*The Village of Biscayne Park*
640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305 899 8000 Facsimile: 305 891 7241

# AGENDA
## 1st Budget Workshop - FY 2020-2021 (Continuation)
## Virtual
## Biscayne Park, FL 33161
## Tuesday, July 28, 2020 at 6:30pm
## Meeting ID: 970 1411 0891

*Indicates back up documents are provided.*

**1 Call to Order**

**2 Roll Call**
Mayor O'Halpin
Vice-Mayor Kennedy
Commissioner Ross
Commissioner Samaria
Commissioner Tudor

**3 Pledge of Allegiance**

**4 Public Comments Related to Agenda Items**
*Comments from the public relating to topics that are on the agenda.*

**5 Discussion of Proposed Fiscal Year 2020-2021 Budget**
FY 2020-2021 Budget Summary and Charts

**5.a** Section 2 - General Fund Revenues

**5.b** Section 3 - Commission
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.c** Section 4 - Administration
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.d** Section 5 - Debt Services
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings:
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.e** Section 6 - Police Department
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.f** Section 7 - Building Services
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.g** Section 8 - Code Compliance
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.h** Section 9 - Public Works
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings:
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.i** Section 10 - Parks & Recreation
2020 Budget - Recap to date.
2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.
2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.
Introduction of any items changes requested above budget.

**5.j** Section 11 - Road Fund

2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings:

2021 Budget - Highlights or programs desired revisions within Budget

Introduction of any items changes requested above budget.

**5.k** Section 12 - Citzens Independent Trust - CITT

2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.l** Section 13 - Police Forfeiture Fund

2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

**5.m** Section 14 - Sanitation Fund

2020 Budget - Recap to date.

2020 Budget - What was spent and projected to be spent - Estimated savings: above and below - Budget details.

2021 Budget - Highlights or programs desired revisions within Budget proposed amounts.

Introduction of any items changes requested above budget.

## 6 Adjournment

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

**DECORUM** - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

Village of Biscayne Park meeting on July 28, 2020 at 6:30 pm with Social Distancing Modifications

The Village of Biscayne Park is using Zoom to hold the Virtual Public Meeting via communications media technology as authorized by Governor DeSantis' Executive Order 20-69. Members of the public may also use Zoom to view and participate in the meeting online. Zoom is a cloud platform for video and audio conferencing, collaboration, chat and webinars across mobile devices, laptops, desktops, telephones and room systems.

Public Comment
Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting via the Zoom platform and/or telephone by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of 24 hours no later than two (2) hours before the meeting via email to the Village Clerk at villageclerk@biscayneparkfl.gov.

Instructions on How to Watch, Listen and/or Participate in the Virtual Meeting:
To access the Zoom Virtual Public Meeting of July 28, 2020 at 6:30 pm, you have the following options:
Zoom meeting instructions for the public participants:

Download the "Zoom Client for Meetings" to your computer or laptop here: https://zoom.us and click on Join a Meeting. When prompted to join a meeting, enter the meeting ID. use the link below to join the meeting.

If you are using a tablet or smartphone, download zoom from the device's app store.
For the July 28, 2020 meeting please use the meeting link
https://zoom.us/j/970 1411 0891
to attend electronically and watch the meeting by computer, tablet or smartphone.
For additional information or assistance please contact the following prior to the meeting:
1. For public comment questions: Roseann Prado, Village Clerk, villageclerk@biscayneparkfl.gov or 305-899-8000
Public Comment
1. Access audio of the Zoom meeting via phone:

You may access the audio from your phone by dialing: 305-893-4427. When the Meeting ID is requested, enter **970 1411 0891** followed by # key. When asked for a participant ID, press # key. If you would like to speak during public comment, please press *9 on your phone to activate the "raise your hand" feature of Zoom. Comments will be limited to three (3) minutes.

2. Watch the meeting online and provide public comment during the meeting:

**Use the "raise your hand" feature and be recognized at the direction of the Chair. Comments will be limited to three (3) minutes.**

# Proposed Budget
# Fiscal Year 2021

**Transparency, Integrity & Professionalism**

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10. Expenditures: Parks & Recreation


## Special Revenue Fund


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12. Citizens Independent Trust (CITT)
13. Police Forfeiture Fund


## Enterprise Fund


14. Sanitation Fund

# GENERAL FUND

# Section 1

# FY 2021 Budget Summary and Charts

# *Village of Biscayne Park*

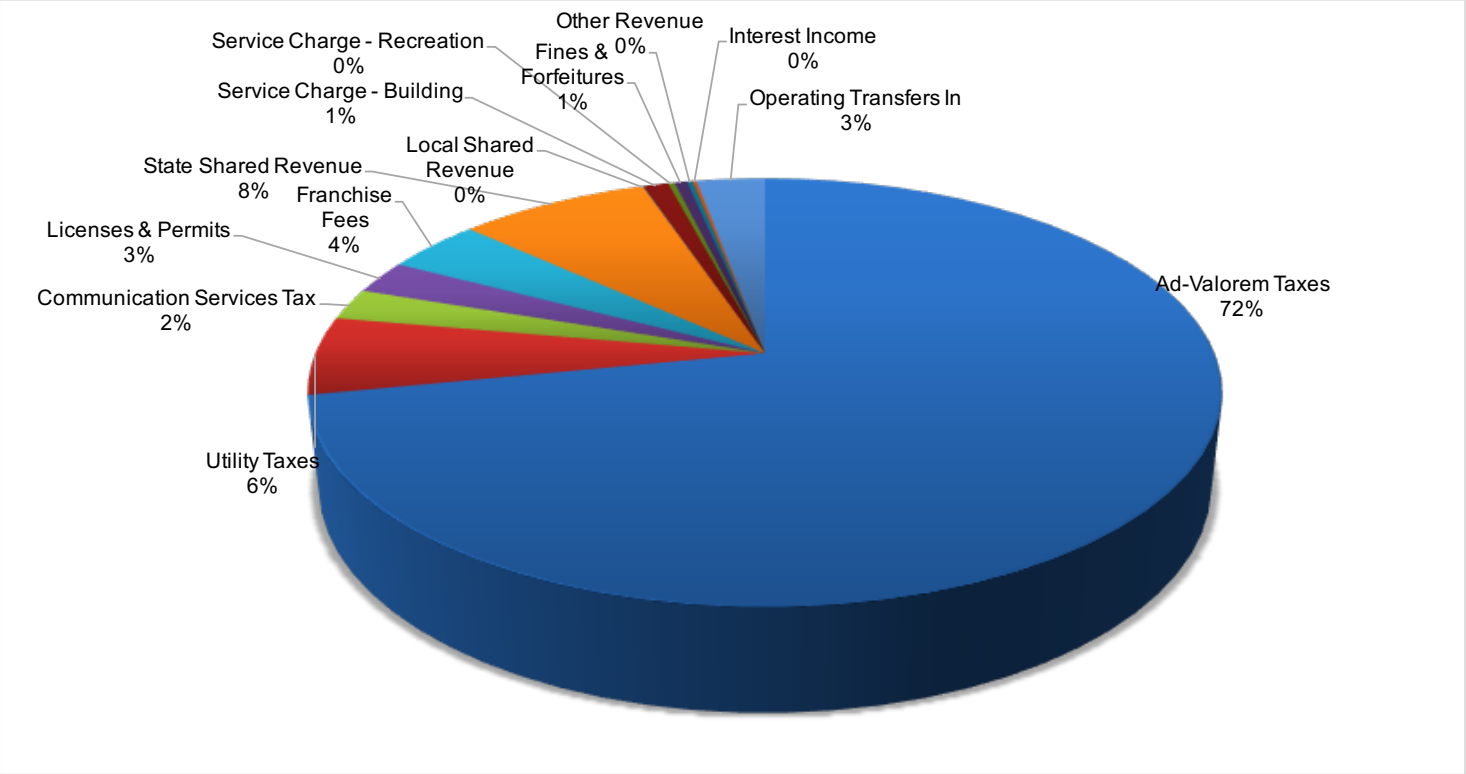
***Proposed General Fund Budget***
***Fiscal Year 2021***
***Summary***

| | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | |
| Ad-Valorem Taxes | $2,062,516 | $2,023,339 | $141,984 | $2,165,322 | $2,130,522 | $2,418,095 | $287,573 | 13% |
| Utility Taxes | $236,544 | $106,157 | $107,843 | $213,999 | $199,000 | $199,000 | $0 | 0% |
| Communication Services Tax | $78,035 | $45,283 | $36,146 | $81,429 | $90,000 | $80,000 | ($10,000) | -11% |
| Licenses & Permits | $166,064 | $78,502 | $11,350 | $89,852 | $110,300 | $85,300 | ($25,000) | -23% |
| Franchise Fees | $175,264 | $73,860 | $66,235 | $140,096 | $159,667 | $136,285 | ($23,382) | -15% |
| State Shared Revenue | $320,166 | $198,825 | $90,787 | $289,612 | $338,707 | $270,966 | ($67,741) | -20% |
| Local Shared Revenue | $1,461 | $804 | $402 | $1,206 | $1,200 | $1,200 | $0 | 0% |
| Service Charge - Building | $55,793 | $23,664 | $8,768 | $32,431 | $39,950 | $35,450 | ($4,500) | -11% |
| Service Charge - Recreation | $19,980 | $9,111 | $0 | $9,111 | $14,100 | $9,100 | ($5,000) | -35% |
| Service Charge - Police | $42,592 | $24,899 | $0 | $24,899 | $0 | $0 | $0 | 0% |
| Service Charge - Administrative | $405 | $325 | $0 | $325 | $0 | $0 | $0 | 0% |
| Fines & Forfeitures | $27,466 | $11,325 | $5,225 | $16,550 | $18,000 | $18,000 | $0 | 0% |
| Other Revenue | $66,744 | $83,594 | $2,078 | $85,672 | $8,000 | $8,000 | $0 | 0% |
| Interest Income | $16,053 | $12,875 | $1,916 | $14,791 | $5,000 | $5,000 | $0 | 0% |
| Operating Transfers In | $61,103 | $0 | $91,103 | $91,103 | $91,103 | $97,344 | $6,241 | 7% |
| **Total Revenues** | **$3,330,187** | **$2,692,563** | **$563,836** | **$3,256,399** | **$3,205,550** | **$3,363,740** | **$158,190** | **5%** |
| | | | | | | | | |
| **Expenditures** | | | | | | | | |
| Commission | $17,789 | $9,603 | $6,909 | $16,512 | $25,668 | $25,668 | $0 | 0% |
| Administration | $707,935 | $482,746 | $182,314 | $665,060 | $807,944 | $889,039 | $81,095 | 10% |
| Debt Service | $15,890 | $31,780 | $0 | $31,780 | $32,020 | $32,020 | ($0) | 0% |
| Police | $1,339,610 | $858,546 | $443,251 | $1,301,797 | $1,286,294 | $1,282,092 | ($4,203) | 0% |
| Building Services | $131,283 | $72,898 | $50,364 | $123,262 | $116,710 | $121,167 | $4,457 | 4% |
| Code Compliance | $123,011 | $65,491 | $17,620 | $83,111 | $129,026 | $131,356 | $2,330 | 2% |
| Public Works | $451,968 | $313,976 | $183,979 | $497,955 | $515,353 | $542,514 | $27,161 | 5% |
| Parks & Recreation | $88,438 | $98,997 | $82,925 | $181,922 | $243,941 | $260,727 | $16,786 | 7% |
| **Total Expenditures** | **$2,875,924** | **$1,934,038** | **$967,362** | **$2,901,400** | **$3,156,957** | **$3,284,584** | **$127,627** | **4%** |
| | | | | | | | | |
| **Excess (Revenues)/Expenditures** | **$454,263** | **$758,525** | **($403,526)** | **$354,999** | **$48,593** | **$79,156** | | |
| | | | | | | | | |
| **Fund Balance Appropriation/(Reservation)** | | | | | | | | |
| Unassigned | ($454,263) | $0 | $0 | $0 | $0 | $0 | | |
| **Assigned - Emergency Reserves** | **$0** | **$0** | **$0** | **$0** | **($48,593)** | **($79,156)** | | |
| | | | | | | | | |
| **Excess (Revenues)/Expenditures** | **$0** | **$758,525** | **($403,526)** | **$354,999** | **$0** | **$0** | | |

# Village of Biscayne Park

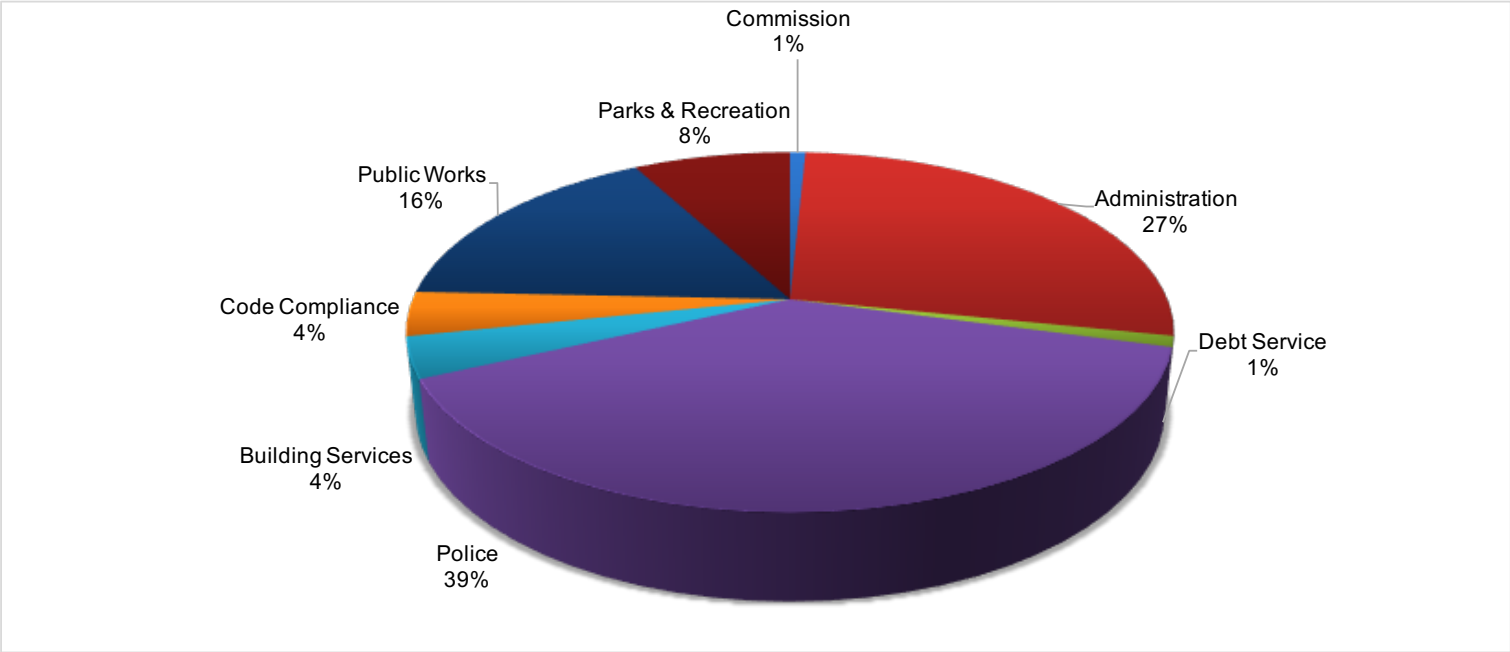
## FY2021

| General Fund Revenues | |
|---|---|
| Ad-Valorem Taxes | $2,418,095 |
| Utility Taxes | $199,000 |
| Communication Services Tax | $80,000 |
| Licenses & Permits | $85,300 |
| Franchise Fees | $136,285 |
| State Shared Revenue | $270,966 |
| Local Shared Revenue | $1,200 |
| Service Charge - Building | $35,450 |
| Service Charge - Recreation | $9,100 |
| Fines & Forfeitures | $18,000 |
| Other Revenue | $8,000 |
| Interest Income | $5,000 |
| Operating Transfers In | $97,344 |
| | $3,363,740 |



# Village of Biscayne Park
## Proposed Budget
## FY2021

| General Fund Expenses | |
|---|---|
| Commission | $25,668 |
| Administration | $907,458 |
| Debt Service | $32,020 |
| Police | $1,282,092 |
| Building Services | $121,167 |
| Code Compliance | $131,356 |
| Public Works | $542,514 |
| Parks & Recreation | $260,727 |
| | $3,303,003 |



