



## Village of Biscayne Park Board Member Application

Last Name		First Name			M.I.
Home Address		City	State	Zip Code	
		Biscayne Park	FL	33161	
Principal Business Address		City	State	Zip Code	
Home Telephone Number	Cell Number	Work Number			
E-Mail Address			Are you a registered voter? Yes or No		
What Board(s) are you interested in serving? (All Village Boards are listed on the reverse side of this form.) Please list in order of preference.					
List all Village Boards on which you are currently serving or have previously served. Please include dates.					
Educational qualification.					
List any related professional certifications and licenses which you hold.					
Give your present, or most recent employer, and position.					
Describe experiences, skills or knowledge which qualify you to serve on this board. (Please feel free to attach a brief resume.)					

I understand that in accordance with Florida Sunshine Law, this information becomes public and may be subject to public review.

I understand that, once appointed and annually thereafter, I may be required to complete a Financial Disclosure Affidavit in compliance with Florida Statutes.

---

Signature

---

Date

## VILLAGE OF BISCAYNE PARK BOARDS & COMMITTEES

**Planning & Zoning Board** - The duties and responsibilities of this board are to assure development compliance with the Village's Code of Ordinances and Comprehensive Plan. Building permit applications are reviewed by the board for approval prior to the issuance of a building permit. The board also serves as the local planning agency for the Village, review variance applications, and provide a recommendation to the Village Commission. Appointments are made on the basis of experience or interest, and when possible, the inclusion of architects, attorneys, business persons, engineers, general contractors or subcontractors, and licensed real estate persons are encouraged. The Planning & Zoning Board meets on the first and third Monday of each month at 6:30pm.

**Note: In order to be a member of the Planning & Zoning Board you are required to be both a resident and property owner in the Village of Biscayne Park.**

---

**Code Compliance Board** - The Village Code of Ordinances sets forth procedures for enforcement of its codes, and provides an equitable, expeditious, effective and inexpensive method for enforcing the codes and ordinances. If a resident is given a citation for a code violation, the case is brought before this board by the Code Compliance Officer. This board is granted the authority to then impose administrative fines and other no criminal penalties for violations of said codes and ordinances. Appointments are made on the basis of experience or interest, and when possible, the inclusion of architects, attorneys, business persons, engineers, general contractors or subcontractors, and licensed real estate persons are encouraged. The Code Compliance Board meets on the second Monday of each month at 7:00pm.

**Note: In order to be a member of the Code Compliance Board you are required to be both a resident and property owner in the Village of Biscayne Park.**

---

**Parks & Parkway Advisory Board** - The duties and responsibilities of this board are: To study the existing system of parks and parkways and to make recommendations for their improvement; to make special studies and surveys as requested by the Village Manager or Commission and advise and make recommendations accordingly; to study the land area of the Village and make recommendations to the Commission, or the Village Manager on the possible acquisition of parcels of land which appear to be desired extensions of the Village's parks and Parkway systems. The Parks & Parkway Advisory Board meets on the third Wednesday of each month at 7:00pm.

---

**Public Art Advisory Board** - The duties and responsibilities of this board are: To act in the public interest of the Village by advising the Commission on general policies regarding visual arts in the Village; to make recommendations to the Commission regarding the selection, placement and maintenance of loaned, donated or acquired works of art for Village property; to provide the Commission with information regarding funding and grant sources for public art activities and objects; to enlist and encourage public support; and seek to improve the visual quality of public spaces. Qualification of members: The candidate's profession, degrees, training and interest in visual arts, art history, design or related fields will be taken into consideration. The board meets the second Wednesday of each month at 6:00pm.

---

**Public Safety Advisory Board** - The duties and responsibilities of this board are: To serve as an advisory committee to the Village Commission regarding public safety management. Assist in the implementation of the Village's public safety management program by developing and recommending approval of policies and making recommendations to the Village Commission on public safety related issues. Upon Village Commission direction, the Public Safety Advisory Board shall review and/or recommend to the Village Commission public safety management policies, policy changes, and long range plans; the Public Safety Advisory Board shall respond to the Village Commission and the Village Manager requests, within the designated time, for advice on matters related to public safety services; the Public Safety Advisory Board shall present the Village Commission with an annual report of key actions and issues and its annual work program. Qualification of members: The candidate's experience in the field of engineering, law enforcement, urban planning, construction, electrical, and/or research/analytics, is preferred. Board meetings TBA.

---

**Grant Writing Advisory Board** - The duties and responsibilities of this board are: To identify grant opportunities that are consistent with the Village Commission's policy goals and the Village's adopted plans, as well as consistent with the construction and/or enhancement of public assets. Upon Village Commission request, the Grant Writing Advisory Board shall seek out grants; will submit all proposed grant opportunities to the Village Commission for approval prior to the preparation of and submittal of any grant applications; it shall provide the monetary cost to the Village and any Village obligations that will be required if the grant is awarded and accepted; it will report to the Village Commission any grants that are accepted by the grant awarding agency. Board meetings TBA.