



# Village of Biscayne Park

## Commission Agenda Report

**Village Commission Meeting Date:** August 4, 2015

**Subject:** Acceptance of Board Minutes

**Prepared By:** Maria C. Camara, Village Clerk

**Sponsored By:** Staff

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### Background

The Board Minutes as listed below are being provided for the Commission's review and acceptance. If the minutes provided have not yet been approved by the Board, they are noted as DRAFT.

**Staff Recommendation:** Acceptance at Consent

### Attachments

- Recreation Advisory Board - November 25, 2014
- Recreation Advisory Board - February 24, 2015
- Recreation Advisory Board - June 23, 2015
- Parks & Parkway Advisory Board - May 20, 2015
- Parks & Parkway Advisory Board - June 17, 2015
- Parks & Parkway Advisory Board - July 15, 2015 DRAFT
- Code Compliance Board - June 8, 2015 DRAFT
- Code Compliance Board - July 13, 2015 DRAFT
- Planning & Zoning Board - July 6, 2015
- Planning & Zoning Board - July 20, 2015 DRAFT
- Public Art Advisory Board - July 8, 2015 DRAFT



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

### RECREATION ADVISORY BOARD

Dan Samaria  
Chairman

Ivette Cordero  
Elizabeth Goldman  
Noah Jacobs  
Dan Rodriguez

#### Alternate

Rosemary Wais

## MINUTES RECREATION ADVISORY BOARD Ed Burke Recreation Center, 11400 NE 9<sup>th</sup> Ct., Biscayne Park, FL Tuesday, November 25, 2014 at 7:00PM

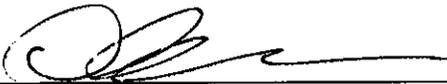
The meeting of the Recreation Advisory Board was called to order at 7:00pm.

Present were board members Dan Samaria, Noah Jacobs, Liz Goldman and Rosemary Wais.

The meeting was concluded at 8:30pm.

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Minutes approved on 2/28/15

  
\_\_\_\_\_  
Dan Samaria, Chair



**RECREATION  
ADVISORY  
BOARD**

Dan Samaria  
Chairman

Ivette Corredero  
Liz Goldman  
Noah Jacobs  
Dan Rodriguez

Alternate

Rosemary Wais

**MINUTES  
RECREATION ADVISORY BOARD  
Ed Burke Recreation Center, 11400 NE 9<sup>th</sup> Ct., Biscayne Park, FL  
Tuesday, February 24, 2015, 2014 at 7:00PM**

The meeting of the Recreation Advisory Board was called to order at 7:00pm.

Present were board members Dan Samaria, Ivette Corredero, Liz Goldman, and Rosemary Wais.

The meeting was concluded at 8:30pm.

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Minutes approved on \_\_\_\_\_

*2/28/15*

\_\_\_\_\_  
Dan Samaria, Chair



**RECREATION  
ADVISORY BOARD**

**Dan Samaria  
Chairman**

**Ivette Corredero  
Elizabeth Goldman  
Andrew Hahn  
Rosemary Wais**

**MINUTES  
RECREATION ADVISORY BOARD**

**Ed Burke Recreation Center, 11400 NE 9<sup>th</sup> Ct., Biscayne Park, FL  
Tuesday, June 24, 2015 at 7:00PM**

1. CALL TO ORDER- The meeting was called to order at 7:09pm.
2. ROLL CALL –Present were board members Dan Samaria, Andrew Hahn, and Rosemary Wais. Ivette Corredero arrived at 7:31pm. Absent- Elizabeth Goldman. Also present was Parks and Recreation Manager Shelecia Bartley.
3. AGENDA ADDITIONS AND DELETIONS – Deleted 5C and 6A.
4. APPROVAL OF MINUTES –Motion was made by Chairman Samaria, Seconded by Andrew Hahn. All in Favor 3-0 Pending changes were made to Minutes from May 26<sup>th</sup> 2015 Meeting.
5. OLD BUSINESS –
  - a. Chairman Samaria gave the board an update on the 9/11 Event. He informed the staff that he is in the process of trying to find a color guard and bugle call for the event.
  - b. Rosemary Wais gave the board an update on the bike race. Board member Wais has finalized most of the details and presented the board with draft of the banner for the race. Motion was made to deny the two designs that were submitted. Motion made by Dan Samaria, Seconded by Andrew Hahn, all in favor 3-0. Ivette Corredero stated she will change the banner to the original designed that was voted upon.
6. NEW BUSINESS –
  - b. Chairman Samaria provided the board with an update that the Recreation Advisory Board would be from now on hosting the Children's Safety Day Event. A motion was made by Chairman Samaria for the board to moving forward to host the Children's Safety Day event. Seconded by Andrew Hahn. All in Favor 4-0.



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- c. Chairman Samaria inquired about having the RAB advertised on the Comcast Chanel that broadcast the Commission Meetings. Manager Bartley informed Dan Samaria that she did not have the answers at the moment but would direct him to the correct person in charge of the advertisement on Comcast. Topic that was discussed does not involve the recreation board and the information will be passed on to administration.
- d. Discussion about supplies that are needed for the recreation center and the board stated that if the recreation center needs supplies the board would purchase. Rosemary Wais made a motion to designated funds to pay for the ping-pong table supplies. Seconded by Dan Samaria, All in favor 4-0.
- e. Topic that was discussed does not involve the recreation board and the information will be passed on to administration.