# Section 2

# Revenues

# *General Fund Revenues*

***Proposed Budget - FY2021***

| | General Fund Revenues | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Months | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|---|
| 001-300-31100.10000 | 311.000 - AD VALOREM TAX | $2,062,516 | $2,023,339 | $141,984 | $2,165,322 | $2,130,522 | $2,418,095 | $287,573 | 13% |
| 001.300.31400.10000 | 314.000 - UTILITY TAXES - ELECTRIC | $194,271 | $102,617 | $71,082 | $173,699 | $160,000 | $160,000 | $0 | 0% |
| 001-300-31400-10100 | 314.100 - UTILITY TAXES - WATER | $34,991 | $0 | $34,991 | $34,991 | $33,500 | $33,500 | $0 | 0% |
| 001-300-31400-20000 | 314.200 - UTILITY TAXES - GAS/PROPANE | $7,282 | $3,540 | $1,770 | $5,309 | $5,500 | $5,500 | $0 | 0% |
| 001-300-31500.10000 | 315.000 - SIMPLIFIED COMMUNICATIONS TAX | $78,035 | $45,283 | $36,146 | $81,429 | $90,000 | $80,000 | ($10,000) | -11% |
| 001-300-31600-10000 | 316.000 - CONTRACTOR REGISTRATIONS | $5,760 | $2,135 | $350 | $2,485 | $5,500 | $5,500 | $0 | 0% |
| 001-300-32200-10000 | 322.000 - BUILDING PERMITS | $95,723 | $46,028 | $6,000 | $52,028 | $75,000 | $50,000 | ($25,000) | -33% |
| 001-300-32200-10100 | 322.100 - ELECTRIC PERMITS | $19,621 | $7,508 | $2,000 | $9,508 | $10,000 | $10,000 | $0 | 0% |
| 001-300-32200-20000 | 322.200 - PLUMBING PERMITS | $29,649 | $16,115 | $2,000 | $18,115 | $12,000 | $12,000 | $0 | 0% |
| 001-300-32200-30000 | 322.300 - MECHANICAL PERMITS | $13,725 | $6,301 | $1,000 | $7,301 | $7,500 | $7,500 | $0 | 0% |
| 001-300-32200-40000 | 322.400 - PAINTING PERMITS | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 001-300-32200-50000 | 322.500 - GARAGE SALE PERMITS | $337 | $165 | $0 | $165 | $300 | $300 | $0 | 0% |
| 001-300-32200-60000 | 322.600 - FILM PERMITS | $1,250 | $250 | $0 | $250 | $0 | $0 | $0 | 0% |
| 001-300-32300-10000 | 323.000 - FRANCHISE FEES - ELECTRIC | $128,245 | $46,098 | $46,098 | $92,196 | $111,806 | $88,423 | ($23,382) | -21% |
| 001-300-32300-10100 | 323.100 - FRANCHISE FEES - SOLID WASTE | $44,601 | $26,686 | $19,061 | $45,747 | $45,747 | $45,747 | $0 | 0% |
| 001-300-32300-20000 | 323.200 - FRANCHISE FEES - GAS/PROPANE | $2,417 | $1,076 | $1,076 | $2,153 | $2,115 | $2,115 | $0 | 0% |
| 001-300-32900-10000 | 329.000 - OTHER FEES - PLAN REVIEW | $3,750 | $1,969 | $300 | $2,269 | $5,000 | $2,500 | ($2,500) | -50% |
| 001-300-32900-10100 | 329.100 - OTHER FEES - PERMIT APPLICATION FEES | $9,235 | $5,685 | $600 | $6,285 | $8,000 | $6,000 | ($2,000) | -25% |
| 001-300-32900-20000 | 329.200 - OTHER FEES - HOME OCCUPATION | $2,099 | $800 | $500 | $1,300 | $1,500 | $1,500 | $0 | 0% |
| 001-300-32900-30000 | 329.300 - OTHER FEES - VARIANCE APPLICATION FEE | $750 | $475 | $0 | $475 | $450 | $450 | $0 | 0% |
| 001-300-32900-40000 | 329.400 - OTHER FEES - LANDLORD APPLICATION | $39,959 | $14,735 | $7,368 | $22,103 | $25,000 | $25,000 | $0 | 0% |
| 001-300-33100-10000 | 331.000 - GRANTS | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 001-300-33500-30000 | 335.300 - FEMA | $44,260 | $66,077 | $0 | $66,077 | $0 | $0 | $0 | 0% |
| 001-300-33500-10000 | 335.000 - STATE REVENUE SHARING - MUNICIPAL | $87,185 | $54,538 | $20,974 | $75,512 | $82,378 | $65,902 | ($16,476) | -20% |
| 001-300-33500-10100 | 335.100 - STATE REVENUE SHARING - HALF CENT SALES TAX | $232,981 | $144,287 | $69,813 | $214,100 | $256,329 | $205,063 | ($51,266) | -20% |
| 001-300-33500-20000 | 335.200 - STATE REVENUE SHARING - FUEL TAX REFUNDS | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 001-300-33800-10000 | 338.000 - LOCAL REVENUE SHARING - SCHOOL CROSSING GUARD | $663 | $473 | $237 | $710 | $250 | $250 | $0 | 0% |
| 001-300-33800-10100 | 338.100 - LOCAL REVENUE SHARING - LAW ENFORCEMENT TRAININ | $798 | $331 | $166 | $497 | $950 | $950 | $0 | 0% |
| 001-300-34700-10000 | 347.000 - RECREATIONAL PROGRAM FEES | $12,092 | $5,001 | $0 | $5,001 | $10,000 | $5,000 | ($5,000) | -50% |
| 001-300-34700-10100 | 347.100 - CONCESSION STAND | $1,235 | $955 | $0 | $955 | $600 | $600 | $0 | 0% |
| 001-300-34700-20000 | 347.200 - FACILITY RENTALS | $6,653 | $3,155 | $0 | $3,155 | $3,500 | $3,500 | $0 | 0% |
| 001-300-34800-10000 | 348.000 - TRAFFIC FINES | $10,451 | $10,450 | $5,225 | $15,675 | $3,000 | $3,000 | $0 | 0% |
| 001-300-34900-10200 | 349.100 - POLICE SERV CHRG (OFF DUTY INCOME) | $42,592 | $24,899 | $0 | $24,899 | $0 | $0 | $0 | 0% |
| 001-300-34900-10100 | 349.200 - NOTARY FEES | $5 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 001-300-34900-10000 | 349.100 - SPECIAL EVENT FEES | $400 | $325 | $0 | $325 | $0 | $0 | $0 | 0% |
| 001-300-34900-20000 | 349.200 - LIEN SEARCH FEES | $5,250 | $4,155 | $2,078 | $6,233 | $3,000 | $3,000 | $0 | 0% |
| 001-300-35400-10000 | 354.100 - FINES - CODE COMPLIANCE | $17,015 | $875 | $0 | $875 | $15,000 | $15,000 | $0 | 0% |
| 001-300-36900-10000 | 360.000 - MISCELLANEOUS REVENUE | $17,234 | $7,942 | $0 | $7,942 | $5,000 | $5,000 | $0 | 0% |
| 001-300-36100-10000 | 361.000 - INTEREST INCOME | $16,053 | $12,875 | $1,916 | $14,791 | $5,000 | $5,000 | $0 | 0% |
| 001-300-36600-10000 | 366.000 - CONTRIBUTIONS & DONATIONS | $0 | $5,420 | $0 | $5,420 | $0 | $0 | $0 | 0% |
| 001-300-38100-10000 | 381.000 - OPERATING TRANSFERS IN | $61,103 | $0 | $91,103 | $91,103 | $91,103 | $97,344 | $6,241 | 7% |
| | **Total General Fund Revenues** | **$3,330,187** | **$2,692,563** | **$563,836** | **$3,256,399** | **$3,205,550** | **$3,363,740** | **$158,190** | **5%** |

| BUDGET WORKSHEET | Property taxes computed as a percentage of the Fair Market value of locally assessed real estate, and tangible personal property less any exclusions, differentials, exemptions and credits and expressed in mills. Ad Valorem taxes are recorded "net" of discounts, penalties and interest. | | |
|---|---|---|---|
| | | | **AD VALOREM TAXES** |
| | | | **REVENUE CODE 311** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Estimated taxable value | | $219,641,482 | $249,288,141 |
| Proposed Millage Rate | | 9.7000 | 9.7000 |
| | | | |
| 100% Levy | $2,023,339 | $2,130,522 | $2,418,095 |
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| **AD VALOREM TAXES TOTAL** | **$2,023,339** | **$2,130,522** | **$2,418,095** |

| BUDGET WORKSHEET | Utility Services Taxes are public service taxes on the purchase of electricity, metered natural gas, liquefied petroleum gas (metered or bottled), manufactured gas (metered or bottled), and water services. | | |
|---|---|---|---|
| | | | **UTILITY SERVICE TAXES** |
| | | | **REVENUE CODE 314** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| (314.100) Utility Tax - Electric | $102,617 | $160,000 | $160,000 |
| (314.200) Utility Tax - Water | $0 | $33,500 | $33,500 |
| (314.300) Utility Tax - Gas | $3,540 | $5,500 | $5,500 |
| **UTILITY SERVICE TAX TOTAL** | **$106,157** | **$199,000** | **$199,000** |

| BUDGET WORKSHEET | The Communications Services Tax is comprised of two components: a state communications services tax and a local communications services tax. The tax is imposed on retail sales of communications services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Tax proceeds are transferred to | | |
|---|---|---|---|
| | | | **COMMUNICATION SERVICES TAX** |
| | | | **REVENUE CODE 315** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Communication Services Tax | $45,283 | $90,000 | $80,000 |
| **COMMUNICATION SERVICE TAX TOTAL** | **$45,283** | **$90,000** | **$80,000** |

| BUDGET WORKSHEET | The local business tax represents the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession, and occupation within its jurisdiction. Counties and municipalities may levy a business tax, and the tax proceeds are considered general revenue for the local government. | | |
|---|---|---|---|
| | | | **BUSINESS TAX RECEIPTS** |
| | | | **REVENUE CODE 316** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Contractor Registrations | $2,135 | $5,500 | $5,500 |
| | | | |
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| **BUISNESS TAX RECIEPTS TOTAL** | **$2,135** | **$5,500** | **$5,500** |

| BUDGET WORKSHEET | Under Florida's Constitution, local governments possess home rule powers and may, therefore, utilize a variety of revenue sources for funding services and improvements without express statutory authorization. Building Permit Fees are a type of regulatory fee imposed pursuant to the local government's police powers in the exercise of its sovereign functions. The imposed | | |
|---|---|---|---|
| | | | **BUILDING PERMITS** |
| | | | **REVENUE CODE 322** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 322.000 - BUILDING PERMITS | $46,028 | $75,000 | $50,000 |
| 322.100 - ELECTRIC PERMITS | $7,508 | $10,000 | $10,000 |
| 322.200 - PLUMBING PERMITS | $16,115 | $12,000 | $12,000 |
| 322.300 - MECHANICAL PERMITS | $6,301 | $7,500 | $7,500 |
| 322.400 - PAINTING PERMITS | $0 | $0 | $0 |
| 322.500 - GARAGE SALE PERMITS | $165 | $300 | $300 |
| 322.600 - FILM PERMITS | $250 | $0 | $0 |
| **PERMITS TOTAL** | **$76,367** | **$104,800** | **$79,800** |

| BUDGET WORKSHEET | Franchise Fees are a type of proprietary fee imposed based on the assertion that local governments have the exclusive legal right to impose such fees. The imposed fee must be reasonable in relation to the privilege or service provided by the local government, or the fee payer receives a special benefit from the local government. Local governments may impose a |
|---|---|

**FRANCHISE FEES**

**REVENUE CODE 323**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 323.000 - FRANCHISE FEES - ELECTRIC | $46,098 | $111,806 | $88,423 |
| 323.100 - FRANCHISE FEES - SOLID WASTE | $26,686 | $45,747 | $45,747 |
| 323.200 - FRANCHISE FEES - GAS/PROPANE | $1,076 | $2,115 | $2,115 |
| **FRANCHISE FEES TOTAL** | **$73,860** | **$159,667** | **$136,285** |

| BUDGET WORKSHEET | Local governments possess home rule powers and may, therefore, utilize a variety of revenue sources for funding services and improvements without express statutory authorization. The Other Permits and Fees account code should be used where the permit, fee or special assessment is not categorized by any other account code. | | |
|---|---|---|---|
| | | | **OTHER PERMITS** |
| | | | **REVENUE CODE 329** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 329.000 - PLAN REVIEW | $1,969 | $5,000 | $2,500 |
| 329.100 - PERMIT APPLICATION FEES | $5,685 | $8,000 | $6,000 |
| 329.200 - HOME OCCUPATION | $800 | $1,500 | $1,500 |
| 329.300 - VARIANCE APPLICATION FEE | $475 | $450 | $450 |
| 329.400 - OTHER FEES - LANDLORD APPLICATION | $14,735 | $25,000 | $25,000 |
| **OTHER PERMITS TOTAL** | **$23,664** | **$39,950** | **$35,450** |

| BUDGET WORKSHEET | Includes all revenues received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes. | | |
|---|---|---|---|
| | | | **GRANTS** |
| | | | **REVENUE CODE 331** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 331.000 - GRANTS | $0 | $0 | $0 |
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| **GRANTS TOTAL** | **$0** | **$0** | **$0** |

| BUDGET WORKSHEET | State Shared Revenues refer to local government entities sharing with other local government entities statewide through a DOR reallocation process. The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. | | |
|---|---|---|---|
| | | | **STATE REVENUE SHARING PROGRAM** |
| | | | **REVENUE CODE 335** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 335.000 - REVENUE SHARING - MUNICIPAL | $54,538 | $82,378 | $65,902 |
| 335.100 - REVENUE SHARING - HALF CENT SALES TAX | $144,287 | $256,329 | $205,063 |
| 335.200 - REVENUE SHARING - FUEL TAX REFUNDS | $0 | $0 | $0 |
| 335.300 - FEMA | $66,077 | $0 | $0 |
| **STATE REVENUE SHARING PROGRAM TOTAL** | **$264,902** | **$338,707** | **$270,966** |

| BUDGET WORKSHEET | Payments made by the local governments to other local governments in lieu of taxes it would normally have to pay if their property or other tax base would be subject to taxation. | | |
|---|---|---|---|
| | | | **LOCAL REVENUE SHARING PROGRAM** |
| | | | **REVENUE CODE 338** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 338.000 - LOCAL REV SHARE -SCHOOL CROSSING GUARD | $473 | $250 | $250 |
| 338.100 - LOCAL REV SHARE -LAW ENFOREMENT TRAINING | $331 | $950 | $950 |
| **LOCAL REVENUE SHARING TOTAL** | **$804** | **$1,200** | **$1,200** |

| BUDGET WORKSHEET | Reflects all revenues stemming from recreational charges for current services. | | |
|---|---|---|---|
| | | | SERVICE CHARGE REVENUE - RECREATION<br>REVENUE CODE 347 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 347.000 - RECREATIONAL PROGRAM FEES | $5,001 | $10,000 | $5,000 |
| 347.100 - CONCESSION STAND | $955 | $600 | $600 |
| 347.200 - FACILITY RENTALS | $3,155 | $3,500 | $3,500 |
| **CREATIONAL SERVICE CHARGE REVENUE TOTAL** | **$9,111** | **$14,100** | **$9,100** |

| BUDGET WORKSHEET | All costs imposed for civil or criminal traffic violations in accordance with an administrative order or Florida Rules of Court, or in accordance with Chapter 318, F.S. | | |
|---|---|---|---|
| | | | **TRAFFIC FINES** |
| | | | **REVENUE CODE 348** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 348.000 - TRAFFIC FINES/JUDGEMENTS | $10,450 | $3,000 | $3,000 |
| **TRAFFIC FINES TOTAL** | **$10,450** | **$3,000** | **$3,000** |

| BUDGET WORKSHEET | Other Charges for Services | | |
|---|---|---|---|
| | | | OTHER CHARGES FOR PERMITS<br>REVENUE CODE 349 |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 349.100 - POLICE SERV CHRG (OFF DUTY INCOME) | $24,899 | $0 | $0 |
| 349.200 - NOTARY FEES | $0 | $0 | $0 |
| 349.100 - SPECIAL EVENT FEES | $325 | $0 | $0 |
| 349.200 - LIEN SEARCH FEES | $4,155 | $3,000 | $3,000 |
| **OTHER CHARGES TOTAL** | **$29,379** | **$3,000** | **$3,000** |

