



# *The Village of Biscayne Park*

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305 899 8000 Facsimile: 305 891 7241

## AGENDA

### Special Virtual Commission Meeting

Biscayne Park, FL 33161

Thursday, July 23, 2020 at 6:30 pm

Meeting ID: 975 4227 8443



*Indicates back up documents are provided.*

#### 1 Call to Order

#### 2 Roll Call

Mayor O'Halpin

Vice-Mayor Kennedy

Commissioner Ross

Commissioner Samaria

Commissioner Tudor

#### 3 Pledge of Allegiance

#### 4 Public Comments Related to Agenda Items

*Comments from the public relating to topics that are on the agenda.*

#### 5 Resolution

##### 5.a Resolution # 2020-33 - Tentative Millage Rate FY 2020-2021



A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; ESTABLISHING A **TENTATIVE MILLAGE RATE** OF 9.7000 FOR FISCAL YEAR 2020-2021, ESTABLISHING THE CURRENT YEAR ROLLED-BACK RATE TO BE 8.9837 AND ESTABLISHING THE FIRST AND THE SECOND PUBLIC BUDGET HEARINGS AS REQUIRED BY LAW; DIRECTING THE VILLAGE CLERK AND FINANCE MANAGER TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER AND TAX COLLECTOR OF MIAMI-DADE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

#### 6 Reports

6.a Interim Village Manager

6.b Interim Village Attorney

6.c Chief of Police

- 6.d Mayor O'Halpin
- 6.e Vice-Mayor Kennedy
- 6.f Commissioner Ross
- 6.g Commissioner Samaria
- 6.h Commissioner Tudor

## 7 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

**DECORUM** - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

Village of Biscayne Park meeting on July 23, 2020 at 6:30 pm with Social Distancing Modifications

The Village of Biscayne Park is using Zoom to hold the Virtual Public Meeting via communications media technology as authorized by Governor DeSantis' Executive Order 20-69. Members of the public may also use Zoom to view and participate in the meeting online. Zoom is a cloud platform for video and audio conferencing, collaboration, chat and webinars across mobile devices, laptops, desktops, telephones and room systems.

### Public Comment

Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting via the Zoom platform and/or telephone by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of 24 hours no later than two (2) hours before the meeting via email to the Village Clerk at [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov).

Instructions on How to Watch, Listen and/or Participate in the Virtual Meeting:

To access the Zoom Virtual Public Meeting of July 23, 2020 at 6:30 pm, you have the following options:

Zoom meeting instructions for the public participants:

Download the “Zoom Client for Meetings” to your computer or laptop here: <https://zoom.us> and click on Join a Meeting. When prompted to join a meeting, enter the meeting ID. use the link below to join the meeting.

If you are using a tablet or smartphone, download zoom from the device’s app store.

For the July 23, 2020 meeting please use the meeting link

<https://zoom.us/j/97542278443>

to attend electronically and watch the meeting by computer, tablet or smartphone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Roseann Prado, Village Clerk, [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov) or 305-899-8000

Public Comment

1. Access audio of the Zoom meeting via phone:

You may access the audio from your phone by dialing: 305-893-4427. When the Meeting ID is requested, enter **975 4227 8443** followed by # key. When asked for a participant ID, press # key. If you would like to speak during public comment, please press \*9 on your phone to activate the “raise your hand” feature of Zoom. Comments will be limited to three (3) minutes.

2. Watch the meeting online and provide public comment during the meeting:

**Use the “raise your hand” feature and be recognized at the direction of the Chair. Comments will be limited to three (3) minutes.**



**VILLAGE OF BISCAYNE PARK**  
**Village Commission Agenda Report**

**Item # 5.a**

**REGULAR MEETING**

---

**TO:** Honorable Mayor & Members of the  
Biscayne Park Village Commission

**FROM:** Paul Winkeljohn, Interim Village Manager

**DATE:** July 23, 2020

**TITLE:** Resolution 2020-33 / Tentative Millage Rate FY 2020-2021

---

**Background**

The State of Florida and Miami-Dade County set procedures and a timetable for the Village to follow for the setting of the millage rate and the adoption of the Village Budget - generally called the TRIM (Truth in Millage) rules.