7. PUBLIC COMMENT –No Public Comment
8. FUTURE CALENDAR EVENT- Children's Safety Day August 15<sup>th</sup> 2015, 9am-12 Noon
9. FUTURE FUND RAISING- No Future Fund Raising Ideas
10. ANNOUNMCENTS/SCHEDULE OF EVENTS- Next meeting Tuesday July 28<sup>th</sup> 2015 at 7:00pm.
11. ADJORNMENT- Tuesday, June 23<sup>th</sup>, 2015, at 8:10pm

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Minutes approved on

7/28/15   




PARKS &  
PARKWAY  
ADVISORY BOARD

Dan Keys  
Chairman

Barbara Kuhl  
Kimberlee Misek  
Robert Silverman  
Randy Wagoner

**MINUTES**  
**PARKS & PARKWAY ADVISORY BOARD**  
**Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court**  
**Wednesday, May 20, 2015 at 6:00 PM**

1. CALL TO ORDER AND ROLL CALL – Barbara Kuhl, Robert Silverman and Dan Keys were present; Kimberlee Miseke and Randy Wagoner were absent. Krishan Manners and Cesar Hernandez represented Staff.
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) - Dan Samaria of the Parks and Recreation Board spoke and requested the support of the Parks and Parkways Board for fund raising activities. Discussion suggested that a well-presented proposal that was in accordance with Village policy would be necessary for any fund raising to be successfully accepted by the Commission. Parks and Parkways Board members were supportive of such efforts.
4. APPROVAL OF MINUTES – None.
5. OLD BUSINESS
  1. **General median maintenance** – Routine.
  2. **Tree removal and tree trimming issues** – Work has not commenced.
  3. **Athletic field turf maintenance** – Post and pre-emergent herbicides are being used as well as mole cricket bait. Staff is considering sprigging or sodding bare spots. Fertilization continues.
  4. **Highway Beautification Grant Proposal made for median of NE 6<sup>th</sup> Ave** – Work has not commenced. Staff advised that the irrigation timer dislocated by a traffic accident had been located at the Public Works facility, but the vacuum breaker assembly was gone and were assumed to have been destroyed by said accident and subsequently discarded.
  5. **Sixth Ave. Bridge Grant** – No news.
  6. **Discussion of path forward for design and construction of secondary entrance signage related to grant**



**funding** – Final design and bidding discussions were in process between the Manager and the Landscape Architect.

7. **Tree Fertilization** – Work has not commenced.

8. **Million Orchid Project of Fairchild Garden** – Cesar Hernandez advised that he had learned through attendance at a workshop at Fairchild Tropical Botanic Garden, that June is the best time to install orchids in trees because rain is expected during this month that would help to establish the plants. Barbara Kuhl advised that she and Gary had 12 orchids to donate and Luca of the Ecology board had some phalenopsis. Another resident “Nina” had some plants as well. Barbara advised that she would coordinate collection of donated plants and that she would pick up the “liquid nails” glue and would provide some twine for the installation process.

9. **New proposed swale ordinance** – No discussion.

10. **Discussion of landscaping for new administration building** – Krishan Manners mentioned that no plans had been proposed, but that the final Civil drawing had just been presented to the Village.

7. NEW BUSINESS

A. None

NEXT MEETING DATE – Set for June 17, 2015

ADJOURNMENT – the meeting adjourned at 7:07 PM.

Minutes of May 20, 2015 were approved on \_\_\_\_\_

By: \_\_\_\_\_  
Dan Keys, Chair



PARKS &  
PARKWAY  
ADVISORY BOARD

Dan Keys  
Chairman

Barbara Kuhl  
Kimberlee Misek  
Robert Silverman  
Randy Wagoner

**MINUTES**  
**PARKS & PARKWAY ADVISORY BOARD**  
**Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court**  
**Wednesday, June 17, 2015 at 6:00 PM**

1. CALL TO ORDER AND ROLL CALL – Barbara Kuhl, Kimberlee Misek and Dan Keys were present; Robert Silverman and Randy Wagoner were absent. Krishan Manners represented Staff.
2. AGENDA ADDITIONS AND DELETIONS – See item 7C.
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – None
4. APPROVAL OF MINUTES – The Minutes of January 21, 2015 and March 18, 2015 were approved unanimously.
5. OLD BUSINESS
  - A. **General median maintenance** – Routine.
  - B. **Tree removal and tree trimming issues** – Work has not commenced. The Board discussed its desire to see that available funding was used to address the more serious tree issues. Krishan advised that his intent was to address safety concerns first and progress to serious clearance issues, structural pruning and appropriate tree removal.
  - C. **Athletic field turf maintenance** – Post and pre-emergent herbicides had been used, but did not appear to have worked. Staff advised that they would be contacting the contractor to move forward.
  - D. **Highway Beautification Grant Proposal made for median of NE 6<sup>th</sup> Ave** – An extension for completion of this project had been approved through December 2015. Dan suggested that the type of palm in this planting could be grown at the Public Works facility, such that replacement palms could be readily available for planting when damage occurs.
  - E. **Sixth Ave. Bridge Grant** – Staff is ready to plant and requested that Mr. Keys mark the location for planting. He advised that he would be glad to do so and requested that he be contacted when staff was going to do the work so that he could assist in laying out the plantings.



He added that marking the ground in advance of the planting was not the best way to accomplish this.