| BUDGET WORKSHEET | Reflects all revenues stemming from charges for local ordinance violations. | | |
|---|---|---|---|
| | | | LOCAL FINES<br>REVENUE CODE 354 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 354.100 - FINES - CODE COMPLIANCE | $875 | $15,000 | $15,000 |
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| BUDGET WORKSHEET | Miscellaneous revenue | | |
|---|---|---|---|
| | | | MISCELLANEOUS REVENUE<br>REVENUE CODE 360 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 360.000 - MISCELLANEOUS REVENUE | $7,942 | $5,000 | $5,000 |
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| **MISCELLANEOUS INCOME TOTAL** | **$7,942** | **$5,000** | **$5,000** |

| BUDGET WORKSHEET | All interest earned on bank accounts, investments, contracts and notes. | | |
|---|---|---|---|
| | | | **INTEREST INCOME** |
| | | | **REVENUE CODE 361** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 361.000 - INTEREST INCOME | $12,875 | $5,000 | $5,000 |
| **INTEREST INCOME TOTAL** | **$12,875** | **$5,000** | **$5,000** |

| BUDGET WORKSHEET | This account includes gifts, pledges, grants, or bequests from private sources. | | |
|---|---|---|---|
| | | | CONTRIBUTIONS & DONATIONS<br>REVENUE CODE 366 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 366.000 - CONTRIBUTIONS & DONATIONS | $5,420 | $0 | $0 |
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| **CONTRIBUTIONS & DONATIONS TOTAL** | **$5,420** | **$0** | **$0** |

| BUDGET WORKSHEET | Transfers between individual department or fund groups within a governmental reporting entity which are not repayable and are not considered charges for goods or services provided by other funds. | | |
|---|---|---|---|
| | | | INTERFUND TRANSFERS<br>REVENUE CODE 381 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 381.100 ADMINISTRATIVE FEES - SANITATION FUND | $0 | $37,874 | $41,668 |
| 381.200 ADMINISTRATIVE FEES - PUBLIC WORKS | $0 | $23,229 | $25,676 |
| | | | |
| 381.300 FINES/FORFEITURES-(SPECIAL PROGRAMS) | | $30,000 | $30,000 |
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| **INTERFUND TRANSFERS TOTAL** | **$0** | **$91,103** | **$97,344** |

# Section 3

# Expenditures: Commission

# *Commission*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 11.000 - COMPENSATION | $12,000 | $5,288 | $6,000 | $11,288 | $12,000 | $12,000 | $0 | 0% |
| 21.000 - FICA/MEDICARE | $918 | $405 | $459 | $864 | $918 | $918 | $0 | 0% |
| 40.000 - TRAVEL & PER DIEM | $2,076 | $14 | $0 | $14 | $2,500 | $2,500 | $0 | 0% |
| 41.000 - TELEPHONE | $559 | $1,490 | $200 | $1,690 | $3,000 | $3,000 | $0 | 100% |
| 48.000 - PROMOTIONAL ACTIVITIES | $886 | $642 | $250 | $892 | $1,500 | $1,500 | $0 | 0% |
| 54.000 - SUBSCRIPTIONS & MEMBERSHIPS | $1,350 | $1,350 | $0 | $1,350 | $1,550 | $1,550 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $0 | $415 | $0 | $415 | $4,200 | $4,200 | $0 | 0% |
| **Total Commission Expenses** | **$17,789** | **$9,603** | **$6,909** | **$16,512** | **$25,668** | **$25,668** | **$0** | **0%** |

| BUDGET WORKSHEET | Includes salaries for elected and constitutional officials, and top-level management, and if earned, qualification salary for elected officials and constitutional officers. | | |
|---|---|---|---|
| | | | **EXECUTIVE SALARIES** |
| | | | **OBJECT CODE 11.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| QUARTERLY COMPENSATION | $5,288 | | |
| MAYOR - 4 X $1,000 | | $4,000 | $4,000 |
| COMMISSIONERS (4) - 4 X $500 | | $8,000 | $8,000 |
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| **EXECUTIVE SALARIES TOTAL** | **$5,288** | **$12,000** | **$12,000** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | **FICA TAXES** |
| | | | **OBJECT CODE 21.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 21.000 - FICA/MEDICARE | $405 | $918 | $918 |
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| **FICA TAXES TOTAL** | **$405** | **$918** | **$918** |

| BUDGET WORKSHEET | This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses. | | |
|---|---|---|---|
| | | | **TRAVEL AND PER DIEM** |
| | | | **OBJECT CODE 40.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 40.000 - TRAVEL & PER DIEM | $14 | $2,500 | $2,500 |
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| **TRAVEL & PER DIEM TOTAL** | **$14** | **$2,500** | **$2,500** |

| BUDGET WORKSHEET | This includes the costs of cell phones for 5 commissioners. | | |
|---|---|---|---|
| | | | **TELEPHONE** |
| | | | **OBJECT CODE 41.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 41.000 - TELEPHONE | $1,490 | $3,000 | $3,000 |
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| **TELEPHONE** | **$1,490** | **$3,000** | **$3,000** |

| BUDGET WORKSHEET | Includes any type of promotional activities on behalf of the local unit. | | |
|---|---|---|---|
| | | | **PROMOTIONAL ACTIVITIES** |
| | | | **OBJECT CODE 48.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 48.000 - PROMOTIONAL ACTIVITIES | $642 | $1,500 | $1,500 |
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| **PROMOTIONAL ACTIVITIES TOTAL** | **$642** | **$1,500** | **$1,500** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay when the purchases exceed the capitalization threshhold. This object also includes subscriptions, memberships, professional data costs. |
|---|---|

**BOOKS, PUBLICATIONS, SUBSCRIPTIONS AND MEMBERSHIPS**

**OBJECT CODE 54.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 54.000 - SUBSCRIPTIONS & MEMBERSHIPS | $1,350 | | |
| FL League of Cities | | $400 | $400 |
| MDC League of Cities | | $1,000 | $1,000 |
| League of Mayors | | $150 | $150 |
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| **DUES, SUBSCRIPTIONS & MEMBERSHIPS TOTAL** | **$1,350** | **$1,550** | **$1,550** |

| BUDGET WORKSHEET | Includes training and educational costs | | |
|---|---|---|---|
| | | | EDUCATION & TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $415 | $4,200 | $4,200 |
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| **EDUCATION & TRAINING TOTAL** | **$415** | **$4,200** | **$4,200** |

# Section 4

# Expenditures: Administration

# *Administration*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance Proposed | dollar |
|---|---|---|---|---|---|---|---|---|
| 11.000 - EXECUTIVE SALARIES | $84,460 | $62,288 | $8,125 | $70,413 | $86,994 | $95,069 | $8,075 | 9% |
| 12.000 - REGULAR SALARIES | $51,503 | $57,535 | $7,505 | $65,039 | $85,899 | $92,905 | $7,007 | 8% |
| 13.000 - PART TIME SALARIES | $31,094 | $0 | $0 | $0 | $19,344 | $35,000 | $15,656 | 81% |
| 21.000 - FICA/MEDICARE | $12,780 | $9,166 | $1,196 | $10,362 | $14,835 | $17,058 | $2,223 | 15% |
| 22.100 - RETIREMENT CONTRIBUTIONS | $29,587 | $24,629 | $3,212 | $27,841 | $31,460 | $41,137 | $9,677 | 31% |
| 23.000 - HEALTH INSURANCE | $27,522 | $15,525 | $2,995 | $18,520 | $26,540 | $29,529 | $2,989 | 11% |
| 24.000 - WORKERS COMPENSATION | $432 | $252 | $84 | $336 | $446 | $491 | $45 | 10% |
| 31.000 - PROFFESIONAL SERVICES | $166,957 | $59,085 | $96,665 | $155,750 | $182,600 | $182,600 | $0 | 0% |
| 32.000 - ACC & AUDITING - INDEPENDENT AUDITOR | $14,000 | $17,000 | $4,000 | $21,000 | $21,000 | $21,000 | $0 | 0% |
| 32.100 - ACC & AUDITING - FINANCE CONTRACT | $47,161 | $36,667 | $3,978 | $40,645 | $55,000 | $55,000 | $0 | 0% |
| 40.000 - TRAVEL & PER DIEM | $4,800 | $2,000 | $400 | $2,400 | $12,300 | $12,300 | $0 | 0% |
| 41.000 - COMMUNICATIONS | $16,950 | $13,731 | $1,248 | $14,979 | $27,130 | $33,225 | $6,095 | 22% |
| 42.000 - POSTAGE & FREIGHT | $6,878 | $3,658 | $333 | $3,991 | $6,898 | $6,898 | $0 | 0% |
| 43.000 - UTILITIES | $7,684 | $4,664 | $424 | $5,088 | $8,523 | $8,523 | $0 | 0% |
| 44.000 - RENTALS & LEASES | $9,805 | $6,186 | $562 | $6,748 | $10,491 | $10,491 | $0 | 0% |
| 45.000 - PROPERTY & LIABILITY INSURANCE | $143,203 | $131,541 | $42,050 | $173,591 | $146,676 | $194,423 | $47,748 | 33% |
| 46.000 - REPAIRS & MAINTENANCE | $616 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 47.000 - PRINTING & BINDING | $1,185 | $694 | $63 | $757 | $4,600 | $4,600 | $0 | 0% |
| 48.000 - PROMOTIONAL ACTIVITES | $2,052 | $2,221 | $0 | $2,221 | $1,500 | $1,500 | $0 | 0% |
| 48.100 - LEGAL ADVERTISING | $14,366 | $6,146 | $7,378 | $13,524 | $8,913 | $8,913 | $0 | 0% |
| 48.200 - MUNICIPAL ELECTIONS | $2,801 | $266 | $199 | $465 | $0 | $0 | $0 | 0% |
| 49.000 - OTHER CURRENT CHARGES | $10,631 | $5,466 | $497 | $5,963 | $9,526 | $9,526 | $0 | 0% |
| 51.000 - OFFICE SUPPLIES | $8,442 | $5,006 | $455 | $5,461 | $8,500 | $8,500 | $0 | 0% |
| 52.000 - OPERATING SUPPLIES | $6,283 | $5,843 | $531 | $6,374 | $6,400 | $6,400 | $0 | 0% |
| 54.000 - DUES & MEMBERSHIPS | $6,063 | $7,777 | $0 | $7,777 | $5,950 | $5,950 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $680 | $850 | $0 | $850 | $5,000 | $5,000 | $0 | 0% |
| 99.000 - CONTINGENCY | $0 | $4,552 | $414 | $4,965 | $21,421 | $21,421 | $0 | 0% |
| **Total Administrative Expenses** | **$707,935** | **$482,746** | **$182,314** | **$665,060** | **$807,944** | **$907,458** | **$99,514** | **12%** |

| BUDGET WORKSHEET | Includes salaries for elected and constitutional officials, and top-level management, and if earned, qualification salary for elected officials and constitutional officers. | | |
|---|---|---|---|
| | | | **EXECUTIVE SALARIES** |
| | | | **OBJECT CODE 11.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 11.000 - EXECUTIVE SALARIES - MANAGER | $62,288 | $86,994 | $95,069 |
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| **EXECUTIVE SALARIES TOTAL** | **$62,288** | **$86,994** | **$95,069** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time(F/T) and part-time(P/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - REGULAR SALARIES | | | |
| Clerk | $35,567 | $54,078 | $58,488 |
| Full-time Administrative Assistant | $21,968 | $31,820 | $34,418 |
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| **REGULAR SALARIES TOTAL** | **$57,535** | **$85,899** | **$92,905** |

| BUDGET WORKSHEET | Includes part-time employees who are not part of the regular work force. | | |
|---|---|---|---|
| | | | OTHER SALARIES<br>OBJECT CODE 13.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 13.000 - PART TIME SALARIES | $0 | $19,344 | $35,000 |
| Part-time Administrative Assistant (1) | | | |
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| **PART TIME SALARIES TOTAL** | **$0** | **$19,344** | **$35,000** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $9,166 | $14,835 | $17,058 |
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| **FICA TAXES TOTAL** | **$9,166** | **$14,835** | **$17,058** |

| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.100 - RETIREMENT CONTRIBUTIONS - FRS | $24,629 | | |
| Senior Management - 27.29% (mgr) | | $20,931 | $25,944 |
| Regular Class - 10.00% (clerk & admin assistants) | | $10,529 | $15,193 |
| **RETIREMENT CONTRIBUTION TOTAL** | **$24,629** | **$31,460** | **$41,137** |

| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | LIFE AND HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 23.000 - Health Insurance | $15,525 | $25,690 | $28,679 |
| 23.100 - Life insurance premium - Manager | $0 | $850 | $850 |
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| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | **WORKERS' COMPENSATION** |
| | | | **OBJECT CODE 24.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 24.000 - WORKERS COMPENSATION | $252 | $446 | $491 |
| **WORKERS' COMPENSATION TOTAL** | **$252** | **$446** | **$491** |

| BUDGET WORKSHEET | Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and | | |
|---|---|---|---|
| | | | **PROFESSIONAL SERVICES** |
| | | | **OBJECT CODE 31.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 31.000 - PROFFESIONAL SERVICES | | | |
| Municode | $1,144 | $2,000 | $2,000 |
| Codification | $0 | $2,000 | $2,000 |
| Information Technology | $0 | | |
| Loxia Technologies - advanced maint plan ($700p/mp) | $5,600 | $8,400 | $8,400 |
| Next Level - IT Support/ email/antivirus/server | $7,700 | $12,000 | $12,000 |
| Avenet - Annual GovOffice Package - Website | $0 | $700 | $700 |
| Digitization (Moved to FY2020) | | $20,000 | $20,000 |
| Lobbyist (Includes Reimbursables) | $11,667 | $23,000 | $23,000 |
| Legal Counsel [1] | $32,033 | $75,000 | $75,000 |
| Pre-employment screenings | $941 | $3,500 | $3,500 |
| HR Support | | $6,000 | $6,000 |
| Charter Rewrite | | $5,000 | $5,000 |
| Contingency | $0 | $25,000 | $25,000 |
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| **PROFESSIONAL SERVICES TOTAL** | **$59,085** | **$182,600** | **$182,600** |

[1] FY 2019 budget amended.

