____.

Supreme Dorvil, President

Marie Smith, Secretary



The Village of Biscayne Park

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Telephone: 305-899-8000 Facsimile: 305 891 7241

PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill

Alternate
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING Ed Burke Recreation Center 11400 NE 9th Court – Biscayne Park, FL Monday, April 6th, 2015 at 6:30pm

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung – Chair Member – present
Andrew Olis – Vice Chair – present
Doug Tannehill – Board Member – present
Elizabeth Hornbuckle – Board Member – absent
Shanesa Mykoo, Krishan Manners and Sal Annese – staff attendance - present

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

March 16th, 2015

Motion by D. Tannehill, seconded by A. Olis and approved 3-0

5. PAINT PERMITS

- a. Rousselot – 11660 NE 8th Ave
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
- b. Del Valle – 12002 NE 8th Ave
Motion by A. Olis, seconded by D. Tannehill and approved 3-0

6. BUILDING PERMITS

- a. B & L Reality – 1055 NE 120th St – Replace garage door
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
- b. Camara – 820 NE 115th St – Window and garage door replacement
Motion by D. Tannehill, seconded A. Olis and approved 3-0
- c. Mullen – 528 NE 121st – Remodel driveway
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
- d. Barchan – 971 NE 111th St – New fence
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
* Approved as amended
- e. Castiglia – 11660 NE 8th Ave – Driveway
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
- e.a. Castiglia – 11660 NE 8th Ave – Fence installation
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
- f. Eskenazi – 11215 NE 8th Ave - Concrete driveway
Motion by A. Olis, seconded by D. Tannehill and denied 3-0
*Not within setback
- g. Datorre – 11600 NE 11th PI – Wood fence
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
- h. Prendes – 12005 NE 12th Ct – Reroof
Motion by A. Olis, seconded by D. Tannehill and approved 3-0
- i. Scotese – 921 NE 108th St – Window replacement
Tabled – Bathroom window needs to be changed to a casement window
- j. Massarelli – 10917 NE 9th Ave – Replace windows
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
- k. Flint – 12055 NE 9th Ave – Install shed
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
*approved as amended



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- I. Pena – 760 NE 116th St – Replace windows
Motion by D. Tannehill, seconded by A. Olis and approved 3-0
- m.Parris -846 NE 116th St – Replace windows
Tabled – Need clarification on windows
- n.Yiannakov – 930 NE 109th St – Replace windows
Motion by A. Olis, seconded by D. Tannehill and approved 3-0

7. Administrative Variance

None

The next meetings of the Planning & Zoning Board are Monday, April 20th, 2015 and Monday, May 4th, 2015.

8. ADJOURNMENT

This meeting was adjourned at 7:25 p.m.

Minutes approved on: _____

(Date)

By: _____

Gage Hartung, Chair Planning & Zoning Board



The Village of Biscayne Park

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PLANNING & ZONING BOARD

Gage Hartung
Chairman

Andrew Olis
Vice Chairman

Elizabeth Hornbuckle
Doug Tannehill

Alternate
Mario Rumiano

MINUTES PLANNING & ZONING BOARD MEETING Ed Burke Recreation Center 11400 NE 9th Court – Biscayne Park, FL Monday, April 20th, 2015 at 6:30pm

1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

2. ROLL CALL

Gage Hartung – Chair Member – present
Andrew Olis – Vice Chair – present
Doug Tannehill – Board Member – present
Elizabeth Hornbuckle – Board Member – present
Shanesa Mykoo, Krishan Manners and Sal Annese – staff attendance - present