F. **Discussion of path forward for design and construction of secondary entrance signage related to grant funding** – Solar lighting was being investigated. Staff was not yet sure if the budget would provide for this. The necessary surveys were being paid for through the CITT fund. The Board questioned if curbs would be provided – staff was not sure. The Board questioned the proposed location for the 107 street sign and was concerned that it might be too far from the actual entrance of the Village. Staff would advise.

G. **Tree Fertilization** – In progress.

H. **Million Orchid Project of Fairchild Garden** – Staff installed 18 orchids in trees at the Recreation Center with the assistance of Barbara and Gary Kuhl.

I. **New proposed swale ordinance** – In discussion by the Commission.

J. **Resolution of “Conflicting Tree Location” issues** – See Item #5.2.

K. **Restoration of 6<sup>th</sup> Ave irrigation** – No progress.

L. **Discussion of landscaping for new administration building** – No plans had been developed and Mr. Manners believed that there was only adequate funding for the placement of sod. He advised that he would provide a digital file of the site plan to the Board (Kemberlee Misk) so that prints could be made for future planning purposes.

## 7. NEW BUSINESS

A. **Discussion regarding proposal to repurpose athletic field** – The Board proposed and unanimously passed the following motion: “That the Board recommends that the Village not proceed with any plan that would repurpose the athletic field at the Ed Burke Recreation Center”. The Board discussion centered on its assertion that it is short sighted to destroy the Athletic Field uses in perpetuity by the installation of some other use or uses in the spaces necessary for proper athletic field configuration.

B. **Discussion of changes made to landscape in front of 113 Street entrance sign** – Mr. Keys presented the proposal that the landscaping installed by the previous administration in front of the entrance sign at 113 Street be removed. He pointed out that the landscaping for the sign had been professionally designed by a



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landscape architect and that the concept of having a clear or minimalistic ground plain in front of the sign had been an important design consideration during the design process. He further added his opinion that the three layered and very formal planting was simply bad design, particularly in context with the informal design of the rest of the landscape. He pointed out that the installation of the plant material in question was never brought before the Board and in spite of his requests for information regarding the impetus for the planting, no such information had been provided. Barbara Kuhl was of the opinion that she did not mind the landscaping and that it was not worth the argument. Kimberlee Misek advised that she would like an opportunity to look at the planting before commenting. It was agreed that further discussion would take place at the next meeting.

C. **Discussion regarding change in meeting time.** Krishan Manners asked the Board if in light of the fact that some members were finding it difficult to make meetings due to the 6 PM start time, the Board proposed and unanimously passed the following motion: **“That 7 PM be set as the meeting time of the Parks and Parkway Board”**

NEXT MEETING DATE – Set for July 15, 2015

ADJOURNMENT – the meeting adjourned at 7:05 PM.

Minutes of June 17, 2015 were approved on \_\_\_\_\_

By: \_\_\_\_\_  
Dan Keys, Chair



PARKS &  
PARKWAY  
ADVISORY BOARD

Dan Keys  
Chairman

Barbara Kuhl  
Kimberlee Misek  
Robert Silverman  
Randy Wagoner

**MINUTES**  
**PARKS & PARKWAY ADVISORY BOARD**  
**Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court**  
**Wednesday, July 15, 2015 at 7:00 PM**

1. CALL TO ORDER AND ROLL CALL – Barbara Kuhl, Kimberlee Misek, Robert Silverman, Randy Wagoner and Dan Keys were present; Commissioner Barbara Watts was in attendance as an audience member. No staff members were present as Krishan Manners had a last minute urgent matter to attend to.
  2. AGENDA ADDITIONS AND DELETIONS – Budget discussions. See new business.
  3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – As indicated below.
  4. APPROVAL OF MINUTES – The Minutes of May 20<sup>th</sup> and June 17, 2015 were approved unanimously.
  5. OLD BUSINESS
    - A. **General median maintenance** – No Staff Report was available.
    - B. **Tree removal and tree trimming issues** – Work has commenced. The Board discussed some of the work that had been done on 113 Street at 8<sup>th</sup> Court as being poorly executed. In particular, sloppy chainsaw work that caused damage and the stub cutting of some limbs. The Board reiterated that it was desirous of having major, equipment intensive work accomplished by the contractor, leaving the minor tasks to Village staff.
    - C. **Athletic field turf maintenance** – Barbara Kuhl reported that she had been advised that the field had been fertilized and treated for mole crickets. Mr. Keys suggested that staff provide the highest levels of fertilization possible (possibly greater than now being provided) at this time in order to take advantage of the warm wet weather for recuperative growth.
- Lighting** - As a side note, Barbara mentioned that the Biscayne Park Foundation offered the Commission \$2,000 from its fund raising efforts towards “lighting” at the Recreation center. The Board discussed the advisability of doing any lighting prior to a more comprehensive study being done. Kimberlee Misek was going to see if she could get a



lighting contractor she works with to assist in the process. **A motion was made and passed unanimously: "That no lighting be installed at the Recreation Center prior to a more comprehensive lighting plan being produced."**

D. **Highway Beautification Grant Proposal made for median of NE 6<sup>th</sup> Ave** – No report given.

E. **Sixth Ave. Bridge Grant** – Barbara Kuhl reported that she had learned that staff was investigating the installation of electrical service at the bridge sight, apparently to support some sort of irrigation system. The Board did not know if this was for the installation of a pump or for timers related to a city water supply controller. Kimberlee Misek advised that contrary to previous discussions, she believed that water could be pumped from the canal.