| BUDGET WORKSHEET | Generally includes all services received from independent certified public accountants. | | |
|---|---|---|---|
| | | | ACCOUNTING & AUDITING<br>OBJECT CODE 32.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 32.000 - ACC & AUDITING - INDEPENDENT AUDITORS | $17,000 | $21,000 | $21,000 |
| 32.100 - ACC & AUDITING - FINANCE CONTRACT | $36,667 | $55,000 | $55,000 |
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| **ACCOUNTING AND AUDITING TOTAL** | **$53,667** | **$76,000** | **$76,000** |

| BUDGET WORKSHEET | This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses. | | |
|---|---|---|---|
| | | | **TRAVEL AND PER DIEM** |
| | | | **OBJECT CODE 40.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 40.000 - TRAVEL & PER DIEM | | | |
| Auto Allowance - Vllg Manager @ $400 p/mo | $2,000 | $4,800 | $4,800 |
| Travel Related per diem | | $1,500 | $1,500 |
| Potential Vehicle Lease | | $6,000 | $6,000 |
| **TRAVEL & PER DIEM TOTAL** | **$2,000** | **$12,300** | **$12,300** |

| BUDGET WORKSHEET | Internet services, communication devices and communication accessories as well as for service plans for long distance and local service. Similarly, this code should include charges to maintain the phone systems within the facility and any other electronic signal. | | |
|---|---|---|---|
| | | | **COMMUNICATIONS OBJECT CODE 41.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 41.000 - COMMUNICATIONS | | | |
| Phone Allowance - Vllg Manager @ $100 p/mo | $700 | $1,200 | $1,200 |
| Phone Allowance - Vllg Clerk @ $40 p/mo | $0 | $480 | $480 |
| At&t Wireless Services | $3,064 | $0 | $4,595 |
| PhoneDoctor.com | $1,919 | $0 | $0 |
| State of FL (Suncom) | $186 | $0 | $0 |
| Phone System - Village Hall | $783 | $12,500 | $12,500 |
| Alarm System - Log Cabin/City Hall | $1,595 | $1,198 | $1,198 |
| Comcast - Log Cabin | $1,202 | $2,112 | $2,112 |
| Comcast - Vllg Hall | $2,333 | $2,640 | $2,640 |
| Website-New Design | $0 | $7,000 | $7,000 |
| Microphone Rental | $900 | $0 | $0 |
| Fire Alarm Monitoring | $1,000 | $0 | $1,500 |
| Contigency | $50 | $0 | $0 |
| **COMMUNICATIONS TOTAL** | **$13,731** | **$27,130** | **$33,225** |

| BUDGET WORKSHEET | Freight and express charges along with drayage, postage, and messenger service. | | |
|---|---|---|---|
| | | | **FREIGHT & POSTAGE** |
| | | | **OBJECT CODE 42.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 42.000 - POSTAGE & FREIGHT | | | |
| | | | |
| TGI Office Automation (Annual $240 + $110 for Ink) | $367 | $350 | $350 |
| Francotyp-Postalia | $1,915 | $4,559 | $4,559 |
| FedEx | $1,377 | $1,089 | $1,089 |
| Arrowmail Presort Company | $0 | $900 | $900 |
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| **FREIGHT & POSTAGE TOTAL** | **$3,658** | **$6,898** | **$6,898** |

| BUDGET WORKSHEET | Electricity, gas, water, waste disposal, and other public utility services. | | |
|---|---|---|---|
| | | | UTILITY SERVICES<br>OBJECT CODE 43.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| Utilities | | | |
| (43.100) Electric Service | | | |
| Village Hall | $1,192 | $2,488 | $2,488 |
| Log Cabin | $712 | $1,253 | $1,253 |
| | | | |
| (43.200) Water & Sewer | | | |
| 328907-378907 - 640 NE 114 STREET (VILLAGE HALL) | $1,474 | $2,782 | $2,782 |
| 338254-388254 - 640 NE 114 STREET (IRRIGATION) | $181 | $143 | $143 |
| 331400-381400 - 640 NE 114 STREET (LOG CABIN) | $165 | $299 | $299 |
| 352882-402882 - 640 NE 114 STREET (LOG CABIN) | $179 | $282 | $282 |
| 383847-435561 - 640 NE 114 STREET (VILLAGE HALL) | $761 | $1,276 | $1,276 |
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| **UTILITY SERVICES TOTAL** | **$4,664** | **$8,523** | **$8,523** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | **RENTAL AND LEASES** |
| | | | **OBJECT CODE 44.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 44.000 - RENTALS & LEASES | | | |
| | | | |
| Copier (F13112) | $2,713 | $5,462 | $5,462 |
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| Records storage facility (Iron Mountain) | $3,047 | $4,083 | $4,083 |
| Bottled Water Cooler | $425 | $946 | $946 |
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| **RENTALS AND LEASES TOTAL** | **$6,186** | **$10,491** | **$10,491** |

| BUDGET WORKSHEET | Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc. | | |
|---|---|---|---|
| | | | **INSURANCE** |
| | | | **OBJECT CODE 45.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Commercial Insurance | | | |
| Property/General Liability Insurance | $125,196 | $143,203 | $190,950 |
| Flood Insurance (Vlg Hall, Log Cabin) | $6,345 | $3,473 | $3,473 |
| Auto (1) | $0 | $0 | $0 |
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| **INSURANCE TOTAL** | **$131,541** | **$146,676** | **$194,423** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. | | |
|---|---|---|---|
| | | | **REPAIRS AND MAINTENANCE** |
| | | | **OBJECT CODE 46.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 46.000 - REPAIRS & MAINTENANCE | | | |
| Vehicle | $0 | $0 | $0 |
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| **REPAIRS & MAINTENANCE TOTAL** | **$0** | **$0** | **$0** |

| BUDGET WORKSHEET | Costs of printing, binding, and other reproduction services which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop. | | |
|---|---|---|---|
| | | | **PRINTING AND BINDING** |
| | | | **OBJECT CODE 47.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 47.000 - PRINTING & BINDING | $694 | $1,000 | $1,000 |
| Newsletter | $0 | $3,600 | $3,600 |
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| **PRINTING & BINDING TOTAL** | **$694** | **$4,600** | **$4,600** |

| BUDGET WORKSHEET | Includes any type of promotional advertising on behalf of the local unit. | | |
|---|---|---|---|

**PROMOTIONAL ACTIVITIES**

**OBJECT CODE 48.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 48.000 - PROMOTIONAL ACTIVITES | $2,221 | $1,500 | $1,500 |
| 48.100 - LEGAL ADVERTISING (Miami Herald & Daily Business) | $6,146 | $8,913 | $8,913 |
| 48.200 - MUNICIPAL ELECTIONS | $266 | $0 | $0 |
| **OTHER CURRENT CHARGES AND OBLIGATIONS TOTAL** | **$8,632** | **$10,413** | **$10,413** |

| BUDGET WORKSHEET | Includes current charges and obligations not otherwise classified. | | |
|---|---|---|---|
| | | | OTHER CURRENT CHARGES AND OBLIGATIONS<br>OBJECT CODE 49.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 49.000 - OTHER CURRENT CHARGES | | | |
| Bank fees | $190 | $0 | $0 |
| Payroll processing | $2,812 | $3,000 | $3,000 |
| Filing fees/Misc. | $150 | $1,000 | $1,000 |
| Licenses & permits (Microsoft) | $2,314 | $5,526 | $5,526 |
| NM Foundation for Senior Services | $0 | $0 | $0 |
| **OTHER CURRENT CHARGES TOTAL** | **$5,466** | **$9,526** | **$9,526** |

| BUDGET WORKSHEET | This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps. | | |
|---|---|---|---|
| | | | **OFFICE SUPPLIES** |
| | | | **OBJECT CODE 51.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 51.000 - OFFICE SUPPLIES | $5,006 | $8,500 | $8,500 |
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| **OFFICE SUPPLIES TOTAL** | **$5,006** | **$8,500** | **$8,500** |

| BUDGET WORKSHEET | All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or |
|---|---|

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 52.000 - OPERATING SUPPLIES | | | |
| General supplies | $5,843 | $3,000 | $3,000 |
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| Audio/Video Equipment | | | |
| 4 New Computers | $0 | $3,000 | $3,000 |
| Server Upgrade | $0 | $400 | $400 |
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| **OPERATING SUPPLIES TOTAL** | **$5,843** | **$6,400** | **$6,400** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, software licensing and professional data costs. | | |
|---|---|---|---|
| | | | **MEMBERSHIPS & DUES** |
| | | | **OBJECT CODE 54.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 54.000 - MEMBERSHIPS & DUES | | | |
| Vllg Mgr - MDCCMA, FCCM, ICMA | $1,255 | $1,550 | $1,550 |
| Vllg Clrk - FACC, IIMC, MDCMCA | $345 | $300 | $300 |
| Finance software licensing | $4,487 | $3,425 | $3,425 |
| GFOA membership | $160 | $500 | $500 |
| Costco | $0 | $175 | $175 |
| Miscellaneous (Includes Avast) | $1,530 | $0 | $0 |
| **MEMBERSHIPS & DUES TOTAL** | **$7,777** | **$5,950** | **$5,950** |

| BUDGET WORKSHEET | Includes training and educational costs | | |
|---|---|---|---|
| | | | EDUCATION & TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $850 | | |
| Manager/Clerk | | $4,000 | $4,000 |
| Finance | | $0 | $0 |
| Staff | | $1,000 | $1,000 |
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| **EDUCATION & TRAINING TOTAL** | **$850** | **$5,000** | **$5,000** |

| BUDGET WORKSHEET | Reserved for contingent events, conditions or emergencies that are unanticipated. | | |
|---|---|---|---|
| | | | OTHER USES<br>OBJECT CODE 99.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 99.000 - CONTINGENCY | $4,552 | $21,421 | $21,421 |
| | | | |
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# Section 5

# Expenditures: Debt Service

# *Debt Service*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 71.000 - PRINCIPAL EXPENSE | $7,537 | $20,261 | $0 | $20,261 | $20,260 | $21,089 | $829 | 4% |
| 72.000 - INTEREST EXPENSE | $8,353 | $11,519 | $0 | $11,519 | $11,520 | $10,691 | ($829) | -7% |
| 73.000 - OTHER DEBT SERVICE COSTS | $0 | $0 | $0 | $0 | $240 | $240 | $0 | 0% |
| **Total Debt Service Expenses** | **$15,890** | **$31,780** | **$0** | **$31,780** | **$32,020** | **$32,020** | **($0)** | **0%** |

| BUDGET WORKSHEET | For Debt Service - Principal | | |
|---|---|---|---|
| | | | PRINCIPAL<br>OBJECT CODE 71.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| Principal Expense - 2018 Loan Agreement (FCB) | $20,261 | $20,260 | $21,089 |
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| **PRINCIPAL EXPENSE TOTAL** | **$20,261** | **$20,260** | **$21,089** |

| BUDGET WORKSHEET | For Debt Service - Interest | | |
|---|---|---|---|
| | | | INTEREST<br>OBJECT CODE 72.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| Interest Expense - 2018 Loan Agreement | $11,519 | $11,520 | $10,691 |
| | | | |
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| BUDGET WORKSHEET | For Debt Service - Bank Charges | | |
|---|---|---|---|
| | | | BANK SERVICE CHARGES<br>OBJECT CODE 73.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| Other Debt Service Costs | $0 | $240 | $240 |
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| **OTHER DEBT SERVICE COSTS TOTAL** | **$0** | **$240** | **$240** |

# Village of Biscayne Park

**Amortization Schedule**

**Series 2018, Promissory Note**

| DATE | BALANCE | RATE | PRINCIPAL | INTEREST | TOTAL |
|---|---|---|---|---|---|
| 05/01/19 | $ 297,000.00 | 4.05% | $ 7,536.88 | $ 8,353.13 | $ 15,890.01 |
| 11/01/19 | $ 289,463.12 | 4.05% | $ 10,028.37 | $ 5,861.63 | $ 15,890.00 |
| 05/01/20 | $ 279,434.75 | 4.05% | $ 10,231.45 | $ 5,658.55 | $ 15,890.00 |
| 11/01/20 | $ 269,203.30 | 4.05% | $ 10,438.63 | $ 5,451.37 | $ 15,890.00 |
| 05/01/21 | $ 258,764.67 | 4.05% | $ 10,650.02 | $ 5,239.98 | $ 15,890.00 |
| 11/01/21 | $ 248,114.65 | 4.05% | $ 10,865.68 | $ 5,024.32 | $ 15,890.00 |
| 05/01/22 | $ 237,248.97 | 4.05% | $ 11,085.71 | $ 4,804.29 | $ 15,890.00 |
| 11/01/22 | $ 226,163.26 | 4.05% | $ 11,310.19 | $ 4,579.81 | $ 15,890.00 |
| 05/01/23 | $ 214,853.07 | 4.05% | $ 11,539.23 | $ 4,350.77 | $ 15,890.00 |
| 11/01/23 | $ 203,313.84 | 4.05% | $ 11,772.89 | $ 4,117.11 | $ 15,890.00 |
| 05/01/24 | $ 191,540.95 | 4.05% | $ 12,011.30 | $ 3,878.70 | $ 15,890.00 |
| 11/01/24 | $ 179,529.65 | 4.05% | $ 12,254.52 | $ 3,635.48 | $ 15,890.00 |
| 05/01/25 | $ 167,275.13 | 4.05% | $ 12,502.68 | $ 3,387.32 | $ 15,890.00 |
| 11/01/25 | $ 154,772.45 | 4.05% | $ 12,755.86 | $ 3,134.14 | $ 15,890.00 |
| 05/01/26 | $ 142,016.59 | 4.05% | $ 13,014.16 | $ 2,875.84 | $ 15,890.00 |
| 11/01/26 | $ 129,002.43 | 4.05% | $ 13,277.70 | $ 2,612.30 | $ 15,890.00 |
| 05/01/27 | $ 115,724.73 | 4.05% | $ 13,546.57 | $ 2,343.43 | $ 15,890.00 |
| 11/01/27 | $ 102,178.16 | 4.05% | $ 13,820.89 | $ 2,069.11 | $ 15,890.00 |
| 05/01/28 | $ 88,357.27 | 4.05% | $ 14,100.77 | $ 1,789.23 | $ 15,890.00 |
| 11/01/28 | $ 74,256.50 | 4.05% | $ 14,386.31 | $ 1,503.69 | $ 15,890.00 |
| 05/01/29 | $ 59,870.19 | 4.05% | $ 14,677.63 | $ 1,212.37 | $ 15,890.00 |
| 11/01/29 | $ 45,192.56 | 4.05% | $ 14,974.85 | $ 915.15 | $ 15,890.00 |
| 05/01/30 | $ 30,217.71 | 4.05% | $ 15,278.09 | $ 611.91 | $ 15,889.99 |
| 11/01/30 | $ 14,939.63 | 4.05% | $ 14,939.63 | $ 302.53 | $ 15,242.15 |
| Total | | | $ 297,000.00 | $ 83,712.15 | $ 221,812.15 |

# Section 6

# Expenditures: Police Department

# *Police*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 12.000 - FULL TIME SALARIES | $537,375 | $367,108 | $183,554 | $550,663 | $580,291 | $590,999 | $10,708 | 2% |
| 13.000 - PART TIME SALARIES | $105,876 | $60,719 | $30,360 | $91,079 | $71,136 | $74,693 | $3,557 | 5% |
| 14.000 - OVERTIME | $19,297 | $13,154 | $6,577 | $19,730 | $50,000 | $50,000 | $0 | 0% |
| 15.000 - OTHER PAYS | $43,257 | $24,287 | $12,143 | $36,430 | $15,000 | $15,000 | $0 | 0% |
| 21.000 - FICA/MEDICARE | $52,434 | $34,714 | $16,868 | $51,582 | $54,807 | $55,898 | $1,091 | 2% |
| 22.000 - RETIREMENT CONTRIBUTIONS | $149,019 | $96,475 | $59,275 | $155,750 | $151,371 | $139,128 | ($12,243) | -8% |
| 23.000 - HEALTH INSURANCE | $68,881 | $46,194 | $23,097 | $69,291 | $52,158 | $46,667 | ($5,491) | -11% |
| 24.000 - WORKERS COMPENSATION | $29,777 | $21,139 | $6,213 | $27,352 | $33,011 | $33,011 | $0 | 0% |
| 40.000 - TRAVEL & PER DIEM | $412 | $1,431 | $0 | $1,431 | $1,000 | $1,000 | $0 | 0% |
| 41.000 - COMMUNICATIONS | $10,938 | $6,449 | $3,225 | $9,674 | $9,714 | $9,714 | $0 | 0% |
| 43.000 - UTILITIES | $2,047 | $1,289 | $645 | $1,934 | $3,740 | $3,740 | $0 | 0% |
| 44.000 - RENTALS & LEASES | $71,037 | $46,735 | $23,367 | $70,102 | $73,642 | $68,163 | ($5,479) | -7% |
| 45.000 - PROPERTY & LIABILITY INSURANC | $13,995 | $12,032 | $4,012 | $16,044 | $13,995 | $17,649 | $3,654 | 26% |
| 46.000 - REPAIRS & MAINTENANCE | $87,056 | $51,618 | $25,809 | $77,427 | $67,500 | $67,500 | $0 | 0% |
| 47.000 - PRINTING & BINDING | $289 | $252 | $126 | $378 | $600 | $600 | $0 | 0% |
| 52.000 - OPERATING SUPPLIES | $91,825 | $68,458 | $34,229 | $102,687 | $89,630 | $89,630 | $0 | 0% |
| 54.000 - DUES & MEMBERSHIPS | $1,051 | $488 | $250 | $738 | $1,200 | $1,200 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $11,180 | $6,003 | $3,001 | $9,004 | $7,000 | $7,000 | $0 | 0% |
| 64.000 - CAPITAL OUTLAY | $43,863 | $0 | $10,500 | $10,500 | $10,500 | $10,500 | $0 | 0% |
| **Total Police Expenses** | **$1,339,610** | **$858,546** | **$443,251** | **$1,301,797** | **$1,286,294** | **$1,282,092** | **($4,203)** | **0%** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time (F/T) and part-time (P/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - FULL TIME SALARIES | $367,108 | | |
| Chief (1) | | $76,650 | $80,480 |
| Commander (1) | | $70,000 | $63,000 |
| Captain (1) | | $50,000 | $63,000 |
| Police Officer | | $46,978 | $42,610 |
| Police Officer | | $42,610 | $46,978 |
| Police Officer | | $49,339 | $44,750 |
| Police Officer | | $44,750 | $44,750 |
| Police Officer | | $74,715 | $74,715 |
| Police Officer | | $42,610 | $45,150 |
| Police Officer | | $58,640 | $61,567 |
| Police Officer-Special Program (2) | | $24,000 | $24,000 |
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| **REGULAR SALARIES TOTAL** | **$367,108** | **$580,291** | **$590,999** |

(1) Includes a Leadership salary increase in addition to normal salary increase.