By August 4, 2019, the Village is required to establish a tentative (maximum) millage rate, rollback millage rate and the scheduling of the first and second public hearings for the Fiscal Year 2020-2021 Budget. Once the tentative millage rate is set the Village may opt to lower the millage rate at its public budget hearings, but it cannot increase the millage rate in excess of the tentative millage rate unless there are extenuating circumstances. Throughout the budget process, staff will work with the Village Commission to establish the proposed and final millage rate. The tentative millage rate provides a framework for these discussions.

A first DRAFT of the Fiscal Year 2020-2021 GENERAL FUND Budget is currently being assembled. The proposed balanced budget will reflect the current millage of 9.7000.

The primary source of revenue for the Village is the ad valorem tax base. The rate at which property is taxed is referred to as the millage rate. The amount of taxes paid by a property owner is determined by multiplying the millage rate times each \$1,000.00 of assessed property value. The Miami-Dade County Property Appraiser estimated the Taxable Value within the Village of Biscayne Park at a gross value of \$248,000,000. This valuation represents an 7.97% increase over the Fiscal Year 2019-20 Valuation of \$228,382,630.

Staff is committed to working with the Village Commission during the budget workshops to review each Department's line item expenditures to achieve a balanced budget at the appropriate taxation rate.

## **Resource Impact**

The proposed millage rate will allow the Village to continue to provide the required services to Village residents, while also taking the opportunity to utilize available funds for necessary equipment purchases and improved processes.

## **Attachment**

- Resolution 2020-33
- 

Prepared by: Roseann Prado, Village Clerk

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49

**RESOLUTION NO. 2020-33**

**A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; ESTABLISHING A TENTATIVE MILLAGE RATE OF 9.7000 FOR FISCAL YEAR 2020-2021, ESTABLISHING THE CURRENT YEAR ROLLED-BACK RATE TO BE 8.9837 AND ESTABLISHING THE FIRST AND THE SECOND PUBLIC BUDGET HEARINGS AS REQUIRED BY LAW; DIRECTING THE VILLAGE CLERK AND FINANCE MANAGER TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER AND TAX COLLECTOR OF MIAMI-DADE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Section 4.10 of the Village Charter authorizes the Village to levy, assess, and collect all such taxes and assessments as are permitted by law; and

**WHEREAS**, the Village of Biscayne Park received the Certificate of Taxable Value on real and personal property from the Miami-Dade County Property Appraiser who certified a gross taxable value for operating purposes to be \$249,288,180, and the adjusted value to be \$248,180,215; and

**WHEREAS**, Sections 200.001 and 200.065, *Florida Statutes*, provide the maximum tax levies for municipalities as well as establish the procedure to calculate these maximum rates; and

**WHEREAS**, the maximum tax levy allowed by a majority vote of the governing body for fiscal year 2020-2021 is based on a percentage applied to the rolled-back rate under Section 200.065, *Florida Statutes*; and

**WHEREAS**, the maximum tax levies may be increased by a supermajority or unanimous vote of the local governing body; and

**WHEREAS**, municipal taxing authorities must complete and return the appropriate form to the Miami-Dade County Property Appraiser's Office certifying an estimated, proposed millage rate on or before August 4, 2020; and

**WHEREAS**, Section 200.065, *Florida Statutes*, requires the Village of Biscayne Park to hold two public hearings before adopting and certifying the final millage rate;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, THAT:**

**Section 1. Recitals.** The above recitals are true and correct, and incorporated herein by this reference and are hereby adopted as the legislative and administrative findings of the Village Commission.