Dan Keys questioned the need or advisability of reestablishing soil rings around the plant material recently planted. He advised that he believed that this was unneeded for the retention of irrigation water at this point **and thus wasteful of labor resources.** He added that good horticultural practices would be actually remove the soil that constituted the initial soil rings so as not to have this soil cover the roots of the plant material. **He added that soil placed on top of root systems (or allowed to erode to that location) would encourage the development of girdling roots.**

Mr. Keys advised that he had not been contacted about providing assistance to staff with the location of the ground cover plant material on the West side planting. This assistance was offered at the May meeting.

F. **Discussion of path forward for design and construction of secondary entrance signage related to grant funding** – Barbara Kuhl advised that she learned that surveys were being done for the sign locations and that bidding of necessary work was processing forward. Apparently, curbing at the sign locations would be considered as new fiscal year expenditure.

G. **Tree Fertilization** – No report.

H. **Million Orchid Project of Fairchild Garden** – No report.

I. **New proposed swale ordinance** – Barbara Kuhl reported that the Commission decided to ignore the section of the Swale Ordinance dealing with what could be planted on the Swale by residents, with the



possible exception of the issue of maintenance responsibility for those plant materials.

J. **Resolution of “Conflicting Tree Location” issues** – No report given.

K. **Restoration of 6<sup>th</sup> Ave irrigation** – No progress.

L. **Discussion of landscaping for new administration building** – **Kimberlee Misek provided site plan drawings of the new administration building, which as feared showed that there was not going to be any raised planting area division between NE 114 Street and the parking area of the facility. This is resulting in a large asphalted area, which in the opinion of the Board is unsightly. The Board had pointed out this condition to staff several months ago prior to the finalization of the site plan and asked that the condition be remedied. The Board members discussed their extreme disappointment that changes were not made prior to construction of the building.**

M. **Discussion of changes made to landscape in front of 113 st entrance sign** – No discussion.

N. **Discussion regarding proposal to repurpose athletic field** - Barbara Kuhl mentioned that Commissioner Watts had suggested a Charette for the purpose of discussing the idea of repurposing the athletic field. Commissioner Watts clarified that she did so because she thought that the issue needed more discussion even as to the advisability of any repurposing.

**The Board again discussed its previous motions against repurposing the athletic field. The Board questioned the need for a different facility and members wondered what support if any was behind the repurposing effort.** The Board members opined that various desired facilities, such as a vita course or similar exercise facility could be incorporated into the Village park system and that many discussions have taken place at Parks and Parkways and Median Review meetings over the years regarding this matter. **The Board and its several professionals and otherwise well informed members are willing to provide further advice on this matter as it and its members are charged to do by Board enabling legislation.**

## 7. NEW BUSINESS

### A. **Budget Discussion** –

1. The Board discussed the need for qualified direction of the tree-trimming contractors and suggested that funding for an Arborist be provided for this purpose. The Board discussed the general need



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for tree trimming to be addressed prior to other new projects being moved forward. **The need for specific funding for the arborist, removal of conflicting trees and dead and diseased trees and for major structural pruning of trees was discussed and encouraged.**

2. The board made and passed the the following motion, unanimously: **“That the Board recommends that a Millage Rate of 9.7 Mills be maintained in part to address the need for deferred tree maintenance”** The Board added that \$20,000 - \$50,000 could responsibly be spent in the next fiscal year to begin to address these issues. The Board further suggested that this funding, if provided, be specifically identified in a separate line item so that it could not be redirected without notice.
3. **Basketball Court – The Board discussed the condition of the Basketball Court and advised that funding should be provided in the budget for the renovation of this intensely used facility.** The Board added that concentration on providing for the maintenance, and renovation if needed of all existing facilities be provided first before new facilities are built.

NEXT MEETING DATE – Tentatively, August 26, 2015 at 7 PM.

ADJOURNMENT – the meeting adjourned at approximately 9:00 PM.

Minutes of July 15, 2015 were approved on \_\_\_\_\_

By: \_\_\_\_\_  
Dan Keys, Chair



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CODE  
COMPLIANCE  
BOARD

Gary Kuhl  
Chairman

Harvey Bilt  
Dale Blanton  
Linda Dillon  
Jenny Johnson-  
Sardella  
Laura Graves  
Alternate

## **MINUTES**

**CODE COMPLIANCE BOARD**  
**Ed Burke Recreation Center**  
**11400 NE 9<sup>th</sup> Court – Biscayne Park, FL**  
**Monday, June 8<sup>th</sup>, 2015 at 7:00pm**

### **1. CALL TO ORDER**

This meeting was called to order at 7:00 p.m.

### **2. ROLL CALL**

Gary Kuhl – Chair – present  
Dale Blanton – Vice chair – present  
Harvey Bilt – present  
Linda Dillon – chair – present  
Jenny Johnson – Sardella – absent  
Laura Graves – absent  
Staff attendance – Reginald White, Krishan Manners and Shanesa Mykoo – present

### **3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**

- Deletion of Fine reduction, item A and item B
- Deletion of New Business, Item A

### **4. APPROVAL OF MINUTES**

- April 27<sup>th</sup>, 2015  
No motion made, pending motion approval at meeting on July 13<sup>th</sup>, 2015 meeting.
- May 11<sup>th</sup>, 2015  
Motion by D. Blanton, seconded by L. Dillon and approved 4-0