(2) Special Program expenditures will be offset by the increase in Fines and Forfeitures Revenue in the Police Forfeiture Fund. These funds will be transferred to the general fund.

| BUDGET WORKSHEET | Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force. | | |
|---|---|---|---|
| | | | **OTHER SALARIES** |
| | | | **OBJECT CODE 13.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 13.000 - PART TIME SALARIES | $60,719 | | |
| Part time clerk | | | |
| Part time officers | | $71,136 | $74,693 |
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| **OTHER SALARIES TOTAL** | **$60,719** | **$71,136** | **$74,693** |

| BUDGET WORKSHEET | Payments in addition to regular salaries and wages for services performed in excess of the regular work hour requirement. This includes all overtime for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **OVERTIME** |
| | | | **OBJECT CODE 14.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 14.000 - OVERTIME | $13,154 | $50,000 | $50,000 |
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| **OVERTIME TOTAL** | **$13,154** | **$50,000** | **$50,000** |

| BUDGET WORKSHEET | Includes incentive pay for sheriffs, law enforcement officers and firefighters. | | |
|---|---|---|---|
| | | | **SPECIAL PAY** |
| | | | **OBJECT CODE 15.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 15.000 - OTHER PAYS | $1,017 | | |
| Comp Time | $0 | $0 | $0 |
| FDLE Educational Incentive | $0 | $5,000 | $5,000 |
| Court Time | $0 | $10,000 | $10,000 |
| Off Duty Police | $23,270 | $0 | $0 |
| **SPECIAL PAY TOTAL** | **$24,287** | **$15,000** | **$15,000** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $34,714 | $54,807 | $55,898 |
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| **FICA TAXES TOTAL** | **$34,714** | **$54,807** | **$55,898** |

| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.000 - RETIREMENT CONTRIBUTIONS 24.45% | $96,475 | $151,371 | $139,128 |
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| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
| | | | |
| 23.000 - HEALTH INSURANCE | $46,194 | $52,158 | $46,667 |
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| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | **WORKERS' COMPENSATION OBJECT CODE 24.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 24.000 - WORKERS COMPENSATION | $21,139 | $33,011 | $33,011 |
| **WORKERS' COMPENSATION TOTAL** | **$21,139** | **$33,011** | **$33,011** |

| BUDGET WORKSHEET | This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses | | |
|---|---|---|---|
| | | | **TRAVEL AND PER DIEM** |
| | | | **OBJECT CODE 40.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 40.000 - TRAVEL & PER DIEM | $1,431 | $1,000 | $1,000 |
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| **TRAVEL & PER DIEM TOTAL** | **$1,431** | **$1,000** | **$1,000** |

| BUDGET WORKSHEET | Internet services, communication devices and communication accessories as well as for service plans for long distance and local service. Similarly, this code should include charges to maintain the phone systems within the facility and nay other electronic signal. | | |
|---|---|---|---|
| | | | **COMMUNICATIONS** |
| | | | **OBJECT CODE 41.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 41.000 - COMMUNICATIONS | | | |
| Phone Allowance - 3 Officers @ $10 p/month | $240 | $0 | $0 |
| | | | |
| Aircards (Verizon Wireless) | $0 | $0 | $0 |
| Comcast | $1,755 | $2,647 | $2,647 |
| AT&T Mobility | $4,455 | $7,067 | $7,067 |
| **COMMUNICATIONS TOTAL** | **$6,449** | **$9,714** | **$9,714** |

| BUDGET WORKSHEET | Electricity, gas, water, waste disposal, and other public utility services. | | |
|---|---|---|---|
| | | | **UTILITY SERVICES** |
| | | | **OBJECT CODE 43.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Utilities | | | |
| Electric/Water Service | $1,289 | $3,740 | $3,740 |
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| **UTILITY SERVICES TOTAL** | **$1,289** | **$3,740** | **$3,740** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | RENTAL AND LEASES<br>OBJECT CODE 44.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 44.000 - RENTALS & LEASES | | | |
| Copier (F14906) | $2,255 | $950 | $950 |
| Water Cooler | $470 | $1,500 | $1,500 |
| Radio Equipment Lease - $571.99 p/m until 3/10/2024 | $2,860 | $0 | $6,864 |
| Vehicle Leases | | | |
| | | | |
| 2015 Ford Taurus - $607 p/m until 9/10/2020 | $4,852 | $7,200 | $0 |
| 2015 Ford Taurus - $607 p/m until 9/10/2020 | $4,852 | $7,200 | $0 |
| 2016 Ford Taurus - $543 p/m until 6/10/2021 | $4,343 | $6,514 | $6,514 |
| 2016 Ford Taurus - $543 p/m until 6/10/2021 | $4,343 | $6,514 | $6,514 |
| 2017 Ford Taurus - $600 p/m until 4/10/2022 | $4,800 | $6,514 | $7,200 |
| 2017 Ford Taurus - $600 p/m until 4/10/2022 | $4,800 | $6,514 | $7,200 |
| 2017 Ford Taurus - $600 p/m until 4/10/2022 | $4,800 | $6,514 | $7,200 |
| 2017 Ford Interceptor - $560 p/m until 8/10/2022 | $4,480 | $6,720 | $6,720 |
| 2016 Dodge Durango - $485 p/m until 7/10/2021 | $3,880 | $5,820 | $5,820 |
| 2019 Ford Taurus (Potential Lease/Net Resale) | $0 | $5,680 | $5,680 |
| 2020 Ford Taurus (Potential Lease/Special Program) (1) | $0 | $6,000 | $6,000 |
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| **RENTALS AND LEASES TOTAL** | **$46,735** | **$73,642** | **$68,163** |

(1) Special Program expenditures will be offset by the increase in Fines and Forfeitures Revenue in the Police Forfeiture Fund. These funds will be transferred to the general fund.

| BUDGET WORKSHEET | Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc. | | |
|---|---|---|---|
| | | | **INSURANCE** |
| | | | **OBJECT CODE 45.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 45.000 - PROPERTY & LIABILITY INSURANCE | | | |
| Officers | $0 | $0 | $0 |
| Autos (21) | $12,032 | $13,995 | $17,649 |
| **INSURANCE TOTAL** | **$12,032** | **$13,995** | **$17,649** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. | | |
|---|---|---|---|
| | | | **REPAIRS AND MAINTENANCE** |
| | | | **OBJECT CODE 46.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 46.000 - REPAIRS & MAINTENANCE | | | |
| Equipment | $1,004 | $10,000 | $10,000 |
| Radios | $347 | $5,500 | $6,600 |
| Vehicles | $48,932 | $22,000 | $35,900 |
| Contingency | $1,336 | $30,000 | $15,000 |
| **REPAIRS AND MAINTENANCE TOTAL** | **$51,618** | **$67,500** | **$67,500** |

| BUDGET WORKSHEET | Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc. which is performed by an in-house print shop. | | |
|---|---|---|---|
| | | | **PRINTING & BINDING** |
| | | | **OBJECT CODE 47.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 47.000 - PRINTING & BINDING | $252 | $600 | $600 |
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| **PRINTING AND BINDING TOTAL** | **$252** | **$600** | **$600** |

| BUDGET WORKSHEET | All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or |
|---|---|

**OPERATING SUPPLIES**
**OBJECT CODE 52.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 52.000 - OPERATING SUPPLIES | | | |
| General | $0 | 3,000 | 3,000 |
| Uniforms | $11,644 | $18,850 | $18,850 |
| Fuel | $27,821 | $40,000 | $40,000 |
| Weapons (Tasers) | $0 | $7,500 | $7,500 |
| Tolls | $4,792 | $5,000 | $5,000 |
| Speed Signs | $0 | $6,000 | $0 |
| Police Athletic League | $0 | $1,680 | $1,680 |
| Public Safety Equipment | $0 | $0 | $6,000 |
| Contingency | $20,312 | $7,600 | $7,600 |
| COVID 19 Supplies | $3,889 | $0 | $0 |
| **OPERATING SUPPLIES TOTAL** | **$68,458** | **$89,630** | **$89,630** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs. | | |
|---|---|---|---|
| | | | **DUES AND MEMBERSHIPS OBJECT CODE 54.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 54.000 - DUES & MEMBERSHIPS | $488 | $1,200 | $1,200 |
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| **DUES & MEMBERSHIPS TOTAL** | **$488** | **$1,200** | **$1,200** |

| BUDGET WORKSHEET | Training & educational costs. | | |
|---|---|---|---|
| | | | EDUCATION & TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $6,003 | $6,000 | $6,000 |
| Includes FY19 FIU Training | | | |
| Accreditation | | $1,000 | $1,000 |
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| **EDUCATION & TRAINING TOTAL** | **$6,003** | **$7,000** | **$7,000** |

| BUDGET WORKSHEET | Includes motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment. | | |
|---|---|---|---|
| | | | **MACHINERY AND EQUIPMENT** |
| | | | **OBJECT CODE 64.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Police Equipment (Laptops 5) | $0 | $2,500 | $2,500 |
| Contingency | $0 | $8,000 | $8,000 |
| **MACHINERY AND EQUIPMENT TOTAL** | **$0** | **$10,500** | **$10,500** |

# Section 7

# Expenditures: Building Services

# *Building*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 12.000 - REGULAR SALARIES | $31,922 | $21,498 | $11,381 | $32,879 | $32,879 | $34,718 | $1,839 | 6% |
| 15.000 - SPECIAL PAY | $0 | $0 | $1,500 | $1,500 | $1,500 | $1,500 | $0 | 0% |
| 21.000 - FICA/MEDICARE | $2,442 | $1,645 | $2,371 | $4,015 | $2,515 | $2,656 | $141 | 6% |
| 22.000 - RETIREMENT CONTRIBUTIONS | $2,655 | $1,821 | $964 | $2,785 | $2,716 | $3,472 | $756 | 28% |
| 23.000 - HEALTH INSURANCE | $8,337 | $5,765 | $3,307 | $9,072 | $8,089 | $9,611 | $1,522 | 19% |
| 24.000 - WORKERS COMPENSATION | $82 | $48 | $16 | $64 | $85 | $85 | $0 | 0% |
| 31.000 - PROFESSIONAL SERVICES | $85,416 | $41,575 | $30,800 | $72,375 | $67,925 | $67,925 | $0 | 0% |
| 45.000 - INSURANCE | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 52000 - SUPPLIES | $369 | $155 | $25 | $180 | $0 | $200 | $200 | 100% |
| 55.000 - EDUCATION & TRAINING | $60 | $392 | $0 | $392 | $1,000 | $1,000 | $0 | 0% |
| **Total Building Expenses** | **$131,283** | **$72,898** | **$50,364** | **$123,262** | **$116,710** | **$121,167** | **$4,457** | **4%** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time(F/T) and part-time(P/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - REGULAR SALARIES | | | |
| Bldg Permit Coordinator | $21,498 | $32,879 | $34,718 |
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| **REGULAR SALARIES TOTAL** | **$21,498** | **$32,879** | **$34,718** |

| BUDGET WORKSHEET | Includes incentive pay for sheriffs, law enforcement officers and firefighters. | | |
|---|---|---|---|
| | | | **SPECIAL PAY** |
| | | | **OBJECT CODE 15.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 15.000 - SPECIAL PAY | | | |
| MERIT/BONUS | $0 | $1,500 | $1,500 |
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| **SPECIAL PAY TOTAL** | **$0** | **$1,500** | **$1,500** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $1,645 | $2,515 | $2,656 |
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| **FICA TAXES TOTAL** | **$1,645** | **$2,515** | **$2,656** |

| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.000 - RETIREMENT CONTRIBUTIONS | $1,821 | $2,716 | $3,472 |
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| **RETIREMENT CONTRIBUTION TOTAL** | **$1,821** | **$2,716** | **$3,472** |

| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 23.000 - HEALTH INSURANCE | $5,765 | $8,089 | $9,611 |
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| **HEALTH INSURANCE TOTAL** | **$5,765** | **$8,089** | **$9,611** |

| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | WORKERS' COMPENSATION<br>OBJECT CODE 24.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 24.000 - WORKERS COMPENSATION | $48 | $85 | $85 |
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| **WORKERS' COMPENSATION TOTAL** | **$48** | **$85** | **$85** |

| BUDGET WORKSHEET | Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and | | |
|---|---|---|---|
| | | | **PROFESSIONAL SERVICES** |
| | | | **OBJECT CODE 31.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 31.000 - PROFESSIONAL SERVICES | | | |
| Inspectors (65% of budgeted bldg permits) | $41,575 | $67,925 | $67,925 |
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| **PROFESSIONAL SERVICES TOTAL** | **$41,575** | **$67,925** | **$67,925** |

| BUDGET WORKSHEET | Operating Supplies | | |
|---|---|---|---|
| | | | TRAINING<br>OBJECT CODE 55.000 |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 52.000 - OPERATING SUPPLIES | $155 | $0 | $200 |
| **EDUCATION & TRAINING TOTAL** | **$155** | **$0** | **$200** |

| BUDGET WORKSHEET | Training and educational costs. | | |
|---|---|---|---|
| | | | TRAINING<br>OBJECT CODE 55.000 |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 55.000 - EDUCATION & TRAINING | $392 | $1,000 | $1,000 |
| **EDUCATION & TRAINING TOTAL** | **$392** | **$1,000** | **$1,000** |

# Section 8

# Expenditures: Code Compliance

# *Code Compliance*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Adopted | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 12.000 - REGULAR SALARIES | $59,763 | $41,227 | $11,060 | $52,287 | $76,000 | $73,909 | ($2,090) | -3% |
| 21.000 - FICA/MEDICARE | $4,572 | $2,913 | $846 | $3,759 | $5,814 | $5,654 | ($160) | -3% |
| 22.000 - RETIREMENT CONTRIBUTIONS | $4,976 | $3,473 | $937 | $4,410 | $6,278 | $7,391 | $1,113 | 18% |
| 23.000 - HEALTH INSURANCE | $14,069 | $13,503 | $3,276 | $16,779 | $16,179 | $19,360 | $3,182 | 20% |
| 24.000 - WORKERS COMPENSATION | $2,761 | $1,609 | $536 | $2,146 | $2,850 | $3,135 | $285 | 10% |
| 31.000 - PROFESSIONAL SERVICES | $3,816 | $0 | $0 | $0 | $5,000 | $5,000 | $0 | 0% |
| 41.000 - COMMUNICATIONS | $637 | $559 | $206 | $764 | $870 | $870 | $0 | 0% |
| 44.000 - RENTALS & LEASES | $0 | $0 | $0 | $0 | $6,864 | $6,864 | $0 | 0% |
| 45.000 - PROPERTY & LIABILITY INSURANCE | $2,123 | $1,825 | $609 | $2,434 | $2,123 | $2,123 | $0 | 0% |
| 46.000 - REPAIRS & MAINTENANCE | $998 | $0 | $0 | $0 | $1,200 | $1,200 | $0 | 0% |
| 49.000 - CONTINGENCY | $0 | $0 | $0 | $0 | $2,000 | $2,000 | $0 | 0% |
| 52.000 - OPERATING SUPPLIES | $2,450 | $247 | $150 | $397 | $2,550 | $2,550 | $0 | 0% |
| 54.000 - MEMBERSHIP & DUES | $0 | $50 | $0 | $50 | $100 | $100 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $680 | $85 | $0 | $85 | $1,200 | $1,200 | $0 | 0% |
| **Total Code Compliance Expenses** | **$123,011** | **$65,491** | **$17,620** | **$83,111** | **$129,026** | **$131,356** | **$2,330** | **2%** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time(F/T) and part-time(P/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - REGULAR SALARIES | $41,227 | | |
| Code Compliance Supervisor (Open) | | $44,048 | $41,000 |
| Code Compliance Officer | | $31,951 | $32,909 |
| **REGULAR SALARIES TOTAL** | **$41,227** | **$76,000** | **$73,909** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $2,913 | $5,814 | $5,654 |
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| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.000 - RETIREMENT CONTRIBUTIONS | $3,473 | $6,278 | $7,391 |
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| **RETIREMENT CONTRIBUTION TOTAL** | **$3,473** | **$6,278** | **$7,391** |

| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 23.000 - HEALTH INSURANCE | $13,503 | $16,179 | $19,360 |
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| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | WORKERS' COMPENSATION<br>OBJECT CODE 24.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 24.000 - WORKERS COMPENSATION | $1,609 | $2,850 | $3,135 |
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| **WORKERS' COMPENSATION TOTAL** | **$1,609** | **$2,850** | **$3,135** |

| BUDGET WORKSHEET | Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and | | |
|---|---|---|---|
| | | | **PROFESSIONAL SERVICES** |
| | | | **OBJECT CODE 31.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 31.000 - PROFESSIONAL SERVICES | | | |
| Supplemental Code Officer (CAP Gov't) | $0 | $0 | $0 |
| Landlord Permit Inspector (CAP Gov't) | $0 | $0 | $0 |
| Special Magistrate | $0 | $5,000 | $5,000 |
| **PROFESSIONAL SERVICES TOTAL** | **$0** | **$5,000** | **$5,000** |

| BUDGET WORKSHEET | Internet services, communication devices and communication accessories as well as for service plans for long distance and local service. Similarly, this code should include charges to maintain the phone systems within the facility and any other electronic signals. | | |
|---|---|---|---|
| | | | **COMMUNICATIONS** |
| | | | **OBJECT CODE 41.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 41.000 - COMMUNICATIONS | | | |
| | | | |
| Cellular Aircard | $559 | $870 | $870 |
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| **COMMUNICATIONS TOTAL** | **$559** | **$870** | **$870** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | **RENTAL AND LEASES** |
| | | | **OBJECT CODE 44.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 44.000 - RENTALS & LEASES | | | |
| Potential Vehicle Leases | | $0 | $0 |
| Vehicle Lease (2019) | $0 | $6,864 | $6,864 |
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| **RENTALS AND LEASES TOTAL** | **$0** | **$6,864** | **$6,864** |

| BUDGET WORKSHEET | Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc. | | |
|---|---|---|---|
| | | | **INSURANCE**<br>**OBJECT CODE 45.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Commercial Insurance | | | |
| Auto (1) | $1,825 | $2,123 | $2,123 |
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| **INSURANCE TOTAL** | **$1,825** | **$2,123** | **$2,123** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. | | |
|---|---|---|---|
| | | | **REPAIRS AND MAINTENANCE** |
| | | | **OBJECT CODE 46.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| | | | |
| 46.000 - REPAIRS & MAINTENANCE | $0 | $1,200 | $1,200 |
| Car Decals/Laptop Stand/Converter | | | |
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| **REPAIRS AND MAINTENANCE TOTAL** | **$0** | **$1,200** | **$1,200** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs. | | |
|---|---|---|---|
| | | | **CONTINGENCY** |
| | | | **OBJECT CODE 49.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 49.000 - CONTINGENCY | $0 | $2,000 | $2,000 |
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| **SUBSCRIPTIONS AND MEMBERSHIPS TOTAL** | **$0** | **$2,000** | **$2,000** |

| BUDGET WORKSHEET | All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or |
|---|---|

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 52.000 - OPERATING SUPPLIES | | | |
| General supplies | $247 | $300 | $300 |
| Laptop | $0 | $0 | $0 |
| Uniforms | $0 | $200 | $200 |
| Gasoline | $0 | $0 | $0 |
| Camera | $0 | $300 | $300 |
| External Hard drive | $0 | $0 | $0 |
| Printer (Field) | $0 | $300 | $300 |
| Contingency | $0 | $1,450 | $1,450 |
| **OPERATING SUPPLIES TOTAL** | **$247** | **$2,550** | **$2,550** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs. | | |
|---|---|---|---|
| **BOOKS, PUBLICATIONS, SUBSCRIPTIONS AND MEMBERSHIPS** | | | |
| | | | **OBJECT CODE 54.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 54.000 - MEMBERSHIP & DUES | $50 | $100 | $100 |
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| **SUBSCRIPTIONS AND MEMBERSHIPS TOTAL** | **$50** | **$100** | **$100** |

| BUDGET WORKSHEET | Training and educational costs. | | |
|---|---|---|---|
| | | | TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $85 | $1,200 | $1,200 |
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# Section 9

# Expenditures: Public Works

# *Public Works*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 12.000 - REGULAR SALARIES | $164,407 | $121,031 | $44,947 | $165,979 | $209,449 | $217,501 | $8,052 | 4% |
| 14.000 - OVERTIME | $18,845 | $6,277 | $4,973 | $11,250 | $1,000 | $1,000 | $0 | 0% |
| 15.000 - EMPLOYEE BONUSES | $1,500 | $1,500 | $0 | $1,500 | $3,000 | $2,500 | ($500) | -17% |
| 21.000 - FICA/MEDICARE | $14,133 | $9,854 | $3,819 | $13,673 | $16,329 | $16,907 | $578 | 4% |
| 22.000 - RETIREMENT CONTRIBUTIONS | $15,262 | $10,120 | $4,228 | $14,349 | $17,301 | $21,750 | $4,450 | 26% |
| 23.000 - HEALTH INSURANCE | $30,706 | $27,167 | $16,941 | $44,108 | $41,487 | $48,287 | $6,800 | 16% |
| 24.000 - WORKERS COMPENSATION | $13,801 | $8,043 | $2,681 | $10,724 | $14,244 | $15,669 | $1,424 | 10% |
| 34.000 - CONTRACT SERVICES | $8,545 | $6,240 | $4,120 | $10,360 | $13,000 | $13,000 | $0 | 0% |
| 41.000 - COMMUNICATIONS | $2,983 | $3,104 | $1,552 | $4,656 | $2,280 | $5,853 | $3,573 | 157% |
| 43.000 - UTILITIES | $9,712 | $5,868 | $2,934 | $8,802 | $9,972 | $9,972 | $0 | 0% |
| 44.000 - RENTALS & LEASES | $14,323 | $8,905 | $4,452 | $13,357 | $14,791 | $14,791 | $0 | 0% |
| 45.000 - PROPERTY & LIABILITY INSURANCE | $5,215 | $5,949 | $1,534 | $7,484 | $5,351 | $8,135 | $2,784 | 52% |
| 46.000 - REPAIRS & MAINTENANCE | $61,316 | $18,377 | $9,189 | $27,566 | $38,000 | $38,000 | $0 | 0% |
| 46.200 - LANDSCAPE MAINTENANCE | $0 | $32,565 | $48,435 | $81,000 | $81,000 | $81,000 | $0 | 0% |
| 49.000 - OTHER CURRENT CHARGES - STORM PREP | $17,822 | $9,925 | $1,500 | $11,425 | $10,000 | $10,000 | $0 | 0% |
| 52.000 - OPERATING SUPPLIES | $39,331 | $39,050 | $19,525 | $58,575 | $25,000 | $25,000 | $0 | 0% |
| 54.000 - DUES & MEMBERSHIPS | $0 | $0 | $150 | $150 | $150 | $150 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $35 | $0 | $1,000 | $1,000 | $1,000 | $1,000 | $0 | 0% |
| 64.000 - CAPITAL OUTLAY | $34,032 | $0 | $12,000 | $12,000 | $12,000 | $12,000 | $0 | 0% |
| **Total Public Works Expenses** | **$451,968** | **$313,976** | **$183,979** | **$497,955** | **$515,353** | **$542,514** | **$27,161** | **5%** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time(F/T) and part-time(F/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - REGULAR SALARIES | $121,031 | | |
| Manager | | $73,500 | $73,500 |
| Laborers (4) | | $135,949 | $144,001 |
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| **REGULAR SALARIES TOTAL** | **$121,031** | **$209,449** | **$217,501** |

| BUDGET WORKSHEET | Payments in addition to regular salaries and wages for services performed in excess of the regular work hour requirement. This includes all overtime for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **OVERTIME** |
| | | | **OBJECT CODE 14.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 14.000 - OVERTIME | $6,277 | $1,000 | $1,000 |
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| **OVERTIME TOTAL** | **$6,277** | **$1,000** | **$1,000** |

| BUDGET WORKSHEET | Includes incentive pay for sheriffs, law enforcement officers and firefighters. | | |
|---|---|---|---|
| | | | **SPECIAL PAY** |
| | | | **OBJECT CODE 15.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 15.000 - EMPLOYEE BONUSES (5 @ $500) | $1,500 | $3,000 | $2,500 |
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| **SPECIAL PAY TOTAL** | **$1,500** | **$3,000** | **$2,500** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $9,854 | $16,329 | $16,907 |
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| **FICA TAXES TOTAL** | **$9,854** | **$16,329** | **$16,907** |

| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.000 - RETIREMENT CONTRIBUTIONS | $10,120 | $17,301 | $21,750 |
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| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 23.000 - HEALTH INSURANCE | $27,167 | $41,487 | $48,287 |
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| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | **WORKERS' COMPENSATION** |
| | | | **OBJECT CODE 24.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 24.000 - WORKERS COMPENSATION | $8,043 | $14,244 | $15,669 |
| **WORKERS' COMPENSATION TOTAL** | **$8,043** | **$14,244** | **$15,669** |

| BUDGET WORKSHEET | Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47. | | |
|---|---|---|---|
| | | | **OTHER CONTRACTUAL SERVICES** |
| | | | **OBJECT CODE 34.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 34.000 - CONTRACT SERVICES | | | |
| Janitorial | $6,240 | $9,500 | $9,500 |
| Other Services (Custodial) | $0 | $1,000 | $1,000 |
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| County Spay, Neuter & Release Program | | $2,500 | $2,500 |
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| **OTHER CONTRACTUAL SERVICES TOTAL** | **$6,240** | **$13,000** | **$13,000** |

| BUDGET WORKSHEET | Telephone, cellular telephone, telegraph, or other communications. | | |
|---|---|---|---|
| | | | COMMUNICATIONS<br>OBJECT CODE 41.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 41.000 - COMMUNICATIONS | | | |
| Phone Allowance - PW Mgr | $280 | $480 | $480 |
| Comcast | $990 | $1,800 | $1,800 |
| AT&T Mobility | $870 | $0 | $1,305 |
| ADT Alarm | $963 | $0 | $2,268 |
| **COMMUNICATIONS TOTAL** | **$3,104** | **$2,280** | **$5,853** |

| BUDGET WORKSHEET | Electricity, gas, water, waste disposal, and other public utility services. | | |
|---|---|---|---|
| | | | UTILITY SERVICES<br>OBJECT CODE 43.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 43.000 - UTILITIES | $1,784 | | |
| Electric - Butterfly Garden | | $180 | $180 |
| Electric - Entrance Sign | | $240 | $240 |
| Electric - Log Cabin | | $0 | $0 |
| Electric - Public Works | | $2,912 | $2,912 |
| Electric - Public Works Bldg | | $950 | $950 |
| Electric - Operating Light Fixture | | $530 | $530 |
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| | $4,085 | | |
| Water & Sewer - 6th Ave Median | | $2,900 | $2,900 |
| Water & Sewer - Butterfly Garden | | $480 | $480 |
| Water & Sewer - Fire Service | | $20 | $20 |
| Water & Sewer - Irrigation | | $900 | $900 |
| Water & Sewer - Public Works | | $600 | $600 |
| Water & Sewer - Public Works Bldg | | $260 | $260 |
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| **UTILITY SERVICES TOTAL** | **$5,868** | **$9,972** | **$9,972** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | RENTAL AND LEASES<br>OBJECT CODE 44.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 44.000 - RENTALS & LEASES | | | |
| Equipment | $0 | $1,500 | $1,500 |
| Water Cooler - PW | $711 | $1,000 | $1,000 |
| | | | |
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| 44.100 - VEHICLE LEASES | | | |
| Flat Bed Lease - $1,054 p/m until 2022 | $8,194 | $12,291 | $12,291 |
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| **RENTALS AND LEASES TOTAL** | **$8,905** | **$14,791** | **$14,791** |

| BUDGET WORKSHEET | Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc. | | |
|---|---|---|---|
| | | | **INSURANCE** |
| | | | **OBJECT CODE 45.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 45.000 - PROPERTY & LIABILITY INSURANCE | | $0 | $0 |
| Flood Insurance | $1,349 | $1,385 | $1,385 |
| Autos (4) | $4,600 | $3,966 | $6,750 |
| **INSURANCE TOTAL** | **$5,949** | **$5,351** | **$8,135** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. | | |
|---|---|---|---|
| | | | **REPAIRS & MAINTENANCE OBJECT CODE 46.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 46.000 - REPAIRS MAINTENANCE | $18,377 | | |
| Equipment (Chipper and Lawnmower) | | $10,000 | $10,000 |
| Buildings | | $25,000 | $25,000 |
| Vehicle - bed liner/coating (Dodge Ram) | | $0 | $0 |
| Contingency | | $3,000 | $3,000 |
| **REPAIRS AND MAINTENANCE TOTAL** | **$18,377** | **$38,000** | **$38,000** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of the landscaping, including all maintenance contracts. | | |
|---|---|---|---|
| | | | LANDSCAPE MAINTENANCE<br>OBJECT CODE 46.200 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 46.200 - LANDSCAPE MAINTENANCE | $32,565 | | |
| Log Cabin landscaping | | $1,500 | $1,500 |
| Recreation Landscaping | | $5,000 | $5,000 |
| Entrance sign installation landscaping | | $3,000 | $3,000 |
| Bridge landscaping (6th Ave median) | | $3,000 | $3,000 |
| Tree Planting/End Capping | | $20,000 | $20,000 |
| Tree Trimming | | $6,000 | $6,000 |
| Plantings | | $10,000 | $10,000 |
| Removal of Pines (Evasive) | | $30,000 | $30,000 |
| CONTINGENCY | | $2,500 | $2,500 |
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| **LANDSCAPE MAINTENANCE TOTAL** | **$32,565** | **$81,000** | **$81,000** |

| BUDGET WORKSHEET | Includes current charges and obligations not otherwise classified. | | |
|---|---|---|---|
| | | | **OTHER CURRENT CHARGES AND OBLIGATIONS** |
| | | | **OBJECT CODE 49.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 49.000 - OTHER CURRENT CHARGES - STORM PREP | $0 | $10,000 | $10,000 |
| BARRICADES | | | |
| SAFETY CONES | | | |
| STORM EQUIPMENT | | | |
| COVID-19 | $9,925 | | |
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| **OTHER CURRENT CHARGES TOTAL** | **$9,925** | **$10,000** | **$10,000** |

| BUDGET WORKSHEET | All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or |
|---|---|

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 52.000 - OPERATING SUPPLIES | $35,288 | | |
| General (Pipes, fittings, other) | | $10,140 | $10,140 |
| Weed Killer (55 gal) | | $2,700 | $2,700 |
| Pallet Truck | | $0 | $0 |
| Small Tools | | $2,110 | $2,110 |
| | | | |
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| | | | |
| Uniforms (Based on 5 Employees) | $3,762 | $6,250 | $6,250 |
| Fuel | | $0 | $0 |
| Janitorial Supplies | | $3,800 | $3,800 |
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| **OPERATING SUPPLIES TOTAL** | **$39,050** | **$25,000** | **$25,000** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs. | | |
|---|---|---|---|
| | | | **DUES AND MEMBERSHIPS** |
| | | | **OBJECT CODE 54.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 54.000 - DUES & MEMBERSHIPS | $0 | $150 | $150 |
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| **DUES & MEMBERSHIPS TOTAL** | **$0** | **$150** | **$150** |

| BUDGET WORKSHEET | Training & educational costs. | | |
|---|---|---|---|
| | | | EDUCATION & TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $0 | $1,000 | $1,000 |
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| BUDGET WORKSHEET | Includes motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment. | | |
|---|---|---|---|
| | | | **MACHINERY AND EQUIPMENT** |
| | | | **OBJECT CODE 64.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 64.000 - CAPITAL OUTLAY | $0 | $0 | $0 |
| | | | |
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| Generator (Village Hall) | $0 | $12,000 | $12,000 |
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| **MACHINERY AND EQUIPMENT TOTAL** | **$0** | **$12,000** | **$12,000** |