**Section 2. Tentative Millage Rate.** The 2020-2021 Fiscal Year tentative millage rate for the Village of Biscayne Park is 9.7000 per \$1,000.00 of assessed property value within the Village of Biscayne Park, which is a 7.97% over the rollback rate.

1 **Section 2. Rolled Back Rate.** The rolled-back rate, computed pursuant to Section 200.065,  
2 *Florida Statutes*, is 8.9837 per \$1,000.00.

3  
4 **Section 3. Budget Hearings.** The date, time, and place of the first and second public hearings  
5 for the adoption of the 2020-2021 Fiscal Year Budget and Millage are as follows:

<u>Date</u>	<u>Time</u>	<u>Place</u>
Tuesday, September 08, 2020 (First Reading of Budget and Millage Ordinance)	6:30 p.m.	Village of Biscayne Park Log Cabin or via Zoom according to COVID-19 State Regulations 640 N.E. 114 <sup>th</sup> Street Biscayne Park, Florida 33161

Friday, September 29, 2020 (Second Reading of Budget and Millage Ordinance)	6:30 p.m.	Village of Biscayne Park Log Cabin or via Zoom according to COVID-19 State Regulations 640 N.E. 114 <sup>th</sup> Street Biscayne Park, Florida 33161
--	-----------	---

19  
20 **Section 4. Follow Up Actions.** The Village Clerk and Finance Manager are directed to  
21 complete and return the appropriate forms certifying the 2020-2021 Fiscal Year tentative millage rate for  
22 the Village on or before August 4, 2020 to the Miami-Dade County Tax Collector and Property Appraiser's  
23 Office.

24  
25 **Section 5. Severability.** If any section, sentence, clause or phrase herein is held to be invalid  
26 by any court of competent jurisdiction, then said holding shall in no way affect the validity of the  
27 remaining portions of this Resolution.

28  
29 **Section 6 Effective Date.** This Resolution shall become effective immediately upon its  
30 adoption.

31  
32  
33 PASSED AND ADOPTED this 23<sup>rd</sup> day of July, 2020

34  
35 The foregoing Resolution was offered by \_\_\_\_\_, who moved its  
36 adoption. The motion was seconded by \_\_\_\_\_, and upon being put to a vote  
37 the vote was as follows:

Virginia O'Halpin, Mayor	_____
MacDonald Kennedy, Vice Mayor	_____
Daniel Samaria, Commissioner	_____
Roxanne Ross, Commissioner	_____
William Tudor, Commissioner	_____

1 VILLAGE OF BISCAYNE PARK  
2  
3

4 \_\_\_\_\_  
5 Virginia O’Halpin, Mayor  
6  
7

8  
9 ATTEST:  
10

11  
12 \_\_\_\_\_  
13 Roseann Prado, Village Clerk  
14

15  
16 APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE  
17 USE AND RELIANCE OF THE VILLAGE OF BISCAYNE PARK ONLY:  
18

19  
20 \_\_\_\_\_  
21 John R. Herin, Jr., Interim Village Attorney  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49

Home Property

Taxes

**Production Region**

(Role= Principal

TRIM

Return To Levies

Utilities

Lo Off

**Authority) (User= TA23006) (Year=2020) (County=23)**

DR-420

DR-420 TIF

DR-420 MMP

**Form:** DR-420.aspx **County:** MIAMI-DADE **Principal Authority ID:** 166 **Taxing Authority ID:** 166 **Levy ID:** 211 **MultiCounty ID:** 0

Entity	Description	Type	County
Principal Authority	VILLAGE OF BISCAYNE PARK	City	23
Taxing Authority	VILLAGE OF BISCAYNE PARK	Principal Authority	23
Levy	GENERAL FUND	Local	23

**Status 420:** (5) Principal Authority 420 In Progress **Status 422:** (1) Property Appraiser 422 Assigned

Don't forget to complete the DR-420TIF and DR-420MMP forms.