### **5. NEW BUSINESS**

- Albert Eskenazi, Viviana Eskenazi – 11215 NE 8<sup>th</sup> Ave – Permit violation concerning exterior paint.  
-Deleted.
- Laura Urteaga – 11113-11111 NE 9<sup>th</sup> Ct – Electrical work done without a permit.  
Motion by D. Blanton, seconded by H. Bilt and approved 4-0  
-In compliance and case closed.
- Laura Urteaga – 11113-11111 Ne 9<sup>th</sup> Ct – Bathroom and Kitchen remodels without a permit.  
Motion by D. Blanton, seconded by H. Bilt and approved 4-0  
-In compliance and case closed.
- Augusto C. Medina – 630 NE 121th St – Painting without a permit.  
Motion by H. Bilt, seconded by L. Dillon and approved 4-0  
-In compliance and case closed.
- Julio C. Cipullo – 1070 NE 121th St – Unsightly carport/Canopy.  
Motion by L. Dillon, seconded by H. Bilt and approved 4-0  
-In compliance and case closed.  
-Resident needs to be sited on second canopy.
- Lawrence S. Gordon – 820 NE 118<sup>th</sup> St – Garbage containers not stored properly.  
Motion by D. Blanton, seconded by L. Dillon and approved 4-0  
-In compliance and case closed.
- Lawrence S. Gordon – 820 NE 118<sup>th</sup> St – Wooden pallet stored in the front yard.  
Motion by D. Blanton, seconded by H. Bilt and approved 4-0  
-In compliance and case closed.



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- h) Gabriel Ighodaro – 745 NE 117<sup>th</sup> St – Grass, weeds and shrubberies are overgrown.  
Motion by L. Dillon, seconded by D. Blanton and approved 4-0  
-In compliance and case closed.
- i) Eva M. Areias & Carlos A Lima – 741 NE 114<sup>th</sup> St – Yard debris and trees not properly maintained.  
Motion by D. Blanton, seconded by L. Dillon and approved 4-0  
-Not in compliance. \$25 fine and \$5 daily fine, commencing as of June 10<sup>th</sup>, 2015.
- j) Roberta A. Meleski EST OF – 11636 NE 7<sup>th</sup> Ave – Discolored exterior walls.  
Motion by L. Dillon, seconded by H. Bilt and approved 4-0  
-In compliance and case closed.
- k) Brian Lilburn – 430 NE 121<sup>th</sup> St – Unused /Unightly objects (junked vehicle)  
Motion by D. Blanton, seconded by H. Bilt and approved 4-0  
-Not in compliance - Abandoned vehicle  
-Owner has 5 days to remove or provide registration. \$50 fine and \$10 daily fine, commencing after June 14<sup>th</sup>, 2015.

### **6. OLD BUSINESS:**

- a. John D. Davidson JR – 711 NE 113<sup>th</sup> St – Boat not stored on an approved surface:  
Case# 15- 0126  
Motion by L. Dillon, seconded by D. Blanton and approved 4-0  
-In compliance and case closed.
- b. John D. Davidson JR – 711 NE 113<sup>th</sup> St – Junked Vehicle stored on the property:  
Case#15-0125  
Motion by L. Dillon, seconded by D. Blanton and approved 4-0  
-In compliance and case closed.
- c. Jan Wettergren – 11700 NE 9<sup>th</sup> Ave – Boat stored in the front yard: Case# 15-0091  
Motion by D. Blanton, seconded by L. Dillon and approved 4-0  
-Case dismissed.  
-Resident needs to request fine reduction for July 13<sup>th</sup>, 2015 meeting.

### **7. FINE REDUCTION**

- a. Deutsche Bank – 1108 NE 119<sup>th</sup> St – various violations: Case# 6-08-1078, 6-08-1075, 1-09-1174, 6-08-1077, 4-09-1259, 5-13-1920, 1-09-1176, 1-09-1175, 15-0017.  
-postponed per residents request.
- b. Carolyn P.Morra, Trustee Arthur Hunter Trust - 1013 NE 115<sup>th</sup> St– various violations: Case: Case# 2-10-1369, 2-10-1370, 2-10-1373, 7-12-1610, 6-13-1975.  
-postponed per residents request.

### **8. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING**

The next meeting of the Code Compliance Board is Monday, July 13<sup>th</sup>, 2015

### **9. ADJOURNMENT**

This meeting was adjourned at 7:50 p.m.

Minutes approved on \_\_\_\_\_

By: \_\_\_\_\_  
Gary Kuhl, Chair



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Alternate  
Laura Graves

## **MINUTES**

**CODE COMPLIANCE BOARD  
Ed Burke Recreation Center  
11400 NE 9<sup>th</sup> Court – Biscayne Park, FL  
Monday, July 13<sup>th</sup>, 2015 at 7:00pm**

### **1. CALL TO ORDER**

This meeting was called to order at 7:00 p.m.

### **2. ROLL CALL**

Gary Kuhl – Chair – present  
Harvey Bilt – Vice chair - present  
Dale Blanton – present  
Linda Dillon – present  
Jenny Johnson – Sardella – present  
Laura Graves – Alternate – absent  
Staff attendance – Reginald White, Krishan Manners and Shanesa Mykoo - present

### **3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS**

-Deletion of New Business, Item D and item G.

### **4. APPROVAL OF MINUTES**

- June 8<sup>th</sup>, 2015.  
Postponed until next meeting.