3. ADDITIONS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a. Tunnell – 733 NE 118th St

4. APPROVAL OF MINUTES

April 6th, 2015

Motion by A. Olis, seconded by D. Tannehill and approved 4-0

5. PAINT PERMITS

a. Coble – 11709 NE 11th Ave

Motion by A. Olis, seconded by E. Hornbuckle and denied 4-0

b. Andino – 903-905 NE 111th St

Motion by A. Olis, seconded by D. Tannehill and denied 4-0

6. BUILDING PERMITS

a. Larkee – 1010 NE 118th St – Install back door

Motion by E. Hornbuckle, seconded by A. Olis and approved 4-0

a.a. Larkee – 1010 NE 118th St – Shed with cement foundation

Motion by E. Hornbuckle, seconded by D. Tannehill and approved 4-0

b. Minkin – 1050 NE 121st St – According shutters

Motion by E. Hornbuckle, seconded by A. Olis and approved 4-0

c. Arias – 831 NE 109th St – Remodel driveway

Motion by A. Olis, seconded by D. Tannehill and approved 4-0

c.a. Arias – 831 NE 109th St – Replace windows and doors

Motion by D. Tannehill, seconded by E. Hornbuckle and approved 4-0

d. Guzman – 11414 NE 9th Ave - Reroof

Motion by A. Olis, seconded by E. Hornbuckle and approved 4-0

e. McNeil – 11935 NE 12th Ct -Reroof

Motion by E. Hornbuckle, seconded by A. Olis and approved 4-0

f. Singer – 11724 NE 11th Pl – Replace windows

Motion by D. Tannehill, seconded by A. Olis and approved 4-0

g. Coetzee – 859 NE 115th St – Deck remodel and aluminum panels
(after the fact)

Motion by D. Tannehill, seconded by A. Olis and approved 4-0

h. Green Shutters LLC – 941-943 NE 107th St – Reroof

Motion by A. Olis, seconded by E. Hornbuckle and approved 4-0

i. Scotese – 921 NE 108th St – Replace windows

Motion by D. Tannehill, seconded by E. Hornbuckle and approved 4-0

j. Tannehill – 750 NE 112th St – Replace windows

Motion by A. Olis, seconded by E. Hornbuckle and approved 3-0

- D. Tannehill recues



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7. **Administrative Variance**

None

The next meetings of the Planning & Zoning Board are Monday, May 4th, 2015 and Monday, May 18th, 2015.

8. **ADJOURNMENT**

This meeting was adjourned at 6:57 p.m.

Minutes approved on: _____
(Date)

By: _____
Gage Hartung, Chair Planning & Zoning Board



PARKS &
PARKWAY
ADVISORY BOARD

Dan Keys
Barbara Kuhl
Kimberlee Misek
Robert Silverman
Randy Wagoner

PUBLIC ART
ADVISORY BOARD

Veronica Fascie
Karen Marinoni
Susan Weiss

**MINUTES
JOINT MEETING OF THE
PARKS & PARKWAY ADVISORY BOARD
and
PUBLIC ART ADVISORY BOARD**

**Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL
Thursday, April 2, 2015 at 6:30PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:30pm. Present were board members Dan Keys, Barbara Kuhl, Robert Silverman, Randy Wagoner, Karen Marinoni, and Susan. Present from Staff were Heidi Siegel, Village Manager, Krishan Manners, Public Services Manager, and Maria Camara, Village Clerk.

Barbara Kuhl makes a motion to appoint Dan Keys as the Chair and it is seconded by Randy Wagoner. Motion passes 6/0.

2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – None

Prior to comments from the Public, Manager Siegel provided the background on the project. Financing of \$50,000 obtained through Miami Dade County, who look to have the project completed by end of July. Funding can only be used for signage and landscaping. RFQ 2015-02 was issued on Jan. 28, 2015 and two (2) bids were received, which were then presented to the Review Committee consisting of Heidi Siegel, Krishan Manners and Dan Keys. The contract was awarded to Savino Miller ** Design.

Adriana Savino and Barry Miller from Savino & Miller Design Studio were in attendance at the meeting.

Janey Anderson: Likes the sign. How true to the color as represented in the sketch?

Adriana Savino explained they are looking for a rustic color.

Gary Kuhl: Concerned that the birds would invite vandalism.



Jorge Marinoni: Concerned with sharp edges.

Andrew Olis: Better to have a break-away sign

Commissioner Barbara Watts: Was any other font considered?

Susan Weiss: Likes the design and interchanging of birds. Perhaps consider a squirrel.

Junior Fuenmayor: Concerned with plant suggestions and durability.

