



## **AGENDA**

### **Manager Selection Committee**

#### **Virtual Meeting**

**Friday, September 11, 2020, at 6:30 p.m.**

**ZOOM ID# 960 9209 4199**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**  
August 27, 2020
4. **DISCUSSION OF CANDIDATES**
6. **NEXT MEETING**  
TBA
7. **ADJOURNMENT**

The Village of Biscayne Park is inviting you to a scheduled Zoom meeting.

Committee - Village Manager Selection  
Sept. 11, 2020 - 6:30 p.m.

Join Zoom Meeting  
<https://zoom.us/j/96092094199>

**Meeting ID: 960 9209 4199**

Find your local number: <https://zoom.us/u/adqLzYODGx>

Join by Skype for Business  
<https://zoom.us/skype/96092094199>

### **Public Comment**

Anyone who wishes to provide public comment will be able to do so by participating in the Manager Selection Committee meeting via the Zoom platform and/or telephone by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of 24 hours no later than two (2) hours before the meeting via email to the Village Clerk at [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov).



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

### **Instructions on How to Watch, Listen and/or Participate in the Virtual Meeting**

To access the Zoom Virtual Public Meeting of September 11, 2020 at 6:30 pm, you have the following options:

Zoom meeting instructions for the public participants:

Download the “Zoom Client for Meetings” to your computer or laptop here: <https://zoom.us> and click on Join a Meeting. . When prompted to join a meeting, enter the meeting ID. Use the link below to join the meeting.

If you are using a tablet or smartphone, download zoom from the device’s app store.

For the September 11th, 2020 meeting please use the meeting link  
<https://zoom.us/j/96092094199>

to attend electronically and watch the meeting by computer, tablet or smartphone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions contact: [Roseann Prado, Village Clerk,](mailto:villageclerk@biscayneparkfl.gov)  
[villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov) or 305-899-8000

2. For questions on connecting to the meeting: Phone Doctor: 305-301-0732.

### **Public Comment**

#### **1. Access audio of the Zoom meeting via phone:**

You may access the audio from your phone by dialing: **305-893-4427**. When the **Meeting ID** is requested, enter **960 9209 4199** followed by # key. When asked for a participant ID, press # key. If you would like to speak during public comment, please press \*9 on your phone to activate the “raise your hand” feature of Zoom. Comments will be limited to three (3) minutes.

#### **2. Watch the meeting online and provide public comment during the meeting:**

Use the “raise your hand” feature and be recognized at the direction of the Chair. Comments will be limited to three (3) minutes.



**MINUTES**

**Manager Selection Committee**

Virtual Meeting

**Thursday, August 27, 2020**

**1. CALL TO ORDER**

Interim Village Manager, Roseann Prado, called the meeting to order at 6:30 pm.

**2. ROLL CALL**

Present - Commissioner appointees: Linda Dillon, Jill Grucan, Milton Hunter, Dan Keys and Sandor Scher; Board Chairs: Gage Hartung and Gary Kuhl; Election Candidates: William Abreu, Art Gonzales, Judi Hamelburg, Fred Jonas. Commissioner Kennedy popped in for a moment to thank everyone for participating.

Absent - Board Chairs: Amy Raymond and Jorge Marinoni; Candidate William Tudor.

**3. SELECTION OF CHAIR, VICE CHAIR AND SECRETARY**

Gary Kuhl and Sandor Scher were nominated as Committee Chair. By majority vote Gary was named Chair and Sandor was named Vice Chair. Judi Hamelburg volunteered to be Secretary then deferred to Linda Dillon, who agreed to be Secretary.

**4. DISCUSSION**

Various suggestions were made regarding procedures to be adopted for the Manager selection process and for future meetings. Consensus was that each committee participant would review all manager applicants, selecting up to ten for further discussion at the next meeting. Roseann, as Village Clerk, will send packets to all committee members by Monday, August 31. Included in the packets will be: applicant resumés, any cover letters, the employment applications and a sample of a previously used selection chart, to be supplied by Chairman Kuhl.

**6. NEXT MEETING**

Friday, September 11, 2020, was selected.

**7. ADJOURNMENT**

Gary Kuhl made a motion, second by Sandor Scher and others to adjourn. The meeting adjourned at 7:04 PM.

Respectively submitted,

Linda Dillon, Secretary