### **5. NEW BUSINESS**

- a. 2014 3 IH Borrower L P - 11705 NE 9th Ave – Unsightly canopy/carport on the property:  
Case# 15-0352  
-Motion by D. Blanton, seconded by L. Dillon and approved 5-0  
-In compliance and case closed.
- b. Gabriel Ighodaro - 745 NE 117th St – Dirty pool: Case# 15-0334  
-Motion to postponed until next meeting by J. Sardella, seconded by H. Bilt and approved 3-2  
-G. Kuhl and L. Dillon opposed.
- c. MPMR Holdings LLC - 10901 Griffing Blvd – Painting neighbor's wall incorrect color without village approval, wall discolored: Case# 15-0353  
-Motion by D. Blanton, seconded by H. Bilt and approved 5-0  
-Not in compliance, violation fee of \$25.00. Five days to come in compliance if resident does not comply, \$5.00 daily fee thereafter.
- d. James A. Reeder - 730 NE 121th St – Constructing a walk way without a permit:  
Case# 15-0354  
-Deleted



## *The Village of Biscayne Park*

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- e. James A. Reeder - 730 NE 121th St – Yard debris, sand pile and objects on the property:  
Case# 15-0355  
-Motion by L. Dillon, seconded by D. Blanton and approved 5-0  
-In compliance and case closed.
- f. Adele Comez - 10801 NE 10th Ave – Dilapidated wooden fence: Case# 15-0356  
-Motion by J. Sardella, seconded by D. Blanton and approved 5-0  
-In compliance and case closed.
- g. Carol M. Dickson - 1060 NE 119th St – Exterior surfaces of the house are discolored and dirty: Case# 15-0198  
-Deleted.
- h. Harry W. Fallon - 12000 NE 10th Ave – Dilapidated carport: Case# 15-0357  
-Motion by H. Bilt, seconded by D. Blanton and approved 5-0  
-Not in compliance, violation fee of \$25.00. Resident has two weeks to be in compliance.  
\$5.00 daily fine thereafter if resident does not comply.
- i. Gilles Tardif - 11119 NE 11th PL – Gravel driveway constructed without a permit:  
Case# 15-0358  
-Motion by D. Blanton, seconded by J. Sardella and approved 5-0  
-Not in compliance, violation fee of \$25.00. \$5.00 daily fine commencing as of July 15<sup>th</sup>, 2015.
- j. Steven G. Bernard - 860 NE 115th St – Overgrown hedges and plants in the front yard:  
Case# 15-0360  
-Motion by L. Dillon, seconded by D. Blanton and approved 5-0.  
-In compliance and case closed.
- k. Steven G. Bernard - 860 NE 115th St – Discolored and dirty exterior walls, storm shutters covering windows: Case# 15-0022  
-Motion by H. Bilt, seconded by J. Sardella and approved 5-0  
-Postponed until next meeting.
- l. John D. Holland - 844 NE 115th St – Yard debris in back of the house along the alley:  
Case#15-0359  
-Motion by D. Blanton, seconded by L. Dillon and approved 5-0  
-In compliance and case closed.
- m. 970 Biscayne Park RE LLC – 970 NE 120<sup>th</sup> St – Yard debris in back of the house along the alley. Case# 150316  
-Motion by D. Blanton, seconded by H. Bilt and approved 5-0  
-Not in compliance, violation fee of \$25.00. \$5.00 daily fine commencing as of July 15<sup>th</sup>, 2015.
- n. 951 NE 119<sup>TH</sup> St LLC – 951 NE 119<sup>TH</sup> St – Yard debris stored in back of the house.:  
Case#15-0317  
-Motion by J. Sardella, seconded by D. Blanton and approved 5-0  
-In compliance and case closed.



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### **6. OLD BUSINESS:**

- a. Joan C Thompson – 750 NE 116<sup>th</sup> St – Dirty roof and discolored exterior surfaces of the house: Case# 15-0183
  - Motion by H. Bilt, seconded by L. Dillon and approved 5-0
  - Postponed until next meeting.

### **7. FINE REDUCTION**

- a. Deutsche Bank – 1108 NE 119th St – various violations: Case# 6-08-1078, 6-08-1075, 1-09-1174, 6-08-1077, 4-09-1259, 5-13-1920, 1-09-1176, 1-09-1175, 15-0017
  - Motion by J. Sardella, seconded by D. Blanton to reject first offer for \$15,000.00
  - H. Bilt motioned to accept \$35,000.00, motion was not seconded. Offer of \$35,000.00 was also rejected.
- b. Carolyn P. Morra, Trustee Arthur Hunter Trust - 1013 NE 115th St– various violations: Case: Case# 2-10-1369, 2-10-1370, 2-10-1373, 7-12-1610, 6-13-1975.
  - Motion by J. Sardella, seconded by H. Bilt and approved 5-0
  - \$31,250.00 to be held by title company in order to close.
  - Property to close in 30 days then has 45 days to come into compliance and return to the board for a fine reduction.
- c. Orlando Milligan – 11925 NE 12<sup>th</sup> Ct – Property Maintenance - Paint: Case# 02-282
  - Motion by H. Bilt, seconded by D. Blanton and approved 5-0
  - Resident has 20 days to pay offer of \$1,500.00

### **8. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING**

The next meeting of the Code Compliance Board is Monday, August 10<sup>th</sup>, 2015

### **9. ADJOURNMENT**

This meeting was adjourned at 8:30 p.m.