4. NEW BUSINESS

a. Community Signage and Landscape Project

Dan Keys: As discussed at the Parks & Parkway Advisory Board –

- Concern if lettering will read which is dependent of plant materials behind it.
- On sign material, where it goes into the base, steel has certain durability and what is durability when it meets the concrete.
- Were any other materials considered with better durability.
- Is curbing considered as necessary.
- Will base be flush with the ground.
- What are other site locations that have the corten steel.
- Is the provision of a curb a requirement.

Barry Miller: Strongly suggests curb for protection of sign and landscaping. Will look into a break-away sign for liability purposes.

- Does the front of the sign need to be lit.
- Was there consideration to have a sign taller than 5'.

Manager Siegel confirms that Village code will dictate the size, but will look at County Code as well.

Commissioner Watts confirms that all sizes will be the same size.

Barry Miller will do a mock-up of the sign to gauge the visibility of landscaping behind it.

Junior Fuenmayor: Will it change the look if you just improve the lettering?

Adriana Savino: By adding another material, or improve lettering, it will add cost and create problems.

Dan Keys: Suggests a location for a sign at Village entrance on southern border on golf course side.



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Dan Keys: Due to required landscaping maintenance, suggest a paving material, ie, slabs, to open up view to the base of the sign.

Dan Keys: On idea of birds, how do you see it as a critical element?

Adriana Savino: Thought process is that it is an important part of the sign to represent the Village and to give character and whimsy.

Barbara Kuhl: Likes the sign a lot and the birds. Gives it character. Asks that the birds used are those found in Biscayne Park and native to South Florida. On curb, it will clean up the end and set off the sign. Rather do a good job with a good curb.

Dan Keys: Consider a scale of plant material to the sign. Do not put a restriction on Savino & Miller to only choose native planting. Consider irrigation requirements. Would like plant material to be what we can duplicate thematically on other portions of medians. Will plant material schemes all be the same.

Adriana Savino: Could consider doing different on certain streets. Sun, shade, visibility also a consideration.

Gary Kuhl: Started with a theme of native plants in the Village and should continue that theme.

Commissioner Anderson: Would like to see lighting in back to lighten up the lettering.

Manager Siegel: The time frame is for Savino & Miller to go back and work on design. Then bring final design for Commission approval at the May 5th meeting.

5. ADJOURNMENT – Meeting was adjourned at 7:31pm.

These are the minutes of the FINAL meeting of the Joint Parks & Parkway Advisory Board and Public Art Advisory Board. No subsequent meeting was scheduled to allow for the formal approval of the minutes.



**CODE
COMPLIANCE
BOARD**

**Gary Kuhl
Chairman**

**Harvey Bilt
Dale Blanton
Linda Dillon
Jenny Johnson-
Sardella**

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**MINUTES
CODE COMPLIANCE BOARD
Ed Burke Recreation Center
11400 NE 9th Court – Biscayne Park, FL
Monday, April 13th, 2015 at 7:00pm**

1. CALL TO ORDER

This meeting was called to order at 7:00 p.m.

2. ROLL CALL

Gary Kuhl – Chair – present
Harvey Bilt – Vice Chair – present
Dale Blanton – present
Linda Dillon – present
Jenny Johnson – Sardella – present
Staff attendance - Reginald White, Shanesa Mykoo and Krishan Manners

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

- Addition of item 6.a.