# Section 10

# Expenditures: Parks & Recreation

# *Parks & Recreation*

***Proposed Budget - FY2021***

| Operating Expenses | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 12.000 - FULL TIME SALARIES | $44,290 | $30,406 | $15,203 | $45,610 | $46,504 | $47,899 | $1,395 | 3% |
| 13.000 - PART TIME SALARIES | $30,428 | $20,417 | $10,208 | $30,625 | $39,438 | $49,883 | $10,445 | 26% |
| 21.000 - FICA/MEDICARE | $5,716 | $3,888 | $1,944 | $5,832 | $6,611 | $7,517 | $906 | 14% |
| 22.000 - RETIREMENT CONTRIBUTIONS | $6,215 | $3,884 | $2,152 | $6,036 | $6,851 | $4,790 | -$2,061 | -30% |
| 23.000 - HEALTH INSURANCE | $8,419 | $5,895 | $3,367 | $9,262 | $8,089 | $9,611 | $1,522 | 19% |
| 24.000 - WORKERS COMPENSATION | $200 | $116 | $39 | $155 | $206 | $206 | $0 | 0% |
| 34.000 - CONTRACTUAL SERVICES | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 41.000 - COMMUNICATIONS | $3,561 | $2,961 | $1,481 | $4,442 | $2,880 | $4,893 | $2,013 | 70% |
| 43.000 - UTILITIES | $4,645 | $3,081 | $1,541 | $4,622 | $5,100 | $5,100 | $0 | 0% |
| 44.000 - RENTALS & LEASES | $534 | $2,345 | $1,172 | $3,517 | $6,950 | $9,517 | $2,567 | 37% |
| 45.000 - PROPERTY & LIABILTY INSURANCE | $5,582 | $6,181 | $1,491 | $7,672 | $5,201 | $5,201 | $0 | 0% |
| 46.000 - REPAIRS & MAINTENANCE | $14,839 | $1,291 | $646 | $1,937 | $45,000 | $45,000 | $0 | 0% |
| 48.000 - SPECIAL EVENTS | $6,173 | $4,870 | $0 | $4,870 | $10,700 | $10,700 | $0 | 0% |
| 49.000 - CONCESSION EXPENSE | $0 | $0 | $0 | $0 | $500 | $500 | $0 | 0% |
| 52.000 - OPERATING SUPPLIES | $1,967 | $1,208 | $604 | $1,811 | $3,750 | $3,750 | $0 | 0% |
| 54.000 - MEMBERSHIP & DUES | $160 | $0 | $160 | $160 | $160 | $160 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $0 | $1,372 | $0 | $1,372 | $2,000 | $2,000 | $0 | 0% |
| 63.000 - INFRASTRUCTURE IMPROVEMENTS | $0 | $11,083 | $42,917 | $54,000 | $54,000 | $54,000 | $0 | 0% |
| **Total Parks & Recreation Expenses** | **$88,438** | **$98,997** | **$82,925** | **$181,922** | **$243,941** | **$260,727** | **$16,786** | **7%** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time (F/T) and part-time(P/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - FULL TIME SALARIES | $30,406 | $46,504 | $47,899 |
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| **REGULAR SALARIES TOTAL** | **$30,406** | **$46,504** | **$47,899** |

| BUDGET WORKSHEET | Part-time employees who are not part of the regular work force. | | |
|---|---|---|---|
| | | | PART TIME SALARIES<br>OBJECT CODE 13.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 13.000 - PART TIME SALARIES (2) | $20,417 | $36,438 | $49,883 |
| Seasonal | | $3,000 | $0 |
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| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $3,888 | $6,611 | $7,517 |
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| **FICA TAXES TOTAL** | **$3,888** | **$6,611** | **$7,517** |

| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.000 - RETIREMENT CONTRIBUTIONS | $3,884 | $6,851 | $4,790 |
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| **RETIREMENT CONTRIBUTION TOTAL** | **$3,884** | **$6,851** | **$4,790** |

| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 23.000 - HEALTH INSURANCE | $5,895 | $8,089 | $9,611 |
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| **HEALTH INSURANCE TOTAL** | **$5,895** | **$8,089** | **$9,611** |

| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | **WORKERS' COMPENSATION** |
| | | | **OBJECT CODE 24.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 24.000 - WORKERS COMPENSATION | $116 | $206 | $206 |
| **WORKERS' COMPENSATION TOTAL** | **$116** | **$206** | **$206** |

| BUDGET WORKSHEET | Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. | | |
|---|---|---|---|
| | | | CONTRACTUAL SERVICES<br>OBJECT CODE 34.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 34.000 - CONTRACTUAL SERVICES (yoga/pilates/zumba) | $0 | $0 | $0 |
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| CONTRACTUAL SERVICES TOTAL | $0 | $0 | $0 |

| BUDGET WORKSHEET | Internet services, communication devices and communication accessories as well as for service plans for long distance and local service. Similarly, this code should include charges to maintain the phone systems within the facility and any other electronic signal. | | |
|---|---|---|---|
| | | | **COMMUNICATIONS** |
| | | | **OBJECT CODE 41.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 41.000 - COMMUNICATIONS | | | |
| Phone Allowance - Rec Mgr @ $40 p/mo | $320 | $480 | $480 |
| Comcast | $2,061 | $2,400 | $3,513 |
| At&t Mobility | $580 | $0 | $900 |
| **COMMUNICATIONS TOTAL** | **$2,961** | **$2,880** | **$4,893** |

| BUDGET WORKSHEET | Electricity, gas, water, waste disposal, and other public utility services. | | |
|---|---|---|---|
| | | | **UTILITY SERVICES** |
| | | | **OBJECT CODE 43.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Utilities | | | |
| (43.100) Electric Service | $2,716 | $4,800 | $4,800 |
| (43.200) Water & Sewer | | | |
| Playground | $365 | $300 | $300 |
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| **UTILITY SERVICES TOTAL** | **$3,081** | **$5,100** | **$5,100** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | **RENTAL AND LEASES** |
| | | | **OBJECT CODE 44.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 44.000 - RENTALS & LEASES | | | |
| Copier (F13683) | $2,345 | $950 | $3,517 |
| Possible Lease (Van) | $0 | $6,000 | $6,000 |
| **RENTALS AND LEASES TOTAL** | **$2,345** | **$6,950** | **$9,517** |

| BUDGET WORKSHEET | Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc. | | |
|---|---|---|---|
| | | | **INSURANCE** |
| | | | **OBJECT CODE 45.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 45.000 - PROPERTY & LIABILTY INSURANCE | | | |
| Flood Insurance | $1,709 | $4,081 | $4,081 |
| Auto | $4,472 | $1,120 | $1,120 |
| **INSURANCE TOTAL** | **$6,181** | **$5,201** | **$5,201** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. | | |
|---|---|---|---|
| | | | **REPAIRS AND MAINTENANCE** |
| | | | **OBJECT CODE 46.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 46.000 - REPAIRS & MAINTENANCE | | | |
| Atheltic Fields | $0 | $20,000 | $20,000 |
| Equipment | $0 | $3,000 | $3,000 |
| Vehicle (2002 Van) | $0 | $0 | $0 |
| Building | $1,291 | $15,000 | $15,000 |
| Custodial Services | $0 | $7,000 | $7,000 |
| **REPAIRS AND MAINTENANCE TOTAL** | **$1,291** | **$45,000** | **$45,000** |

| BUDGET WORKSHEET | Includes any type of promotional advertising on behalf of the local unit. | | |
|---|---|---|---|
| | | | **PROMOTIONAL ACTIVITIES** |
| | | | **OBJECT CODE 48.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 48.000 - SPECIAL EVENTS | $4,870 | | |
| Halloween | | $2,000 | $2,000 |
| Movie Night | | $1,200 | $1,200 |
| Winterfest | | $2,000 | $2,000 |
| Springfest | | $2,000 | $2,000 |
| Back To School | | $1,000 | $1,000 |
| Senior Services | | $2,500 | $2,500 |
| **PROMOTIONAL ACTIVITIES TOTAL** | **$4,870** | **$10,700** | **$10,700** |

| BUDGET WORKSHEET | Includes current charges and obligations not otherwise classified. | | |
|---|---|---|---|
| | | | **OTHER CURRENT CHARGES AND OBLIGATIONS** |
| | | | **OBJECT CODE 49.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 49.000 - CONCESSION EXPENSE | $0 | $500 | $500 |
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| **OTHER CURRENT CHARGES TOTAL** | **$0** | **$500** | **$500** |

| BUDGET WORKSHEET | All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or |
|---|---|

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 52.000 - OPERATING SUPPLIES | $1,208 | | |
| General | | $2,500 | $2,500 |
| Uniforms | | $500 | $500 |
| Computer | | $750 | $750 |
| **OPERATING SUPPLIES TOTAL** | **$1,208** | **$3,750** | **$3,750** |

| BUDGET WORKSHEET | Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, membership &, professional data costs. | | |
|---|---|---|---|
| | | | **SUBSCRIPTIONS AND MEMBERSHIPS** |
| | | | **OBJECT CODE 54.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 54.000 - MEMBERSHIP & DUES | $0 | $160 | $160 |
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| **DUES, SUBSCRIPTIONS & MEMBERSHIPS TOTAL** | **$0** | **$160** | **$160** |

| BUDGET WORKSHEET | Training & educational costs. | | |
|---|---|---|---|
| | | | TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $1,372 | $2,000 | $2,000 |
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| BUDGET WORKSHEET | Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc. | | |
|---|---|---|---|
| | | | **INFRASTRUCTURE** |
| | | | **OBJECT CODE 63.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| Infrastructure Improvements | | | |
| Athletic Field resodding | | $0 | $0 |
| Parking Surface (turf block) | | $20,000 | $20,000 |
| Lighting | $11,083 | $4,000 | $4,000 |
| Contingency | | $30,000 | $30,000 |
| **INFRASTRUCTURE TOTAL** | **$11,083** | **$54,000** | **$54,000** |

# SPECIAL REVENUE FUNDS

# Section 11

# Road Fund

# *Road Fund*

***Proposed Budget - FY2021***

| Operating Revenues | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 312.000 - LOCAL OPTION GAS TAX | $81,469 | $38,136 | $43,333 | $81,469 | $81,495 | $81,495 | $0 | 0% |
| 331.000 - GRANTS | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 335.000 - STATE REVENUE SHARING - MUNICIPAL | $27,493 | $14,209 | $6,041 | $20,250 | $22,680 | $22,680 | $0 | 0% |
| 360.000 - FDOT 6 AVE MEDIAN MAINTENANCE | $1,416 | $1,062 | $714 | $1,776 | $1,416 | $2,856 | $1,440 | 102% |
| 381.000 - OPERATING TRANSFER IN | $24,367 | $0 | $24,399 | $24,399 | $24,399 | $24,399 | $0 | 0% |
| **Total Revenues** | **$134,745** | **$53,407** | **$74,488** | **$127,895** | **$129,990** | **$131,430** | **$1,440** | **1%** |
| | | | | | | | | |
| 12.000 - REGULAR SALARIES | $68,006 | $45,189 | $22,595 | $67,784 | $67,626 | $72,847 | $5,221 | 8% |
| 14.000 - OVERTIME | $3,267 | $1,257 | $628 | $1,885 | $1,000 | $1,000 | $0 | 0% |
| 15.000 - EMPLOYEE BONUSES | $1,000 | $1,000 | $0 | $1,000 | $1,000 | $1,000 | $0 | 0% |
| 21.000 - FICA/MEDICARE | $5,529 | $3,670 | $1,835 | $5,504 | $5,326 | $5,726 | $399 | 7% |
| 22.000 - RETIREMENT CONTRIBUTIONS | $5,858 | $3,934 | $1,967 | $5,901 | $5,586 | $7,285 | $1,699 | 30% |
| 23.000 - HEALTH INSURANCE | $16,865 | $11,323 | $6,487 | $17,810 | $16,699 | $19,677 | $2,978 | 18% |
| 24.000 - WORKERS COMPENSATION | $7,102 | $4,426 | $1,475 | $5,901 | $7,838 | $7,838 | $0 | 0% |
| 41.000 - COMMUNICATIONS | $480 | $240 | $120 | $360 | $480 | $480 | $0 | 100% |
| 44.000 - RENTALS & LEASES | $1,844 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 45.000 - PROPERTY & LIABILITY INSURANCE | $2,395 | $1,788 | $596 | $2,385 | $2,080 | $2,080 | $0 | 0% |
| 46.000 - REPAIRS & MAINTENANCE | $18,461 | $948 | $474 | $1,422 | $18,204 | $18,204 | $0 | 0% |
| 52.000 - OPERATING SUPPLIES | $19,535 | $17,048 | $6,500 | $23,548 | $8,000 | $8,000 | $0 | 0% |
| 54.000 - DUES & MEMBERSHIPS | $0 | $0 | $0 | $0 | $0 | $0 | $0 | 0% |
| 55.000 - EDUCATION & TRAINING | $250 | $0 | $300 | $300 | $300 | $300 | $0 | 0% |
| **Total Expenses** | **$150,591** | **$90,822** | **$42,977** | **$133,799** | **$134,139** | **$144,436** | **$10,297** | **8%** |
| | | | | | | | | |
| **Excess (Revenues)/Expenditures** | **($15,847)** | **($37,415)** | **$31,510** | **($5,905)** | **($4,149)** | **($13,006)** | | |
| **Fund Balance Appropriation/(Reservation)** | $15,847 | $0 | $0 | $6,265 | $4,149 | **$13,006** | | |
| **Excess (Revenues)/Expenditures** | **$0** | **($37,415)** | **$31,510** | **$360** | **$0** | **$0** | | |

| BUDGET WORKSHEET | A tax of 2 percent may be imposed on the sale of food, beverages, and alcoholic beverages in hotels and motels. All proceeds from the 2 percent tax must be used for promoting the county as a travel destination. A tax of 1 percent may be imposed on the sale of food, beverages, and alcoholic beverages in establishments that are licensed to sell alcoholic beverages on the premises, except for hotels and motels. At least 15 percent of the proceeds from the 1percent tax must go to domestic violence centers while the remainder |
|---|---|