Minutes approved on \_\_\_\_\_

By: \_\_\_\_\_

Gary Kuhl, Chair



## *The Village of Biscayne Park*

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### PLANNING & ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Elizabeth Hornbuckle  
Doug Tannehill  
Jacqueline Pallango

### MINUTES PLANNING & ZONING BOARD MEETING Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court – Biscayne Park, FL Monday, July 6<sup>th</sup>, 2015 at 6:30pm

#### 1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

#### 2. ROLL CALL

Gage Hartung – Chair Member – present  
Andrew Olis – Vice Chair – present  
Elizabeth Hornbuckle – Board Member – absent  
Doug Tannehill – Board Member – present (joined meeting at 6:35 p.m.)  
Jackie Pallango – Board Member - present  
Shanesa Mykoo, Krishan Manners and Sal Annese – Staff attendance – present

#### 3. ADDITIONS, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

#### 4. APPROVAL OF MINUTES

June 15<sup>th</sup>, 2015.  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0

#### 5. PAINT PERMITS

a. Medina – 630 NE 121<sup>st</sup> St - (after the fact)  
Motion by D. Tannehill, seconded by A. Olis and approved 4-0  
b. Mustelier – 1112 NE 117<sup>th</sup> St - (after the fact)  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0

#### 6. BUILDING PERMITS

ai. Jones – 647 NE 114<sup>th</sup> St – Install shed  
Motion by A. Olis, seconded by J. Pallango and approved 3-0  
a.ii. Jones – 647 NE 114<sup>th</sup> St - Remodel driveway  
Motion by A. Olis, seconded by J. Pallango and approved 3-0  
bi. Schubert – 11251 NE 11<sup>th</sup> Pl – Replace doors  
Motion by D. Tannehill, seconded by A. Olis and approved 4-0  
b.ii. Schubert – 11251 NE 11<sup>th</sup> Pl – Replace existing wood gate  
Motion by A. Olis, seconded by J. Pallango and approved 4-0  
c. Dial – 11501 NE 7<sup>th</sup> Ave - Install windows and doors  
Motion by D. Tannehill, seconded by A. Olis and approved 4-0  
d. Steinberg – 1010 NE 117<sup>th</sup> St - Replace windows and doors  
Motion by A. Olis, seconded by D. Tannehill and denied 4-0  
\*Need to replace window with awning.  
e. Kovach – 1114 NE 117<sup>th</sup> St – Install shutters  
Motion by A. Olis, seconded by J. Pallango and approved 4-0  
f. Palomino – 11010 NE 10<sup>th</sup> Ave – Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
g. Wise – 11465 NE 9<sup>th</sup> Ct – New roof on addition  
Motion by D. Tannehill, seconded by A. Olis and approved 4-0  
h. Romano – 725 NE 114<sup>th</sup> St – Pool and deck  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
i. Picardi – 1017 NE 116<sup>th</sup> St – Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
j. Chafin – 12020 NE 5<sup>th</sup> Ave – Reroof  
Motion by A. Olis, seconded by J. Pallango and approved 4-0



## The Village of Biscayne Park

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

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k.Chen – 1016 NE 117<sup>th</sup> St – Replace windows and doors  
Motion by D. Tannehill, seconded by A. Olis, and approved 4-0  
l.Schindler – 1008 NE 115<sup>th</sup> St – one bedroom addition  
\*Tabled – pending more information  
mi.Alvarez – 590 NE 119<sup>th</sup> St – Repair existing fence  
\*Tabled – pending more information  
mii.Alvarez – 590 NE 119<sup>th</sup> St – Repair deck  
Motion by A. Olis, seconded by J. Pallango and approved 4-0  
n.Alfaro – 11403 NE 8<sup>th</sup> Ave – Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
o.Parris – 846 NE 116<sup>th</sup> St – Replace windows  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
p.Homes for Humanity – 921-923 NE 107<sup>th</sup> St – Replace windows  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
q.Moreno – 1005 NE 116<sup>th</sup> St- Reroof  
Motion by A. Olis, seconded by J. Pallango and approved 4-0  
r.Beltran – 10840 Griffing Blvd – Remodel driveway  
\*Tabled – pending more information  
s.Winzinreid – 10907 NE 9<sup>th</sup> Ave – Remodel driveway  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
t.Deitermann Group LLC – 11900 Griffing Blvd – Install windows  
Motion by D. Tannehill, seconded by A. Olis and approved 4-0  
u.Garnett – 1155 NE 119<sup>th</sup> St – Replace fence  
\*Tabled – pending more information  
v.Olis – 530 NE 119<sup>th</sup> St – Replace windows  
Motion by D. Tannehill, seconded by J. Pallango and approved 3-0  
\*A. Olis recues from vote  
w.Dillworth – 12020 NE 12<sup>th</sup> Ct – Replace windows  
Motion by D. Tannehill, seconded by A. Olis and approved 4-0  
x.Dillworth – 10831 NE 8<sup>th</sup> Ct – Replace windows  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0  
y.Baloyra – 1012 NE 117<sup>th</sup> St – Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 4-0

### 7. Administrative Variance

None

The next meetings of the Planning & Zoning Board are Monday, July 20<sup>th</sup>, 2015 and Monday, August 3<sup>rd</sup>, 2015.

### 8. ADJOURNMENT

This meeting was adjourned at 7:36 p.m.

Minutes approved on: \_\_\_\_\_

(Date)

By: \_\_\_\_\_

Gage Hartung, Chair Planning & Zoning Board



# The Village of Biscayne Park

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

## PLANNING & ZONING BOARD

Gage Hartung  
Chairman

Andrew Olis  
Vice Chairman

Elizabeth Hornbuckle  
Doug Tannehill  
Jacqueline Pallango

Alternates  
Max Deitermann  
Mario Rumiano

## MINUTES PLANNING & ZONING BOARD MEETING Ed Burke Recreation Center 11400 NE 9<sup>th</sup> Court – Biscayne Park, FL Monday, July 20<sup>th</sup>, 2015 at 6:30pm

### 1. CALL TO ORDER

This meeting was called to order at 6:30 p.m.