4. APPROVAL OF MINUTES

March 10th, 2015

Motion by D. Blanton, seconded by H. Bilt and approved 5-0

5. NEW BUSINESS

- a. Jo Beth Thomas – 665 NE 116th St – Non – approved pointed pyramid shaped dome markers: Case# 15-0191
-Motion by L. Dillon, seconded by J. Sardella and approved 5-0
- In compliance, case closed.
- b. Joan C Thompson – 750 NE 116th St – Dirty roof and discolored exterior surfaces of the house. Case# 15-0183
-Motion by D. Blanton, seconded by L. Dillon and approved 5-0
-Not in compliance and postponed 3 months to be in compliance with code.
- c. Carolyn Jobson & H. Anthony Wisdom – 11000 NE 9th Ave - Dirty and molded roof: Case#15-0123
-Motion by D. Blanton, seconded by H. Bilt and approved 5-0
-Not in compliance, fine of \$50 and daily fine of \$10 effective April 14th, 2015.
- d. Rene Alvarez & W. Rosalba – 981 NE 113th St - Dilapidated and dirty fence: Case# 15-0078
- Motion by L. Dillon, seconded by H. Bilt and approved 5-0
- Not in compliance, postponed until May 11th, 2015.
- e. Ludwig Nicholas Ladas II – 713 NE 119th St – Dirty roof and chimney, foliage is overgrown on the house: Case# 14-0312
- Motion by D. Blanton, seconded by J. Sardella and approved 5-0
- Case closed.
- f. Juan Casuso – 11921 NE 8th Ave – Dirty roofline and chimney: Case# 15-0130
-Motion by D. Blanton, seconded by L. Dillon and approved 5-0
- In compliance, Case closed.
- g. Michael Watson & W Maria Del Pilar - 11433 NE 6th Ave– Dirty roof: Case# 15-0201
- Motion by J. Sardella, seconded by H. Bilt and approved 5-0
- In compliance, case closed.
- h. Nationstar Mortgage LLC – 1016 NE 117th St – Dirty and discolored exterior surfaces of the house and surfaces of the house and chimney: Case# 15-0108
-Motion by D. Blanton, seconded by J. Sardella and approved 5-0
- Not in Compliance, \$50 fine and daily \$10 fine effective April 14th, 2015.



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6. OLD BUSINESS:

- a. 11770 Griffing Blvd – Arthur Whitelaw Neitlich – Overgrowth of vines on the white lattice: Case# 15-0052
-Motion by D. Blanton, seconded by J. Sardella and approved 5-0
-In compliance, case closed.
- b. 1002 NE 116th ST – Linda Domin – Front yard needs maintenance – Case# 14-0350
-Motion by L. Dillon, seconded by J. Sardella and approved 5-0
- Postponed until May 11th, 2015.

7. FINE REDUCTION

- a. Miguel G Negrete – 11601 NE 10th Ave – Electrical work done without a permit in regards to the accessory structure: Case# 14-0409
-Motion by H. Bilt, seconded by J. Sardella and approved 4-1 (G. Kuhl opposed vote)
-In compliance, resident needs to pay \$375.00 within 30 days on or by May 14th, 2015.

8. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING

The next meeting of the Code Compliance Board is Monday, May 11th, 2015.

9. ADJOURNMENT

This meeting was adjourned at 7:40 p.m.

Minutes approved on _____

By: _____
Gary Kuhl, Chair



PUBLIC ART
ADVISORY BOARD

Ximena Datorre
Karen Marinoni
Susan Weiss

MINUTES
PUBLIC ART ADVISORY BOARD
Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL
Wednesday, April 8, 2015 at 6:00PM

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:07pm. Present were board members Karen Marinoni, Susan Weiss and Ximena Datorre. Also present was Village Clerk Maria.

The Board welcomed new member, Ximena Datorre.

2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – None
4. APPROVAL OF MINUTES – Karen Marinoni makes a motion to approve the minutes of March 11, 2015, and it was seconded by Susan Weiss. All in favor. Motion carries 3-0.
5. OLD BUSINESS –
 - a. Status of sculpture for pet waste station locations: Since prior board members who were working on this project no longer on the board, the current board will begin the search again on who can fabricate and the cost. To be added at next month's meeting agenda.
 - b. Call to Artists: This project has been tabled for now until there is a full board.
 - c. Photo Contest: Board member Susan Weiss presented the idea at the April 7th Commission meeting and it was accepted. Clerk Camara to post on website and send an e-mail blast to begin the contest. It was agreed that board members and Village employees can enter the contest since winners will be selected by public voting.
6. NEW BUSINESS – <None>



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7. NEXT MEETING DATE – Wednesday, May 13, 2015, at 6:00pm.
 8. ADJOURNMENT – Meeting was adjourned at 6:30pm.
-

Minutes approved on _____.



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CODE
COMPLIANCE
BOARD

Gary Kuhl
Chairman

Harvey Bilt
Dale Blanton
Linda Dillon
Jenny Johnson-
Sardella

MINUTES

Special Meeting

CODE COMPLIANCE BOARD

Ed Burke Recreation Center

11400 NE 9th Court – Biscayne Park, FL

Monday, April 27th, 2015 at 7:00pm

1. CALL TO ORDER

This meeting was called to order at 7:45 p.m.