Ready for Certification  OK

Save

Back

Print PDF

Print All PDFs

Millage cap

DR-420 Form Section I			
1.	Current year taxable value of real property for operating purposes	1.	\$ 245,009,508
2.	Current year taxable value of personal property for operating purposes	2.	\$ 4,278,633
3.	Current year taxable value of centrally assessed property for operating purposes	3.	\$ 0
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	4.	\$ 249,288,141
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	5.	\$ 1,107,926
6.	Current year adjusted taxable value (Line 4 minus Line 5)	6.	\$ 248,180,215
7.	Prior year FINAL gross taxable value (From prior year applicable Form DR-403 series)	7.	\$ 229,853,314
8.	Number of TIF Work Sheets	8.	0
9.	Number of DEBT Work Sheets	9.	0

<b>DR-420 Form Section II</b>			
10.	Prior year operating millage levy (if prior year millage was adjusted then use adjusted millage from Form DR-422.)	10.	9.7000
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10 divided by 1000)	11.	\$ 2,229,577
12.	Amount, if any, paid or applied in prior year because of an obligation measured by a dedicated increment value (Sum of either Line 6c or Line 7a for all DR-420TIF forms)	12.	\$ 0
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line 12)	13.	\$ 2,229,577
14.	Dedicated increment value, if any (Sum of either line 6b or Line 7e for all DR-420TIF forms)	14.	\$ 0
15.	Adjusted current year taxable value (Line 6 minus Line 14)	15.	\$ 248,180,215
16.	Current year rolled-back rate (Line 13 divided by Line 15, multiplied by 1,000)	16.	8.9837
17.	Current year proposed operating millage rate	17.	9.7000
18.	Total taxes to be levied at proposed millage rate (Line 17 multiplied by Line 4, divided by 1,000)	18.	\$ 2,418,095
21.	Is millage levied in more than one county? (check one)	21.	Yes No
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP HERE</b>			
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. (The sum of Line 13 from all DR-420 forms)	22.	\$ 2,229,577
23.	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)	23.	8.9837
24.	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	24.	\$ 2,239,530
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms)%	25.	\$ 2,418,095
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)	26.	9.7000
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1, multiplied by 100)	27.	% 7.97

Save

Print PDF

Print All PDFs

Revenue from Ad Valorem for Village of Biscayne Park

	AV	Budget	AV increase over prior year	Increase over prior year	% change over prior year
2016	158,831,306	\$ 1,474,664			
2017	176,062,508	\$ 1,630,082	17,231,202	\$ 155,418	9.53%
2018	193,574,539	\$ 1,798,676	17,512,031	\$ 168,594	9.37%
2019	215,875,720	\$ 2,005,896	22,301,181	\$ 207,220	10.33%
2020	229,853,314	\$ 2,229,577	13,977,594	\$ 223,681	10.03%
final 7/1/20 proposed	248,180,215	\$ 2,407,348	18,326,901	\$ 177,771	7.38%
projected	260,589,226	\$ 2,527,715	12,409,011	\$ 120,367	5.00%
projected	273,618,687	\$ 2,654,101	13,029,461	\$ 126,386	5.00%

millage	factor	assessed value	Revenue	Home value	No Homestead	Change in tax amount
9.5	0.0095	\$ 248,180,215	\$ 2,357,712.04	\$ 300,000	\$ 2,850	\$ (60.00)
9.6	0.0096	\$ 248,180,215	\$ 2,382,530.06	\$ 300,000	\$ 2,880	\$ (30.00)
Proposed 9.7	0.0097	\$ 248,180,215	\$ 2,407,348.09	\$ 300,000	\$ 2,910	\$ -
9.8	0.0098	\$ 248,180,215	\$ 2,432,166.11	\$ 300,000	\$ 2,940	\$ 30.00
9.9	0.0099	\$ 248,180,215	\$ 2,456,984.13	\$ 300,000	\$ 2,970	\$ 60.00

\$ 24,818 per .1 mil increase or decrease to budget