### 2. ROLL CALL

Gage Hartung – Chair – present  
Andrew Olis – Vice Chair – present  
Elizabeth Hornbuckle – Board Member - present  
Doug Tannehill - Board Member – present  
Jackie Pallango – Board Member – present  
Shanesa Mykoo, Krishan Manners and Sal Annese – Staff attendance - present

### 3. OLD BUSINNES, DELETIONS OR DISCUSSIONS TO ORDER OF BUSINESS

a.Nevarez – 11311 NE 8<sup>th</sup> Ave - Reroof

### 4. APPROVAL OF MINUTES

July 6<sup>th</sup>, 2015  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0

### 5. PAINT PERMITS

a.Chen – 1016 NE 117<sup>th</sup> St  
Motion by D. Tannehill, seconded by A. Olis and approved 5-0  
b.Morton – 791 NE 116<sup>th</sup> St  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0

### 6. BUILDING PERMITS

a.Carty – 11929 NE 6<sup>th</sup> Ave – Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0  
b.Torres – 831 NE 118<sup>th</sup> St – Reroof  
Motion by D. Tannehill, seconded by A. Olis and approved 5-0  
\*Approved pending drawing of rear of house.  
c.Luft – 11803 NE 11<sup>th</sup> PI – Replace existing fence  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0  
\*Approved with change on survey.  
d.Martincak – 910 NE 120<sup>th</sup> St - Reroof  
Motion by A. Olis, seconded by E. Hornbuckle and denied 5-0  
e.Seira – 985 NE 116<sup>th</sup> St – Replace windows  
Motion by D. Tannehill, seconded by E. Hornbuckle and approved 5-0  
f.Perez – 11802 NE 8<sup>th</sup> Ave - Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0  
\*Approved pending drawing of rear of house.  
g.BP11211 LLC – 11211 NE 8<sup>th</sup> Ct – Reroof  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0  
h.Eskenazi – 11215 NE 8<sup>th</sup> Ave – Porch enclosure  
Motion by A. Olis, seconded by D. Tannehill and approved 4-1  
\*E. Hornbuckle opposes.  
i.Dawson – 842 NE 121<sup>st</sup> St - Reroof  
Motion by E. Hornbuckle, seconded by D. Tannehill and approved 5-0  
j.Garzon – 1155 NE 119<sup>th</sup> St – Replace fence  
Motion by A. Olis, seconded by D. Tannehill and approved 5-0



## *The Village of Biscayne Park*

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k.Alvarez – 590 NE 119<sup>th</sup> St – Replace fence  
Motion by D. Tannehill, seconded by A. Olis and approved 5-0  
I.Beltran – 10840 Griffing Blvd – Remodel driveway  
Motion by D. Tannehill, seconded by E. Hornbuckle and approved 5-0

### **7. Administrative Variance**

None

The next meetings of the Planning & Zoning Board are Monday, August 3<sup>rd</sup>, 2015 and Monday, August 17<sup>th</sup>, 2015.

### **8. ADJOURNMENT**

This meeting was adjourned at 7:42 p.m.

Minutes approved on: \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
Gage Hartung, Chair Planning & Zoning Board



PUBLIC ART  
ADVISORY BOARD

Amy Raymond  
Chair

Karen Marinoni  
Larry Newberry  
Susan Weiss

**MINUTES**  
**PUBLIC ART ADVISORY BOARD**  
**Ed Burke Recreation Center, 11400 NE 9<sup>th</sup> Ct., Biscayne Park, FL**  
**Wednesday, July 8, 2015 at 6:00PM**

1. CALL TO ORDER AND ROLL CALL – The meeting was called to order at 6:05pm. Present were board members Karen Marinoni, Amy Raymond, Susan Weiss, and Larry Newberry.

Notification received from Ximena Datorre of her resignation from this board.

Motion made by Susan Weiss to nominate Amy Raymond as the Chair of the Public Art Advisory Board, and it was seconded by Karen Marinoni. All in favor. Motion carries 4-0.

2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – None
4. APPROVAL OF MINUTES – Karen Marinoni makes a motion to approve the minutes of June 10, 2015, and it was seconded by Susan Weiss. All in favor. Motion carries 3-0. (Larry Newberry did not vote as he was not present at the June 10<sup>th</sup> meeting.)
5. OLD BUSINESS –
  - a. Status of sculpture for pet waste station locations: Amy Raymond to research company that fabricates metal dog designs to determine sizes, cost, designs, colors; and look to partner with DASH on designs. Also look to get contributions/funding from businesses.
  - b. Call to Artists: The board members reviewed the information provided by Susan Weiss on Call to Artists done by other cities. Susan Weiss to draft a Call to Artists for the Village and to provide for review at the August Meeting. Clerk to provide the resources used for posting the Call to Artists that were used for the mural.



## *The Village of Biscayne Park*

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- c. Photo Contest: Board members to contact Miami Shores and Miami Lakes to get information on the logistics of implementing a successful photo contest.

6. NEW BUSINESS - None

7. NEXT MEETING DATE – Wednesday, August 12, 2015, at 6:00pm.

8. ADJOURNMENT – Meeting was adjourned at 6:45pm.

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Minutes approved on \_\_\_\_\_.