2. ROLL CALL

Gary Kuhl – Chair – present
Harvey Bilt – Vice Chair – absent
Dale Blanton – present
Linda Dillon – present
Jenny Johnson –Sardella – absent

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. APPROVAL OF MINUTES

5. NEW BUSINESS

6. OLD BUSINESS:

7. FINE REDUCTION

- a. Lucita Compere – 11251 NE 11th PL: Case# 02-355, 03-192, 03-195, 03-196, 03-197, 05-191.
-Motion by D. Blanton, seconded by L. Dillon and approved 3-0
Fine reduced to \$20,000, seller has 60 days to pay fine regardless if property is closed.
Effective April 27th, 2015.

8. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING

The next Code Compliance Board meeting is Monday, May 11th, 2015.

9. ADJOURNMENT

This meeting was adjourned at 8:15 p.m.

Minutes approved on _____

By: _____

Gary Kuhl, Chair



RECREATION
ADVISORY BOARD

Dan Samaria
Chairman

Ivette Cordero
Elizabeth Goldman
Andrew Hahn
Rosemary Wais

MINUTES

RECREATION ADVISORY BOARD

Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL
Tuesday, March 24, 2015 at 7:00PM

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 7:10pm. Present were board members Dan Samaria, Andrew Hahn, Elizabeth Goldman, Ivette Corredero and Rosemary Wais. Also present was Parks and Recreation Manager Shelecia Bartley.
2. AGENDA ADDITIONS AND DELETIONS - None
3. APPROVAL OF MINUTES –No minutes were approved.
4. NEW BUSINESS –
 - a. At the beginning of the meeting all of the board members introduced themselves to the public. Dan Samaria was re-elected Chairman of the board. Motion was made by Elizabeth Goldman. Seconded by Ivette Corredero. All in favor 5/0. Elizabeth Goldman was elected Vice Chair. Motion made by Chairman Samaria, seconded by Ivette Corredero. Motion carried 5/0. Manager Bartley was elected to take the minutes. Motion made by Rosemary Wais, seconded by Andrew Hahn. Motion carried 4/1. Chairman Samaria voted no. A change was noted by Ivette Corredero that her name was misspelled and need to be corrected.
 - b. Board Discussed what has been done in the past for Earth Hour. Motion made by Chairman Samaria to take over the event next year. Motion was seconded by Elizabeth Goldman. All in favor 5/0.
 - c. Board discussed the upcoming community yard sale. Manager Bartley gave information (date, time, cost) to participate in the event. Board suggested asking fellow residents to donate items to the recreation board so they can sell it and donate the proceeds to the recreation center. Manager Bartley also informed the board about the Villages Earth Day event on April 18th from 9am-noon. Board decided to have a kids' corner (Arts and Crafts center) and would provide a banner for the youth to decorate.
 - d. Board members asked the Chairman Samaria: What is the purpose of the board? What is their function? What is expected of them?



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What do they do? The board determined that each member would go home and next meeting report what the purpose of the board is. Board also requested that the Park Manager create a wish list of items that the recreation center needs.

5. OLD BUSINESS –

- a. Egg Hunt- Board discussed their role in the egg hunt. They will have a table at the egg hunt event and have an egg guessing contest. Manager Bartley also provided an update on the event.

- b. Chairman Samaria provided the board with an update on the popcorn machine and informed board that the acrylic door was replaced and the bottom door on the machine was replaced for free by the company.

6. NEXT MEETING DATE – Tuesday, April 28th, 2015, at 7:00pm

7. PUBLIC COMMENT- Jared Susi: inquired about the park getting a tennis court and exercise equipment. The board members also agreed that exercise equipment might be a way to draw more residents to the park.

8. ADJOURNMENT – Meeting was adjourned at 8:20pm.

Minutes approved on _____ 4/28/15 _____.