**LOCAL OPTION GAS TAX**

**REVENUE CODE 312**

| DESCRIPTION | YTD 5/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| Local Option Gas Tax | | | |
| 1-5 cent | $10,578 | $22,700 | $22,700 |
| 1-6 cent | $27,558 | $58,795 | $58,795 |
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| **LOCAL OPTION GAS TAX TOTAL** | **$38,136** | **$81,495** | **$81,495** |

| BUDGET WORKSHEET | State Shared Revenues refer to local government entities sharing with other local government entities statewide through a DOR reallocation process. The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. | | |
|---|---|---|---|
| | | | **STATE REVENUE SHARING PROGRAM** |
| | | | **REVENUE CODE 335** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 335.000 - REVENUE SHARING - MUNICIPAL | $14,209 | $22,680 | $22,680 |
| (80% General Fund, 20% Road Fund) | | | |
| **STATE REVENUE SHARING PROGRAM TOTAL** | **$14,209** | **$22,680** | **$22,680** |

| BUDGET WORKSHEET | Miscellaneous revenue | | |
|---|---|---|---|
| | | | MISCELLANEOUS REVENUE<br>REVENUE CODE 360 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 360.000 - FDOT Median maintenance | $1,062 | $1,416 | $2,856 |
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| **MISCELLANEOUS INCOME TOTAL** | **$1,062** | **$1,416** | **$2,856** |

| BUDGET WORKSHEET | Transfers between individual fund groups within a governmental reporting entity which are not repayable and are not considered charges for goods or services provided by other funds. This includes balances of discontinued funds, but does not include general government contributions of capital to a proprietary fund or payments made by an enterprise to a general government fund in support of its operation. | | |
|---|---|---|---|
| | | | **OPERATING TRANSFERS IN** |
| | | | **REVENUE CODE 381** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 381.000 - Transfer in from Sanitation Fund | $0 | $24,399 | $24,399 |
| **OPERATING TRANSFER IN TOTAL** | **$0** | **$24,399** | **$24,399** |

| BUDGET WORKSHEET | Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time(F/T) and part-time(F/T) employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **REGULAR SALARIES** |
| | | | **OBJECT CODE 12.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 12.000 - REGULAR SALARIES | $45,189 | $67,626 | $72,847 |
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| **REGULAR SALARIES TOTAL** | **$45,189** | **$67,626** | **$72,847** |

| BUDGET WORKSHEET | Payments in addition to regular salaries and wages for services performed in excess of the regular work hour requirement. This includes all overtime for official court reporters and electronic recorder operator transcribers. | | |
|---|---|---|---|
| | | | **OVERTIME** |
| | | | **OBJECT CODE 14.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 14.000 - OVERTIME | $1,257 | $1,000 | $1,000 |
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| **OVERTIME TOTAL** | **$1,257** | **$1,000** | **$1,000** |

| BUDGET WORKSHEET | Includes incentive pay for sheriffs, law enforcement officers and firefighters. | | |
|---|---|---|---|
| | | | **SPECIAL PAY** |
| | | | **OBJECT CODE 15.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 15.000 - EMPLOYEE BONUSES | $1,000 | $1,000 | $1,000 |
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| **SPECIAL PAY TOTAL** | **$1,000** | **$1,000** | **$1,000** |

| BUDGET WORKSHEET | Social Security matching/Medicare matching. | | |
|---|---|---|---|
| | | | FICA TAXES<br>OBJECT CODE 21.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 21.000 - FICA/MEDICARE | $3,670 | $5,326 | $5,726 |
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| **FICA TAXES TOTAL** | **$3,670** | **$5,326** | **$5,726** |

| BUDGET WORKSHEET | Amounts contributed to a retirement fund | | |
|---|---|---|---|
| | | | RETIREMENT CONTRIBUTIONS<br>OBJECT CODE 22.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 22.000 - RETIREMENT CONTRIBUTIONS | $3,934 | $5,586 | $7,285 |
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| BUDGET WORKSHEET | Includes life and health insurance premiums and benefits paid for employees. | | |
|---|---|---|---|
| | | | HEALTH INSURANCE<br>OBJECT CODE 23.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 23.000 - HEALTH INSURANCE | $11,323 | $16,699 | $19,677 |
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| **HEALTH INSURANCE TOTAL** | **$11,323** | **$16,699** | **$19,677** |

| BUDGET WORKSHEET | Premiums and benefits paid for Workers' Compensation insurance. | | |
|---|---|---|---|
| | | | WORKERS' COMPENSATION<br>OBJECT CODE 24.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 24.000 - WORKERS COMPENSATION | $4,426 | $7,838 | $7,838 |
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| **WORKERS' COMPENSATION TOTAL** | **$4,426** | **$7,838** | **$7,838** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | **COMMUNICATIONS** |
| | | | **OBJECT CODE 41.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 41.000 - COMMUNICATIONS | | | |
| Phone Allowance - 1 Employee @ $40 p/month | $240 | $480 | $480 |
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| **RENTALS AND LEASES TOTAL** | **$240** | **$480** | **$480** |

| BUDGET WORKSHEET | Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. | | |
|---|---|---|---|
| | | | RENTAL AND LEASES<br>OBJECT CODE 44.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 44.000 - RENTALS & LEASES | | | |
| 2014 JD Tractor - $307 p/m until 3/2019 | $0 | $0 | $0 |
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| BUDGET WORKSHEET | Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc. | | |
|---|---|---|---|
| | | | **INSURANCE** |
| | | | **OBJECT CODE 45.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 45.000 - PROPERTY & LIABILITY INSURANCE | | | |
| Autos (2) | $1,788 | $2,080 | $2,080 |
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| **INSURANCE TOTAL** | **$1,788** | **$2,080** | **$2,080** |

| BUDGET WORKSHEET | The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34. | | |
|---|---|---|---|
| | | | **REPAIRS AND MAINTENANCE** |
| | | | **OBJECT CODE 46.000** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 46.000 - REPAIRS & MAINTENANCE | $948 | $11,954 | $11,954 |
| Equipment | | $2,200 | $2,200 |
| Vehicles | | $1,550 | $1,550 |
| Sidewalks | | $2,500 | $2,500 |
| **REPAIRS AND MAINTENANCE TOTAL** | **$948** | **$18,204** | **$18,204** |

| BUDGET WORKSHEET | All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or |
|---|---|

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

| DESCRIPTION | YTD 05/31/20 | ADOPTED FY2020 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| 52.000 - OPERATING SUPPLIES | | $8,000 | $8,000 |
| General | $12,170 | | |
| Uniforms | $1,920 | | |
| Fuel | | | |
| Road Materials | $2,958 | | |
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| **OPERATING SUPPLIES TOTAL** | **$17,048** | **$8,000** | **$8,000** |

| BUDGET WORKSHEET | Training & educational costs. | | |
|---|---|---|---|
| | | | EDUCATION & TRAINING<br>OBJECT CODE 55.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 55.000 - EDUCATION & TRAINING | $0 | $300 | $300 |
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# Section 12

# Citizens Independent Trust Fund

# *CITT Fund*

*(Citizens Independent Transportation Trust)*

***Proposed Budget - FY2021***

| Operating Revenues | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Months | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 338.000 - TRANSPORTATION SURTAX | $145,492 | $22,934 | $0 | $22,934 | $128,006 | $0 | ($128,006) | -100% |
| 361.000 - INTEREST INCOME | $5,439 | $4,080 | $2,400 | $6,480 | $1,000 | $1,000 | $0 | 0% |
| 271.000 - CARRYFORWARD SURPLUS | $0 | $0 | $0 | $0 | $552,053 | $0 | ($552,053) | -100% |
| **Total Revenues** | **$150,931** | **$27,014** | **$2,400** | **$29,414** | **$681,059** | **$1,000** | **($128,006)** | **-100%** |
| | | | | | | | | |
| 43.000 - STREETLIGHTING | $24,599 | $15,843 | $7,922 | $23,765 | $25,000 | $25,000 | $0 | 0% |
| 64.000 - TRANSPORTATION PROJECTS (80%) | $5,543 | $6,655 | $0 | $6,655 | $347,724 | $0 | ($347,724) | -100% |
| 64.100 - TRANSIT PROJECTS (20%) | $0 | $0 | $0 | $0 | $142,000 | $0 | ($142,000) | 0% |
| **Total Expenses** | **$30,142** | **$22,498** | **$7,922** | **$30,419** | **$514,724** | **$25,000** | **($489,724)** | **-95%** |
| | | | | | | | | |
| **Total Reserves** | **$0** | **$0** | **$0** | **$1,006** | **($166,335)** | **$24,000** | **$190,335** | **100%** |
| | | | | | | | | |
| **Excess (Revenues)/Expenditures** | **$120,789** | **$4,516** | **($5,522)** | **$0** | **$0** | **$0** | | |

| BUDGET WORKSHEET | State Shared Revenues refer to local government entities sharing with other local government entities statewide through a DOR reallocation process. The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. | | |
|---|---|---|---|
| | | | **STATE REVENUE SHARING PROGRAM** |
| | | | **REVENUE CODE 335** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 338.000 - Transportation Surtax (80%) | $18,347 | $102,405 | $0 |
| 338.100 - Transit Surtax (20%) | $4,587 | $25,601 | $0 |
| **SURTAX REVENUE TOTAL** | **$22,934** | **$128,006** | **$0** |

| BUDGET WORKSHEET | All interest earned on bank accounts, investments, contracts and notes. | | |
|---|---|---|---|
| | | | **INTEREST INCOME** |
| | | | **REVENUE CODE 361** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 361.000 - Interest Income | $4,080 | $1,000 | $1,000 |
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| **SURTAX REVENUE TOTAL** | **$4,080** | **$1,000** | **$1,000** |

| BUDGET WORKSHEET | Electricity, gas, water, waste disposal, and other public utility services. | | |
|---|---|---|---|
| | | | UTILITIES<br>OBJECT CODE 43.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| 43.000 - Streetlighting | $15,843 | $25,000 | $25,000 |
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| **RENTALS AND LEASES TOTAL** | **$15,843** | **$25,000** | **$25,000** |

| BUDGET WORKSHEET | Roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc. | | |
|---|---|---|---|
| | | | INFRASTRUCTURE PROJECTS<br>OBJECT CODE 63.000 |
| DESCRIPTION | YTD<br>05/31/20 | ADOPTED<br>FY2020 | PROPOSED<br>FY2021 |
| | | | |
| Transportation Projects (80% of revenue) | $6,655 | $62,724 | $62,724 |
| Street Signs | | $0 | $0 |
| Major Road Repairs | | $250,000 | $250,000 |
| New Storm Drains | | $35,000 | $35,000 |
| | | | |
| Transit Projects (20% of revenue) | | | |
| Bus Stop Connectors | | $142,000 | $142,000 |
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| **INFRSTRASTRUCTURE PROJECTS TOTAL** | **$6,655** | **$489,724** | **$489,724** |

# Section 13

# Police Forfeiture Fund

# *Police Forfeiture Fund*

***Proposed Budget - FY2021***

| Operating Revenues | FY2019 Actual | 5/31/20 YTD | Projected Next 4 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance dollar | % |
|---|---|---|---|---|---|---|---|---|
| 354.000 - FINES AND FORFEITURES | $0 | $0 | $0 | $0 | $30,000 | $30,000 | $0 | 100% |
| 361.000 - INTEREST INCOME | $366 | $187 | $28 | $215 | $0 | $0 | $0 | 0% |
| **Total Revenues** | **$366** | **$187** | **$28** | **$215** | **$30,000** | **$30,000** | **$0** | **0%** |
| | | | | | | | | |
| 58.100 - INTERFUND TRANSFER OUT | $0 | $0 | $0 | $0 | $30,000 | $30,000 | $0 | 100% |
| **Total Expenses** | **$0** | **$0** | **$0** | **$0** | **$30,000** | **$30,000** | **$0** | **100%** |
| | | | | | | | | |
| **Excess (Revenues)/Expenditures** | **$366** | **$187** | **$28** | **$215** | **$0** | **$0** | | |

| BUDGET WORKSHEET | Fines and forfeiture revenues collected from seized property. | | |
|---|---|---|---|
| | | | FINES AND FORFEITURES<br>REVENUE CODE 354 |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 354.000 FINES AND FORFEITURES | $0 | $30,000 | $30,000 |
| **FINES AND FORFEITURES REVENUE TOTAL** | **$0** | **$30,000** | **$30,000** |

| BUDGET WORKSHEET | All interest earned on bank accounts, investments, contracts and notes. | | |
|---|---|---|---|
| | | | **INTEREST INCOME** |
| | | | **REVENUE CODE 361** |
| **DESCRIPTION** | **YTD 05/31/20** | **ADOPTED FY2020** | **PROPOSED FY2021** |
| | | | |
| 361.000 - Interest Income | $187 | $0 | $0 |
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| **SURTAX REVENUE TOTAL** | **$187** | **$0** | **$0** |

| BUDGET WORKSHEET | Transfers between individual fund groups within a governmental reporting entity which are not repayable and are not considered charges for goods or services provided by other funds. This includes balances of discontinued funds, but does not include general government contributions of capital to a proprietary fund or payments made by an enterprise to a general government fund in support of its operation. | | |
|---|---|---|---|
| | | | **OPERATING TRANSFERS OUT** |
| | | | **EXPENSE CODE 581** |
| **DESCRIPTION** | **YTD 08/31/19** | **ADOPTED FY2019** | **PROPOSED FY2020** |
| | | | |
| 581.000 - Transfer out to General Fund | $0 | $30,000 | $30,000 |
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| **OPERATING TRANSFER OUT TOTAL** | **$0** | **$30,000** | **$30,000** |

# ENTERPRISE FUND

# Section 14

# Sanitation Fund

# *Village of Biscayne Park*

## *Sanitation Fund*

### *Proposed Budget - FY2021*

| General Ledger Code/Description | FY2019 Actual | 3/31/20 YTD | Projected Next 6 Month | Total Projected 9/30/20 | FY2020 Adopted | FY2021 Proposed | variance | |
|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | |
| SANITATION ASSESSMENT | $506,300 | $461,396 | $59,989 | $521,385 | $521,385 | $593,750 | 14% | $72,365 |
| OTHER INCOME | $4,120 | $40 | $50 | $90 | $3,410 | $3,410 | 100% | $0 |
| **Total Sanitation Revenues** | **$510,420** | **$461,436** | **$60,039** | **$521,475** | **$524,794** | **$597,160** | **14%** | **$72,365** |
| | | | | | | | | |
| **Expenditures** | | | | | | | | |
| OTHER CONTRACTUAL SERVICES | $415,879 | $215,728 | $234,058 | $449,785 | $437,011 | $485,811 | 11% | $48,800 |
| OTHER CURRENT CHARGES | $0 | $0 | $1,000 | $1,000 | $1,000 | $1,000 | 0% | $0 |
| OPERATING TRANSFERS OUT | $85,470 | $0 | $86,782 | $86,782 | $86,782 | $94,256 | 9% | $7,474 |
| **Total Sanitation Expenses** | **$501,349** | **$258,187** | **$321,840** | **$537,567** | **$524,794** | **$581,067** | **11%** | **$56,273** |
| | | | | | | | | |
| **Total Reserves** | **$0** | **$0** | **$0** | **$0** | **$0** | **($16,092)** | **0%** | **$0** |
| | | | | | | | | |
| **Excess (Revenues)/Expenditures** | **$9,071** | **$203,250** | **($261,801)** | **($16,092)** | **$0** | **$0** | | |

| BUDGET WORKSHEET | Under Florida's Constitution, local governments possess strong home rule powers allowing taxes to be levied for operational costs of services, provided that the property that is subject to the assessment derives a special benefit from the service. | | |
|---|---|---|---|
| | | | **SPECIAL ASSESSMENT - SANITATION REVENUE CODE 343** |
| **DESCRIPTION** | **ADOPTED FY2020** | **YTD 3/31/20** | **PROPOSED FY2021** |
| | | | |
| Sanitation Assessment | $548,826 | $461,396 | $625,000 |
| less: 4% discount for early payment | ($21,953) | | ($25,000) |
| less: 1% administrative Fee - MDC Property Appraiser | ($5,488) | | ($6,250) |
| Annual Assessment per home: $481.51 | | | |
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| **SANITATION ASSESSMENT TOTAL** | **$521,385** | **$461,396** | **$593,750** |

| BUDGET WORKSHEET | Other income - Special Trash Pick up | | |
|---|---|---|---|
| | | | OTHER INCOME<br>REVENUE CODE 343 |
| DESCRIPTION | ADOPTED FY2020 | YTD 3/31/20 | PROPOSED FY2021 |
| | | | |
| Special Trash Pickup | $3,410 | $40 | $3,410 |
| | | | |
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| BUDGET WORKSHEET | Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47. | | |
|---|---|---|---|
| | | | **OTHER CONTRACTUAL SERVICES** |
| | | | **OBJECT CODE 34.000** |
| **DESCRIPTION** | **ADOPTED FY2020** | **YTD 3/31/20** | **PROPOSED FY2021** |
| | | | |
| Contract Services - Waste Pro | $437,011 | $215,728 | $468,115 |
| - based on 1,296 homes @ $28.10 per month | | | |
| Contract Contingency | $0 | | $17,696 |
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| **OTHER CONTRACTUAL TOTAL** | **$437,011** | **$215,728** | **$485,811** |

| BUDGET WORKSHEET | Includes current charges and obligations not otherwise classified. | | |
|---|---|---|---|
| | | | **OTHER CURRENT CHARGES AND OBLIGATIONS** |
| | | | **OBJECT CODE 49.000** |
| **DESCRIPTION** | **ADOPTED FY2020** | **YTD 3/31/20** | **PROPOSED FY2021** |
| | | | |
| Other Costs - Special Pick Up | $1,000 | $0 | $1,000 |
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| **OTHER CURRENT CHARGES TOTAL** | **$1,000** | **$0** | **$1,000** |

| BUDGET WORKSHEET | Transfers from one fund group of the reporting entity to another, which are not repayable and do not constitute payment or reimbursement for goods provided or services performed. This account represents an expenditure of the disbursing fund, but not an expenditure of the reporting entity as a whole. An entry to this account should have a corresponding entry in |
|---|---|

**OPERATING TRANSFERS OUT**

**OBJECT CODE 91.000**

| DESCRIPTION | ADOPTED FY2020 | YTD 3/31/20 | PROPOSED FY2021 |
|---|---|---|---|
| | | | |
| Interfund Transfers - | | | |
| General Fund - Administration | $39,088 | $0 | $41,668 |
| General Fund - Public Works Laborer #1 and #2 | $23,295 | $0 | $25,676 |
| Road Fund - Supervisor and Laborer | $24,399 | $0 | $26,912 |
| **INTERFUND TRANSFERS OUT TOTAL** | **$86,782** | **$42,459** | **$94,256** |