RECREATION
ADVISORY BOARD

Dan Samaria
Chairman

Ivette Cordero
Elizabeth Goldman
Andrew Hahn
Rosemary Wais

MINUTES
RECREATION ADVISORY BOARD

Ed Burke Recreation Center, 11400 NE 9th Ct., Biscayne Park, FL
Tuesday, April 28, 2015 at 7:00PM

1. CALL TO ORDER- The meeting was called to order at 7:05pm.
2. ROLL CALL – Present were board members Dan Samaria, Andrew Hahn, Elizabeth Goldman and Rosemary Wais. Ivette Corredero was absent.
3. AGENDA ADDITIONS AND DELETIONS –Additions: 5B. Movie Night Discussion, 5C. Meet with other boards to discuss fund raising, 6D. Purpose of Board Discussion Results
4. APPROVAL OF MINUTES –Motion was made by Chairman Samaria to accept the Minutes from the March 24th meeting with the following corrections to be made: Introduction of board members, that each board member is to state what they feel the purpose of the board is, the correct spelling of Ivette Corredero's last name as well as the change of the start time of meeting to 7:10pm. Second by Elizabeth Goldman. All in Favor 4-0.
5. NEW BUSINESS –
 - a. Dan Samaria brings up the discussion of having the BP Foundation to sell Beer/Wine at RAB sponsored Events. Reads an email from BP Foundation Treasurer Joe Chao. Chairman Samaria makes a motion to allow the BP Foundation to selling Beer/Wine at RAB sponsored events as long as it's not events involves children. Seconded by Andrew Hahn. All in Favor 4-0.
 - b. Board Discussed Movie Night event and having a table. Rosemary Wais makes a motion to have a table at the Movie Night on May 9th. Andrew Hahn Seconds the motion. All in Favor 4-0.
6. OLD BUSINESS –
 - a. Egg Hunt- Board discussed their role in the Egg Hunt. Chairman Samaria informed the board that his personal business Creepy Critters collected \$102 and Commissioner Heyman donated \$20. The monies collected will be donated and a check will be written out



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to the Village. It was also discussed for the prize counting that should be moved to earlier in the event to accommodate the children.

- b. Rosemary Wais introduces a procedure to donate money to the Village on behalf of the Recreation Board and this policy was mentioned that it can be used by any organization that wants to donate money can use this procedure. There was consensus to have Chairman Samaria discuss the proposed procedure with the Village Clerk.
- c. Rosemary Wais introduces the Annual Biscayne Park Bike Race. Board discussed all of the materials (helmets, flags), staff (officers, photographer), and things (numbers, prizes, etc.) needed to have the bike event. Chairman Samaria made a motion to make the entry fee \$2. No one seconded the motion. Motion fails for lack of second. Chairman Samaria stated that his company will donate the water and snack for the participants. A new motion was proposed by Chairman Samaria for a \$5 entry fee. It was seconded by Andrew Hahn and all in favor 4-0. Chairman Samaria makes a motion that Rosemary Wais will delegate tasks/assignments for the bike race event. Seconded by no one. Motion fails for lack of second. Chairman Samaria makes a motion to give out medals instead of trophies. Seconded by Elizabeth Goldman. All in favor 4-0.
- d. Expectations of the board:

Rosemary Wais: Make sure that everyone works to better the atmosphere of the recreation center, promote and participate in events.

Elizabeth Goldman: Assist the Village in growing the recreation center, sports, events, etc. Recognize the needs of the park, and create ideas and help get ideas implemented.

Andrew Hahn: Highlight the RAB involvement in the community, become a Q & A resource to the community. Also get a profile page on the website for the RAB to relay information as well as to get feedback from families in the community as to why they moved to the Village and what would entice them to come to events at the park. It was observed that the board could use Commissioner Ross as a resource to get RAB information out to the community.

Chairman Samaria wants to get the agenda out a week before the meeting. Chairman Samaria wants the board to give advice and suggestions to the commission to make recreation better. He also



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will be going in front of the various boards to speak to them about group fundraising.

7. PUBLIC COMMENT- No Public Comment
8. NEXT MEETING DATE – Tuesday, May 26th, 2015, at 7:00pm
9. ADJOURNMENT – Motion made by Rosemary Wais. Second by Elizabeth Goldman. All in Favor 4-0 .

Meeting was adjourned at 8:15pm.

Minutes approved on _____.